

ORDINANCE NO. 632

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,  
WASHINGTON, RELATING TO BUDGETS AND FINANCE, REVISING THE 2013-2014  
BUDGET AMENDING SECTION 1 OF ORDINANCE NO. 622**

WHEREAS, certain revisions to the 2013/2014 biennial budget are necessary;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE DOES  
HEREBY ORDAIN AS FOLLOWS:**

Section 1. 2013-2014 Amended Budget. Ordinance 622, Section 1, is amended to adopt the revised budget for the 2013-2014 biennium in the amounts and for the purposes as shown on the attached Exhibits A-1, A-2 and 2013-2014 Line Item Summaries.

Section 2. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstances, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 4. Published and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect five (5) days after publication.

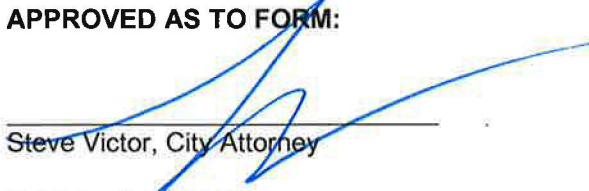
**PASSED BY THE CITY COUNCIL ON NOVEMBER 18, 2013.**

  
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Ken Grassi, Mayor

**ATTEST:**

  
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Enelita Genetia, City Clerk

**APPROVED AS TO FORM:**

  
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Steve Victor, City Attorney

Published: 11/20/13  
Ord. Effective: 11/25/13

**EXHIBIT A-1  
CITY OF UNIVERSITY PLACE  
2013 Proposed Amended Budget**

FUND	REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES			ENDING BALANCE
	Adopted	Adjust	Revised	Adopted	Adjust	Revised	
<b>Operating</b>							
<b>General</b>							
001 General	10,300,554	30,712	10,331,266	8,933,314	47,964	8,981,278	1,349,988
<b>Special Revenue</b>							
101 Street	1,038,005	(25,000)	1,013,005	1,038,005	(25,000)	1,013,005	-
102 Arterial Street	225,984	-	225,984	208,075	-	208,075	17,909
103 Real Estate Excise Tax	674,497	96,000	770,497	587,190	20,000	607,190	163,307
104 Parks and Recreation	1,043,707	-	1,043,707	1,043,707	-	1,043,707	-
105 Traffic Impact Fees	822,116	-	822,116	-	-	-	822,116
106 Transportation Benefit District	-	-	-	-	-	-	-
107 Development Services	1,082,058	114,923	1,196,981	1,082,058	42,035	1,124,093	72,888
108 LRF	3,819,680	1,155	3,820,835	3,819,680	1,155	3,820,835	-
109 Police/Public Safety	4,753,829	-	4,753,829	4,443,933	17,182	4,461,115	292,714
120 Path & Trails	6,456	-	6,456	3,409	-	3,409	3,047
140 Surface Water Mgmt	6,582,076	158,308	6,740,384	4,126,321	137,213	4,263,534	2,476,850
188 Strategic Reserve	856,934	-	856,934	-	-	-	856,934
<b>Sub-total Special Revenue</b>	<b>20,905,342</b>	<b>345,386</b>	<b>21,250,728</b>	<b>16,352,378</b>	<b>192,585</b>	<b>16,544,963</b>	<b>4,705,765</b>
<b>Debt Service</b>							
201 Debt Service	3,654,658	-	3,654,658	3,654,658	-	3,654,658	-
<b>Sub-total Debt Service Funds</b>	<b>3,654,658</b>	<b>-</b>	<b>3,654,658</b>	<b>3,654,658</b>	<b>-</b>	<b>3,654,658</b>	<b>-</b>
<b>Total Operating</b>	<b>34,860,554</b>	<b>376,098</b>	<b>35,236,652</b>	<b>28,940,350</b>	<b>240,549</b>	<b>29,180,899</b>	<b>6,055,753</b>
<b>Capital Improvement</b>							
301 Parks CIP	485,328	-	485,328	485,328	-	485,328	-
302 Public Works CIP	14,464,119	1,155	14,465,274	14,464,119	1,155	14,465,274	-
303 Municipal Facilities CIP	2,737	-	2,737	2,737	-	2,737	-
<b>Sub-total CIP</b>	<b>14,952,184</b>	<b>1,155</b>	<b>14,953,339</b>	<b>14,952,184</b>	<b>1,155</b>	<b>14,953,339</b>	<b>-</b>
<b>Internal Service</b>							
501 Fleet & Equipment	762,618	-	762,618	760,669	-	760,669	1,949
502 Information Technology & Services	789,060	230,380	1,019,440	788,323	230,380	1,018,703	737
506 Risk Management	175,250	(10,000)	165,250	175,250	(10,000)	165,250	-
<b>Sub-total Internal Service</b>	<b>1,726,928</b>	<b>220,380</b>	<b>1,947,308</b>	<b>1,724,242</b>	<b>220,380</b>	<b>1,944,622</b>	<b>2,686</b>
<b>Non-Annually Budgeted</b>							
150 Donations and Gifts to University Place	63,408	-	63,408	63,408	-	63,408	-
<b>Sub-total Non-Annually Budgeted</b>	<b>63,408</b>	<b>-</b>	<b>63,408</b>	<b>63,408</b>	<b>-</b>	<b>63,408</b>	<b>-</b>
<b>Total Budget</b>	<b>51,603,074</b>	<b>597,633</b>	<b>52,200,707</b>	<b>45,680,184</b>	<b>462,084</b>	<b>46,142,268</b>	<b>6,058,439</b>

