

UNIVERSITY PLACE CITY COUNCIL
Regular Council Meeting Agenda
Monday, June 6, 2016, 6:30 p.m.

Note: Times are approximate and subject to change.

Town Hall Meeting Room
3715 Bridgeport Way West

- 6:30 pm
1. CALL REGULAR MEETING TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE – Councilmember Worthington
 4. APPROVAL OF MINUTES – May 16, 2016
 5. APPROVAL OF AGENDA
- 6:35 pm
6. PUBLIC COMMENTS – (At this time, citizens have three minutes to address the Council on any matter not scheduled for Public Hearing or Council Consideration. State law prohibits the use of this forum to promote or oppose any candidate for public office, or ballot measure. Public comments are limited to three minutes. Please provide your name and address for the record.)
- 6:40 pm
- 7A- CONSENT AGENDA
 - 7B. Motion: Approve or Amend the Consent Agenda as Proposed
- The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed for the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

 - A. Receive and File: Payroll and Claims.
 - B. Adopt a resolution appointing voting delegates to the Association of Washington Cities' Annual Business Meeting.
- RECESS TO STUDY SESSION – (At this time, Council will have the opportunity to study and discuss business issues with staff prior to its consideration. Citizen comment is not taken at this time; however, citizens will have the opportunity to comment on the following item(s) at future Council meetings.)
- 6:45 pm
8. 2017-2018 COUNCIL GOALS WORKSHOP
- 8:25 pm
- BREAK
- 8:30 pm
9. 2016 BUDGET CARRY FORWARD
- 9:00 pm
10. ADJOURNMENT

*PRELIMINARY CITY COUNCIL AGENDA

June 20, 2016
Regular Council Meeting

July 5, 2016
Regular Council Meeting

July 18, 2016
Regular Council Meeting

August 1, 2016
Regular Council Meeting

Preliminary City Council Agenda subject to change without notice*

Complete Agendas will be available 24 hours prior to scheduled meeting.

To obtain Council Agendas, please visit www.cityofup.com.

**American Disability Act (ADA) Accommodations Provided Upon Advance Request
Call the City Clerk at 253-566-5656**

APPROVAL OF MINUTES

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Regular Meeting of the City Council
Monday, May 16, 2016
City Hall, Windmill Village**

1. CALL REGULAR MEETING TO ORDER

Mayor Figueroa called the Regular Meeting to order at 6:30 p.m.

2. ROLL CALL

Roll call was taken by the Deputy City Clerk as follows:

Councilmember Belleci	Present
Councilmember Grassi	Present
Councilmember McCluskey	Present
Councilmember Nye	Present
Councilmember Worthington	Present
Mayor Pro Tem Keel	Present
Mayor Figueroa	Present

City Manager Sugg, City Attorney Victor, ACM/Economic Development Director Craig, Public Works Director Cooper, Planning and Development Services Director Swindale, Deputy Finance Director Blaisdell, Principal Planner Boers, and Deputy City Clerk Nicholas.

3. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Keel led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

MOTION: By Councilmember Belleci, seconded by Councilmember McCluskey, to approve the minutes of May 2, 2016 as submitted.

The motion carried.

5. APPROVAL OF AGENDA

MOTION: By Councilmember Belleci, seconded by Councilmember Grassi, to approve the agenda.

The motion carried.

6. PUBLIC COMMENTS – The following individual provided public comment: *Steve Gregorich, 6515 46th Street Court West.*

7. CONSENT AGENDA

MOTION: By Councilmember Grassi, seconded by Councilmember Belleci, to approve the Consent Agenda as follows:

- A.** Receive and File: Payroll for the period ending 04/30/16 in the total amount of Two Hundred Seventy-One Thousand Nine Hundred Seventy-Seven and 11/100 Dollars (\$271,977.11); Claims dated 05/11/16, check nos. 51978115 through 51978187 and wire nos. 4292016 and 4299218, in the total amount of Two Million Seventy-Nine Thousand Two Hundred Ninety-One and 00/100 Dollars (\$2,079,291.00).

- B. Approve the final plat of “The Knolls at University Place – Phase 1” formerly known as “Orchard Ridge,” a 42-Lot Subdivision containing 42 detached single-family dwellings located at 5020 South Orchard Street, and forward to the Mayor for signature.
- C. Approve the final plat of “The Knolls at University Place – Phase 2” formerly known as “Woodside Creek,” a 123-Lot Subdivision containing 123 detached single-family dwellings located at 5020 South Orchard Street, and forward to the Mayor for signature.

The motion carried.

COUNCIL CONSIDERATION

8. SEWER FRANCHISE FEE ORDINANCE

Staff Report – City Attorney Victor reported that the proposed sewer franchise fee ordinance reflects a change that was requested during Council’s previous study which dedicates all sewer franchise fees to the Street Fund. He reiterated that the ordinance does not impact current code relating to septic systems. A unique feature of the agreement calls for an annual review between the parties, and if approved, the County will pay uniformly with other utilities operating in the City.

Public Comment – The following individual provided public comment: *Steve Gregorich, 6515 46th Street Court West.*

Council Consideration – **MOTION:** By Councilmember McCluskey, seconded by Mayor Pro Tem Keel, to pass an ordinance granting a 20-year Nonexclusive Sewer Franchise Agreement to Pierce County substantially in the form attached hereto; dedicating all sewer franchise fees to the Street Fund, and setting an effective date.

Roll Call Vote:

Councilmember Belleci	Yes
Councilmember Grassi	No
Councilmember McCluskey	Yes
Councilmember Nye	No
Councilmember Worthington	No
Mayor Pro Tem Keel	Yes
Mayor Figueroa	Yes

The motion passed 4 to 3. (ORDINANCE 668)

Council agreed to look for ways to reduce current expenses prior to final budget adoption and to devise a septic-to-sewer strategy to transition the unsewered portion of the City.

9. COUNCIL COMMENTS/REPORTS

Councilmember McCluskey reported that she and Councilmember Belleci represented the City at Pierce County Sheriff’s annual Memorial Ceremony. Councilmember McCluskey also attended the final class in the Police-Citizen Community Academy course, the Financial Capabilities Summit, and the Ladies First, Women and Girls Ride. She announced the upcoming U.P. Historical Society’s 2016 Tour of Gardens and Duck Daze events.

Mayor Pro Tem Keel, through his role as Pierce Transit Board Commissioner, will champion for Sound Transit service to the west side of Pierce County.

Councilmember Belleci participated in the entrance conference as part of the Washington State Auditor’s annual audit of the City and reported on the process.

