



ENVIRONMENTAL CHECKLIST

CITY OF UNIVERSITY PLACE

3715 Bridgeport Way West ♦ University Place, WA 98466
Phone (253) 566-5656 ♦ FAX (253) 460-2541

PLEASE READ CAREFULLY BEFORE COMPLETING THE CHECKLIST!

Purpose of Checklist:

The State Environmental Policy Act (SEPA), Chapter 43.21C RCW, requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify from your proposal (and to reduce or avoid impact from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

Instructions for Applicants:

This environmental checklist asks you to describe some basic information about your proposal. Governmental agencies use this checklist to determine whether the environmental impacts of your proposal are significant, requiring presentation of an EIS. Answer the questions briefly, with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully, to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if the question does not apply to your proposal, write "do not know" or "does not apply." Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline, and landmark designations. Answer these questions if you can. If you have problems, contact University Place Development Services Department for assistance.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental impacts. The checklist will be reviewed within thirty (30) days. Delays may occur if you are asked to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impacts. A letter will be sent to you if additional information is needed. Therefore, it is in your best interest to provide complete and detailed information on the checklist.

A "Sample" checklist is available at: City of University Place
3715 Bridgeport Way West
University Place, WA 98466

If you are submitting this checklist along with a Land Use permit or other permit application, please consult the corresponding application checklist for the number of copies that must be submitted. For further information on completing the checklist, contact: University Place Development Services Department at (253) 566-5656.

For Staff Use

Check All Front Page Entries Check Signature and Date Check for Notary Stamp

Site Plan: Submit site plan, 8 1/2 x 11 or 8 1/2 x 14 (unless otherwise specified in further application materials.) Plan must be clearly legible and contain pertinent information.



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I. BACKGROUND INFORMATION

1. **Name of Proposal (if applicable):**

2. **Applicant:**
 - a) **Address:**
 - b) **City/State/Zip:** **Phone:**

3. **Agent:**
 - a) **Address:**
 - b) **City/State/Zip:** **Phone:**

4. **Location of Project:**
 - a) **Address:**
 - b) **Section:** **Quarter:** **Township:** **Range:**
 - c) **Tax Parcel Number:**
 - d) **Legal Description:**
 - e) **Nearest Town or City:**
 - f) **Site Plan: Submit site plan, 8 1/2 x 11 or 8 1/2 x 14 (unless otherwise specified in further application materials.) Plan must be clearly legible and contain pertinent information.**

5. **Zoning or Environmental Designation:**

6. **Shoreline Master Program Designation:**

7. **Size of Project:**
 - a) **Total Acres:**
 - b) **Total Square Feet of Building:**

8. **Description of Site as it Currently Exists:**

9. **Adjacent Land Uses Around the Site:**

10. **Description of Proposal and Uses:**

11. **Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, please explain.**

12. **What is the proposed timing for completion of the proposal, including phasing if applicable?**

13. **List any environmental information you know about that has been prepared or will be prepared directly related to this proposal.**

14. **Has a forest practices application been approved for the property during the past six years? If yes, please attach a copy of the forest practices application to this checklist.**

15. **Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, please explain.**

16. **List all the permits, licenses, or Government Approvals for the proposal (Federal, State and Local, including rezones).**

II. ENVIRONMENTAL IMPACTS
TO BE COMPLETED BY APPLICANT

1. EARTH

- a) **General description of the site (circle one): flat, rolling, hilly, steep slopes, mountainous, other?**

- b) **What is the steepest slope on the site (approximate percent slope)?**

- c) **What general types of soils are found on the site (i.e. clay, sand, gravel, peat, muck, etc.)? If you know the classification of agricultural soils, specify them and note any prime farmland.**

- d) **Are there surface indications or history of unstable soils in the immediate vicinity? If so, please describe.**

- e) **Describe the purpose, type and approximate quantities of any filling or grading proposed. Indicate source of fill.**

- f) **Could erosion occur as a result of clearing, construction or use? If so, generally describe.**

- g) **About what percent of the site will be covered with impervious surfaces after project construction (i.e. asphalt or buildings)?**

- h) **What are the proposed measures to reduce or control erosion, or other impacts to the earth, if any?**

2. AIR

- a) **What types of emissions to the air would result from the proposal (i.e. dust, automobile, odors, industrial wood smoke, etc.) during the construction and when project is completed? If any, generally describe and give approximate quantities, if known.**

- b) **Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.**

- c) What are the proposed measures to reduce or control emissions or other impacts to the air, if any?

3. WATER

a) Surface

- i) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, salt water, lakes, ponds, wetland, etc.)? If yes, please describe type(s) and provide name(s). If appropriate, state the stream or river into which it flows.
- ii) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans for this work.
- iii) Estimate the amount of fill and dredge material that would be placed in, or removed from, surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material and/or the disposal site.
- iv) Will the proposal require surface water withdrawals or diversions? Give a general description, purpose and approximate quantities, if known.
- v) Does the proposal lie within a 100-year floodplain? If so, note floodplain location on site plan.
- vi) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

4. GROUND

- a) Will groundwater be withdrawn, or will water be discharged to groundwater? Give general description, purpose and approximate quantities of withdrawals or discharges, if known.
- b) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (i.e. Domestic sewage; Industrial sewage, containing the following chemicals...; Agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) is/are expected to serve.

c) Water Runoff (including storm water)

i) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities if known). Where will this water flow? Will this water flow into other waters? If so, please describe.

ii) Will this project generate waste materials, which, if not handled properly, could enter ground or surface waters? If so, generally describe.

d) What are the proposed measures to reduce or control surface water, groundwater and runoff impacts, if any?

