

**UNIVERSITY PLACE CITY COUNCIL
Regular Council Meeting
Monday, May 18, 2020, 6:30 p.m.**



Note: Times are approximate and subject to change.

PUBLIC NOTICE

The University Place City Council will REMOTELY hold its scheduled meetings to ensure essential city functions continue. However, due to Governor Inslee’s Emergency Proclamation 20-25 Stay Home – Stay Healthy issued on March 23, 2020, there will be no in-person attendance by members of the public.

Members of the public can virtually attend City Council meetings by watching them live on University Place Television, Click! Channel 12 or Comcast Channel 21, by watching digitally on the City’s YouTube channel www.YouTube.com/UniversityPlaceTV or by dialing in to listen audibly-only at +1 509-342-7253 United States, Spokane (Toll)], Conference ID: 257 387 208#

Participation in Public Comments and public testimony on Public Hearings will only be accepted via email at this time. Comments should be sent to Emy Genetia, City Clerk at Egenetia@cityofup.com. Comments received up to one hour (i.e., 5:30 p.m.) before the meeting will be provided to the City Council electronically. Comments received after that deadline will be provided to the City Council after the meeting.

In the event of technical difficulties or the absence of a quorum, all items on this agenda shall be carried over to the agenda for the June 1, 2020 Regular Meeting.

AGENDA

- 6:30 pm **1. CALL REGULAR MEETING TO ORDER**
- 2. ROLL CALL**
- 6:35 pm **3. PLEDGE OF ALLEGIANCE – Mayor Pro Tem Worthington**
- 4. APPROVAL OF AGENDA**
- 6:40 pm **5. PRESENTATION**
 - **Pierce Transit Destination 2040 – Darin L. Stavish, AICP, Principal Planner**
- 6:50 pm **6. PUBLIC COMMENTS** – (Participation in Public Comments will only be accepted via email at this time. Comments should be sent to Emy Genetia, City Clerk at Egenetia@cityofup.com. Comments received up to one hour before the meeting will be provided to the City Council electronically. Comments received after that deadline will be provided to the City Council after the meeting.)
- 6:55 pm **7A. – CONSENT AGENDA**
 - 7C. Motion: Approve or Amend the Consent Agenda as Proposed**

The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed for the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

- A. Approve the minutes of the May 4, 2020 Council meetings as submitted.**
- B. Adopt a resolution authorizing the application for grants from the Washington State Recreation and Conservation Office (RCO) for (1) Cirque/Bridgeport Park Project #20-1519 and (2) Tot-Lot/Playground at Currant Apple Orchard Park Project #20-1539.**
- C. Confirm Emergency Order #4 issued by the City Manager in response to the COVID-19 Emergency.**



University Place City Council

Destination 2040 Long Range Plan Update

Darin L. Stavish, Principal Planner

May 18, 2020



LRP Update's Purpose, Goals, and Objectives

What do we hope to achieve with this update?

- Depict access and coverage gaps within the current system (PTBA) boundaries
- Assess non-motorized and active transportation access to Pierce Transit routes and facilities (e.g., transit centers, stations, park-and-ride lots)
- Envision what services and coverage would could offer a full 0.9% sales tax scenario
- Increase from current 500,130 to 735,000 annual Service Hours and model for ridership
- Show a Bus Rapid Transit system at full build out: Pacific Avenue /SR 7 plus four routes



Sections

1. Introduction
 2. Assessment of Current Conditions
 3. A Coordinated Transit System
 4. Keeping Pace with Our Changing Landscape
 5. Emerging Technologies
 6. Service Expansion Benefits
 7. Future Transit Networks and Financial Requirements
 8. Closing Statement – Next Steps Through 2040
- Appendices

DESTINATION 2040

Pierce Transit • Long Range Plan Update

Second Draft – February 2020

FUTURE SERVICE SCENARIO



10 NEW ROUTES

Route	Name
BRT 1	Downtown Tacoma (Commerce Street) - Mountain Hwy (SR 7) at 8th Avenue E Walmart
BRT 2	S. 19th Street - Bridgeport Way
BRT 3	Downtown Tacoma - Lakewood Transit Center
5	East Tacoma - 72nd Street - Parkland Transit Center
15	Ruston Express
17	Ruston Way
49	Portland Avenue
51	Tyler Road - Bridgeport Way W (To be determined)
58	Proctor - Lakewood (Former Route 51)
498	Fife - Auburn



INCREASED FREQUENCY FOR 17 ROUTES

Route	Name
3	Lakewood - Tacoma
4	Lakewood - South Hill
41	56th Street - Salishari
48	Sheridan - S. M Street
52	Fircrest - Tacoma Community College
53	University Place
54	S. 38th Street - Portland
55	Tacoma Mall - Parkland
57	Union - S. 19th Street - Hilltop
63	Northeast Tacoma Express
100	Gig Harbor
102	Gig Harbor - Tacoma Express
202	S. 72nd Street
400	Puyallup - Downtown Tacoma
409	Puyallup - 72nd Street Transit Center
501	Milton-Federal Way

KEEPING PACE WITH CHANGE

Population and employment are increasing in Pierce County.

How can Pierce Transit keep up with the change?

PIERCE COUNTY GROWTH TARGETS 2050*

	POPULATION GROWTH	EMPLOYMENT GROWTH
Metropolitan Cities	38% • 137,000	48% • 94,000
Core Cities	23% • 85,000	23% • 44,000
HCT Communities	21% • 77,000	13% • 26,000
Cities and Towns	7% • 25,000	6% • 13,000
Unincorporated Urban	8% • 29,000	8% • 15,000
Rural Areas	3% • 11,000	2% • 3,000
TOTAL	364,000	195,000

* Source: Draft VISION 2050, Regional Growth Strategy.

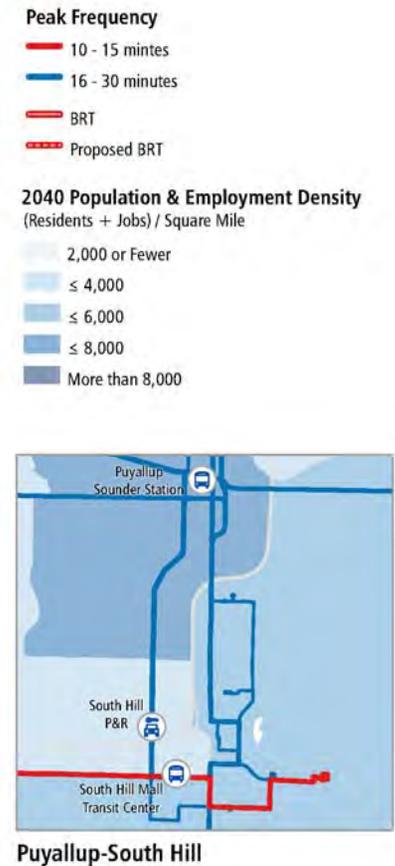
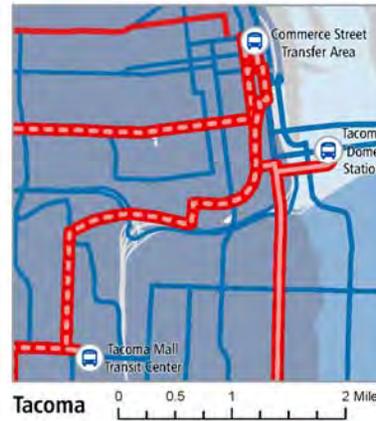
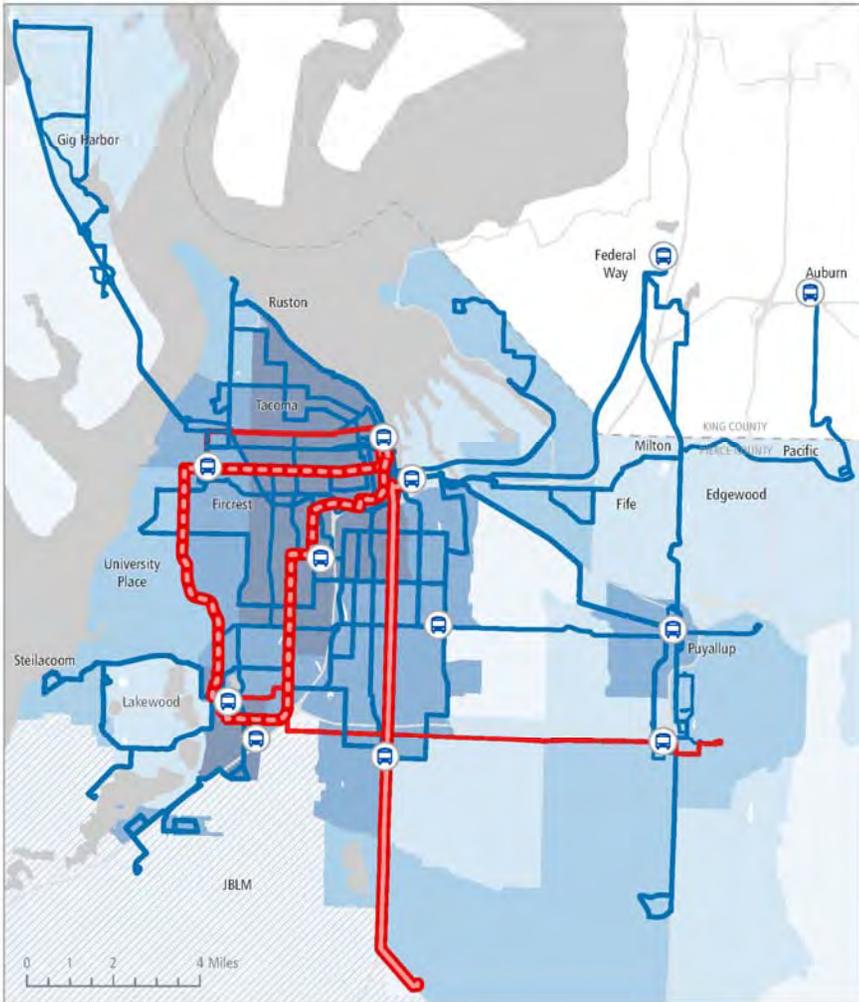
In 2019 the 4-county Puget Sound Region grew by 68,470 over the previous year. That's an increase of 188 new residents per day!

