

**CITY OF UNIVERSITY PLACE
MINUTES
Regular Meeting of the City Council
Monday, June 6, 2022**

1. CALL REGULAR MEETING TO ORDER

Mayor Worthington called the Regular Meeting to order at 6:30 p.m.

2. ROLL CALL

Roll call was taken by the City Clerk as follows:

Councilmember Keel	Present
Councilmember Wood	Present
Councilmember McCluskey	Present
Councilmember Flemming	Present
Councilmember Belleci	Present
Mayor Pro Tem Figueroa	Present
Mayor Worthington	Present

Staff Present: City Manager Sugg, City Attorney Kaser, Engineering and Capital Projects Director Ecklund, Finance Director Blaisdell, Administrative Services Director Petorak and City Clerk Genetia.

3. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Figueroa led Council in the Pledge of Allegiance.

4. APPROVAL OF AGENDA

MOTION: By Mayor Pro Tem Figueroa, seconded by Councilmember Belleci, to approve the agenda.

The motion carried.

5. PUBLIC COMMENTS – The following individual provided comment:

6. CONSENT AGENDA

MOTION: By Mayor Pro Tem Figueroa, seconded by Councilmember Belleci, to approve the Consent Agenda as follows:

- A. Approve the minutes of the May 16, 2022 Council meeting as submitted.
- B. Receive and File: Payroll for periods ending 05/15/22 and 05/31/22; Claims dated 05/13/22.
- C. Receive and File: Juneteenth Proclamation.
- D. Adopt a resolution appointing voting delegates to the 2022 Association of Washington Cities' Annual Business Meeting. **(RESOLUTION NO. 976)**
- E. Authorize the City Manager to approve the purchase of playground equipment for the Homestead Park project from Duncan & Grove in the amount of \$129,678.76.
- F. Authorize the City Manager to approve and accept the purchase of right-of-way from Matthew L. Kinne to accommodate the 35th Street Improvement project in the amount of \$8,160.00.
- G. Authorize the City Manager to approve and accept the purchase of right-of-way from Jennifer G. Hubbard to accommodate the 35th Street Improvement project in the amount of \$5,786.00.

The motion carried.

7. CITY MANAGER & COUNCIL COMMENTS/REPORTS

City Manager Sugg reported that the City will be putting four construction projects out to bid between now and July – the Homestead Park redevelopment, including the construction of 37th Street Court; the

Lakewood Drive Overlay; the Grandview Drive Overlay, and the Chambers Creek Road Improvement. He also informed Council that the City has submitted two Safe Routes to School grant funding applications.

Councilmember Keel reported that Sound Transit and the Association of Washington Cities have each hired their new CEO. He also expressed his opinion about the problematic property located at 27th Street and Grandview Drive. Councilmember Keel indicated that the new property owner has decided to take the building down around August, and he asked that the City work with the current owner to help bring that to fruition.

Councilmember Wood reported that he attended the Memorial Day ceremony held at the New Tacoma Cemetery. He indicated that the event was sparsely attended because there was no information about it on any website. Since it is the only Memorial Day ceremony within the City limits, he believes that as a City, we should do a better job in helping publicize the event and suggests that the City do that going forward.

Councilmember McCluskey concurred with Councilmember Wood's comment that there could be better job done in marketing awareness of community events as well as City events. She also commented on the blight condition of the property at 27th Street and Grandview Drive. Lastly, she reported that she attended the SSHA³P meeting and shared discussions on affordable housing aspects.

Councilmember Flemming commented on the success of the Duck Daze parade and thanked the community, the vendors and the City event organizers. He commented on the condition of the 27th Street and Grandview Drive property and believes that the new owner's plan will happen. He reminded everyone that June 6 (today) is D-Day and asked that they keep those who made the ultimate sacrifice in their thoughts. Lastly, he concluded by announcing upcoming community events: Ken Grassi Scholarship fundraising on June 30 and the United for University Place's meeting on Inclusive Playground.

