

## Planning Commission Regular Meeting Minutes

Wednesday,  
January 2, 2019  
7:00 p.m. to 9:00 p.m.  
Town Hall Meeting Room

*Note: The Action Minutes represent a summary of presentations given and actions taken. For a more detailed record, the audio recording of the meeting can be accessed through the City Clerk's Office, City of University Place. Contact Emy Genetia at (253) 460-2511.*

### **1. Call to Order (7:00)**

Acting Chair Smith called the meeting to order.

### **2. Roll Call (7:00)**

#### **Planning Commission Members Present**

Mr. Frank Boykin – Acting Chair  
Mr. Steve Smith – Acting Chair  
Mr. David Graybill  
Mr. Ken Campbell  
Ms. Tonya Mushallo  
Mr. Tony Paulson

#### **Planning Commission Members Excused**

Mr. Cliff Quisenberry – Chair

#### **Staff Present**

David Swindale, Director

### **3. Approval of Minutes**

**It was moved and passed with one abstention to approve the Minutes from the November 14, 2018 meeting as submitted.**

### **4. Public Comment (7:01)**

There being no public in attendance, the public comment section of the meeting was closed.

### **5. Discussion: Comprehensive Plan Amendments (7:01)**

Director Swindale reviewed information in the staff reports. He went through recommended changes to various elements of the Comprehensive Plan.

Commissioner discussion dealt with the following topics:

- Table 1.1 – confusion on distinction between “family” and “household”. This needs to be explained and provide number of dwelling units that each groups’ statistics are based on.
- 27<sup>th</sup> Business District is not included as needing a road grid. Take out names of the Districts on Goal LU12.

- Housing affordability is an important topic. At some point the Commission should take a more in-depth look at this issue.

Director Swindale presented an updated grid map. This is intended to alleviate congestion on Bridgeport Way in the Town Center area.

**6. Staff Comments (8:13)**

Director Swindale reported that Commissioner Graybill assisted the city in interviewing consultants for the form-based code project. The City has chosen Beckwith Consulting Group.

**7. Commission and Liaison Comments (8:17)**

Point 9, Commissioner Smith did not make the motion to adjourn the meeting.

**8. Adjourn (8:18)**

**MOTION: by Commissioner Smith and seconded by Commissioner Graybill to adjourn the meeting. The motion was approved unanimously.**

Meeting minutes based on tape recording of meeting:

Becky Metcalf, Project Assistant  
Community and Economic Development

Approved as submitted: April 17, 2019