

1. City Council Regular Meeting Materials

Documents:

[01-03-22 RM.PDF](#)

[AGENDA 01-03-22.PDF](#)

**UNIVERSITY PLACE CITY COUNCIL
Regular Council Meeting
Monday, January 3, 2022, 6:30 p.m.**



Note: Times are approximate and subject to change.

PUBLIC NOTICE

The University Place City Council will hold its scheduled meetings to ensure essential city functions continue. There will be no in-person attendance at this time. Members of the public can virtually attend City Council meetings by watching them live on University Place Television, Click! Channel 12 or Comcast Channel 21, by watching digitally on the City's YouTube channel www.YouTube.com/UniversityPlaceTV or by dialing in to listen audio-only at +1 509-342-7253 United States, Spokane (Toll), Conference ID: 419 568 093#. The meeting invitation begins at 6:15 p.m. for technical setup. City Council members and the public may dial in and/or connect at this time. However, the meeting does not officially begin until 6:30 p.m.

Participation in Public Comments and public testimony on Public Hearings will be accepted by the following methods. Written comments/testimony will be accepted via email. Comments should be sent to Emy Genetia, City Clerk at Egenetia@cityofup.com. Comments received up to one hour (i.e., 5:30 p.m.) before the meeting will be provided to the City Council electronically. Subject to technological limitations, the Council will also accept telephonic comments/testimony by calling the number listed above.

In the event of technical difficulties or the absence of a quorum, all items on this agenda shall be carried over to the agenda for the January 18, 2022 Regular Meeting.

AGENDA

- 6:30 pm 1. **CALL REGULAR MEETING TO ORDER**
- 2. **ROLL CALL**
- 3. **PLEDGE OF ALLEGIANCE – Councilmember Flemming**
- 6:35 pm 4. **OATHS OF OFFICE – Administered by the Honorable Grant Blinn**
- 5. **STATE OF THE CITY ADDRESS – Mayor Belleci**
- 6. **ELECTION OF MAYOR**
- 7. **ELECTION OF MAYOR PRO TEM**
- 8. **ELECTION OF FINANCE CHAIR**
- 9. **MAYOR'S REMARKS – Newly Elected**
- 7:25 pm 10. **APPROVAL OF AGENDA**
- 7:30 pm 11. **PUBLIC COMMENTS**
- 7:35 pm 12A. – **CONSENT AGENDA**
- 12E. **Motion: Approve or Amend the Consent Agenda as Proposed**

The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed for the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

- A. Approve the minutes of the November 29, 2021 and December 6, 2021 Council meetings as submitted.
- B. Receive and File: Payroll for period ending 12/15/21 and Claims dated 12/15/21.
- C. Authorize the City Manager to execute an amendment to GGLO Architecture's Professional Service Agreement to increase the contract amount by \$17,500 and to extend the contract completion date to May 15, 2022.
- D. Adopt a resolution amending the City's legislative priorities for 2022.
- E. Authorize the City Manager to execute a professional service agreement with Gray and Osborne, Inc. in the amount of \$140,000 for the purposes of updating the City's storm drainage comprehensive plan.

7:40 pm **13. CITY MANAGER & COUNCIL COMMENTS/REPORTS** – (Report items/topics of interest from outside designated agencies represented by Council members, e.g., AWC, PRSC, Pierce Transit, RCC, etc., and follow-ups on items of interest to Council and the community.)

7:45 pm **14. ADJOURNMENT**

*PRELIMINARY CITY COUNCIL AGENDA

January 18, 2022
Regular Council Meeting

January 22, 2022
Special Council Meeting

February 7, 2022
Regular Council Meeting

February 22, 2022
Regular Council Meeting

Preliminary City Council Agenda subject to change without notice*
Complete Agendas will be available 24 hours prior to scheduled meeting.
To obtain Council Agendas, please visit www.cityofup.com.

**American Disability Act (ADA) Accommodations Provided Upon Advance Request
Call the City Clerk at 253-566-5656**

APPROVAL OF CONSENT AGENDA

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Special Meeting of the City Council
Monday, November 29, 2021**

1. CALL REGULAR MEETING TO ORDER

Mayor Belleci called the Special Meeting to order at 6:30 p.m.

2. ROLL CALL

Roll call was taken by the City Clerk as follows:

Councilmember Figueroa	Present
Councilmember Keel	Present
Councilmember Wood	Present
Councilmember McCluskey	Present
Councilmember Flemming	Excused
Mayor Pro Tem Worthington	Excused
Mayor Belleci	Present

Staff Present: City Manager Sugg, City Attorney Kaser, Executive Director/ACM Faison, Administrative Services Director Petorak, Public Safety Administrator Hales, Police Chief Premo, Public Works, Parks and Facilities Director Cooper, Engineering and Capital Projects Director Ecklund, Community and Economic Development Deputy Director Swindale, Community and Economic Development Director Briske, Business Outreach Liaison Metcalf, and City Clerk Genetia.

City Commissions: Planning Commission Chair Graybill, Economic Development Advisory Commission Chair Gruener, Park Advisory Commission Chair Forsberg, and Public Safety Commission Chair Booth.

MOTION: By Councilmember Keel, seconded by Councilmember Figueroa, to excuse the absences of Mayor Pro Tem Worthington and Councilmember Flemming.

The motion carried.

3. PLEDGE OF ALLEGIANCE

Councilmember McCluskey led Council in the Pledge of Allegiance.

4. OATH OF OFFICE – NEWLY ELECTED FOR COUNCIL POSITION NO. 4

Newly Elected Councilmember Edward Wood was sworn into office and joined the meeting.

5. APPROVAL OF AGENDA

MOTION: By Councilmember Keel, seconded by Councilmember Figueroa, to approve the agenda.

The motion carried.

6. PUBLIC COMMENTS – The following individuals provided comments: Chris Kimball, 6313 75th Avenue Court West; and Steve Thorndill, 53rd Street West.

7. CONSENT AGENDA

MOTION: By Councilmember Keel, seconded by Councilmember Figueroa, to approve the Consent Agenda as follows:

- A. Approve the minutes of the October 18, 2021, November 1, 2021, November 8, 2021 and November 15, 2021 Council meetings as submitted.
- B. Receive and File: Payroll for periods ending 09/30/21, 10/15/21 and 10/31/21; Claims dated 10/15/21 and 10/29/21.
- C. Receive and File: Small Business Saturday Proclamation.
- D. Authorize the Mayor to execute a contract amendment to the employment contract of the City Manager.
- E. Approve the amendment to Lease Agreement between the City of University Place and the Community Connection Place.
- F. Authorize the City Manager to execute an Interlocal Agreement with the cities of Tacoma and Lakewood for preliminary design of the Lakewood Drive corridor.

The motion carried.

8. CITY MANAGER AND COUNCIL COMMENTS/REPORTS

City Manager Sugg informed Council about the ribbon-cutting ceremony for the Chambers Creek Canyon Trail Bridge. The event will be held on Saturday, December 18 at 11:00 a.m. Due to parking and space limitation at the site, the event will be livestreamed, and the recording will be posted online for the public.

Councilmember Figueroa requested that an update on the request to name the Chambers Creek Canyon Trail bridge be provided.