Mayor Figueroa conveyed the overall unity and commitment of Council as a Whole.

At 7:37 p.m., Mayor Figueroa concluded the business meeting, and after a ten minute break, recessed to Study Session.

STUDY SESSION

10. CRITICAL AREAS AND SHORELINE MASTER PROGRAM AMENDMENTS

Principal Planner Boers presented Council with proposed amendments to the Critical Areas & Shoreline Master Program, specific to wetland and geologically hazardous area regulations. Proposed amendments to the geologically hazardous area regulations would allow limited modification of steep slopes to reduce the level of hazard to certain sites. This would align the City's code with code that is common in the surrounding area. The Wetlands chapter requires amendments to ensure consistent use of terminology, reflect the latest *Best Available Science* and to require that wetland delineation reports comply with the "federal" wetland delineation manual rather than the "state" wetland delineation manual.

Council discussed process, wetland buffer averaging, affected sites, existing projects and unintended consequences. Mayor Figueroa announced Council's agreement to have this item scheduled for consideration at a future meeting.

At 8:28 p.m., a motion was made and carried to extend the meeting 10 minutes.

11. ADJOURNMENT

The meeting adjourned at 8:30 p.m. No other action was taken.

Submitted by,

Debora Nicholas
Deputy City Clerk

APPROVAL OF CONSENT AGENDA

Control No.: 5 Agenda of: 06/06/16	PREPAY
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Claim of: Payroll for Pay Period Ending 05/15/2016

Check #	Date	Amount		Check #	Date	Amount	
318649	05/20/16	883.10		318650	05/20/16	203.63	
					05/20/16	109,828.78	Direct Deposit

EMPLOYEE NET 110,915.51

318651	05/20/16	155.00	MALAIER, TRUSTEE, MICHAEL G.
318652	05/20/16	250.00	NATIONWIDE RETIREMENT SOLUTION
WIRE	05/20/16	21,304.16	BANK OF AMERICA
WIRE	05/20/16	18,034.23	- 106006, VANTAGEPOINT TRANSF
WIRE	05/20/16	6,622.47	- 304197, VANTAGEPOINT TRANSF
WIRE	05/20/16	4,014.94	- 800263, VANTAGEPOINT TRANSF
WIRE	05/20/16	27,405.13	WA STATE DEPT OF RETIREMENT SY
WIRE	05/20/16	736.25	PACIFIC SOURCE ADMINISTRATORS
WIRE	05/20/16	254.17	- 705544, VANTAGEPOINT TRANSF
WIRE	05/20/16	2,788.11	- 106006 LOAN, VANTAGEPOINT
WIRE	05/20/16	79.90	AFLAC INSURANCE
WIRE	05/20/16	890.30	WA ST DEPT OF RETIREMENT SYS
WIRE	05/20/16	538.21	- 304197 LOAN, VANTAGEPOINT TR

BENEFIT/DEDUCTION AMOUNT 83,072.87

TOTAL AMOUNT 193,988.38

Preparer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed: _____ (Signature on file.) _____ Date _____
Steve Sugg, City Manager

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 05/31/16

Check Range: 51978190-51978253 Wire Transfer:

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided and a replacement check issued.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: _____ (Signature on file.)

