

*PRELIMINARY CITY COUNCIL AGENDA

December 21, 2015

Regular Council Meeting – CANCELLED

January 4, 2016

Regular Council Meeting

January 19, 2016

Regular Council Meeting

January 23, 2016

Special Council Meeting

Preliminary City Council Agenda subject to change without notice*

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**American Disability Act (ADA) Accommodations Provided Upon Advance Request
Call the City Clerk at 253-566-5656**

APPROVAL OF MINUTES

**CITY OF UNIVERSITY PLACE
Transportation Benefit District Board
DRAFT MINUTES
Monday, August 3, 2015
City Hall, Windmill Village**

1. CALL MEETING TO ORDER

Board Chair McCluskey called the meeting to order at 6:30 p.m.

Attendance was noted by the City Clerk as follows: Chair McCluskey, Vice Chair Figueroa, Board Members Belleci, Grassi, Keel, Nye, and Worthington.

Staff Present: City Manager Sugg, Executive Director/ACM Faison, City Attorney Victor, Deputy Finance Director Blaisdell, and City Clerk Genetia.

2. UNIVERSITYPLACE TRANSPORTATION BENEFIT DISTRICT UPDATE

Deputy Finance Director Blaisdell presented the 2014 finance report for the University Place Transportation Benefit District. She indicated that the District received \$175,626 in TBD revenues in 2014 - \$29,150 above its projections. The District's collected revenues were transferred to the City's Street Fund in January, 2015.

Deputy Finance Director Blaisdell went on to report that on July 1, 2015, Senate Bill No. 5987 was passed authorizing districts to increase the fee imposed by a majority vote of the governing board of the district to \$40.00 if a vehicle fee of \$20.00 has been imposed for at least twenty-four months. A fee in excess of \$40.00 may be imposed only if approved by a majority of the voters at a special election.

3. ADJOURNMENT

The meeting adjourned at 6:33 p.m. No other action was taken.

Submitted by:

Emy Genetia
Board Secretary

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Regular Meeting of the City Council
Monday, November 16, 2015
City Hall, Windmill Village**

1. CALL REGULAR MEETING TO ORDER

Mayor McCluskey called the Regular Meeting to order at 6:30 p.m.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

Roll call was taken by the City Clerk as follows:

Councilmember Belleci	Present
Councilmember Grassi	Present
Councilmember Keel	Present
Councilmember Nye	Present
Councilmember Worthington	Excused
Mayor Pro Tem Figueroa	Present
Mayor McCluskey	Present

Staff Present: City Manager Sugg, City Attorney Victor, Executive Director/ACM Craig, Deputy Finance Director Blaisdell, Principal Planner Boers, Planning and Development Services Director Swindale, Public Safety Manager Hales, City Engineer Ecklund, and City Clerk Genetia.

Councilmember Keel led the Pledge of Allegiance.

MOTION: By Councilmember Grassi, seconded by Mayor Pro Tem Figueroa, to excuse Councilmember Worthington's absence.

The motion carried.

Mayor McCluskey called for a moment of silence in remembrance of the victims of the attack in Paris, France.

3. APPROVAL OF MINUTES

MOTION: By Councilmember Belleci, seconded by Councilmember Grassi, to approve the minutes of November 2, 2015 as submitted.

The motion carried.

4. APPROVAL OF AGENDA

MOTION: By Councilmember Grassi, seconded by Councilmember Belleci, to approve the agenda.

The motion carried.

5. PRESENTATIONS

Legislative Update – Senator O'Ban, Representative Muri and Representative Kilduff of the 28th Legislative District, conveyed their 2015 legislation and accomplishments in the areas of education, transportation, veterans, mental health and public safety.

Eagle Scout Project – Daniel Rusinko of Boy Scout Troop No. 294 presented his Eagle Scout project to Council. His project included planting and mulching 148 cedar seedlings at Colgate Park with the goal to restore and beautify the Park and to provide habitat for birds.

Third Quarter Financial Report – Deputy Finance Director Blaisdell provided a brief overview of the third quarter financial report.

6. PUBLIC COMMENTS – The following individuals provided comment: *David Harrowe, 4616 79th Avenue Court West; Dan Novogrodsky, 9415 Columbine Circle West; and Bruce Holmberg, 3800 Bridgeport Way West.*

7. COUNCIL COMMENTS/REPORTS – None.

8. CITY MANAGER'S REPORT

City Manager Sugg remarked on Public Works' clean-up efforts in response to citizen calls during the last windstorm. He also reported that another streetlight pole (the third this year) has been damaged by driver impact over the weekend and asked the public's assistance in reporting any knowledge of the incident to the police. In addition, he shared information about upcoming winter events and a livability fact sheet published by AARP Washington D.C. that featured the City's roundabout design and safety results.

9. CONSENT AGENDA

MOTION: By Councilmember Grassi, seconded by Mayor Pro Tem Figueroa, to approve the Consent Agenda as follows:

- A.** Receive and File: Payroll for the period ending 10/31/15, signed and dated 11/12/15, in the total amount of Two Hundred Sixty Thousand Four Hundred Forty and 51/100 Dollars (\$260,440.51); Claims dated 11/13/15, signed 11/12/15, check nos. 51977199 through 51977256, wire transfers 3947696 and 16601615, in the total amount of Two Hundred Seventy-Two Thousand One Hundred Sixty-Nine and 50/100 Dollars (\$272,169.50).
- B.** Adopt a Resolution approving an Agreement for Fire Investigation Services between the City of University Place and Pierce County. **(RESOLUTION NO. 798)**
- C.** Pass an Ordinance amending the City's traffic impact and park impact fee programs to conform to State law. **(ORDINANCE NO. 659)**

The motion carried.

COUNCIL CONSIDERATION

10. PUBLIC HEARING: UNIVERSITY PLACE TRANSPORTATION BENEFIT DISTRICT

Staff Report – Deputy Finance Director Blaisdell presented an Ordinance that would allow the University Place City Council to assume the rights, powers, functions and obligation of the University Place Transportation Benefit District (UPTBD) pursuant to 2ESSB 5987. Assumption of the UPTBD will save the City \$2,500 in insurance and \$3,400 in audit costs as well as staff time in preparing separate budgets and financial reports for the District.

Public Comment – None.

Council Consideration – **MOTION:** By Councilmember Belleci, seconded by Mayor Pro Tem Figueroa, to pass an Ordinance assuming the rights, powers, functions and obligations of the University Place Transportation Benefit District; amending Chapter 4.70 of the University Place Municipal Code; and providing for severability and effective date.

The motion carried. (ORDINANCE NO. 660)

11. COMPREHENSIVE PLAN ADOPTION

Staff Report – Planning and Development Services Director Swindale presented an Ordinance that would adopt the recommended revisions to the City’s Comprehensive Plan. The City is required to amend its Comprehensive Plan in accordance with periodic update requirements in RCW 36.70A.130. The proposed amendments are intended to ensure consistency with the Growth Management Act (GMA), Puget Sound Regional Council VISION 2040 Growth Strategy and multicounty policies, and Pierce County Countywide Planning Policies, as amended, as well as to ensure that the Plan will more carefully manage change in the community in a manner consistent with community aspirations over a 20-year planning period.

Public Comment – None.

Council Consideration - **MOTION:** By Councilmember Keel, seconded by Mayor Pro Tem Figueroa, to pass an Ordinance adopting the Comprehensive Plan amendments recommended by the Planning Commission with Council proposed, and Agency initiated, revisions consistent with Periodic Update Requirements in accordance with the Growth Management Act, RCW 36.70a.130(5)(A).

The motion carried. (ORDINANCE NO. 661)

12. DEVELOPMENT REGULATIONS UPDATE

Staff Report – Principal Planner Boers presented an Ordinance that would adopt the recommended development regulation amendments as part of the State mandated GMA periodic update. These amendments would ensure consistency between the Zoning Code and the City’s just adopted Comprehensive Plan, as well as with State law, regional policy directives, and countywide planning policies. They are also intended to improve internal consistency within the code and its administration. He highlighted additional code revisions made in response to directives from the Department of Commerce and the Puget Sound Regional Council.

Public Comment – None.

Council Consideration – **MOTION:** By Councilmember Grassi, seconded by Councilmember Belleci, to pass an Ordinance adopting amendments to Title 19 Zoning, Title 17 Critical Areas, Title 4 Revenue and Finance, Title 5 Business Licenses and Regulations, Title 9 Public Safety, Title 13 Public Works Code, Title 14 Building and Construction, and Title 21 Subdivision Regulations of the University Place Municipal Code, and amendments to the Zoning Map established pursuant to UPMC Section 19.20.050, consistent with periodic update requirements in accordance with the Growth Management Act, RCW 36.70a.130(5)(a).

The motion carried. (ORDINANCE NO. 662)

13. MAYOR’S REPORT – Mayor McCluskey congratulated the newly elected City officials and provided a report on the following: New community newspaper “University Place Press”; AUSA Community Connector Program activities for 2016; upcoming UP for Art Concert; City Manager’s review; South Sound Military Community Partnership meeting; JBLM Joint Land Use Study; upcoming Winter Fest and planned activities; and the National League of Cities Conference.

The regular business meeting was adjourned at 8:22 p.m. The City Council reconvened and recessed to study session at 8:31 p.m., after taking a five-minute break.

STUDY SESSION

14. 2016 AWC STRONG CITIES RESOLUTION

After review, Council decided to move forward with the proposed resolution.

15. 2016 CITY LEGISLATIVE AGENDA RESOLUTION

After review and discussion, Council decided to move forward with the proposed resolution. After its adoption, Council will invite the 28th District legislators to discuss the City's legislative agenda at a future study session.

16. ADJOURNMENT

The meeting adjourned at 8:58 p.m. No other action was taken.

Submitted by,

Emy Genetia
City Clerk

Health of Pierce County: Root Causes of Health Inequities

Anthony L-T Chen, MD, MPH
December 8, 2015

Agenda

The Health of Pierce County



Place Matters

What Can We Do About It?



2015 CDC Community Health Status Indicators

Compared to peer counties:

Worse

- Cancer incidence
- Housing costs & conditions
- High school graduation
- Unemployment
- Violent crime
- Living near highways
- Access to healthy food

Better

- Access to parks
- Drinking water
- Smoking
- Teen births
- Primary care provider access
- Unintentional injury deaths
- Life expectancy



What Is Improving and Getting Worse?

Getting Worse

- Adult obesity
- Physical inactivity
- Sexually transmitted infections
- Diabetic monitoring
- Mammography screening
- Unemployment
- Children in poverty

Improving

- Premature death
- Violent crime



2015 Robert Wood Johnson County Health Rankings Summary

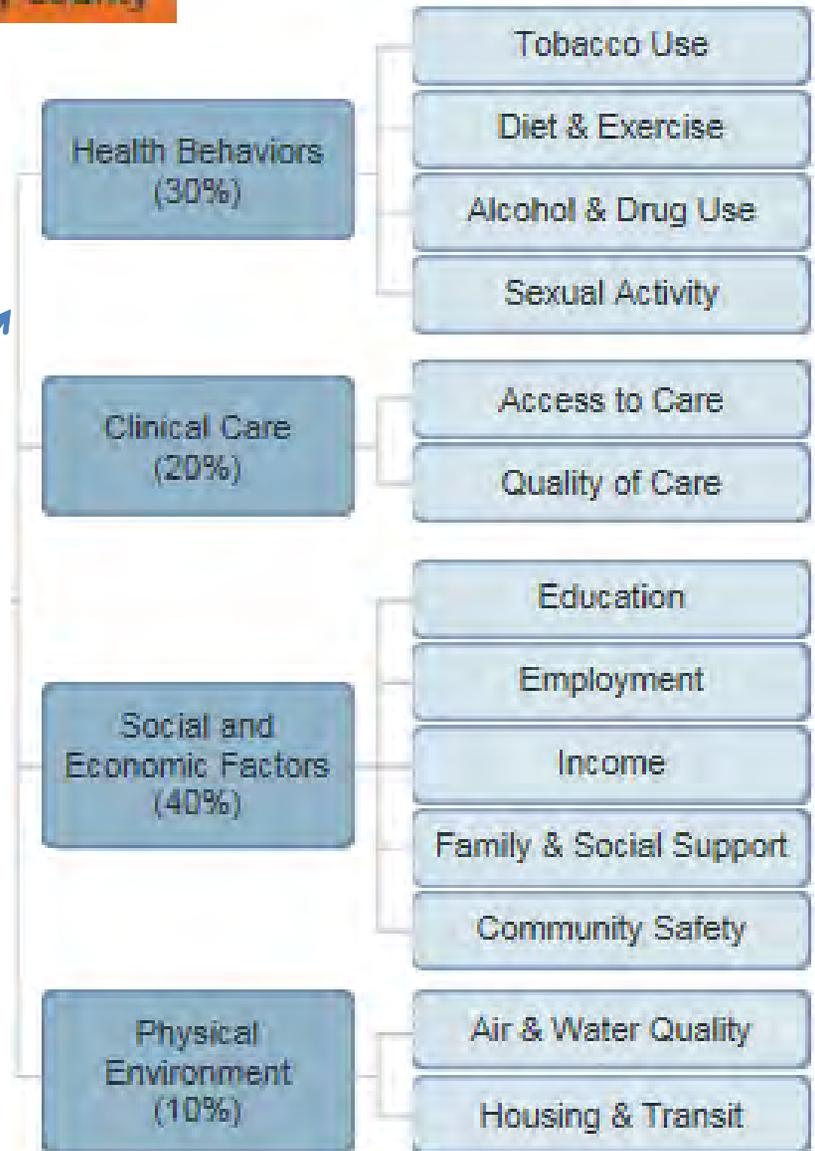
- Higher ranking for Pierce County—25 to 21—in 2015.
- Bottom third in state on County Health Rankings for four previous years.