Councilmember Keel reported that the Association of Washington Cities and Pierce Transit are starting to prepare for the January legislative session and are discerning where to focus their efforts in getting legislation passed.

Councilmember McCluskey reported that she attended the Pierce County Regional Council (PCRC) meeting and indicated that the vote was not taken to pass the Countywide Planning Policies – this is now scheduled to take place during PCRC's December meeting. She also responded to Mr. Kimball's public comment regarding the alarm permit and Mr. Thorndill's comment regarding Cirque Park's master site plan. Lastly, she congratulated and welcomed Councilmember Wood.

Mayor Belleci recognized and thanked Councilmember Lee for his two-year service on Council. She congratulated Councilmember Wood, welcoming and offering him assistance in his new role. She reported on upcoming community events and recent ribbon-cutting events she attended.

STUDY SESSION

9. COMMISSIONS WORK PLANS

The Planning Commission and Economic Development Advisory Commission staff members, along with Park Advisory Commission Chair Forsberg and Public Safety Advisory Commission Chair Booth, presented their respective Commission's 2022 work plans (as outlined in the documents included in the packet) for approval by Council.

Councilmembers provided comments and offered suggestions relative to each commission's work plans and advised the commissions to allow for some flexibility in their work plan for potential legislative proposal/directives from Council. They thanked the Commissions for their contributions, hard work and efforts.

The Commission work plans will be considered during the December 6, 2021 Council meeting.

10. GGLO UPDATE ON HOMESTEAD PARK

Mark Sindell and Phillip Decker of GGLO provided an overview of the Homestead Park project. They presented, for Council approval, the proposed layout, design and details (amenities, site features, and potential restroom location) of the renovation of Homestead Park, including information on the removal and

additional plantings of trees and rhododendrons. Should Council approve the proposed design tonight, GGLO's next steps are construction documents, permitting and then moving on to bidding and construction.

Discussion followed with regard to: the existing gateway at the northeast end of the park; options for the proposed restroom; the need for a permanent restroom; the incorporation of the south entrance to the apartment complex; pavers design and its visual perception; lighting and usage; and directional signs for aesthetics. Council consented to proceeding with the development of construction documents for bid, to include the permanent restroom as an alternative.

11. PARKS MAINTENANCE LEGISLATIVE PROPOSAL FOLLOW-UP

MOTION: By Councilmember Figueroa, seconded by Councilmember McCluskey to reschedule this item to a future Council meeting.

The motion carried.

At 8:56 p.m. and 9:25 p.m., a motion was made and was carried to extend the meeting to 9:30 p.m. and 9:45 p.m. respectively.

12. LOCAL ARPA ASSISTANCE

Business Outreach Liaison Metcalf provided an overview of the American Rescue Plan (ARPA) of 2021, indicating that the City received approximately \$9.4 million as part of the ARPA – half of these funds have already been received with the other half to be received in mid-year of 2022. Council has expressed interest in focusing approximately \$6.5 million on sewers and has also expressed interest in discussing how to deploy funds to provide local assistance. She stated that ARPA provides funding that can be used in four specific categories. She outlined the potential uses for the community under the second category (i.e., addressing the negative economic impacts caused by the public health emergency) as grouped in two categories: (1) providing support to residents (Human Services); and (2) providing support to local businesses (Business Assistance). Ms. Metcalf indicated that there are currently many funding opportunities available to University Place individuals and families seeking assistance for overdue rent, mortgage assistance, and utility assistance and that a preliminary review showed that many University Place renters have already applied for and received assistance and/or are in the queue waiting to receive assistance. Guidance regarding the use of funds for business assistance also provides a variety of options for supporting local businesses. However, local jurisdictions, in contrast to the CARES funds of 2020, must publicly report assistance provided to private-sector businesses and its connection to negative economic impacts of the pandemic. She reported on current programs available to University Place businesses who qualify (Emergency Injury Disaster Loan; Small Business Flex Fund; Comcast RISE programs; and the Pierce County Business Accelerator Program). She indicated that staff have identified several options for Council to consider should they desire to allocate a portion of ARPA funds to business assistance. The first of these is to support an existing program to increase business resiliency and capacity that is administered entirely by Pierce County. The program is designed to provide a comprehensive support for a long-term success of the business. The second option is to provide reimbursements to University Place businesses who pay a signing bonus to new employees, considering several criteria to put in place such as setting a cap amount that each business can receive; identifying the length of time an employee would have to work before receiving the bonus; and focusing assistance to specific business types. Other ideas of supporting the business community that have been discussed internally include providing assistance to commercial property owners, paying past due commercial customer utility accounts, or childcare assistance to employees.

Ms. Metcalf indicated that staff is not recommending a new City-run program or funding at this time because of the broad base of resources available. For business assistance, staff believes that a strategy that focuses on building business resilience and growth makes sense. If Council chooses to pursue this option, this can be done efficiently and effectively by providing financial support to the Pierce County Business Accelerator program. The program is an investment in the long-term sustainability of small businesses by providing not only cash incentives, but also long-term mentorship and support. Staff also believes that a hiring bonus program could be implemented relatively easily and within ARPA guidelines. If Council chooses to pursue this option, program limitations/criteria would need to be considered. She provided Council with inventory

of COVID-19 assistance (included in the packet) that are currently available for University Place businesses.

Discussion ensued with regard to: funding for the Pierce County Business Accelerator Program; direct assistance to the community; hiring bonuses; daycare assistance; senior employment incentive and training; setting constraints, such as time limit, on the Pierce County Business Accelerator Program; legality of the use of ARPA funds for City signing bonus to fill key positions; understanding ARPA reporting requirements; and funding assistance for childcare facilities.

13. ADJOURNMENT - The meeting adjourned at 9:38 p.m. No other action was taken.

Submitted by,

Emy Genetia

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Regular Meeting of the City Council
Monday, December 6, 2021**

1. CALL REGULAR MEETING TO ORDER

Mayor Belleci called the Regular Meeting to order at 6:43 p.m.

2. ROLL CALL

Roll call was taken by the City Clerk as follows:

Councilmember Figueroa	Present
Councilmember Keel	Present
Councilmember Wood	Present
Councilmember McCluskey	Present
Councilmember Flemming	Present
Mayor Pro Tem Worthington	Excused
Mayor Belleci	Present

Staff Present: City Manager Sugg, City Attorney Kaser, Community and Economic Development Deputy Director Swindale, Community and Economic Development Director Briske, Police Chief Premo, Public Safety Administrator Hales, NPDES Coordinator Smith, Information Technology Manager Vallantyne, and City Clerk Genetia.

MOTION: By Councilmember Keel, seconded by Councilmember Figueroa, to excuse the absence of Mayor Pro Tem Worthington.

The motion carried.

3. PLEDGE OF ALLEGIANCE

Councilmember Flemming led Council in the Pledge of Allegiance.

4. APPROVAL OF AGENDA

MOTION: By Council Member Keel, seconded by Council Member Figueroa, to approve the agenda.

The motion carried.

5. PRESENTATIONS

Service Recognition – Mayor Belleci presented former Councilmember Lee with a proclamation expressing Council's sincere appreciation for his service to the community and highly commended him for the way he has carried out his duties and responsibilities in filling in during Councilmember Grassi's absence.

