

Planning Commission Regular Meeting Minutes

Wednesday, August 20, 2014
7:00 p.m. to 9:00 p.m.
Town Hall Meeting Room

Note: The Action Minutes represent a summary of presentations given and actions taken. For a more detailed record, the audio recording of the meeting can be accessed through the City Clerk's Office, City of University Place. Contact Emy Genetia at (253) 460-2511.

1. **Call to Order (7:02)** Chair Quisenberry called the meeting to order at 7:02 p.m.

2. **Roll Call (7:02)**

Planning Commission Members Present

Mr. Cliff Quisenberry – Chair
Mr. Frank Boykin – Co Vice Chair
Mr. Steve Smith – Co Vice Chair (arrived at 8:11 pm)
Mr. Diogenes Xenos
Mr. Tony Paulson
Mr. Morry Stafford

Planning Commission Members Excused

Mr. Chris Barrett

Staff Present

David Swindale, Planning and Development
Services Director
Jeff Boers, Principal Planner
Becky Metcalf, Project Assistant

3. **Approval of Minutes (7:03)**

MOTION: by Commissioner Boykin, seconded by Commissioner Xenos, to approve the minutes of July 16, 2014 as submitted. The motion to approve the minutes for July 16, 2014 as submitted passed unanimously.

4. **Public Comment (7:03)**

There being no public comment on any item not appearing on the agenda, Chair Quisenberry closed the Public Comment section of the meeting.

5. **Discussion: Comprehensive Plan Update – Capital Facilities Element (7:03)**

Principal Planner Boers reviewed the staff report included with the agenda packet for this item.

Commission discussion and comments included:

- Commissioner Paulson has editorial comments that he will email to staff and all commissioners; however, commissioners are cautioned not to comment on those comments outside of a public meeting.
- On page 5-3, change terminology from “Community Vision” to something else, since the Community Vision refers to a separate specific document.
- In each element, include some issue related to regional planning, either/or Vision 2040 or the Countywide Planning Policy.

- Developers or applicants are responsible to check with the sewer and water utility to determine availability and provision of services.
- The new Sounder station on Washington and 56th Street is much closer to University Place, but is not mentioned although the transit centers in Lakewood and at TCC are referred to. Reference to this station can be added.
- Pierce Transit has no Level of Service standards that apply specifically to University Place.
- Inconsistency in the description of levels of service was noted.
- Include the idea that by 2040 the City may need to use some kind of filtering system for storm water.
- Discussion regarding the proper place to address issues regarding flooding, specifically on Day Island.
- Strike the reference to photo infraction violations on page 5-106 Municipal Court Services.
- In response to a question about adjusting boundaries between school districts, it was noted that such adjustments are rare and difficult to achieve. There is no strong correlation between municipal and school district boundaries.
- On page 5-111, Fire and Emergency Medical Service, the first paragraph should be edited to clarify information concerning District history.
- On page 5-112, Library, confirm whether the 80,000 figure for books in the library collection is for the entire district or the UP branch.
- An attachment was distributed (attached to these minutes) with updated information provided by Pierce Transit after the meeting packet information was sent out.
- Emphasize that Surface Water Tax is dedicated for specific storm water projects.
- On page 5-116, the fire section is crossed out because the information is outdated.
- Is it important to list and describe all potential funding sources? Maybe mention that the City is aware there are other sources out there and will pursue what it can.

6. Discussion: Comprehensive Plan Update – Transportation Element (8:02)

Director Swindale reviewed the materials included in the agenda packet regarding the Transportation Element. He also summarized requirements for the Transportation Element per the Growth Management Act.

Commission discussion and comments included:

- On page 2, item #7 is newly added.
- The South Tacoma Sounder Station would apply to policy TR1A. There is currently no good bicycle route to get to that station. No bike lanes exist on 56th street. Emphasize connecting to adjacent communities. Include in discussion under Policy TR11E.
- “Complete Streets” is a concept described in Vision 2040, providing for transportation for all street users. Define “Complete Streets” in both the Capital Facilities and Transportation elements. Be consistent with formatting.
- Mention the Morrison connection under Policy TR3C.
- Under Sidewalks and Bicycle Lanes, support a decrease in the distance between crossings on Bridgeport and some other arterials.
- Adjust Policy TR4B so it is more consistent with the discussion below it.
- Policy TR5 is reflective of policy recently passed by Council in response to Sound Transit planning proposals.
- Add comments about traffic impact fees.
- Include a listing or map of charging stations. Also mention low emission vehicle technologies.
- Highlight Chambers Canyon Trail under Goal TR13.
- Include Code Red in the disaster section.
- Include bridge between University Place and Pierce County as an example of a bridge under the bridge retrofitting section.

7. Staff Comments (8:54)

None.

8. Commission and Liaison Comments (8:54)

Commissioner Xenos attended National Night Out as well as the official opening ceremony for Kobayashi Park.

9. Adjourn (8:55)

MOTION: by Commissioner Paulson, seconded by Commissioner Xenos to adjourn the meeting. Motion to adjourn was approved unanimously.

Submitted by:

Becky Metcalf, Project Assistant
Community and Economic Development

Approved as amended: September 3, 2014