**EXHIBIT A-2**  
**CITY OF UNIVERSITY PLACE**  
**2014 Proposed Amended Budget**

FUND	REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES			ENDING BALANCE
	Adopted	Adjust	Revised	Adopted	Adjust	Revised	Balance
<b>Operating</b>							
<b>General</b>							
001 General	9,942,488	374,725	10,317,213	9,026,118	104,188	9,130,306	1,186,907
<b>Special Revenue</b>							
101 Street	1,068,858	-	1,068,858	1,068,858	-	1,068,858	-
102 Arterial Street	225,909	-	225,909	217,401	-	217,401	8,508
103 Real Estate Excise Tax	567,307	156,000	723,307	477,235	40,000	517,235	206,072
104 Parks and Recreation	1,037,817	-	1,037,817	1,037,817	-	1,037,817	-
105 Traffic Impact Fees	939,428	-	939,428	-	-	-	939,428
106 Transportation Benefit District	-	-	-	-	-	-	-
107 Development Services	1,053,850	72,888	1,126,738	1,053,850	47,998	1,101,848	24,890
108 LRF	400,000	-	400,000	400,000	-	400,000	-
109 Police/Public Safety	4,867,001	(17,182)	4,849,819	4,522,753	80,967	4,603,720	246,099
120 Path & Trails	6,344	-	6,344	3,773	-	3,773	2,571
140 Surface Water Mgmt	5,209,835	21,095	5,230,930	2,402,106	656,235	3,058,341	2,172,589
188 Strategic Reserve	856,934	-	856,934	-	-	-	856,934
<b>Sub-total Special Revenue</b>	<b>16,233,283</b>	<b>232,801</b>	<b>16,466,084</b>	<b>11,183,793</b>	<b>825,200</b>	<b>12,008,993</b>	<b>4,457,091</b>
<b>Debt Service</b>							
201 Debt Service	4,026,103	-	4,026,103	4,026,103	-	4,026,103	-
<b>Sub-total Debt Service Funds</b>	<b>4,026,103</b>	<b>-</b>	<b>4,026,103</b>	<b>4,026,103</b>	<b>-</b>	<b>4,026,103</b>	<b>-</b>
<b>Total Operating</b>	<b>30,201,874</b>	<b>607,526</b>	<b>30,809,400</b>	<b>24,236,014</b>	<b>929,388</b>	<b>25,165,402</b>	<b>5,643,998</b>
<b>Capital Improvement</b>							
301 Parks CIP	39,573	-	39,573	39,573	-	39,573	-
302 Public Works CIP	2,792,470	641,235	3,433,705	2,792,470	641,235	3,433,705	-
303 Municipal Facilities CIP	-	-	-	-	-	-	-
<b>Sub-total CIP</b>	<b>2,832,043</b>	<b>641,235</b>	<b>3,473,278</b>	<b>2,832,043</b>	<b>641,235</b>	<b>3,473,278</b>	<b>-</b>
<b>Internal Service</b>							
501 Fleet & Equipment	254,310	-	254,310	252,361	-	252,361	1,949
502 Information Technology & Services	644,670	21,450	666,120	643,933	21,450	665,383	737
506 Risk Management	173,700	-	173,700	173,700	-	173,700	-
<b>Sub-total Internal Service</b>	<b>1,072,680</b>	<b>21,450</b>	<b>1,094,130</b>	<b>1,069,994</b>	<b>21,450</b>	<b>1,091,444</b>	<b>2,686</b>
<b>Non-Annually Budgeted</b>							
150 Donations and Gifts to University Place	-	-	-	-	-	-	-
<b>Sub-total Non-Annually Budgeted</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Budget</b>	<b>34,106,597</b>	<b>1,270,211</b>	<b>35,376,808</b>	<b>28,138,051</b>	<b>1,592,073</b>	<b>29,730,124</b>	<b>5,646,684</b>