Service Recognition – Mayor Belleci presented late Councilmember Grassi's family with a proclamation recognizing Councilmember Grassi's dedication, passion, contributions and remarkable achievements during his years of service on the Council since 1995.

Mayor Belleci introduced a video tribute to three former Councilmembers who passed during 2021: Lorna Smith, Gerald Gehring, and Ken Grassi.

U.P. Schools & Local Levy Support – Superintendent Chamberlain explained two replacement levies coming before voters in February that would provide funding for four years. Both Proposition #1 – Educational Programs and Operations Replacement Levy and Proposition #2 – Safety, Technology, and

Capital Improvements Replacement Levy are not new taxes and would allow the District to continue current programming levels.

6. PUBLIC COMMENTS – The following individuals provided comments: Anthony Keller (via email); and Chris Saunders - United for University Place.

7. CONSENT AGENDA

Mayor Belleci requested Item 7I be pulled for separate consideration.

MOTION: By Council Member Keel, seconded by Council Member Figueroa to approve the amended Consent Agenda as follows:

- A.** Payroll for periods ending 11/15/21 and 11/30/21; Claims dated 11/15/21 and 11/30/21.
- B.** Receive and File: 2021 Third Quarter Financial Report.
- C.** Adopt a resolution designating the Director of Engineering and Capital Projects as the Applicant Agent and the City Manager as the Alternate for the State of Washington Hazard Mitigation Grant Program Application and Grant. **(RESOLUTION NO. 962)**
- D.** Adopt a resolution authorizing the write-off of delinquent accounts receivable over \$1,000. **(RESOLUTION NO. 963)**
- E.** Adopt a resolution approving the City's 2022 Fee Schedule. **(RESOLUTION NO. 964)**
- F.** Adopt a resolution approving the Planning Commission's 2022 Preliminary Work Plan. **(RESOLUTION NO. 965)**
- G.** Adopt a resolution approving the Economic Development Advisory Commission's 2022 Preliminary Work Plan. **(RESOLUTION NO. 966)**
- H.** Adopt a resolution approving the Public Safety Advisory Commission's 2022 Preliminary Work Plan. **(RESOLUTION NO. 967)**
- I.** Adopt a resolution approving the Park Advisory Commission's 2022 Preliminary Work Plan. **(Pulled for Separate Consideration.)**
- J.** Confirm Stacey McClain's reappointment to the Park Advisory Commission for a term ending January 31, 2026.
- K.** Confirm Alecia Cunningham's appointment to the Park Advisory Commission for a term ending January 31, 2026.
- L.** Confirm James Kenoyer's appointment to the Public Safety Advisory Commission for a term ending January 31, 2026.
- M.** Confirm Joshua Koontz's reappointment to the Economic Development Advisory Commission for a term ending January 31, 2026.
- N.** Authorize the City Manager to approve an increase to the Agreement with Robert Half International in the amount of Nineteen Thousand Seven Hundred Dollars (\$19,700.00) for additional contract services.
- O.** Adopt a resolution approving an Agreement with Krista Swain for legal services. **(RESOLUTION NO. 968)**

The motion carried.

Item 7I – After discussion about vaping/smoking in parks, drones, and the Cirque Park Master Site Plan, a motion was made and was carried to adopt a resolution approving the Park Advisory Commission's 2022 Preliminary Work Plan. **(RESOLUTION NO. 969)**

COUNCIL CONSIDERATION

8. DISSOLUTION OF UNIVERSITY PLACE TOWN CENTER AUTHORITY

Staff Report – City Attorney Kaser explained that the Town Center Project Authority (Authority) was created for the purpose of obtaining local revitalization financing for the University Place Town Center. Those financing bonds were refinanced in 2019. Because the original bonds have been satisfied and with no bonds, notes, or other obligations of the Authority, dissolution of the Authority is warranted and recommended by City staff.

Public Comment – None.

Council Consideration – **MOTION:** By Councilmember Keel, seconded by Councilmember Figueroa, to pass an ordinance dissolving the Town Center project Authority and repealing University Place Municipal Code 2.45 relative to the Town Center Project Authority.

The motion carried. (ORDINANCE NO. 755)

9. CITY MANAGER AND COUNCIL COMMENTS/REPORTS

City Manager Sugg reported on five projects the Engineering Department has scheduled for completion during the next 12 months: Alameda Extension; Chambers Lane and Chambers Creek Phase 1; 35th Street Phase 1; Grandview Drive Overlay; and Lakewood Drive Overlay.

Councilmember McCluskey thanked staff for obtaining financing to expand the City's sidewalks. She expressed concern with the direction that the South Sound Housing Affordability Partners (SSHA³P) is going without the City's input as a member. She thanked Howard Lee for his service as Councilmember Pro Tem during Councilmember Grassi's absence.

Councilmember Flemming agreed with Councilmember McCluskey's concerns with SSHA³P and suggested that Council rethink its process to avoid having the County dominate the process in its attempt to standardize the whole County while the City loses its control. He also spoke in support of the school district and the current propositions. Councilmember Flemming then complimented the City staff for preparing an outstanding video tribute to the Councilmembers who passed this year.

Mayor Belleci agreed with and responded to Councilmembers' input about SSHA³P. She indicated that during her upcoming first SSHA³P Executive Board meeting, she will inform the SSHA³P Board of Council's disapproval of the County's action to move forward with legislative proposals without first allowing for agenda and workplan review, input, and approval by its members.

It was suggested that the City pause the SSHA³P partnership if the funds have not been expended. A request was also made for Mayor Belleci to convey that the City of University Place is adamant about maintaining its independence in the SSHA³P decision-making process.

Mayor Belleci shared information about a ribbon cutting event she attended for Fox Medical and My Own Gym, two locally owned businesses that have partnered and are in the same space.

STUDY SESSION

10. SWM COMPREHENSIVE PLAN CONSULTANT SELECTION

NPDES Coordinator Smith explained the need to update the City's storm drainage comprehensive plan and meet National Pollutant Discharge Elimination System (NPDES) PHASE II requirements. The plan includes updating the stormwater management goals and policies, evaluating the existing stormwater facilities, determining the stormwater capital needs, analyzing the Surface Water Management fee based on the capital needs and operating costs, and developing a Stormwater Management Action Plan (SMAP). The SMAP is a new storm water planning requirement under the City's NPDES permit in which the City is required to evaluate and prioritize its drainage basins, perform an in-depth analysis of the basin with the highest priority and identify specific capital program that will improve the water quality of storm water in this basin over the course of the next permit cycle (2024-2029). Through the Request for Qualifications process, Gray and Osborne was selected for their experience in the development of storm water comprehensive plans and hydraulic analysis. Their proposal, in the amount of \$140,000, is within budget and considered to be reasonable by staff.

Mr. Smith answered questions about the scope of the analysis, storm basin capacity, mitigation, locations, duration, outreach process, and if the study will include a review of retention ponds that were previously identified as draining contaminants into the Puget Sound. It was suggested that the analysis also encompass prospective development, whether permits have been issued or not.

