

TECHNICAL REVIEW COMMITTEE *Request Form*



3715 Bridgeport Way W
University Place, WA 98466
PH: (253) 566-5656 FAX: (253) 460-2541

DATE: _____

Fee: None

INSTRUCTIONS: Submit 8 copies each, site plan drawing, vicinity map, application, and background information (*if available*) to City of University Place **one-week prior to date requested**.

Applicant: _____ Address: _____ _____ Telephone: _____	Property Owner: _____ Address: _____ _____ Telephone: _____
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Specific Project Location (including nearest cross-street): _____

Section: _____ Township: _____ Range: _____

Assessor's Tax Parcel Number(s): _____

Type of Project (Short Plat, Pre-Plat, PDD, T.I., etc.): _____

Brief Description of Project: _____

Total Acreage: _____ Proposed Density: _____

Proposed Land Use: Single-family Multi-family Industrial Commercial

Type of Construction: _____ Occupancy Classification: _____

Please indicate your meeting date preference. (*Meetings are held every Wednesday afternoon beginning at 1:30 p.m.*)

For Office Use Only <input type="checkbox"/> Date & Time Confirmed

A Technical Review Committee meeting is an opportunity for the developer and/or their representative to meet with staff to discuss preliminary studies or sketches of the proposed project. At the conference, staff will make available pertinent information relating to the proposed development. The intent is to identify and/or eliminate as many potential problems as possible in order for the project to be processed without delay. The conference should take place prior to detailed work by an engineer or surveyor; however, the site drawing submitted must have sufficient information to allow for staff review. Discussion topics will include land use, site development (engineering), building, fire, and permit requirements. If the applicant owns adjacent land, the possibilities of future development will be discussed.