Expenditures & Other Uses - 2013	
Description	Amount

Revenues & Other Sources - 2013	
Description	Amount

**OPERATING FUNDS**

**General Fund (001)**

Increase transfer to IT	71,289
Reduce transfer to Street	(25,000)
Reduce transfer to Risk	(10,000)
Reduce transfer to Debt	(20,000)
City Manager/Reduce Professional Services	(6,289)
Ec. Dev/Reduce Professional Services	(10,000)
Civic Building - Condominium Assoc.costs/M&O	7,120
Civic Building Replacement Reserves	40,844

**Total General Fund Adjustment 47,964**

City Assistance	30,000
Investment Income	5,000
Property Management/Library	(4,288)

**Total General Fund Adjustment \$ 30,712**

**Street Fund (101)**

Reduce/Professional Services	(25,000)
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**Total Street Fund Adjustment (25,000)**

Reduce transfer from General Fund	(25,000)
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**Total Street Fund Adjustment (25,000)**

**Real Estate Excise Tax Fund (103)**

Increase/Transfer to Debt Service	20,000
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**Total Real Estate Excise Tax Fund Adjustment 20,000**

1st 1/4% Reet	48,000
2nd 1/4% Reet	48,000

**Total Real Estate Excise Tax Fund Adjustment \$ 96,000**

**Planning and Development Services Fund (107)**

Engineering Tech	16,002
TRANSFER/ITS M&O/Hansen Software	26,033

**Planning and Development Services Fund Adjustment 42,035**

Building Permits	100,000
Transfer from SWM	14,923

**Total Planning and Development Services Fund Adjustment \$ 114,923**

**LRF (108)**

Transfer to PW CIP	1,155
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**Total LRF Fund Adjustment 1,155**

Beginning Fund Balance	1,155
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**Total LRF Fund Adjustment \$ 1,155**

Expenditures & Other Uses - 2013	
Description	Amount

Revenues & Other Sources - 2013	
Description	Amount

**Police & Public Safety (109)**

Reimburse ITS M&O/JAG Grant	10,768
Increase/Jail Costs	40,000
Community Support Officer/Salary	23,914
Animal Control Contract w/Pierce County	35,508
Salary Savings/Animal Control	(87,173)
Salary Savings/Code Enforcement	(5,835)

**Total Police & Public Safety Fund Adjustment 17,182**

**Total Police & Public Safety Fund Adjustment \$ -**

**Surface Water Management Fund (140)**

ITS M&O/NPDES Grant Related	97,065
Transfer to Dev. Services	14,923
Transfer to IT	25,225

**Total SWM Fund Adjustment 137,213**

NPDES Grant 158,308

**Total SWM Fund Adjustment \$ 158,308**

**Debt Service Fund (201)**

Reduce transfer from GF	(20,000)
Increase transfer from REET	20,000

**Total Debt Service Fund Adjustment -**

**Total Debt Service Fund Adjustment -**

**CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS**

**Public Works CIP Fund (302)**

LRF Lot 8 Garage	50,483
LRF Lot10A Sprinkler/Savings	(16,483)
LRF Market Place Ped/Savings	(34,000)
LRF/Unallocated Projects	1,155
NW Cascade/Streetscapes/Final Payment	28,999
Jody Miller/CB Final Payment	15,269
PW Contingency	(44,268)

**Total Public Works CIP Fund Adjustment 1,155**

LRF Project Transfers 1,155

**Total Public Works CIP Fund Adjustment 1,155**

Expenditures & Other Uses - 2013	
Description	Amount

Revenues & Other Sources - 2013	
Description	Amount

**Information Technology & Services Fund (502)**

NPDES/Grant Related Expenditures	26,567
NPDES/Grant Related Expenditures	3,555
NPDES/Grant Related Expenditures	5,470
NPDES/Grant Related Expenditures	25,173
NPDES/Grant Related Expenditures	36,300
JAG/Grant Related Expenditures	9,073
JAG/Grant Related Expenditures	1,695
Add'l Hansen Software Cost	26,033
Move Salary Savings	(65,000)
Software Upgrades - Finance/HR/Permits	152,884
Firewall	3,000
Wireless Internet Access	5,630

