

RESOLUTION NO. 244

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, AMENDING FEES AND CHARGES FOR PARK
FACILITY RENTALS AND ESTABLISHING FEES AND CHARGES FOR
OTHER PUBLIC FACILITY RENTALS.**

WHEREAS, by Ordinance, the City has authorized fees and charges for services provided by the City: and,

WHEREAS, the City has established policies and procedures for the rental of public facilities, including the Town Hall Room at City Hall and the Senior Community Center;

WHEREAS, the Parks & Recreation Commission has recommended that the general community hourly rental rate for the Senior Community Center be amended; and

WHEREAS, it is necessary to establish rental rates for the Town Hall Room at City Hall; NOW, THEREFORE,

**BE IT RESOVED BY THE CITY OCUNCIL OF UNIVERSITY PLACE AS
FOLLOWS.**

Section 1. Rental Fees for the Senior Community Center Amended. Rental Fees for the Senior Community Center are amended as set forth on Schedule 'A' attached hereto and made part of this resolution.

Section 2. Rental Fees Established for the Town Hall Room at City Hall. Rental fees are established for the Town Hall Room at City Hall as set forth on Schedule 'B' attached hreto and made part of this resolution.

Section 3. Effective Date. This resolution shall take effect immediately upon adoption, with fees effective December 31, 1999.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 15, 1999.


Debbie Klosowski, Mayor

Attest:


Susan Matthew, City Clerk

SCHEDULE 'A'

Senior/Community Center Facility Rental Policy

Categories, Usage Time Priorities and Fees Schedule

I. User Groups/Categories




Category I - Includes the user groups of Profit, Social and Fundraising and requires city staff to be in attendance during rental. Two (2) hour rental minimum required.

Category II - Includes user groups of City recreation programs, Community, and City departments and do not require city staff to be in attendance during rental. One hour rental minimum required.

II. Facility Usage Time

There are three primary facility usage times available for rental and use besides the City of University Place Park and Recreation Senior programs scheduled Monday – Friday, 9:00am – 2:00pm. There are classified as Prime, Non-Prime and Program times and are illustrated in the following chart.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00am							
8:00							
9:00							
10:00							
11:00							
Noon							
1:00							
2:00							
3:00							
4:00							
5:00							
6:00							
7:00							
8:00							
9:00							
10:00							
11:00							
12:00							

	Programmed Time
	Non-Prime Time
	Prime Time

Programmed Time

Monday – Friday 7:00 a.m. – 5:00 p.m.

Non-Prime Time

Monday – Thursday 5:00 p.m. – 11:00 p.m.
 Sunday 7:00 a.m. – 11:00 p.m.

Prime Time

Friday 5:00 p.m. – 1:00 a.m.
 Saturday 7:00 a.m. – 1:00 a.m.

III. Scheduling Priorities

In order to have a balanced and equitable rental usage, the following scheduling priorities have been established.

	Group	Prime Time	Non-Prime Time
Category I	Profit	1 st	2 nd
	Social	1 st	2 nd
	Fundraising	1 st	2 nd
Category II	Recreation Programs	2 nd	1 st (Tuesday and Thursday)
	Community	2 nd	1 st (Monday and Wednesday)
	City Department	3 rd	3 rd

IV. Rental Fees

The following are the different user groups with related rental fees. There are non-resident and resident rates based upon the residency of the applicant.

	Group	Fee (Hourly)	
		Non-Resident	Resident
Category I	Profit	\$83.00	\$71.50
	Social	\$57.50	\$50.00
	Fundraising	\$57.50	\$50.00
	Youth Fundraiser	\$14.50	\$12.50
Category II	Recreation Programs	N/A	\$5.50
	Community	\$6.50 - \$30.00	\$5.50 - \$25.00
	City Departments	N/A	\$ 0

SCHEDULE 'B'
Town Hall Room Facility
Usage Time and Fees Schedule

Usage Time

	Friday	Saturday	Sunday
7:00 a.m.			
8:00 a.m.			
9:00 a.m.			
10:00 a.m.			
11:00 a.m.			
12:00 noon			
1:00 p.m.			
2:00 p.m.			
3:00 p.m.			
4:00 p.m.			
5:00 p.m.			
6:00 p.m.			
7:00 p.m.			
8:00 p.m.			
9:00 p.m.			
10:00 p.m.			
11:00 p.m.			
12:00 midnight			

(Set-up prior to 5:00 p.m. should be coordinated with City Hall staff.)

Fees Schedule

	CATEGORY I	CATEGORY II	CATEGORY III
	Resident: Profit/Non-Profit	Non-Resident: Non-Profit	Non-Resident: Profit
With Kitchen	\$60.00 per hour	\$75.00 per hour	\$90.00 per hour
Without Kitchen	\$50.00 per hour	\$62.50 per hour	\$75.00 per hour