Councilmember Belleci assured the community that the new owners of the 27th Street and Grandview Drive property will be making the demolition of the existing buildings a priority. This will hopefully happen before the end of summer. She voiced her concern about the brush that will grow during the time of demolition into the time of construction and believes that this should be given equally high priority from the new owners to ensure that it does not fall into a blight situation again. Councilmember Belleci also reported that she attended the Historical Society's Garden Tour, the Duck Daze parade, and open house by West Pierce Fire Department. Lastly, she encouraged the public to participate and get involved in the inclusive playground project, and to attend the Public Safety meeting on Thursday at 6:00 p.m. at the Council Chambers.

Mayor Pro Tem Figueroa dittoed the comments made by his colleagues on the need to clean up the 27th Street and Grandview Drive property and to make sure that it happens. He reported that he attended and spoke at the Memorial Day event at the New Tacoma Cemetery and also voiced his concerns about the marketing of the event and the City's involvement. Mayor Pro Tem Figueroa also attended a virtual meeting with the Puget Sound Regional Council General Assembly and shared information on the 2022-2050 Regional Transportation Plan; a ribbon-cutting event for Triumph Physical Therapy; a virtual presentation by the Curtis High School Japanese Club on Japanese Internment Camps; the City's Public Safety stakeholders meeting; and the Duck Daze parade in addition to assisting in the City's booth. He commended City staff for putting a successful event together.

Mayor Worthington commented on the recent movement on 27th Street and Grandview Drive property that is under a new ownership and that the new owner has taken the necessary steps to get the ball rolling to demo the building and move forward with an investment in the community. He reported that he participated in the Historical Society's Garden Tour as a host and attended the Duck Daze parade. He reminded the public of the upcoming community events: Curtis High School graduation drive through tour, Public Safety outreach meetings, and the fundraising event for the Ken Grassi Scholarship. Lastly, he thanked Mayor Pro Tem Figueroa for covering for him in his absence.

Before going to Study Session, Mayor Worthington read the proclamation on Juneteenth, encouraging everyone to observe Juneteenth as an opportunity to reflect, rejoice and plan for a brighter future as we continue to address racial injustice in our society today. Juneteenth has been recognized as a state and national holiday.

STUDY SESSION

8. FIREWORKS ORDINANCE

City Attorney Kaser provided an overview on four proposed changes to the Fireworks Code that garnered Council consensus at its last study. A draft ordinance reflecting these consented to changes are as follows:

(1) Authorization for emergency restrictions – the City Manager may (but is not required to) restrict the discharge of fireworks in one of three scenarios: (A) either the Pierce County Fire Marshall or an abutting municipality has entered a comparable order prohibiting the discharge of fireworks within their respective jurisdictions; (B) a prohibition against outdoor burning of any kind has been imposed by the Puget Sound Clean Air Agency or by the appropriate official of the fire protection district serving University Place; or (C) during a period of “extreme fire danger.” New proposed language has added fuel moisture content that mirrors similar legislation passed by Pierce County as well as other comparable jurisdictions in terms of fire sensitivity;

(2) Modification to minor-related fireworks discharge – the language will be rolled back to the former Code where “minors under the age of sixteen could discharge under adult supervision;”

(3) Modifications to the sales requirement – current Code authorizes only non-profits to engage in sales of only authorized fireworks in the City. It was uncertain whether Council appeared to give consensus to modify this requirement to prohibit sales of fireworks altogether – should Council wish to pursue this path, language to implement this change is reflected in the draft ordinance; and

(4) Discharge-related prohibitions – current Code restricts the discharge of certain fireworks to certain periods of time on July 4. Other jurisdictions have adopted time-based limitations instead of full prohibition. Some members of the Council have expressed some desire to revisit whether or not fireworks should be altogether prohibited. Sample code language, should Council decide to pursue this avenue, is included in the packet.

Attorney Kaser reminded Council that any changes to the fireworks ordinance have an effective date no sooner than one year after its adoption.

Clarification questions were asked about the standard on fuel moisture content language; sale of fireworks; and fire ban and fireworks discharge enforcement.