11. ALARM PERMIT PROGRAM REVIEW

Police Chief Premo presented Council with a review of the City's alarm permit program. Staff is reviewing the program because the established software program was eliminated. During previous study sessions, staff presented several updates and recommended an annual renewal permit process and in-house permitting to provide better service. His review included 2021 response, permit, and revenue numbers, false alarm service charge invoicing, and the benefits of the existing annual permit system rather than a one-time permit system.

Council discussion followed with regard to: program cost versus revenue; future analysis to determine equitability between cost-of-service and accessing fees to false alarm violators; and further review of the present enforcement language and penalty assessment.

12. 27TH STREET LANDING LEGISLATIVE AMENDMENT

Community and Economic Development Deputy Director Swindale presented the 27th Street Landing proposed Code amendments requested by applicant Venture Real for its 11-parcel project of retail and multifamily buildings at 67th Avenue West and 27th Street West. He presented the applicant's requests for three Zoning Code amendments and the three alternative versions of the project. He pointed out that all R-1 properties are within the sale area and project site. The zoning code amendment legislative process was followed, and the Planning Commission's recommendation was submitted. The Planning Commission recommended approval of the three amendments and expressed concerns over the amount and impact of traffic generated by the proposed development and potential site contamination of the site following its use as an automotive wrecking yard. While a SEPA Determination was issued for the proposed amendments, additional SEPA review will be required for the development, including a traffic impact analysis and site investigation.

Amendments requested are as follows: (1) Reduce the side and rear yard setbacks for buildings in the MU-U/I 75 zone abutting R1 or R2 zones from 30' to 10' when the abutting R1 or R2 parcels are part of the project site; (2) Allow buildings with a maximum height of 75 feet to be constructed on parcels 0220104106, 0220108022, and 0220104006 abutting an R1 Zone where a maximum building height of 45 feet is allowed on property abutting an R1 Zone; and (3) Amendment to 19.30.030 (C) to allow accessory use surface and underground parking structures on R1 zoned property when the parking is accessory to a permitted use on a parcel zoned MU-U/I75. To facilitate this amendment the applicant proposes adding an accessory use to the Accessory Use Table in 19.30.040 UPMC - Offsite accessory parking and parking structures to serve developments on parcels zoned MU-U/I 75.

At 9:21 p.m., a motion was made and was carried to extend the meeting to 10:00 p.m.

Council expressed support for the project indicating it will stimulate economic development and accommodate growth. There was concern with impacts from the number of units, traffic congestion, mitigating those impacts, protecting neighboring R-1 properties, text amendment changes versus a rezone, and limiting project expansion. Requests were made to have assurances that the approved project site plan boundaries would not change and for an additional study session with the developers present for questions.

13. ADJOURNMENT

The meeting adjourned at 9:55 p.m. No other action was taken.

Submitted by,

Emy Genetia
City Clerk

City of University Place
Voucher Approval Document

Control No.: 5	Agenda of: 01/03/22	PREPAY
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Claim of: Payroll for Pay Period Ending 12/15/2021

Check #	Date	Amount	Check #	Date	Amount
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	12/20/2021	149,100.74	EMPLOYEE DIRECT DEPOSIT
		52,437.98	VENDOR DIRECT DEPOSIT

EMPLOYEE NET 201,538.72

WIRE	12/20/21	4,953.94	EMPLOYMENT SECURITY DEP PDFMLA
WIRE	12/20/21	12,559.32	DEPT. OF LABOR AND INDUSTRIES
WIRE	12/20/21	28,163.25	BANK OF AMERICA
WIRE	12/20/21	35,656.18	WA STATE DEPT OF RETIREMENT SY
WIRE	12/20/21	264.13	AFLAC INSURANCE
WIRE	12/20/21	1,710.44	WA ST DEPT OF RETIREMENT SYS
WIRE	12/20/21	250.00	NATIONWIDE RETIREMENT SOLUTION

BENEFIT/DEDUCTION AMOUNT 83,557.26

TOTAL AMOUNT 285,095.98

Preparer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed: (Signature on file.)
Steve Sugg, City Manager

Date _____

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 12/15/21

Check Range: 51986391 – 51986430 and Wire #12212021

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided, and a replacement check issued.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file.)

Date: _____

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
12212021	12/21/2021	002333	BANK OF AMERICA	DEC21	12/1/2021	VISA/12-01/21	7,375.35	7,375.35 ✓
		Voucher: 49035						
51986391	12/3/2021	001216	AWC EMPLOYEE BENEFITS TRU: NOV21		12/3/2021	NOV21/MEDICAL BILLING	74,957.84	74,957.84 ✓
		Voucher: 49034						
51986392	12/15/2021	025179	ACCESS INFORMATION MANAGE9125796		11/30/2021	NOV21/OFFSITE RECORDS STO	1,538.43	1,538.43
		Voucher: 49031						
51986393	12/15/2021	002661	AIR SYSTEMS ENGINEERING INC101111138		11/15/2021	REPAIR HEAT PUMP/POLICE DEI	2,420.00	2,420.00 ✓
		Voucher: 49032						
51986394	12/15/2021	026212	ARAMARK UNIFORM & CAREER /512000184333		11/9/2021	MAT RENTAL/PW SHOP	24.49	
		Voucher: 49033	512000194209		11/23/2021	MAT RENTAL/PW SHOP	24.49	48.98 ✓
51986395	12/15/2021	024374	BATTERY SYSTEMS INC.		11/10/2021	AUTOMOTIVE BATTERY/A-CORE	188.78	188.78 ✓
		Voucher: 49036						
51986396	12/15/2021	003155	CDW.GOVERNMENT, INC.		11/23/2021	MICOSOFT SURFACE PRO 7+	910.79	910.79 ✓
		Voucher: 49037						
51986397	12/15/2021	001152	CENTURYLINK		11/20/2021	PHONES/CITY WIDE	469.30	
		Voucher: 49038	253-566-9558		11/14/2021	PW PUMP CALLOUT LINE	58.16	527.46 ✓
51986398	12/15/2021	001152	CENTURYLINK		11/24/2021	LONG DISTANCE	8.58	8.58 ✓
		Voucher: 49039						