The PSRC modeled two new fixed route scenarios and total daily boardings increased from 28,700 in 2019 to 83,100 and 85,700 in 2040.



PIERCE TRANSIT ROUTES AND FREQUENCIES

735,000 Annual Service Hours



What we've heard so far...

- 210 future-focused comments received (text based)
- 60 commented on current conditions and short-term improvements



APPROVAL OF CONSENT AGENDA

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Regular Meeting of the City Council
Monday, May 4, 2020
(Remote Participation)**

1. CALL REGULAR MEETING TO ORDER

Mayor Belleci called the Regular Meeting to order at 6:30 p.m.

2. ROLL CALL

Roll call was taken by the City Clerk as follows:

Councilmember Figueroa	Present
Councilmember Keel	Present
Councilmember Pro Tem Lee	Present
Councilmember McCluskey	Present
Councilmember Flemming	Present
Mayor Pro Tem Worthington	Present
Mayor Belleci	Present

Staff Present: City Manager Sugg, City Attorney Kaser, Engineering and Capital Projects Director Ecklund, Public Works, Parks & Facilities Director Cooper, Planning and Development Services Director Swindale, Public Safety Administrator Hales and City Clerk Genetia.

3. PLEDGE OF ALLEGIANCE

Councilmember Keel led Council in the Pledge of Allegiance.

4. APPROVAL OF AGENDA

MOTION: By Mayor Pro Tem Worthington, seconded by Councilmember Keel to approve the agenda.

The motion carried unanimously.

5. PUBLIC COMMENTS – None.

6. CONSENT AGENDA

MOTION: By Mayor Pro Tem Worthington, seconded by Councilmember Keel, to approve the Consent Agenda as follows:

- A.** Receive and File: Payroll for period ending 04/30/20.
- B.** Approve the minutes of the April 20, 2020 Council meeting as submitted.
- C.** Authorize the City Manager to execute an Interlocal Agreement with Pierce County and its cities and towns amending the Pierce County Planning Policies providing: (1) New criteria for designating countywide centers; and (2) Designating 14 new countywide centers including the James Center Countywide Center.
- D.** Authorize the City Manager to award the Cirque Drive West Phase 3 Improvements to Active Construction, Inc. (A.C.I.) in the amount of \$2,058,058.00 and execute all the necessary contract documents.
- E.** Authorize the City Manager to enter a contract with the State Department of Commerce accepting a grant of \$91,526 to complete and adopt a Housing Action Plan.

The motion carried unanimously.

7. CITY MANAGER & COUNCIL COMMENTS/REPORTS

City Manager Sugg reported that Governor Inslee's Stay at Home – Stay Healthy order has been extended to May 31 and that a Safe Start Plan has been announced. The Safe Start Plan amends some components of the original order and allows for a start to re-open the state. He also reported that consistent with the Governor's order, the City is conducting a phased re-opening of City parks with no restrictions on facilities other than park restrooms which will remain closed. Additionally, he informed Council that Puget Sound Regional Council (PSRC) has approved to advance the \$255,000 of grant funding for the design of the Chambers Creek Road project up to 2020.

Councilmember Keel stated that he is excited about the PSRC grant and that he is also aware of potential dollars coming to the City through the Cares Act. He expressed his interest in working with his colleagues on figuring out how to best leverage the stimulus funds to help those who have been negatively affected by the pandemic.

Councilmember Pro Tem Lee reported that he spoke with Steve King, the director of the Families Unlimited Network (FUN) and shared what the organization has been doing to help the community in need. He informed the public on how they can get involved and help/donate to the Families Unlimited Network's food bank.

Councilmember Flemming echoed Councilmember Keel's comments regarding the Cares Act stimulus funds, adding his own thoughts to the prioritizing of the grant dollars. He is also pleased with staff's efforts in getting the grant funding for the Chambers Creek Road project.

Mayor Belleci also echoed Councilmembers Keel and Flemming's comments and expects that Council will reach a decision on the best way to use the stimulus funds to reach the most vulnerable in the community. She also reported that she and Councilmember Keel, in his capacity as Pierce Transit's board member, attended the South Sound Alliance virtual meeting on the housing affordability project.

STUDY SESSION

8. SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN

Engineering and Capital Projects Director Ecklund presented the proposed amendments to the City's Six-Year Transportation Improvement Plan. The primary changes for the 2021-2026 period update include the addition of Project #7 - Chambers Creek Road Roundabout at the intersection of Chambers Creek Road and 64th Street; the splitting of Project #24 - Lemons Beach Road/31st Street/Parkway into two phases; and an update to project schedules and costs.

The City of University Place is required by State law to adopt and annually update a Six-Year Transportation Improvement Plan (TIP). The approval of the Six-Year Transportation Improvement Plan does not commit the City to any financial expenditure; rather, each project is reviewed individually by the City Council in each relevant budget cycle as a component of the Capital Improvement Plan. Its approval, however, does create eligibility for the City to apply for various grant opportunities, and provides an indication of the City's planning direction for transportation needs.

9. RCO GRANT APPLICATIONS

Public Works, Parks & Facilities Director Cooper provided a background/overview on the project recommendations identified for the RCO grant applications. He provided the breakdown and estimated cost of the five projects selected that he believes would best compete for funding in the two identified categories (Local Parks and Land & Water Conservation Fund). He indicated that the five projects selected for the grant applications are on the Park Advisory Commission's priority list. Director Cooper also shared the City's submittal strategy and hopes that if the City is successful in both categories that there is a possibility that the City could use one grant to offset the City's required match for the other grant, resulting in no out

of pocket cost for the City. He also went on to explain why other projects listed on the City's PROS Plan were not considered at this time.

10. COURT SERVICES AGREEMENTS

City Attorney Kaser informed Council that the City's current municipal court services agreement with the City of Lakewood will expire on December 31, 2020. Public Safety Administrator provided context on the history of the City's court services agreement with the City of Lakewood. Attorney Kaser indicated that staff has begun looking at various alternatives to provide Council with direction on the next steps they would like to take with respect to future court services agreements – ensuring cost predictability, long-term deal, and best available service at the respective price-point. Staff has identified three separate options: (1) Renegotiate a new agreement with Lakewood; (2) Contract with Pierce County; and (3) Bring court services in-house. He presented an outline of the components (costs/revenues/services) on the three options, evaluating the pros, cons and challenges on each alternative.

With the court services agreement terminating at the end of the year, staff is seeking direction from Council on the next step. Staff recommends proceeding with negotiations with the Pierce County District Court.

Discussion followed with regards to having a clear understanding of costs for services; defining/clarifying court revenues; cost for prisoner transports; comparison on the level of service; and the true court cost (dedicated FTE/revenue and dollars needed) to justify bringing court services in-house.

11. ADJOURNMENT

The meeting adjourned at 8:10 p.m. No other action was taken.

Submitted by,

Emy Genetia
City Clerk

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a resolution authorizing the application for grants from the Washington State Recreation & Conservation Office (RCO) for (1) Cirque/Bridgeport Park Project #20-1519, and (2) Tot-Lot/Playground at Curran Apple Orchard Park Project #20-1539.

Agenda No:	7B
Dept. Origin:	Public Works, Parks & Facilities
For Agenda of:	May 18, 2020
Exhibits:	Resolution
Concurred by Mayor:	_____
Approved by City Manager:	_____
Approved as to form by City Atty.:	_____
Approved by Finance Director:	_____
Approved by Department Head:	_____

Expenditure Required: \$0.00	Amount Budgeted\$ 0.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

Utilizing CIP recommendations contained in the Adopted 2020 PROS Plan, City of University Place Parks Department has identified grant funding opportunities for Cirque/Bridgeport Park and Curran Apple Orchard Park within the RCO 2020 grant funding program.

Cirque/Bridgeport Park:

(1) Skate Park Renovation - addition of four new permanent above ground concrete features to the existing Skate Park; (2) Asphalt paving the existing 1,600 gravel walking path surrounding the Park to provide an ADA compliant walking path; (3) Construction of a new Playground designed for 5-12 age groups; and (4) Addition of nine (9) fitness station along walking path.

Curran Apple Orchard Park:

Construction of a new Tot-Lot/Playground designed for age groups 3-12. Projects identified as Community desires as evidenced in the 2014 and 2020 PROS Plan Citizen survey responses. These projects help achieve our goal of adding additional opportunities for outdoor exercise and recreation. Staff has consulted with Grant Coordinator at Recreation and Conservation Office and feel that these projects will be competitive in this round of grant funding. Staff is also confident these applications can be completed within the current environment.

