

ORDINANCE NO. 183

**AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, RELATING TO BUDGETS AND FINANCE, ADOPTING
THE 1998 BUDGET.**

WHEREAS, the tax estimates and budget for the City of University Place, Washington, for the 1998 calendar year have been prepared and filed as provided by the laws of the State of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of University Place setting the time and place for hearing on the budget and said notice stating that all taxpayers calling at the Office of the City Clerk would be furnished a copy of the budget; and

WHEREAS, workshops on the 1998 Budget were held on October 13, October 27, and November 10 and the 1998 Proposed Budget was submitted to the City Council and City Clerk on October 1, 1997; and

WHEREAS, public hearings on the 1998 Budget were held on November 17 and December 1, 1997; NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. 1997 Budget Adoption. The budget for the City of University Place, Washington, for the year 1998 is hereby adopted in the amounts and for the purposes as shown on the attached Exhibit A (1998 Adopted Budget).

Section 2. Salaries and Benefits. The 1998 salary ranges for City of University Place, Washington staff is hereby adopted as shown on the attached Exhibit B (1998 Salary Ranges), the 1998 salary ranges include a 3% cost-of-living-adjustment (COLA) from 1997 salary ranges and benefit plan (Exhibit C).

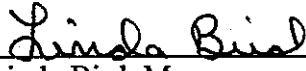
Section 3. Administration. The City Manager shall administer the Annual Budget approved herein.

Section 4. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 6. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall be effective January 1, 1998.

PASSED BY THE CITY COUNCIL ON DECEMBER 15, 1997



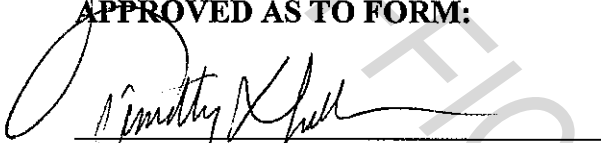
Linda Bird, Mayor

ATTEST:



Susan Matthew, City Clerk

APPROVED AS TO FORM:



Timothy X. Sullivan, City Attorney

Date of Publication: December 17, 1997
Effective Date: December 22, 1997

**EXHIBIT A
CITY OF UNIVERSITY PLACE
1998 Adopted Budget**

FUND	REVENUES & OTHER SOURCES	EXPENDITURES & OTHER USES	ENDING BALANCE
Operating			
General			
001 General	\$ 9,045,592	\$ 8,898,648	\$ 146,944
Special Revenue			
101 Street	1,323,546	1,323,546	-
102 Arterial Street	221,933	221,933	-
103 Real Estate Excise Tax	1,467,583	1,467,583	-
120 Path & Trails	10,836	-	10,836
140 Surface Water Mgmt	570,559	569,883	676
188 Strategic Reserve	500,000	-	500,000
Sub-total Special Revenue	4,094,457	3,582,945	511,512
Debt Service			
201 Debt Service	788,102	788,102	-
Sub-total Debt Service Funds	788,102	788,102	-
Total Operating	13,928,151	13,269,695	658,456
Capital Improvement			
301 Parks CIP	1,969,854	1,593,000	376,854
302 Public Works CIP	4,193,909	4,190,889	3,020
303 1996 Bond Construction	962,594	962,594	-
Sub-total CIP	7,126,357	6,746,483	379,874
Internal Service			
501 Fleet & Equipment	472,255	375,410	96,845
502 Community Information Services	806,152	596,976	209,176
505 Property Management	165,370	165,370	-
506 Risk Management	98,895	98,895	-
Sub-total Internal Service	1,542,672	1,236,651	306,021
Total Budget	\$ 22,597,180	\$ 21,252,829	\$ 1,344,351

