

Town Hall Meeting Room
3715 Bridgeport Way West

- 6:30 pm 1. CALL REGULAR MEETING TO ORDER
- 2. ROLL CALL AND PLEDGE OF ALLEGIANCE
- 3. APPROVAL OF MINUTES – March 16, 2015
- 4. APPROVAL OF AGENDA
- 6:35 pm 5. PUBLIC COMMENTS - (At this time, citizens will be given an opportunity to address the Council on any items listed under the Consent Agenda and on any subject not scheduled for a Public Hearing or Council consideration. Comments or testimony related to a scheduled Public Hearing or Council consideration should be held until the Mayor calls for citizen comments during that time. State law prohibits the use of this forum to promote or oppose any candidate for public office, or ballot measure. Public comments are limited to three minutes. Please provide your name and address for the record.)
- 6:40 pm 6. COUNCIL COMMENTS/REPORTS
- 6:45 pm 7. CITY MANAGER'S REPORT
- 6:50 pm 8A- CONSENT AGENDA
- 8E. Motion: Approve or Amend the Consent Agenda as Proposed

The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed from the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

 - A. Receive and File: Payroll and Claims.
 - B. Receive and File: 2014 4th Quarter Financial Report.
 - C. Authorize the City Manager to award the 2015-2016 Janitorial Maintenance Contract to ABM Onsite Services in the amount of \$78,556.00 for two years, and execute all necessary documents.
 - D. Authorize the payment of \$49,588.92 for the Rainier Communications Commission invoice for 2015 membership dues covering January 1, 2015 through December 31, 2015.
 - E. Authorize the purchase of easements in the amount of \$34,900.00 from Paul and Deidra Miller over a portion of parcels 0220101019 and 0220101038 for the Bridgeport Way Phase 5 project and authorize the City Manager to execute all necessary documents.

- 6:55 pm 9. MAYOR'S REPORT
- COUNCIL CONSIDERATION – (The following item(s) will require Council action.)
- 7:00 pm 10. LEMONS BEACH ROAD DRAINAGE REPAIR PROJECT BID AWARD
 - Staff Report
 - Public Comment
 - Council Consideration
- 7:15 pm 11. CIRQUE DRIVE SIDEWALK PROJECT BID AWARD
 - Staff Report
 - Public Comment
 - Council Consideration
- 7:30 pm 12. ADJOURNMENT

*PRELIMINARY CITY COUNCIL AGENDA

April 20, 2015

Regular Council Meeting

May 4, 2015

Regular Council Meeting

May 20, 2015

Regular Council Meeting

June 1, 2015

Regular Council Meeting

Preliminary City Council Agenda subject to change without notice*
Complete Agendas will be available 24 hours prior to scheduled meeting.
To obtain Council Agendas, please visit www.cityofup.com.

**American Disability Act (ADA) Accommodations Provided Upon Advance Request
Call the City Clerk at 253-566-5656**

APPROVAL OF MINUTES

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Regular Meeting of the City Council
Monday, March 16, 2015
City Hall, Windmill Village**

1. CALL REGULAR MEETING TO ORDER

Mayor Pro Tem Figueroa called the Regular Meeting to order at 6:30 p.m.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

Roll call was taken by the City Clerk as follows:

Councilmember Belleci	Present
Councilmember Grassi	Present
Councilmember Keel	Present
Councilmember Nye	Present
Councilmember Worthington	Present
Mayor Pro Tem Figueroa	Present
Mayor McCluskey	Excused

Staff Present: City Manager Sugg, City Attorney Victor, Public Works Director Cooper, Planning and Development Services Director Swindale, City Engineer Ecklund, Police Chief Blair, Executive Director/ACM Craig, Principal Planner Boers and City Clerk Genetia.

Councilmember Keel led the Pledge of Allegiance.

MOTION: By Councilmember Grassi, seconded by Councilmember Keel, to excuse the absence of Mayor McCluskey.

The motion carried.

3. APPROVAL OF MINUTES

MOTION: By Councilmember Belleci, seconded by Councilmember Grassi, to approve the minutes of March 2, 2015 as submitted.

The motion carried.

4. APPROVAL OF AGENDA

MOTION: By Councilmember Belleci, seconded by Councilmember Grassi, to approve the agenda.

The motion carried.

5. PRESENTATIONS

Pierce County READS Proclamation – Mayor Pro Tem Figueroa presented a proclamation to Lynne Zeiher, University Place Library Branch Manager, recognizing the Pierce County Library System's READS program. Pierce County READS is the largest community reading event in the county.

Tahoma Audubon Society – Krystal Kyer, Executive Director of the Tahoma Audubon Society, provided a brief report on the Adriana Hess Audubon Center and presented the City with the 2015 Distinguished Service Award in recognition of its dedication to and efforts in environmental stewardship.

Public Safety Hazardous Materials Team – Police Chief Blair introduced Sgt. David Dewey of the Pierce County Sheriff Department's Hazardous Materials Team. Sergeant Dewey presented information on services provided by the unit. The Hazardous Materials Team will be part of the U.S. Open event contingency response.

6. PUBLIC COMMENT – The following individual provided comment: *Nicole Rhody, 7810 64th Street Court West.*

7. COUNCIL COMMENTS/REPORTS

Councilmember Worthington gave an update on the progress on the Solid Waste Management Plan.

Councilmember Keel shared the Association of Washington Cities Board's key discussions with legislative leaders during the recent AWC Legislative Conference.

8. CITY MANAGER'S REPORT

City Manager Sugg introduced Sade Battle of Andy Frain Services. Andy Frain Services has been contracted by the USGA to provide security and event staff for the 2015 U.S. Open at Chambers Bay and has agreed to fast track University Place citizens in their bid for the 900 security positions for this event. Ms. Battle thanked the Council for its warm welcome and for the opportunity to partner with the City.

9A-9E. CONSENT AGENDA

MOTION: By Councilmember Belleci, seconded by Councilmember Grassi, to approve the Consent Agenda as follows:

- A.** Receive and File: Payroll for the period ending 02/28/15, signed and dated 03/12/15, check nos. 318318 through 318332, and wires in the total amount of Two Hundred Fifty-Six Thousand Four Hundred Nineteen and 80/100 Dollars (\$256,419.80); Claims dated 03/13/15, signed 03/12/15, check nos. 51975 and 51976000 through 51976070, in the total amount of Six Hundred Forty-One Thousand Eight Hundred Thirty-Three and 37/100 Dollars (\$641,833.37).
- B.** Confirm Matthew Redden's appointment to the Public Safety Commission as the youth representative for a one-year term ending January 31, 2016.
- C.** Authorize the City Manager to award the 2015-2016 Landscape Maintenance contract to Signature Landscape Services, Inc. in the amount of \$85,799.14 including 9.4% tax per year and execute all necessary contract documents.
- D.** Authorize the City Manager to award the Crystal Creek Culvert Repair project to Budget Sewer in the amount of \$148,893.00 and execute all necessary contract documents.
- E.** Authorize the purchase of real estate and an easement in the amount of \$26,000.00 from Irene M. Failor over a portion of parcel #0220102217 for the Bridgeport Way Phase 5 project and authorize the City Manager to execute all necessary documents.

The motion carried.

COUNCIL CONSIDERATION

10. PUBLIC HEARING: SHORELINE MASTER PROGRAM

Staff Report – Principal Planner Boers presented an ordinance that would adopt the updated Shoreline Management Program Policies and Regulations consistent with the Washington State Shoreline Management Act (SMA) and the Department of Ecology Shoreline Master Program Guidelines. Shoreline Master Programs are intended to carry out the policies of the SMA at the local level.

Although Council took action to adopt the Shoreline Master Program (SMP) and associated amendments to the Zoning Code, Comprehensive Plan and Critical Areas in October 2013, the SMP Policies and Regulations document has yet to take effect. Under State law, the SMP does not become effective until the Department of Ecology takes final approval action. The Department of Ecology reviewed the City's

locally adopted SMP during 2014 and on January 7, 2015, provided lists of required and recommended revisions to the City's SMP Policies and Regulations document. Staff has incorporated those proposed revisions into the document to ensure consistency with the SMA and SMP Guidelines.

Principal Planner Boers noted that the City recently became aware of a requirement by the Department of Commerce to amend the definition of fish and wildlife habitat areas as part of the Growth Management Act (GMA) periodic update. This requirement has been incorporated into the SMP Policies and Regulations.

Public Comment – None.

Council Consideration – **MOTION:** By Councilmember Keel, seconded by Councilmember Belleci, to amend the ordinance to strike out the word “conservation” on page 3, Section 2.

The motion carried.

MOTION: By Councilmember Keel, seconded by Councilmember Belleci, to pass an Ordinance repealing UPMC Title 18 Shoreline Management Use in its entirety and enacting in its place a new UPMC Title 18 Shoreline Management to comply with requirements to update the Shoreline Master Program Policies and Regulations consistent with the Washington State Shoreline Management Act and the Department of Ecology Shoreline Master Program Guidelines, as amended.

The motion carried. (ORDINANCE NO. 652)

11. U.S. OPEN LEGISLATION – TEMPORARY ZONING REGULATIONS ORDINANCE

Staff Report – City Attorney Victor, along with Planning and Development Services Director Swindale, presented an ordinance that would place temporary zoning regulations to address anticipated impacts associated with the 2015 U.S. Open and to facilitate the USGA transportation plan. The proposed ordinance puts limitation on: temporary eating and drinking establishments, temporary recreational vehicle (RV) parking, and commercial selling of yard parking in residential zones. Staff recommends temporarily increasing the number of inhabited recreational vehicles that can be parked from 1 per every 7,260 square feet to 6 per acre, extending the duration for temporary habitation without a permit to 10 days, allowing parking on a driveway or in a front yard, but prohibiting parking in the right-of-way and the use of generators to provide power.

Public Comment – The following individual provided comment on the issue: *John Siridakis. 7911 27th Street West.*

Council Consideration – **MOTION:** By Councilmember Keel, seconded by Councilmember Belleci, to pass an ordinance placing temporary zoning regulations within the City of University Place during the month of June 2015 to limit neighborhood impacts from the 2015 U.S. Open, as amended.

AMENDED MOTION: By Councilmember Worthington, seconded by Councilmember Belleci, to amend the ordinance to insert on page 2, under UPMC Section 19.26.020 the word “no” before the words “Food Trucks are allowed during the effective dates and times of these temporary regulations”.

The passed 5 to 1. Councilmember Nye voted no.

AMENDED MOTION: By Councilmember Nye, seconded by Councilmember Grassi, to amend the ordinance to allow parking of 12 recreational vehicles per acre for commercial enterprise.

The motion failed 5 to 1. Councilmembers Belleci, Keel, Worthington, Grassi and Mayor Pro Tem Figueroa voted no.

AMENDED MOTION: By Councilmember Keel, seconded by Councilmember Nye, to amend the ordinance to remove Section 2, Chapter 19.31, Temporary Habitation of a Recreational Vehicle Regulation, in its entirety from the proposed ordinance.

The motion carried.

The main motion passed 5 to 1. Councilmember Nye voted no. (ORDINANCE NO. 653)

Staff will bring back a different proposal/option on the recreational vehicle parking regulations for a future Council study session.

12. CIVIL INFRACTION ORDINANCE

Staff Report – City Attorney Victor presented an ordinance to adopt a civil infraction code. He indicated that although the City has adopted the authority to create a civil infraction code, it never actually adopted one. Attorney Victor explained that the City’s adopted civil violation process is appropriate for complex development code violations, but is poorly suited for simpler code violations such as nuisance or parking violations. The civil infraction code proposal will provide the City the authority to issue tickets for non-criminal civil infractions that would be handled by the municipal court rather than going through a hearing examiner process.

Public Comment – None.

Council Consideration – **MOTION:** By Councilmember Grassi, seconded by Councilmember Belleci, to pass an ordinance adopting a civil infraction code.

The motion carried. (ORINANCE NO. 654)

13. MAYOR’S REPORT – Mayor Pro Tem Figueroa encouraged University Place residents to take advantage of the employment opportunity with Andy Frain Services.

At 8:33 p.m., the Council concluded its business meeting and recessed to study session at 8:38 p.m. after a five-minute break.

STUDY SESSION

14. COMMUTE TRIP REDUCTION PLAN UPDATE

Planning and Development Services Director Swindale provided an overview on the Commute Trip Reduction (CTR) Plan and its purpose. The City is required to amend its plan every four years, and must be consistent with rules established by the State CTR Board and the State Department of Transportation. It must also be developed in consultation with local transit agencies, applicable regional transportation planning organizations, major employers, and other interested parties. According to the new rules, jurisdictions must choose one of the three State goal and target approaches. He noted that most jurisdictions are choosing Option 1 (statewide goals and targets defined by the CTR Board in the State plan) because it is the easiest to administer and explain to major employers and is more readily available. Current State goals and targets include a six percent point increase in non-drive-alone travel and an 18% reduction in vehicle miles traveled (VMT) and greenhouse gas (GHG) per employee from the 2007/2008 CTR program baselines. The following State goals and targets apply in University Place:

<u>Non-Drive Alone Trips</u>	<u>Vehicle Miles Traveled</u>
2007/2008 Rate 13.9%	2007/2008 Rate 12.9
2013/2014 Goal 19.9%	2013/2014 Goal 10.6
2013/2014 Actual 17.7%	2013/2014 Actual 13.9
2019/2020 State Goal for University Place 19.9%	2019/2020 State Goal for University Place 10.6

Staff will submit a draft of the City’s Commute Trip Reduction Plan to both the Puget Sound Regional Council and the State Department of Transportation. The City Council’s adoption of the Commute Trip Reduction update is not required prior to its submittal on March 31, 2015.

15. ADJOURNMENT

The meeting adjourned at 8:57 p.m. No other action was taken.

Submitted by,

Emy Genetia
City Clerk

APPROVAL OF CONSENT AGENDA

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 03/27/15

Check Range: 51976071 - 51976151

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided and a replacement check issued.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file.)