ALTERNATIVES CONSIDERED

BOARD OR COMMITTEE RECOMMENDATION

RECOMMENDATION / MOTION

MOVE TO: Adopt a resolution authorizing the application for grants from the Washington State Recreation & Conservation Office (RCO) for (1) Cirque/Bridgeport Park Project #20-1519, and (2) Tot-Lot/Playground at Curran Apple Orchard Park Project #20-1539.

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,
AUTHORIZING THE APPLICATION FOR GRANTS FROM THE RECREATION &
CONSERVATION OFFICE**

WHEREAS, on March 16, 2020, the City of University Place approved, via Resolution 914, its most recent update to its Parks, Recreation and Open Space (PROS) Plan; and

WHEREAS, the City has been advised that the State Recreation and Conservation Office ("RCO") is accepting grant applications for projects; and

WHEREAS, the PROS Plan contains a number of projects which would be candidates for grant applications; and

WHEREAS, the RCO has mandatory language which must be included, and adopted by the Council in order for any grant application to be considered;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. The City Manager or designee is authorized to apply for grants from the State Recreation and Conservation Office for the following projects:

- a) Cirque Skate Park renovation
- b) Cirque Park perimeter path paving
- c) Cirque Park fitness stations
- d) Cirque Park Playground
- e) Curran Apple Orchard Park Playground

Section 2. The City of University Place, as a condition of any grant application from the State Recreation and Conservation Office adopts Paragraphs 1, 3-16 of the Applicant Resolution/Authorization issued by the Washington State Recreation and Conservation Office, a copy of which is attached hereto as Exhibit A by reference. With respect to Paragraph 2: The City authorizes the City Manager or designee to act as the authorized representative/agent on behalf of the City and to legally bind the City with respect to Grant Applications (submission thereof), Project contact (day-to-day administering of the grant and communicating with the RCO); and Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office). However, the Council reserves for itself the final determination whether to accept any grant from the RCO, including the ability to re-delegate the authority to execute RCO Grant Agreement (Agreement) and any Agreement amendments.

Section 3. Completion of Transaction. The City Manager or designee is authorized to take and execute any additional measures or documents that may be necessary to apply for and receive grants from the RCO which are consistent with the Applicant Resolution/Authorization and the terms of this Resolution.

Section 4. This Resolution shall be effective immediately upon adoption.

ADOPTED BY THE CITY COUNCIL ON MAY 18, 2020.

Caroline Belleci, Mayor

ATTEST:

Emelita J. Genetia, City Clerk

APPROVED AS TO FORM:

Matthew S. Kaser, City Attorney



Applicant Resolution/Authorization

Organization Name (sponsor) _____

Resolution No. or Document Name _____

Location of Resolution or Document: _____

Project(s) Number(s), and Name(s) _____

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	
Project contact (day-to-day administering of the grant and communicating with the RCO)	
RCO Grant Agreement (Agreement)	
Agreement amendments	
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of

Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title _____ Date _____

On File at: _____

Washington State Attorney General's Office

Approved as to form *Brian Tallen* 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Confirm Emergency Order #4 Issued by the City Manager in Response to the COVID-19 Emergency.

Agenda No: 7C

Dept. Origin: Public Safety

For Agenda of: May 18, 2020

Exhibits: Emergency Order #4

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to Form by City Atty.: _____

Approved by Finance Director: _____

Approved by Dept. Head: _____

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

At its Council Meeting on March 16, 2020, the City Council confirmed the existence of a state of emergency within the City of University Place. Under Section 2.35.080(A) of the University Place Municipal Code, the City Manager is authorized “[t]o make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such disaster; provided, however, such rules and regulations are confirmed at the earliest practical time by the city council.”

Since the last Council Meeting, the City Manager has issued the following Emergency Orders (“EO”) under this authority which are now submitted for confirmation:

Emergency Order # 4 – Animal Licensing

The administration of animal license renewals is performed, internally, by a City of University Place animal licensing team of people. Due to the Stay at Home Order issued by the Washington State Governor, animal license renewals for April and May were not distributed. Under the municipal code, animal licenses are subject to annual renewal on the anniversary of issuance.

By EO #4, animal license renewals, which would otherwise expire prior to May 31, 2020, are now extended through June 30, 2020.

RECOMMENDATION / MOTION

MOVE TO: Confirm Emergency Order # 4 issued by the City Manager in response to the COVID-19 Emergency.



EMERGENCY ORDER 4 (Extension of Animal License Renewals)

WHEREAS, pursuant to chapter 2.35 of the University Place Municipal Code, on March 16, 2020, I declared the existence of a state of emergency within the City of University Place, which has been confirmed by the University Place City Council that same day via Resolution 917; and

WHEREAS, under Univ. Pl. Muni. Code 8.10.010 "it is unlawful for any person to own, keep, or have control of a dog or cat over the age of eight weeks ... within the corporate boundaries of the City of University Place without having a current license tag attached...;" and

WHEREAS, under Univ. Pl. Muni. Code 8.10.20, an animal license shall remain in force for a period of 12 months from the date of issuance, expiring on the last day of the twelfth month. ; and

WHEREAS, the City recognizes that, during this current emergency, animals which would be required to be licensed (i.e. dogs and cats) under chapter 8.10 Univ. Place Muni. Code serve as a valuable companion and source of comfort for those in our community; and

WHEREAS, under the current emergency, City Staff is unable to process animal license renewals thereby ensuring that these canines and felines are legally licensed within the City; and WHEREAS, under the authority conferred under Univ. Pl. Muni. Code 2.35.080(A), I have the authority to issue such "rules and regulations on matters reasonably related to the protection of life and property as affected by such disaster," and the issuance of the rules herein are reasonably related to the current emergency;

NOW THEREFORE, it is ORDERED as follows:

1. Renewals of Animal License issued pursuant to chapter 8.10 of the Univ. Place Muni. Code which would have been due on April 30, 2020 and May 31, 2020 shall have their 2020 expiration dates extended to June 30, 2020. Thereafter, all licenses so extended will expire on the anniversary of what would have otherwise been the expiration date but for this Order.
2. All late fees set forth in Univ. Pl. Muni. Code 8.10.040(A) for animal licenses expiring in April 2020 and May 2020 are waived provided that an application to renew a license is submitted on or before July 31, 2020 or the licensee supplies proof satisfactory to the designee that a license is no longer required.
3. The City's Public Safety Administrator or designee is independently authorized to take necessary action to effectuate this extension and to take necessary action to extend these

licenses in a manner consistent with the extensions granted in Sections 1 and 2 of this Order.

4. Any prior extensions which may have been granted prior to this Order, but which are consistent with this Order are ratified and approved.
5. All prior orders and proclamations remain in effect except that, insofar as any provision of any such prior proclamation is inconsistent with any provision of this proclamation, then the provision of this proclamation shall control.
6. Pursuant to Univ. Place Muni. Code 2.35.080(A), a copy of this Order will be presented to the City Council for confirmation at the earliest practical time.

SO ORDERED this 6th day of May 2020.



Stephen P. Sugg, City Manager

PUBLIC HEARING

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a resolution approving the Six-Year Transportation Improvement Plan for years 2021 – 2026.

Agenda No: 8
Dept. Origin: City Engineering
For Agenda of: May 18, 2020
Exhibits: Resolution, 2021-2026 TIP

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty.: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$0.00	Amount Budgeted\$ 0.00	Appropriation Required: \$0.00
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SUMMARY/POLICY ISSUES

The City of University Place is required by state law to adopt and annually update a Six-Year Transportation Improvement Plan (TIP). This TIP covers the years of 2021-2026.

The primary changes to the TIP include the following:

- Project #7 has been added – Chambers Creek Road Roundabout at the intersection of Chambers Creek Rd and 64th Street. Previously, this intersection improvement was included as part of Project #6 (Chambers Creek Rd Phase 2).
- Project 24 – Lemons Beach Road/31st St/Parkway has been split into two phases (24a, 24b). Each phase covers one side of the road.
- Project schedules and costs have been updated.

Approval of the Six-Year Transportation Plan does not commit the City to any financial expenditures. Rather, each project will be reviewed individually by the City Council in each relevant budget cycle as a component of the Capital Improvement Plan. Approval of the Six-Year Transportation Plan, however, does create eligibility for the City to apply for various grant opportunities. Many grant funding sources require a project in question to appear in the City's TIP. In addition, the TIP provides an indication to other jurisdictions of the City's planning direction for transportation needs.

ALTERNATIVES CONSIDERED

The Six-Year Transportation Plan has been prepared using the information obtained from Council discussions, public input, and staff experience and expertise.

RECOMMENDATION / MOTION

MOVE TO: Adopt a resolution approving the Six-Year Transportation Improvement Plan for years 2021 – 2026.