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51986400	12/15/2021	001024 CITY OF TACOMA	100068203	11/30/2021	POWER/3715 BP WAY W	1,843.09	
	Voucher:	49040	100578632	10/4/2021	WATER/7450 MARKET SQUARE \	1,157.18	
			100668505	10/5/2021	WATER/8102 CHAMBERS CK RD	932.55	
			100668504	10/5/2021	WATER/7401 CHAMBERS LN W	836.72	
			100635715	12/3/2021	POWER/3609 MARKET PL W, HSI	779.41	
			101117614	12/3/2021	POWER/3612 DREXLER DR W	764.40	
			101102107	12/3/2021	POWER/3555 MARKET PL WRD I	557.86	
			100122800	12/3/2021	POWER/4398 BP WAY W	489.11	
			100578632	12/3/2021	WATER/7450 MARKET SQUARE \	445.06	
			100137272	12/2/2021	WATER & POWER/1901 SEAVIEW	415.42	
			100612293	12/1/2021	POWER/5103 BP WAY W	344.69	
			100060658	11/24/2021	POWER/3510 67TH AVE W	291.36	
			100087691	12/3/2021	POWER/3697 BP WAY W	291.11	
			101098584	12/3/2021	POWER/7450 MARKET SQUARE	285.92	
			101098584	10/4/2021	POWER/7450 MARKET SQUARE	281.32	
			100087691	10/4/2021	POWER/3697 BP WAY W	242.37	
			100617905	12/3/2021	PQWER/3525 BP WAY W	237.60	
			100892483	12/1/2021	POWER/5400 BP WAY W	227.39	
			100101800	12/6/2021	POWER/6318 GRANDVIEW DR W	212.97	
			100751205	12/3/2021	WATER/3555 MARKET PL W, #HS	198.11	
			100892486	12/1/2021	POWER/6400 BP WAY W	192.22	
			100617905	10/4/2021	POWER/3525 BP WAY W	183.82	
			100980359	12/1/2021	WATER/6799 CHAMBERS CK RD	139.08	
			101134786	12/1/2021	WATER/6200 BP WAY W	139.08	
			100668505	12/6/2021	WATER/8102 CHAMBERS CK RD	136.94	
			100125070	12/1/2021	POWER/5370 BP WAY W	121.01	
			100495884	12/3/2021	POWER/3625 DREXLER DR W	104.03	
			100951901	12/6/2021	POWER/7723 CHAMBERS CK RD	103.18	
			100138171	12/3/2021	PQWER/3998 BP WAY W	94.83	
			100668504	12/6/2021	WATER/7401 CHAMBERS LN RD	92.09	
			100456986	12/1/2021	POWER/5918 HANNA PIERCE RC	84.90	
			100851341	12/1/2021	POWER/6420 CHAMBERS CRK R	80.49	
			100105615	12/3/2021	POWER/3503 BP WAY W	78.11	
			100897062	12/3/2021	WATER/3600 DREXLER	69.54	
			100668518	12/6/2021	WATER/9600 64TH T W	69.54	

Bank : bofa BANK OF AMERICA		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
			100156353	12/3/2021	POWER/4720 BP WAY W	52.97		
			101129840	12/3/2021	POWER/3609 MARKET PL W, #10	52.78		
			101184889	12/3/2021	POWER/3610 BP WAY W	50.84		
			100306925	10/5/2021	POWER/8020 CHAMBERS CK RD	50.47		
			100306925	12/6/2021	POWER/8020 CHAMBERS CK RD	50.22		
			100315888	10/5/2021	POWER/7401 CHAMBERS LN W	49.55		
			101122277	12/6/2021	POWER/8308 CHAMBERS CK RD	49.40		
			100315888	12/6/2021	POWER/7401 CHAMBERS LN W	49.38		
			100306924	12/6/2021	POWER/8900 CHAMBERS CK RD	49.38		
			101122277	10/5/2021	POWER/8308 CHAMBERS CK RD	45.33		
			100668522	12/6/2021	WATER/8902 CHAMBERS CK RD	41.72		
			100737837	12/1/2021	POWER/5702 BP WAY W	40.13		
			101215023	12/6/2021	POWER/9020 CHAMBERS CK RD	37.88		
			100439837	12/3/2021	POWER/3501 72ND AVE CT W	26.61		
			100802489	12/3/2021	POWER/3904 BP WAY W	26.09		
			100439837	10/4/2021	POWER/3501 72ND AVE CT W	24.97		
			100986098	12/6/2021	POWER/7613 CHAMBERS CK RD	9.54		
			100086165	12/3/2021	POWER/7813 44TH ST W	8.14		
			100086155	12/3/2021	POWER/7801 40TH ST W	8.14	13,046.04	*
51986401	12/15/2021	002171 CITY TREASURER	91059274	12/3/2021	FLEET MAINT/05 CHEVY COLOR	1,967.81	1,967.81	*
		Voucher: 49041						
51986402	12/15/2021	002060 CODE PUBLISHING COMPANY IN	71665	11/29/2021	MUNICIPAL CODE/WEB UPDATES/	4,014.00	4,014.00	*
		Voucher: 49042						
51986403	12/15/2021	024347 COPIERS NORTHWEST, INC.	INV2389668	11/30/2021	NOV1-NOV30/OVERAGE CHARG	99.62		
		Voucher: 49043	INV2389669	11/30/2021	NOV1-NOV30/OVERAGE CHARG	71.05		
			INV2388936	11/30/2021	OCT29-NOV28/OVERAGE CHARG	2.53	173.20	✓
51986404	12/15/2021	001737 DON SMALL & SONS OIL DIST	CCS208576	11/22/2021	BULK FUEL/PW SHOP	2,690.79	2,690.79	✓
		Voucher: 49044						
51986405	12/15/2021	023065 ECONOMIC DEVELOPMENT BOA	ONWARD7221	10/17/2021	2021/ONWARD/ PLEDGE/YEAR 1	5,000.00	5,000.00	*
		Voucher: 49045						
51986406	12/15/2021	026529 FLOHAWKS	66161811	11/12/2021	JETTING OF LINES/KOBAYASHI	1,523.83	1,523.83	✓
		Voucher: 49046						
51986407	12/15/2021	026527 FRAGOSO, MARTIN C	EASEMENT	12/1/2021	EASEMENT/PROJECT PARCEL #	16,200.00	16,200.00	✓
		Voucher: 49047						