Date: (03/27/15)

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
15238522	3/26/2015	002072	WA STATE DEPT OF REVENUE	FEB15	3/25/2015	FEB15/USE TAX & B&O TAX	933.93	933.93
		Voucher: 38551						
51976071	3/16/2015	001575	CITY TREASURER	031615	3/16/2015	RETIRE HYDRANT/3600 BLOCK I	3,506.40	3,506.40
		Voucher: 38488						
51976072	3/18/2015	023809	PIERCE COUNTY	031715	3/17/2015	COMMERCIAL SEWER PERMIT/3	150.00	150.00
		Voucher: 38523						
51976073	3/19/2015	023809	PIERCE COUNTY	030915	3/19/2015	COMMERCIAL SEWER PERMIT/3	765.00	765.00
		Voucher: 38524						
51976074	3/19/2015	001575	CITY TREASURER	031915	3/19/2015	COMMERCIAL IRRIGATION SYST	2,550.00	2,550.00
		Voucher: 38489						
51976075	3/27/2015	002075	AMERICAN REPROGRAPHICS	CC54-601768	3/11/2015	COPY PLANS & SPECS/UP MAIN	96.36	
		Voucher: 38476		54-601140	3/5/2015	PLANS & SPECS/CIRQUE DR W	144.13	240.49
51976076	3/27/2015	023411	AUTOZONE, INC.	1164285211	2/3/2015	WIPER BLADES/FLEET VEHICLE	9.15	
		Voucher: 38477		1164285214	2/3/2015	WIPER BLADES/TRUCKS 5 & 10	9.15	18.30
51976077	3/27/2015	001180	BENTLEY, DEAN	APR15/WABO	3/20/2015	TRAVEL EXPENSES/WABO MTG/	495.75	495.75
		Voucher: 38478						
51976078	3/27/2015	024104	BOERS, JEFF	REIMB	3/13/2015	REIMB/APA CONF REGISTRATIO	875.00	875.00
		Voucher: 38479						
51976079	3/27/2015	024437	BUILDERS EXCHANGE OF WA.	IN1045453	3/12/2015	PUBLISH PROJECTS ONLINE/UP	53.60	53.60
		Voucher: 38480						
51976080	3/27/2015	025573	CANON FINANCIAL SERVICES	14733082	3/13/2015	MAR15/COPIER LEASE/IRC5255	311.67	311.67
		Voucher: 38481						
51976081	3/27/2015	003155	CDW.GOVERNMENT, INC.	TC54480	3/12/2015	STARTECH 1 PORT POE+ INJEC	321.36	
		Voucher: 38482		TB94178	3/11/2015	HP LASERJET PRINTERS	539.50	
				TD59627	3/16/2015	CISCO MERAKI MR18 ACCESS P	2,485.30	3,346.16
51976082	3/27/2015	001152	CENTURYLINK	253-566-9558	3/14/2015	PW PUMP CALL OUT LINE	37.77	
		Voucher: 38483		253-564-1992	3/11/2015	PHONE/SR CENTER	250.75	288.52
51976083	3/27/2015	003056	CITY OF LAKEWOOD	MC-00049	3/10/2015	FEB15/COURT SERVICES	14,215.42	14,215.42
		Voucher: 38484						
51976084	3/27/2015	025790	CITY OF TOPPENISH	FEB15	3/3/2015	FEB15/JAIL SERVICES	1,091.40	1,091.40
		Voucher: 38485						

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51976086	3/27/2015	001024 CITY TREASURER	100110228	3/6/2015	POWER/3715 BP WAY W, #B5	1,345.60	
	Voucher:	38486	100751205	3/6/2015	WATER/3555 MARKET PLACE W,	178.41	
			100851341	2/3/2015	POWER/6420 CHAMBERS CK RD	26.65	
			100737857	3/9/2015	POWER/2101 MILDRED ST W	36.21	
			100086155	3/6/2015	POWER/7801 40TH SWT W	3.57	
			100086165	3/6/2015	POWER/7813 44TH ST W	3.57	
			100156353	3/6/2015	POWER/4720 BP WAY W	40.18	
			100802489	3/6/2015	POWER/3904 BP WAY W	11.92	
			100445063	3/6/2015	POWER/3715 BP WAY W, #E2	43.12	
			100129708	3/20/2015	POWER/2702 ELWOOD DR W	18.98	
			100333844	3/20/2015	WATER/4951 GRANDVIEW DR W	163.44	
			100080586	3/20/2015	POWER/4951 GRANDVIEW DR W	218.60	
			100083325	3/20/2015	POWER/4910 BRISTONWOOD DR	368.38	
			100737063	3/20/2015	POWER/2715 ELWOOD DR W	102.03	
			100714386	3/6/2015	POWER/3609 MARKET PL W, #20	45.26	
			100052902	3/6/2015	WATER & POWER/3715 BP WAY W	285.08	
			100302273	3/6/2015	POWER/3715 BP WAY W, #D2	45.61	
			100079031	3/6/2015	POWER/3715 BP WAY W, #D4	9.64	
			100401273	3/11/2015	POWER/8420 20TH ST W	25.14	
			100077129	3/11/2015	POWER/2701 GRANDVIEW DR W	45.69	
			100820972	3/11/2015	POWER/2700 SUNSET DR W	38.68	
			100057089	3/12/2015	POWER/2700 BP WAY W	148.91	
			100488528	3/12/2015	POWER/6701 REGENTS BLVD SW	69.05	
			100125363	3/12/2015	POWER/6817 27TH ST W	23.61	
			100032203	3/11/2015	POWER & WATER/2534 GRANDVIEW	238.18	
			100176036	3/11/2015	POWER/2695 GRANDVIEW DR W	31.26	
			100672520	3/11/2015	POWER/2208 GRANDVIEW DR W	137.62	
			100142834	3/6/2015	WATER/3715 BP WAY W	178.41	
			100312961	3/6/2015	POWER/3715 BP WAY W, #A3	58.88	
			100312960	3/6/2015	POWER/3715 BP WAY W, #A2	43.04	
			100312959	3/6/2015	POWER/3715 BP WAY W, #A1	9.64	
			100312905	3/6/2015	POWER/3715 BP WAY W, #A-3A	9.64	
			100312900	3/6/2015	POWER/3715 BP WAY W, #E-3	71.47	
			100079046	3/6/2015	POWER/3715 BP WAY W, #D-5	9.64	
			100495884	3/6/2015	POWER/3625 DREXLER DR W	66.00	

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			100105615	3/6/2015	POWER/3503 BP WAY W	51.24	
			100597956	3/13/2015	POWER/8715 40TH ST W	578.60	
			100358203	3/16/2015	POWER/7150 CIRQUE DR W	618.66	
			100569668	3/17/2015	POWER/2610 SUNSET DR W	109.25	
			100357178	3/13/2015	POWER/3620 BP WAY W	35.64	
			100360059	3/13/2015	POWER/3800 GRANDVIEW DR W	8.29	
			100109710	3/13/2015	POWER/8902 40TH ST W	8.85	
			100360066	3/13/2015	POWER/3850 GRANDVIEW DR W	8.29	
			100360178	3/13/2015	POWER/3900 GRANDVIEW DR W	8.29	5,578.22
51976087	3/27/2015	001140 CITY TREASURER	90611309	3/4/2015	FEB15/HYDRANT STANDBY & CC	219.66	219.66
		Voucher: 38487					
51976088	3/27/2015	001575 CITY TREASURER	90612857	3/11/2015	BALANCE DUE/ SERVICE METEF	2,832.37	2,832.37
		Voucher: 38490					
51976089	3/27/2015	002171 CITY TREASURER	90613320	3/13/2015	REPAIRS & MAINTENANCE/PW F	1,085.91	1,085.91
		Voucher: 38491					
51976090	3/27/2015	025161 CITY TREASURER	129335	3/7/2015	DTA RECEIVERS/SR CENTER	8.27	
		Voucher: 38492	130297	3/7/2015	DTA RECEIVERS/CITY HALL	12.21	
			131373	2/21/2015	CREDIT/3609 MARKET PL W/ATR	-3.33	17.15
51976091	3/27/2015	002060 CODE PUBLISHING COMPANY IN	49332	3/23/2015	CODE PUBLISHING/ORDINANCE	418.84	418.84
		Voucher: 38493					
51976092	3/27/2015	024565 COMCAST	849835010094487	3/15/2015	MAR25-APR24/ INTERNET/CITY H	136.28	
		Voucher: 38494	849835010094441	3/10/2015	MAR19-APR18/ INTERNET/SR CE	97.56	
			849835010094436	3/10/2015	MAR19-APR18/INTERNET/PW SH	137.56	
			849835010073571	3/10/2015	MODEMS/REMOTE SURVEILLAN	80.84	
			849835010073570	3/10/2015	MODEMS/REMOTE SURVEILLAN	80.84	533.08
51976093	3/27/2015	023782 COMPLETE OFFICE SOLUTIONS,	1190107-0	3/3/2015	MISC OFFICE SUPPLIES/ENGINE	295.93	
		Voucher: 38495	1194284-0	3/12/2015	TONER CARTRIDGES	1,349.09	
			1192032-0	3/6/2015	ANTI-FATIGUE MAT/IT DEPT	23.93	
			1192033-0	3/6/2015	INDEX TABS/FINANCE DEPT	55.86	1,724.81
51976094	3/27/2015	002066 CONSOLIDATED ELECTR.DIST.C	(8541-788161	3/18/2015	PARTS/LIGHTS/CITY ENTRANCE	390.43	390.43
		Voucher: 38496					
51976095	3/27/2015	024347 COPIERS NORTHWEST, INC.	INV1171464	3/5/2015	FEB4-MAR3/OVERAGE CHARGE	414.21	
		Voucher: 38497	INV1175192	3/13/2015	FEB9-MAR8/OVERAGE CHARGE	61.03	
			INV1174685	3/12/2015	MAR11-APR10/LEASE PAYMENT/	32.31	
			INV1175193	3/13/2015	FEB11-MAR10/OVERAGE CHARG	32.32	539.87

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51976096	3/27/2015	002415	COSTCO MEMBERSHIP	000111758007027	3/13/2015	2015 COSTCO MEMBERSHIP RE	165.00	165.00
		Voucher: 38498						
51976097	3/27/2015	001307	DAILY JOURNAL OF COMMERCE,3298187		3/12/2015	BID AD/LEMONS BEACH ROAD D	378.30	378.30
		Voucher: 38499						
51976098	3/27/2015	021784	DEPT. OF LABOR & INDUSTRIES 255767		2/27/2015	WATER HEATER/CERITFICATION	107.50	
		Voucher: 38500	255794		2/27/2015	WATER HEATER/CERITFICATION	107.50	215.00
51976099	3/27/2015	002431	DIANE DEMARS	MAR15	3/23/2015	MAR15/YOGA/COURSE #8827, #8	975.20	975.20
		Voucher: 38501						
51976100	3/27/2015	022793	DKS ASSOCIATES, INC.	0057093	3/19/2015	TIMING CARD MODIFICATION/BF	4,552.74	4,552.74
		Voucher: 38502						
51976101	3/27/2015	023187	EILTS & CO., PS	150202	2/28/2015	FEB15/CONSULTING/CAFR	225.00	225.00
		Voucher: 38503						
51976102	3/27/2015	025660	FERGUSON WATERWORKS	0456324	3/5/2015	TYPE 1/CONCRETE CATCHBASII	150.02	150.02
		Voucher: 38504						
51976103	3/27/2015	025268	FLASHBAY, INC.	IN470137	3/19/2015	100 4GB USB WAFER CARDS/BU	547.00	547.00
		Voucher: 38505						
51976104	3/27/2015	001212	GRAY & OSBORNE INC	14464.01-0000012	3/4/2015	ENGINEERING SVCS/LEMONS B	2,126.86	
		Voucher: 38506	14464.02-0000010		3/4/2015	ENGINEERING SVCS/SOUNDVIE	6,447.48	8,574.34
51976105	3/27/2015	025811	HANBY, MAEGAN	81431	3/20/2015	REFUND/#8881 - BASEBALL	70.00	70.00
		Voucher: 38507						
51976106	3/27/2015	001221	HOLROYD COMPANY, INC.	265216	3/5/2015	DRAIN ROCK/SWM PROJECT/57'	318.79	
		Voucher: 38508	265084		3/3/2015	DRAIN ROCK/36TH ST	308.51	
			265146		3/4/2015	DRAIN ROCK/SWM PROJECT/64'	267.38	894.68
51976107	3/27/2015	025606	INT'L ECONOMIC DEV COUNCIL	233044	2/2/2015	MAY15-APR16/MEMBERSHIP DU	385.00	385.00
		Voucher: 38509						
51976108	3/27/2015	025784	JR ABBOTT CONSTRUCTION INC 1		3/10/2015	UP MAIN STREET REDEVELOPM	121,223.50	121,223.50
		Voucher: 38510						
51976109	3/27/2015	002278	KING LUMINAIRE COMPANY INC	15996	3/4/2015	GLOBES FOR LIGHT POLES	9,795.00	9,795.00
		Voucher: 38511						
51976110	3/27/2015	001072	KLOSOWSKI, DEBBIE	REIMB	3/6/2015	REIMB/WEB DOMAIN RENEWAL/	88.48	88.48
		Voucher: 38512						
51976111	3/27/2015	025769	KRAMER, JEANNE	004	3/20/2015	WINTER 2/PIANO & VOICE LESSO	1,050.00	1,050.00
		Voucher: 38513						
51976112	3/27/2015	001987	LAKEWOOD IRON WORKS	14734	3/16/2015	44 FOOT RAILING FOR MARKET	574.35	
		Voucher: 38514	031915		3/19/2015	44 FOOT RAILING/MARKET PLAC	3,063.20	3,637.55

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51976113	3/27/2015	001243	LLOYD ENTERPRISES INC	185730	2/27/2015	RENTAL OF TRUCK/TRAILER TO	780.00	780.00
		Voucher:	38515					
51976114	3/27/2015	001797	LOWE'S BUSINESS ACCOUNT/GE874-3507-900095-		3/17/2015	MISC REPAIR & MAINTENANCE S	98.57	98.57
		Voucher:	38516					
51976115	3/27/2015	001095	NEWS TRIBUNE	I01549799-020420	2/4/2015	ORDINANCE PUBLICATION/ORD	113.25	
		Voucher:	38517	I01552283-020520	2/5/2015	BID AD/UP MAIN ST REDEVELOP	955.35	
				I0156494-0219201	2/19/2015	ORDINANCE PUBLICATION/ORD	102.53	
				I01576515-022320	2/23/2015	LEGAL NOTICE/MEETING 3-2-15	102.53	1,273.66
51976116	3/27/2015	001096	NORTHWEST CASCADE, INC.	2-1155487	3/5/2015	PORTA POTTY RENTAL/SKATE P	72.00	
		Voucher:	38518	2-1155446	3/6/2015	PORTA POTTY RENTAL/CURRAN	72.00	144.00
51976117	3/27/2015	022852	P & N QUALITY JANITORIAL SVC. 271		3/10/2015	MAR15/JANITORIAL SERVICES	3,560.00	3,560.00
		Voucher:	38519					
51976118	3/27/2015	021638	PACIFICSOURCE ADMIN, INC.	0000230334	3/13/2015	MAR15/ADMIN FEES	70.00	70.00
		Voucher:	38520					
51976119	3/27/2015	002051	PCRCO,LLC	4584	2/28/2015	DISPOSAL/TREATMENT OF SOIL	7,320.96	7,320.96
		Voucher:	38521					
51976120	3/27/2015	023438	PETORAK, LISA	MILEAGE	3/11/2015	MILEAGE REIMB/TRAINING/LACE	30.65	30.65
		Voucher:	38522					
51976121	3/27/2015	001109	PIERCE COUNTY BUDGET & FIN/AR168383		3/7/2015	JAN15/ANIMAL CONTROL & SHEI	8,698.56	
		Voucher:	38525	AR168286	3/3/2015	2015 FIRE INVESTIGATION SERV	11,339.33	
				AR168372	3/9/2015	FEB15/I-NET CHARGES/AIR UPT	253.00	
				AR168836	3/21/2015	SPECIAL OVERTIME/PAY CYCLE	11,173.67	
				AR168697	3/27/2015	2015 DIGITAL ORTHOPHOTOGR/	6,500.00	37,964.56
51976122	3/27/2015	001114	PITNEY BOWES GLOBAL FIN. SV(7031321-MR15		3/13/2015	1STQTR15/POSTAGE MACHINE I	1,167.65	1,167.65
		Voucher:	38526					
51976123	3/27/2015	001114	PITNEY BOWES GLOBAL FIN. SV(APR15		3/27/2015	APR15/ACCT19533470/POSTAGE	910.54	910.54
		Voucher:	38527					
51976124	3/27/2015	021727	PRINT NW	W8933101	2/18/2015	PRE-INSTALL/MEASUREMENTS/I	131.25	131.25
		Voucher:	38528					
51976125	3/27/2015	022937	PROFESSIONAL SERVICE IND. IN00352095		2/28/2015	TESTING & INPECTION SVCS/56	515.00	515.00
		Voucher:	38529					
51976126	3/27/2015	003068	PURCHASE POWER	8000-9090-0909-2	3/5/2015	MAR15/#19533470/POSTAGE BY	312.36	312.36
		Voucher:	38530					
51976127	3/27/2015	025810	ROBINETTE, JEFFREY ALAN	REFUND	3/16/2015	REFUND BUSINESS LICENSE/UE	41.00	41.00
		Voucher:	38531					

