

**ORDINANCE NO. 375**

**AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,  
AUTHORIZING A CHANGE FUND FOR THE PURPOSE OF MAKING CHANGE FOR  
THE SENIOR/RECREATION CENTER.**

WHEREAS, the City Council in December 1997 enacted Ordinance No. 177, Authorizing a Change Fund for the City of University Place for the Purpose of Making Change; and

WHEREAS, the City Council in February 2001 enacted Ordinance No. 306, to close out the change fund previously established for the purpose of making change at the Senior/Recreation Center; and

WHEREAS, the City of University Senior/Recreation Center has again resumed responsibilities that require making change for the public; NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DOES ORDAIN  
AS FOLLOWS:**

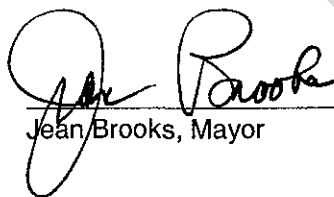
Section 1. Authorization of Change Fund. The Senior/Recreation Center is authorized to maintain a Change Fund for the purpose of making change. The Funds shall be administered by a custodian appointed by the Finance Director, in accordance with regulations providing such lawful administration.

Section 2. Appropriation of Funds. A sum of up to, but not exceeding, \$100.00 is to be appropriated from the City General Fund fund balance to the Change Fund for the Senior/Recreation Center. The Change Fund custodian shall assure that their change fund and any accompanying receipts are reconciled on a daily basis.

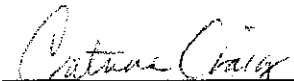
Section 3. Change Fund Procedures. The Change Fund custodian will abide by the written procedures for the appropriate and lawful administration of the Change Fund, as established by the Finance Director.

Section 4. Publication and Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall be effective five (5) days after its publication.

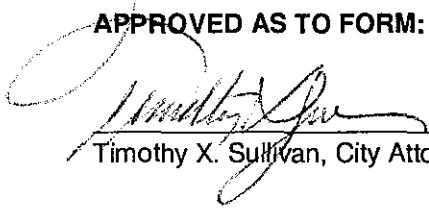
**PASSED BY THE CITY COUNCIL ON MARCH 17, 2003**

  
Jean Brooks, Mayor

**ATTEST:**

  
Catrina Craig, City Clerk

**APPROVED AS TO FORM:**



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Timothy X. Sullivan, City Attorney

Date of Publication: 3/19/03  
Effective Date: 3/24/03

UNOFFICIAL DOCUMENT