

ORDINANCE NO. 615

AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, RELATING TO BUDGETS AND FINANCE, ADOPTING THE 2013-2014 BIENNIAL BUDGET.

WHEREAS, the tax estimates and budget for the City of University Place, Washington, for the 2013-2014 fiscal biennium have been prepared and filed as provided by the laws of the State of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of University Place setting the time and place for hearings on the budget and said notice stating that all taxpayers calling the Office of the City Clerk would be furnished a copy of the budget; and

WHEREAS, the 2013-2014 Proposed Biennial Budget was submitted to the City Council and City Clerk on October 1, 2012; and workshops on the 2013-2014 Biennial Budget were held on September 15, October 8, October 15, and October 22, 2012; and

WHEREAS, public hearings on the 2013-2014 Biennial Budget were held on October 8, 2012, October 15, 2012 and November 19, 2012;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. 2013-2014 Biennial Budget Adoption. The budget for the City of University Place, Washington, for the 2013-2014 biennium is hereby adopted in the amounts and for the purposes as shown on the attached Exhibits A-1 and A-2 (2013 and 2014 Adopted Budgets).

Section 2. Salaries and Benefits. The 2013 and 2014 salary ranges for the City of University Place, Washington staff are hereby adopted as shown on the attached Exhibit B (2013-2014 Salary Ranges for all employees). The 2013-2014 salary ranges do not include a market adjustment for all unrepresented employees.

Section 3. Administration. The City Manager shall administer the Biennial Budget approved herein.

Section 4. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

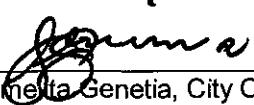
Section 6. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall be effective January 1, 2013.

PASSED BY THE CITY COUNCIL ON NOVEMBER 19, 2012.



Ken Grassi, Mayor

ATTEST:



Emmetta Genetia, City Clerk

APPROVED AS TO FORM:



Steve Victor, City Attorney

Date of Publication: 11/21/12
Effective Date: 11/26/12

UNOFFICIAL DOCUMENT

**EXHIBIT A-1
CITY OF UNIVERSITY PLACE
2013 ADOPTED BUDGET**

	REVENUES		EXPENDITURES		ENDING BALANCE
	& OTHER SOURCES		& OTHER USES		
FUND	Proposed		Proposed		Balance
Operating					
General					
001 General	\$	9,896,054	\$	8,845,830	\$ 1,050,224
Special Revenue					
101 Street	\$	1,038,005		1,038,005	-
102 Arterial Street	\$	217,476		208,075	9,401
103 Real Estate Excise Tax	\$	416,255		397,190	19,065
104 Parks and Recreation	\$	1,042,457		1,042,457	-
105 Traffic Impact Fees	\$	830,276		-	830,276
107 Development Services	\$	1,078,194		1,078,194	-
108 LRF	\$	2,219,298		2,219,298	-
109 Police/Public Safety	\$	4,466,168		4,424,733	41,435
120 Path & Trails	\$	6,448		3,409	3,039
140 Surface Water Mgmt	\$	6,514,107		3,806,385	2,707,722
188 Strategic Reserve	\$	856,934		-	856,934
Sub-total Special Revenue		18,685,618		14,217,746	4,467,872
Debt Service					
201 Debt Service	\$	3,654,658		3,654,658	-
Sub-total Debt Service Funds	\$	3,654,658		3,654,658	-
Total Operating					
	\$	32,236,330	\$	26,718,234	\$ 5,518,096
Capital Improvement					
301 Parks CIP	\$	364,900		364,900	-
302 Public Works CIP	\$	8,841,159		8,841,159	-
303 Municipal Facilities CIP	\$	-		-	-
Sub-total CIP	\$	9,206,059		9,206,059	-
Internal Service					
501 Fleet & Equipment	\$	756,510		754,561	1,949
502 Information Technology & Services	\$	751,466		750,729	737
506 Risk Management	\$	165,250		165,250	-
Sub-total Internal Service	\$	1,673,226		1,670,540	2,686
Non-Annually Budgeted					
150 Donations and Gifts to University Place	\$	-		-	-
Sub-total Non-Annually Budgeted	\$	-		-	-
Total Budget					
	\$	43,115,615	\$	37,594,833	\$ 5,520,782