County Health Rankings & Roadmaps

Building a Culture of Health, County by County

Most Important Factors
That Influence Health



Indicators

Pierce County Results

Worse health behaviors

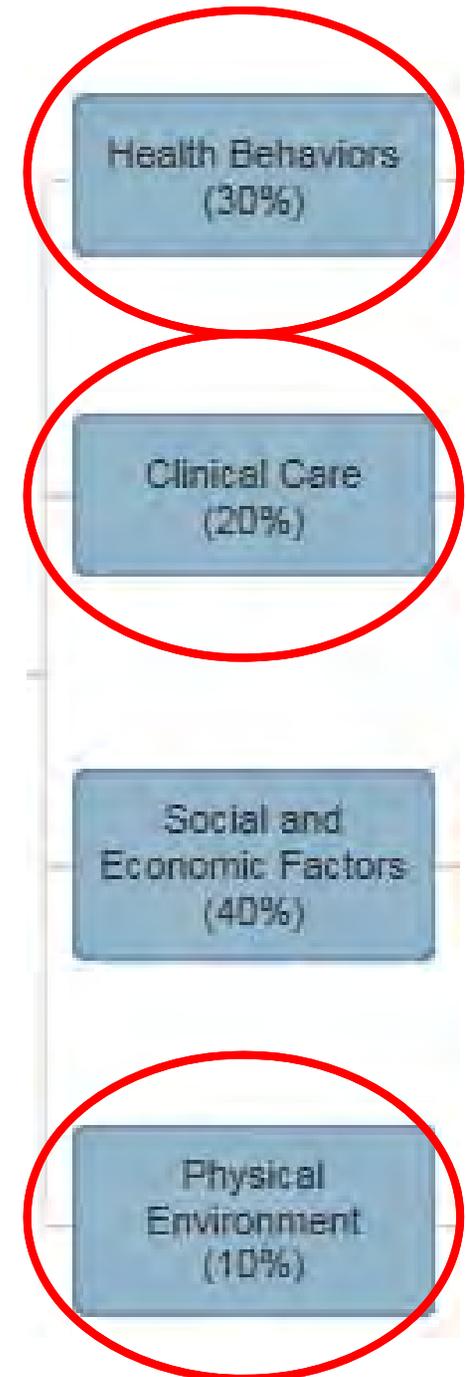
- Smoking
- Obesity
- Food environment index
- Sexually transmitted infections
- Teen births

Worse clinical care outcomes

- Preventable hospital stays
- Diabetic monitoring
- Mammography screening

Worse physical environment indicators

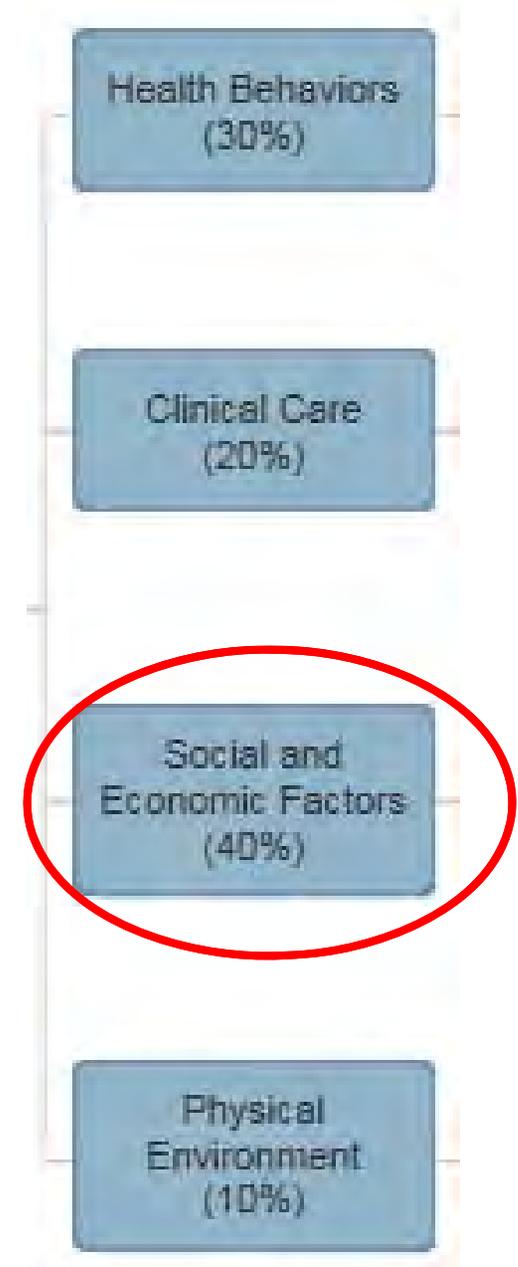
- Driving alone to work
- Long commute



Social & Economic Factors

Worse

- High school graduation/some college attainment
- Unemployment
- Social associations
- Violent crime



Agenda

The Health of Pierce County

Place Matters



What Can We Do About It?



CDC's Factors Impacting Population Health



Root Cause Analysis: Obesity and Diabetes



- A doctor is concerned about a patient's symptoms, weight, and blood pressure and orders some tests.
- The doctor says, "Every day, eat five fruits and vegetables and exercise for 30 minutes. Cut out soda. If you change these behaviors and lose weight, you might not need medicines."

Clinical
Care ←

Health
Issue ←

Health
Behaviors ←

Social and
Economic Factors

Tests
Diet ←
Exercise
Medicine

Obesity
Diabetes ←
Hypertension

Diet
Exercise ←
Habits

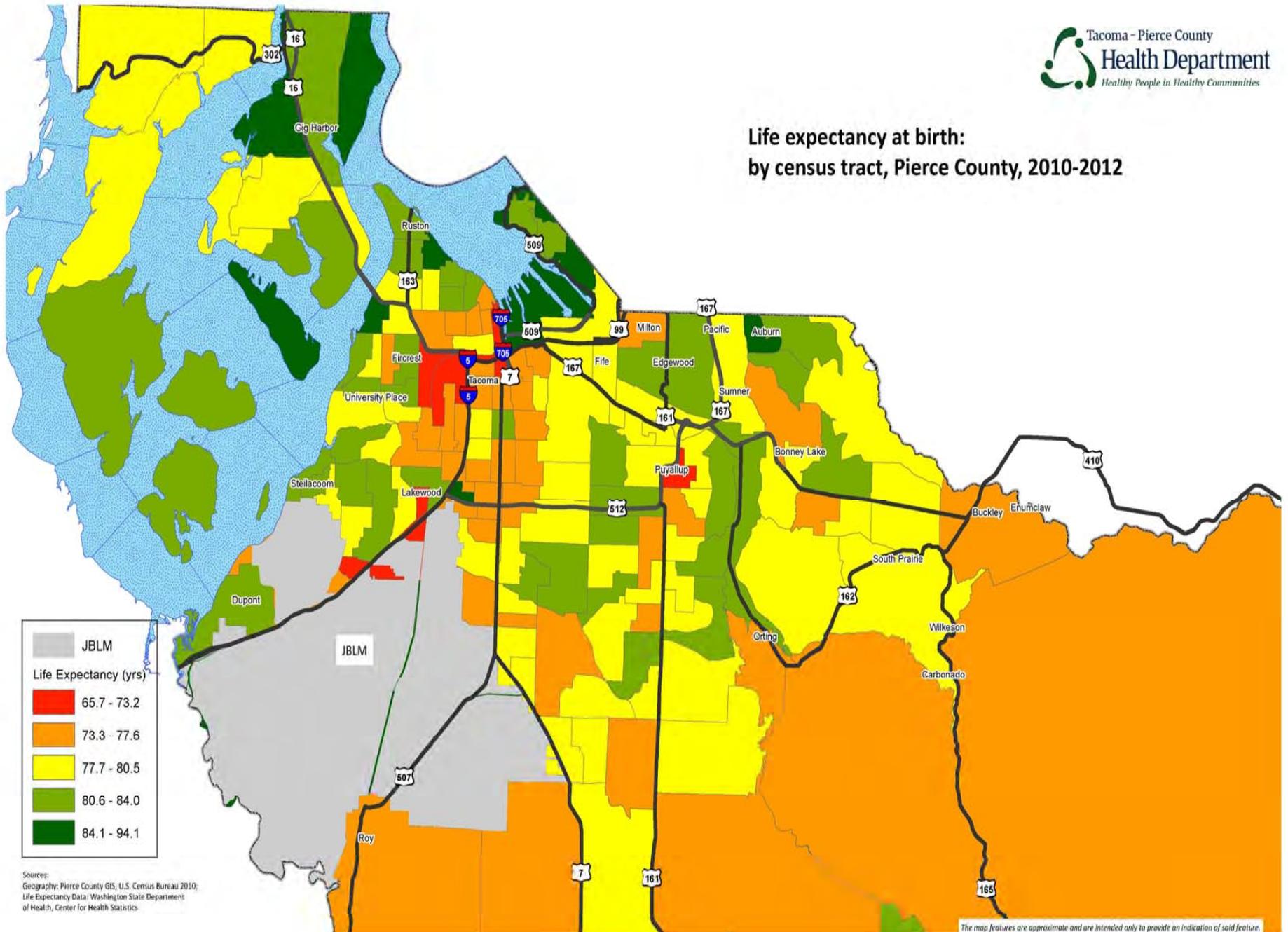
Neighborhood,
income, access
(food, activity,
& support)

2015 Health Equity Assessment

- Another data source to assess health in Pierce County.
- Understand what inequities exist in Pierce County, where they exist, and among which population groups.
- Tie outcomes for our health programs to social factors (root causes).
- **Most importantly, this is to understand how we can most effectively improve the health of the community.**



**Life expectancy at birth:
 by census tract, Pierce County, 2010-2012**





CITY OF UNIVERSITY PLACE PROCLAMATION

WHEREAS, Debbie Klosowski is a powerful influence for good in our community and for more than two decades served as an elected official and as a creative civic leader; and

WHEREAS, Debbie is dedicated to enriching the lives of our residents through arts and humanities which affect every aspect of life, stimulate individual growth and in turn produce immeasurable rewards; and

WHEREAS, Debbie is the driving force behind much of the City's cultural opportunities through her role as volunteer and co-founder of UP for Arts, Curran Orchard Resource Enthusiasts, and SunDogs - groups that support and promote concerts, City-wide public art installations, venues for artists and musicians, and the City's first off-lease dog park for pet owners; and

WHEREAS, Debbie's advocacy and genuine love for the community has earned her the high regard of other civic leaders and the affection of numerous area residents.

NOW, THEREFORE, the City Council of the City of University Place wishes to recognize Debbie Klosowski for her continued involvement, and for giving so generously to an abundance of projects that create opportunities for the community to participate and celebrate the City's cultural riches that make University Place a destination.

***PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF
UNIVERSITY PLACE, WASHINGTON, ON DECEMBER 8, 2015.***

Denise McCluskey, Mayor

ATTEST:

Emy Genetia, City Clerk

APPROVAL OF CONSENT AGENDA

City of University Place
Voucher Approval Document

#9A

Control No.: 5	Agenda of: 12/07/15	PREPAY
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Claim of: Payroll for Pay Period Ending 11/15/15

Check #	Date	Amount	Check #	Date	Amount	
318558	11/20/2015	83.11	318559	11/20/2015	133.91	
				11/20/2015	107,581.73	DIRECT DEPOSIT
					EMPLOYEE NET	107,798.75
318560	11/20/2015	17,379.80				- 106006, VANTAGEPOINT TRANSF
318561	11/20/2015	2,978.64				- 106006 LOAN, VANTAGEPOINT
318562	11/20/2015	5,733.41				- 304197, VANTAGEPOINT TRANSF
318563	11/20/2015	25.00				- 705544, VANTAGEPOINT TRANSF
318564	11/20/2015	3,886.22				- 800263, VANTAGEPOINT TRANSF
318565	11/20/2015	456.23				- 304197 LOAN, VANTAGEPOINT TR
318566	11/20/2015	60.00				EMPLOYMENT SECURITY DEPARTMENT
318567	11/20/2015	1,885.00				MALAIER, TRUSTEE, MICHAEL G.
318568	11/20/2015	250.00				NATIONWIDE RETIREMENT SOLUTION
318569	11/20/2015	1,028.76				PACIFIC SOURCE ADMINISTRATORS
WIRE	11/20/2015	20,052.54				BANK OF AMERICA
WIRE	11/20/2015	26,643.03				WA STATE DEPT OF RETIREMENT SY
WIRE	11/20/2015	79.90				AFLAC INSURANCE
WIRE	11/20/2015	890.30				WA ST DEPT OF RETIREMENT SYS
					BENEFIT/DEDUCTION AMOUNT	81,348.83
					TOTAL AMOUNT	189,147.58

Preparer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed: _____ (Signature on file) _____ Date _____
 Steve Sugg, City Manager

City of University Place
Voucher Approval Document

Control No.: 5 Agenda of: 12/21/15	PREPAY
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Claim of: Payroll for Pay Period Ending 11/30/15

Check #	Date	Amount	Name	Check #	Date	Amount	Name
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0.00 0.00

12/4/2015 109,639.00 DIRECT DEPOSIT
EMPLOYEE NET 109,639.00

318570	12/4/2015	60.00	EMPLOYMENT SECURITY DEPARTMENT
318571	12/4/2015	228.75	IUOE LOCAL 612
318572	12/4/2015	3,950.96	IUOE LOCALS 302/612 TRUST FUND
318573	12/4/2015	225.00	MALAIER, TRUSTEE, MICHAEL G.
318574	12/4/2015	250.00	NATIONWIDE RETIREMENT SOLUTION
318575	12/4/2015	1,028.76	PACIFIC SOURCE ADMINISTRATORS
318576	12/4/2015	6.25	PACIFIC SOURCE ADMINISTRATORS
318577	12/4/2015	2,080.75	UNUM LIFE INSURANCE COMPANY
318578	12/4/2015	734.29	UNUM LIFE INSURANCE COMPANY

WIRE	12/4/2015	61,595.34	AWC EMPLOYEE BENEFIT TRUST
WIRE	12/4/2015	20,193.51	BANK OF AMERICA
WIRE	12/4/2015	17,367.66	- 106006, VANTAGEPOINT TRANSF
WIRE	12/4/2015	5,733.41	- 304197, VANTAGEPOINT TRANSF
WIRE	12/4/2015	3,898.39	- 800263, VANTAGEPOINT TRANSF
WIRE	12/4/2015	26,765.14	WA STATE DEPT OF RETIREMENT SY
WIRE	12/4/2015	2,978.64	- 106006 LOAN, VANTAGEPOINT
WIRE	12/4/2015	79.90	AFLAC INSURANCE
WIRE	12/4/2015	890.30	WA ST DEPT OF RETIREMENT SYS
WIRE	12/4/2015	456.23	- 304197 LOAN, VANTAGEPOINT TR
WIRE	12/4/2015	25.00	- 705544, VANTAGEPOINT TRANSF

BENEFIT/DEDUCTION AMOUNT 148,548.28
TOTAL AMOUNT 258,187.28

Preparer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed: (Signature on file.)	Date
Steve Sugg, City Manager	

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 11/30/15

Check Range: 51977257-51977328 and Wire Transfers: 63244750, 40680938, 3594750, 29012500, 24704188, 24507100, 17314351 & 7775625

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided and a replacement check issued.