5. PLANTS

a) Circle types of vegetation found on the site and list specific species:

i) Deciduous trees: alder, maple, aspen, other

ii) Evergreen trees: fir, cedar, pine, other

iii) Shrubs

iv) Pasture

v) Grass

vi) Crop or grain

vii) Wet soil plants: cattail, buttercup, bulrush, skunk cabbage, other

viii) Water plants: water lily, eelgrass, milfoil, other

ix) Other types of vegetation

b) What kind and amount of vegetation will be removed or altered?

c) List threatened or endangered plant species known to be on or near the site.

d) List proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any.

6. ANIMALS

- a) **Circle any birds/animals that have been observed on or near the site, or are known to be on or near the site.**
 - i) **Birds: hawk, owl, heron, eagle, songbirds, other**
 - ii) **Mammals: deer, bear, elk, beaver, other**
 - iii) **Fish: bass, salmon, trout, herring, shellfish, other**
 - iv) **Reptiles: snakes, toads, frogs, lizards, other**

- b) **List any threatened or endangered animal species known to be on or near the site.**

- c) **Is the site part of a migration route (bird, mammal or fish)? If so, please explain.**

- d) **Is the site on or near a known protected area?**

- e) **What are the proposed measures to preserve, protect or enhance wildlife, if any?**

7. ENERGY AND NATURAL RESOURCES

- a) **What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.**

- b) **Would your project affect the potential use of solar energy by adjacent properties? If so, generally described.**

- c) **What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any.**

8. ENVIRONMENTAL HEALTH

- a) **Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire, explosion, spill or hazardous waste, that could occur as a result of this proposal? If so, describe.**
 - i) **Describe special emergency services that might be required (i.e. chemical spills or explosions).**

ii) Proposed measures to reduce or control environmental health hazards, if any.

b) Noise

i) What types of noise exist in the area that may affect your project (i.e. traffic, construction, or production equipment)?

ii) What types and levels of noise would be created by or associated with the project on a short-term or long-term basis (i.e. traffic, construction, or production equipment)? Indicate the hours that noise would be generated by the site.

iii) What are the proposed measures to reduce or control noise impacts, if any?

iv) LAND AND SHORELINE USE

a) What is the current use of the site and adjacent properties?

b) Has the site been used for agriculture? If so, describe.

c) Describe any structures on the site.

d) Will any structures be demolished? If so, what?

e) What is the current zoning classification of the site?

f) What is the current comprehensive plan designation of the site?

g) If applicable, what is the current shoreline master program designation of the site?

- h) Has any part of the site been classified as an “environmentally sensitive” area? If so, specify.**

- i) Approximately how many people would reside or work in the completed project?**

- j) Approximately how many people would the completed project displace?**

- k) What are the proposed measures to avoid or reduce displacement impacts, if any?**

- l) What are the proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any?**

10. HOUSING

- a) Approximately how many units, if any, would be eliminated? Indicate whether it would be high, middle, or low-income housing.**

- b) What are the proposed measures to reduce or control housing impacts, if any?**

11. AESTHETICS

- a) What is the tallest height of any proposed structure(s), not including antennas or chimneys?**

- b) What are the principal exterior building material(s) and colors proposed for the project?**

- c) What is the proposed ratio of building coverage to lot size?**

- d) What views in the immediate vicinity would be altered or obstructed?**

e) What are the proposed measures to reduce or control aesthetic impacts, if any?

12. LIGHT AND GLARE

a) What type of light or glare will the proposal produce? What time of day would it mainly occur?

b) Could light or glare from the finished product be a safety hazard, interfere with views, or affect wildlife?

c) What existing off-site sources of light or glare may affect your proposal?

d) What are the proposed measures to reduce or control light and glare impacts, if any?

13. RECREATION

a) What designated and informal recreational opportunities are in the immediate vicinity?

b) Would the proposed project displace any existing recreational uses? If so, describe:

c) What are the proposed measures to reduce or control impacts on recreation opportunities to be provided by the project or applicant, if any?

14. HISTORIC AND CULTURAL PRESERVATION

a) Are there any places or objects listed on, proposed for, or eligible for listing in national, state, or local preservation register(s) on or next to the site?

b) Generally describe any landmarks, or evidence of historical, archaeological, scientific or cultural importance known to be on or next to the site.

c) What are the proposed measures to reduce or control impacts, if any?

15. TRANSPORTATION

- a) **Identify any public streets and highways serving the site, and describe proposed access to the existing street system. Show on the site plan, if any.**

- b) **Is the site currently served by public transit? If not, what is the approximate distance to the nearest transit stop?**

- c) **How many parking spaces would the complete project have? How many would the project eliminate?**

- d) **Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe and indicate whether public or private?**

- e) **Will the project use (or occur in the general vicinity of) water or air transportation? If so, generally describe.**

- f) **How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.**

- g) **What are the proposed measures to reduce or control transportation impacts, if any?**

16. PUBLIC SERVICES

- a) **Would the project result in an increased need for public services (i.e. fire protection, police protection, health care, and schools)? If so, generally describe.**

- b) **What are the proposed measures to reduce or control direct impacts on public services, if any?**

17. UTILITIES

a) Identify existing utilities by name:

- i) Electricity**
- ii) Natural Gas**
- iii) Water**
- iv) Telephone**
- v) Refuse Service**
- vi) Sanitary Sewer**
- vii) Septic System**
- viii) Other**

b) Describe the utilities that are proposed for the project, the utility providing the service, and the general utility construction activities on the site or in the immediate vicinity, which might be needed.

