

ORDINANCE NO. 10

AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, ESTABLISHING A PETTY CASH FUND FOR
THE CITY OF UNIVERSITY PLACE FOR THE PURPOSE OF
ACCOMMODATION IN THE MAKING OF MINOR
AUTHORIZED DISBURSEMENTS AND THE MAKING OF
CHANGE

WHEREAS, the City of UNIVERSITY PLACE is a noncharter code city organized and existing under the provisions of Title 35A of the Revised Code of Washington, and

WHEREAS, the City Council believes it to be in the best interest of the City to establish a petty cash fund for the purpose of making minor disbursements and making change; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Established. The City Manager or his or her designee is hereby authorized to establish a Petty Cash Fund in such amount as the City Manager may from time to time, in writing, determine necessary for the efficient carrying out of the purposes for which said fund is established but not to exceed \$300.00. This fund is established for the purpose of making minor authorized disbursements and the making of change. The fund shall be administered by the City Manager, or designee, in accordance with regulations providing for such lawful administration.

Section 2. Appropriation of funds. A sum of up to, but not exceeding, \$300.00 is appropriated from the City General Expense Fund to the City Petty Cash Fund. The City Manager, or designee, is authorized, from time to time, to reimburse the Petty Cash Fund for actual expenses incurred.

Section 3. Effective Date. This ordinance shall take effect on the official date of incorporation.

PASSED BY THE CITY COUNCIL ON JULY 5, 1994

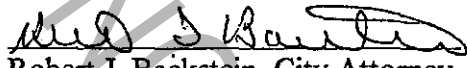
APPROVED:


Mayor Stanley L. K. Flemming

ATTEST:


Susan Matthew, Interim City Clerk

APPROVED AS TO FORM:


Robert J. Backstein, City Attorney

Date of Publication: July 12, 1995
Effective Date: August 31, 1995