Date: _____

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51978188	5/11/2016	025644	VENTI PRODUCTIONS LLC	1725	5/10/2016	FACEBOOK PAGES/WINTER FES	1,824.08	1,824.08
		Voucher: 40655						
51978189	5/11/2016	001736	TACOMA COMMUNITY COLLEGE	SPRING2016	5/10/2016	ARCGIS MAPPING CLASS/L.HAN	598.25	598.25
		Voucher: 40648						
51978190	5/31/2016	001945	ADDISON CONST SUPPLY INC	308985	4/29/2016	EXPANSION JOINT	61.38	61.38
		Voucher: 40599						
51978191	5/31/2016	002661	AIR SYSTEMS ENGINEERING INC	000207779	4/26/2016	HVAC MAINTENANCE/SR. CENTE	419.10	
		Voucher: 40600		000208152	5/4/2016	REPLACED START CAPACITOR	367.64	
				000207768	4/26/2016	HVAC MAINTENANCE/PW SHOP	150.97	937.71
51978192	5/31/2016	025978	AIRE PRO INC	54705	4/20/2016	REFRIGERATOR REPAIR/SR CEN	498.26	498.26
		Voucher: 40601						
51978193	5/31/2016	001004	ALARM WORKS NW	6993	5/1/2016	MAY16/ALARM MONITORING	358.00	358.00
		Voucher: 40602						
51978194	5/31/2016	002286	AVCULAR, NURI	TEEX TRAINING	3/31/2016	TEEX TRAINING/JUNE16/PER DII	181.50	181.50
		Voucher: 40603						
51978195	5/31/2016	024437	BUILDERS EXCHANGE OF WA.	IN1050441	5/9/2016	PUBLISH PROJECT ONLINE/27TH	87.10	87.10
		Voucher: 40604						
51978196	5/31/2016	025573	CANON FINANCIAL SERVICES	16097949	5/13/2016	MAY16/CONTRACT CHARGE	311.67	311.67
		Voucher: 40605						
51978197	5/31/2016	003155	CDW.GOVERNMENT, INC.	DBF1614	5/12/2016	TRIPP 18U RACK ENCLOSURE	619.74	
		Voucher: 40606		DBM4169	5/13/2016	TRIPP 18U RACK ENCLOSURE	619.74	
				DBJ5428	5/12/2016	TRIPP LITE WALL MOUNT RACK	70.73	
				DBB3310	5/11/2016	TRIPP WALLMOUNT RACK ROOF	70.73	1,380.94
51978198	5/31/2016	001152	CENTURYLINK	253-564-1992	5/11/2016	PHONE/SR CENTER	246.58	
		Voucher: 40607		253-584-0775	5/1/2016	PHONE/KOBAYASHI	49.83	
				253-565-9558	5/14/2016	PW PUMP CALLOUT LINE	41.67	338.08
51978199	5/31/2016	003056	CITY OF LAKEWOOD	MC-00083	5/12/2016	MAY16/COURT SERVICES	12,308.00	12,308.00
		Voucher: 40608						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51978201	5/31/2016	001024 CITY TREASURER	100714386	5/4/2016	POWER/3609 MARKET PL W, #20	51.77	
	Voucher:	40609	100312960	5/4/2016	POWER/3715 BP WAY W, #A2	50.61	
			100105615	5/4/2016	POWER/3503 BP WAY W	50.23	
			100668522	5/5/2016	WATER/8902 CHAMBERS CREEK	45.78	
			100808955	5/9/2016	WATER/8235 27TH ST W	44.64	
			100808957	5/9/2016	WATER/7607 27TH ST W	39.63	
			100077129	5/9/2016	POWER/2701 GRANDVIEW DR W	39.10	
			100895151	5/17/2016	POWER/7901 CIRQUE DR W	38.33	
			100820972	5/9/2016	POWER/2700 SUNSET DR W	37.68	
			100955346	5/4/2016	POWER/3715 BP WAY W #D HSE	37.27	
			100312900	5/4/2016	POWER/3715 BP WAY W, #E3	36.03	
			100156353	5/4/2016	POWER/4720 BP WAY W	32.12	
			100052902	5/4/2016	WATER & POWER/3715 BP WWA'	30.57	
			100668523	5/9/2016	WATER/8400 20TH ST W	30.56	
			100357178	5/11/2016	POWER/2620 BP WAY W	28.55	
			100737857	5/5/2016	POWER/2101 MILDRED ST W	27.80	
			100176036	5/9/2016	POWER/2695 GRANDVIEW DR W	25.77	
			100125363	5/10/2016	POWER/6817 27TH ST W	24.52	
			100401273	5/9/2016	POWER/8420 20TH ST W	22.29	
			100079046	5/4/2016	POWER/3715 BP WAY W, #D5	19.07	
			100312905	5/4/2016	POWER/3715 BP WAY W, #A-3A	19.00	
			100312959	5/4/2016	POWER/3715 BP WAY W, #A1	19.00	
			100802489	5/4/2016	POWER/3904 BP WAY W	10.93	
			100109710	5/11/2016	POWER/8902 40TH ST W	9.19	
			100360178	5/11/2016	POWER/3900 GRANDVIEW DR W	8.63	
			100360066	5/11/2016	POWER/3850 GRANDVIEW DR W	8.63	
			100360059	5/11/2016	POWER/3800 GRANDVIEW DR W	8.63	
			100110228	5/4/2016	POWER/3715 BP WAY W, #B5	999.99	
			100939530	5/4/2016	POWER/3555 MARKET PL W	837.50	
			100358203	5/12/2016	POWER/7150 CIRQUE DR W	747.27	
			100672402	5/9/2016	WATER/2200 GRANDVIEW DR W	429.99	
			100597956	5/11/2016	POWER/8715 40TH ST W	398.65	
			100669141	5/17/2016	WATER/3500 GRANDVIEW DR W	397.40	
			100668517	5/17/2016	WATER/4300 BP WAY W	283.11	
			100032203	5/9/2016	POWER & WATER/2534 GRANDV	236.31	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			100668519	5/17/2016	WATER/5600 ALAMEDA AVE W	196.14	
			100142834	5/4/2016	WATER/3715 BP WAY W	162.52	
			100751205	5/4/2016	WATER/3555 MARKET PL W/HSE	162.52	
			100955345	5/4/2016	WATER/3715 BP WAY W	158.12	
			100057089	5/10/2016	POWER/2700 BP WAY W	154.39	
			100156306	5/17/2016	POWER/5400 ALAMEDA AVE W	135.72	
			100312961	5/4/2016	POWER/3715 BP WAY W, #A3	116.21	
			100897062	5/4/2016	WATER/3600 DREXLER DR W	114.20	
			100672520	5/9/2016	POWER/2208 GRANDVIEW DR W	106.95	
			100569668	5/13/2016	POWER/2610 SUNSET DR W	81.80	
			100668518	5/13/2016	WATER/9600 64TH ST W	80.84	
			100488528	5/10/2016	POWER/6701 REGENTS BLVD W	71.65	
			100388431	5/10/2016	WATER/3003 MORRISON RD W	71.23	
			100495884	5/4/2016	POWER/3625 DREXLER DR W	69.15	
			100951901	5/5/2016	POWER/7723 CHAMBERS CREEK	67.03	
			100955347	5/4/2016	POWER/3715 BP WAY W #E HSE	55.93	
			100086155	5/4/2016	POWER/7801 40TH ST W	3.72	
			100086165	5/4/2016	POWER/7813 44TH ST W	3.72	6,938.39
51978202	5/31/2016	001140 CITY TREASURER	50004692	5/5/2016	56TH & CIRQUE/DESIGN ENGINE	24,307.50	
	Voucher:	40610	50004693	5/5/2016	CIRQUE/56TH CORRIDOR/ROW	6,854.66	31,162.16
51978203	5/31/2016	001140 CITY TREASURER	90692285	5/4/2016	APRIL16/HYDRANT USE PERMIT	211.99	211.99
	Voucher:	40611					
51978204	5/31/2016	002171 CITY TREASURER	90693540	5/12/2016	MAINTENANCE/LABOR/CITY VEH	2,481.87	2,481.87
	Voucher:	40612					
51978205	5/31/2016	025161 CITY TREASURER	130297	5/7/2016	DTA RECEIVERS/CITY HALL	84.35	
	Voucher:	40613	129335	5/7/2016	DTA RECEIVERS/SR CENTER	8.27	92.62
51978206	5/31/2016	024565 COMCAST	849835010094487	6/24/2016	MAY25-JUN24/INTERNET/CITY H	140.79	
	Voucher:	40614	849835010094436	5/10/2016	MAY19-JUN18/INTERNET/PW SH	137.56	
			849835010094441	5/10/2016	MAY19-JUN18/ INTERNET/SR CE	97.56	
			849835010073570	5/10/2016	MODEMS/REMOTE SURVEILLAN	80.84	
			849835010073571	5/10/2016	MODEMS/REMOTE SURVEILLAN	80.84	537.59