<u>Vendor Name</u>	<u>Replacement Check #</u>	<u>Original Check #</u>
Jennifer Robinson	51977258	51977174

Auditing Officer: _____ (Signature on file.)

Date: _____

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
7775625	11/25/2015	025832 U.S. BANK ST. PAUL	243460	10/19/2015	UNIPLLTGO07A/DEBT SERVICE F	77,756.25	77,756.25
		Voucher: 39732					
17314351	11/25/2015	025832 U.S. BANK ST. PAUL	243097	10/19/2015	UNIPLTGOR12B/DEBT SERVICE I	173,143.51	173,143.51
		Voucher: 39731					
24507100	11/25/2015	025832 U.S. BANK ST. PAUL	243244	10/19/2015	UNILTGO09B/DEBT SERVICE PA)	245,071.00	245,071.00
		Voucher: 39730					
24704188	11/25/2015	025832 U.S. BANK ST. PAUL	245451	10/26/2015	UNIPLLTGO07C/DEBT SERVICE F	247,041.88	247,041.88
		Voucher: 39729					
29012500	11/25/2015	025832 U.S. BANK ST. PAUL	243247	10/19/2015	UNIPLTGOR12A/DEBT SERVICE I	290,125.00	290,125.00
		Voucher: 39728					
35974750	11/25/2015	025832 U.S. BANK ST. PAUL	242737	10/19/2015	UNIPLLTGO07D/DEBT SERVICE F	359,747.50	359,747.50
		Voucher: 39727					
40680938	11/25/2015	025832 U.S. BANK ST. PAUL	243093	10/19/2015	UNILTGO09A/DEBT SERVICE PA)	406,809.38	406,809.38
		Voucher: 39726					
51977257	11/16/2015	025769 KRAMER, JEANNE	010	11/3/2015	FALL2/PIANO & VOICE LESSONS	900.00	900.00
		Voucher: 39692					
51977259	11/30/2015	025185 A WORKSAFE SERVICE, INC	216067	10/30/2015	PRE EMPLOYMENT DRUG TESTI	104.00	104.00
		Voucher: 39662					
51977260	11/30/2015	025715 ABM JANITORIAL SERVICES	8694445	11/1/2015	NOV15/JANITORIAL SERVIES	3,831.65	3,831.65
		Voucher: 39663					
51977261	11/30/2015	025179 ACCESS INFORMATION MANAGE1174952		10/31/2015	OCT15/OFFSITE RECORDS STOI	343.85	343.85
		Voucher: 39664					
51977262	11/30/2015	002661 AIR SYSTEMS ENGINEERING INC000205120		11/3/2015	HVAC REPAIRS/PUBLIC WORKS	292.97	292.97
		Voucher: 39665					
51977263	11/30/2015	001004 ALARM WORKS NW	5681	11/1/2015	NOV15/ALARM MONITORING	358.00	358.00
		Voucher: 39666					
51977264	11/30/2015	025269 AUTOMATED COMMUNICATIONS WO#14147		10/26/2015	ANNUAL INSPECTION/CCTV CAM	2,172.50	2,172.50
		Voucher: 39667					
51977265	11/30/2015	025903 BP WEST COAST PRODUCTS LLCROW		11/17/2015	ROW EASEMENT/2623 BRIDGEP	47,123.00	47,123.00
		Voucher: 39668					
51977266	11/30/2015	025573 CANON FINANCIAL SERVICES	15498962	11/20/2015	NOV15/COPIER LEASE	311.67	311.67
		Voucher: 39669					
51977267	11/30/2015	001152 CENTURYLINK	253-584-0775	11/1/2015	PHONE/KOBAYASHI	49.71	49.71
		Voucher: 39670					

Bank : bofa BANK OF AMERICA

(Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
51977268	11/30/2015	003056	CITY OF LAKEWOOD	MC-00068	11/9/2015	NOV 15/COURT SERVICES	14,215.42	14,215.42
	Voucher:	39671						
51977269	11/30/2015	025790	CITY OF TOPPENISH	OCT15	11/3/2015	OCT15/JAIL SERVICES	1,367.00	1,367.00
	Voucher:	39672						

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51977271	11/30/2015	001024 CITY TREASURER	100737857	11/3/2015	POWER/2101 MILDRED ST W	31.62	
	Voucher:	39673	100312900	11/2/2015	POWER/3715 BP WAY W, #E3	30.79	
			100176036	11/5/2015	POWER/2695 GRANDVIEW DR W	28.29	
			100079046	11/2/2015	POWER/3715 BP WAY W, #D5	24.93	
			100125363	11/6/2015	POWER/6817 27TH ST W	24.52	
			100401273	11/5/2015	POWER/8420 20TH ST W	23.84	
			100302273	11/2/2015	POWER/3715 BP WAY W, #D2	20.08	
			100312959	11/2/2015	POWER/3715 BP WAY W, #A-1	19.00	
			100079031	11/2/2015	POWER/3715 BP WAY W, #D4	19.00	
			100312905	11/2/2015	POWER/3715 BP WAY W, #A-3A	19.00	
			100672402	10/19/2015	WATER/2200 GRANDVIEW DR W	17.00	
			100105615	11/2/2015	POWER/3503 BP WAY W	13.66	
			100802489	11/2/2015	POWER/3904 BP WAY W	12.70	
			100109710	11/9/2015	POWER/8902 40TH ST W	9.19	
			100360059	11/9/2015	POWER/3800 GRANDVIEW DR W	8.63	
			100360178	11/9/2015	POWER/3900 GRANDVIEW DR W	8.63	
			100360066	11/9/2015	POWER/3850 GRANDVIEW DR W	8.63	
			100086165	11/2/2015	POWER/7813 44TH ST W	3.72	
			100086155	11/2/2015	POWER/7801 40TH ST W	3.72	
			100358203	11/10/2015	POWER/7150 CIRQUE DR W	1,523.68	
			100110228	11/2/2015	POWER/3715 BP WAY W, #B5	871.35	
			100597956	11/9/2015	POWER/8715 40TH ST W	485.00	
			100669141	10/19/2015	WATER/3500 GRANDVIEW DR W	264.14	
			100032203	11/5/2015	POWER & WATER/2534 GRANDV	234.78	
			100565439	10/20/2015	WATER/3761 BP WAY W	233.38	
			100156306	11/16/2015	POWER/5400 ALAMEDA AVE W	178.55	
			100751205	11/2/2015	WATER/3555 MARKET PL W, HSE	172.16	
			100142834	11/2/2015	WATER/3715 BP WAY W	172.16	
			100890034	10/20/2015	WATER/7299 57TH ST CT W	166.00	
			100057089	11/6/2015	POWER/2700 BP WAY W	154.39	
			100672520	11/5/2015	POWER/2208 GRANDVIEW DR W	127.28	
			100312961	11/2/2015	POWER/3715 BP WAY W, #A3	107.04	
			100569668	11/12/2015	POWER/2610 SUNSET DR W	101.63	
			100488528	10/6/2015	POWER/6701 REGENTS BLVD W	74.65	
			100495884	11/2/2015	POWER/3625 DREXLER DR W	66.66	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			100895144	11/13/2015	POWER/8300 CIRQUE DR W	62.46	
			100714386	11/2/2015	POWER/3609 MARKET PL W, #20	51.99	
			100312960	11/2/2015	POWER/3715 BP WAY W, #A2	49.83	
			100077129	11/5/2015	POWER/2701 GRANDVIEW DR W	40.99	
			100820972	11/5/2015	POWER/2700 SUNSET DR W	39.36	
			100895151	11/2/2015	POWER/7901 CIRQUE DR W	38.15	
			100156353	11/2/2015	POWER/7720 BP WAY W	35.86	
			100357178	11/9/2015	POWER/2620 BP WAY W	32.75	5,611.19
51977272	11/30/2015	001140 CITY TREASURER	90658203	11/3/2015	OCT15/HYDRANT STANDBY & CC	247.83	247.83
		Voucher: 39674					
51977273	11/30/2015	025161 CITY TREASURER	130297	11/7/2015	DTA RECEIVERS/CITY HALL	84.35	
		Voucher: 39675	129335	11/7/2015	DTA RECEIVERS/SR CENTER	16.54	100.89
51977274	11/30/2015	024565 COMCAST	849835010094436	11/10/2015	NOV19-DEC18/INTERNET/PW SH	137.56	
		Voucher: 39676	849835010094441	11/10/2015	NOV19-DEC18/ INTERNET/SR CE	97.56	
			849835010073571	11/10/2015	MODEMS/REMOTE SURVEILLAN	80.84	
			849835010073570	11/10/2015	MODEMS/REMOTE SURVEILLAN	80.84	396.80
51977275	11/30/2015	023782 COMPLETE OFFICE SOLUTIONS,	1277295-0	10/14/2015	COPY PAPER	318.05	
		Voucher: 39677	1283814-0	10/28/2015	MISC OFFICE SUPPLIES	295.13	
			1277859-0	10/15/2015	COPY PAPER	255.89	
			1278990-0	10/16/2015	TONER	163.01	
			1286917-0	11/14/2015	COPY PAPER	120.25	
			1281173-0	10/28/2015	DESK PLANNER	51.37	
			1282071-0	10/23/2015	LASER LABELS	43.63	
			1276316-0	10/12/2015	MISC SUPPLIES	32.71	
			1278410-0	10/15/2015	STAPLER/FINANCE	29.20	
			1278411-0	11/15/2015	MISC SUPPLIES	11.78	1,321.02
51977276	11/30/2015	002066 CONSOLIDATED ELECTR.DIST.C(8541-402409		10/22/2015	HPS LAMP/FUSE	134.07	134.07
		Voucher: 39678					
51977277	11/30/2015	024347 COPIERS NORTHWEST, INC.	INV1281343	10/23/2015	OCT15-NOV15/LEASE CHARGE/C	105.46	
		Voucher: 39679	INV1283779	10/29/2015	OCT15-NOV15/OVERAGE CHARC	94.36	
			INV1290245	11/10/2015	OCT09-NOV08/OVERAGE CHARC	43.63	
			INV1292103	11/12/2015	NOV11-DEC10/LEASE CHARGE/F	32.31	
			INV1292104	11/12/2015	OCT11-NOV10/OVERAGE CHARC	8.74	284.50
51977278	11/30/2015	025893 CORAL-LYNNE KENOYER	10-22-15	11/9/2015	FACILITATION OF 10/22/15 HOME	500.00	500.00
		Voucher: 39680					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51977279	11/30/2015	002431	DIANE DEMARS	NOV15	11/17/2015	NOV15/YOGA/COURSE #9347, #9	700.00	700.00
		Voucher: 39681						
51977280	11/30/2015	001737	DON SMALL & SONS OIL DIST	CC85492	11/4/2015	BULK FUEL/PW SHOP	1,253.69	1,253.69
		Voucher: 39682						
51977281	11/30/2015	001473	EJ USA, INC.	3897306	11/5/2015	CATCHBASIN FRAME AND GRAT	6,388.62	
		Voucher: 39683		3905652	11/5/2015	CATCHBASIN FRAME AND GRAT	1,406.92	7,795.54
51977282	11/30/2015	025660	FERGUSON WATERWORKS	0486346	10/27/2015	CATCH BASIN/SEWER PIPE	290.97	290.97
		Voucher: 39684						
51977283	11/30/2015	024894	FIGUEROA, JAVIER	REIMB	11/19/2015	PARKING & MEAL REIMBURSEMI	30.33	30.33
		Voucher: 39685						
51977284	11/30/2015	022739	GRAINGER	9888102598	11/6/2015	DISINFECTANT CLEANERS	246.20	246.20
		Voucher: 39686						
51977285	11/30/2015	001223	HUMANE SOCIETY OF TACOMA	IVC0001548	11/1/2015	NOV15/BOARDING CONTRACT	100.00	100.00
		Voucher: 39687						
51977286	11/30/2015	001971	INK INC	31789	10/19/2015	UNIFORMS/SOCCER/REC DEPT	84.79	
		Voucher: 39688		31790	10/19/2015	UNIFORMS/SOCCER/REC DEPT	68.92	153.71
51977287	11/30/2015	001374	INTERWEST METALS, INC.	92939	10/28/2015	ALUMINUM CHANNEL CUT	293.08	293.08
		Voucher: 39689						
51977288	11/30/2015	021616	KELLEY IMAGING SYSTEMS	17767738	10/27/2015	LEASE/SHARP MX-5111N COPIER	687.48	687.48
		Voucher: 39690						
51977289	11/30/2015	023454	KELLMAN, DAVID	MAY-NOV15	11/16/2015	VIDEOGRAPHY SERVICES/VARIK	800.00	800.00
		Voucher: 39691						
51977290	11/30/2015	001243	LLOYD ENTERPRISES INC	191555	10/19/2015	TRUCK RENTAL	1,040.00	1,040.00
		Voucher: 39693						
51977291	11/30/2015	025894	LOWER 48 CONTRACT/PAINTING	2231	10/17/2015	PAINTING/GARAGE PARKING	13,760.75	13,760.75
		Voucher: 39694						
51977292	11/30/2015	025305	MARSH, LISA	REFUND	11/3/2015	REFUND/OVERPAID/PET LICESN	11.50	11.50
		Voucher: 39695						
51977293	11/30/2015	025291	MCCLUSKEY, DENISE	REIMB	11/6/2015	REIMBURSEMENT/MEAL	15.33	15.33
		Voucher: 39696						
51977294	11/30/2015	001352	MILES RESOURCES, LLC	252037	11/2/2015	HOT ASPHALT/VARIOUS STREET	267.72	267.72
		Voucher: 39697						
51977295	11/30/2015	001172	MULTICARE CENTERS	102178	11/2/2015	PRE-EMPLOYMENT PHYSICAL &	108.00	108.00
		Voucher: 39698						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51977296	11/30/2015	001095	NEWS TRIBUNE	I02002369-093020	10/14/2015	RFQ BP PHASE 4	658.91
	Voucher:	39699		I01976062-092120	9/28/2015	MEETING NOTICE/MTG10-05	294.43
				I02048779-102620	10/26/2015	MEETING NOTICE/MTG 11-2/COM	156.13
				I02048768-102620	10/26/2015	MEETING NOTICE/MTG 11-2/PRC	123.97
51977297	11/30/2015	002089	OWEN EQUIPMENT CO.	00077643	11/6/2015	QUICK CLAMP/NOZZLE CATCH/E	466.05
	Voucher:	39700					
51977298	11/30/2015	003178	OWENS PRESS, INC.	26191	11/11/2015	NOV-DEC HEADLINES/ENVELOP	6,967.42
	Voucher:	39701					
51977299	11/30/2015	001288	PACIFIC WELDING SUPPLIES, LL	01330840	11/5/2015	WELDING SUPPLIES/PARKS MAI	169.11
	Voucher:	39702		01327962	10/29/2015	MISC WELDING SUPPLIES/PARK	78.86
				01330841	11/5/2015	RETAINING CAP	30.68
51977300	11/30/2015	021638	PACIFICSOURCE ADMIN, INC.	0000246091	11/10/2015	NOV15/ADMIN FEES	71.25
	Voucher:	39703					
51977301	11/30/2015	002051	PCRCO,LLC	5124	10/31/2015	SOIL DISPOSAL	1,489.75
	Voucher:	39704					
51977302	11/30/2015	001109	PIERCE COUNTY BUDGET & FIN	CI-208620	11/9/2015	OCT15/JAIL SERVICES	10,822.00
	Voucher:	39705		CI-207995	10/19/2015	SEPT15/TRAFFIC MAINTENANCE	3,635.14
				CI-208558	11/1/2015	DEC15/I-NET CHARGES/AIR UPT	253.00
51977303	11/30/2015	024698	PIERCE COUNTY SECURITY, INC.	301721	11/5/2015	#9205/OCT15/CIRQUE PARK	150.00
	Voucher:	39706		301780	11/5/2015	#9206/OCT15/SECURITY/KOBAY/	150.00
51977304	11/30/2015	001161	PUGET SOUND ENERGY CORP	300000009641	11/2/2015	GAS/3715 BP WAY W, #D2 & #A3	174.05
	Voucher:	39707		300000010987	11/18/2015	GAS/3715 BP WAY W, #E2	53.45
51977305	11/30/2015	003149	RODDA PAINT COMPANY	27065329	11/5/2015	PAINT/PAINT SUPPLIES	125.09
	Voucher:	39708					
51977306	11/30/2015	001382	SAFEGUARD BUSINESS SYSTEM	031062347	11/7/2015	MISC TAX FORMS	106.30
	Voucher:	39709					
51977307	11/30/2015	002675	SAWDUST SUPPLY CO., INC.	143433	10/27/2015	GROCO/CIRQUE PARK	1,154.17
	Voucher:	39710					
51977308	11/30/2015	001328	SHELL FLEET CARD SERVICES	8147100120511	11/5/2015	81-471-0012-0/SHELL	75.72
	Voucher:	39711					
51977309	11/30/2015	021750	SHRM	9006267237	10/30/2015	2015/2016 MEMBERSHIP/PETOR	190.00
	Voucher:	39712					
51977310	11/30/2015	025815	SIGNATURE LANDSCAPE SERVIC	97940	11/1/2015	NOV15/LANDSCAPE MAINTENAN	10,080.25
	Voucher:	39713					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51977311	11/30/2015	003008	SPRAGUE PEST SOLUTIONS INC2733875	11/3/2015	PEST CONTROL/WINDMILL VILL/	98.46	98.46
		Voucher: 39714					
51977312	11/30/2015	002184	SPRAY CENTER ELECTRONIC IN234296	11/3/2015	MISC PARTS/SNOW & ICE CONTI	98.61	98.61
		Voucher: 39715					
51977313	11/30/2015	023590	STAPLES BUSINESS ADVANTAGE8036508357	10/24/2015	MISC OFFICE SUPPLIES/PW	127.02	127.02
		Voucher: 39716					
51977314	11/30/2015	002613	SUPERIOR LINEN SERVICE,INC. 08936	10/7/2015	OFFICE MAT RENTAL/PW SHOP	89.00	89.00
		Voucher: 39717					
51977315	11/30/2015	002097	TACOMA SCREW PRODUCTS INC30736808	11/12/2015	SUPPLIES/CHRISTMAS DECOR	15.03	15.03
		Voucher: 39718					
51977316	11/30/2015	001139	TACOMA-PIERCE CO CHAMBER 32947	10/21/2015	CHAMBER LUNCHEON/FIGUERC	25.00	
		Voucher: 39719	33075	10/28/2015	2015 ANNUAL MEETING	140.00	165.00
51977317	11/30/2015	003065	TACOMA-PIERCE CO HEALTH DEIN0152782	10/21/2015	RENEWAL OF VACTOR DECANT	900.00	900.00
		Voucher: 39720					
51977318	11/30/2015	024858	THAUT, KATHY REFUND	11/10/2015	REFUND/DEPOSIT/SR CENTER F	200.00	200.00
		Voucher: 39721					
51977319	11/30/2015	002823	THOMPSON ELECTRICAL CONST0315-7261CMRET	3/31/2015	RETAINAGE/2ND FLOOR TI OFFI	449.28	
		Voucher: 39722	05-7359ET	5/25/2015	RETAINAGE DUE/ELEVATOR REM	312.50	
			0415-7261CM/RE	4/15/2015	RETAINAGE/2ND FLOOR TI OFFI	167.72	
			06-7360RET	6/19/2015	RETAINAGE DUE/CIVIC CENTER	150.70	
			0815-7688CV	8/31/2015	PARKING GARAGE/ELECTRICAL	3,267.31	
			0815-7660CG	8/17/2015	CIVIC BLDG/LIGHTING REPAIRS/	617.02	
			05-7360ET	5/25/2015	RETAINAGE DUE/CIVIC CENTER	452.10	5,416.63
51977320	11/30/2015	001636	THOMSON REUTERS - WEST 832824253	11/1/2015	OCT15/WEST INFORMATION CH/	634.06	634.06
		Voucher: 39723					
51977321	11/30/2015	003193	TRANSOFT SOLUTIONS 120970	8/26/2015	SOFTWARE RENEWAL/AUTO TU	430.00	430.00
		Voucher: 39724					
51977322	11/30/2015	025376	UNIVERSAL FIELD SERVICES, IN47046	10/31/2015	BP WAY PH 5/ROW ACQUISITION	3,611.35	
		Voucher: 39733	47045	10/31/2015	BP WAY PH 5/ROW ACQUISITION	2,778.81	6,390.16
51977323	11/30/2015	001151	UNIVERSITY PLACE SCHOOL DISF-22330	6/11/2015	HONEY BUCKET/UPP/YOUTH BA	87.50	87.50
		Voucher: 39734					
51977324	11/30/2015	025336	US BANK 745000006	10/31/2015	CUSTOMER #745000006/OCT15/I	22.00	22.00
		Voucher: 39735					
51977325	11/30/2015	025644	VENTI PRODUCTIONS LLC 1712	10/6/2015	2015 WINTERFEST/ADMINISTRA	2,000.00	2,000.00
		Voucher: 39736					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51977326	11/30/2015	001389	WA STATE PATROL	I16002638	11/2/2015	OCT15/EMPLOYEE BACKGROUN	132.00	132.00
		Voucher: 39737						
51977327	11/30/2015	024399	WELLS FARGO FINANCIAL LEAS	5002562194	10/19/2015	NOV15-DEC14/LEXMARK PARINT	190.14	
		Voucher: 39738		5002572026	11/19/2015	NOV 19-DEC 18/LEXMARK PRINT	95.00	285.14
51977328	11/30/2015	001781	WILLIAMS OIL FILTER SVC, INC.	181424	10/12/2015	PARTS/SNOW/ICE EQUIPMENT	445.01	445.01
		Voucher: 39739						
63244750	11/25/2015	025832	U.S. BANK ST. PAUL	243519	10/19/2015	UNIPLGOREF05/DEBT SERVICE	632,447.50	632,447.50
		Voucher: 39725						
Sub total for BANK OF AMERICA:							2,594,373.74	