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51986408	12/15/2021	022155 GGLO, LLC	0000013	11/22/2021	OCT21/HOMESTEAD PARK LANC	14,637.00	14,637.00 ✓
		Voucher: 49048					
51986409	12/15/2021	022739 GRAINGER	9127261544	11/19/2021	COMBINATION PADLOCKS	80.06	
		Voucher: 49049	9127063379	11/19/2021	PHOTOCONTROL	44.02	124.08 ✓
51986410	12/15/2021	001096 HONEY BUCKET	0552454804	11/22/2021	PORTA POTTY RENTAL/SKATE P.	111.00	
		Voucher: 49050	0552427009	11/5/2021	PORTA POTTY RENTAL/CURRAN	100.00	211.00 ✓
51986411	12/15/2021	026324 KPFF CONSULTING ENGINEERS	397721	11/11/2021	67TH AVE PH 1/SURVEY/ROW BA	10,193.87	10,193.87 ✓
		Voucher: 49051					
51986412	12/15/2021	026461 LANCE, SOLL & LUNGHARD, LLP	47514	11/30/2021	2020 CAFR PREP	420.50	420.50 ✓
		Voucher: 49052					
51986413	12/15/2021	002091 LEXISNEXIS	3093601339	11/30/2021	NOV21/ONLINE LEGAL SERVICE.	119.90	119.90 ✓
		Voucher: 49053					
51986414	12/15/2021	022585 METCALF, REBECCA	REIMB	11/30/2021	OCT08-NOV24/MILEAGE REIMBL	15.12	15.12 ✓
		Voucher: 49054					
51986415	12/15/2021	001352 MILES RESOURCES, LLC	327809	11/22/2021	HOT MIXED ASPHALT/MISC PATC	751.58	
		Voucher: 49055	328210	11/30/2021	WASTE CLEAN BROKEN ASPHAL	615.09	1,366.67 ✓
51986416	12/15/2021	001378 MOUNTAIN MIST WATER	004455837	11/29/2021	#065205/BOTTLED WATER/CITY I	129.63	
		Voucher: 49056	004425505	11/9/2021	#075361/BOTTLED WATER/PW SI	47.13	
			004441297	11/17/2021	#075361/BOTTLED WATER/PW SI	10.83	
			004461299	11/29/2021	#065205/BOTTLED WATER/CITY I	1.28	
			004461530	11/29/2021	#075361/BOTTLED WATER/PW SI	1.08	189.95 ✓
51986417	12/15/2021	002150 OFFICE DEPOT,INC.	210353130001	11/24/2021	MISC OFFICE SUPPLIES/FINANC	218.20	
		Voucher: 49057	207506984001	10/29/2021	MISC OFFICE SUPPLIES/CODE E	112.58	
			210360362001	11/24/2021	INDEX TABS/FINANCE DEPT	36.59	
			207507938001	10/29/2021	15 W QI WIRLESS CHARGING	35.19	
			212161518001	11/24/2021	PENS/32 GB USB DRIVES	32.14	434.70 ✓
51986418	12/15/2021	003178 OWENS PRESS, INC.	26598	10/24/2021	BUSINESS CARDS/VARIOUS STA	927.52	927.52 ✓
		Voucher: 49058					
51986419	12/15/2021	026037 PENDLETON CONSULTING LLC	2	11/30/2021	NOV21/COUNCIL RETREAT FACIL	300.00	300.00 ✓
		Voucher: 49059					
51986420	12/15/2021	001109 PIERCE COUNTY BUDGET & FIN	CI-309196	11/30/2021	OCT21/SPECIAL OVERTIME	28,628.77	
		Voucher: 49060	CI-309524	11/30/2021	4THQTR21/RAINIER COMMUNIC	13,740.59	
			CI-308841	11/9/2021	OCT21/I-NET CHARGES	253.00	42,622.36 ✓

Bank : bofa BANK OF AMERICA (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51986421	12/15/2021	001588	PIERCE COUNTY SEWER	629046	12/1/2021	ACCT #664685/SEWER/4951 GRA	282.13	
	Voucher:	49061		621068	12/1/2021	ACCT #1571443/SEWER/7520 CIF	42.84	
				628691	12/1/2021	ACCT# 604682/SEWER/2917 MOF	22.90	
				620510	12/1/2021	ACCT #1512692/SEWER/3555 MA	22.90	
51986422	12/15/2021	001114	PITNEY BOWES GLOBAL FIN. SVI3314702509	11/25/2021	SEP30-DEC29/MAIL MACHINE/FC	1,734.35	370.77 ✓ 1,734.35 ✓	
	Voucher:	49062						
51986423	12/15/2021	001114	PITNEY BOWES GLOBAL FIN. SVIDEC21	12/2/2021	DEC21/ACCT19533470/POSTAGE	500.00	500.00 ✓	
	Voucher:	49063						
51986424	12/15/2021	001161	PUGET SOUND ENERGY CORP 200000971479	11/24/2021	GAS/4910 BRISTONWOOD DR W	202.32		
	Voucher:	49064	200014542258	11/30/2021	GAS/7450 MARKET SQ W	102.32	304.64 ✓	
51986425	12/15/2021	025843	REED TRUCKING & EXCAVATING 2	12/3/2021	NOV21/ALAMEDA EXTENSION SI	48,759.33	48,759.33 ✓	
	Voucher:	49065						
51986426	12/15/2021	025241	ROBERT HALF TECHNOLOGY, IN58900418	11/24/2021	WE 11-19-21/KYLE HANLEY/TEMI	2,890.05	2,890.05 ✓	
	Voucher:	49066						
51986427	12/15/2021	025311	TACOMA WINSUPPLY, INC. 082010 01	11/22/2021	MISC SUPPLIES/KOBAYASHI	178.79		
	Voucher:	49067	081469 01	11/2/2021	MECH FLOAT W/RELAY	146.15	324.94 ✓	
51986428	12/15/2021	001148	UNITED STATES POSTAL SERVICBULK MAIL	12/8/2021	PERMIT #235/BULK MAIL/UTILITY	3,100.00	3,100.00 ✓	
	Voucher:	49068						
51986429	12/15/2021	001389	WA STATE PATRQL	122002932	12/1/2021	NOV21/BACKGROUND CHECKS	66.00	66.00 ✓
	Voucher:	49069						
51986430	12/15/2021	001357	ZUMAR INDUSTRIES INC	38190	11/29/2021	REPLACEMENT PARTS/SIGNS	1,610.33	1,610.33 ✓
	Voucher:	49070						
Sub total for BANK OF AMERICA:							263,814.96	

40 checks in this report.

Grand Total All Checks: 263,814.96

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the City Manager to execute an amendment to GGLO Architecture's Professional Service Agreement to increase the contract amount by \$17,500.00 and to extend the contract completion date to May 15, 2022.

Agenda No: 12C
Dept. Origin: Public Works, Parks & Facilities
For Agenda of: January 3, 2022
Exhibits: Supplemental Service Agreement Memo

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to Form by City Atty.: _____
Approved by Finance Director: _____
Approved by Dept. Head: _____

Expenditure Required: \$305,460.00	Amount Budgeted: \$305,460.00	Appropriation Required: \$0.00
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SUMMARY/POLICY ISSUES

On June 17, 2021, the City executed a contract with GGLO for professional design services for the next phase of the Homestead Park redesign project in the amount of Two Hundred Eighty-Seven Thousand, Nine Hundred Sixty Dollars (\$287,960), with a completion date of September 24, 2021. The project included schematic design, design development, council update, design approval, and development of construction documents.

In addition to tasks included in the scope above, City Staff requested eight additional meetings (virtual), one on-sight meeting, additional graphics and diagrams for Council presentation, additional tree retention data and two revisions to the presentation. These additional tasks increased the agreed upon amount by \$17,500 for a new design services contract total of Three Hundred Five Thousand Four Hundred Sixty Dollars (\$305,460).

MOTION

MOVE TO: Authorize the City Manager to execute an amendment to GGLO Architecture's Professional Service Agreement to increase the contract amount by \$17,500.00 and to extend the contract completion date to May 15, 2022.

Memo

DATE: December 21, 2021
TO: Steve Sugg, City Manager
FROM: Gary Cooper, Director of Public Works, Parks & Facilities
SUBJECT: GGLO/Homestead Park Contract Increase \$17,500

Steve,

On June 17, 2021, the City executed a contract with GGLO for professional design services for the next phase of the Homestead Park redesign project in the amount of Two Hundred Eighty-Seven Thousand, Nine Hundred Sixty Dollars (\$287,960), with a completion date of 9/24/21. Project included schematic design, design development, council update, design approval, and development of construction documents.

In addition to tasks included in the scope above, City Staff requested eight additional meetings (virtual), one on-sight meeting, additional graphics and diagrams for Council presentation, additional tree retention data and two revisions of the presentation. These additional tasks increased the agreed upon amount by \$17,500 for an increased design services contract total of Three Hundred Five Thousand, Four Hundred Sixty Dollars (\$305,460).