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51978207	5/31/2016	023782	COMPLETE OFFICE SOLUTIONS,	1370906-0	5/9/2016	TONER	163.01
	Voucher:	40615		1364303-0	4/25/2016	HIGHLIGHTER/ENVELOPE CLAS	93.43
				1370390-0	5/12/2016	EARPHONE	51.43
				1369021-0	5/4/2016	HANGING FOLDERS	37.45
				1372002-0	5/11/2016	ENVELOPE/CLASP	15.00
				1369033-0	5/4/2016	PAPER/ADD/CALC	6.98
				C1364304-0	5/6/2016	INDEX, LEGL	-56.01
							311.29
51978208	5/31/2016	024347	COPIERS NORTHWEST, INC.	INV1384773	5/17/2016	APR14-MAY13/OVERAGE CHARG	97.55
	Voucher:	40616		INV1381370	5/10/2016	APR9-MAY8/OVERAGE CHARGE	46.71
				INV1383219	5/12/2016	MAY11-JUNE10/CONTRACT LEA	32.31
				INV1383220	5/12/2016	APR11-MAY10/CONTRACT OVER	14.63
							191.20
51978209	5/31/2016	001307	DAILY JOURNAL OF COMMERCE,	3313105	5/10/2016	BID AD/27TH ST W	546.00
	Voucher:	40617					546.00
51978210	5/31/2016	002431	DIANE DEMARS	MAY16	5/18/2016	MAY16/YOGA CLASSES/#5256, #	744.00
	Voucher:	40618					744.00
51978211	5/31/2016	002790	ECKLUND, JOHN	TEEX TRAINING	3/30/2016	TEEX TRAINING/JUN2016/PER D	181.50
	Voucher:	40619					181.50
51978212	5/31/2016	023791	EMERGENCY COMMUN.NETWOFECN-023037		5/2/2016	5-29-16 TO 5-28-17/CODE RED SI	7,000.00
	Voucher:	40620					7,000.00
51978213	5/31/2016	024941	FENNELL, KAREN	REIMB	4/9/2016	REIMB/CORE SUPPLIES	35.44
	Voucher:	40621					35.44
51978214	5/31/2016	003063	FURNEYS NURSERY	I-81217	5/5/2016	PLANTS/STREETS	11,960.89
	Voucher:	40622		I-81267	5/5/2016	PLANTS/CIVIC	1,181.82
				I-81269	5/1/2016	PLANTS/PARKS	597.02
				I-81349	5/10/2016	PETUN MIXED/PLANTS	337.72
				I-81348	5/10/2016	SNAPD MIXED/MONTEGO MIX	117.93
							14,195.38
51978215	5/31/2016	002220	HANDS, LISA	REIMB/TUITION	5/5/2016	REIMB/TUITION/ALGEBRA/BUSIN	648.04
	Voucher:	40623					648.04
51978216	5/31/2016	025850	HAPCO	229412	4/27/2016	HARDWARE FOR POLE/SHAFT A	775.00
	Voucher:	40624					775.00
51978217	5/31/2016	025988	HUNT, JAMEE	REFUND	5/5/2016	REFUND BUSINESS LICENSE/WI	50.00
	Voucher:	40625					50.00
51978218	5/31/2016	001971	INK INC	32077	5/4/2016	SCREEN PRINTED TSHIRTS/SOF	8,075.91
	Voucher:	40626		32094	5/12/2016	PRINT CHARGES/SOFTBALL SHI	295.38
							8,371.29

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51978219	5/31/2016	001374	INTERWEST METALS, INC.	99205	5/3/2016	ALUM ANGLE	305.93	305.93
		Voucher: 40627						
51978220	5/31/2016	022801	KATE MCDERMOTT	MAY16	5/15/2016	TALKING UP/MAR, APR, MAY ISS	585.00	585.00
		Voucher: 40628						
51978221	5/31/2016	025769	KRAMER, JEANNE E.	016	5/18/2016	SPRING 2/PIANO & VOICE LESSO	75.00	75.00
		Voucher: 40629						
51978222	5/31/2016	023115	LEMAY MOBILE SHREDDING	4475832	5/1/2016	APR16/DOCUMENT SHREDDING	71.70	71.70
		Voucher: 40630						
51978223	5/31/2016	001352	MILES RESOURCES, LLC	1467992	5/2/2016	CONCRETE/3100 GRANDVIEW S	1,009.98	1,009.98
		Voucher: 40631						
51978224	5/31/2016	001096	NORTHWEST CASCADE, INC.	3041701	4/30/2016	MAINTENANCE DRAIN CLEANING	235.21	
		Voucher: 40632		2-1664174	5/6/2016	PORTA POTTY RENTAL/CURRAN	72.00	
				2-1629501	4/11/2016	PORTA POTTY RENTAL/SUNSET	52.00	
				2-1629499	4/11/2016	PORTA POTTY RENTAL/NVI/BASI	52.00	411.21
51978225	5/31/2016	002150	OFFICE DEPOT,INC.	1935491543	5/10/2016	MESH STACKING SORTER	37.24	37.24
		Voucher: 40633						
51978226	5/31/2016	024139	P.C.COMMUNITY NEWSPAPER GI	8280	5/5/2016	MAY 6 ISSUE/UP PRESS CONTR	1,846.15	
		Voucher: 40634		8322	5/19/2016	MAY20 ISSUE/UP PRESS CONTR	1,846.15	3,692.30
51978227	5/31/2016	021638	PACIFICSOURCE ADMIN, INC.	0000258167	5/17/2016	MAY16/ADMIN FEES	70.00	70.00
		Voucher: 40635						
51978228	5/31/2016	002051	PCRCO,LLC	5519	4/30/2016	DISPOSAL/SPECIAL WASTE	1,204.65	1,204.65
		Voucher: 40636						
51978229	5/31/2016	001109	PIERCE COUNTY BUDGET & FIN	CI-216234	5/5/2016	MAY16/POLICE SERVICES	272,946.98	
		Voucher: 40637		CI-216302	5/9/2016	APRIL16/SPECIAL OVERTIME	12,205.70	
				CI-216441	5/12/2016	APR16/JAIL HOUSING	8,797.50	
				CI-216233	5/5/2016	FEB16/TRAFFIC OPER MAINTEN	2,350.90	
				CI-216322	5/9/2016	1ST QTR16/LIQUOR EXCISE & PI	2,211.23	
				CI-216146	5/4/2016	I-NET CHARGES/UPTV/JUNE16	253.00	
				CI-216215	5/5/2016	AUDITOR RECORDING FEES	70.00	298,835.31
51978230	5/31/2016	024698	PIERCE COUNTY SECURITY, INC.	310712	5/5/2016	#9205/APR16/CIRQUE PARK	150.00	
		Voucher: 40638		310773	5/5/2016	#9206/APR16/KOBAYASHI	150.00	300.00
51978231	5/31/2016	025445	PUGET PAVING AND CONSTRUC	3	5/19/2016	ELWOOD SAFE ROUTES	229,510.48	229,510.48
		Voucher: 40639						
51978232	5/31/2016	003149	RODDA PAINT COMPANY	27072278	5/3/2016	PAINTING SUPPLIES/CITY HALL	338.20	338.20
		Voucher: 40640						

