

RESOLUTION NO. 106

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, ESTABLISHING AN ADMINISTRATIVE POLICIES AND PROCEDURES SYSTEM TO IMPLEMENT COUNCIL GOALS AND FURTHER THE EFFICIENT ADMINISTRATION OF THE CITY.

WHEREAS, RCW 35A.13.080 charges city managers in council-manager cities with the responsibility for the general supervision over the administrative affairs of a code city, and

WHEREAS, City Ordinance No. 68 establishes the Office of the City manager and authorizes the City Manager to perform all of the duties specified in Chapter 35A.13 RCW, and

WHEREAS, a system of administrative policies and procedures helps to ensure the achievement of the Council's goals, compliance with federal, state, and local laws, and the attainment of more efficient and uniform operations; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

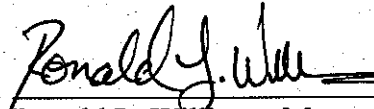
Section 1. City Manager Authorized to Issue Administrative Policies and Procedures. The City Manager is authorized to establish administrative policies and procedures.

Section 2. Policy-Making Process Recognizes and Draws Upon the Collective Talents of the City's Employees. All employees will be able to propose ideas for needed policies. Employees will be able to review and comment on proposed policies, and the employees who will be most affected will be directly involved in drafting administrative policies and procedures.

Section 3. Accountability. The management team, under the direction of the City Manager, will be responsible for the overall development and implementation of policies and procedures.

Section 4. Effective Date. This resolution shall take effect immediately upon signing.

ADOPTED BY THE CITY COUNCIL ON JULY 15, 1996.



Ronald L. Williams, Mayor

ATTEST:



Susan Matthew, City Clerk