

ORDINANCE NO. 68

AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, ESTABLISHING THE OFFICE OF CITY MANAGER, PROVIDING FOR THE APPOINTMENT THEREOF, PRESCRIBING THE DUTIES, AND AUTHORIZING THE CITY MANAGER TO CREATE DEPARTMENTS, OFFICES AND POSITIONS.

WHEREAS, the City of University Place is a non-charter, optional, municipal code city, organized under the Council-Manager form of government, specified in Chapter 35A.13 RCW, and

WHEREAS, RCW 35A.13.010 and .090 provide that the City may create such departments, offices, and employments as it deems advisable and that the Council shall appoint a City Manager, who shall be the chief executive officer and head of the administrative branch of City government, and

WHEREAS, the Council desires to specify the powers and duties of the City Manager to serve the City and to set forth the requirements for an oath and a bond, now, therefore,

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Office of City Manager Established - Appointment. Pursuant to RCW 35A.13.010 and .090, there is hereby established for the City of University Place, the office of City Manager. Such office shall be appointive and all appointments to such office shall be made by the City Council.

Section 2. Duties of City Manager. The City Manager shall be the chief executive officer and head of the administrative branch of the City government. The City Manager shall be responsible to the Council for the proper administration of all affairs of the City. The City Manager shall be eligible to attend all meetings of the City Council, regular and executive. [The City Manager shall be the chief purchasing agent, and shall have purchasing and contracting authority on individual purchases on contracts up to \$5,000 and as provided by state law, with contracts over \$5,000 subject to Council approval.] The City Manager shall have all of the powers, and shall perform each and all of the duties specified by Chapter 35A.13 RCW, together with any other duties or authority which may be conferred upon such office by the City Council or by the laws of the State of Washington pertaining to City Managers, or the ordinances of the City, as they now exist or may hereafter be amended.

Section 3. Creation of Departments, Offices and Positions. The City Manager is authorized to create, eliminate, consolidate and modify such departments, offices and

positions as the Manager may find necessary or advisable for the efficient operations of the City and to determine the powers and duties of each department, office and position. The City Manager may delegate to any officer or position any duties required or authorized to be performed by the City Manager. The City Manager shall designate an Acting City Manager to be responsible during extended absences of the City Manager from the City.

Section 4. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 5. Effective Date. The ordinance shall be deemed an emergency and shall take effect upon the official date of incorporation of the City, at midnight, the morning of August 31, 1995.

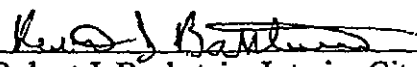
PASSED BY THE CITY COUNCIL ON AUGUST 28, 1995

  
Stanley L.K. Flemming, Mayor

ATTEST:

  
Susan Matthew, Interim City Clerk

APPROVED AS TO FORM:

  
Robert J. Backstein, Interim City Attorney

Date of Publication: August 31, 1995

Effective Date: August 31, 1995