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51976128	3/27/2015	001302	RON JONES POWER EQUIPMENT	398875	3/21/2015	REPAIR/MAINTENANCE/STIHL PL	98.06	98.06
		Voucher: 38532						
51976129	3/27/2015	001328	SHELL FLEET CARD SERVICES	8147100120503	3/6/2015	81-471-0012-0/SHELL	30.54	30.54
		Voucher: 38533						
51976130	3/27/2015	021750	SHRM	9006054024	3/23/2015	2015 MEMBERSHIP DUES/LISA H	190.00	190.00
		Voucher: 38534						
51976131	3/27/2015	024457	SONSRAY MACHINERY LLC	W00929-08	3/6/2015	EMERGENCY REPAIR/HYDRAUL	840.91	840.91
		Voucher: 38535						
51976132	3/27/2015	003008	SPRAGUE PEST SOLUTIONS INC	2545424	3/6/2015	PEST CONTROL/WINDMILL VILL	98.46	98.46
		Voucher: 38536						
51976133	3/27/2015	025578	SPRAY CONSTRUCTION INC.	267	2/24/2015	REPAIR BALCONY RAILING/CIVIC	2,461.50	2,461.50
		Voucher: 38537						
51976134	3/27/2015	025782	STAN PALMER CONSTRUCTION, 4		3/19/2015	CONSTRUCT/CIRQUE DRIVE SA	255,342.73	255,342.73
		Voucher: 38538						
51976135	3/27/2015	025782	STAN PALMER CONSTRUCTION, 1		3/24/2015	CONSTRUCTION/CIRQUE DRIVE	39,252.75	39,252.75
		Voucher: 38539						
51976136	3/27/2015	002613	SUPERIOR LINEN SERVICE,INC.	58419	3/11/2015	OFFICE MAT RENTAL/PW SHOP	83.54	83.54
		Voucher: 38540						
51976137	3/27/2015	002097	TACOMA SCREW PRODUCTS INC	30645440	3/11/2015	MISC REPAIR PARTS/FOUNTAIN	50.83	50.83
		Voucher: 38541						
51976138	3/27/2015	025311	TACOMA WINSUPPLY, INC.	016223-00	1/5/2015	CAD AND PDF DRAWINGS/IRRIG	1,149.75	
		Voucher: 38542		016223-30	3/11/2015	CREDIT SALES TAX/INV #016223	-99.75	1,050.00
51976139	3/27/2015	002823	THOMPSON ELECTRICAL CONST	0315-7188CV	3/17/2015	REPAIR/ST LIGHT CONDUCTOR/	2,506.22	
		Voucher: 38543		0315-7214CG	3/18/2015	INSTALL NEW CONDUCTORS/WI	3,580.78	
				0315-7207CV	3/18/2015	TROUBLESHOOT/CIVIC BLDG/AT	359.93	
				0315-7202CV	3/12/2015	WIRE THEFT/REPLACE CONDUCT	2,795.94	9,242.87
51976140	3/27/2015	025376	UNIVERSAL FIELD SERVICES, IN	39517	2/28/2015	BP WAY PH 5/ROW ACQUISITION	909.57	
		Voucher: 38544		39516	2/28/2015	BP WAY PH 5/ROW ACQUISITION	3,618.63	4,528.20
51976141	3/27/2015	001331	UNIVERSITY PLACE REFUSE SV	1840224	3/24/2015	APR15/BILLING PERIOD/REFUSE	566.00	566.00
		Voucher: 38545						
51976142	3/27/2015	001151	UNIVERSITY PLACE SCHOOL DIS	F22251	3/17/2015	FEB15/CJH USE/MID WINTER BR	460.00	
		Voucher: 38546		F22250	3/16/2015	FEB15/CJH & CHS GYM USE/BA	490.00	
				F22252	3/17/2015	FEB 7/CHS CAFETERIA USE/DAC	280.00	1,230.00
51976143	3/27/2015	025644	VENTI PRODUCTIONS LLC	1587	3/4/2015	DUCK DAZE/ADMINISTRATION F	2,000.00	
		Voucher: 38547		1588	3/4/2015	2015 SUN FEST/ADMINISTRATIO	2,000.00	4,000.00

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51976144	3/27/2015	001153	VERIZON WIRELESS,LLC.	9741540501	3/1/2015	MAR15/CELL PHONES/CITY WIDI	2,207.98	2,207.98
		Voucher: 38548						
51976145	3/27/2015	001157	WA ASSN OF BUILDING OFFICIAL30192		3/25/2015	ACCESSIBILITY POCKETBOOK/E	38.33	38.33
		Voucher: 38549						
51976146	3/27/2015	001468	WA ASSN OF PERMIT TECHNICIASPRING CONF		3/18/2015	SPRING CONF/REGISTRATION/J	90.00	90.00
		Voucher: 38550						
51976147	3/27/2015	025812	WACD PLANT MATERIALS CENTE15-175-FINAL		3/16/2015	B15-WESTERN RED CEDAR PLU	211.82	211.82
		Voucher: 38552						
51976148	3/27/2015	024194	WEST SOUND WORKFORCE,INC.28444		2/2/2015	WE 02-01-15/JESSICA SEGOVIA/	350.00	
		Voucher: 38553	28398		1/26/2015	WE 01-25-15/JESSICA SEGOVIA/	280.00	630.00
51976149	3/27/2015	001781	WILLIAMS OIL FILTER SVC, INC. 152490		3/11/2015	HEX NIPPLE/REPAIR GRAVEL BC	8.04	8.04
		Voucher: 38554						
51976150	3/27/2015	025766	YORK ENTERPRISES	4745	3/4/2015	DESIGN CONCEPT FOR GARAGE	2,018.75	
		Voucher: 38555	4781		3/24/2015	CONSTRUCTION MANAGEMENT	1,686.25	3,705.00
51976151	3/27/2015	001357	ZUMAR INDUSTRIES INC	0175113	3/17/2015	DIRECTIONAL SIGNS/UP MAIN S	650.93	
		Voucher: 38556	0175137		3/18/2015	TRAFFIC SIGNAGE/US OPEN	2,737.02	3,387.95
Sub total for BANK OF AMERICA:								578,774.50

81 checks in this report.

Grand Total All Checks: 578,774.50



FOURTH QUARTER FINANCIAL REPORT

DECEMBER 31, 2014

Introduction

The fourth quarter financial report is presented here. As has been the custom in the past, the report has been prepared on an accrual basis. There is a one month time lag between when monies are collected by other entities (State of Washington and Pierce County) and when they are received by the City. As a result, the City has to accrue those revenues back to the period they were deemed receivable. For comparison purposes, certain revenues have been accrued and charged to the fourth quarter 2014. These include taxes and other state shared revenues.

Revenues

General Fund – Overall, fourth quarter 2014 revenues are 14.78% more than budget estimates and are 22.3% more than for the same period in 2013. This is due primarily to the increase in construction sales tax, admissions tax and the lot 7 land sale. Construction sales tax increased \$522,289 compared to the same period in 2013. Of the \$1,043,529 total construction sales tax revenues \$655,046 were generated by The Pierce County Waste Water Treatment Plant Expansion project. Admissions tax associated with the 2015 US Open generated revenues totaling \$798,622 in 2014 and the sale of Lot 7 of the Town Center parcels resulted in revenue of \$426,000. Excluding these one-time revenues, actual General Fund revenues exceed budget estimates 5.31 percent. (See Attachment A)

Public Safety

The Public Safety Fund was established in 2012 to track all police/public safety revenues and expenditures. Related revenues and expenditures that were previously reported in the General Fund are now being reported in the Public Safety Fund. For comparison purposes, the spreadsheet on page 4 has included columns for revenues and expenditures that were, in previous years, reported in the General Fund.

City of University Place
Fourth Quarter 2014 Financial Report

Resources General Fund	2011	2012	2013	2014		Change (Bud vs Act)	
				Budget	Actual	\$	%
Beginning Fund Balance	\$ 587,584	\$ 559,349	\$ 1,652,633	\$ 2,575,721	\$ 2,575,721	\$ -	0.00%
REVENUES							
Property Tax	3,780,850	Converted to Public Safety Managerial Fund					
Sales Tax	1,884,823	1,930,572	2,181,855	2,089,700	2,804,120	714,420	34.19%
Sales Tax - 1% for Parks	216,397	221,071	245,416	222,000	259,154	37,154	16.74%
Criminal Justice Sales Tax	393,193	Converted to Public Safety Managerial Fund					
Leasehold Excise Tax	1,141	3,435	4,224	3,500	1,818	(1,682)	-48.05%
Admission Tax	210,211	212,754	182,025	495,000	976,164	481,164	97.20%
Utility Tax	2,483,391	2,456,128	2,410,110	2,436,000	2,357,963	(78,037)	-3.20%
Utility Tax Refund	(9,788)	(12,593)	(9,008)	(13,000)	(8,925)		
Gas	495,586	452,575	415,580	455,000	384,742		
Solid Waste	308,940	328,598	332,074	308,000	344,505		
Cable	580,652	600,951	630,205	600,000	649,700		
Phone	231,803	219,881	209,750	215,000	195,929		
Cellular	704,530	690,487	653,820	695,000	613,752		
SWM Fees	171,668	176,228	177,689	176,000	178,260		
Gambling Tax	73,706	75,292	48,985	40,000	27,073	(12,927)	-32.32%
Franchise Fees	2,098,161	2,210,089	2,317,419	2,366,284	2,430,145	63,861	2.70%
Cable Franchise Fees	446,304	461,891	485,618	452,000	495,889		
Refuse Franchise Fees	257,516	269,153	276,709	265,000	284,971		
Water Franchise Fees (TPU)	426,537	451,139	485,277	530,036	530,036		
Electric Franchise Fees (TPU)	967,804	1,027,905	1,069,815	1,119,248	1,119,248		
Business License Fees	83,256	77,814	76,404	75,000	84,603	9,603	12.80%

Continued Next Page

General Fund Revenues Continued

Resources General Fund	2011	2012	2013	2014		Change (Bud vs Act)	
				Budget	Actual	\$	%
Beginning Fund Balance	\$ 587,584	\$ 559,349	\$ 1,652,633	\$ 2,575,721	\$ 2,575,721	\$ -	0.00%
Alarm Permit Fees	3,181	Converted to Public Safety Managerial Fund					
Animal Control	73,743	Converted to Public Safety Managerial Fund					
Criminal Just - Low Population	78,054	Converted to Public Safety Managerial Fund					
Liquor Profits Tax	217,078	310,923	224,222	140,000	222,133	82,133	58.67%
Liquor Excise Tax	151,688	78,104	41,719	37,000	53,748	16,748	45.27%
State of WA/City Assistance	52,630	66,002	93,177	35,000	98,635	63,635	181.81%
Fines & Forfeitures	4,538	100	-	4,500	257	(4,243)	-94.29%
Sale of Documents & Records	466	-	182	-	169	169	N/A
Law Enforcement Services	15,228	Converted to Public Safety Managerial Fund					
Building Fees							
Engineering Fees	130,000	130,000	130,000	130,000	130,000	-	N/A
Planning Fees							
Recreation Fees							
Administrative Fee from SWM Fund	439,214	417,210	415,475	427,675	382,901	(44,774)	-10.47%
Rents and Leases	51,733	54,186	70,659	56,900	63,819	6,919	12.16%
Property Management	-	39,881	81,076	12,800	21,351	8,551	66.80%
Investment Interest	6,792	9,838	12,788	4,000	21,091	17,091	427.27%
Non-CRT Fines, Forfeitures & Penalties	2,230	Converted to Public Safety Managerial Fund					
Grants/Donations	50,641	-	-	101,050	103,422	2,372	2.35%
Solicitor Permit Fees	250	200	375	150	475	325	216.67%
Pierce County ILA-WWTP	-	2,250,000	-	-	-	-	N/A
Pierce County Library Expansion Space	-	120,000	120,000	120,000	120,000	-	N/A
Land Sales				426,000	426,000	-	N/A
Miscellaneous	8,358	145,520	9,613	7,000	8,898	1,898	27.12%
Subtotal Operating Revenues	12,510,953	10,809,118	8,662,133	9,229,559	10,593,939	1,364,380	14.78%

Operating Expenditures

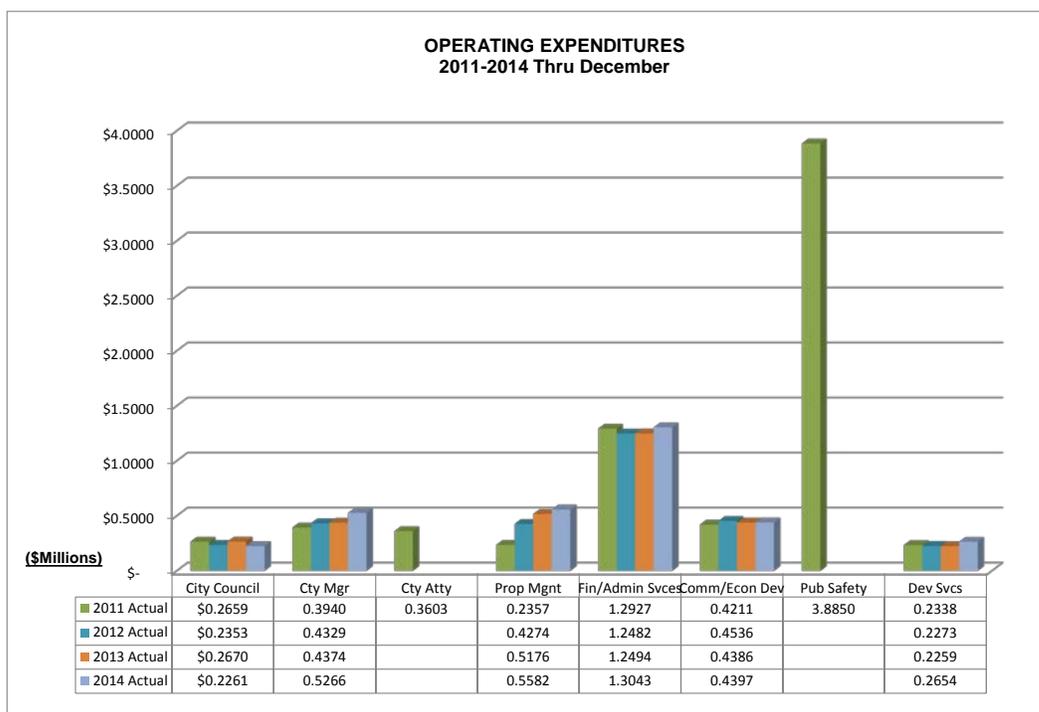
General Fund operating expenditures are presented here by Department. Please note that in 2012, Public Safety and City Attorney expenditures were moved from the General Fund into the newly created Police/Public Safety Fund.

Overall, fourth quarter operating expenditures were 13.8% below budget estimates (excluding Reserves and Contingency). The 22.1% “budget” to “actual” difference in Finance and Administrative Services is related to equipment budgeted in the Communications budget (\$240,335) for UPTV which have not, as yet, been expended. The remaining difference is a combination of line items. The difference in Community and Economic Development relates to salary savings resulting from an eliminated position and a combination of various other line items.

The increase in Property Management expenditures in 2013 and 2014 are a result of the University Place Civic Building Condominium agreement which included the establishment of a reserve fund for future maintenance repair and replacement. The transition to the “Condominium” included retaining a property manager who, in developing a budget, identified an increase in maintenance costs. These costs will be ongoing.

OPERATING EXPENDITURES
Through December
2011 Through 2014

Expenditures by Dept	2011	2012	2013	2014	2014	2014	
	Actual	Actual	Actual	Budget	Actual	\$ Variance	% Variance
City Council	\$ 265,867	\$ 235,308	\$ 266,978	\$ 237,882	\$ 226,098	\$ (11,784)	-5.0%
City Manager's Office	393,960	432,881	437,403	509,452	526,590	17,138	3.4%
City Attorney's Office	360,322	-	-	-	-	-	0.0%
Property Management	235,696	427,380	517,574	579,611	558,194	(21,417)	-3.7%
Finance and Administrative Services	1,292,735	1,248,161	1,249,383	1,673,765	1,304,256	(369,509)	-22.1%
Community and Economic Development	421,131	453,553	438,604	600,615	439,651	(160,964)	-26.8%
Public Safety	3,885,010	-	-	-	-	-	0.0%
Development Services/Engineering	233,781	227,275	225,936	250,773	265,415	14,642	5.8%
	7,088,502	3,024,558	3,135,878	3,852,098	3,320,204	\$ (531,894)	-13.8%
Reserves/Transfer-Other	5,978,924	7,021,170	4,803,283	6,010,083	5,273,899	n/a	n/a
Total	\$ 13,067,426	\$ 10,045,728	\$ 7,939,161	\$ 9,862,181	\$ 8,594,103	n/a	n/a



Public Safety Revenues and Expenditures

Public Safety revenues for fourth quarter exceeded budget estimates by 2.18 percent. Expenditures were 4.04 percent below budget estimates. The decrease in Code Enforcement expenditures in 2013 was a result of a position that was unfilled for a part of the year. Jail expenditures increased in 2013 and 2014 due to a longer term incarceration. The City has since entered into an inter-local agreement with the City of the Toppenish at a lower rate for incarcerations longer than 30 days.