RESOLUTION NO. ____

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AMENDING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM, AND DIRECTING THE SAME TO BE FILED WITH THE STATE SECRETARY OF TRANSPORTATION AND THE PUGET SOUND REGIONAL COUNCIL

WHEREAS, RCW 35.77.010 requires the City to adopt a comprehensive transportation program; and,

WHEREAS, a Six-Year Transportation Improvement Program (TIP) is an important consideration in the City's long-range planning; and

WHEREAS, a TIP will be a tool to help the City plan the directions it will consider in the future; and

WHEREAS, street and arterial needs are important considerations to the City; and

WHEREAS, following a Public Hearing on March 4, 1996, the proposed Six-Year Transportation Improvement Program was adopted; and

WHEREAS, the Six-Year Transportation Plan was amended on November 17, 1997 August 17, 1998, and July 7, 1999; and August 21, 2000, August 6, 2001, September 16, 2002, August 4, 2003, November 1, 2004, September 6, 2005, November 6, 2006, March 17, 2008, November 10, 2008 and October 5, 2009; October 18, 2010; October 24, 2011; April 30, 2012; October 15, 2012; September 16, 2013; April 14, 2014; September 8, 2015; August 1, 2016; August 7, 2017; and August 21, 2018; July 1, 2019;

WHEREAS, a public hearing was held on the Amended Six-Year Transportation Improvement Plan on Monday, May 18, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. Program Adopted. The revised Six-Year Transportation Improvement Program for the City of University Place, a copy of which is attached hereto as Exhibit A, which program sets forth project locations, type of improvement and the estimated cost thereof, is hereby adopted and approved.

Section 2. Filing of Program. The City Clerk is hereby authorized and directed to file a copy of this Resolution, together with the Exhibit attached hereto, with the Secretary of Transportation and the Puget Sound Regional Council.

Section 3. Effective Date. This Resolution shall take effect immediately upon signing.

ADOPTED BY THE CITY COUNCIL ON MARCH 16, 2020.

Caroline Belleci, Mayor

ATTEST:

Emelita J. Genetia, City Clerk

APPROVED AS TO FORM:

Matthew S. Kaser, City Attorney

MPO: **PSRC Puget Sound Regional Council**
 Agency: **CITY OF UNIVERSITY PLACE**
 County: **Pierce County**

City of University Place, WA.
Six-Year Transportation Plan
2021 - 2026

Adoption Date: _____

Resolution Number: _____

Improvement Type: 01-New Construction; 05-Minor Widening; 06-Other Enhancements; 07-Resurfacing; 12-Safety/Traffic Ops; 32-Non Motor Vehicle
 Utilities Legend:G-Gas, C -Cable TV, P-Power, S-Sewer, T-Telephone, W-Water, O-Other
 Functional Classification: 00 - No Class; 14 - Major; 16 - Minor; 17 - Collector; 19 - Local

(Project Costs in 2021 Dollars X 1000)

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data				Total	Expenditure Schedule (Local Agency Use)					
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds		Local Funds	2021	2022	2023	2024-2026	
16	P/F	1 - 56th St/Cirque Dr Corridor Phase 3 City of University Place Grandview Drive to 83rd Ave Curb & gutter, bike lane, sidewalk, street lights and landscaping on both sides where none exist. Signalized crosswalk. *PE work and a majority of CN work has expenditures in prior years	06	1.500	G C P S T W	PE / 19 RW / N/A CN / 20	F* F*	100 1,785		15 315	115 2,100	PE RW CN Total	0 0 500 500	0 0 0 0	0 0 0 0	0 0 0 0	
PROJECT TOTAL								1,885		0	330	2,215					
16	P	2 - Mildred St/Regents Intersection Improvements City of University Place Int. of 67th Ave and Regents Blvd. Construct intersection improvements.	12	0.341	G C P S T W	PE / 22 RW / 23 CN / 24			P P P	100 150 825	0 150 825	PE RW CN Total	0 0 0 0	100 0 0 100	0 150 0 150	0 0 825 825	
PROJECT TOTAL								0		1,075	0	1,075					
16	P	3- 27th St W - Undergrounding City of University Place Grandview Drive to Bridgeport Way Underground utilities	06	0.625	G C P S T W	PE / 26 RW / N/A CN / 26				0 0 0	20 0 1,200	PE RW CN Total	0 0 0 0	0 0 0 0	20 0 1,200 1,220		
PROJECT TOTAL								0		0	1,220	1,220					
16	P	4 - Cirque/67th Intersection City of University Place Cirque Drive and 67th Avenue Intersection Construct intersection improvements	12	n/a	G C P S T W	PE / 22 RW / 23 CN / 24				0 0 0	60 100 340	PE RW CN Total	0 0 0 0	60 0 100 100	0 0 340 340		
PROJECT TOTAL								0		0	500	500					
16	P	5 - Chambers Creek Rd/Chambers Ln Phase 1 City of University Place 81st Ave W (Charles Wright) to Bridgeport Way Construct curb, gutter, sidewalk and bike lane both sides, with intersection improvements and signalized crosswalk	06	1.420	G C P S T W	PE / 20 RW/NA CN / 21	F N/A F	255 0 1,823		0 0 322	300 0 2,145	PE RW CN Total	300 0 1,000 1,300	0 0 1,145 1,145	0 0 0 0	0 0 0 0	
PROJECT TOTAL								2,078		0	367	2,445					
16	P	6 - Chambers Creek Rd Phase 2 City of University Place 64th Street to 81st Ave W (Charles Wright) Construct curb, gutter, sidewalk and bike lane both sides, with intersection improvements and crossings	06	1.420	G C P S T W	PE / 24 RW / 25 CN / 26	P P P	100 285 1,400		0 0 220	16 330 1,620	PE RW CN Total	0 0 0 0	0 0 0 0	116 330 1,620 1,950		
PROJECT TOTAL								1,785		0	281	2,066					

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data					Expenditure Schedule (Local Agency Use)					
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	2021	2022	2023	2024-2026	
14	P	7 - Chambers Creek Road Roundabout	06	0.100	G C P S T W	PE / 23	P*	255			45	300	PE	0	0	300	0
		RW / 24				P*	170		30	200	RW	0	0	0	200		
		CN / 26				P*	1,298		202	1,500	CN	0	0	0	1,500		
		Construct Roundabout at the Intersection of Chambers Creek Road and 64th St W and provide pedestrian and bicycle connections and crosswalk improvements.											Total	0	0	300	1,700
*Local funds are available/secured							PROJECT TOTAL	1,723	0	277	2,000						
14	P	8 - Chambers Creek Trail Connection Phillips Rd to Bridgeport	06	1.000	G C P S T W	PE / 21	P**	150			24	174	PE	174	0	0	0
		RW / NA				P**	0		0	0	RW	0	0	0	0		
		CN / 22				P**	1,730		270	2,000	CN	0	1,000	1,000	0		
		Construct multi use path from Phillips Road to Bridgeport Way with connections to the Chambers Creek trail system. Construct new pedestrian/bicycle bridge across Chambers/Leach Creek. *Project is part of a multi-jurisdictional trail improvement project. The portion of this connection between Leach Creek and Phillips Road is in the City of Lakewood.											Total	174	1,000	1,000	0
**Local funds are available/secured							PROJECT TOTAL	1,880	0	294	2,174						
17	P	9- 44th Street W Phase 1b	06	0.511	G C P S T W	PE / 24	P	87			13	100	PE	0	0	0	100
		RW / 25				P	78		12	90	RW	0	0	0	90		
		CN / 26				P	690		110	800	CN	0	0	0	800		
		Construct curbs, gutters, sidewalks, bike lanes, street lighting and landscaping south side of the street											Total	0	0	0	990
PROJECT TOTAL							855	0	135	990							
17	P	10 - Alameda North Phase 2	01	1.023	G C P S T W	PE / 24	P	86			14	100	PE	0	0	0	100
		RW / 25				P	43		7	50	RW	0	0	0	50		
		CN / 26				P	1,522		238	1,760	CN	0	0	0	1,760		
		Construct curbs, gutters, sidewalks, bike lane, street lights west side.											Total	0	0	0	1,910
PROJECT TOTAL							1,651	0	259	1,910							
16	F/P	11 - 67th Avenue - Phase 1	06	1.000	G C P S T W	PE / 19	F	259			41	300	PE	300	0	0	0
		RW / 21				P**	440		69	509	RW	250	259	0	0		
		CN / 26				P**	3,028		472	3,500	CN	0	0	0	3,500		
		Construct concrete curb, gutter and sidewalk on both sides.											Total	550	259	0	3,500
**Local funds are available/secured							PROJECT TOTAL	3,727	0	582	4,309						
16	P	12- 67th Avenue - Phase 2	06	1.000	G C P S T W	PE / 20	F*	255			45	300	PE	100	0	0	0
		RW / 20				F*	510		90	600	RW	500	0	0	0		
		CN / 23				P**	2,550		450	3,000	CN	0	0	2,000	1,000		
		Construct concrete curb, gutter and sidewalk on both sides. *Some phase funding expended in prior years											Total	600	0	2,000	1,000
**Local funds are available/secured							PROJECT TOTAL	3,315	0	585	3,900						
16	P	13 - 67th Avenue - Phase 3	06	1.000	G C P S T W	PE / 25	P	255			45	300	PE	0	0	0	300
		RW / 25				P	510		90	600	RW	0	0	0	600		
		CN / 26				P	2,040		360	2,400	CN	0	0	0	2,400		
		Construct concrete curb, gutter and sidewalk on both sides.											Total	0	0	0	3,300
PROJECT TOTAL							2,805	0	495	3,300							