78 checks in this report.

Grand Total All Checks: 2,594,373.74

THIRD QUARTER FINANCIAL REPORT SEPTEMBER 30, 2015



Introduction

The third quarter 2015 financial report is presented here. As has been the custom in the past, the report has been prepared on an accrual basis. There is a one month lag between when monies are collected by other entities (State of Washington and Pierce County) and when they are received by the City. As a result, the City has to accrue those revenues back to the period they were deemed receivable. For comparison purposes, certain revenues have been accrued and charged to the third quarter 2015. These include taxes and other state shared revenues.

Overall, general government revenues are up 3.31% over budget estimates, but due largely to increased Sales Tax and Real Estate Excise Tax; and expenditures (excluding reserves and transfers) are under budget by 20.6%. A significant portion of the savings is related to equipment budgeted in the Finance and Administrative Services Department for UPTV capital expenses which have not, as yet, been expended. The continued effort by staff to monitor spending in all areas has also contributed to the savings.

ON-GOING OPERATING REVENUES

Overall the City's on-going operating revenues are 3.31% above 3rd Quarter budget estimates. The table bellows lists all on-going revenues with a 3rd Quarter Budget to Actual Variance. Details of major variances are discussed following the table.

	2012	2013	2014	2015		Budget to Actual	
	Actual	Actual	Actual	3rd Qtr Budget	Actual	\$ Variance	% Variance
Property Tax	2,123,085	2,265,893	2,171,013	3,032,763	2,242,295	(790,468)	-26.06%
Sales Tax	1,429,318	1,595,591	2,100,757	1,950,000	2,672,028	722,028	37.03%
Sales Tax - 1% for Parks	145,119	162,871	150,184	149,480	159,472	9,992	6.68%
Sales Tax (LRF)	401,343	387,858	398,266	375,000	395,391	20,391	5.44%
Criminal Justice Sales Tax	299,101	329,351	347,488	278,760	369,982	91,222	32.72%
Criminal Justice - Low Pop	64,431	67,839	71,986	59,625	73,140	13,515	22.67%
Leasehold Excise Tax	1,826	3,018	1,818	2,625	1,443	(1,182)	-45.02%
Utility Tax	1,620,714	1,548,567	1,521,004	1,639,333	1,560,207	(79,126)	-4.83%
Gambling Tax	57,919	42,740	19,684	22,875	21,794	(1,081)	-4.72%
Real Estate Excise Tax	369,074	481,515	607,900	472,500	887,578	415,078	87.85%
Admission Tax (excludes US Open)	171,688	153,026	156,882	132,563	157,889	25,326	19.11%
Business License Fees	61,638	59,771	63,586	58,500	67,361	8,861	15.15%
Franchise Fees	1,478,193	1,542,640	1,626,242	1,604,563	1,676,039	71,475	4.45%
State Shared Revenues	800,497	724,959	730,307	680,549	770,388	89,840	13.20%
Local Government Assistance	44,747	68,395	73,143	45,000	89,449	44,449	98.78%
Penalty & Interest (Business Taxes)	322	251	-	-	241	241	n/a
Fines & Forfeitures	4,527	5,470	2,729	1,508	2,791	1,284	85.17%
Judgements & Settlements	1,310	493	261	375	1,207	832	221.87%
Alarm Permit Fees	3,326	4,870	3,697	2,625	4,359	1,734	66.04%
Building, Engineering & Planning	463,335	488,483	549,949	502,478	433,376	(69,101)	-13.75%
Impact Fees	332,118	128,181	186,027	120,000	68,154	(51,846)	-43.21%
Recreation Revenue	318,722	390,626	365,991	229,688	390,297	160,610	69.93%
SWM Fees	1,507,189	1,591,923	1,519,204	1,854,414	1,534,094	(320,320)	-17.27%
Court Fees	-	-	-	-	18,726	18,726	n/a
Solicitor Permit Fees	200	350	450	188	300	113	60.00%
Administrative Fee from SWM Fund	291,204	356,619	317,131	357,906	327,511	(30,395)	-8.49%
Rents and Leases	99,054	88,241	79,785	72,413	87,821	15,409	21.28%
Investment Interest	5,144	9,312	11,941	15,225	27,136	11,911	78.23%
Animal Control	58,598	53,953	47,548	45,758	44,116	(1,642)	-3.59%
Transportation Benefit District Fees	-	-	92,189	220,200	309,613	89,413	40.61%
Miscellaneous	154,914	44,129	16,233	76,691	72,455	(4,235)	-5.52%
Total	12,308,658	12,596,934	13,233,394	14,003,601	14,466,651	463,050	3.31%

The decreases shown in Property Tax and SWM Fees result from the timing of the payment. Both of these are largely paid in April and October. The October payment will be reflected in the fourth quarter. When compared to the same period in 2014, Property tax is up 3.28% and SWM fees are up 0.98%.

Sales tax is up 37.03% more than 3rd Quarter budget estimates. However, much of this increase reflects volatile construction sales tax revenues as well as sales tax received for the 2015 US Open. It also includes taxes generated by the opening of Whole Foods which will continue.

Continued improvement in the real estate market have brought in 87.85% more excise tax than projected.

Franchise fees are up slightly at 4.45% more than 2015 budget estimates at \$1,676,039. However, we must keep in mind that franchise fees for electric and water are affected by weather as these fees are based on the prior year's gross receipts to the utility. For example, the recent drought and subsequent water usage cuts by citizens will affect our franchise fees for 2016. Effects of this will be known in early 2016. Winter temperatures will affect the electric fees either positively or negatively. Both are budgeted in 2016 based on a 5 year average.