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51978233	5/31/2016	001328	SHELL FLEET CARD SERVICES	8147100120605	5/6/2016	81-471-0012-0/SHELL	43.56	43.56
		Voucher: 40641						
51978234	5/31/2016	025815	SIGNATURE LANDSCAPE SERVIC	102986	5/1/2016	MAY16/LANDSCAPE MAINTENAN	11,056.10	11,056.10
		Voucher: 40642						
51978235	5/31/2016	025931	SLA CORPORATION	05132016-41	5/18/2016	APR20-MAY19/MONTHLY ESCHA	73.12	73.12
		Voucher: 40643						
51978236	5/31/2016	025855	SMARSH, INC.	INV00148730	3/31/2016	MAR16/MEDIA ARCHIVING SERV	150.00	
		Voucher: 40644		INV00153728	4/30/2016	APR16/MEDIA ARCHIVING SERVI	150.00	300.00
51978237	5/31/2016	003008	SPRAGUE PEST SOLUTIONS INC	2866210	5/9/2016	PEST CONTROL/WMV	98.46	98.46
		Voucher: 40645						
51978238	5/31/2016	025972	STREICH BROS. INC	6605	4/29/2016	STAINLESS STEEL WATERFALL	2,855.08	2,855.08
		Voucher: 40646						
51978239	5/31/2016	002613	SUPERIOR LINEN SERVICE,INC.	49771	5/18/2016	OFFICE MAT RENTAL/PW SHOP	89.00	89.00
		Voucher: 40647						
51978240	5/31/2016	001736	TACOMA COMMUNITY COLLEGE	SUMMER2016	5/23/2016	TRAINING CLASS/L.HANDS	494.66	494.66
		Voucher: 40649						
51978241	5/31/2016	025311	TACOMA WINSUPPLY, INC.	026881-00	5/9/2016	SUPPLIES/TOWN CENTER WATE	2,512.12	
		Voucher: 40650		027254-00	5/6/2016	IRRIGATION SUPPLIES/PW SHO	1,340.39	
				026941-00	4/27/2016	IRRIGATION SUPPLIES/SHOP	430.03	
				026920-00	4/26/2016	IRRIGATION SUPPLIES/TOWN C	103.44	
				027016-00	4/28/2016	SUPPLIES/CIVIC BUILDING WATE	75.97	4,461.95
51978242	5/31/2016	002823	THOMPSON ELECTRICAL CONST	0416-8343CG	4/29/2016	BP & 50TH/REPLACE DOUBLE HI	1,944.75	
		Voucher: 40651		0416-8496CG	4/29/2016	REPLACE STOLEN WIRES/CIRQU	1,346.16	
				0416-8480CG	4/29/2016	REPLACE POLE/GRANDVIEW & ;	660.50	
				0416-8495CG	4/29/2016	REPLACE POLE & FIXTURE/27TH	660.50	
				0416-8501CG	4/29/2016	CIVIC CENTER EXTERIOR FIREP	617.02	
				0416-8494CV	4/29/2016	APR16/STREET LIGHT REPAIRS	304.41	
				0516-8504CG	5/5/2016	REPLACE BALLAST/3RD FLOOR/	205.67	5,739.01
51978243	5/31/2016	001636	THOMSON REUTERS - WEST	833907969	5/1/2016	APR16/WEST INFORMATION CH/	653.09	653.09
		Voucher: 40652						
51978244	5/31/2016	021733	UNIFIED OFFICE SERVICES	214906	2/2/2016	WALL CALENDAR/CM OFFICE	25.15	25.15
		Voucher: 40653						
51978245	5/31/2016	025376	UNIVERSAL FIELD SERVICES, IN	47610	4/30/2016	BP WAY PH 4A/ROW & ACQUISIT	627.47	
		Voucher: 40654		47623	4/30/2016	BP WAY PH 5/ROW & AQUISITIO	149.14	
				47622	4/30/2016	BP WAY PH5/ROW & ACQUISITIC	42.48	819.09

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51978246	5/31/2016	001153	VERIZON WIRELESS,LLC.	9764705569	5/1/2016	APR16/CELL PHONES/CITYWIDE	1,629.47	1,629.47
		Voucher: 40656						
51978247	5/31/2016	001157	WA ASSN OF BUILDING OFFICIALS	32125	5/5/2016	2015 AMENDMENTS/CODE BOOK	85.26	85.26
		Voucher: 40657						
51978248	5/31/2016	001032	WA STATE	2016040077	5/2/2016	APR16/TELECOMMUNICATIONS	196.39	196.39
		Voucher: 40658						
51978249	5/31/2016	001512	WA STATE AUDITORS OFFICE	L114466	5/11/2016	AUDIT PERIOD/15-15	14,029.84	14,029.84
		Voucher: 40659						
51978250	5/31/2016	001389	WA STATE PATROL	16007337	5/2/2016	APR16/BACKGROUND CHECKS	420.00	420.00
		Voucher: 40660						
51978251	5/31/2016	025985	WHITE, ELMIRA	REIMB	5/11/2016	REIMB/SR TRIP CANCELLATION/	35.00	35.00
		Voucher: 40661						
51978252	5/31/2016	001998	WOODLAND INDUSTRIES, INC.	104735	5/4/2016	STUMP GRINDING/GRANDVIEW	3,063.20	3,063.20
		Voucher: 40662						
51978253	5/31/2016	023675	ZEE MEDICAL INC.	68312681	5/12/2016	RESUPPLY FIRST AID KIT/PW SH	116.24	
		Voucher: 40663		68312680	5/12/2016	RESUPPLY FIRST AID KIT/CITY H	99.94	
				68312679	5/12/2016	RESUPPLY FIRST AID KIT/SR. CE	47.70	263.88
Sub total for BANK OF AMERICA:								676,237.04

65 checks in this report.

Grand Total All Checks: 676,237.04

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a resolution appointing voting delegates to the Association of Washington Cities' Annual Business Meeting.

Agenda No: 7B
Dept. Origin: City Clerk
For Agenda of: June 6, 2016
Exhibits: Resolution

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty.: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

The Association of Washington Cities ("AWC") conducts an annual business meeting during the annual AWC conference to be held in June of this year. The AWC bylaws require that each member, prior to the annual membership meeting, designate up to three delegates who are duly elected or appointed officials of employees of such member as voting representatives of the member in the affairs of the AWC. Mayor Pro Tem Kent Keel, Councilmember Denise McCluskey, and Councilmember Caroline Belleci have offered to serve as the City's voting representatives to the AWC annual business meeting. It is in the City's best interest to appoint them as voting delegates to AWC for the 2016 business meeting.

