

# AGENT UNDER MASTER SOLICITOR/PEDDLER LICENSE APPLICATION



3609 Market Place W  
Suite 200  
University Place, WA 98466  
PH: 253.566.5656 FAX: 253.566.5658

**Business Name:** \_\_\_\_\_ **UBI #:** \_\_\_\_\_  
**Master Solicitor's/Peddler's License #:** \_\_\_\_\_ **Issued to:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_  
**Pierce County Health Department Food Handler's Card:** If applicable, provide proof: \_\_\_\_\_

**Agent:**  
**Last Name** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **M.I.** \_\_\_\_\_  
**Address City/State:** \_\_\_\_\_ **Zip** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_  
**Previous Address (last three years):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description:**  
**Drivers License No.:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_  
**Height** \_\_\_\_\_ **Weight** \_\_\_\_\_ **Race** \_\_\_\_\_ **Felony Convictions Within the Last 10 Years:** If any, provide details: \_\_\_\_\_

**Distinguishing Physical Characteristics (Description and location on body)**  
**Scars:** \_\_\_\_\_  
**Marks:** \_\_\_\_\_  
**Tattoos:** \_\_\_\_\_  
**Other distinguishing physical characteristics:** \_\_\_\_\_

**OPERATING DATES AND HOURS PERMITTED: October 1-April 30:10 a.m.-6 p.m. May 1-September 30: 10 a.m.-8 p.m.**

*I, the undersigned, (1) swear the foregoing statements are true and correct; (2) consent to the Police background investigation; and (3) agree to carry the City-issued Licenses and photo identification when soliciting.*

**Signature of applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

**Fee: \$25.00 -License Valid through December 31 of the year in which the license is issued.**

**Police Department Use Only**

I recommend that the foregoing application be Granted \_\_\_\_\_ Denied \_\_\_\_\_ **Chief of Police:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**City Clerk's Office Use Only**

**Date Paid:** \_\_\_\_\_ **General UP License #** \_\_\_\_\_ **Master License #:** \_\_\_\_\_ **Date Issued:** \_\_\_\_\_ **Issued By:** \_\_\_\_\_

**PEDDLER/SOLICITOR/MASTER SOLICITOR LICENSE REQUIREMENTS**  
(Complete applicable regulations are available in University Place Municipal Code (UPMC 5.25))

**Definitions**

- PEDDLER means any person who goes from house to house, or place to place, within the City of University Place, selling and providing immediate delivery or performance, or offering for sale and immediate delivery or performance, any goods, wares, merchandise, services, or anything of value, to persons not commercial users or sellers of such commodities or services.
- SOLICITOR means any person who goes from house to house or place to place within the City of University Place, taking or offering to take orders for the sale of goods, wares, merchandise, services, or anything of value for future delivery or performance from persons not commercial users or sellers of such commodities or services.
- MASTER SOLICITOR means any person or firm that employs or uses agents or employees to act as solicitors or peddlers.
- PEDDLER OR SOLICITOR shall not include any person making solicitations for charitable or religious purposes or while exercising political free speech.

**Applicant Investigation**

The Chief of Police will investigate each application to determine whether the applicant has a conviction for a felony within the last 10 years. When issuance is denied, for any reason, the applicant may appeal to the Hearings Examiner, pursuant to Chapter [2.20](#) UPMC.

**License or Copy Carried on Person**

- A licensee shall be responsible for the conduct and acts of any person peddling or soliciting for or on behalf of the licensee, and shall maintain a list of all persons to whom copies of its license have been issued.
- It shall be unlawful for anyone to peddle or solicit without having in their possession a copy of the license issued by the City. Such copies shall be nontransferable and shall at all times remain in the possession of the person to whom it was issued.
- Each master solicitor licensee who engages others to act as peddlers or solicitors shall furnish to each agent a copy of its license on which shall appear the typed or printed name and address, and the signature of the person to whom such copy is issued. Such copies will be issued by the City, which will maintain a listing of all persons to whom copies are issued.
- When any person ceases to act as a peddler or solicitor on behalf of the master solicitor licensee, notification shall be given to the City by the licensee and the copy of the license shall be surrendered to the licensee.

**Unlawful to Peddle or Solicit on Posted Premises**

It is unlawful for any peddler or solicitor to ring the bell, or knock on the door for the purpose of peddling or soliciting at any residence or dwelling at which a sign bearing the words "No Peddlers or Solicitors" (or words of similar import indicating that peddlers or solicitors are not wanted on said premises) is exposed to public view; this section shall not apply to any peddler or solicitor who attempts to gain admittance at the invitation or with the consent of the occupant.

**Exemptions**

- Any instrumentality of the United States, state of Washington, or any political subdivision thereof, with respect to the exercise of governmental functions.
- Nonprofit organizations, farmers, gardeners, or other persons who deliver or peddle any agricultural, horticultural, or farm products which they have actually grown, harvested, or produced; provided, that this exemption does not apply to the sale of firewood.
- Any person selling or delivering door-to-door or on an established route, newspaper carriers, milk, or milk products, bakery goods, or laundry and dry cleaning services.
- Any person who is specifically requested to call upon others for the purpose of displaying goods, literature, or giving information about any article, service, or product.
- Bona fide candidates, campaign workers, and political committees campaigning on behalf of candidates or on ballot issues and persons soliciting signatures of registered voters on petitions to be submitted to any governmental agency.

**Penalties and Violations**

Any person found in violation of any of the provisions of UPMC Chapter 5.25 shall be guilty of a misdemeanor.