**City of University Place
Fourth Quarter 2014 Financial Report**

Police/Public Safety	2011	2012	2013	2014		Change Budget to Actual	
				Budget	Actual	\$	%
REVENUES							
Property Tax	3,780,850	3,856,992	3,924,801	3,980,549	3,979,218	(1,331)	-0.03%
Criminal Justice Sales Tax	393,193	401,968	440,297	368,000	462,223	94,223	25.60%
Animal Control	73,743	69,719	64,060	66,000	56,635	(9,365)	-14.19%
Criminal Just - Low Population	78,054	80,142	85,174	76,500	90,419	13,919	18.19%
Alarm Permit Fees/False Alarm	3,181	4,493	6,434	4,500	6,937	2,437	54.16%
Grants/Contributions	-	17,864	21,993	19,699	7,529	(12,170)	-61.78%
Law Enforcement Svces/DUI Response	15,228	15,759	24,012	16,000	11,309	(4,691)	-29.32%
Crime Free Multi-Housing	-	580	420	-	850	850	n/a
Non CRT Fines, Forfeitures & Pen	2,230	1,811	2,956	-	-	-	n/a
Liquor Profits Tax - Public Safety	-	28,560	56,864	57,651	56,334	(1,317)	-2.28%
SWM Administrative Fee - City Attorney	-	43,292	44,331	40,000	57,758	17,758	44.40%
Miscellaneous	-	100	1	885	1,710	825	93.26%
Total Revenues	4,346,479	4,521,280	4,671,343	4,629,784	4,730,922	101,138	2.18%
EXPENDITURES							
	2011	2012	2013	2014		Change Budget to Actual	
	Actual	Actual	Actual	Budget	Actual	\$	%
Municipal Court	233,525	240,290	238,915	253,713	236,935	(16,778)	-6.61%
Emergency Preparedness	29,959	27,201	27,203	32,493	27,525	(4,968)	-15.29%
Legal Services	360,322	283,229	264,108	375,471	344,245	(31,226)	-8.32%
Police	3,269,727	3,319,628	3,339,654	3,562,252	3,457,753	(104,499)	-2.93%
Public Safety	71,852	81,093	75,559	79,843	76,261	(3,582)	-4.49%
Animal Control	113,852	115,900	95,566	112,297	112,359	62	0.06%
Code Enforcement	89,851	82,031	44,494	105,289	84,979	(20,310)	-19.29%
Jail	76,245	106,458	140,787	150,000	142,618	(7,382)	-4.92%
Transfers Out to Internal Service Funds	-	-	10,768	-	-	-	n/a
Total Expenditures	4,245,333	4,255,831	4,237,054	4,671,358	4,482,675	(188,683)	-4.04%
Revenue Less Expenditures	101,146	265,449	434,290	(41,574)	248,247	n/a	n/a

Individual Revenues

The information presented below provides a detailed look at the major revenues for the City.

Sales Taxes

Overall sales tax revenue is up 28.5% compared to fourth quarter 2013. As was mentioned previously in this report, this is due primarily to an increase in construction sales tax which may not be sustainable. Retail sales tax revenues have increased approximately 3.5% as well.

With respect to budget estimates, the 2014 sales tax revenues, through fourth quarter, exceed budget estimates by 34.2%, or \$714,420. (The sales tax revenues shown below do not include the 1% for Parks.)

**Local Sales Tax Revenue
By Month**

MONTH	2011	2012	2013	2014		Change (Bud vs Act)	
	Actual	Actual	Actual	Budget*	Actual	\$	%
January	\$ 204,801	\$ 194,463	\$ 210,477	\$ 248,535	\$ 255,039	6,504	2.6%
February	138,964	130,779	161,923	170,420	193,118	22,699	13.3%
March	141,622	144,494	151,974	180,108	209,383	29,275	16.3%
April	171,818	159,292	170,886	200,438	244,304	43,866	21.9%
May	124,424	151,023	157,397	173,383	220,783	47,400	27.3%
June	153,507	160,165	183,798	192,850	235,480	42,630	22.1%
July	170,845	158,481	184,516	153,875	259,396	105,521	68.6%
August	154,592	168,046	186,688	152,523	245,837	93,314	61.2%
September	158,240	162,576	187,932	152,350	237,417	85,067	55.8%
October	165,964	181,777	195,837	162,780	240,614	77,834	47.8%
November	139,708	169,240	197,050	151,526	228,463	76,937	50.8%
December	160,338	150,236	193,377	150,913	234,286	83,372	55.2%
Total	\$ 1,884,823	\$ 1,930,572	\$ 2,181,855	\$ 2,089,700	\$ 2,804,120	\$ 714,420	34.2%
Taxable Sales	\$ 224,383,660	\$ 229,829,958	\$ 259,744,637	\$ 248,773,810	\$ 333,823,785	\$ 85,049,975	34.2%

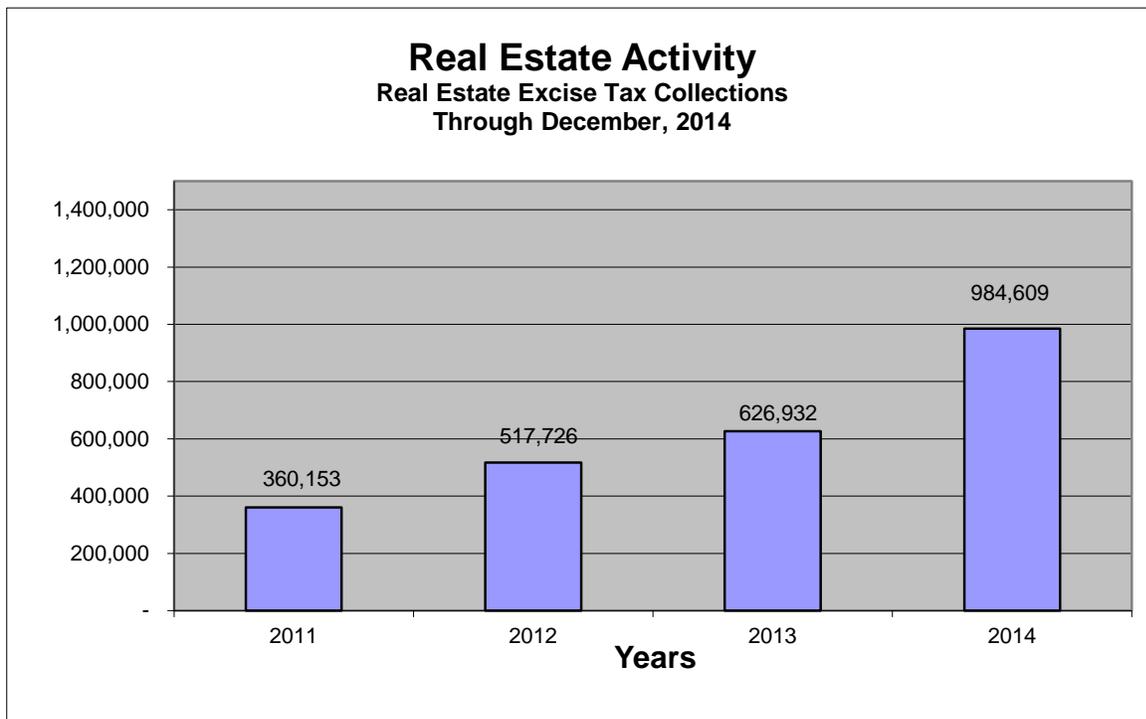
**Local Sales Tax Revenue
By Category**

Category	2011	2012	2013	2014	% Change
	Actual	Actual	Actual	Actual	2013-2014
Retail Trade	\$ 753,425	\$ 767,072	\$ 805,881	\$ 834,377	3.5%
Services	133,225	120,565	118,485	117,403	-0.9%
Construction	296,291	328,747	521,240	1,043,529	100.2%
Accommodation and Food Svce	223,738	229,166	213,815	233,255	9.1%
Information	136,095	139,436	140,528	155,456	10.6%
Arts, Entertain, Recreation	73,513	80,899	95,771	84,455	-11.8%
Admin, Supp, Rmed Svces	46,298	47,410	47,780	52,633	10.2%
Transp/Warehousing/Utilities	5,190	4,976	7,771	9,680	24.6%
Wholesaling	63,718	63,730	74,728	95,020	27.2%
Manufacturing	28,790	37,539	27,636	36,009	30.3%
Other	30,395	7,185	8,578	14,034	63.6%
Finance/Insur/Real Estate	63,256	65,412	77,414	88,272	14.0%
Government	30,889	38,434	42,228	39,996	-5.3%
Total	\$ 1,884,823	\$ 1,930,571	\$ 2,181,855	\$ 2,804,119	28.5%
Taxable Sales	\$ 224,383,690	\$ 229,829,881	\$ 259,744,643	\$ 333,823,690	n/a

Sales tax by category is provided by TaxTools

Real Estate Excise Tax

Real Estate Excise Tax, at \$984,609, exceeded budget estimates by 75 percent. Revenues are 57% more than for the same period in 2013. While Real Estate Excise taxes generated by sales of real estate are remitted to the City by the County, occasionally revenues that relate to an acquisition of controlling interests occurs and these revenues are then remitted to the City by the State. The \$984,609 in REET revenues received in 2014 included \$194,160 that were remitted by the State.



State-Shared Revenues

Fuel Tax is the largest revenue source of our State-Shared Revenues. This tax is tied to the number of gallons sold, not the price per gallon. As a result, gas price increases or decreases have no effect on revenue. The Fuel Tax is collected at the state level and is distributed to cities based on percent of population as compared with the State.

Liquor Profits Tax revenues exceeded budget estimates by \$80,816 or 40.9 percent. This table includes Liquor Profits taxes allocated to the Police/Public Safety Fund. With the uncertainty of what the result of I-1183 would be, the Liquor Profits and Liquor Excise taxes were budgeted conservatively for 2014. Due to the uncertainty of funding, State of WA/City Assistance was budgeted conservatively as well.

STATE SHARED REVENUES

CATEGORY	2011	2012	2013	2014		Change (Bud vs Act)	
				Budget	Actual	\$	%
Liquor Profits Tax	\$ 217,078	\$ 310,923	\$ 281,086	\$ 197,651	\$ 278,467	\$ 80,816	40.9%
Liquor Excise Tax	151,688	78,104	41,719	37,000	53,748	16,748	45.3%
Crim Just Low Pop	78,054	80,142	85,174	76,500	90,419	13,919	18.2%
Fuel Tax	647,605	641,519	647,406	652,972	646,013	(6,959)	-1.1%
Subtotal State Shared Rev	1,094,425	1,110,687	1,055,385	964,123	1,068,647	104,524	10.8%
State of WA/City Assistance	52,630	66,002	93,177	35,000	98,635	63,635	181.8%
Local Crim Just	393,193	401,968	440,297	368,000	462,223	94,223	25.6%
Total	\$ 1,540,248	\$ 1,578,657	\$ 1,588,859	\$ 1,367,123	\$ 1,629,505	\$ 262,382	19.2%
% Change from prior year	-6.3%	2.5%	0.6%	N/A	2.6%	N/A	N/A

Utility Taxes

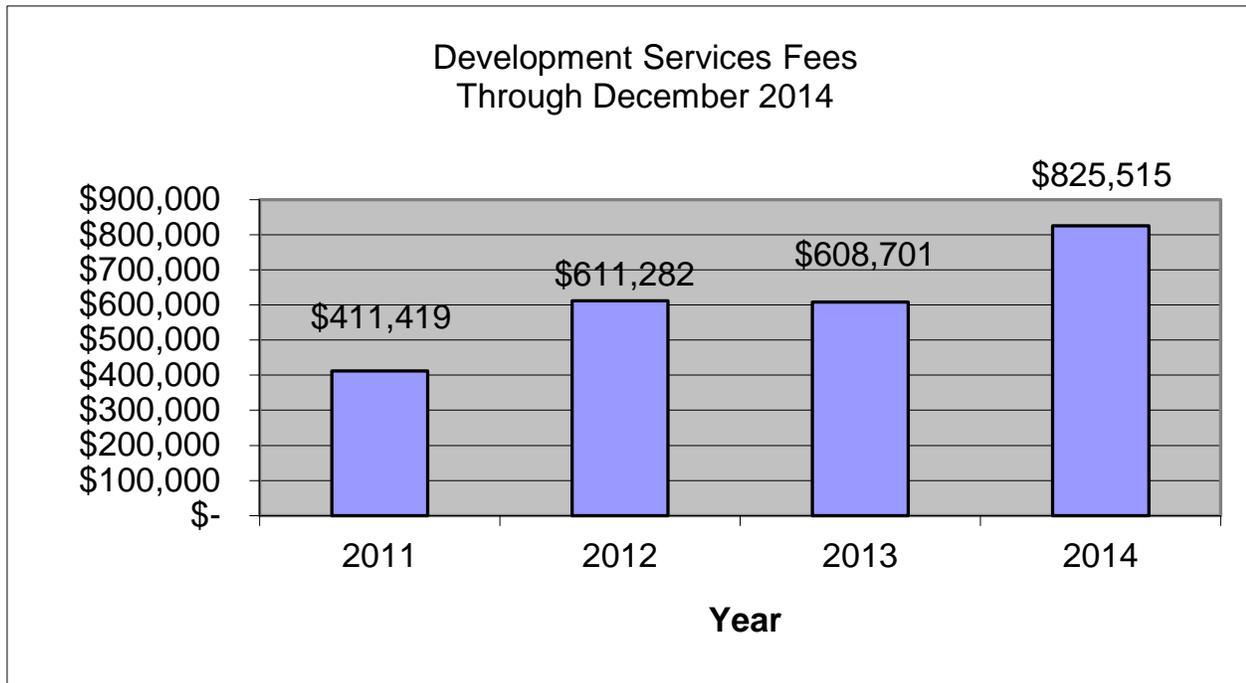
Natural gas taxes, at \$384,742, are 7.4% less than fourth quarter last year. Cable television taxes continue to increase and, at \$649,700, are 3.1% higher compared to the same period in 2013. We continue to see a trend of decreased revenue from cell phone and telephone services. Cell phone tax revenues were \$613,752 for fourth quarter. This is 6.1% less than revenues received in the same period last year and 11.7% less than anticipated for fourth quarter 2014.

Utility Tax Revenues

Revenues Utilites	2011	2012	2013	2014	2014	Change (Bud vs Act)	
	Actual	Actual	Actual	Budget	Actual	\$	%
Gas	495,586	452,575	415,580	455,000	384,742	(70,258)	-15.4%
Garbage	308,940	328,598	332,074	308,000	344,505	36,505	11.9%
Cable	580,652	600,951	630,205	600,000	649,700	49,700	8.3%
Phone	231,803	219,881	209,750	215,000	195,929	(19,071)	-8.9%
Cellular	704,530	690,487	653,820	695,000	613,752	(81,248)	-11.7%
Total Revenue	2,321,511	2,292,492	2,241,429	2,273,000	2,188,628	(84,372)	-3.7%

Development Services Fees

Development services revenue for fourth quarter, 2014 reflects an increase of 35.6% in comparison to the same period for 2013. This increase was generated by the Verus-Whole Foods construction on lot 7 and the Latitude 47 construction on lot 10. The revenue shown below does not include the General Fund transfer of \$380,088 for non-fee supported services. Expenditures for fourth quarter were \$1,065,529.