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data					Expenditure Schedule (Local Agency Use)						
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	2021	2022	2023	2024-2026		
17	P	14 - 40th Street Phase 3 City of University Place 7200 Block to 67th Avenue Construct curb, gutter, sidewalk and bike lane on the north side	06	0.800	G C P S T W	PE / 24	P	87			13	100	PE	0	0	0	100	
						RW / 24	P	89			21	110	RW	0	0	0	110	
						CN / 25	P	650			100	750	CN	0	0	0	750	
						PROJECT TOTAL		826	0	134	960	Total	0	0	0	960		
17	P	15 - Grandview Drive - Phase 5b City of University Place 27th Street to 19th Street Construct curb, gutter, sidewalk and bike lane on the east side	06	0.500	G C P S T W	PE / 24	P	87			13	100	PE	0	0	0	100	
						RW / 25	P	103			17	120	RW	0	0	0	120	
						CN / 25	P	1,065			165	1,230	CN	0	0	0	1,230	
						PROJECT TOTAL		1,255	0	195	1,450	Total	0	0	0	1,450		
17	P	16 - Alameda South City of University Place From current southern terminus to 67th Ave. W. (South extension) Construct curbs, gutters, sidewalks, bike lane both sides in addition to traffic calming measures, **Local funds are available/secured via Traffic Impact Fees	01	0.152	G C P S T W	PE / 20					100	100	PE	85	0	0	0	
						RW / NA					0	0	RW	0	0	0	0	
						CN / 20					0	1,000	1,000	CN	1,000	0	0	0
						PROJECT TOTAL		0	0	1,100	1,100	Total	1,085	0	0	0		
14	P	17 - 40th/Bridgeport Intersection City of University Place 40th Street and Bridgeport Intersection Construct intersection improvements	12	n/a	G C P S T W	PE / 24					60	60	PE	0	0	0	60	
						RW / 24					0	340	340	RW	0	0	0	340
						CN / 25					0	350	350	CN	0	0	0	350
						PROJECT TOTAL		0	0	750	750	Total	0	0	0	750		
19	P	18 - Larson Lane North City of University Place 3600 blk to 35th Street Construct concrete curb, gutter, and sidewalks on both sides	01	0.600	G C P S T W	PE / 20					85	85	PE	85	0	0	0	
						RW / 20					460	460	RW	460	0	0	0	
						CN / 21					1,210	1,210	CN	0	1,210	0	0	
						PROJECT TOTAL		0	0	1,755	1,755	Total	545	1,210	0	0		
17	P	19 - Sunset Drive City of University Place Cirque Drive to 19th Street Construct concrete curb, gutter, bike lane and sidewalk on one side.	06	2.008	G C P S T W	PE / 24	P	140			25	165	PE	0	0	0	165	
						RW / 24	P	56			9	65	RW	0	0	0	65	
						CN / 25	P	3,025			475	3,500	CN	0	0	0	3,500	
						PROJECT TOTAL		3,221	0	509	3,730	Total	0	0	0	3,730		
17	P	20 - Elwood Drive Phase 2 City of University Place 29th Street to 27th Street Construct concrete curb, gutter, bike lanes and sidewalks on the west side of the street.	06	0.133	G C P S T W	PE / 23	P	80			20	100	PE	0	0	100	0	
						RW / NA	P				0	0	RW	0	0	0	0	
						CN / 25	P	300			75	375	CN	0	0	0	375	
						PROJECT TOTAL		380	0	95	475	Total	0	0	100	375		

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data				Expenditure Schedule (Local Agency Use)						
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	2021	2022	2023	2024-2026	
17	P/F	21 - 35th Street Improvements Phase 1		06	1.000	G C P S T W	PE / 20	F*	125		22	147	PE	100	0	0	0
		RW / 21	F				150		26	176	RW	176	0	0	0		
		CN / 22	F**				1,955		345	2,300	CN	0	2,300	0	0		
		Construction of curb, gutter, sidewalk and bicycle lanes on both sides of street. *Some phase funding expended in prior years **Local funds are available/secured					PROJECT TOTAL		2,230	0	393	2,623	Total	0	2,300	0	0
17	P/F	22 - 35th Street Improvements Phase 2		06	1.000	G C P S T W	PE / 20	F*	128		23	151	PE	60	10	0	0
		RW / 21	F*				94		17	111	RW	40	30	0	0		
		CN / 23	P**				2,125		375	2,500	CN	0	0	2,500	0		
		Construction of curb, gutter, sidewalk and bicycle lanes on both sides of street. *Some phase funding expended in prior years **Local funds are available/secured					PROJECT TOTAL		2,347	0	415	2,762	Total	0	40	2,500	0
17	P	23 - Beckonridge Drive Phase 2		06	0.530	G C P S T W	PE / 25	P	130		20	150	PE	0	0	0	150
		RW / NA	P						0	0	RW	0	0	0	0		
		CN / 26	P				650		100	750	CN	0	0	0	750		
		Construct concrete curb, gutter, sidewalk, and bike lane on the east side of the street.					PROJECT TOTAL		780	0	120	900	Total	0	0	0	900
17	P	24a - Lemmons Beach/31st Street/Parkway Phase 1		06	1.000	G C P S T W	PE / 22	P	120		30	150	PE	150	0	0	0
		RW / NA	P						0	0	RW	0	0	0	0		
		CN / 23	P				1,200		300	1,500	CN	0	1,500	0	0		
		Construct concrete curb, gutter, sidewalk, bike land and street lighting on S/E side of the street.					PROJECT TOTAL		1,320	0	330	1,650	Total	150	1,500	0	0
17	P	24b - Lemmons Beach/31st Street/Parkway Phase 2		06	1.000	G C P S T W	PE / 25	P	120		30	150	PE	0	0	0	150
		RW / NA	P						0	0	RW	0	0	0	0		
		CN / 26	P				1,200		300	1,500	CN	0	0	0	1,500		
		Construct concrete curb, gutter, sidewalk, bike land and street lighting on N/W side of the street.					PROJECT TOTAL		1,320	0	330	1,650	Total	0	0	0	1,650
17	P	25 - 44th Street Phase 2b		06	0.549	G C P S T W	PE / 24	P	87		13	100	PE	0	0	0	100
		RW / NA	P				48		7	55	RW	0	0	0	55		
		CN / 25	P				190		30	220	CN	0	0	0	220		
		Construct curb, gutter, sidewalk, bike lane, and street lights on north side of street.					PROJECT TOTAL		325	0	50	375	Total	0	0	0	375
17	P	26 - 44th Street Phase 2c		06	0.549	G C P S T W	PE / 24	P	87		13	100	PE	0	0	0	100
		RW / NA	P						0	0	RW	0	0	0	0		
		CN / 25	P				577		90	667	CN	0	0	0	667		
		Construct curb, gutter, sidewalk, bike lane, street lights, and landscaping on south side of the street.					PROJECT TOTAL		664	0	103	767	Total	0	0	0	767

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data					Expenditure Schedule (Local Agency Use)															
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	2021	2022	2023	2024-2026											
17	P	27 - 27th Street	06	0.625	G C P S T W	PE / 25	P	173			27	200	PE	0	0	0	200										
		City of University Place																RW / 25	P	56	9	65	RW	0	0	0	65
		Grandview Drive to City Limits																CN / 26	P	951	149	1,100	CN	0	0	0	1,100
		Construction of curb, gutter, sidewalk, bicycle lane one side and enclosed storm drainage system.																					Total	0	0	0	1,365
PROJECT TOTAL								1,180	0	185	1,365																
17	P	28 - Chambers Creek Road "C"	06	0.511	G C P S T W	PE / 24	P	130			20	150	PE	0	0	0	150										
		City of University Place																RW / 24	P	78	12	90	RW	0	0	0	90
		Chambers Lane to Bridgeport Way																CN / 25	P	1,900	300	2,200	CN	0	0	0	2,200
		Construct curb, gutter, sidewalk sand bike lanes both sides side.																					Total	0	0	0	2,440
PROJECT TOTAL								2,108	0	332	2,440																
17	P	29 - 54th Street Phase 2	06	0.379	G C P S T W	PE / 24	P	56			9	65	PE	0	0	0	65										
		City of University Place																RW / 24	P	39	6	45	RW	0	0	0	45
		79th Avenue to Bridgeport Way																CN / 25	P	333	52	385	CN	0	0	0	385
		Construct concrete curb, gutter and sidewalks on the south side of the street.																					Total	0	0	0	495
PROJECT TOTAL								428	0	67	495																
17	P	30 - Elwood Drive Phase 1b	06	0.625	G C P S T W	PE / 25	P	87			13	100	PE	0	0	0	100										
		City of University Place																RW / 25	P	78	12	90	RW	0	0	0	90
		Cirque Drive to 40th Street																CN / 26	P	779	121	900	CN	0	0	0	900
		Construct curb, gutter, sidewalk, bike lane, and street lights on west side of street.																					Total	0	0	0	1,090
PROJECT TOTAL								944	0	146	1,090																
14/16 17/19	P	31 - Street Overlay Program	07		G C P S T W	varies	P	87			13	100	PE	0	0	0	100										
		City of University Place																RW / NA				0	RW	0	0	0	0
		Various Locations																varies	P	3,460	540	4,000	CN	0	0	0	4,000
		*Overlay program to be completed on various City streets.																					Total	0	0	0	4,100
PROJECT TOTAL								3,547	0	553	4,100																
16	F	32 - Lakewood Drive Overlay	07	0.300	G C P S T W	PE / 20	F	69			11	80	PE	80	0	0	0										
		City of University Place																RW / NA				0	RW	0	0	0	0
		64th St to Hanna Pierce Rd																CN / 22	F	402	63	465	CN	0	465	0	0
		Asphalt overlay - full street																					Total	80	465	0	0
PROJECT TOTAL								471	0	74	545																
16	F	33 - Grandview Drive Overlay	07	0.400	G C P S T W	PE / 23	P**	121			19	140	PE	0	0	140	0										
		City of University Place																RW / NA				0	RW	0	0	0	0
		Cirque Drive to 56th St																CN / 23	P**	623	97	720	CN	0	0	720	0
		Asphalt overlay - full street																					Total	0	0	860	0
PROJECT TOTAL								744	0	116	860																