This project design was presented and approved by Council on November 29, 2021. GGLO is currently developing construction documents.

Supplemental Services Agreement

Project:	UP: Homestead Park 3761 Bridgeport Way W University Place, WA 98466	Owner:	City of University Place 3609 Market Place West, Suite 200 University Place, WA 98466
Date of Agreement:	June 17, 2021	SSA No.:	SSA-01
Date of SSA	November 9, 2021	Project No.:	2019071.01

In accordance with the Agreement referenced above, authorization is hereby given to:

- proceed with Additional Services
- proceed with revised scope of Basic Services
- incur Reimbursable Expenses

AS FOLLOWS:

Task 480: Design Development Schedule Extension & Presentation Revisions

- Attend 8 additional Owner meetings after 9/6/21 contract completion date for Design Development. Provide additional graphics, diagrams for City Council Presentation meetings. (6 of the 8 additional Owner meetings have already been provided to date including one).
- Site Visit 9/24/21 to verify Sight Lines, Promenade Alternatives to verify Tree and Rhododendron Removal/Retention numbers and take site specific sight line photos for presentation.
- Revise City Council Presentation per direction received in 9/13/21, 9/18/19, 9/30/21, 10/11/21 10/12/21 & 11/09/21. Owner meetings and present updates in subsequent meetings. Revisions include:
 - Various Promenade Graphic Options
 - Park Sight Lines Views
 - Tree and Rhododendron Removal/Retention Identity Counts for Promenade Options
 - Tree and Rhododendron Memorial Garden Removal/Retention Identity Counts for Promenade Options
 - Maintenance Cost Take Off's
 - Revise City Council Presentation documents to reflect various comments from City Manager, Mayor and Mayor Pro Tempore

Deliverables:

- New Promenade Alternatives A & B Presentation Slides
 - Identify Tree and Rhododendron Removal/Retention numbers impacted by New Promenade Alternatives.
 - Identify Memorial Garden Tree and Rhododendron Removal/Retention numbers impacted by New Promenade Alternatives.

-
- New Park Sight Line Specific Diagrams and Photos
 - Revised Slide Images
 - Park Maintenance Take Off's
 - Park Maintenance Cost Slide
 - Additional Meetings and Coordination

Compensation shall be adjusted as follows:

Task 480 is increased from Forty-Nine Thousand and Three Hundred Dollars (\$49,300) to **Sixty-Six Thousand Eight Hundred Dollars (\$66,800)**.

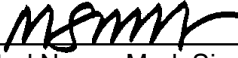
Time for performance shall be adjusted as follows:

Completion of Design Development Phase extended from September 6, 2021, to November 15, 2021.

Upon execution, this Supplemental Services Agreement shall become a part of the original Agreement referenced above, and supplemental services described above shall commence.

Submitted by:

GGLO,
1301 1st Avenue; #301
Seattle, WA 98101

By: 
Printed Name: Mark Sindell, ASLA
Title: Principal
Date: 12/07/2021

Authorized by Owner:

City of University Place
3609 Market Place West, Suite 200
University Place, WA 98466

By: _____
Printed Name: _____
Title: _____
Date: _____

END OF SUPPLEMENTAL SERVICES AGREEMENT

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a Resolution amending the City's legislative priorities for 2022.

Agenda No: 12D
Dept. Origin: City Manager
For Agenda of: January 3, 2022
Exhibits: Draft Resolution
Resolution 961

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to Form by City Atty.: _____
Approved by Finance Director: _____
Approved by Dept. Head: _____

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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SUMMARY/POLICY ISSUES

The purpose of drafting a list of City of University Place's legislative priorities is to articulate the City's position on several matters that the City would like to see addressed or that are expected to arise during the State's upcoming legislative session. On November 1, 2021, Council adopted Resolution 961, the City's 2022 legislative priorities. A copy of the resolution is attached for your reference.

Recently, state elected officials have announced their support for legislation that would limit the flexibility that local governments have in preserving the character of their communities while accommodating growth targets under the Growth Management Act. An example of such legislation includes a mandate that would require cities to allow accessory dwelling units within all residential zones.

The attached draft resolution would amend the City's adopted legislative priorities to include opposition to any legislation that reduces the flexibility that local governments have in accommodating growth targets under the Growth Management Act. This includes, without limitation, attempts to interfere with the ability of local governments to set appropriate densities and housing types in existing single-family residential zones.

RECOMMENDATION / MOTION

MOVE TO: Adopt a Resolution amending the City's legislative priorities for 2022.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AMENDING
THE CITY'S 2022 LEGISLATIVE PRIORITIES**

WHEREAS, the City of University Place adopted, via Resolution 961, its 2022 Legislative priorities, thereby identifying an adopted list of priorities will assist in developing effective communication between the City Council and other elected officials, provide policy guidance to the City Manager, and inform residents of issues of importance to the City; and

WHEREAS, subsequent to its adoption, state elected officials have announced their support for legislation which imperils the city's ability to plan under the Growth Management Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. Amendment of 2022 Legislative Priorities. The City of University Place's amends its 2022 legislative priorities to add the following:

- Local Control of Local Planning Efforts. The City opposes any legislation that lessens the flexibility that local governments have in accommodating growth targets under the Growth Management Act. This includes without limitation, attempts to interfere with the ability of local governments to set appropriate densities or housing types in existing single-family residential zones.

Section 2. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

ADOPTED BY THE CITY COUNCIL ON JANUARY 3, 2022.

Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Matthew S. Kaser, City Attorney

RESOLUTION NO. 961

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, ESTABLISHING THE CITY'S 2022 LEGISLATIVE PRIORITIES

WHEREAS, an adopted list of priorities will assist in developing effective communication between the City Council and other elected officials, provide policy guidance to the City Manager, and inform residents of issues of importance to the City; and

WHEREAS, the City Council now desires to formally adopt a list of 2022 City legislative priorities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. Approval of 2022 Legislative Priorities. The City of University Place's 2021 legislative priorities are as follows:

- Pass a transportation package. The City supports the Association of Washington Cities' proposal to adopt a new transportation revenue package that emphasizes maintenance/preservation funding and provides an equitable level of local funding and additional long-term, sustainable revenue options for cities.
- Ensure basic infrastructure funding. The City also supports the AWC's efforts to provide flexible state and federal dollars through programs like the Public Works Assistance Account to help cities finance basic infrastructure, such as drinking water and wastewater.
- Protect Transportation Benefit District funding authority. The City further supports the efforts of the AWC to ensure expanded local authority for Transportation Benefit Districts (TBDs) so cities can continue using the sales tax funding tool beyond the current time limitations.
- Capital and Long-Term Sustainable Investments. – The City seeks legislative support for expanding and/or developing tools and eliminating restrictions on the use of existing City revenues to fund infrastructure improvements that support economic development. More specifically, the City seeks funding in the following areas and for the following projects:
 - Chambers Creek Pedestrian Bridge – \$1.264 million. The City, together with the City of Lakewood and Pierce County, are partners in completing the Chambers Creek Trail. The City requests funding to complete the next phase of the project.
 - Day Island Bridge study – \$250,000. Day Island is accessed only by a bridge that spans a critical rail line. In a seismic event, this bridge may fail, block rail traffic and isolate residents. Funds are sought now to identify a long-term solution.
 - Homestead Park Pavilion – \$500,000. The City is seeking financial support in the design and construction of a community oriented public recreational facility in its downtown adjacent to Homestead Park.
 - Sewer Infrastructure – \$1 million. In 2021, the Legislature provided the City with \$2.1 million to assist in the expansion of Pierce County's sewer infrastructure within the City. The City is seeking additional funds to address an approximately \$80 million deficit in the City's sewer infrastructure.
 - Community Center Study – \$ 150,000. The City's Parks, Recreation and Open Space Plan has long included the development of a community center. The City is seeking funding to take the next step in development of the center – a study to evaluate the appropriate design of the facility.
 - Nuisance Abatement – \$250,000. The City is seeking financial support to address increasing incidents of hazardous/contaminated properties. These properties often attract a public safety response and impede economic development.