Recreation

Total Recreation revenues and donations show a 6.4% decrease compared to fourth quarter, 2013 (excluding City Share) due primarily to a decrease in program revenues and donations. Recreation revenues were 26.13% more than 2014 budget estimates for fourth quarter. Recreation expenditures were 10.86% more than budget estimates for 2014 and were 4% more than for the same period in 2013.

PARKS AND RECREATION

	2011	2012	2013	2014		2014	
				Budget	Actual	\$ Variance	% Variance
Program Revenues							
Recreation Revenue	\$ 267,351	\$ 278,522	\$ 351,305	\$ 266,900	\$ 336,648	\$ 69,748	26.13%
Donations/Fund Raisers/Grants/Misc	74,971	40,557	38,131	7,373	29,354	21,981	298.13%
Senior Center Revenue	3,720	3,970	8,310	5,000	8,670	3,670	73.40%
Rental Revenue	22,596	18,979	26,150	16,300	21,818	5,518	33.85%
Total Revenues and Donations	\$ 368,638	\$ 342,027	\$ 423,896	\$ 295,573	\$ 396,490	\$ 100,917	34.14%
Recreation - City Share	231,756	257,736	245,623	333,233	300,625	(32,608)	-9.79%
Total Recreation Revenues	\$ 600,394	\$ 599,763	\$ 669,520	\$ 628,806	\$ 697,116	\$ 68,310	10.86%
Parks - City Share	\$ 397,403	382,954	380,768	416,384	384,474	(31,910)	-7.66%
Total Revenues and Transfers	\$ 997,797	\$ 982,717	\$ 1,050,287	\$ 1,045,190	\$ 1,081,590	\$ 36,400	3.48%
Program Expenditures							
<i>Program Management</i>	\$ 383,239	\$ 387,547	\$ 401,402	\$ 418,403	\$ 411,999	\$ (6,404)	-1.53%
Senior Services	24,549	29,719	22,500	22,873	19,861	(3,012)	-13.17%
Outdoors	1,210	-	2,067	2,500	269	(2,231)	-89.25%
Technology	1,317	485	-	1,700	-	(1,700)	-100.00%
Youth Sports	80,912	78,031	86,177	76,800	84,732	7,932	10.33%
Adult Trips & Tours	9,792	18,715	26,653	10,800	27,576	16,776	155.34%
Martial Arts	961	31	723	1,200	1,488	288	23.96%
Youth Programs	59,680	55,463	84,990	57,700	98,824	41,124	71.27%
Cultural Arts	5,161	2,503	3,045	2,150	1,076	(1,074)	-49.97%
Fitness	11,291	10,684	21,676	9,620	30,684	21,064	218.96%
Community/Senior Center	12,752	10,986	12,801	16,060	14,127	(1,933)	-12.04%
Field/Park/Shelter Rentals	9,533	5,598	7,490	9,000	6,480	(2,520)	-28.00%
Total Recreation Program Expenditures	600,397	599,763	669,525	628,806	697,116	68,310	10.86%
Parks Maintenance	397,400	382,954	380,768	416,384	384,474	(31,910)	-7.66%
Total Program Expenditures	\$ 997,797	\$ 982,716	\$ 1,050,293	\$ 1,045,190	\$ 1,081,590	\$ 36,400	3.48%
Revenues Less Expenditures	\$ -	\$ 0	\$ (5)	\$ -	\$ -	N/A	N/A

Parks Capital Improvement Program

The table below reflects the active projects from 2010 to date. The Parks CIP Fund will not see any significant increase in monies over the next several years without additional funding sources.

PARKS CAPITAL IMPROVEMENT PROJECTS										
CURRENT PROJECTS										
	<i>Life-to-Date</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2014</i>	<i>Total</i>
	<i>1996 - 2007</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	<i>Project Costs</i>
Park Property Acquisition	73,598	101,078	27,472	25,000	98,846	26,943	25,250	14,150	-	378,187
Homestead Park Improve/Patio	309,899	-	-	-	-	-	-	11,409	6,622	316,521
Senior/Community Center	-	3,853	-	-	-	1,060	331	21,820	30,561	35,805
Cirque/B-Port Park Improve	4,019,010	48,451	28,938	-	-	2,528	292,636	49,026	41,811	4,433,375
Sunset Terrace Park	126,061	-	-	-	-	-	-	142,501	124,160	250,221
Kobayashi Property	283,889	9,768	55,813	4,951	222	9,511	3,666	93,289	172,436	540,255
Curran Facility	-	979	-	3,010	43,391	1,331	1,882	3,000	3,164	53,758
Creekside Park	-	-	-	-	-	-	-	8,500	4,082	4,082
Paradise Pond Park	-	-	-	-	-	-	-	8,500	1,686	1,686
Total	\$ 4,814,016	\$ 186,334	\$ 112,222	\$ 34,535	\$ 142,459	\$ 42,949	\$ 323,764	\$ 352,195	\$ 384,523	\$ 6,035,036

Current Public Works Capital Improvement Program

Of these projects 18 are grant funded with the City match primarily consisting of the storm drainage elements funded by Storm Water Management revenues. Additionally, eight of the projects are funded with Local Revitalization revenues.

**PUBLIC WORKS CAPITAL IMPROVEMENT PROJECTS
CURRENT PROJECTS**

	1996 - 2007	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Actual	Total Life-to-Date
<i>CIP Personnel</i>	\$ 1,936,619	\$ 403,016	\$ 201,603	\$ 66,600	\$ 174,679	\$ 286,006	\$ 80,544	\$ 240,216	\$ 310,114	\$ 3,149,067
<i>Bridgeport Way W. 3/4</i>	512,359	152,026	73,933	90,007	175,363	114,610	255,794	2,499,263	1,953,235	1,374,092
<i>Bridgeport Way W. 5</i>	-	-	-	-	-	75,336	60,208	2,744,356	429,422	564,966
<i>Leach Creek Buffer Acq.</i>	-	-	-	-	350	1,365	-	1,482	-	1,715
<i>40th St Safe Routes</i>	-	-	-	37,838	927,685	5,547	226	57,513	6,058	977,354
<i>Grandview Safe Routes</i>	-	-	-	32,004	657,490	5,269	4,878	2,191	-	699,641
<i>27th Street Safe Routes</i>	-	-	-	-	-	35,148	935,589	21,196	10,883	981,620
<i>Beckonridge Safe Routes</i>	-	-	-	-	-	32,381	782,159	56,440	840	815,379
<i>Mildred Street</i>	-	-	-	-	-	30,258	24,966	2,408,847	301,371	356,595
<i>Neighborhood CIP</i>	1,192,735	464,407	-	-	-	-	-	21,985	-	1,657,142
<i>SWM-Misc Flooding</i>	7,496	33,860	-	-	-	-	-	160,000	-	41,356
<i>SWM Storm Drainage Comp Plan</i>	197,985	53,910	14,091	-	5,841	4,485	2,462	901,235	-	278,773
<i>LRF Market Place/Street & Ped Imp</i>	-	-	-	-	1,727	45,574	47,850	29,165	4,159	99,311
<i>LRF Lot 10 Staircase</i>	-	-	-	-	-	9,720	-	155,280	-	9,720
<i>LRF Garage/Elevator Improvements</i>	-	-	-	-	-	147,475	337	11,756	3,674	151,486
<i>LRF Garage TIs</i>	-	-	-	-	-	34,453	-	10,717	-	34,453
<i>LRF Market Place Phase 5</i>	-	-	-	-	-	-	124,927	275,073	(1,551)	123,376
<i>LRF Lot 8 Garage TIs</i>	-	-	-	-	-	1,246,408	110,945	13,277	5,920	1,363,273
<i>LRF Lot 10 Parking</i>	-	-	-	-	-	-	2,904	1,700,000	1,700,000	1,702,904
<i>LRF Briarview Demolition</i>	-	-	-	-	-	1,725	-	100,000	5,697	7,422
<i>Bridgeport Low Impact</i>	-	-	-	-	-	-	103,483	933,599	5,270	108,753
<i>Cirque/56th Corridor</i>	-	-	-	-	-	-	-	276,350	318,939	318,939
<i>27th Street Overlay</i>	-	-	-	-	-	-	339,694	44,352	16,384	356,078
<i>40th Street Overlay</i>	-	-	-	-	-	-	272,926	15,896	-	272,926
<i>Crystal Creek Culvert Repair</i>	-	-	-	-	-	-	55,284	506,716	7,903	63,187
<i>SWM Leach Creek Channel Habitat K</i>	-	-	-	-	-	-	-	240,000	-	-
<i>44th St Safe Routes</i>	-	-	-	-	-	-	-	910,000	16,780	16,780
<i>56th St Safe Routes</i>	-	-	-	-	-	-	-	540,000	170,968	170,968
<i>Cirque Dr Safe Routes</i>	-	-	-	-	-	-	-	1,325,000	329,649	329,649
<i>SWM - 37th St W (7000 block)</i>	-	-	-	-	-	-	-	286,400	16,010	16,010
<i>SWM - 56th St W & 95th</i>	-	-	-	-	-	-	-	154,740	35,885	35,885
<i>SWM - Lemons Beach Outfall</i>	-	-	-	-	-	-	-	42,600	34,006	34,006
<i>SWM - Soundview Dr W (GV to 31st)</i>	-	-	-	-	-	-	-	67,050	45,709	45,709
<i>SWM - Olympic Dr W (GV to 31st)</i>	-	-	-	-	-	-	-	48,770	30,653	30,653
<i>SWM - Tahoma Place</i>	-	-	-	-	-	-	-	41,675	25,519	25,519
<i>Elwood Safe Routes</i>	-	-	-	-	-	-	-	1,070,000	-	-
<i>CDBG-Cirque Drive</i>	-	-	-	-	-	-	-	341,000	-	-
<i>Univ Place Main Street Redevelopme</i>	-	-	-	-	-	-	-	945,750	11,763	11,763
<i>27th Street w/Regents TIB</i>	-	-	-	-	-	-	-	-	14,500	14,500
Total	\$ 23,097,657	\$ 14,344,660	\$ 14,184,516	\$ 11,587,195	\$ 3,817,820	\$ 2,867,566	\$ 3,917,264	\$ 19,199,890	\$ 5,809,761	\$ 77,363,089

Fund Balances

The chart below reflects ending fund balances at December 31, 2014. Ending fund balances have been adjusted to include accrued revenues for reporting purposes. **These balances are subject to change pending various revenue accruals, interfund transfers and year end processes.**

**FUND BALANCES
Fourth Quarter 2014**

FUND	Beginning Balance	Revenues	Expenditures	Ending Balance
General Fund	\$ 2,575,721	\$ 10,593,939	\$ 8,594,102	\$ 4,575,558
Street Fund	-	886,416	886,416	-
Arterial Street	13,137	204,786	217,401	522
REET	218,242	984,609	517,235	685,615
Parks and Recreation	-	1,081,590	1,081,590	(0)
TIF	843,035	355,276	-	1,198,311
Transportation Benefit District	-	115,870	-	115,870
Development Services	2,868	1,230,410	1,065,529	167,749
LRF	3,301,300	598,236	2,097,263	1,802,273
Police/Public Safety	684,019	4,732,318	4,482,675	933,662
Paths & Trails	3,235	-	3,238	(3)
Donations	67,505	25,510	20,720	72,295
Strategic Reserve	856,934	-	-	856,934
Debt Service	-	3,941,043	3,941,043	-
Parks CIP	531,109	215,960	384,523	362,546
PW CIP	630,218	4,190,806	5,809,761	(988,737)
Municipal Facilities	-	-	-	-
SWM	4,403,326	2,752,038	2,198,386	4,956,978
Fleet & Equipment	31,899	190,006	221,905	-
ITS	6,640	653,056	653,051	6,646
Risk Management	-	116,474	116,474	-
Totals	\$ 14,169,188	\$ 32,868,341	\$ 32,291,311	\$ 14,746,218

Attachment A

City of University Place
Fourth Quarter 2014 Financial Report

Resources General Fund	2014			Change (Bud vs Act)			
	2011	2012	2013	Budget	Actual	\$	%
Beginning Fund Balance	\$ 587,584	\$ 559,349	\$ 1,652,633	\$ 2,575,721	\$ 2,575,721	\$ -	0.00%
REVENUES							
Property Tax	3,780,850	Converted to Public Safety Managerial Fund					
Sales Tax	1,884,823	1,930,572	2,181,855	1,889,700	2,149,074	259,374	13.73%
Sales Tax - 1% for Parks	216,397	221,071	245,416	222,000	259,154	37,154	16.74%
Criminal Justice Sales Tax	393,193	Converted to Public Safety Managerial Fund					
Leasehold Excise Tax	1,141	3,435	4,224	3,500	1,818	(1,682)	-48.05%
Admission Tax	210,211	212,754	182,025	145,000	177,542	32,542	22.44%
Utility Tax	2,483,391	2,456,128	2,410,110	2,436,000	2,357,963	(78,037)	-3.20%
Utility Tax Refund	(9,788)	(12,593)	(9,008)	(13,000)	(8,925)		
Gas	495,586	452,575	415,580	455,000	384,742		
Solid Waste	308,940	328,598	332,074	308,000	344,505		
Cable	580,652	600,951	630,205	600,000	649,700		
Phone	231,803	219,881	209,750	215,000	195,929		
Cellular	704,530	690,487	653,820	695,000	613,752		
SWM Fees	171,668	176,228	177,689	176,000	178,260		
Gambling Tax	73,706	75,292	48,985	40,000	27,073	(12,927)	-32.32%
Franchise Fees	2,098,161	2,210,089	2,317,419	2,366,284	2,430,145	63,861	2.70%
Cable Franchise Fees	446,304	461,891	485,618	452,000	495,889		
Refuse Franchise Fees	257,516	269,153	276,709	265,000	284,971		
Water Franchise Fees (TPU)	426,537	451,139	485,277	530,036	530,036		
Electric Franchise Fees (TPU)	967,804	1,027,905	1,069,815	1,119,248	1,119,248		
Business License Fees	83,256	77,814	76,404	75,000	84,603	9,603	12.80%
Alarm Permit Fees	3,181	Converted to Public Safety Managerial Fund					
Animal Control	73,743	Converted to Public Safety Managerial Fund					
Criminal Just - Low Population	78,054	Converted to Public Safety Managerial Fund					
Liquor Profits Tax	217,078	310,923	224,222	140,000	222,133	82,133	58.67%
Liquor Excise Tax	151,688	78,104	41,719	37,000	53,748	16,748	45.27%
State of WA/City Assistance	52,630	66,002	93,177	35,000	98,635	63,635	181.81%
Fines & Forfeitures	4,538	100	-	4,500	257	(4,243)	-94.29%
Sale of Documents & Records	466	-	182	-	169	169	N/A
Law Enforcement Services	15,228	Converted to Public Safety Managerial Fund					
Building Fees							
Engineering Fees	130,000	130,000	130,000	130,000	130,000	-	N/A
Planning Fees							
Recreation Fees							
Administrative Fee from SWM Fund	439,214	417,210	415,475	427,675	382,901	(44,774)	-10.47%
Rents and Leases	51,733	54,186	70,659	56,900	63,819	6,919	12.16%
Property Management	-	39,881	81,076	12,800	21,351	8,551	66.80%
Investment Interest	6,792	9,838	12,788	4,000	21,091	17,091	427.27%
Non-CRT Fines, Forfeitures & Penalties	2,230	Converted to Public Safety Managerial Fund					
Grants/Donations	50,641	-	-	101,050	103,422	2,372	2.35%
Solicitor Permit Fees	250	200	375	150	475	325	216.67%
Pierce County ILA-WWTP	-	2,250,000	-	-	-	-	N/A
Pierce County Library Expansion Space	-	120,000	120,000	120,000	120,000	-	N/A
Land Sales	-	-	-	426,000	426,000	-	N/A
Miscellaneous	8,358	145,520	9,613	7,000	8,898	1,898	27.12%
Subtotal Operating Revenues	12,510,953	10,809,118	8,665,724	8,679,559	9,140,271	460,712	5.31%

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize a Contract for 2015-2016 Janitorial Maintenance to ABM Onsite Services in the total amount of Seventy Eight Thousand Five Hundred Fifty Six Dollars and No Cents (\$78,556.00) for the two year contract.

