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# University Place Transportation Benefit District

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2015-2016 Adopted Budget  
and  
Annual Plan for Services

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2015-2016 Adopted Budget  
and  
Annual Plan for Services

For the fiscal years 2015 and 2016

**Board Members**

Denise McCluskey, Board Chair

Caroline Belleci

Javier Figueroa

Ken Grassi

Kent Keel

Denise McCluskey

Chris Nye

Steve Worthington

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## Overview

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In 1987, the State Legislature created TBDs (Transportation Benefit Districts) as an option for local governments to fund transportation improvements. During ensuing years, the Legislature has adopted various updates to this statute to help clarify the role of a TBD and to clarify the allowable uses of any revenues assessed by the TBD.

A TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district.

On December 2, 2013, the University Place City Council passed Ordinance 634, creating a Transportation Benefit District in the City of University Place, known as the University Place Transportation Benefit District (UPTBD). This ordinance created a charter for the TBD and defined the geographical boundaries of the TBD to coincide with the City's boundaries.

The current members of the City of University Place City Council are the governing board of the TBD. Although the makeup of the governing board and City Council are the same, the TBD and its board are independent of the City. As such, the TBD must adopt a budget that is also independent of the City's budget.

A TBD can impose various types of taxes and fees in order to receive revenues to fund the identified projects to be performed by the TBD. These fees may include a voter approved excess property tax, a voter approved sales tax increase of up to 0.2%, a voter approved car tab fee of up to \$100, and/or vehicle tolls. Additional options for revenue include a TBD board approved vehicle tab fee of up to \$20 (no vote required) and/or a transportation impact fee on commercial and industrial buildings (no vote required).

The UPTBD board voted on December 16, 2013 to approve a \$20 vehicle tab fee. Based on the processes involved with the initial set up for assessing this fee, the fee did not go into effect for six months after adoption. The \$20 fee is assessed when a resident who lives within the district renews his or her car tabs. Therefore, the fees began to be assessed mid-year 2014. The Washington State Department of Licensing collects the fee for the UPTBD at the time of renewal. The UPTBD saw its first receipts in June 2014 and will incur its first expenditures in 2015.

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## Frequently Asked Questions

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**I have a University Place address, but I don't live within University Place city limits. Am I subject to the fee?**

No. The fee only applies to those residents who live within City limits.

**Can I pay my fee at City Hall?**

No. The fee is assessed when you renew your car tabs/registration with the Department of Licensing. The DOL will collect the fee and distribute it to the UP Transportation Benefit District for you.

**The District enacted \$20 now. But can they raise this fee in future years?**

No. According to state statutes, once the fee is adopted, it cannot be increased during the life of the transportation benefit district without a vote of the people.

**If in the future the County adopts a similar fee, will I have to pay both?**

No. Although the County also has the authority to create a TBD and enact up to a \$20 car tab fee without a vote of the people, they would have to give you credit for any other TBD you are already paying. However, if the County, through a vote, enacts a fee greater than \$20, you may be subject to the incremental difference.

**Can the City of University Place use this money to help with revenue shortfalls in its General Fund or other funds? And how can I be sure that this won't happen?**

No. State statute limits how this money may be used. The money collected from this fee may only be used for acquiring, constructing, improving, providing, and funding transportation improvements within the District. This includes preservation and maintenance of the City's transportation system. Also, State statute requires that the District specifically report how the money is spent each year to ensure that this money is not used for purposes other than transportation.

**Are TBD revenues required to be spent as they are collected?**

No. The board that creates a TBD must develop a plan that specifies the transportation improvements to be provided or funded by the TBD. The board can indicate whether the funds will be used immediately or collected for a specific period prior to spending the accumulated funds.

**Where can I call to update the address on my vehicle registration or ask questions about emissions testing, vehicle license renewal or any other question related to vehicle licensing?**

For other questions related to vehicle licensing, please contact the state Department of Licensing, Vehicle Licensing division at 360.902.3770; or, locally, you can contact the Pierce County Auditor's office at 253.798.7427.

**How is University Place's TBD spending my \$20?**

The TBD budget spends the revenue on a mix of maintenance and preservation as well as safety and other enhancements to University Place's existing transportation network.

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## Budget Detail

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	2014			2015	2016
	Adopted	Revised	Estimate	Adiopted	Adoped
<b>REVENUE</b>					
TBD Fees	-	150,000	148,500	293,600	297,000
<b>TOTAL REVENUE</b>	<b>-</b>	<b>150,000</b>	<b>148,500</b>	<b>293,600</b>	<b>297,000</b>
<b>EXPENDITURES</b>					
Transfer Out - Street	-	-	-	146,000	287,700
Insurance/Audit Costs	-	4,000	2,500	5,900	5,950
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>4,000</b>	<b>2,500</b>	<b>151,900</b>	<b>293,650</b>
Fund Balance, January 1	-	4,000	-	146,000	287,700
Fund Balance, December 31	-	150,000	146,000	287,700	291,050

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2015-2016 Adopted Budget

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**2015 ADOPTED BUDGET**

	REVENUES		EXPENDITURES		ENDING BALANCE
	& OTHER SOURCES		& OTHER USES		
	Adopted		Adopted		Balance
University Place Transportation Benefit District	\$	439,600		151,900	287,700
<b>Total Budget</b>	<b>\$</b>	<b>439,600</b>	<b>\$</b>	<b>151,900</b>	<b>\$ 287,700</b>

**2016 ADOPTED BUDGET**

	REVENUES		EXPENDITURES		ENDING BALANCE
	& OTHER SOURCES		& OTHER USES		
	Adopted		Adopted		Balance
University Place Transportation Benefit District	\$	584,700		293,650	291,050
<b>Total Budget</b>	<b>\$</b>	<b>584,700</b>	<b>\$</b>	<b>293,650</b>	<b>\$ 291,050</b>

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## Annual Plan for Services

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The University Place Transportation District was created to fund maintenance, preservation, and safety enhancements to University Place’s existing transportation network. Funds received in the prior year will be transferred to the Street Fund for street maintenance and preservation use.

	2015	2016
Transfer to Street Fund	\$ 146,000	\$ 287,700
TBD District Insurance	2,500	2,500
TBD District Audit Costs	3,400	3,400
Total	\$ 151,900	\$ 293,600