9. 2022 CARRYFORWARD BUDGET ADJUSTMENTS

Finance Director Blaisdell presented the 2021 budget funding amounts that are being carried forward for reappropriation in the 2022 budget. The re-appropriation is comprised primarily of beginning fund balance adjustments, capital improvement projects, internal service fund carryforwards, and new and continuing grant funding. The most significant change in Restricted and CIP Funds is mostly reflective of carry forwards in revenues and expenditures in Parks CIP, Public Works CIP, and Municipal CIP and the related interfund transfers. Director Blaisdell noted that appropriations for capital improvements are continuing in nature and do not lapse at the end of the year. Other carryforwards include IT Fund expenditures and other changes in general fund, street and police expenditures.

The mid-biennial adjustments recognize adjustments to revenues based on updated estimates for various revenue sources, including State Shared Revenues. Director Blaisdell provided an overview on significant revenue projection for the mid-biennial adjustments which are listed in the memo provided in the Council packet. The remaining revenue adjustments are interfund transfers related to CIP project carryforwards and adjustments to beginning fund balances. On the expenditure side, significant adjustments were made to salary and benefits due to staff attrition, retirements and department reorganization. Additionally, the PERS contribution rate changed which resulted in an increase of \$141,936 for total City Salary/Benefit and Internal Service charges in 2022. Other expenditures include adjustments in the general fund, street fund, police fund and fleet fund as detailed in the packet. The adjustments, not including the new position, is a 0.52% increase to previously budgeted salary/benefits amounts. The general fund saw an unexpected revenues and expenditure savings in 2021. The carryforward amounts and cost adjustments included in this request

left \$1.1 million in one-time monies. Director Blaisdell indicated that Council can elect to appropriate these funds to one-time projects or bank the funds for future use in the event of a recession/revenue shortfall.

The financial forecast has been updated to include all adjustments. All existing services and legal and contractual obligations can be met with existing revenues through the biennium and the 10-year forecast period. The City's financial position overall, as reflected in the financial forecast, has not materially changed.

There was interest in doing a possible study on status/data on the animal control contract. Questions were asked with regard to increased benefit expense; minimum budget cost to fund additional staff; and use of the one-time monies.

10. TRAFFIC IMPACT FEE

Engineering and Capital Projects Director Ecklund provided an update to the City's Traffic Impact Fee (TIF). He explained that the Traffic Impact Fees are based on a specific capital project list and predicted traffic growth estimates. The City's current traffic impact fee was last updated in 2011 and its calculation resulted in a TIF of \$3,199/peak hour vehicle trip anticipated to be generated by a new development. The current fee is based on a 10-year model and many of the projects on the TIF project list have now been completed. As such, the TIF model is due for recalculation and repopulation of the TIF project list. He indicated that the revised calculation and project list would result in a revised TIF of \$3,193/peak hour vehicle trip. Director Ecklund explained the calculation for the net cost basis and noted that the revised calculation is in accordance with the requirements of the state law. He highlighted the proposed projects that are anticipated/needed to be built within this TIF 10-year model, resulting in \$3,193 per anticipated peak hour vehicle trip. He pointed out that the City is not proposing any changes to the mechanisms in place for assisting developers with the impact fee.

Discussion followed regarding consideration of removing the roundabout from the Chambers Creek Road improvement project; the significance/impact of changing the base calculation to the developers or project; fee adjustments and inflationary cost; and level of service.

11. SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN

Engineering and Capital Projects Director Ecklund presented the proposed amendments to the City's Six-Year Transportation Improvement Plan (TIP). The primary changes for the 2023-2028 period update include the removal of four projects (37th Street Court Extension, Lakewood Drive Overlay, Grandview Drive Overlay, and 42nd Street Phase I); the addition of two projects (Arbordale Safe Route to School and UP School Crosswalk Improvement); updates to funding statuses to reflect recent grant awards for Chambers Creek Road Roundabout and 57th Avenue Connection; and updates to project schedules and costs.

The City of University Place is required by State law to adopt and annually update a Six-Year Transportation Improvement Plan. The approval of the Six-Year Transportation Plan does not commit the City to any financial expenditures; rather, each project will be reviewed individually by the City Council in each relevant budget cycle as a component of the Capital Improvement Plan. Its approval, however, does create eligibility for the City to apply for various grant opportunities, and provides an indication of the City's planning direction for transportation needs.

12. ADJOURNMENT - The meeting adjourned at 8:20 p.m. No other action was taken.

Submitted by,

Emy Genetia