Agenda No: 8C

Dept. Origin: Public Works, Parks & Recreation Dept.

For Agenda of: April 6, 2015

Exhibits: Termination letter

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to form by City Atty.: _____

Approved by Finance Director: _____

Approved by Department Head: _____

Expenditure	\$32,572.00 - 2015
Required:	\$45,984.00 - 2016

Amount	\$46,159.00 - 2015
Budgeted:	\$46,159.00 - 2016

Appropriation	Required: \$0.00
---------------	------------------

SUMMARY / POLICY ISSUES

The Public Works, Parks & Recreation Department oversaw the bid for 2015-2016 Janitorial Maintenance contract which were due November 25, 2014 and based on the results P&N Quality Janitorial Services was the low bidder. The bid was awarded in January 2015 to them. In this first quarter of the year, the quality of the service was not acceptable. On March 17th, 2015, the City sent a termination letter in accordance with the terms and provisions set forth in Section 3 of their contract giving 30 days' notice. The second lowest bidder was contacted and they agreed to honor the pricing submitted in their bid.

A re-bid is not required because, the use of a formal public works bid process for maintenance services is not required by law or City policy. It has been a UP practice, but the City's experience with this formal method of procuring services has not been good, and it anomalous among cities generally. Going forward the administration will employ a more typical Request for Proposal process for service contracts.

RECOMMENDATION / MOTION

MOVE TO: Authorize a Contract for 2015-2016 Janitorial Maintenance to ABM Onsite Services in the total amount of Seventy Eight Thousand Five Hundred Fifty Six Dollars and No Cents (\$78,556.00) for the two year contract.

March 16, 2015

Mr. Pavel Yakimenko
P&N Quality Janitorial Service
1940 Crystal Springs Rd W
Tacoma WA 98466

RE: 2015-2016 City of University Place Janitorial Contract

Dear Mr. Yakimenko:

This is to notify you that we have elected to terminate your contract effective April 17, 2015, in accordance with the terms and provisions set forth in Section 3 of the contract.

Since the beginning of this current contract I have met with you on several occasions to go over cleaning issues and the quality of the work performed. I have found that the work being done does not meet the standards we have discussed.

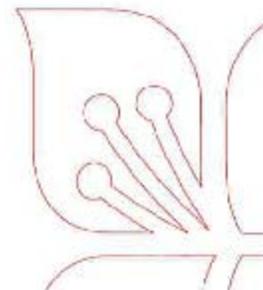
Please contact me to make arrangements to receive your last partial month payment and to return all the City keys.

I would like to thank you for your past service and wish you well with your future endeavors.

Sincerely,



Debra Kelly-Sage
Operation Manager



**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the payment of \$49,588.92 for the Rainier Communications Commission invoice for 2015 RCC membership dues covering January 1, 2015 through December 31, 2015.

Agenda No: 8D
Dept. Origin: Communications
For Agenda of: April 6, 2015
Exhibits: Invoice

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty.: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$49,588.92	Amount Budgeted: \$51,000.00	Appropriation Required: \$0.00
--------------------------------------	---------------------------------	-----------------------------------

SUMMARY / POLICY ISSUES

The City has been invoiced by Pierce County Budget & Finance for the first quarter Rainier Communications Commission membership dues in the amount of \$12,397.23. Multiplied by four, the entire amount which will be due for 2015, to be paid in quarterly installments, is \$49,588.92.

RCC membership dues are calculated as one-half of one percent of the cable companies' gross revenues from the previous year. Funds are identified within the Communications 2015 budget. These membership dues are necessary to ensure the ongoing production and support from the RCC for University Place Television (UPTV).

ALTERNATIVES CONSIDERED

N/A

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

MOVE TO: Authorize the payment of \$49,588.92 for the Rainier Communications Commission invoice for 2015 RCC membership dues covering January 1, 2015 through December 31, 2015.

MAR 16 2015



Budget & Finance Department
615 So. 9th Street Suite 100
Tacoma, WA 98405-4673



CHANGE OF ADDRESS INFORMATION	
Street Address:	_____
City, State Zip:	_____
Phone Number:	_____

INVOICE DATE	INVOICE #	DUE DATE
3/13/2015	AR168516	Due upon receipt
CUSTOMER #	TOTAL DUE	TOTAL PAID
107334	\$12,397.23	

PLEASE MAKE CHECKS PAYABLE TO PIERCE COUNTY

CITY OF UNIVERSITY PLACE
3715 BRIDGEPORT WAY WEST
ACCOUNTS PAYABLE DEPT.
UNIVERSITY PLACE, WA 98466

REMIT TO: PIERCE COUNTY BUDGET & FINANCE
SUITE 100
615 S 9TH STREET
TACOMA WA 98405-4673

PLEASE DETACH HERE AND RETURN ABOVE PORTION WITH PAYMENT - THANK YOU



Budget & Finance Department
615 So. 9th Street Suite 100
Tacoma, WA 98405-4673

BILLED TO: CITY OF UNIVERSITY PLACE
3715 BRIDGEPORT WAY WEST
ACCOUNTS PAYABLE DEPT.
UNIVERSITY PLACE, WA 98466

COUNTY CONTACT: Tricia Jarbeaux 253-798-8712

TYPE OF INVOICE: Misc Other

DESCRIPTION: 2015 Membership dues for the Rainier Communications Commission, 1st Quarter.

INVOICE DATE	INVOICE #	CUSTOMER #	PAYMENT TERMS	PAGE	DUE DATE	
3/13/2015	AR168516	107334	Due upon receipt None	1	Due upon receipt	
Item Details			Quantity	Units	Unit Price	Price w/o Tax
1.	Description:	1st Qtr. 2015 RCC Membership Dues	1	Quarter	\$12,397.23	\$12,397.23
SUBTOTAL						\$12,397.23
GRAND TOTAL						\$12,397.23

APPROVED BY _____

PO NUMBER (OR ACCT # IF NO PO REQUIRED) _____

PROJECT NUMBER _____

CLOSE PO YES NO

==

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the purchase of easements in the amount of \$34,900 from Paul and Deidra Miller over a portion of parcels 0220101019 & 0220101038 for the Bridgeport Way Phase 5 project and authorize the City Manager to execute all necessary documents.

Agenda No: 8E
Dept. Origin: Engineering
For Agenda of: April 6, 2015
Exhibits: ROW Easement, Temporary Construction Easement, and Supporting Documents

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to Form by City Atty.: _____
Approved by Finance Director: _____
Approved by Dept. Head: _____

Expenditure Required: \$34,900.00	Amount Budgeted: \$34,900.00	Appropriation Required: \$0.00
--------------------------------------	---------------------------------	-----------------------------------

SUMMARY / POLICY ISSUES

The improvements for the Bridgeport Phase 5 Roadway Improvement Project is part of the City's approved Transportation Improvement Plan (TIP), and in order to construct the street and walkway improvements, it is necessary to purchase real estate for the right-of-way from the property owner. City staff recommends completing this purchase transaction so that the Bridgeport Phase 5 Roadway Improvement Project may proceed.

This project is funded through a grant from the Federal Highway Administration. This grant covers 86.5% of the cost of this acquisition. The 13.5% local match is programmed in the City's current budget.

ALTERNATIVES CONSIDERED

N/A

BOARD OR COMMITTEE RECOMMENDATION

Negotiations were performed in accordance with Federal requirements by Universal Field Services and the price was agreed upon by the property owner.

RECOMMENDATION / MOTION

MOVE TO: Authorize the purchase of real estate and an easement in the amount of \$34,900 from Paul and Deidra Miller over a portion of parcels 0220101019 & 0220101038 for the Bridgeport Way Phase 5 project and authorize the City Manager to execute all necessary documents.

After recording return document to:

CITY OF UNIVERSITY PLACE
3715 Bridgeport Way W.
University Place, WA 98466

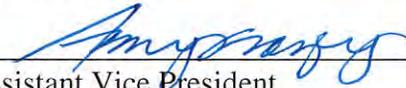
Grantor: Paul E. and Deidra J. Miller
Grantee: City of University Place
Assessor's Tax Parcel Number: #022010-1019 and 022010-1038
Project: Bridgeport Phase 5 Roadway Improvements
Project Parcel #27 and #28

CONSENT OF LIENHOLDER

StanCorp Mortgage Investors, LLC, an Oregon limited liability company, as agent for Employers Insurance Company of Wausau, a Wisconsin stock insurance company; Liberty Life Assurance Company of Boston, a New Hampshire stock insurance company; Liberty Mutual Fire Insurance Company, a New Hampshire stock insurance company; Liberty Mutual Insurance Company, a Massachusetts stock insurance company; The Ohio Casualty Insurance Company, an Ohio stock insurance company; Peerless Insurance Company, a New Hampshire corporation; Safeco Insurance Company of America, a New Hampshire stock insurance company; The Standard Life Insurance Company of New York, a New York corporation; and/or Standard Insurance Company, an Oregon corporation or its assigns (collectively "Lienholder"), who is secured by a Deed of Trust dated July 1, 2013 and recorded on July 23, 2013 under Pierce County Recording Number 201307230725, records of Pierce County, State of Washington, hereby consents to the grant of the foregoing **Right-of-Way Easement** between **Paul E. Miller and Deidra J. Miller** ("Grantor") to the **City of University Place, a municipal corporation of the State of Washington**, dated _____, 20__ and recorded on _____, 20__ under Pierce County Recording Number _____, and joins in the execution hereof solely as Lienholder and hereby does agree that in the event of foreclosure of said Deed of Trust or other sale of said property described in said Deed of Trust under judicial and non-judicial proceedings, the same shall be sold subject to said easement.

Signed and executed this _____ day of _____ 20__.

Standard Insurance Company,
an Oregon corporation

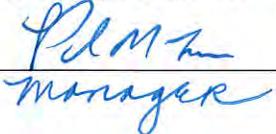
By: 
Assistant Vice President

Attest: 
manager

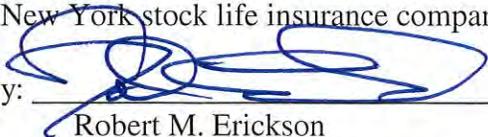
Liberty Mutual Insurance Company,
Liberty Mutual Fire Insurance Company,
Liberty Life Assurance Company of Boston,
The Ohio Casualty Insurance Company,
Safeco Insurance Company of America,
Employers Insurance Company of Wausau
and Peerless Insurance Company

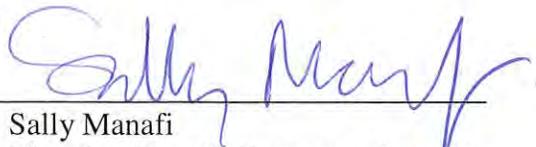
By: StanCorp Mortgage Investors, LLC,
an Oregon limited liability company
their Attorney in Fact

By: 
Assistant Vice President

Attest: 
manager

The Standard Life Insurance Company of New York,
a New York stock life insurance company

By: 
Robert M. Erickson
Vice President & Controller

Attest:
By: 
Sally Manafi
Vice President & Corporate Actuary

STATE OF OREGON)
) ss:
COUNTY OF MULTNOMAH)

On this 26 day of February, 2015, before me, Erika Deal, a Notary Public in and for said County and State, personally appeared ROBERT M. ERICKSON and SALLY MANAFI, both to me personally known, who being duly sworn did say that he, the said ROBERT M. ERICKSON is the Vice President and Controller, and she, the said SALLY MANAFI is the Vice President and Corporate Actuary of THE STANDARD LIFE INSURANCE COMPANY OF NEW YORK, a New York Stock life insurance company, the within named corporation, and that the seal affixed to said document is the corporate seal of said corporation, and that the said document was signed and sealed in behalf of said corporation by authority of its Board of Directors, and ROBERT M. ERICKSON and SALLY MANAFI acknowledged said document to be the free act and deed of said corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.



Name
Notary Public for Oregon
My Commission Expires:



STATE OF OREGON)
) ss:
COUNTY OF WASHINGTON)

On this 11th day of February, 2015, before me, SHELA COLLEEN PERRIN, appeared AMY FRAZEY and PAUL M. FREESE, both to me personally known, who being duly sworn did say that she, the said AMY FRAZEY is the Assistant Vice President, of STANDARD INSURANCE COMPANY, an Oregon corporation, the within named corporation, and that the seal affixed to said document is the corporate seal of said corporation and that the said document was signed and sealed in behalf of said corporation by authority of its Board of Directors, and he, the said PAUL M. FREESE is the Manager of STANCORP MORTGAGE INVESTORS, LLC, an Oregon limited liability company, the within named limited liability company, as Servicer of STANDARD INSURANCE COMPANY, and AMY FRAZEY and PAUL M. FREESE acknowledged said document to be the free act and deed of said corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.

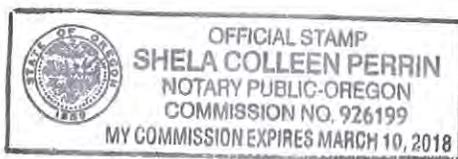


SheLa Colleen Perrin
SheLa Colleen Perrin
Notary Public for Oregon
My Commission Expires: March 10, 2018

STATE OF OREGON)
) ss:
COUNTY OF WASHINGTON)

On this 11th day of February, 2015, before me, SHELA COLLEEN PERRIN, appeared AMY FRAZEY and PAUL M. FREESE, both to me personally known, who being duly sworn did say that she, the said AMY FRAZEY is the Assistant Vice President, and he, the said PAUL M. FREESE is the Manager of STANCORP MORTGAGE INVESTORS, LLC, an Oregon limited liability company, the within named limited liability company, as their Attorney in Fact for LIBERTY MUTUAL INSURANCE COMPANY, LIBERTY MUTUAL FIRE INSURANCE COMPANY, LIBERTY LIFE ASSURANCE COMPANY OF BOSTON, THE OHIO CASUALTY INSURANCE COMPANY, SAFECO INSURANCE COMPANY OF AMERICA, EMPLOYERS INSURANCE COMPANY OF WAUSAU and PEERLESS INSURANCE COMPANY, who, being duly sworn, did depose and say that and that the said document was signed in behalf of said limited liability company, and AMY FRAZEY and PAUL M. FREESE acknowledge said document to be the free act and deed of said limited liability company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last written.



SheLa Colleen Perrin
SheLa Colleen Perrin
Notary Public for Oregon
My Commission Expires: March 10, 2018

ESCROW AGREEMENT

TO: First American Title
2910 S. Meridian Ave. Ste 180
Puyallup, WA 98373
253-382-2834

YOUR REFERENCE: 4269-1776314

RE: Bridgeport Phase 5 Roadway Improvements Project
Project Parcel #27 & 28
Tax Parcel Number 022010-1019 and 022010-1038

DATE: 11/13/14

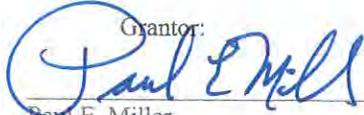
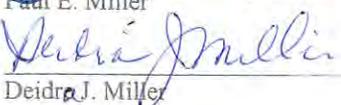
The City of University Place, and the undersigned, mutually agree and direct you to close this escrow in accordance with the following instructions:

1. The undersigned grantors hereby authorize the issuance of a warrant payable solely to the above-named Escrow Agent, for our benefit.
2. Receive the Right of Way Easement and Temporary Construction Easement handed herewith from us as grantors to the City of University Place as grantee, conveying the property rights described in your above-referenced Preliminary Commitment.
3. Receive the sum of \$34,900.00 in the form of a check warrant that you are instructed to distribute as follows:

Pay and eliminate of record all encumbrances on said premises shown in your Preliminary Commitment dated February 10, 2014, together with any other encumbrances appearing of record against said premises, on statement of holder or holder's representative prior to closing, except those noted in paragraphs 8, 9, 10 and 11.
4. Note: All escrow and recording fees shall be paid by the City of University Place.
5. The City of University Place, at its discretion, reserves the right to withdraw the funds for this transaction from escrow and close this transaction independently or deposit said funds with the Clerk of the Court if deemed necessary.
6. When ready to vest title in the City of University Place, record instruments shown in instruction 2 above (no 1.78% excise tax is to be charged) and prepare CLOSING DETAIL STATEMENT as explained on the reverse hereof.
7. Remit the balance by your check to:
Deidra J. Miller and Paul E. Miller
2607 Bridgeport Way W, Ste. 1M
University Place, WA 98455-4725
8. Issue standard form Owner's policy of title insurance in the sum of \$26,900.00 insuring the City of University Place as owner of the estate conveyed.
9. Upon closing, mail recorded instruments, title policy, and copy of CLOSING DETAIL STATEMENT to Don Nutter, 3715 Bridgeport Way West, University Place, WA 98466.

