

Planning Commission Regular Meeting Minutes

Wednesday, March 18, 2015
7:00 p.m. to 9:00 p.m.
Town Hall Meeting Room

Note: The Action Minutes represent a summary of presentations given and actions taken. For a more detailed record, the audio recording of the meeting can be accessed through the City Clerk's Office, City of University Place. Contact Emy Genetia at (253) 460-2511.

1. **Call to Order (7:18)** Chair Quisenberry called the meeting to order at 7:18 p.m.

2. **Roll Call (7:18)**

Planning Commission Members Present

Mr. Cliff Quisenberry – Chair
Mr. Steve Smith – Co Vice Chair
Mr. Diogenes Xenos
Mr. Morry Stafford

Planning Commission Members Excused

Mr. Frank Boykin – Co Vice Chair
Mr. Chris Barrett
Mr. Tony Paulson

Staff Present

David Swindale, Director, Planning and
Development Services
Jack Ecklund, City Engineer
Becky Metcalf, Project Assistant

3. **Approval of Minutes (7:18)**

MOTION: by Commissioner Stafford and seconded by Commissioner Xenos to approve the minutes of the March 4, 2015 meeting of the Planning Commission as submitted. Motion passed.

4. **Public Comment (7:19)**

There being no public comment on any item not appearing on the agenda, Chair Quisenberry closed the Public Comment section of the meeting.

5. **Discussion: Comprehensive Plan Update – Transportation Element Background (7:19)**

Director Swindale reviewed the staff report included in the agenda packet for this item. He explained the transportation demand maps that have been provided by PSRC which were displayed on a wall in the meeting room. The maps are 2010, 2035 and 2040. The numbers on the maps are average daily trips. The City's service models are based on peak hour trips. City Engineer Ecklund state that his department will be normalizing the numbers.

Commission discussion and comments included:

- Discussion of the differences between the PSRC traffic counts which are based on a regional model, and the City's numbers which are based on actual counts.
- The horizon year for the Comprehensive Plan has moved from 2030 to 2035 because of adjustment of deadlines by the State of Washington.
- Streets around Town Center have been identified as neighborhood collectors, this change will be made on Figure 4-1. Commissioner Stafford asked for the colors to be vibrant enough to be seen well. Also, commissioners stated it would be helpful to show the dates on the maps used.
- Figure 4-2, add to title "of Arterial and Collector Streets". Again, be careful to use easily visible and distinguishable colors.
- On Figure 4-3, add roundabout at 40th and Drexler.
- Quality Service Corridor (any corridor with full street package – bike lanes, transit, sidewalks, etc.) level E is acceptable level of service.
- Significant decrease in the number of annual accidents on our roadways is due primarily to improvements made to roadways. City Engineer Ecklund will review accident numbers as they appear a bit low, but the trend is accurate. Make numbers consistent in format (negatives or positives). Commissioner Quisenberry suggested including accident rates as well.
- Non-motorized improvements not connected to a road, such as trails could be included on Figure 4-7. Commissioner Stafford mentioned the trail behind Fred Meyer. Work on contrast of colors.
- Define "ADT" on page 20.
- Expand the discussion of Quality Service Corridor on page 21 and clarify that these areas are adopted as Level of Service E.
- On Figure 4-8, identify Quality Service Corridors.
- City Engineer Ecklund distributed an updated project list for page 24 (attached to minutes).
- The first two bullets on page 30 will be deleted. Commissioners requested maintaining the water trail (1st bullet point). Also, add names of parks and trailheads.
- On page 32, City Engineer Ecklund suggested deleting the yellow highlighted sections and in the paragraph above state that projects are identified in the Transportation Improvement Plan which is updated every year.
- Add the pedestrian walkway between Chambers Creek Road and Bridgeport.
- The Traffic Impact Fee will be added to the list on pages 34 and 35. City Engineer Ecklund will go through the list and update with more recent funding sources.
- Concurency is now 10 years instead of 6.

Two weeks from now, a more finalized version will be brought back to the Commission. Next meeting will be April 8 and will be a public hearing for the Transportation Element.

6. Staff Comments (8:54)

Habitation of RVs for a longer period of time is being allowed for the U.S. Open. No "for pay" parking in yards allowed, but parking on yards is allowed in areas where there is no street parking allowed. The schools will be used as satellite parking lots.

7. Commission and Liaison Comments (9:00)

None.

8. Adjourn (9:00)

MOTION: by Commissioner Smith, seconded by Commissioner Xenos, to adjourn the meeting. Motion to adjourn was approved unanimously.

Submitted by:

Becky Metcalf, Project Assistant
Community and Economic Development

Approved as submitted: April 1, 2015