**EXHIBIT B
CITY OF UNIVERSITY PLACE
Proposed 1998 Salary Range**

Position	1997 Salary Range	Low	1998 Middle	High	Grade
Governance & Management					
City Manager	5,826-7,375	5,945	6,735	7,525	65
Assistant to the City Manager	3,081-3,900	3,002	3,401	3,800	38
Executive Secretary	2,465-3,120	2,647	2,999	3,350	27
Intern	8.00/hr - 10.00/hr	8.00/hr	10.00/hr	12.00/hr	n/a
City Clerk	3,255-4,500	3,792	4,296	4,800	47
Deputy City Clerk	2,315-2,930	2,489	2,820	3,150	21
Office Specialist III	2,315-2,930	2,489	2,820	3,150	21
City Attorney	5,522-6,990	5,633	6,417	7,200	58
Assistant City Attorney	3,255-4,500	3,792	4,296	4,800	47
Paralegal	2,740-3,340	2,836	3,268	3,700	33
Community Services					
CSD Director	5,267-6,667	5,372	6,086	6,800	55
Department Administrative Secretary	2,374-3,005	2,544	2,882	3,220	23
Office Assistant II	2,094-2,650	2,133	2,417	2,700	17
Office Assistant I	1,809-2,290	1,857	2,104	2,350	14
Maintenance Worker I	2,133-2,700	2,133	2,417	2,700	17
Finance Manager	3,660-4,870	4,108	4,654	5,200	50
Accountant	2,923-3,700	3,002	3,401	3,800	38
Finance Specialist	2,315-2,930	2,647	2,999	3,350	27
HR & Public Safety Manager	3,255-4,500	3,792	4,296	4,800	47
Office Specialist III	2,315-2,930	2,489	2,820	3,150	21
COPS MORE Grant Coordinator	1,809-2,290	1,809	2,050	2,290	13
Information Services Manager	3,255-4,500	4,108	4,654	5,200	50
Information Systems Engineer	3,419-4,326	3,397	3,874	4,350	44
Office Specialist III	2,315-2,930	2,489	2,820	3,150	21
Planning & Community Development					
PCD Director	5,267-6,667	5,372	6,086	6,800	55
Department Administrative Secretary	2,374-3,005	2,544	2,882	3,220	23
Parks & Recreation Manager	3,255-4,500	3,792	4,296	4,800	47
Recreation Supervisor	N/A	2,836	3,268	3,700	33
Recreation Coordinator	2,465-3,120	2,544	2,882	3,220	23
Maintenance Worker I	2,133-2,700	2,133	2,417	2,700	12
Office Assistant I	1,809-2,290	1,857	2,104	2,350	14
Planning Manager	3,255-4,500	3,792	4,296	4,800	47
Senior Planner	3,279-4,150	3,397	3,874	4,350	44
Associate Planner	2,923-3,700	3,002	3,401	3,800	38
Assistant Planner	2,465-3,120	2,544	2,882	3,220	23
Building Official	3,255-4,500	3,792	4,296	4,800	47
Building Inspector	2,923-3,700	3,002	3,401	3,800	38
Codes Enforcement Officer	2,465-3,120	2,544	2,882	3,220	23
Permits Manager	3,081-3,900	3,792	4,296	4,800	47
Office/Permits Specialist III	2,315-2,930	2,489	2,820	3,150	21
Office Assistant I	1,809-2,290	1,857	2,104	2,350	14

**EXHIBIT B
CITY OF UNIVERSITY PLACE
Proposed 1998 Salary Range**

Position	1997	1998			Grade
	Salary Range	Low	Middle	High	
Public Works & Engineering					
PW Director	5,267-6,667	5,372	6,086	6,800	55
Department Administrative Secretary	2,374-3,005	2,544	2,882	3,220	23
Engineering Manager/City Engineer	3,926-4,970	4,108	4,654	5,200	50
Project Engineer	3,279-4,150	3,397	3,874	4,350	44
Engineering Inspector	2,862-3,700	3,002	3,401	3,800	38
Engineering Technician	2,836-3,590	2,836	3,268	3,700	33
Office Specialist III	2,315-2,930	2,489	2,820	3,150	21
Public Works Superintendent	3,255-4,500	3,792	4,296	4,800	47
Maintenance Worker III	2,465-3,120	2,647	2,999	3,350	27
Maintenance Worker II	2,315-2,930	2,544	2,882	3,220	23
Maintenance Worker I	2,133-2,700	2,133	2,417	2,700	17
Office Assistant I	1,809-2,290	1,857	2,104	2,350	14
Maintenance Laborer/Trainee	8.50/hr - 14.42/hr	1,213	1,894	2,574	12

OFFICIAL DOCUMENT

Benefits Summary
(1998 Proposed)

Retirement

	City Contribution	Employee Cost (Deducted from Gross Pay)
Required		
FICA-Med	1.45%	1.45% (no Social Security)
PERS	7.50%	I: 6.0%; II: 4.65%
401(a)*	5.25%	3% pre-tax
Optional		
Deferred Comp (457)	0	0-? (up to 33 1/3%; \$8,000/yr max.--all pre-tax)

* Vesting for the City-Paid portion of the 401(a) plan occurs after 3 years (33% per year).

Health Insurance

Medical: Regence Washington Health or Group Health

Dental: Washington Dental Service

Vision: Vision Service Plan

* \$405/mo. City health insurance (medical, dental, & vision) contribution minimum up to \$485/mo. maximum.

* If employee total health insurance (medical, dental, & vision) premium falls below \$405, she/he can take the difference use it for cash, retirement, vacation days (up to three days/year), or section 125 flexible spending accounts.

* If employee health insurance premium is above the \$405/mo. and at or below \$485/mo., the City will pay the full premium, but employee will not get the difference between the \$485 and their health insurance premium.

* Employees whose monthly health insurance premiums exceed \$485 will have the difference deducted from their pay (via the section 125 plan).

Employee Assistance Program (EAP)

This program provides marriage & family, legal, financial, substance abuse, and other forms of counseling and guidance.

Section 125 Plan

This is a program where employees and the City can contribute pre-tax dollars to flexible spending accounts through which employees can pay for health or life insurance premiums, health expenses, and dependent care expenses.

Life, Survivor, & Disability Insurance

	Benefit	City Cost	Employee Cost
Life & AD&D	\$25,000 (\$50k if accidental death)	\$18.45	0
Survivor	Surviving dependents monthly receive 30-60% of	0.2% of salary	0
Disability	60% of salary	0.79% of salary	0