City of University Place

By: _____
Printed Name: _____
Its: _____
Date _____

Grantor:

Paul E. Miller _____ Date _____

Deidra J. Miller _____ Date 11/13/14

CLOSING DETAIL STATEMENT

As indicated on the Escrow Instructions, the Escrow Agent shall furnish, upon the completion of the escrow transaction, a CLOSING DETAIL STATEMENT that will show thereon:

- (a) The date of receipt and total amount of escrowed funds.
- (b) The fee for escrow services and a statement that the entire escrow fee has been paid solely by the City of University Place.
- (c) The date on which the City's grantor is notified that the Escrow Agent is ready to disburse funds to the City's grantor.
- (d) Date of closing of the escrow.
- (e) Detail of a mortgage payoff that includes:
 - Principal unpaid balance and date.
 - Accrued interest and dates for which interest is paid.
 - Prepayment penalty assessed, if any.
 - Offset of reserves held by mortgagee.
 - Net amount paid to mortgagee and date.
- (f) Sums, if any, withheld from distribution to City's grantors at time of closing, and for what reason.
- (g) Endorsements to the effect that:
 1. The statement has been read by the City's grantor, approved, and acknowledgment of receipt of the funds indicated as the net balance due from the Escrow Agent.
 2. The closing officer certifies that the statement is true and correct.

In case the Escrow Agent has withheld funds from distribution to the City's grantors for any reason, the Escrow Agent shall furnish to the Grantor copies of correspondence transmitting such withheld funds at the time of their final disposition.

DRIVEWAY RECONSTRUCTION PERMIT

Tax Parcel No.: 022010-1019 and 022010-1038

Bridgeport Phase 5 Roadway Improvements, Project Parcel #27 and 28

THIS PERMIT, by and between **Paul E. Miller and Deidra J. Miller, each as their separate properties, in indeterminate interest**, hereinafter called "Grantor," and **City of University Place, a municipal corporation of the State of Washington**, hereinafter called the "City".

WITNESSETH:

WHEREAS, the Grantor(s) represents and warrants that he/she/they is/are the owner(s) of the land shown as Project Parcel #27 and 28 on the right-of-way plans for the Bridgeport Phase 5 Roadway Improvements approved July 30, 2013.

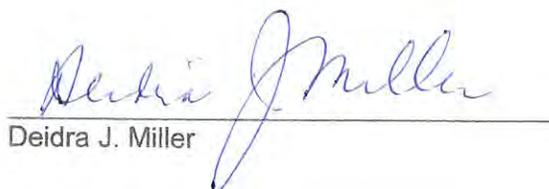
WHEREAS, the City will perform certain improvement work for said project that will disturb a portion of the Grantor's existing driveways.

NOW THEREFORE, in consideration of mutual benefit the Grantor hereby grants to the City, its agents, officers, officials, and employees a temporary right to enter upon said parcel of land and work on said land for the purposes of reconstructing a portion of Grantor's existing driveways so as to conform to said certain improvements.

Any portion of said Grantor's driveways lying within the City road right-of-way shall be paved. Reconstruction of Grantor's driveways outside the City road right-of-way shall be equal in kind to the existing driveways on private property.

IN WITNESS WHEREOF, the said Grantors have hereunto set their hand and seal this 13 day of November, 2014.


Paul E. Miller


Deidra J. Miller



First American

FIRST AMERICAN TITLE INSURANCE COMPANY

Owner/Seller Affidavit

State of Washington:

ss.

County of King:

The undersigned (the Owner), has personal knowledge of the facts sworn to in this Affidavit and has the power and authority to execute this Affidavit on behalf of the Owner, being first duly sworn on oath, deposes and says;

That the Owner is the fee simple owner and is in possession of the property described in First American Title Insurance Company Order No. 4269-1776314, and also attached hereto, and made a part hereof.

That no proceedings in Bankruptcy or receivership have been instituted by or against the Owner and the Owner has never made an assignment for the benefit of creditors.

That there is no action or proceeding now pending in any state or federal court in the United States to which the Owner is a party and which affects the Premises; nor is there any state or federal court judgment, state or federal tax lien, or any other state or federal lien of any nature against the owner which may constitute a lien charge upon the Premises.

That the Owner's possession of the Premises has been peaceable and undisturbed, and that title to the premises has never been disputed or questioned.

That there is no pending litigation or dispute regarding the lines and corners of the Premises.

That there are no delinquent real estate taxes or unpaid current real estate taxes; nor any pending or levied assessments on the Premises, including but not limited to those for sidewalks, streets, sewers and water lines, that the Owner has knowledge of.

That the Owner has not caused any work, services, or labor to be done, or any fixtures, apparatus or materials to be furnished, in connection with, or to, the said premises, except such materials, fixtures, work, apparatus, labor or services as have been fully and completely paid for; that there is no claim or indebtedness to anyone for any labor, fixtures, apparatus, materials, services or work done to, upon, or in connection with the said premises; that there is no mechanics lien claim against the premises, whether of record or otherwise.

Except as set forth in the aforesaid Commitment, there are no unrecorded mortgages, improvement loans, chattel mortgages, conditional bills of sale, contracts of sale, (except that in connection with which this affidavit is given), security agreements, agreements not to sell or encumber, financing statements which affect the Premises or which affect any fixtures, appliances, or equipment now installed in or on the Premises.

That all tenants or parties who have leasehold or tenancy rights to occupy any portion of the Premises are those listed below and none of such parties has any right to the Premises other than its right as Owner, or any right of first refusal or option to purchase the Premises.

Please complete the following by checking the appropriate number below. (If number 2 is checked please complete the information on the lines provided)

1. Residential Tenant Leases only with a term of one year or less.
2. The following commercial leases affect the subject property:

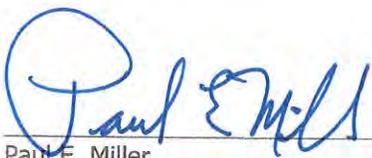
That all charges for water or sewer services provided to the Premises by the county and/or city in which the Premises is located which are currently due have been paid.

That (if a survey has been provided) the survey depicts all of the improvements located on the Premises as of the date of the survey, and there have been no structural changes to the exterior of the buildings shown on said survey since the date of the survey.

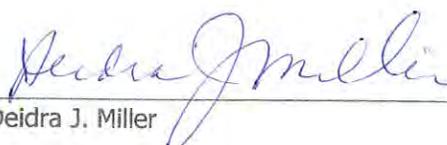
That the Owner is not a foreign person, foreign trust or other foreign entity as those terms are defined in or contemplated by Section 1445 of the Internal Revenue Code of 1986, as amended, and regulations promulgated pursuant thereto.

The Owner(s) certifies the above information is true and correct and further understand(s) First American Title Insurance Company is relying on the information to issue an extended coverage owner's policy of title insurance.

Owner:



Paul E. Miller



Deidra J. Miller

CITY OF UNIVERSITY PLACE
3715 Bridgeport Way W.
University Place, WA 98466

Claimant(s)

Paul E. and Deidra J. Miller
2607 Bridgeport Way W, Ste. 1M
University Place, WA 98455-4725

Bridgeport Phase 5 Roadway Improvements Project
Project Parcel No. 27 and 28

A full, complete, and final payment for settlement for the title or interest conveyed or released as fully set forth in the Right of Way Easement and Temporary Construction Easement, dated _____.

Lands Conveyed for ROW Easement: 1,881 SF (m/l)	\$26,300.00 (R)
Temporary Construction Easement: 430 SF (m/l)	600.00 (R)
Improvements: landscaping, driveway pavement, curbs	8,000.00
Total (Rounded)	\$34,900.00

I/we have agreed to the compensation listed above as the full and final payment for the loss of my/our landscaping, driveway pavement and curbs within the right of way easement area. The City of University Place will not, at any time in the future, be responsible for any additional costs above and beyond the amount listed above, nor for the construction of such improvement (or repair) except as noted in paragraph #3 "Improvements" of the Temporary Construction Easement dated _____.

I have been informed that if there is a mortgage or lien on my property, the mortgage company or lienholder may require that all or a portion of the proceeds from this transaction be applied towards principal reduction of the outstanding lien balance. If necessary, the City of University Place will deposit the funds from this transaction into escrow for the purpose of clearing title of the purchased land. The escrow company will disburse the funds according to the requirements of the mortgage company or lienholder.

I/we hereby certify under penalty of perjury that the items and amounts listed herein are proper charges against the City of University Place, that the same or any part thereof has not been paid, and that I/we am/are authorized to sign for the claimant.


Paul E. Miller


Deidra J. Miller

Date: 11-12-14

Date: 11/13/14

Stephen P. Sugg, City Manager

Date: _____

Place Signed: _____

Dan Frink, Right-of-Way Consultant
Date: _____
Place Signed: _____

Don Nutter, Engineering Project Coordinator
Date: _____
Place Signed: _____

After Recording Mail to:

CITY OF UNIVERSITY PLACE
Attn: City Engineer
3715 Bridgeport Way W.
University Place, WA 98466

Grantor: Paul E. Miller and Deidra J. Miller
Grantee: City of University Place
Abbreviated Legal: Ptn of SW ¼ of NE ¼ of S 10, T 20 N, R 2 E
Assessor's Tax Parcel Number: #022010-1019 and 022010-1038
Project: Bridgeport Phase 5 Roadway Improvements
Project Parcel #27 and 28

Right of Way Easement

The Grantor(s) **Paul E. Miller and Deidra J. Miller**, each as their separate properties, in indeterminate interest, for and in consideration of mutual and special benefits resulting from the construction of the project, grants and conveys unto the **City of University Place, a municipal corporation of the State of Washington**, and its assigns, a non-exclusive perpetual right-of-way easement for all utility and transportation purposes, including the installation, maintenance, repair, and or removal of all transportation and utility facilities, over, under, upon and across the following property, to the same extent and purpose as of the rights herein granted had been acquired under Eminent Domain statute of the State of Washington:

Per **Exhibit A-1 and A-2** and as depicted in **Exhibit B-1 and B-2** attached hereto and made a part hereof by this reference.

It is understood and agreed that the Grantee, at no cost to the Grantor, shall relocate from the existing Right of Way, or rebuild with equal quality and size, two brick sign bases and relocate one existing business sign to the remainder property as depicted in exhibit C.

It is understood and agreed that delivery of this easement document is hereby tendered and that the terms and obligations hereof shall not become binding upon the City of University Place, unless and until accepted and approved hereon in writing for the City of University Place by its City Manager.

DATED this 13 day of November, 2014.

Paul E. Miller
Paul E. Miller

Deidra J. Miller
Deidra J. Miller

Accepted by the City of University Place

Approved as to form:

By: _____
Printed Name: _____
Title: _____
Date: _____

By: _____
Printed Name: _____
Title: City Attorney
Date: _____

STATE OF WASHINGTON

County of Pierce

}
}
} **SS.**
}

I certify that I know or have satisfactory evidence that Paul. E. Miller and Deidra J. Miller (is/are) the person(s) who appeared before me, and said person(s) acknowledged that (he/she/they) signed this instrument and acknowledged it to be (his/her/their) free and voluntary act for the uses and purposes mentioned in this instrument.

DATED: 11/13/14



Jennifer K. Howland
Name (typed or printed): Jennifer K. Howland
NOTARY PUBLIC in and for the State of Washington
Residing at Bonney Lake
My appointment expires: 12/19/16

EXHIBIT "A" /

**LEGAL DESCRIPTION
PERMANENT RIGHT OF WAY FOR
PIERCE COUNTY TAX PARCEL NUMBER 0220101019**

THAT PORTION OF THE FOLLOWING DESCRIBED PARCEL OF LAND

BEGINNING AT A POINT 322 FEET NORTH AND 30 FEET EAST OF THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 2 EAST OF THE W.M.; THENCE NORTH 90 FETT; THENCE EAST 300 FEET; THENCE SOUTH 90 FEET; THENCE WEST 300 FEET TO THE POINT OF THE BEGINNING

DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE ABOVE DESCRIBED PARCEL OF LAND, SAID CORNER BEING OFFSET 30.00 FEET RIGHT FROM ENGINEER STATION (ES) 13+22.48 AS SHOWN ON THE PLANS ON FILE WITH THE CITY OF UNIVERSITY PLACE ENTITLED BRIDGEPORT WAY WEST PHASE 5, RIGHT OF WAY PLAN; THENCE ALONG THE SOUTH LINE THEREOF, SOUTH 89°30'12" EAST 9.80 FEET TO ES13+22.64 OFFSET RIGHT 39.80 FEET AND THE POINT OF BEGINNING; THENCE NORTH 00°36'08" EAST 22.86 FEET TO ES13+45.50 OFFSET RIGHT 39.47 FEET; THENCE NORTH 00°24'32" EAST 54.84 FEET TO ES14+00.34 OFFSET RIGHT 38.50 FEET; THENCE NORTH 01°25'22" EAST 12.28 FEET TO ES14+12.62 OFFSET 38.50 FEET RIGHT AND THE NORTH LINE OF SAID PARCEL; THENCE, ALONG SAID NORTH LINE, NORTH 89°30'12" WEST 8.50 FEET TO ES14+12.48 OFFSET 30.00 FEET RIGHT; THENCE SOUTH 01°25'22" WEST 90.00 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL AND ES 13+22.48 OFFSET RIGHT 30.00 FEET; THENCE, ALONG THE SOUTH LINE THEREOF, SOUTH 89°30'12" EAST 9.8.80 FEET TO THE POINT OF BEGINNING



MELVIN F. GARLAND, P.L.S.
WASHINGTON STATE REGISTRATION NO. 18902

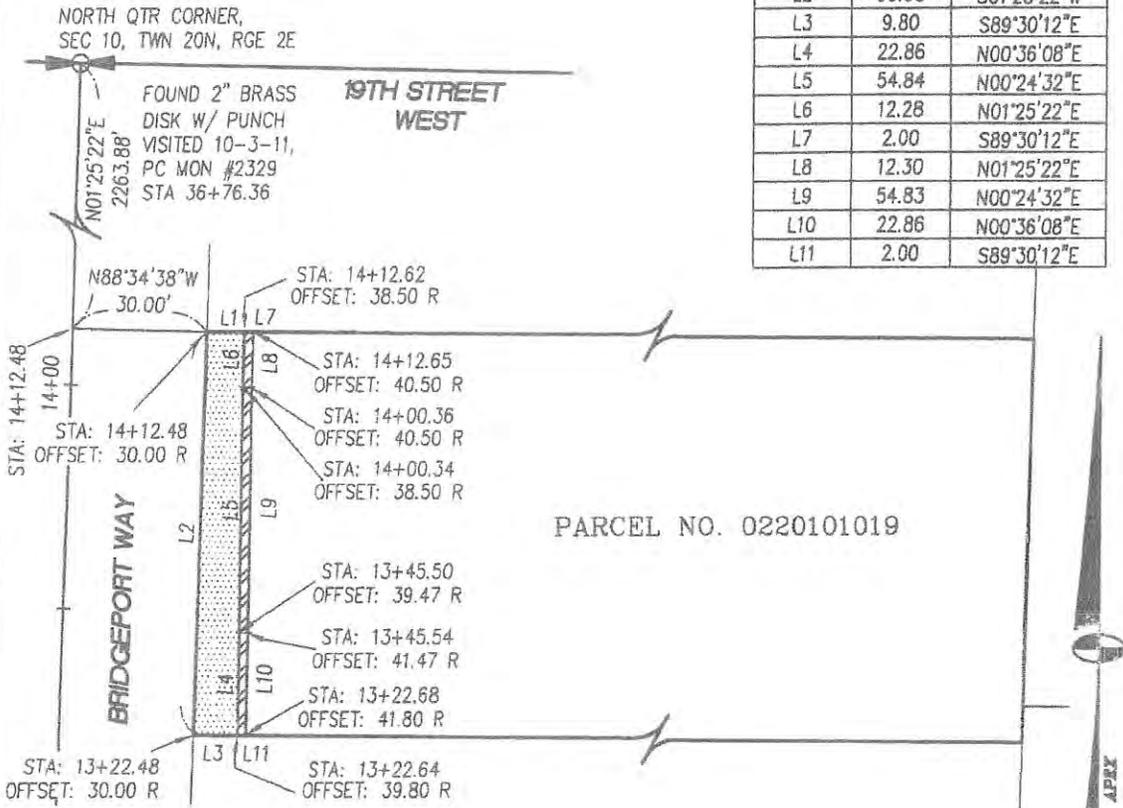
2601 South 35th Street, Suite 200, Tacoma, Washington 98409
(235) 473-4494 Fax: (253) 473-0599