**Local funds are available/secured

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data				Expenditure Schedule (Local Agency Use)						
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	2021	2022	2023	2024-2026	
16	P	34 - Chambers Creek Bridge Replacement	07	0.100	G C P S T W	PE / 24	P	480			120	600	PE	0	0	0	600
		RW / 25				P		20			5	25	RW	0	0	0	25
		CN / 26				P		5,384			1,346	6,730	CN	0	0	0	6,730
													Total	0	0	0	7,355
PROJECT TOTAL								5,884		0	1,471	7,355					
19	P	35- Day Island Bridge Retrofit/Replacement	01	0.114	G C P S T W	PE / 24	P	200			36	236	PE	0	0	0	236
		RW / NA				P					0	0	RW	0	0	0	0
		CN / 26				P		8,500			1,500	10,000	CN	0	0	0	10,000
													Total	0	0	0	10,236
PROJECT TOTAL								8,700		0	1,536	10,236					
19	P	36- 37th Street Pedestrian Connection	01	0.114	G C P S T W	PE / 24	P**	70			10	80	PE	0	0	0	80
		RW / NA				P**					0	0	RW	0	0	0	0
		CN / 25				P**		433			67	500	CN	0	0	0	500
													Total	0	0	0	580
PROJECT TOTAL								503		0	77	580					
19	P	37 - 57th Avenue Connection	01	0.152	G C P S T W	PE / 22					100	100	PE	0	100	0	0
		RW / 23						65			65	RW	0	0	65	0	
		CN / 24						800			800	CN	0	0	0	800	
												Total	0	100	65	800	
PROJECT TOTAL								0		0	965	965					
19	P	38 - Drexler Drive North	01	0.150	G C P S T W	PE / 21					25	25	PE	25	0	0	0
		RW / NA						0			0	RW	0	0	0	0	
		CN / 21						75			75	CN	75	0	0	0	
												Total	100	0	0	0	
PROJECT TOTAL								0		0	100	100					
19	P	39 - Drexler Drive South	01	0.150	G C P S T W	PE / 22					150	150	PE	0	150	0	0
		RW / 23						100			100	RW	0	0	100	0	
		CN / 24						700			700	CN	0	0	0	700	
												Total	0	150	100	700	
PROJECT TOTAL								0		0	950	950					
19	P	40 - Larson Lane South Phase 1	01	0.100	G C P S T W	PE / 21					50	50	PE	50	0	0	0
		RW / NA						0			0	RW	0	0	0	0	
		CN / 21						200			200	CN	200	0	0	0	
												Total	250	0	0	0	
PROJECT TOTAL								0		0	250	250					

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data					Expenditure Schedule (Local Agency Use)							
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	2021	2022	2023	2024-2026			
19	P	41 - Larson Lane South Phase 2 City of University Place 38th Street to 40th Street Construct roadway for town center grid	01	0.250	G C P S T W	PE / 25 RW / 25 CN / 26					150 1,475 965	150 1,475 965	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	150 1,475 965 2,590		
PROJECT TOTAL								0		0	2,590	2,590							
19	P	42 - Larson Lane South Phase 3 City of University Place 40th Street to 42nd Street Construct roadway for town center grid	01	0.250	G C P S T W	PE / 25 RW / 25 CN / 26					150 1,100 880	150 1,100 880	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	150 1,100 880 2,130		
PROJECT TOTAL								0		0	2,130	2,130							
19	P	43 - 42nd Street Phase 1 City of University Place Drexler Drive to Bridgeport Way Construct roadway for town center grid	01	0.110	G C P S T W	PE / 23 RW / 23 CN / 23					50 250 650	50 250 650	PE RW CN Total	0 0 0 0	0 0 0 0	50 250 650 950	0 0 0 0		
PROJECT TOTAL								0		0	950	950							
19	P	44 - 42nd Street Phase 2 City of University Place Bridgeport Way to Larson Lane Construct roadway for town center grid	01	0.110	G C P S T W	PE / 25 RW / 25 CN / 26					75 300 539	75 300 539	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	75 300 539 914		
PROJECT TOTAL								0		0	914	914							
16	P	45 - 40th Street/67th Avenue Intersection City of University Place 40th Street and 67th Avenue Intersection Construct intersection improvements	12	n/a	G C P S T W	PE / 25 RW / 25 CN / 26					0 100 340	60 100 340	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	60 100 340 500		
PROJECT TOTAL								0		0	500	500							
17	P	46 - 56th Street Phase 2 City of University Place 89th Ave to 8500 block of 54th Street Connect 56th Street to 54th Street. Construct roadway and pedestrian improvements	01	0.250	G C P S T W	PE / 25 RW / 25 CN / 26	P P P	173 692 1,645			0 0 0	27 108 255	200 800 1,900	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	200 800 1,900 2,900	
PROJECT TOTAL								2,510		0	390	2,900							
17	P	47 - 70th Avenue Phase 2 City of University Place 27th Street to 19th Street Sidewalk, curb, gutter, landscaping, bike lane, and streetlights on the east side between 27th and 19th	01	0.246	G C P S T W	PE / 25 RW / NA CN / 26	P P	87 346			0 0 0	13 0 54	100 0 400	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	100 0 400 500	
PROJECT TOTAL								433		0	67	500							

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data				Expenditure Schedule (Local Agency Use)							
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	2021	2022	2023	2024-2026		
19	P	48 - 37th Street Phase 1 City of University Place Market Place to Drexler Drive (South Side) Construct sidewalk and street lighting along the south side of the street.	01	0.057	G C P S T W	PE / 21 RW / N/A CN / 21					60 0 200	60 0 200	PE RW CN Total	60 0 200 260	0 0 0 0	0 0 0 0	0 0 0 0	
**Local funds are available/secured							PROJECT TOTAL		0	0	260	260						
19	P	49 - 37th Street Phase 2 City of University Place 7900 Block to Bridgeport Way Construct sidewalk and street lighting along both sides of the street Bridgeport to Larson and along the north side of the street Larson to current end of street .	01	0.057	G C P S T W	PE / 24 RW / N/A CN / 25	P	87			13 0 88	100 0 650	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	100 0 650 750	
**Local funds are available/secured							PROJECT TOTAL		649	0	101	750						
17	P	50 - ADA Transition Plan Improvements City of University Place Varies Update existing ADA facilities to current standards	01		G C P S T W	PE / 23 RW / 24 CN / 25					0 0 0	50 50 200	PE RW CN Total	0 0 0 0	0 0 0 0	25 0 0 25	25 50 200 275	
**Local funds are available/secured							PROJECT TOTAL		0	0	300	300						
GRAND TOTAL									64,473	1,075	26,628	92,176			5,782	8,329	8,266	67,412

STUDY SESSION

Memo

DATE: May 18, 2020
TO: Mayor & City Council
FROM: Matt Kaser, City Attorney
SUBJECT: Affordable Housing Local Revenue Sharing

In the 2019 legislative session, the State approved a local revenue sharing program for local governments by providing a local sales and use tax credit against the state sales tax. Similar to the recent LRF bond refinancing, it is a credit against the state sales tax, but for housing investments. This local sales tax authority is a credit against the state sales tax, so it does not increase the sales tax for the consumer. This tax credit rate is 0.0073% starting on the date the tax credit is levied.

There are tight timelines that must be met to access this funding source – the first was January 28, 2020 to pass a resolution of intent. The tax ordinance must then be adopted by July 28, 2020 to qualify for a credit. The City has satisfied the first of these timelines, when on January 21, 2020 it passed the resolution of intent.

The Municipal Research and Services Center (MRSC) has prepared a worksheet for estimating the amount of revenue received. According to its estimates, which were recently updated on December 16, 2019, University Place would receive a maximum of \$ 25,388 annually, or \$507,769 over twenty (20) years.¹

The tax credit is in place for up to 20 years. Its uses are specifically limited by statute; it can be used for acquiring, rehabilitating, or constructing affordable housing; operations and maintenance of new affordable or supportive housing facilities; and, for smaller cities, rental assistance. The funding must be spent on projects that serve persons whose income is at or below sixty percent of the median income of the city imposing the tax. Cities can also issue bonds to finance the authorized projects. Additionally, cities may enter into an interlocal agreement with other cities, counties, and/or

¹ <http://mrsc.org/getmedia/4d953acc-4e81-450d-9b57-2973b690c83c/SHB-1406-revenue-estimates.aspx> (Last Visited: May 13, 2020).

Memo

housing authorities to pool and allocate the tax revenues received under SHB 1406 to fulfill the intent of the legislation.

Attached are two items:

1. A bulletin from the Association of Washington Cities which details the recent legislation.
2. If Council wishes to access this funding source, a draft Ordinance.