- Chambers Creek Road Phase II – \$3.5 million. Chambers Creek Road is the entry-point to the Chambers Bay Regional Park, which is one of the top draws of the Pacific Northwest. Completion of the next phase of the road is desired to ensure that the Park remains a top draw.

Section 2. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 1, 2021.

Caroline Belleci, Mayor

ATTEST:

Emelita J. Genetia, City Clerk

APPROVED AS TO FORM:

Matthew S. Kaser, City Attorney

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the City Manager to execute a professional services agreement with Gray and Osborne, Inc. in the amount of \$140,000 for the purposes of updating the City's storm drainage comprehensive plan.

Agenda No: 12E
Dept. Origin: Engineering
For Agenda of: January 3, 2022

Exhibits:

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to Form by City Atty.: _____
Approved by Finance Director: _____
Approved by Dept. Head: _____

Expenditure Required: \$140,000.00	Amount Budgeted: \$140,000.00	Appropriation Required: \$0.00
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SUMMARY/POLICY ISSUES

The City's storm drainage comprehensive plan needs updating to accurately reflect the City's current storm water management needs and to meet the requirements of the City's NPDES Phase II permit. On October 15th, 2021, the City advertised a Request for Qualifications (RFQ) for engineering consultant services to perform this update. On November 18th, City staff conducted interviews of the prospective consultants and selected Gray and Osborne, Inc to perform this work. Staff found Gray and Osborne to be best qualified for this work with extensive experience in the development of storm water comprehensive plans and hydraulic analysis.

The major items of work under this plan include, updating the stormwater management goals and policies, evaluating the existing stormwater facilities, determining the stormwater capital needs, analyzing the Surface Water Management fee based on the capital needs and operating costs, and developing a Stormwater Management Action Plan (SMAP). The SMAP is a new storm water planning requirement under the City's NPDES permit in which the City is required to evaluate and prioritize its drainage basins, perform an in-depth analysis of the basin with the highest priority and identify specific capital program that will improve the water quality of storm water in this basin over the course of the next permit cycle (2024-2029).

Gray and Osborne have submitted a proposal in the amount of \$140,000 for the performance of this work. The engineering staff have reviewed the proposal and found it to be reasonable relative to the amount of work required. This amount is within the budgeted amount and no additional appropriation will be required.

ALTERNATIVES CONSIDERED

City staff conducted interviews with Gray and Osborne and Landau Associates to be considered for this work.

RECOMMENDATION/MOTION

MOVE TO: Authorize the City Manager to execute a professional services agreement with Gray and Osborne, Inc. in the amount of \$140,000 for the purposes of updating the City's storm drainage comprehensive plan.

**UNIVERSITY PLACE CITY COUNCIL
Regular Council Meeting
Monday, January 3, 2022, 6:30 p.m.**



Note: Times are approximate and subject to change.

PUBLIC NOTICE

The University Place City Council will hold its scheduled meetings to ensure essential city functions continue. There will be no in-person attendance at this time. Members of the public can virtually attend City Council meetings by watching them live on University Place Television, Click! Channel 12 or Comcast Channel 21, by watching digitally on the City's YouTube channel www.YouTube.com/UniversityPlaceTV or by dialing in to listen audio-only at +1 509-342-7253 United States, Spokane (Toll), Conference ID: 419 568 093#. The meeting invitation begins at 6:15 p.m. for technical setup. City Council members and the public may dial in and/or connect at this time. However, the meeting does not officially begin until 6:30 p.m.

Participation in Public Comments and public testimony on Public Hearings will be accepted by the following methods. Written comments/testimony will be accepted via email. Comments should be sent to Emy Genetia, City Clerk at Egenetia@cityofup.com. Comments received up to one hour (i.e., 5:30 p.m.) before the meeting will be provided to the City Council electronically. Subject to technological limitations, the Council will also accept telephonic comments/testimony by calling the number listed above.

In the event of technical difficulties or the absence of a quorum, all items on this agenda shall be carried over to the agenda for the January 18, 2022 Regular Meeting.

AGENDA

- 6:30 pm **1. CALL REGULAR MEETING TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE – Councilmember Flemming**
- 6:35 pm **4. OATHS OF OFFICE – Administered by the Honorable Grant Blinn**
- 5. STATE OF THE CITY ADDRESS – Mayor Belleci**
- 6. ELECTION OF MAYOR**
- 7. ELECTION OF MAYOR PRO TEM**
- 8. ELECTION OF FINANCE CHAIR**
- 9. MAYOR’S REMARKS – Newly Elected**
- 7:25 pm **10. APPROVAL OF AGENDA**
- 7:30 pm **11. PUBLIC COMMENTS**
- 7:35 pm **12A. – CONSENT AGENDA**
- 12E. Motion: Approve or Amend the Consent Agenda as Proposed**

The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed for the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

- A. Approve the minutes of the November 29, 2021 and December 6, 2021 Council meetings as submitted.**
- B. Receive and File: Payroll for period ending 12/15/21 and Claims dated 12/15/21.**
- C. Authorize the City Manager to execute an amendment to GGLO Architecture’s Professional Service Agreement to increase the contract amount by \$17,500 and to extend the contract completion date to May 15, 2022.**
- D. Adopt a resolution amending the City’s legislative priorities for 2022.**
- E. Authorize the City Manager to execute a professional service agreement with Gray and Osborne, Inc. in the amount of \$140,000 for the purposes of updating the City’s storm drainage comprehensive plan.**

- 7:40 pm **13. CITY MANAGER & COUNCIL COMMENTS/REPORTS** – (Report items/topics of interest from outside designated agencies represented by Council members, e.g., AWC, PRSC, Pierce Transit, RCC, etc., and follow-ups on items of interest to Council and the community.)
- 7:45 pm **14. ADJOURNMENT**

*PRELIMINARY CITY COUNCIL AGENDA

January 18, 2022
Regular Council Meeting

January 22, 2022
Special Council Meeting

February 7, 2022
Regular Council Meeting

February 22, 2022
Regular Council Meeting

Preliminary City Council Agenda subject to change without notice*
Complete Agendas will be available 24 hours prior to scheduled meeting.
To obtain Council Agendas, please visit www.cityofup.com.

**American Disability Act (ADA) Accommodations Provided Upon Advance Request
Call the City Clerk at 253-566-5656**