RECOMMENDATION / MOTION

MOVE TO: Adopt a resolution appointing voting delegates to the Association of Washington Cities' Annual Business Meeting.

RESOLUTION NO. ____

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, APPOINTING VOTING DELEGATES TO THE ASSOCIATION OF WASHINGTON CITIES ANNUAL BUSINESS MEETING

WHEREAS, the City is a member of the Association of Washington Cities (“AWC”); and

WHEREAS, AWC conducts an annual business meeting during the annual AWC conference to be held in June of this year; and

WHEREAS, under the AWC bylaws each member, prior to the annual membership meeting, will designate up to three delegates who shall be duly elected or appointed officials or employees of such member as voting representatives of the member in the affairs of the AWC, and will file with the AWC executive director certificates of designation prior to the annual member meeting; and

WHEREAS, Mayor Pro Tem Kent Keel, Councilmember Denise McCluskey, and Councilmember Caroline Belleci have offered to serve as the City’s voting representatives to the AWC annual business meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON:

1. Designation of Voting Representatives. The City Council hereby designates Mayor Pro Tem Kent Keel, Councilmember Denise McCluskey and Councilmember Caroline Belleci as the City’s voting representatives to the 2016 AWC annual business meeting.
2. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

ADOPTED BY THE CITY COUNCIL ON JUNE 6, 2016.

Javier H. Figueroa, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

STUDY SESSION

Memo

DATE: June 6, 2016

TO: City Council

FROM: Leslie Blaisdell, Deputy Finance Director

SUBJECT: Staff Report - 2015-2016 Biennial Budget Adjustment Study Session



Before you for study session tonight is the 2015-2016 Carryforward Budget Adjustment. The adjustments recognize the carryforward of funding from the 2015 budget for re-appropriation in 2016. The required public hearing and adoption is scheduled for June 20, 2016.

2016 Amended Budget								
FUND	REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES			ENDING BALANCE	
	Adopted	Adjust	Revised	Adopted	Adjust	Revised		
Operating								
General								
001 General	11,505,587	3,385,009	14,890,596	8,715,404	2,461,616	11,177,020	3,713,576	
Special Revenue								
101 Street	1,124,087	122,358	1,246,445	1,124,087	36,504	1,160,591	85,854	
102 Arterial Street	232,147	(8,428)	223,719	216,000	(8,281)	207,719	16,000	
103 Real Estate Excise Tax	997,042	1,009,037	2,006,079	639,853	863,397	1,503,250	502,829	
104 Parks and Recreation	1,222,321	96,823	1,319,144	1,222,321	51,831	1,274,152	44,992	
105 Traffic Impact Fees	910,844	(54,619)	856,225	-	-	-	856,225	
106 Transportation Benefit District	584,700	201,513	786,213	293,650	417,563	711,213	75,000	
107 Development Services	1,293,051	5,306	1,298,357	1,151,212	64,804	1,216,016	82,341	
108 LRF	500,000	1,570,409	2,070,409	500,000	1,570,409	2,070,409	-	
109 Police/Public Safety Fund	5,633,223	695,591	6,328,814	4,835,667	(199,809)	4,635,858	1,692,956	
120 Path & Trails	-	-	-	-	-	-	-	
188 Strategic Reserve	856,934	-	856,934	-	-	-	856,934	
Sub-total Special Revenue	13,354,349	3,637,990	16,992,339	9,982,790	2,796,418	12,779,208	4,213,131	
Enterprise								
140 Surface Water Mgmt	3,342,456	3,668,894	7,011,350	2,779,230	3,520,824	6,300,054	711,296	
Sub-total Enterprise	3,342,456	3,668,894	7,011,350	2,779,230	3,520,824	6,300,054	711,296	
Debt Service								
201 Debt Service	3,563,103	2,000	3,565,103	3,563,103	2,000	3,565,103	-	
Sub-total Debt Service	3,563,103	2,000	3,565,103	3,563,103	2,000	3,565,103	-	
Total Operating	31,765,495	10,693,893	42,459,388	25,040,527	8,780,858	33,821,385	8,638,003	
Capital Improvement								
301 Parks CIP	85,000	889,701	974,701	85,000	468,814	553,814	420,887	
302 Public Works CIP	6,899,812	13,625,766	20,525,578	6,899,812	13,625,766	20,525,578	-	
303 Municipal Facilities CIP	-	2,700,000	2,700,000	-	2,700,000	2,700,000	-	
Sub-total CIP	6,984,812	17,215,467	24,200,279	6,984,812	16,794,580	23,779,392	420,887	
Internal Service								
501 Fleet & Equipment	912,974	(2,545)	910,429	295,250	-	295,250	615,179	
502 Information Technology & Services	893,333	232,638	1,125,971	746,428	325,526	1,071,954	54,017	
506 Risk Management	156,785	(2,010)	154,775	148,750	-	148,750	6,025	
Sub-total Internal Service	1,963,092	228,083	2,191,175	1,190,428	325,526	1,515,954	675,221	
Non-Annually Budgeted								
150 Donations and Gifts to University Place	-	34,180	34,180	-	34,180	34,180	-	
Sub-total Non-Annually Budgeted	-	34,180	34,180	-	34,180	34,180	-	
Total Budget	40,713,399	28,171,623	68,885,022	33,215,767	25,935,144	59,150,911	9,734,111	

The re-appropriation is comprised primarily of beginning fund balance adjustments, LRF balances, new and continuing grant funding, and capital improvement projects (public works and parks) that were appropriated in 2015 and will be continued in 2016. Appropriations for capital improvement funds are continuing in nature and do not lapse at the end of the year.

Adjustments have been made to interfund transfers. The increase in Real Estate Excise tax receipts has allowed us to increase the REET transfer to Debt back to pre-recession levels. This reduces the General Fund contribution to Debt.

Sales Tax, Utility taxes, Liquor taxes and Franchise fee revenues have been adjusted to current projections. Sales Tax, Liquor taxes and Franchise fee revenues have increased. Cable and Solid Waste Utility taxes have also been increased while Gas, Telephone and Cellular have decreased.

An additional \$40,000 in revenue has been budgeted in the Street Fund for the additional MVA- Transportation Fuel Tax funds authorized during the last legislative session.

This budget adjustment also includes the projected land sale cost for Lot 4. Proceeds from the sale are being transferred to the Municipal Facilities CIP Fund for Civic Building Tenant Improvements and Windmill Village site prep which is estimated to cost \$2.7 million. The additional \$2.3 million is being transferred from the general fund.

