

**RESOLUTION NO. 260**

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,  
ESTABLISHING THE TOWN HALL VOLUNTEER RENTAL POINTS SYSTEM**

WHEREAS, the City Council adopted Resolution 244 amending Fees and Charges for City Facility Rentals;

WHEREAS, the City has established policies and procedures for the rental of public facilities, including the Town Hall Room at City Hall and the Senior Community Center;

WHEREAS, the City Council finds that there are an inadequate number of meeting rooms privately available for rental by members of the public, non-profit, and social organizations and that the public interest in developing a sense of community is best served by utilizing City facilities;

WHEREAS, the City Council wishes broaden public participation in civic and community affairs within the City through volunteer efforts and the use of public meeting rooms;

WHEREAS, the City Council wishes to recognize and express its gratitude to local citizens and groups who volunteer their time and services for the City; and

WHEREAS, the City Council wishes to establish a Town Hall Volunteer Rental Point System for the Town Hall Meeting Room at City Hall; NOW, THEREFORE,

**BE IT RESOVED BY THE CITY COUNCIL OF UNIVERSITY PLACE AS FOLLOWS.**

Section 1. Town Hall Volunteer Rental Point System Established. Town Hall Category I users, as teams or organizations (not as individuals), may apply earned volunteer rental points in lieu of paying the hourly Town Hall rental rate. Rental points may not be applied to the required deposits, insurance, cost of staff presence (if necessary), and cleanup costs incurred by the City. The Rental Point System is established as follows:

50 points = 1 Hour of Town Hall Meeting Room Rental (no kitchen)  
60 points = 1 Hour of Town Hall Meeting Room Rental, with kitchen

Volunteer Activities earn rental points according to the following table:

<u>Volunteer Activity</u>	<u>Points Earned Per Hour, Per Person</u>
Litter Removal	8
Brush Clearing/Landscaping	8
Installing Park & Playground Equipment	8
Orchard Maintenance	8
Clerical Work	8
City Youth Activities (coaching, chaperoning, etc.)	8
Carpentry, Painting, Electrical, Plumbing	10
Historical Preservation	10
Donation of Materials for Holiday Tree Lighting and Volunteer Appreciation Events	One-half of the Retail Value Shall be Directly Applied to the Rental Rate.
Other	As Approved in Advance by the City Manager or Designee.

Each team or organization may not earn more than 800 points per calendar year, and points must be used no later than twelve months after they are earned.

Section 2. Authorization of City Manager or Designee to Administer the Town Hall Volunteer Rental Points System. The City Manager or designee shall administer the Town Hall Rental Points System and may establish administrative rules in keeping with this policy.

Section 3. Effective Date. This resolution shall take effect March 27, 2000.

**ADOPTED BY THE CITY COUNCIL ON MARCH 20, 2000.**

  
Lorna Smith, Mayor

Attest:

  
Susan Matthew, City Clerk