

RESOLUTION NO. 378

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, ESTABLISHING THE UNIVERSITY PLACE ECONOMIC
DEVELOPMENT COMMITTEE**

WHEREAS, on May 17, 2001, the City of University Place held an Economic Development Summit, and

WHEREAS, several foundational tasks were accomplished in Phase I: 1) Stakeholder interviews to identify key issues, opportunities and challenges for the City; 2) Summary of existing City plans and recent economic development studies conducted for the City; and 3) Preparation of a Summary Report documenting the Summit's proceedings, including a summary of key comments, perspectives and areas of agreement regarding the priorities for the City's future, and

WHEREAS, on February 4, 2002, the City of University Place City Council established an Economic Development Task Force to guide the development of Phase II, an economic development strategic action plan, and

WHEREAS, the Economic Development Task Force was guided by three key objectives in the development of an economic development strategic action plan: 1) Implement the City's Comprehensive Plan and Town Center Plan better and faster, 2) Expand business opportunities in the community and increase the community's economic choices and options, and 3) Reinvest additional revenues generated by economic growth in the community, and

WHEREAS, successful economic development planning requires partnerships between the City and regional agencies, and among City and business interests. Recognizing that the interests of all of these organizations are integrally linked and critical to the development of an effective strategy, the City seeks to obtain sponsorship and involvement from its natural partners, including the University Place Chamber and other business interest groups, and

WHEREAS, citizen involvement in economic development is both desired by the City Council and the citizens of University Place, and

WHEREAS, the Economic Development Task Force held community forums on October 3, 2002 and October 8, 2002 as well as an open forum with the University Place Chamber on September 27, 2002 to obtain feedback and comments on the proposed Economic Development Strategic Action Plan, and

WHEREAS, the Economic Development Task Force transmitted its recommendations to the City Council on December 9, 2002, and

WHEREAS, the term of the Economic Development Task Force are set to expire on December 31, 2002, and

WHEREAS, the City Council has determined the need to establish a permanent Economic Development Committee to include representatives from University Place business and property owners, Chamber representatives, neighborhood residents, and other important representatives of the community to guide and advise the City Council on the implementation of the community's Economic Development Strategic Action Plan, NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, AS FOLLOWS:**

Section 1. University Place Economic Development Committee Established. The City Council hereby establishes the University Place Economic Development Committee.

Section 2. Purpose & Mission Statement. The purpose of the committee is to advise the City Council regarding community-wide economic development issues and be an advocate for the implementation of the Economic Development Strategic Action Plan as adopted by the City Council, providing input on economic development issues, serving as a sounding board for various business community interests, and as the "eyes and ears" for the City in the business community. In addition, the Committee will as necessary participate in community outreach efforts to communicate economic development initiatives that impact the University Place community.

Section 4. Membership. There shall be seven (7) members of the Economic Development Committee. Members shall be city residents, business owners, property owners, University Place Chamber members, or business professionals working in the city. The Economic Development Committee is an advisory committee appointed by the City Council. It is highly desirable that no more than two (2) members be engaged in the same kind of occupation, business, trade, or profession.

Section 5. Committee Appointments. Appointments to the committee will be by the City Council during a regularly scheduled meeting and will follow the committee recruitment process established by Resolution No. 296, as may be subsequently amended. The City Council may consider directly appointing Economic Development Task Force members to the newly formed Economic Development Committee should any of these members desire to consider serving.

Section 6. Term. Committee members shall serve four-year terms. There are no term limits. Terms shall expire on December 31st.

Section 7. Vacancies and Removal of Members. Vacancies occurring otherwise than through the expiration of terms shall be filled by the Council. Members may be removed by City Council motion. Positions shall be deemed vacated after being absent for 4 consecutive unexcused regular meetings or missing more than 50% of the committee meetings per calendar year.

Section 8. Public Meetings and Voting. All meetings shall be held in the City and comply with the Open Public Meetings Act. No Executive Session shall be noticed or held without the prior knowledge of the City Clerk and City Attorney. A quorum is necessary to act on any matter before the Committee. Four members of the Committee constitutes a quorum. Any recommendation that a majority of the Committee believes should be forwarded to the City Council shall be so forwarded. Subcommittees and Ad Hoc Committees shall only be created by City Council Motion, through a request to the City Council.

Section 9. Meeting Schedule Established. The committee shall meet at least quarterly, the fourth Thursday of each month at noon at City Hall. Meetings held on a different date or time shall be considered special meetings. Special meetings will require notice of the meeting posted at the Fire District, Library, City Hall and faxed to the City's official newspaper. All regular meetings shall be properly noticed.

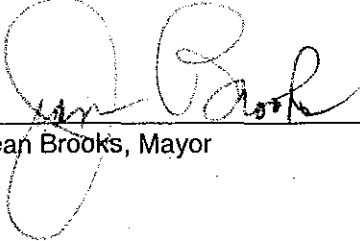
Section 10. Expenditures and Staff Support. Any expenditure for the Committee shall be within the amounts appropriated for the purposes set by the City Council and approved in advance by the City Manager or designee. Staff resource and support shall be as provided by the City Council in the adopted budget under the City Manager's authority.

Section 11. Organization. The committee shall elect its own Chairperson and Vice-Chairperson. The Vice-Chairperson shall preside in the absence of the Chairperson. The committee shall adopt rules for transaction of business, and shall keep a written record of its meetings, attendance, and recommendations. These records shall be public record and filed with the City Clerk.

Section 12. Conflict of Interest. Each voting member present shall vote on all questions put to the committee unless a conflict of interest under state law is present. Committee members may submit written comments for the record on an issue that will be voted on in their absence.

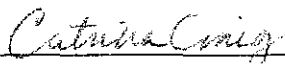
Section 13. Effective Date. This resolution shall take effect immediately upon adoption.

ADOPTED BY THE CITY COUNCIL ON DECEMBER 16, 2002.



Jean Brooks, Mayor

ATTEST:



Catrina Craig, City Clerk

UNOFFICIAL DOCUMENT