**Total ITS Fund Adjustment 230,380**

ITS M&O/NPDES Grant	97,065
ITS M&O/JAG Grant	10,768
Transfer from Dev Services	26,033
Transfer from SWM	25,225
Transfer from GF	71,289

**Total ITS Fund Adjustment 230,380**

**Risk Management Fund (506)**

Insurance Premium/Savings	(10,000)
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**Total Risk Mgmt Fund Adjustment (10,000)**

Reduce/transfer from General Fund	(10,000)
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**Total Risk Mgmt Fund Adjustment (10,000)**

**GRAND TOTAL 462,084**

**GRAND TOTAL 597,633**

Expenditures & Other Uses - 2014	
Description	Amount

Revenues & Other Sources - 2014	
Description	Amount

**OPERATING FUNDS**

**General Fund (001)**

Civic Building - Condominium Assoc.costs/M&O	47,844	Beginning Fund Balance	(17,252)
Civic Building Replacement Reserves	40,844	Civic Building -Library share	(84,023)
Lot 7 Sale/Broker Fee	21,300	Lot 7 Land Sales	426,000
Increase transfer to IT	21,450	Phasing Rights/non-refundable	50,000
Reduce transfer to SWM	(15,000)		
Reduce transfer to Debt Service	(40,000)		
Increase Election Costs	27,750		
<b>Total General Fund Adjustment</b>	<b>104,188</b>	<b>Total General Fund Adjustment</b>	<b>\$ 374,725</b>

**Real Estate Excise Tax Fund (103)**

Increase transfer to Debt Service	40,000	Beginning Fund Balance	76,000
		1st 1/4% Reet	40,000
		2nd 1/4% Reet	40,000
<b>Total Real Estate Excise Tax Fund Adjustment</b>	<b>40,000</b>	<b>Total Real Estate Excise Tax Fund Adjustr</b>	<b>\$ 156,000</b>

**Planning and Development Services Fund (107)**

Eng Tech/Temporary postion/1 year	47,998	Beginning Fund Balance	72,888
		Reduce transfer from General Fund	(15,000)
		Transfer from SWM	15,000
<b>Planning and Development Services Fund Adjustm</b>	<b>47,998</b>	<b>Planning and Development Services Fund A</b>	<b>\$ 72,888</b>

**Police & Public Safety (109)**

Increase/Jail Costs	40,000	Beginning Fund Balance	(17,182)
Community Support Officer/Salary	68,580		
Animal Control Contract w/Pierce County	80,537		
Salary Savings/Animal Control	(108,150)		
<b>Total Police &amp; Public Safety Fund Adjustment</b>	<b>80,967</b>	<b>Total Police &amp; Public Safety Fund Adjustm</b>	<b>\$ (17,182)</b>

Expenditures & Other Uses - 2014	
Description	Amount

Revenues & Other Sources - 2014	
Description	Amount

**Surface Water Management Fund (140)**

Transfer to PW CIP - Storm Drainage projects	641,235
Transfer to Dev. Services	15,000
<b>Total SWM Fund Adjustment</b>	<b>656,235</b>

Beginning Fund Balance	21,095
<b>Total SWM Fund Adjustment</b>	<b>\$ 21,095</b>

**Debt Service Fund (201)**

Reduce transfer from General Fund	(40,000)
Increase transfer from Reet	40,000
<b>Total Debt Service Fund Adjustment</b>	<b>-</b>

<b>Total Debt Service Fund Adjustment</b>	<b>-</b>
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**Public Works CIP Fund (302)**

Storm Drainage Projects - Engineering & Design	256,235
Storm Drainage/37th St Project/Construction	250,000
Storm Drainage/56th & 95th Project/Construction	135,000
<b>Total Public Works CIP Fund Adjustment</b>	<b>641,235</b>

Transfer from SWM	641,235
<b>Total Public Works CIP Fund Adjustmen</b>	<b>641,235</b>

**Information Technology & Services Fund (502)**

Wireless Internet Access/City Hall/annual cost	2,600
Repair/Maint Services	18,850
<b>Total ITS Fund Adjustment</b>	<b>21,450</b>

Increase transfer from GF	21,450
<b>Total ITS Fund Adjustment</b>	<b>21,450</b>

**GRAND TOTAL** 1,592,073

**GRAND TOTAL** 1,270,211