ORDINANCE NO. ____

AN ORDINANCE OF THE UNIVERSITY PLACE CITY COUNCIL AUTHORIZING THE MAXIMUM CAPACITY OF THE TAX AUTHORIZED UNDER THE PROVISIONS OF RCW 82.14.540 ADOPTING A NEW CHAPTER 4.90 OF THE UNIVERSITY PLACE MUNICIPAL CODE; CREATING A NEW SECTION 4.40.330 UPMC, AND ADOPTING IMPLEMENTING PROVISIONS; RELATING TO AFFORDABLE AND SUPPORTIVE HOUSING

WHEREAS, in 2019, Washington State enacted Substitute House Bill 1406 (SHB 1406 also referred to herein as Chapter 338, Laws of 2019), now codified as RCW 82.14.540, a revenue sharing program with local governments for affordable housing which is intended to encourage investments in affordable and/or supportive housing; and

WHEREAS, the University Place City Council, in accordance with RCW 82.14.540, has adopted a resolution of intent to adopt legislation to authorize the maximum capacity of a sales and use tax within six months of the effective date of Chapter 338, Laws of 2019; and

WHEREAS, to collect the tax, a city must adopt an ordinance authorizing the tax within one year of the effective date of the bill, or July 28, 2020; and

WHEREAS, the City Council has determined it is in the best interest of the City and its residents to begin implementation of the tax and then later determine the process for the distribution of the funds collected by subsequent legislation of the City Council to meet the requirements of RCW 82.14.540;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Creation of Chapter 4.90 UPMC. A new Chapter 4.90 of the University Place Municipal Code, "Sales and Use Tax For Affordable Housing," is hereby adopted as shown in Exhibit A, which is attached hereto and incorporated herein by reference.

Section 2. Creation of Section 4.40.330 UPMC. A new section 4.40.330 of the University Place Municipal Code entitled "Affordable Housing Sales Tax Fund," is created to read as follows:

A. There is hereby established a special revenue fund, to be known as the "Affordable Housing Sales Tax Fund," into which shall be deposited all monies received from a portion of sales and use taxes otherwise required to be collected and paid to the department of revenue pursuant RCW 82.14.540.

B. This fund has been established to receive that portion of sales and use tax credited back to the city for use in the acquisition, construction or rehabilitation of affordable housing or facilities providing supportive housing, and for the operations and maintenance costs of new units of affordable or supportive housing, and if eligible, for providing rental assistance to tenants.

C. Any unexpended funds remaining in the affordable housing sales tax fund at the end of a budget period shall not be transferred to the general fund or otherwise lapse, but funds shall be carried forward from year to year until expended for a purpose set forth in subsection B of this section.

Section 3. Authorization to Contract with Department of Revenue. The City Manager or designee is hereby requested to contract with the Washington State Department of Revenue to collect the local sales and use tax established by RCW 82.14.540 and this Ordinance.

Section 4. Implementation Authorized. City departments are requested to take all necessary steps to implement this Ordinance as soon as possible in accordance with RCW 82.14.055. The City Clerk shall forthwith transmit a copy of this adopted Ordinance to the Washington State Department of Revenue.

Section 5. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 6. Effective Date. This Ordinance shall be in full force and effect five (5) days after final passage.

PASSED BY THE CITY COUNCIL ON _____, 2020.

Caroline Belleci, Mayor

ATTEST:

Emelita J. Genetia, City Clerk

APPROVED AS TO FORM:

Matthew S. Kaser, City Attorney

Published: xx/xx/xx

Effective Date: xx/xx/xx

EXHIBIT A
NEW CHAPTER 4.90 UPMC Sales and Use Tax For Affordable Housing

4.90.010 Affordable and Supportive Housing Sales Tax Credit - Imposition.

A. As authorized by RCW 82.14.540, there is imposed a sales and use tax, upon every taxable event, as defined in Chapter 82.14 RCW, occurring within the City of University Place. The tax shall be imposed upon and collected from those persons from whom the State sales tax or use tax is collected pursuant to Chapter 82.08 and 82.12 RCW.

B. The rate of the tax imposed by this Chapter shall be 0.0073 percent of the selling price or value of the article used.

C. The tax imposed under this Chapter shall be deducted from the amount of tax otherwise required to be collected or paid to the Department of Revenue under Chapter 82.08 or 82.12 RCW. The Department of Revenue will perform the collection of such taxes on behalf of the City of University Place at no cost to the City.

D. Moneys collected under this Chapter must be used solely for those purposes set forth within RCW 82.14.540 which includes, but is not limited to: acquiring, rehabilitating, or constructing affordable housing, which may include new units of affordable housing within an existing structure or facilities providing supportive housing services under RCW 71.24.385, or funding the operation and maintenance of new units of affordable housing or supportive housing or for providing rental assistance to tenants and other affordable and supportive housing purposes.

4.90.020 Administration and Collection — Statutory Compliance

A. The administration and collection of the tax imposed by this Chapter shall be in accordance with the provisions of RCW 82.14.540.

B. The Finance Director must report annually to the Washington State Department of Commerce, in accordance with the Department's rules, on the collection and use of the revenue from the tax imposed under this Chapter

4.90.030 Affordable and Supportive Housing Sales Tax Credit - Expiration.

The tax imposed by this Chapter expires 20 years after the date on which the tax is first imposed.



Implementing HB 1406

2020

Don't miss out on up to 20 years of shared revenue for affordable housing

In the 2019 legislative session, the state approved a local revenue sharing program for local governments by providing up to a 0.0146% local sales and use tax credited against the state sales tax for housing investments, available in increments of 0.0073%, depending on the imposition of other local taxes and whether your county also takes advantage. The tax credit is in place for up to 20 years and can be used for acquiring, rehabilitating, or constructing affordable housing; operations and maintenance of new affordable or supportive housing facilities; and, for smaller cities, rental assistance. The funding must be spent on projects that serve persons whose income is at or below sixty percent of the median income of the city imposing the tax. Cities can also issue bonds to finance the authorized projects.

This local sales tax authority is a credit against the state sales tax, so it does not increase the sales tax for the consumer. There are tight timelines that must be met to access this funding source – the first is January 28, 2020 to pass a resolution of intent. The tax ordinance must then be adopted by July 28, 2020 to qualify for a credit.

The following information is intended to assist your city in evaluating its options and timelines. It is not intended as legal advice. Check with your city's legal counsel and/or bond counsel for specific questions on project uses and deadlines for implementation.

Eligibility to receive shared revenues

- The state is splitting the shared resources between cities and counties. However, cities can receive both shares if they have

Deadlines to participate:

- Resolution to levy tax credit: July 28, 2019 – January 28, 2020
- Ordinance to levy the tax credit: By July 28, 2020
- Adopt "qualifying local tax" (optional): By July 31, 2020

adopted a "qualifying local tax" by July 31, 2020. Qualifying taxes are detailed below. Cities who are levying a "qualifying local tax" by July 28, 2019, the effective date of the new law, will receive both shares immediately once they impose the new sales tax credit.

- If a city does not implement a qualifying local tax by the deadline, they can still participate in the program if they meet the other deadlines but will be eligible for a lower credit rate.
- A city can adopt the sales tax credit before designating how the funds will be used once collected.

Qualifying local taxes

The following are considered "qualifying local taxes" and, if levied, give the city access to both shares of the tax credit (i.e. 0.0146% rate instead of the single share rate of 0.0073%):

- Affordable housing levy (property tax) under RCW 84.52.105
- Sales and use tax for housing and related services under RCW 82.14.530. The city must have adopted at least half of the authorized maximum rate of 0.001%.
- Sales tax for chemical dependency and mental health (optional .1 MIDD) under RCW 82.14.460
- Levy (property tax) authorized under RCW 84.55.050, if used solely for affordable housing

Think of the "qualifying local tax" as a multiplier or "doubler." It gives the city access to double the tax credit even when the county chooses to participate in the program.