Impact fees are down due to businesses taking advantage of the 5 year deferral option for Traffic Impact Fees. Rather than being paid all at once the payments are split over a 5 year period. These revenues are restricted and are only appropriated after they are received.

Business Licenses fees are, for the most part, collected during the first part of the year and, at \$67,361, are approximately 15.15% more than was budgeted.

Admission Tax, at \$157,889, is 19.11% more than anticipated through the 3rd Quarter. This amount does not include taxes received for the US Open.

The Administrative Fee from SWM is 8.49% below budget estimates. This fee is based on budget expenditures and transfers are made from the affected departments based on actual expenditures. The decrease in operating expenditures resulted in a decrease in the Administrative Fee from SWM.

Transportation Benefit District fees are up 40.61% over revenue projections. Original projections were based on estimates provided by the Department of Licensing. We now have a full year of collections to help estimate future revenues. All TBD fees are transferred to the Street Fund for street maintenance costs.

GENERAL FUND OPERATING EXPENDITURES

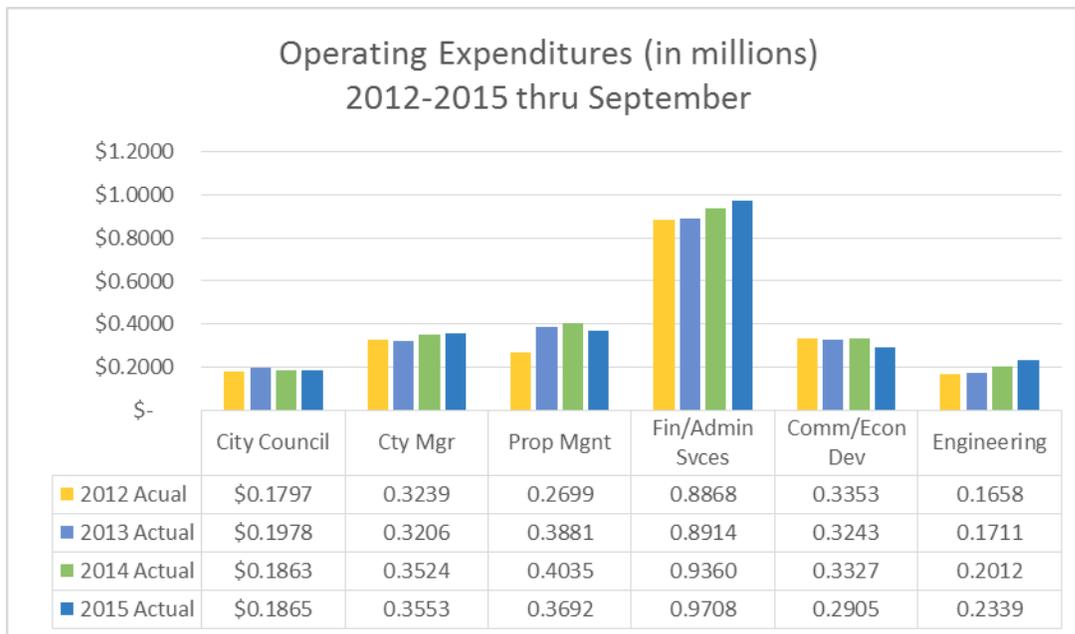
General Fund operating expenditures are presented by Department.

- City Manager’s Office includes the budgets for City Manager, Community Events and Beautification
- Finance and Administrative Services includes the budgets for Finance, Reception, City Clerk and Communications,
- Community and Economic Development includes the budgets for Economic Development and Human Resources

Overall, third quarter operating expenditures were 20.6% below budget (excluding Reserves and Contingency). A significant portion of the savings is related to equipment budgeted in the Finance and Administrative Services Department for UPTV which have not, as yet, been expended. The continued effort by staff to monitor spending in all areas has also contributed to the savings.

OPERATING EXPENDITURES Through September 2012 to 2015

	2012	2013	2014	2015			3rd Quarter Budget Variance	
	Actual	Actual	Actual	Budget	3rd Qtr Budget	Actual	\$ Variance	% Variance
City Council	\$ 179,702	\$ 197,828	\$ 186,310	\$ 278,679	\$ 209,009	\$ 186,455	\$ (22,555)	-10.8%
City Manager's Office	323,890	320,561	352,428	532,816	399,612	355,312	(44,300)	-11.1%
Property Management	269,881	388,128	403,491	685,083	513,812	369,231	(144,582)	-28.1%
Finance and Administrative Services	886,779	891,372	935,969	1,768,168	1,326,126	970,792	(355,334)	-26.8%
Community and Economic Development	335,328	324,275	332,675	481,441	361,081	290,517	(70,564)	-19.5%
Engineering	165,750	171,123	201,210	294,216	220,662	233,916	13,254	6.0%
	2,161,331	2,293,288	2,412,084	4,040,403	3,030,302	2,406,222	\$ (624,080)	-20.6%
Reserves/Transfer-Other	2,546,393	2,660,476	4,871,847	6,578,971	4,934,228	2,419,677		
Total	\$ 4,707,724	\$ 4,953,764	\$ 7,283,931	\$ 10,619,374	\$ 7,964,531	\$ 4,825,900		



POLICE/PUBLIC SAFETY FUND REVENUES AND EXPENSES

Public Safety revenues show a 19.06% decrease compared to third quarter budget estimates. The majority of that is due to the timing of the Property Tax payments due in October. Expenditures show a 13.22% decrease when compared to third quarter budget estimates. There are two changes to this fund. In prior years the UP School District reimbursement was recognized against the expenditure, thus reducing expenditure totals. For 2015 we are recognizing this as a revenue to better show the expense costs. The City is now receiving all fees, costs, penalties and fines assessed in the University Place Municipal Court (\$18,726 through September) as part of the court contract with the City of Lakewood signed in January, 2015. This unbudgeted revenue source will help the projected deficit in the Police Fund.

The Police budget of \$3,780,186 includes the following \$3,492,288 for the police services contract with Pierce County; \$100,000 for Special Overtime; \$100,000 for US Open Security; \$17,505 for Arson Investigations; and \$70,393 for other supplies and services.

POLICE AND PUBLIC SAFETY

	2012	2013	2014	2015			3rd Qtr. Budget to Actual	
	Actual	Actual	Actual	Budget	3rd Qtr Budget	2015 Actual	\$ Variance	% Variance
Beginning Fund Balance	-	249,729	684,019	950,205	950,205	950,205		
REVENUES								
Property Tax	2,123,085	2,265,893	2,171,013	4,043,684	3,032,763	2,242,295	(790,468)	-26.06%
Criminal Justice Sales Tax	299,101	329,351	347,488	371,680	278,760	369,982	91,222	32.72%
Animal Control	58,598	53,953	47,548	61,010	45,758	44,116	(1,642)	-3.59%
Criminal Just - Low Population	64,431	67,839	71,986	79,500	59,625	73,140	13,515	22.67%
Alarm Permit Fees/False Alarm	4,849	7,256	4,790	4,500	3,375	5,974	2,599	77.00%
Grants/Contributions	7,898	(2,183)	3,019	16,114	12,086	4,197	(7,889)	-65.28%
Law Enforcement Svces/DUI Response	12,395	10,329	7,516	9,500	7,125	7,965	840	11.79%
Crime Free Multi-Housing	220	240	300	-	-	325	325	n/a
Liquor Profits Tax - Public Safety	-	42,648	42,265	58,228	43,671	41,776	(1,895)	-4.34%
SWM Administrative Fee - City Attorney	-	42,648	41,334	62,135	46,601	44,571	(2,030)	-4.36%
Court Fees	-	-	-	-	-	18,726	18,726	n/a
UPSD/SRO Reimbursement	-	-	-	56,752	42,564	38,208	(4,356)	-10.23%
Total Revenues and Beg. Fund Balance	2,570,575	2,817,975	2,737,257	4,763,103	3,572,327	2,891,274	(681,053)	-19.06%
Expenditures								
Municipal Court	122,455	122,125	119,815	187,702	140,777	127,939	(12,838)	-9.12%
Emergency Preparedness	20,578	19,935	20,244	38,199	28,649	23,536	(5,113)	-17.85%
Legal Services	216,558	197,893	250,506	376,577	282,433	270,125	(12,307)	-4.36%
Police	2,517,189	2,478,656	2,585,654	3,780,186	2,835,140	2,430,900	(404,239)	-14.26%
Public Safety	57,908	59,631	59,307	104,279	78,209	70,224	(7,986)	-10.21%
Animal Control	95,661	55,918	78,728	114,718	86,039	74,905	(11,134)	-12.94%
Code Enforcement	69,504	36,807	62,057	92,081	69,061	64,739	(4,322)	-6.26%
Jail	68,125	81,422	78,299	154,500	115,875	107,400	(8,475)	-7.31%
Transfers Out to Internal Service Funds	-	-	-	22,200	16,650	-	(16,650)	
Total Expenditures	3,167,979	3,052,388	3,254,611	4,870,442	3,652,832	3,169,768	(84,843)	-13.22%

RECREATION FUND REVENUES AND EXPENDITURES

Recreation revenues show an 8.80% increase compared to third quarter, 2014 (excluding City Share). Much of this increase is due to higher than normal registration for our summer day camp program and an increase in field, picnic shelter and Sr. Center rentals. The variance between “actual” and “budget” revenues for the Donations budget reflects the decision to no longer include a budgeted amount for donations. Recreation expenditures show a 3.27% decrease when compared to third quarter, 2014. Senior Services expenses show an increase and reflects the decision to budget and charge the salary costs related to the senior center to this line item rather than program management.

Recreation revenues are cyclical, so we have calculated the variance using a comparison between 2014 and 2015 3rd quarter actuals to better show increases and decreases.

PARKS AND RECREATION

	2012	2013	2014	2015			2015 vs 2014 Actual	
	Actual	Actual	Actual	Budget	3rd Qtr Budget	Actual	\$ Variance	% Variance
Program Revenues								
Recreation Revenue	\$ 262,209	\$ 322,307	\$ 307,359	\$ 280,550	\$ 210,413	\$ 337,944	\$ 30,585	9.95%
Donations/Fund Raisers/Grants/Misc	31,238	24,108	17,342	-	-	7,168	(10,174)	-58.67%
Senior Center Revenue	3,792	13,588	12,350	5,500	4,125	5,936	(6,414)	-51.94%
Rental Revenue	21,484	30,623	28,940	20,200	15,150	39,250	10,310	35.63%
Total Revenues and Donations	\$ 318,722	\$ 390,626	\$ 365,991	\$ 306,250	\$ 229,688	\$ 390,297	\$ 24,306	6.64%
Recreation - City Share	189,912	225,000	240,000	325,531	244,148	135,619	(104,381)	-43.49%
Total Recreation Revenues	\$ 508,634	\$ 615,626	\$ 605,991	\$ 631,781	\$ 473,836	\$ 525,916	\$ (80,075)	-13.21%
Sales Tax 1% for Parks	Recognized in General Fund			224,220	149,480	\$ 184,092	11,594	6.72%
Parks - City Share	284,246	282,000	342,764	376,987	282,740	322,254	(20,510)	-5.98%
Total Revenues and Transfers	\$ 792,880	\$ 897,626	\$ 948,755	\$ 1,232,988	\$ 906,056	\$ 1,032,262	\$ 83,507	8.80%
Program Expenditures								
Program Management	\$ 291,132	\$ 300,189	\$ 315,433	\$ 338,019	253,514	\$ 243,999	\$ (71,434)	-22.65%
Senior Services	15,920	17,460	12,523	110,215	82,661	81,889	69,366	553.93%
Outdoors	-	-	269	2,000	1,500	-	(269)	-100.00%
Technology	485	-	-	-	-	-	-	n/a
Youth Sports	58,527	60,687	71,278	99,523	74,642	61,792	(9,486)	-13.31%
Adult Trips & Tours	11,234	20,444	19,205	13,293	9,970	13,697	(5,508)	-28.68%
Martial Arts	-	-	893	-	-	595	(298)	-33.33%
Youth Programs	49,154	87,260	90,238	69,064	51,798	92,420	2,182	2.42%
Cultural Arts	1,197	1,794	890	3,626	2,720	6,772	5,881	660.47%
Fitness	7,662	13,414	24,366	22,219	16,664	14,797	(9,570)	-39.27%
Community/Senior Center	7,706	8,528	8,608	17,070	12,803	9,819	1,212	14.07%
Field/Park/Shelter Rentals	4,976	7,490	0	9,700	7,275	136	136	
Total Recreation Program Expenditures	447,994	517,265	543,703	684,729	513,547	525,916	(17,787)	-3.27%
Parks Maintenance	281,456	277,301	271,410	554,265	415,699	322,254	50,844	18.73%
Total Program Expenditures	\$ 729,450	\$ 794,566	\$ 815,113	\$ 1,238,994	\$ 929,246	\$ 848,170	\$ 33,057	4.06%

US OPEN REVENUE AND EXPENSE

All of the revenues and expenses for the US Open, which was held at Chambers Bay in June have been posted. Revenues are 4.03% above our estimates for the event. Admission tax for the event was received in 2014 and 2015.

Expenses are 8.05% above estimates, largely due to staff time and the permit fee waiver. Staff was asked to track the time spent on US Open related activities (inspections, meetings, EOC, etc.) to accurately reflect the true cost to the City for the event.

		US OPEN	
		Budget Estimate	Actual
Revenues (2014 - 2015)			
Revenue Estimate		\$ 1,200,000	
Admissions Tax			\$ 1,021,987
Sales Tax			193,918
Permit Fee			25,000
Andy Frain (rent)			7,500
		<hr/>	
		\$ 1,200,000	\$ 1,248,405
 Expense (2014 - 2015)			
US Open related Expenses		\$ 126,305	\$ 146,918
Donation to Pierce County		50,000	50,000
Security/Outside Ropes		50,000	12,223
Banners/Beautification		61,243	61,243
Permit Fee Waiver			40,308
		<hr/>	
		\$ 287,548	\$ 310,692

INDIVIDUAL REVENUES

The information presented below provides a detailed look at the major revenues for the City.

