

University Place Shoreline Master Program:

Periodic Review Public Participation Plan

Introduction

University Place is undertaking a periodic review of its Shoreline Master Program (SMP), as required by the Washington State Shoreline Management Act (SMA), RCW 90.58.080(4). The SMA requires each SMP be reviewed, and revised if needed, on an eight-year schedule established by the Legislature. The review ensures the SMP stays current with changes in laws and rules, remains consistent with other University Place plans and regulations, and is responsive to changed circumstances, new information and improved data.

A Public Participation Plan is required to describe how University Place will encourage early and continuous public participation throughout the process of reviewing the SMP.

This Public Participation Plan describes the steps that University Place will take to provide opportunities for public engagement and public comment, as well as University Place contact information and web addresses. This plan is in addition to any other minimum requirements for public participation required by University Place Municipal Code Chapter 22.10. This plan is a working document and will be adjusted as needed to provide for the greatest and broadest public participation.

1.0 Public Participation Goals

- Provide interested parties with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments to the SMP.
- Actively solicit information from citizens, property owners and stakeholders about their concerns, questions and priorities for the Periodic Review process.
- Encourage interested parties to informally review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.
- Provide forums for formal public input at project milestones prior to decision-making by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

2.0 Public Participation Opportunities

University Place is committed to providing multiple opportunities for public participation throughout the process. University Place will use a variety of communication tools to inform the public and encourage their participation, including the following:

2.1 Website

University Place's website will include a Periodic Review webpage where interested parties can access status updates, draft documents, official notices, minutes and other project information. The webpage will be the primary repository of all information related to the Periodic Review process. The page will include who to contact for more information and an email link for questions and comments.

2.2 Open House

University Place will initiate the Periodic Review with a community open house. Public comments received during the Open House will be posted on the Periodic Review webpage.

2.3 Notice mailing list

An email list of interested parties will be created, advertised and maintained by University Place. The list will be used to notify interested parties regarding Periodic Review progress and participation opportunities. Interested parties will be added to the list by contacting the Planning and Development Services Department.

2.4 Comment

Interested parties will be encouraged to provide comments to University Place by letter or email. All comments will be forwarded to the University Place City Council and Planning Commission. The Periodic Review webpage will be the central repository for information under consideration. Documents will be available for review at the University Place Planning and Development Services Department, and copies will be provided at the established copying cost.

2.5 Planning Commission

The Planning Commission will be the primary forum for detailed review and recommendations to the University Place City Council. Interested parties are encouraged to attend and provide comments during the Planning Commission deliberations and/or workshops and public hearings. Official notices will be published as established in the University Place Municipal Code.

2.6 News media

The local news media will be kept up-to-date on the Periodic Review process and receive copies of all official notices.

3.0 List of Stakeholders

University Place will engage the following stakeholders, as warranted:

- ❖ Residents of University Place
- ❖ Neighborhood Associations
- ❖ Property/Business owners located in the shoreline environment
- ❖ University Place-Fircrest Chamber of Commerce
- ❖ University Place City Council
- ❖ University Place Planning Commission
- ❖ University Place Parks Commission
- ❖ University Place Economic Development Commission
- ❖ Chambers – Clover Creek Council
- ❖ Cities of Tacoma, Lakewood and Steilacoom
- ❖ Pierce County
- ❖ Chambers Creek Properties
- ❖ Pierce Conservation District
- ❖ Citizens for a Healthy Bay
- ❖ Puget Sound Nearshore Ecosystem Restoration Project

- ❖ Burlington Northern Santa Fe Railroad
- ❖ Salmon Recovery Funding Board
- ❖ Puyallup Tribe
- ❖ Nisqually Tribe
- ❖ Department of Ecology
- ❖ Department of Fish and Wildlife
- ❖ Department of Natural Resources
- ❖ Department of Commerce
- ❖ Department of Archaeology and Historic Preservation
- ❖ NOAA Fisheries
- ❖ US Fish and Wildlife Service

Other stakeholders, not included as key parties in the list above, may also be notified directly during the public involvement process. This may include homeowner associations, shoreline user groups, environmental groups or others. Notification to these stakeholders may be accomplished via email or other means as the shoreline management planning process proceeds.

4.0 Public Participation Timeline

The following is a general timeline including anticipated public participation opportunities. University Place will coordinate with the Department of Ecology throughout the process. A detailed timeline will be posted on the Periodic Review webpage.

City of University Place Public Participation Timeline	
March 2018	Planning Commission Study Session
April 2018	Planning Commission Open House
April 2018	SEPA Notice (14 days minimum)
April-May 2018	Combined Ecology - Local Comment Period (30 days minimum)
April-June 2018	Commerce Notice of Intent to Adopt (60 days minimum)
May 2018	Combined State - Local Planning Commission Hearing
June-July 2018	City Council Hearing

5.0 Public Comment Periods and Hearings

The Planning Commission will conduct a public comment period and at least one public hearing to solicit input on the Periodic Review. The University Place City Council will hold one public hearing before final adoption.

University Place will coordinate with the Department of Ecology on public notification of comment periods and hearings to take advantage of Ecology’s optional SMP amendment process that allows for a combined state-local comment period (WAC 173-26-104).

Public notice of all hearings will state who is holding the comment period and/or hearing, the date and time, and the location of any public hearing. Notices will be published per official code and comply with all other legal requirements such as the Americans with Disabilities Act. A notice will be sent to the email list (2.3, above) and the Department of Ecology.