Timing considerations

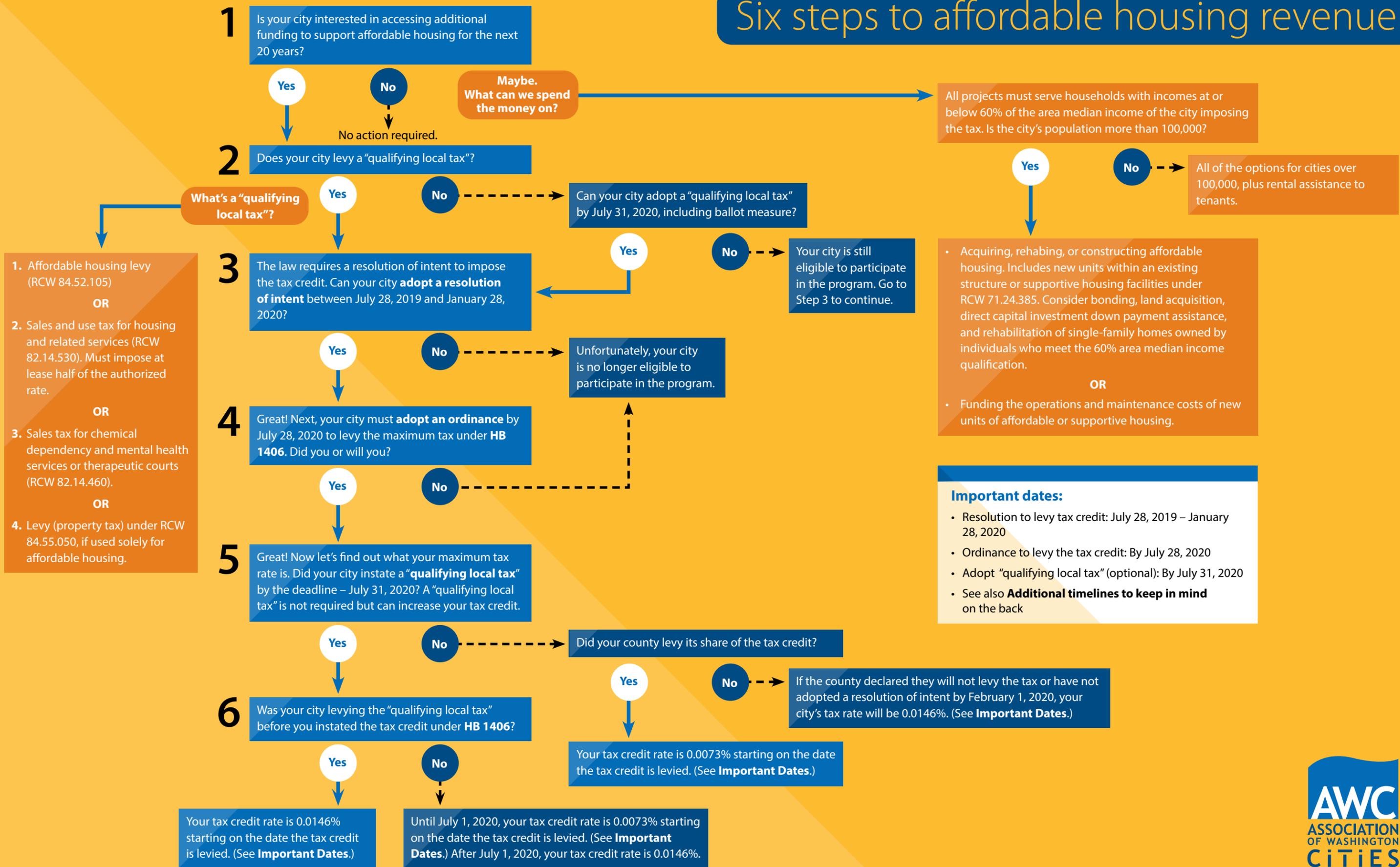
HB 1406 makes a distinction about whether a county or a city adopts the tax first. For cities, the amount you are eligible to receive will not change in either event. But for counties, if they adopt the tax before their cities, they will potentially be eligible to receive more revenue over the course of the twenty years of revenue sharing. Because of this, many cities are working with their counties to sequence their ordinances in order to maximize housing resources into the region.

Contact:

Carl Schroeder
Government Relations Advocate
carls@awcnet.org

Shannon McClelland
Legislative & Policy Analyst
shannonm@awcnet.org

Six steps to affordable housing revenue



Tax credit rate examples

Max tax credit rate under HB 1406	City with qualifying local tax	City without qualifying local tax	City doesn't levy a tax credit, county does participate	County doesn't participate, city participates but doesn't have a qualifying tax.*
City	0.0146%	0.0073%	0.0%	July 2020: 0.0%
County	0.0%	0.0073%	0.0146%	0.0%

*We believe that this was an error in bill drafting. Please let us know if you are in this situation. We can work to address it in future legislative sessions.

Eligible uses of the funds:

1. Projects must serve those at or below 60% of the area median income of the city imposing the tax.
2. Acquiring, rehabilitating, or constructing affordable housing, which may include new units of affordable housing within an existing structure or facilities providing supportive housing services. In addition to investing in traditional subsidized housing projects, this authority could potentially be used to provide for land acquisition, down payment assistance, and home repair so long as recipients meet the income guidelines.
3. Funding the operations and maintenance costs of new units of affordable or supportive housing.
4. For cities with a population at or under 100,000, the funds can also be used for rental assistance to tenants.

Additional timelines to keep in mind:

1. Department of Revenue (DOR) requires 30-days-notice of adoption of sales tax credits. The credit will then take effect on the first day of the month following the 30-day period.
2. If your city is adopting a "qualifying local tax", DOR requires 75-days-notice of adoption of sales tax increases. Local sales tax increases may only take effect on the first day of the first, second, or third quarter – not the fourth (April 1, July 1, or October 1).
3. If your city is adopting a "qualifying local tax" remember to factor in the ballot measure process into the timeline, as these must be approved by the voters.
4. If you are intending to bond the revenues for a project under this authority, check with your legal counsel and bond counsel about other deadlines that may apply to your city.

Frequently asked questions:

1. **This program sounds very familiar. Didn't a local option, affordable housing sales tax law pass a few years ago?** Yes, but the new law has important differences. The Legislature passed HB 2263 in 2015 that authorized cities and

towns to levy up to a 0.1% sales tax for affordable housing—but, importantly, only after voter approval. This sales tax levy is considered a "qualifying local tax" under HB 1406. Another important distinction is that the affordable housing sales tax from 2015 is an additional tax on the consumer, and not a credit on an existing state-imposed tax.

2. **Do we have to levy a "qualifying local tax" to participate?** No. Your city is still eligible to participate in the program, but your tax credit rate will depend on whether the county participates in the program. See *Tax credit rate examples* chart to the left.
3. **Do we only have access to the program if the county declines to participate?** No. A city can participate, and receive funds, even if the county participates. Unfortunately, if your city does not impose a "qualifying local tax" by the deadline and your county declines to participate, then you will not have access to funds after the first year, due to a drafting error in the bill. We don't anticipate this scenario to occur, but please let us know if you find yourself in that situation. We will work with the Legislature to address it if this proves problematic. In all cases you must meet the program deadlines to participate. See *Deadlines to participate*.
4. **Does it make a difference at all if our county participates?** Only if you have not adopted a "qualifying local tax." If you have adopted a "qualifying local tax" you can access the higher credit rate regardless of county participation. If you don't have a "qualifying local tax" then you can only access the higher rate if the county does not participate.
5. **How is "rental assistance" defined? Does that include rent vouchers?** The term "rental assistance" is not defined in the chapter 82.14 RCW; however, both federal and state housing programs use the term "rental assistance" to mean providing rent, security deposits, or utility payment assistance to tenants.
6. **Can we pool our revenue with another entity? Can we issue bonds or use the money to repay bonds?** Yes! Cities can enter into an interlocal agreement with other local governments or a public housing authority to pool tax receipts, pledge tax collections to bonds, allocating collected taxes to authorized affordable housing expenditures, or other agreements authorized under chapter 39.34 RCW. Cities may also use the tax credit revenue to issue or repay bonds in order to carry out the projects authorized under the new law.
7. **Is the amount of tax credit we receive limited only by the amount of sales tax collected per year?** No. The maximum amount will be based on state fiscal year 2019 sales.
8. **Does the tax credit program expire?** Yes, the tax expires 20 years after the date on which the tax is first levied.

Contact:

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Shannon McClelland
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LEGISLATIVE PROPOSAL

<p>PROPOSAL:</p> <p>Adopt a resolution expressing the City's disapproval of the Association of Washington Cities' involvement in the I-976 litigation.</p>
<p>REASON FOR THE PROPOSAL: <i>(Why is this request necessary?)</i></p> <p>In December 2019, the Association of Washington Cities (AWC), together with other parties commenced a lawsuit in King County Superior Court challenging Initiative 976. The City of University Place is a member of the AWC. Its 2020 annual dues were in the amount of \$24,566. Statewide, county-wide, and city-wide, voters approved I-976. Given this, it is appropriate for the City to state its opposition to AWC's participation and initiation of this litigation.</p>
<p>BUDGET IMPACT:</p> <p>No budget impact is expected.</p>
<p>DESIRED OUTCOME:</p> <p>Adoption of a resolution.</p>
<p>RESOURCES REQUIRED:</p> <p>N/A</p>

Submitted by:

(Signature on file.)
Councilmember Javier Figueroa

02/02/20
(Date)

I have read, understand and fully support the above proposal.

(Signature on file.)
Councilmember Denise McCluskey

02/13/20
(Date)

LEGISLATIVE PROPOSAL

<p>PROPOSAL:</p> <p>Approve legislation which gives priority to University Place-based businesses when securing goods and services.</p>
<p>REASON FOR THE PROPOSAL: <i>(Why is this request necessary?)</i></p> <p>The City’s current purchasing policy, adopted in October 2017, does not give priority to University Place businesses. Instead, the policy treats the “tax revenue the City would receive by purchasing locally,” as an “element,” which “will be given consideration by the initiating department and the Finance Director in determining whether a bidder is a responsible bidder,” in the competitive bidding context. <u>Purchasing Policies and Procedures</u> at ¶ 2.4.2(6).</p> <p>Other than this reference, there is no other mention of giving local businesses priority/preference in contracting for City goods and services.</p>
<p>BUDGET IMPACT:</p> <p>The budget impacts are unknown, but likely to be negligible.</p>
<p>DESIRED OUTCOME:</p> <p>Amendment of the purchasing policy.</p>
<p>RESOURCES REQUIRED:</p> <p>Aside from staff time, no additional resources are expected to be required.</p>

Submitted by:

(Signature on file.)
Councilmember Javier Figueroa

02/26/20
(Date)

I have read, understand and fully support the above proposal.

(Signature on file.)
Councilmember Kent Keel

03/02/20
(Date)