Sales Tax

With respect to budget estimates, 2015 general sales tax revenues, through third quarter, exceeded budget estimates by 27.9% or \$582,328. (The sales tax revenues shown below do not include the 1% for Parks.) Part of this increase is from taxes in the amount of \$193,918 generated from the US Open. It also reflects increased construction tax revenue, which may not be sustainable.

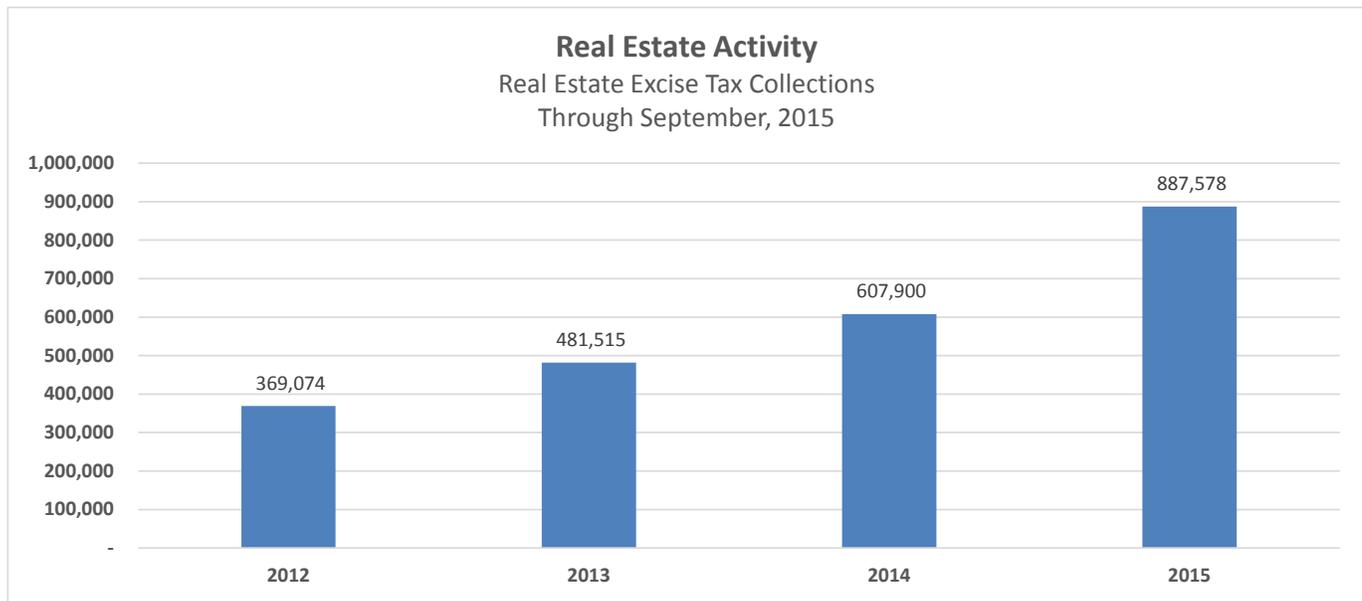
Local Sales Tax Revenue By Month

MONTH	2012	2013	2014	2015		Change (Bud vs Act)	
	Actual	Actual	Actual	Budget*	Actual	\$	%
January	\$ 194,463	\$ 210,477	\$ 255,039	\$ 276,130	\$ 320,380	44,250	16.0%
February	130,779	161,923	193,118	199,498	234,718	35,220	17.7%
March	144,494	151,974	209,383	206,743	247,286	40,544	19.6%
April	159,292	170,886	244,304	238,299	297,502	59,203	24.8%
May	151,023	157,397	220,783	208,708	261,258	52,550	25.2%
June	160,165	183,798	235,480	234,036	274,894	40,858	17.5%
July	158,481	184,516	259,396	246,901	524,720	277,819	112.5%
August	168,046	186,688	245,837	241,129	269,850	28,721	11.9%
September	162,576	187,932	237,417	238,256	241,420	3,165	1.3%
Total	\$ 1,429,318	\$ 1,595,591	\$ 2,100,757	\$ 2,089,700	\$ 2,672,028	\$ 582,328	27.9%
Taxable Sales	\$ 170,156,946	\$ 189,951,294	\$ 250,090,155	\$ 248,773,810	\$ 318,098,569	\$ 69,324,759	27.9%

* Represents 3 year monthly historical pattern for the 2015 Adopted Budget.

Real Estate Excise Tax

Real Estate Excise Tax, at \$887,578, is exceeding 2015 budget estimates by \$415,078 or 87.85%. Revenues are 46.01% higher than those for the same period in 2014.



State-Shared Revenues

Fuel Tax is the largest revenue source of our State-Shared Revenues. This tax is tied to the number of gallons sold, not the price per gallon. As a result, gas price increases or decreases have no effect on revenue. The Fuel Tax is collected at the state level and is distributed to cities based on percent of population as compared with the State.

With the uncertainty of the adjustments the legislature would make, the Liquor Profits and Liquor Excise taxes were budgeted conservatively for 2015. Overall State-Shared Revenues are up 6.54% over third quarter, 2014 and are up 22.5% over our budgeted estimates. We have seen the greatest increase in the Liquor Excise tax which was reinstated to higher levels in 2015.

STATE SHARED REVENUES

CATEGORY	2012	2013	2014	2015			Change (Bud vs Act)	
				Budget	3rd Qtr Budget	Actual	\$	%
Liquor Profits Tax	\$ 240,380	\$ 210,815	\$ 208,922	\$ 209,728	\$ 157,296	\$ 206,506	\$ 49,210	31.3%
Liquor Excise Tax	78,104	20,948	38,118	37,370	28,028	69,913	41,885	149.4%
Crim Just Low Pop	299,101	329,351	347,488	371,680	278,760	369,982	91,222	32.7%
Fuel Tax	482,014	493,196	483,267	660,300	495,225	493,969	(1,256)	-0.3%
Subtotal State Shared Rev	1,099,599	1,054,311	1,077,795	1,279,078	959,309	1,140,370	181,062	18.9%
State of WA/City Assistance	44,747	68,395	73,143	60,000	45,000	89,449	44,449	98.8%
Local Crim Just	64,431	67,839	71,986	79,500	59,625	73,140	13,515	22.7%
Total	\$ 1,208,776	\$ 1,190,545	\$ 1,222,924	\$ 1,418,578	\$ 1,063,934	\$ 1,302,959	\$ 239,026	22.5%
% Change from prior year	2.9%	-1.5%	2.7%	N/A	N/A	6.5%	N/A	N/A

Utility Taxes

Overall, utility tax revenue is up 2.58% compared to the same period in 2014. Increases in some categories offset reductions in other categories. Natural gas taxes, at \$235,482, are down 4.07% when compared to third quarter last year. Cable television taxes are \$495,303 as compared with \$427,846 at the end of third quarter of 2014 which is an increase of 15.77%. We continue to see a trend of decreased revenue from cell phone and telephone services. Cell phone tax revenues were \$373,597 for third quarter 2015. This is 10.88% less than revenues in the same period last year.

These revenues are cyclical (SWM taxes are largely paid in April and October and gas taxes are higher in the winter months), so we have calculated the variance using a comparison between 2014 and 2015 3rd quarter actuals to better reflect increases and decreases.

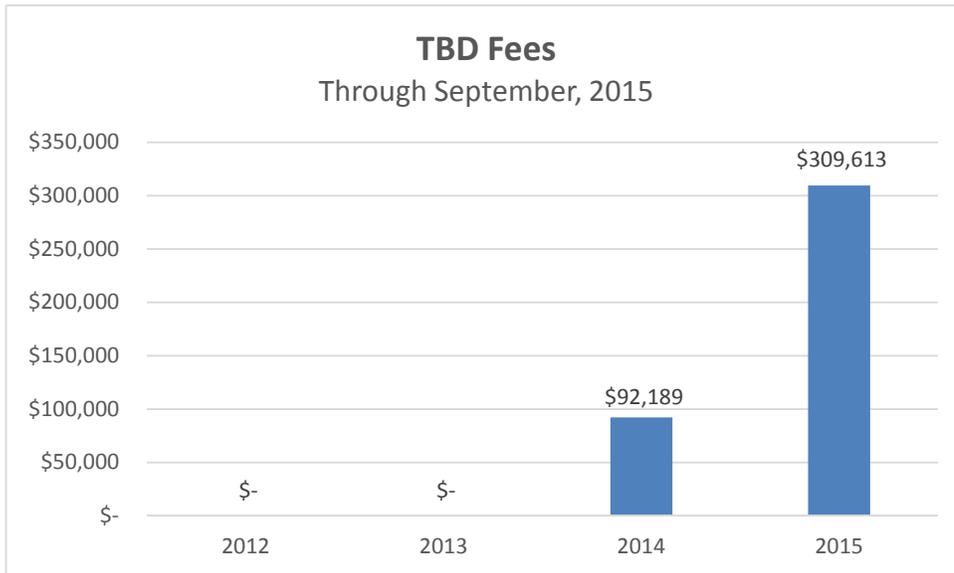
Utility Tax Revenues Collected through September, 2015

	2012	2013	2014	2015			2015 vs 2014 Actual	
				Budget	3rd Qtr Budget	Actual	\$	%
Gas	307,969	264,227	245,466	460,000	306,667	235,482	(9,985)	-4.07%
Garbage	219,035	193,306	198,869	340,000	226,667	227,110	28,241	14.20%
Cable	394,014	412,026	427,846	630,000	420,000	495,303	67,457	15.77%
Phone	141,375	137,454	131,179	210,000	140,000	129,465	(1,714)	-1.31%
Cellular	460,240	438,611	419,191	640,000	426,667	373,597	(45,594)	-10.88%
SWM	98,082	102,943	98,452	179,000	119,333	99,249	797	0.81%
Total Revenue	1,620,714	1,548,567	1,521,004	2,459,000	1,639,333	1,560,207	39,203	2.58%

Transportation Benefit District (TBD) Fees

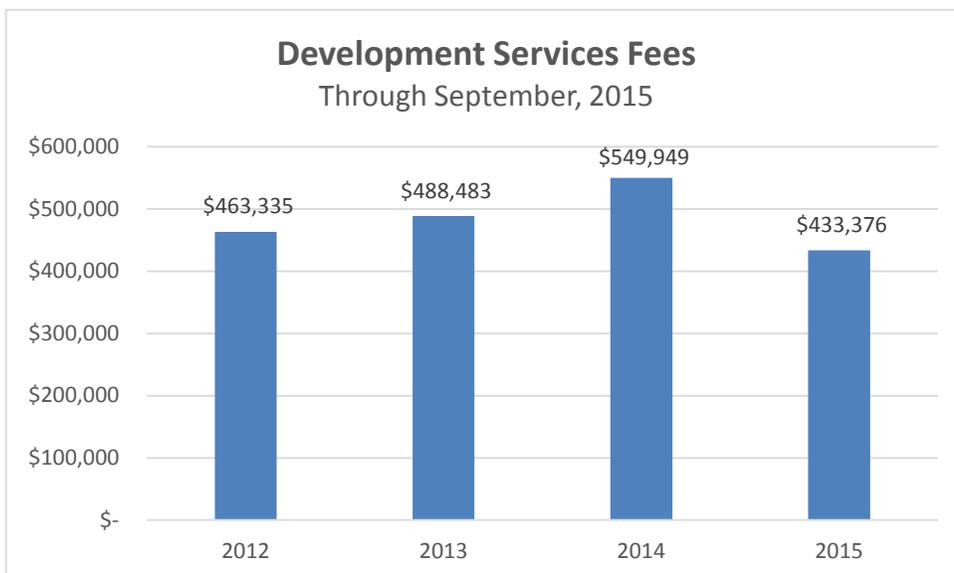
The UPTBD was created in December, 2013 and we began collecting revenues in July, 2014. Total 2014 revenues were \$175,626. TBD revenues are up 23.2% when comparing collections for July to September, 2014 to the same period in 2015.

Collections for TBD began in mid-2014 and estimates were based on numbers provided by the Department of Licensing. Actual collection amounts will better enable us to estimate for future budgets.



Development Services Fees

Development Services revenue for third quarter, 2015 reflects a decrease of 21.2% compared to the same period for 2014. Revenues in 2014 include permit fees for the Whole Foods building project. The revenue shown below does not include the General Fund and SWM Fund transfers for non-fee supported services included in the Development Services expenditures which, through third quarter 2015, were \$231,820.



CAPITAL IMPROVEMENT FUNDS - YTD EXPENSES AND STATUS

The table below reflects the active projects for 2015. The Parks CIP Fund is funded in large part by Parks Impact Fees and will not see any significant increase in monies over the next several years without additional funding sources. Public Works CIP is largely funded by Grants and restricted funds: Arterial Street Fund, REET Fund, SWM Fund and Traffic Impact Fees.