**EXHIBIT A-2
CITY OF UNIVERSITY PLACE
2014 ADOPTED BUDGET**

	REVENUES & OTHER SOURCES		EXPENDITURES & OTHER USES		ENDING BALANCE
	Proposed		Proposed		
Operating					
General					
001 General	\$	10,010,272	\$	9,116,118	894,154
Special Revenue					
101 Street	\$	1,068,858		1,068,858	-
102 Arterial Street	\$	217,401		217,401	-
103 Real Estate Excise Tax	\$	399,065		377,235	21,830
104 Parks and Recreation	\$	1,037,817		1,037,817	-
105 Traffic Impact Fees	\$	947,588		-	947,588
107 Development Services	\$	1,053,850		1,053,850	-
108 LRF	\$	400,000		400,000	-
109 Police/Public Safety	\$	4,568,540		4,510,753	57,787
120 Path & Trails	\$	6,336		3,773	2,563
140 Surface Water Mgmt	\$	5,516,802		2,362,106	3,154,696
188 Strategic Reserve	\$	856,934		-	856,934
Sub-total Special Revenue		16,073,191		11,031,793	5,041,398
Debt Service					
201 Debt Service	\$	4,026,103		4,026,103	-
Sub-total Debt Service Funds	\$	4,026,103		4,026,103	-
Total Operating	\$	30,109,566	\$	24,174,014	\$ 5,935,552
Capital Improvement					
301 Parks CIP	\$	39,573		39,573	-
302 Public Works CIP	\$	2,792,470		2,792,470	-
303 Municipal Facilities CIP	\$	-		-	-
Sub-total CIP	\$	2,832,043		2,832,043	-
Internal Service					
501 Fleet & Equipment	\$	254,310		252,361	1,949
502 Information Technology & Services	\$	644,670		643,933	737
506 Risk Management	\$	173,700		173,700	-
Sub-total Internal Service	\$	1,072,680		1,069,994	2,686
Non-Annually Budgeted					
150 Donations and Gifts to University Place	\$	-		-	-
Sub-total Non-Annually Budgeted	\$	-		-	-
Total Budget	\$	34,014,289	\$	28,076,051	\$ 5,938,238

EXHIBIT B

2013-2014 Proposed Salary Ranges (No COLA proposed)