The General Fund revenue adjustment is an increase of \$3.38 million while the expenditure increase is \$2.4 million dollars (\$2.3 million of the increase is the transfer for the tenant improvements).

Other significant changes are as follows:

- Increase to Investment Income revenue.
- Increased transfer from the TBD to reflect the assumption of the TBD by the City and dissolution of the separate entity. This reduces the General Fund transfer to the Street Fund in 2016.
- Increase to TBD fees which have come in higher than originally projected.
- Increase in SWM transfers to PW CIP for the surface water management portion of the grant funded projects. SWM transfer are our city match for the grants.
- Changes to the Police budget to reflect the staff reductions that were made in June 2015, the carryforward of Special Overtime funding, and Grant Funding.
- Reduction in Court costs.
- Reduction to Animal license revenues.
- Reduction to the General Fund property management budget to the UP Civic Building Condo Association dues.

All of the above adjustments have been included in our projections in the revised forecast below. The revised forecast also includes the removal of the TBD sunset of 2019.

**CITY OF UNIVERSITY PLACE
FINANCIAL FORECAST - 2016 Through 2025**

	12/31/2016 CF	12/31/2017 Projected	12/31/2018 Projected	12/31/2019 Projected	12/31/2020 Projected	12/31/2021 Projected	12/31/2022 Projected	12/31/2023 Projected	12/31/2024 Projected	12/31/2025 Projected
General Fund	3,713,577	4,142,904	4,335,507	4,367,097	4,339,284	4,277,198	3,929,084	3,463,858	2,849,625	2,004,844
Police/Public Safety Fund	1,692,959	1,862,787	1,938,836	1,917,157	1,793,669	1,564,149	1,224,228	769,390	194,961	-503,891
Parks and Recreation Fund	44,992	0	0	0	0	0	0	0	0	0
Street Fund	85,854	139,462	158,459	141,139	85,724	40,000	40,000	40,000	40,000	40,000
Development Services Fund	82,341	0	0	0	0	0	0	0	0	0
Internal Service Funds*	677,231	673,212	671,203	669,196	669,196	669,196	669,196	669,196	669,196	669,196
Strategic Reserve	856,934	856,934	856,934	856,934	856,934	856,934	856,934	856,934	856,934	856,934
Sub Total	\$ 7,153,888	\$ 7,675,299	\$ 7,960,939	\$ 7,951,523	\$ 7,744,807	\$ 7,407,477	\$ 6,719,441	\$ 5,799,378	\$ 4,610,716	\$ 3,067,083
Other Restricted Funds**	2,582,239	1,169,874	1,115,408	1,986,470	3,069,643	3,931,961	4,927,155	5,424,536	6,342,572	7,197,057
Grand Total	\$ 9,736,127	\$ 8,845,173	\$ 9,076,346	\$ 9,937,994	\$ 10,814,451	\$ 11,339,437	\$ 11,646,596	\$ 11,223,914	\$ 10,953,288	\$ 10,264,140

*Internal Service Funds: IT Fund, Fleet Fund, Risk Management Fund Balance reflects Assets and not cash.

**Restricted Funds: Arterial Street Fund, Real Estate Excise Tax Fund, Traffic Impact Fee Fund, LRF Fund, Transportation Benefit District, SWM Fund, Debt Service Fund, Paths & Trails Fund, CIP Funds, Donations Fund

General Fund Transfers/Subsidy:

Street Fund	0	0	0	0	0	49,640	137,247	181,146	227,147	275,339
Recreation	409,614	0	0	0	0	0	0	0	0	0
Parks Maintenance	331,827	295,903	376,422	393,697	412,860	432,740	455,049	443,582	465,244	487,931
Development Services	590,496	564,560	691,371	732,463	775,449	820,409	867,430	916,605	968,020	1,021,776
	1,331,937	860,463	1,067,793	1,126,160	1,188,309	1,302,789	1,459,726	1,541,333	1,660,411	1,785,046

Assumes:

- No TBD Sunset
- Continued GF support of Parks
- Eliminate GF Support of Recreation - 2017
- Sewer Franchise fee 6% - dedicated to Streets
- Projected Fleet Replacements budgeted in GF and SWM fund through 2025
- Expenditure reduction to 2017/2018 Biennium of \$185,000

* Balance in Internal Service funds is asset value - not cash

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Pass an Ordinance amending the 2015-2016 Biennial Budget for the 2015 Carryforward appropriations and adjustments.

Agenda No:

Dept. Origin: Finance Department

For Agenda of: June 20, 2016

Exhibits: Ordinance
Exhibits A-1 and A-2

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to Form by City Atty.: _____

Approved by Finance Director: _____

Approved by Dept. Head: _____

Expenditure Required: \$115,959,436	Amount Budgeted: \$90,024,292	Appropriation Required: \$25,935,144
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SUMMARY / POLICY ISSUES

The attached budget ordinance recognizes the carry forward of funding from 2015 and re-appropriation in 2016. The re-appropriation is comprised primarily of beginning fund balance and capital improvement projects (public works, parks, and municipal facilities) that were appropriated in 2015 and will continue in 2016. Appropriations for capital improvement funds are continuing in nature and do not lapse at the end of the year. Adjustments also include revenue adjustments to various tax line items. The ordinance is now being put forth to the City Council for approval.

ALTERNATIVES CONSIDERED

None.

BOARD OR COMMITTEE RECOMMENDATION

At their June 6, 2016 meeting, City Council reviewed and discussed these changes during study session.

RECOMMENDATION / MOTION

MOVE TO: Pass an Ordinance amending the 2015-2016 Biennial Budget for the 2015 Carryforward appropriations and adjustments.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, RELATING TO BUDGETS AND FINANCE, REVISING THE 2015-2016
BUDGET AMENDING SECTION 1 OF ORDINANCE NO. 656**

WHEREAS, certain revisions to the 2015-2016 biennial budget are necessary;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. 2015-2016 Amended Budget. Ordinance No. 656, Section 1, is amended to adopt the revised budget for the 2015-2016 biennium in the amounts and for the purposes as shown on the attached Exhibits A-1 and A-2.

Section 2. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 4. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect five (5) days after publication.

PASSED BY THE CITY COUNCIL ON JUNE 20, 2016.