PROJECT	3rd QUARTER STATUS	2015 Budget	2015 Actual
Parks Capital Improvement			
Park Property Acquisition/ Grant Match	On-going	\$ 188,958	\$ -
Homestead Park (Play Structure)	Complete	42,946	37,352
Cirque Park(Skatepark Safety Improvements)	In Progress	27,215	-
Kobayashi (Parking Improvements)	On Hold	95,000	939
Creeside Park (Master Plan)	On Hold	54,418	-
Paradise Pond Park (Trail Const.)	In Progress	6,814	-
Chambers/Leach Creek Trail (Trail Const. and Easement purchases)	In Progress	67,900	50,274
		<u>\$ 483,251</u>	<u>\$ 88,565</u>
Public Works Capital Improvement			
CIP Personnel	On-going	\$ 357,751	\$ 236,562
City Entrance Sign	Complete	18,000	17,585
Cirque Drive Overlay	In Progress	862,971	671,937
Cirque Sidewalk	Complete	90,000	86,586
Bridgeport Way - Phase 3, 3B, and 4	In Progress	883,710	689,307
27th St - Phase 2	Design/Engineering	60,000	-
Bridgeport Way - Phase 5	In Progress	2,764,934	136,823
Bridgeport Low Impact	Out for Bid	928,329	8,643
Mildred Street	Design/Engineering	2,107,476	21,192
27th St W/Regents TIB	Design/Engineering	1,569,683	425
Neighborhood CIP	On-going	12,636	2,950
Leach Creek Buffer Acq.	On-going	1,482	-
19th Street Pond Retrofit	On Hold	456,333	-
Cirque/56th Street Corridor	In Progress	623,650	39,869
Cirque Drive CDBG	In Progress	341,000	271,421
University Place Main Street Redevelopment	Complete	933,987	1,079,280
SWM - Misc. Flooding	On-going	160,000	6,358
SWM - Storm Drainage for CIP	On-going	250,000	-
SWM - Leach Creek Channel Habitat Restoration	On Hold	240,000	-
SWM - Crystal Creek Culvert Repair	In Progress (to be completed in 4th Quarter)	698,813	124,760
SWM - 37th St W	Design/Engineering	270,390	-
SWM - 56th ST. W & 95th	Design/Engineering	118,855	-
SWM - Lemons Beach Outfall	Complete	355,000	326,184
SWM - Soundview Dr. W	Construction In Progress	471,341	20,572
SWM - Olympic Dr. W (Grandview to 31st)	Design/Engineering	343,117	3,272
SWM - Tahoma Place	Design/Engineering	296,156	9,362
SafeRoutes - 27th Street	Construction Complete, Enforcement in Progress	21,576	-
SafeRoutes - Beckonridge Dr.	Construction Complete, Enforcement in Progress	52,518	-
SafeRoutes - 44th Street	In Progress	885,435	585,828
SafeRoutes - 56th Street	Complete	397,997	453,981
SafeRoutes - Cirque	Complete	1,045,351	1,005,782
SafeRoutes - Elwood Drive	Design In Progress	1,070,000	25,450
LRF - Market Place Street & Pedestrian Improvements	In Progress	23,189	16,337
LRF - Lot 10 Staircase	On Hold	92,000	-
LRF - Garage & Elevator Improvements	In Progress	206,326	135,779
LRF - Market Place Phase 5	In Progress	140,000	10,772
LRF - Briarview Demolition	Complete	92,672	92,672
LRF - Drexler Power Vault	Complete	20,000	15,809
Contingency		373,649	-
		<u>\$ 19,636,327</u>	<u>\$ 6,095,499</u>
Municipal Facilities CIP			
Library/Civic Building 2nd Floor Tis	Complete	\$ 25,000	\$ 29,129
Library/Civic Building Land Sales Costs	Budgeted for next takedown of lot sales	100,000	-
Library/Civic Building Tis	Land Sale proceeds/to be held for future Tis	913,235	-
		<u>\$ 1,038,235</u>	<u>\$ 29,129</u>

REPORT SUMMARY

The report has been produced reflecting City Council's desire for detailed information on individual revenues and expenditures. The report is a continuing work in progress and if there are additional analysis or trend information you would like to see in the report, please let us know and we will endeavor to include your requests in future reports.

Please do not hesitate to contact Leslie Blaisdell, Deputy Finance Director, if you have any questions about any information provided in this report.

Revenue and Expense Summary

The City's general government revenues were 3.31% more than 2015 budget estimates. Expenditures (excluding reserves and transfers) are under budget by 20.6%. However, most of this savings reflects expenditures that were budgeted in 2015, but will instead take place in 2016.

The increased Real Estate Excise Tax will help boost the general fund ending fund balance by reducing the General Fund contribution to debt service in future years. Adjustments to these transfers will be made in early 2016.

Utility taxes continue to be an area that needs to be monitored. Total utility tax revenues are exceeding budget estimates by 2.58%, but the continued decline in Phone and Cellular Phone tax is a concern. Increases in cable television currently exceeds the decreases in these two areas but these revenues will eventually level off.

State Shared revenues are also up, but continued funding of the State of Washington City Assistance is not guaranteed.

2014 Audit of Financial Statements

Washington State Auditor's Report on Financial Statements Audit - An unqualified opinion was issued on the financial statements of the governmental activities, each major fund and the aggregate remaining fund information. The Auditor reported no findings in relation to the Financial Statements.

Report on the Federal Single Audit - An unqualified opinion on the City's compliance with requirements applicable to its major federal program was issued. The Auditor found that the City qualified as a low-risk auditee under OMB Circular A-133.

Budget Strategic Issues

The City's current financial forecast indicates that existing services and legal and contractual obligations can be met with existing revenues through 2016. The Council continues to evaluate other financing options in support of Public Safety and Streets Maintenance. City Council took action on the following options in 2015:

- Property Tax Levy – Council approved a one percent (1%) increase in the regular property tax levy for 2016.
- Recreation Funding – Council approved a resolution eliminating the General Fund Subsidy to Recreation beginning in 2017. Funding for Parks Maintenance remains at current levels with no service level cuts.

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a Resolution expressing the City Council's strong support for AWC's "Operation: Strong Cities" legislative advocacy initiative.

Agenda No: 9C
Dept. Origin: City Council
For Agenda of: December 8, 2015
Exhibits: Resolution

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to Form by City Atty.: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$ 0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

The strength of our City is directly related to the decisions made by our legislators at the State level, and when cities are strong, the State is strong.

As local elected officials, the City Council is the conduit to emphasize the connection between our State legislators and our community, and create an understanding of the consequences and impacts of the decisions of State legislators on our City and residents.

The City is a member of the Association of Washington Cities (AWC) and "Operation: Strong Cities" is a multi-faceted effort by AWC to mobilize the city officials of Washington's 281 cities and towns to engage, and hold our State legislators accountable, in order to create and uphold a strong partnership between the State and its cities and towns.

The City Council now desires to take an official position in strong support of AWC's "Operation: Strong Cities" legislative advocacy initiative.

RECOMMENDATION / MOTION

MOVE TO: Adopt a Resolution expressing the City Council's strong support for AWC's "Operation: Strong Cities" legislative advocacy initiative.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON SUPPORTING OF THE ASSOCIATION OF WASHINGTON CITIES "OPERATION: STRONG CITIES" LEGISLATIVE ADVOCACY INITIATIVE

WHEREAS, the strength of our City is directly related to the decisions made by our legislators at the State level, and when cities are strong, the State is strong; and

WHEREAS, as local elected officials, the City Council is the conduit to emphasize the connection between our State legislators and our community, and create an understanding of the consequences and impacts of the decisions of State legislators on our City and residents; and

WHEREAS, the City is a member of the Association of Washington Cities (AWC) and "Operation: Strong Cities" is a multi-faceted effort by AWC to mobilize the city officials of Washington's 281 cities and towns to engage, and hold our State legislators accountable, in order to create and uphold a strong partnership between the State and its cities and towns; and

WHEREAS, the City Council now desires to take an official position in strong support of AWC's "Operation: Strong Cities" legislative advocacy initiative;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. City Support Approved. The City Council hereby expresses its strong support of AWC's "Operation: Strong Cities" legislative advocacy initiative.

Section 2. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 16, 2015.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a Resolution establishing the City's legislative agenda for 2016.

Agenda No: 9D

Dept. Origin: City Attorney

For Agenda of: December 8, 2015

Exhibits: Resolution

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to Form by City Atty.: _____

Approved by Finance Director: _____

Approved by Department Head: _____

Expenditure Required: \$ 0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

The members of the University Place City Council have worked diligently to establish a legislative agenda comprised of matters of great importance to the City in 2016. In working with our County, State and federal legislators, the City Council and City staff will put special emphasis on the matters listed in this legislative agenda. The City Council now desires to formally adopt the 2016 City legislative agenda to inform residents, County, State and federal legislators, and to provide policy guidance to the City Manager.

RECOMMENDATION / MOTION

MOVE TO: Adopt a Resolution establishing the City's legislative agenda for 2016.

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,
ESTABLISHING THE CITY'S 2016 LEGISLATIVE AGENDA**

WHEREAS, the members of the University Place City Council have worked diligently to establish a legislative agenda comprised of matters of great importance to the City in 2016; and

WHEREAS, in working with our County, State and federal legislators, the City Council and City staff will put special emphasis on the matters listed in this legislative agenda; and

WHEREAS, the City Council now desires to formally adopt the 2016 City legislative agenda to inform residents, County, State and federal legislators, and to provide policy guidance to the City Manager;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. Approval of 2016 Legislative Priorities. The City of University Place 2016 legislative agenda, listed without prioritization is as follows:

Town Center Transit-Oriented Development, Phase II

South Puget Sound Transportation Funding

Fireworks Regulation in High Fire Risk Conditions

Emergency Management and Response Facility

Chambers Creek Canyon Trail

Narrows Plaza/Mildred Corridor Planning

Section 2. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 16, 2015.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

COUNCIL CONSIDERATION

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the City Manager to award the Bridgeport Way West Low Impact Development project to Pivetta Brothers Construction in the amount of \$1,162,268.00 and execute all necessary contract documents.

Agenda No: 10
Dept. Origin: Engineering
For Agenda of: December 8, 2015
Exhibits: Bid Tabulation Sheet

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty.: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$1,162,268.00	Amount Budgeted: \$1,238,329	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

The bid opening for the Bridgeport Way West Low Impact Development project was held on December 1, 2015. Nine bids were received and are summarized in the table below. Pivetta Brothers Construction, Inc., has submitted the lowest responsive, responsible bid in the amount of \$1,162,268.00. This project includes improvements to the South side of Bridgeport Way West from the south City limits to Chambers Creek Road West and will greatly benefit the water quality in Leach Creek by providing low impact development storm water improvements that include bio retention treatment, vegetated swales, and pervious concrete. The project will also provide a bike lane and street lighting.

This project is funded through a \$758,000 grant from the Washington State Department of Ecology and the local match is funded through surface water management funds.

ALTERNATIVES CONSIDERED

Company	Total Bid
<i>Pivetta Brothers Construction</i>	<i>\$ 1,162,268.00</i>
Active Construction	\$1,215,215.00
RL Alia	\$1,312,918.00
Nova Contracting	\$1,361,776.00
PCI	\$1,369,320.60
3 Kings Environmental	\$1,380,221.10
Rodarte Construction	\$1,445,028.50
Ceccanti	\$1,585,916.50
RW Scott	\$1,695,778.00
<i>Engineers Estimate</i>	<i>\$ 1,191,616.00</i>

RECOMMENDATION / MOTION

MOVE TO: Authorize the City Manager to award the Bridgeport Way West Low Impact Development project to Pivetta Brothers Construction in the amount of \$1,162,268.00 and execute all necessary contract documents.

City of University Place
 Bridgeport Way Low Impact Development
 Bid Analysis for Tuesday, Dec 1, 2015 Bid Opening
 Item

