

RESOLUTION NO. 672

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,
DESIGNATING ELEVEN CITY SPONSORED COMMUNITY EVENTS FOR 2011 AND
DESCRIBING THE EXTENT OF CITY SPONSORSHIP TO BE AFFORDED TO THOSE
EVENTS**

WHEREAS, the City Council of the City University Place recognizes that community events are valuable in promoting and preserving the City's identity as a distinct community within the south sound area, support a high quality of life for residents, and promote economic development and tourism; and

WHEREAS, since adoption of the City's 2011-2012 Biennial Budget which includes a small appropriation for special events in the City's budget, the City Council has received numerous requests for the City to support an array of community events; and

WHEREAS, in order to ensure equitable distribution of available City resources, and clearly define the nature and extent of City support for special events, City representatives met with community event organizers and successfully agreed to a list of eleven community events that would receive City support in 2011, and to the extent of the City support that would be available to those events.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
UNIVERSITY PLACE, WASHINGTON AS FOLLOWS:**

Section 1. Designate City Sponsored Events. The following events are hereby designated as City Sponsored Events in 2011:

1. Volunteer Appreciation
2. Parks Appreciation Day
3. Flower Show
4. Duck Daze
 - a. Duck Parade
 - b. Treasures in the Park
 - c. Car Show
 - d. Safety Fair
 - e. Art Fair in Market Square
5. Concerts in the Park
6. National Night Out
7. UP Fest
8. Pups in the Park
9. Cider Squeeze
10. Parks Make a Difference Day
11. Christmas Tree Lighting

With the exception of the Christmas Tree Lighting, which is a City sponsored and organized event, the listed events are not organized by the City, meaning that with the exception of any City sponsorship participation, the event organizers are solely responsible for planning, organizing and meeting all applicable requirements for the presentation of their events.

Section 2. Extent of City Sponsorship. To the extent of available resources within the budgeted amount for event support in the City's current budget, the following will comprise the maximum extent of City sponsorship available to the eleven designated community events. A list of the City support sought by each event and a cost estimate is attached as Exhibit A to this Resolution. The attached itemized cost estimates shall be considered the maximum cost of City support to be afforded to each event, and the specific items to be afforded to each event will be determined by the City Manager or designee in consultation with the event organizers. The final details of City sponsorship for each event

and the respective roles and responsibilities of the City and the event organizers will be documented in a Special Event Sponsorship Agreement executed by the City and the event organizers.

1. Health- Portable toilets, hand wash stations, garbage disposal
2. Traffic Control - Public Works and/or Police (when required)
3. Security - Police for event when required
4. Fees - Waiving of Facility or Park rental fees
5. Insurance – Event covered under the City's policy with certain restrictions when required by City's insurer
6. Advertising - City Web, Reader Board

Section 3. Requests for City Sponsorship of Future Events. This Resolution addresses City sponsorship of community events during the 2011 portion of the 2011-2012 budget biennium. In order to provide for orderly changes or additions to the roster of City sponsored events, the City will in the future develop and adopt a policy for maintaining and adding community events to the sponsored list. Requests for sponsorship in 2012 will be reviewed according to the established policy, and the available remaining budget.

Section 4. Effective Date. This Resolution shall be effective immediately upon adoption.

ADOPTED BY THE CITY COUNCIL MAY 16, 2011.


Debbie Klosowski, Mayor

ATTEST:


Emmy Genetta, City Clerk

RESOLUTION NO. 672 - EXHIBIT A

EVENTS 2011	Date	Group	City Supported Services "covered from \$13,000 budget"											Estimated Annual Total
			Health (Porti Pottis Handwash stations Garbage disposal)	Cost	Parks/PW Maint. support	Cost	Police Presence/support	Cost	Rec/ Finance/ Comm.	Cost	Waiving of Facility/ Parks fee	Insurance Coverage	Advertising* (City Web, Reader Board, UPTV, Newsletter)	
1. Volunteer Appreciation Day	24-Mar	UP Volunteer Center	N/A		N/A		N/A		32hrs.	N/A	N/A	N/A	Yes	
2. Parks Appreciation Day	16-Apr	City	Yes-included at park								Yes	Yes	Yes	
3. Flower Show & Plant Sale	1-May	Friends of Homestead Park	Yes-in facility		4hrs.	\$200			8hrs.	N/A	Yes	Yes	Yes	
4. DUCK DAZE			(2 ADA/4 Reg/3 handwash)	\$1,192										
* Duck Parade	4-Jun	Community	Yes		48hrs.	\$2,400	16hrs.	\$902			Yes	Yes	Yes	
* Treasure's in the Park	4-Jun	Friends of Homestead Park	Yes		8hrs.	\$400			10hrs.	N/A	Yes	Yes	Yes	
* Car Show	4-Jun	Community	Yes		2hrs.	\$100					Yes	Yes	Yes	
* Safety Fair	4-Jun	Fire & Police	in their facility								N/A	Yes	Yes	
* Art Fair In Market Square	4-Jun	UP For Art	Yes-in facility		2hrs.	\$100					Yes	Yes	Yes	
5. Concerts in the Park (4)	6/30, 7/14, 7/28, 8/11	CORE	(1 Reg)	\$125	12hrs.	\$600	4hrs	\$225	10hrs.	N/A	Yes	Yes	Yes	
6. National Night Out	2-Aug	Police	N/A						12hrs.	N/A	N/A	Yes	Yes	
7. UP Fest with Cirque Slam	6-Aug	Community	(2 ADA/4 Reg/4 handwash)	\$1,331	4hrs.	\$200			6hrs.	N/A	Yes	Yes	Yes	
8. Pups In the Park	20-Aug	Sundogs	(1 ADA/2 Reg/3 handwash)	\$842	4hrs.	\$200					Yes	Yes	Yes	
9. Cider Squeeze	11-Sep	CORE	(1 ADA/1 Reg)		6hrs.	\$300			4hrs.	N/A	Yes	Yes	Yes	
10. Parks Make A Difference Day	22-Oct	City	Yes-included at park								Yes	Yes	Yes	
11. Christmas Tree Lighting	3-Dec	City	Yes-in facility	\$2,000	180hrs.	N/A			40hrs.	N/A	Yes	Yes	Yes	
				\$5,490		\$4,500		\$1,127						\$11,117

Additional requests or services beyond what is listed above will be billed at rates described below.

Honey Buckets/Sani-cans ADA Unit- \$200, \$150 for each additional unit Includes- drop off/pick up, seat covers, toilet paper, hand sanitizer

Regular Unit- \$125, \$100 for each additional unit

Handwash station \$164, \$139 for each additional unit

Parks/PW Maintenance overtime rate- \$50hr

Police rate \$56.40hr.