Javier H. Figueroa, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

Publication Date: XX/XX/XX

Effective Date: XX/XX/XX

**EXHIBIT A-1
CITY OF UNIVERSITY PLACE
2015 Amended Budget**

FUND	REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES			ENDING BALANCE
	Adopted	Adjust	Revised	Adopted	Adjust	Revised	Balance
Operating							
General							
001 General	14,291,418	-	14,291,418	10,619,374	-	10,619,374	3,672,044
Special Revenue							
101 Street	1,176,291	-	1,176,291	1,176,291	-	1,176,291	-
102 Arterial Street	228,147	-	228,147	212,000	-	212,000	16,147
103 Real Estate Excise Tax	1,145,615	-	1,145,615	794,323	-	794,323	351,292
104 Parks and Recreation	1,238,994	-	1,238,994	1,238,994	-	1,238,994	-
105 Traffic Impact Fees	1,320,844	-	1,320,844	530,000	-	530,000	790,844
106 Transportation Benefit District	469,226	-	469,226	181,526	-	181,526	287,700
107 Development Services	1,285,952	-	1,285,952	1,163,000	-	1,163,000	122,952
108 LRF	2,288,520	-	2,288,520	2,288,520	-	2,288,520	-
109 Police/Public Safety Fund	5,710,308	-	5,710,308	4,870,442	-	4,870,442	839,866
120 Path & Trails	-	-	-	-	-	-	-
188 Strategic Reserve	856,934	-	856,934	-	-	-	856,934
Sub-total Special Revenue	15,720,831	-	15,720,831	12,455,096	-	12,455,096	3,265,735
Enterprise							
140 Surface Water Mgmt	7,764,185	-	7,764,185	7,231,165	-	7,231,165	533,020
Sub-total Enterprise	7,764,185	-	7,764,185	7,231,165	-	7,231,165	533,020
Debt Service							
201 Debt Service	3,777,924	-	3,777,924	3,777,924	-	3,777,924	-
Sub-total Debt Service	3,777,924	-	3,777,924	3,777,924	-	3,777,924	-
Total Operating	41,554,358	-	41,554,358	34,083,559	-	34,083,559	7,470,799
Capital Improvement							
301 Parks CIP	527,451	-	527,451	483,251	-	483,251	44,200
302 Public Works CIP	19,636,327	-	19,636,327	19,636,327	-	19,636,327	-
303 Municipal Facilities CIP	1,038,235	-	1,038,235	1,038,235	-	1,038,235	-
Sub-total CIP	21,202,013	-	21,202,013	21,157,813	-	21,157,813	44,200
Internal Service							
501 Fleet & Equipment	898,074	-	898,074	280,350	-	280,350	617,724
502 Information Technology & Services	1,221,663	-	1,221,663	1,074,758	-	1,074,758	146,905
506 Risk Management	147,785	-	147,785	139,750	-	139,750	8,035
Sub-total Internal Service	2,267,522	-	2,267,522	1,494,858	-	1,494,858	772,664
Non-Annually Budgeted							
150 Donations and Gifts to University Place	72,295	-	72,295	72,295	-	72,295	-
Sub-total Non-Annually Budgeted	72,295	-	72,295	72,295	-	72,295	-
Total Budget	65,096,188	-	65,096,188	56,808,525	-	56,808,525	8,287,663

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**EXHIBIT A-2
CITY OF UNIVERSITY PLACE
2016 Amended Budget**

FUND	REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES			ENDING BALANCE
	Adopted	Adjust	Revised	Adopted	Adjust	Revised	Balance
Operating							
General							
001 General	11,505,587	3,385,009	14,890,596	8,715,404	2,461,616	11,177,020	3,713,576
Special Revenue							
101 Street	1,124,087	122,358	1,246,445	1,124,087	36,504	1,160,591	85,854
102 Arterial Street	232,147	(8,428)	223,719	216,000	(8,281)	207,719	16,000
103 Real Estate Excise Tax	997,042	1,009,037	2,006,079	639,853	863,397	1,503,250	502,829
104 Parks and Recreation	1,222,321	96,823	1,319,144	1,222,321	51,831	1,274,152	44,992
105 Traffic Impact Fees	910,844	(54,619)	856,225	-	-	-	856,225
106 Transportation Benefit District	584,700	201,513	786,213	293,650	417,563	711,213	75,000
107 Development Services	1,293,051	5,306	1,298,357	1,151,212	64,804	1,216,016	82,341
108 LRF	500,000	1,570,409	2,070,409	500,000	1,570,409	2,070,409	-
109 Police/Public Safety Fund	5,633,223	695,591	6,328,814	4,835,667	(199,809)	4,635,858	1,692,956
120 Path & Trails	-	-	-	-	-	-	-
188 Strategic Reserve	856,934	-	856,934	-	-	-	856,934
Sub-total Special Revenue	13,354,349	3,637,990	16,992,339	9,982,790	2,796,418	12,779,208	4,213,131
Enterprise							
140 Surface Water Mgmt	3,342,456	3,668,894	7,011,350	2,779,230	3,520,824	6,300,054	711,296
Sub-total Enterprise	3,342,456	3,668,894	7,011,350	2,779,230	3,520,824	6,300,054	711,296
Debt Service							
201 Debt Service	3,563,103	2,000	3,565,103	3,563,103	2,000	3,565,103	-
Sub-total Debt Service	3,563,103	2,000	3,565,103	3,563,103	2,000	3,565,103	-
Total Operating	31,765,495	10,693,893	42,459,388	25,040,527	8,780,858	33,821,385	8,638,003
Capital Improvement							
301 Parks CIP	85,000	889,701	974,701	85,000	468,814	553,814	420,887
302 Public Works CIP	6,899,812	13,625,766	20,525,578	6,899,812	13,625,766	20,525,578	-
303 Municipal Facilities CIP	-	2,700,000	2,700,000	-	2,700,000	2,700,000	-
Sub-total CIP	6,984,812	17,215,467	24,200,279	6,984,812	16,794,580	23,779,392	420,887
Internal Service							
501 Fleet & Equipment	912,974	(2,545)	910,429	295,250	-	295,250	615,179
502 Information Technology & Services	893,333	232,638	1,125,971	746,428	325,526	1,071,954	54,017
506 Risk Management	156,785	(2,010)	154,775	148,750	-	148,750	6,025
Sub-total Internal Service	1,963,092	228,083	2,191,175	1,190,428	325,526	1,515,954	675,221
Non-Annually Budgeted							
150 Donations and Gifts to University Place	-	34,180	34,180	-	34,180	34,180	-
Sub-total Non-Annually Budgeted	-	34,180	34,180	-	34,180	34,180	-
Total Budget	40,713,399	28,171,623	68,885,022	33,215,767	25,935,144	59,150,911	9,734,111

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