No.	Item Description Schedule A	Quantity	Unit	Engineer's Estimate		Pivetta Brothers Construction		Active Construction		RL Ala		Nova Contracting		Pacific Civil & Infrastructure		J Kings Environmental		Rordate Construction		Cecanti		RW Scott			
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	Mobilization, Cleanup and Demob	1	LS	\$76,159.30	\$76,159.30	\$ 35,000.00	\$ 35,000.00	\$ 143,494.30	\$ 143,494.30	\$ 90,000.00	\$ 90,000.00	\$ 41,000.00	\$ 41,000.00	\$ 130,000.00	\$ 130,000.00	\$ 136,100.00	\$ 136,100.00	\$ 182,000.00	\$ 182,000.00	\$ 168,000.00	\$ 168,000.00	\$ 160,000.00	\$ 160,000.00		
2	Licensed Surveying	1	LS	\$5,000.00	\$5,000.00	\$ 9,500.00	\$ 9,500.00	\$ 7,820.00	\$ 7,820.00	\$ 9,500.00	\$ 9,500.00	\$ 12,000.00	\$ 12,000.00	\$ 18,000.00	\$ 18,000.00	\$ 10,100.00	\$ 10,100.00	\$ 8,000.00	\$ 8,000.00	\$ 11,300.00	\$ 11,300.00	\$ 20,000.00	\$ 20,000.00		
3	Locate Existing Utilities	1	LS	\$5,000.00	\$5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 4,500.00	\$ 4,500.00	\$ 7,000.00	\$ 7,000.00	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,500.00	\$ 1,500.00	\$ 1,600.00	\$ 1,600.00	\$ 4,000.00	\$ 4,000.00		
4	Temporary Traffic Control	1	LS	\$30,000.00	\$30,000.00	\$ 74,000.00	\$ 74,000.00	\$ 50,000.00	\$ 50,000.00	\$ 30,000.00	\$ 30,000.00	\$ 62,400.00	\$ 62,400.00	\$ 40,000.00	\$ 40,000.00	\$ 99,000.00	\$ 99,000.00	\$ 40,000.00	\$ 40,000.00	\$ 140,000.00	\$ 140,000.00	\$ 78,000.00	\$ 78,000.00		
5	Clearing & Grubbing	1	LS	\$50,000.00	\$50,000.00	\$ 30,000.00	\$ 30,000.00	\$ 55,000.00	\$ 55,000.00	\$ 80,000.00	\$ 80,000.00	\$ 32,500.00	\$ 32,500.00	\$ 47,000.00	\$ 47,000.00	\$ 54,000.00	\$ 54,000.00	\$ 70,000.00	\$ 70,000.00	\$ 102,600.00	\$ 102,600.00	\$ 60,000.00	\$ 60,000.00		
6	Removal of Structures and Obstr	1	LS	\$10,000.00	\$10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 9,500.00	\$ 9,500.00	\$ 50,000.00	\$ 50,000.00	\$ 20,000.00	\$ 20,000.00	\$ 30,000.00	\$ 30,000.00	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00	\$ 1,500.00	\$ 1,500.00	\$ 20,000.00	\$ 20,000.00		
7	Sawcutting	1140	LF	\$3,420.00	\$3,420.00	\$ 3.00	\$ 2,420.00	\$ 2.25	\$ 2,565.00	\$ 5.00	\$ 5,700.00	\$ 3.00	\$ 3,420.00	\$ 2.20	\$ 2,484.00	\$ 1.66	\$ 1,892.40	\$ 3.00	\$ 3,420.00	\$ 2.00	\$ 2,280.00	\$ 2.00	\$ 2,280.00	\$ 5.00	\$ 5,700.00
8	Excavation, Backfill, Compaction	568	CY	\$17,040.00	\$17,040.00	\$ 28.00	\$ 15,904.00	\$ 33.00	\$ 18,744.00	\$ 40.00	\$ 22,720.00	\$ 60.00	\$ 34,080.00	\$ 40.00	\$ 22,720.00	\$ 50.00	\$ 28,400.00	\$ 50.00	\$ 28,400.00	\$ 120.00	\$ 68,160.00	\$ 45.00	\$ 25,560.00	\$ 45.00	\$ 25,560.00
9	Gravel Borrow Incl. Haul	2498	TN	\$20.00	\$49,960.00	\$ 28.00	\$ 69,944.00	\$ 19.05	\$ 47,586.90	\$ 30.00	\$ 74,940.00	\$ 35.00	\$ 87,430.00	\$ 34.00	\$ 84,932.00	\$ 30.00	\$ 74,940.00	\$ 32.00	\$ 79,936.00	\$ 32.00	\$ 79,936.00	\$ 28.00	\$ 69,944.00	\$ 28.00	\$ 69,944.00
10	Asphalt Vee Ditch	300	LF	\$20.00	\$6,000.00	\$ 14.00	\$ 4,200.00	\$ 17.50	\$ 5,250.00	\$ 14.00	\$ 4,200.00	\$ 30.00	\$ 9,000.00	\$ 18.00	\$ 5,400.00	\$ 20.00	\$ 6,000.00	\$ 20.00	\$ 6,000.00	\$ 26.00	\$ 7,800.00	\$ 40.00	\$ 12,000.00	\$ 40.00	\$ 12,000.00
11	Shaft - 30" Diam	620	LF	\$225.00	\$139,500.00	\$ 186.00	\$ 115,320.00	\$ 186.00	\$ 115,320.00	\$ 130.00	\$ 80,600.00	\$ 4.00	\$ 2,520.00	\$ 122.00	\$ 75,640.00	\$ 200.00	\$ 124,000.00	\$ 150.00	\$ 93,000.00	\$ 111.00	\$ 68,820.00	\$ 13.00	\$ 8,160.00	\$ 13.00	\$ 8,160.00
12	Furnishing Solder Pipe - HP 12 x 4	1364	LF	\$100.00	\$136,400.00	\$ 98.00	\$ 133,672.00	\$ 89.00	\$ 121,396.00	\$ 90.00	\$ 122,760.00	\$ 294.00	\$ 401,016.00	\$ 166.75	\$ 227,417.00	\$ 93.25	\$ 129,921.00	\$ 95.00	\$ 129,580.00	\$ 85.00	\$ 116,340.00	\$ 310.00	\$ 422,840.00	\$ 310.00	\$ 422,840.00
13	Timber Lagging	6000	SF	\$17.00	\$102,000.00	\$ 14.00	\$ 84,000.00	\$ 12.65	\$ 75,900.00	\$ 14.00	\$ 84,000.00	\$ 6.00	\$ 36,000.00	\$ 15.00	\$ 90,000.00	\$ 6.00	\$ 36,000.00	\$ 18.00	\$ 108,000.00	\$ 17.00	\$ 102,000.00	\$ 3.00	\$ 18,000.00	\$ 3.00	\$ 18,000.00
14	Permanent Ground Anchor	54	EA	\$30,000.00	\$1,620,000.00	\$ 3,335.00	\$ 180,990.00	\$ 3,000.00	\$ 162,000.00	\$ 3,700.00	\$ 199,800.00	\$ 3,300.00	\$ 178,200.00	\$ 3,000.00	\$ 162,000.00	\$ 3,100.00	\$ 167,400.00	\$ 3,750.00	\$ 202,500.00	\$ 3,330.00	\$ 179,820.00	\$ 3,600.00	\$ 194,400.00	\$ 3,600.00	\$ 194,400.00
15	Permanent Ground Anchor Perfor	3	EA	\$2,500.00	\$7,500.00	\$ 1,243.00	\$ 3,729.00	\$ 1,125.00	\$ 3,375.00	\$ 1,000.00	\$ 3,000.00	\$ 2,500.00	\$ 7,500.00	\$ 500.00	\$ 1,500.00	\$ 1,200.00	\$ 3,600.00	\$ 600.00	\$ 1,800.00	\$ 1,600.00	\$ 4,800.00	\$ 4,000.00	\$ 12,000.00	\$ 4,000.00	\$ 12,000.00
16	Underdrain Pipe 4" Diam.	220	LF	\$10.00	\$2,200.00	\$ 11.00	\$ 2,420.00	\$ 72.00	\$ 15,840.00	\$ 21.00	\$ 4,620.00	\$ 50.00	\$ 11,000.00	\$ 20.00	\$ 4,400.00	\$ 10.00	\$ 2,200.00	\$ 3.75	\$ 825.00	\$ 48.00	\$ 1,056.00	\$ 35.00	\$ 7,700.00	\$ 35.00	\$ 7,700.00
17	Gravel Backfill for Drains	15	TN	\$30.00	\$450.00	\$ 65.00	\$ 975.00	\$ 49.25	\$ 738.75	\$ 57.00	\$ 855.00	\$ 40.00	\$ 600.00	\$ 45.00	\$ 675.00	\$ 50.20	\$ 753.00	\$ 150.00	\$ 2,250.00	\$ 83.00	\$ 1,245.00	\$ 60.00	\$ 900.00	\$ 60.00	\$ 900.00
18	Catch Basin Type 1	2	EA	\$1,200.00	\$2,400.00	\$ 1,074.00	\$ 2,148.00	\$ 1,650.00	\$ 3,300.00	\$ 2,750.00	\$ 5,500.00	\$ 2,200.00	\$ 4,400.00	\$ 1,950.00	\$ 3,900.00	\$ 1,600.00	\$ 3,200.00	\$ 1,200.00	\$ 2,400.00	\$ 870.00	\$ 1,740.00	\$ 1,600.00	\$ 3,200.00	\$ 1,600.00	\$ 3,200.00
19	Catch Basin Type 2 48"	1	EA	\$3,000.00	\$3,000.00	\$ 3,329.00	\$ 3,329.00	\$ 3,700.00	\$ 3,700.00	\$ 4,800.00	\$ 4,800.00	\$ 5,000.00	\$ 5,000.00	\$ 3,250.00	\$ 3,250.00	\$ 2,560.00	\$ 2,560.00	\$ 2,750.00	\$ 2,750.00	\$ 3,350.00	\$ 3,350.00	\$ 4,800.00	\$ 4,800.00		
20	Bioretenion Overflow Catch Basin	3	EA	\$1,500.00	\$4,500.00	\$ 1,167.00	\$ 3,501.00	\$ 1,350.00	\$ 4,050.00	\$ 4,800.00	\$ 14,400.00	\$ 2,300.00	\$ 6,900.00	\$ 4,000.00	\$ 12,000.00	\$ 1,705.00	\$ 5,115.00	\$ 1,400.00	\$ 4,200.00	\$ 820.00	\$ 2,460.00	\$ 2,500.00	\$ 7,500.00	\$ 2,500.00	\$ 7,500.00
21	Soleil Wall 6" Storm Sewer Pipe	125	CY	\$7,500.00	\$937,500.00	\$ 6,750.00	\$ 843,750.00	\$ 114.00	\$ 14,250.00	\$ 8,550.00	\$ 106,875.00	\$ 50.00	\$ 6,250.00	\$ 100.00	\$ 12,500.00	\$ 7,500.00	\$ 937,500.00	\$ 85.00	\$ 10,625.00	\$ 75.00	\$ 9,375.00	\$ 120.00	\$ 15,000.00	\$ 90.00	\$ 11,250.00
22	Connect to Existing Drainage stru	5	EA	\$500.00	\$2,500.00	\$ 1,000.00	\$ 5,000.00	\$ 650.00	\$ 3,250.00	\$ 475.00	\$ 2,375.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 12,500.00	\$ 1,600.00	\$ 8,000.00	\$ 900.00	\$ 4,500.00	\$ 580.00	\$ 2,900.00	\$ 750.00	\$ 3,750.00	\$ 750.00	\$ 3,750.00
23	Remove Existing Catch Basin	1	EA	\$500.00	\$500.00	\$ 438.00	\$ 438.00	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 500.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 1,625.00	\$ 1,625.00	\$ 225.00	\$ 225.00	\$ 900.00	\$ 900.00	\$ 1,000.00	\$ 1,000.00
24	Adjust Catch Basin and Install Rc	6	EA	\$500.00	\$3,000.00	\$ 400.00	\$ 2,400.00	\$ 5,400.00	\$ 27,000.00	\$ 4,400.00	\$ 26,400.00	\$ 450.00	\$ 2,700.00	\$ 800.00	\$ 4,800.00	\$ 600.00	\$ 3,600.00	\$ 550.00	\$ 3,300.00	\$ 900.00	\$ 5,400.00	\$ 770.00	\$ 4,620.00	\$ 600.00	\$ 3,600.00
25	Trench Excavation Safety System	1	LS	\$1,500.00	\$1,500.00	\$ 900.00	\$ 900.00	\$ 350.00	\$ 350.00	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 500.00	\$ 500.00	\$ 2,300.00	\$ 2,300.00	\$ 25,000.00	\$ 25,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,750.00	\$ 1,750.00		
26	Bioretenion Soil	125	CY	\$50.00	\$6,250.00	\$ 52.00	\$ 6,500.00	\$ 46.30	\$ 5,787.50	\$ 70.00	\$ 8,750.00	Bid Page Missing	-	\$ 40.00	\$ 5,000.00	\$ 54.50	\$ 6,812.50	\$ 45.00	\$ 5,625.00	\$ 44.00	\$ 5,500.00	\$ 100.00	\$ 12,500.00	\$ 100.00	\$ 12,500.00
27	Grass Swale	450	LF	\$16.00	\$7,200.00	\$ 3.00	\$ 1,350.00	\$ 13.00	\$ 5,850.00	\$ 23.00	\$ 10,350.00	Bid Page Missing	-	\$ 8.00	\$ 3,600.00	\$ 38.00	\$ 17,100.00	\$ 15.00	\$ 6,750.00	\$ 22.00	\$ 9,900.00	\$ 12.00	\$ 5,400.00	\$ 12.00	\$ 5,400.00
28	Temporary Water Pollution/Erosio	1	LS	\$10,000.00	\$10,000.00	\$ 8,000.00	\$ 8,000.00	\$ 28,500.00	\$ 28,500.00	\$ 6,700.00	\$ 6,700.00	Bid Page Missing	-	\$ 35,000.00	\$ 35,000.00	\$ 9,300.00	\$ 9,300.00	\$ 10,000.00	\$ 10,000.00	\$ 32,500.00	\$ 32,500.00	\$ 10,000.00	\$ 10,000.00		
29	Seeding and Fertilizing	650	SY	\$5.00	\$3,250.00	\$ 2.00	\$ 1,300.00	\$ 1.60	\$ 1,040.00	\$ 1.60	\$ 1,040.00	\$ 2.30	\$ 1,495.00	\$ 1.60	\$ 1,040.00	\$ 880.00	\$ 572,000.00	\$ 2.00	\$ 1,300.00	\$ 1.75	\$ 1,137.50	\$ 4.00	\$ 2,600.00	\$ 4.00	\$ 2,600.00
30	Topsoil Type A	125	CY	\$45.00	\$5,625.00	\$ 44.00	\$ 5,500.00	\$ 40.00	\$ 5,000.00	\$ 35.00	\$ 4,375.00	Bid Page Missing	-	\$ 31.50	\$ 3,937.50	\$ 45.00	\$ 5,625.00	\$ 35.00	\$ 4,375.00	\$ 35.00	\$ 4,375.00	\$ 80.00	\$ 10,000.00	\$ 80.00	\$ 10,000.00
31	Compost Mutch	26	CY	\$55.00	\$1,430.00	\$ 31.00	\$ 806.00	\$ 70.00	\$ 1,820.00	\$ 1,500.00	\$ 39,000.00	\$ 67.50	\$ 1,755.00	Bid Page Missing	-	\$ 38.00	\$ 980.00	\$ 45.00	\$ 1,025.00	\$ 42.00	\$ 1,092.00	\$ 90.00	\$ 2,250.00	\$ 90.00	\$ 2,250.00
32	2 1/4" Stream Cobbles	18	TN	\$50.00	\$900.00	\$ 72.00	\$ 1,296.00	\$ 52.50	\$ 945.00	\$ 57.00	\$ 1,026.00	Bid Page Missing	-	\$ 100.00	\$ 1,800.00	\$ 90.00	\$ 1,620.00	\$ 75.00	\$ 1,350.00	\$ 125.00	\$ 2,250.00	\$ 100.00	\$ 1,800.00	\$ 100.00	\$ 1,800.00
33	Hand Placed Rip Rap at end of S	6	TN	\$100.00	\$600.00	\$ 194.00	\$ 1,164.00	\$ 115.00	\$ 690.00	\$ 190.00	\$ 1,140.00	Bid Page Missing	-	\$ 150.00	\$ 900.00	\$ 90.00	\$ 540.00	\$ 75.00	\$ 450.00	\$ 270.00	\$ 1,620.00	\$ 200.00	\$ 1,200.00	\$ 200.00	\$ 1,200.00
34	Rain Garden Planting	1	LS	\$15,000.00	\$15,000.00	\$ 21,275.00	\$ 21,275.00	\$ 16,400.00	\$ 16,400.00	\$ 17,500.00	\$ 17,500.00	Bid Page Missing	-	\$ 12,300.00	\$ 12,300.00	\$ 21,737.50	\$ 21,737.50	\$ 14,000.00	\$ 14,000.00	\$ 13,600.00	\$ 13,600.00	\$ 30,000.00	\$ 30,000.00		
35	Automatic Irrigation System	1	LS	\$20,000.00	\$20,000.00	\$ 17,250.00	\$ 17,250.00	\$ 11,765.00	\$ 11,765.00	\$ 18,500.00	\$														