Position Title	2012		2013 Proposed		2014 Proposed	
	Entry	High	Entry	High	Entry	High
City Manager	Set by Resolution		Set by Resolution		Set by Resolution	
Assistant City Manager/Executive Director	\$8,672	\$11,248	\$8,672	\$11,248	\$8,672	\$11,248
City Attorney	\$8,672	\$11,248	\$8,672	\$11,248	\$8,672	\$11,248
Finance Director	\$7,665	\$10,176	\$7,665	\$10,176	\$7,665	\$10,176
Development Services Director	\$7,665	\$10,176	\$7,665	\$10,176	\$7,665	\$10,176
City Engineer	\$7,665	\$10,176	\$7,665	\$10,176	\$7,665	\$10,176
Parks & Public Works Director	\$7,665	\$10,176	\$7,665	\$10,176	\$7,665	\$10,176
Assistant Finance Director	\$6,569	\$8,570	\$6,569	\$8,570	\$6,569	\$8,570
Assistant City Engineer	\$6,569	\$8,570	\$6,569	\$8,570	\$6,569	\$8,570
Communications/IT Manager	\$6,569	\$8,570	\$6,569	\$8,570	\$6,569	\$8,570
Assistant Development Services Director	\$6,259	\$8,034	\$6,259	\$8,034	\$6,259	\$8,034
Principal Planner	\$6,259	\$8,034	\$6,259	\$8,034	\$6,259	\$8,034
Building Official	\$5,358	\$7,055	\$5,358	\$7,055	\$5,358	\$7,055
Senior Plans Examiner/Building Inspector	\$5,358	\$7,055	\$5,358	\$7,055	\$5,358	\$7,055
Senior Building Inspector	\$5,358	\$7,055	\$5,358	\$7,055	\$5,358	\$7,055
Senior Planner	\$5,358	\$7,055	\$5,358	\$7,055	\$5,358	\$7,055
Manager (HR, Pub. Safety, Facilities, Rec., etc.)	\$5,358	\$7,055	\$5,358	\$7,055	\$5,358	\$7,055
Network Administrator	\$5,358	\$7,055	\$5,358	\$7,055	\$5,358	\$7,055
City Clerk	\$5,358	\$7,055	\$5,358	\$7,055	\$5,358	\$7,055
Project Engineer	\$4,975	\$6,298	\$4,975	\$6,298	\$4,975	\$6,298
Building Inspector/Plans Examiner	\$4,975	\$6,298	\$4,975	\$6,298	\$4,975	\$6,298
Recreation Supervisor	\$4,975	\$6,298	\$4,975	\$6,298	\$4,975	\$6,298
Executive Assistant	\$4,447	\$5,631	\$4,447	\$5,631	\$4,447	\$5,631
Paralegal	\$4,447	\$5,631	\$4,447	\$5,631	\$4,447	\$5,631
Administrative Assistant/Deputy City Clerk	\$4,447	\$5,631	\$4,447	\$5,631	\$4,447	\$5,631
Project Assistant	\$4,447	\$5,631	\$4,447	\$5,631	\$4,447	\$5,631
Payroll and Benefits Supervisor	\$4,447	\$5,631	\$4,447	\$5,631	\$4,447	\$5,631
Operations Supervisor	\$4,447	\$5,631	\$4,447	\$5,631	\$4,447	\$5,631
Code Enforcement/Animal Control Officer	\$4,447	\$5,631	\$4,447	\$5,631	\$4,447	\$5,631
Management Analyst	\$4,097	\$5,184	\$4,097	\$5,184	\$4,097	\$5,184
Sr. Specialist (Fin, Office, Land Use, etc.)	\$4,097	\$5,184	\$4,097	\$5,184	\$4,097	\$5,184
Assistant Planner	\$4,097	\$5,184	\$4,097	\$5,184	\$4,097	\$5,184
Engineering Technician	\$4,097	\$5,184	\$4,097	\$5,184	\$4,097	\$5,184
Recreation Coordinator	\$4,097	\$5,184	\$4,097	\$5,184	\$4,097	\$5,184
Specialist (Permit, Office, IT, Recreation, Finance, etc.)	\$3,804	\$4,813	\$3,804	\$4,813	\$3,804	\$4,813
Parks Maintenance Lead	\$3,804	\$4,813	\$3,804	\$4,813	\$3,804	\$4,813
Technician II (Parks/Facility Maint, Clerk, Permit, etc.)	\$3,300	\$4,179	\$3,300	\$4,179	\$3,300	\$4,179
Technician I (Parks Maint, Facility, Communications, etc.)	\$3,001	\$3,799	\$3,001	\$3,799	\$3,001	\$3,799
Office Assistant	\$2,727	\$3,452	\$2,727	\$3,452	\$2,727	\$3,452
General Laborer	\$2,643	\$3,345	\$2,643	\$3,345	\$2,643	\$3,345
Receptions/Assistant (Clerical, Rec., etc.)	Min. Wage	\$12.50/hr	Min. Wage	\$12.50/hr	Min. Wage	\$12.50/hr
Crew Chief	Set by contract		Set by contract		Set by contract	
Maintenance Worker (Lead, II, III)	Set by contract		Set by contract		Set by contract	
City Council Member	Set by separate ordinance		Set by separate ordinance		Set by separate ordinance	
Mayor	Set by separate ordinance		Set by separate ordinance		Set by separate ordinance	