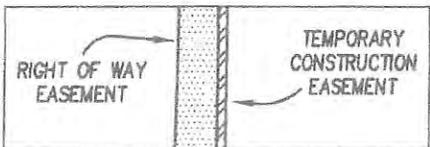
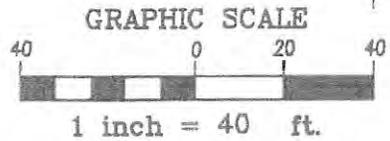
PERMANENT RIGHT OF WAY EASEMENT/ TEMPORARY CONSTRUCTION EASEMENT EXHIBIT

TAX PARCEL NUMBER 0220101019

EXHIBIT "B"



LINE TABLE		
LINE	LENGTH	BEARING
L1	8.50	S89°30'12"E
L2	90.00	S01°25'22"W
L3	9.80	S89°30'12"E
L4	22.86	N00°36'08"E
L5	54.84	N00°24'32"E
L6	12.28	N01°25'22"E
L7	2.00	S89°30'12"E
L8	12.30	N01°25'22"E
L9	54.83	N00°24'32"E
L10	22.86	N00°36'08"E
L11	2.00	S89°30'12"E



SHEET 1 OF 1

APEX JOB NO: 32218	DATE: 07/15/2013
DRAWN BY: SLS	CHECKED BY: MFG
DWG. NO: 32218-PH5-ROW.DWG	SCALE: 1"=40'

Apex

Engineering

2601 South 35th, Suite 200
Tacoma, Washington 98403-7479
(253) 473-4494 FAX: (253) 473-0599

EXHIBIT "A" - 2

**LEGAL DESCRIPTION
PERMANENT RIGHT OF WAY FOR
PIERCE COUNTY TAX PARCEL NUMBER 0220101038**

THAT PORTION OF THE FOLLOWING DESCRIBED PARCEL OF LAND

BEGINNING AT A POINT 30 FEET EAST AND 412 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OS SECTION 10, TOWNSHIP 20 NORTH, RANGE 2 EAST OF W.M.; THENCE RUN NORTH ALONG THE EAST SIDE OF THE COUNTY ROAD A DISTANCE OF 125 FEET; THENCE EAST 300; THENCE SOUTH 125 FEET; THENCE WEST 300 FEET TO THE POINT OF BEGINNING

DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE ABOVE DESCRIBED PARCEL OF LAND, SAID CORNER BEING OFFSET 30.00 FEET RIGHT FROM ENGINEER STATION (ES) 14+12.48 AS SHOWN ON THE PLANS ON FILE WITH THE CITY OF UNIVERSITY PLACE ENTITLED BRIDGEPORT WAY WEST PHASE 5, RIGHT OF WAY PLAN; THENCE, ALONG THE SOUTH LINE THEREOF, SOUTH 89°30'12" EAST 8.50 FEET TO ES 14+12.62 OFFSET 38.50 FEET RIGHT AND THE POINT OF BEGINNING; THENCE NORTH 01°25'22" EAST 125.00 FEET TO THE NORTH LINE OF SAID PARCEL AND ES15+37.62 OFFSET 38.50 FEET RIGHT; THENCE, ALONG SAID NORTH LINE, NORTH 89°30'12" WEST 8.50 FEET TO ES15+37.48 OFFSET 30.00 FEET RIGHT; THENCE SOUTH 01°25'22" WEST 125.00 FEET TO THE SOUTH LINE OF SAID PARCEL AND ES14+12.48 OFFSET 30.00 FEET RIGHT; THENCE, ALONG SAID SOUTH LINE, SOUTH 89°30'12" EAST 8.50 FEET TO THE POINT OF BEGINNING



MELVIN F. GARLAND, P.L.S.
WASHINGTON STATE REGISTRATION NO. 18902

2601 South 35th Street, Suite 200, Tacoma, Washington 98409
(235) 473-4494 Fax: (253) 473-0599

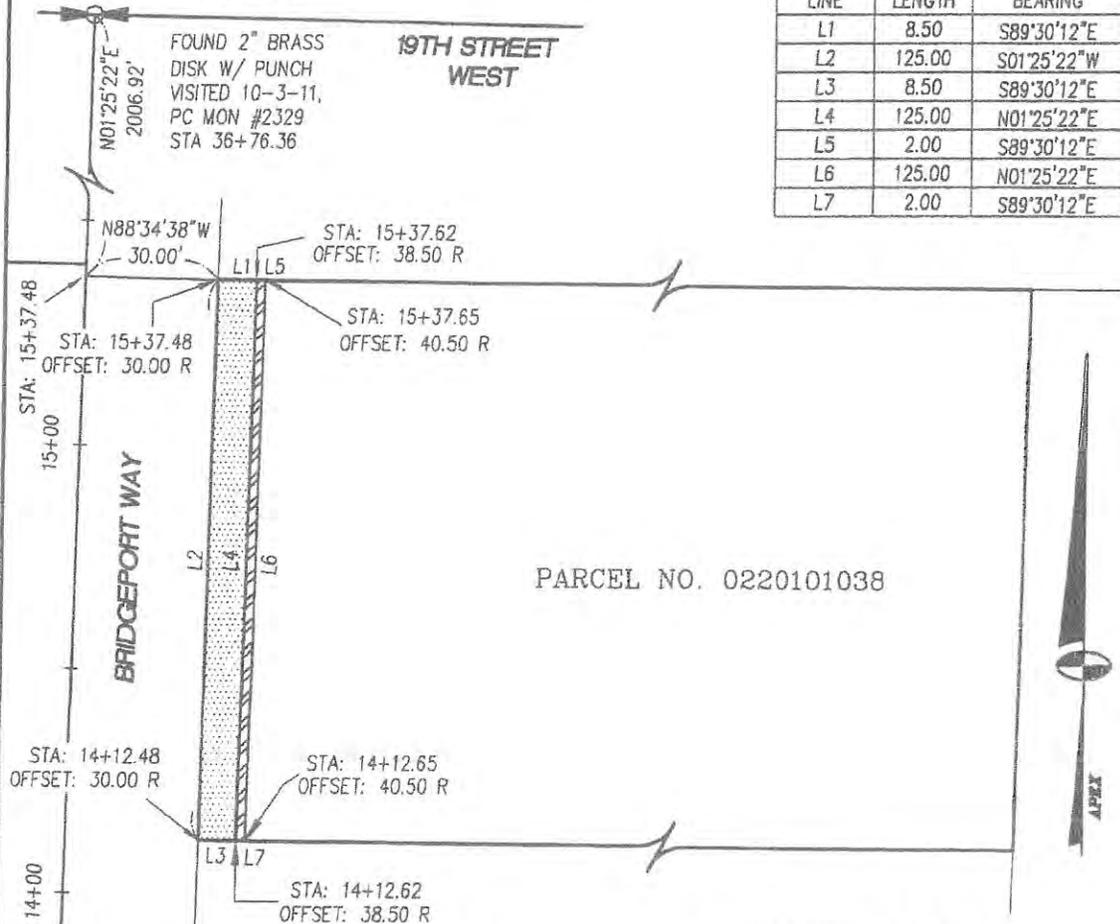


PERMANENT RIGHT OF WAY EASEMENT/ TEMPORARY CONSTRUCTION EASEMENT EXHIBIT

TAX PARCEL NUMBER 0220101038

EXHIBIT "B" - 2

NORTH QTR CORNER,
SEC 10, TWN 20N, RGE 2E



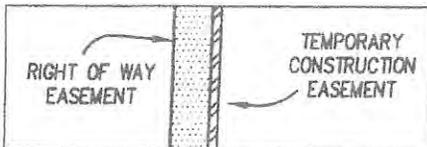
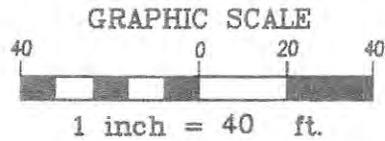
FOUND 2" BRASS
DISK W/ PUNCH
VISITED 10-3-11,
PC MON #2329
STA 36+76.36

**19TH STREET
WEST**

LINE TABLE		
LINE	LENGTH	BEARING
L1	8.50	S89°30'12"E
L2	125.00	S01°25'22"W
L3	8.50	S89°30'12"E
L4	125.00	N01°25'22"E
L5	2.00	S89°30'12"E
L6	125.00	N01°25'22"E
L7	2.00	S89°30'12"E

N88°34'38"W
30.00'
 STA: 15+37.48
 OFFSET: 30.00 R
 STA: 15+37.62
 OFFSET: 38.50 R
 STA: 15+37.65
 OFFSET: 40.50 R
 STA: 14+12.48
 OFFSET: 30.00 R
 STA: 14+12.65
 OFFSET: 40.50 R
 STA: 14+12.62
 OFFSET: 38.50 R

PARCEL NO. 0220101038



SHEET 1 OF 1

APEX JOB NO: 32218	DATE: 07/15/2013
DRAWN BY: SLS	CHECKED BY: MFG
DWG. NO: 32218-PH5-ROW.DWG	SCALE: 1"=40'



Apex

Engineering P.L.L.C.

2801 South 35th, Suite 200
Tacoma, Washington 98409-7479
(253) 473-4494 FAX: (253) 473-0599

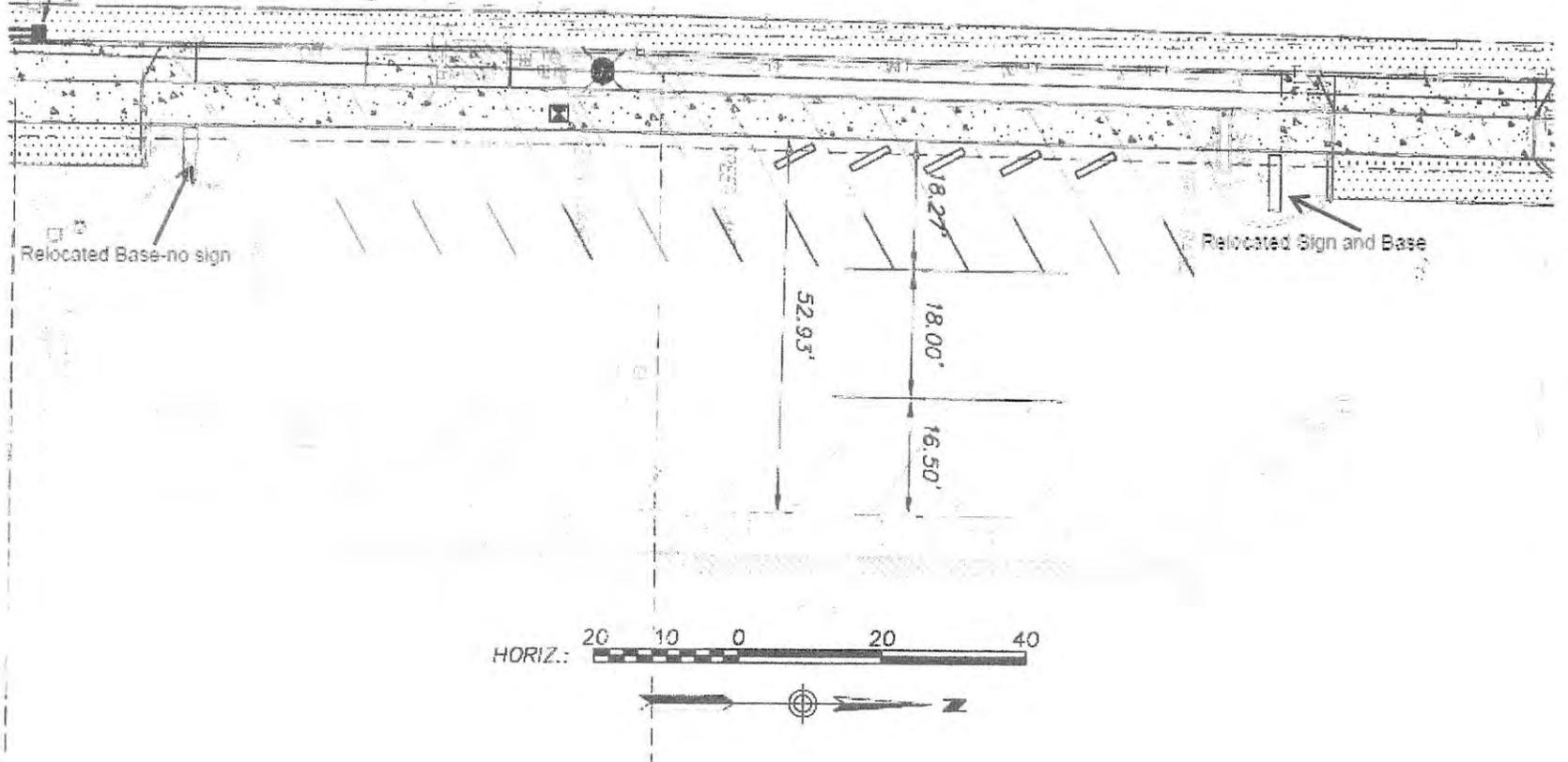
CD #10
STA. 13+41,
27.70' LT.

14+00 EXHIBIT C

15+00

Bridgeport Way W.

CB #5
STA. 13+26,
27.22' RT.



After Recording Mail To:

CITY OF UNIVERSITY PLACE
3715 Bridgeport Way W.
University Place, WA 98466

TEMPORARY CONSTRUCTION EASEMENT

Grantor: Paul E. Miller and Deidra J. Miller
Grantee: City of University Place
Abbreviated Legal: Ptn of SW ¼ of NE ¼ of S 10, T 20 N, R 2 E
Assessor's Tax Parcel Number: #022010-1019 and 022010-1038
Project: Bridgeport Phase 5 Roadway Improvements
Project Parcel #27 and 28

THIS INSTRUMENT is made this 13 day of NOVEMBER, 2014, by and between **Paul E. Miller and Deidra J. Miller, each as their separate properties, in indeterminate interest**, hereinafter called the "Grantor", and the City of University Place, a municipal corporation of the State of Washington, hereinafter called the "Grantee".

WITNESSETH:

1) Grant of Easement. The Grantor, for and in consideration of the public good and other valuable consideration, does by these presents, convey and warrant unto the Grantee a temporary construction easement (the "Easement") for access over, through, across and upon the following described real estate (the "Easement Area") situated in the County of Pierce, State of Washington, for the placement of personnel and equipment for construction of public street improvements with necessary appurtenances, including placement of public and private utilities, within the adjoining public right of way:

Per Exhibit A-1 & A-2 and as depicted in Exhibit B-1 & B-2 attached hereto and by this reference made a part hereof.

2) Purpose of Easement. The Grantee, its contractors, agents, and permittees, shall have the right at such times as may be necessary, to enter upon the Easement Area, including entry into private improvements located in the Easement Area for the purpose of constructing, maintaining, repairing, altering or reconstructing said street improvements, or making any connections therewith, including utility connections. Grantee shall have the right to re-grade slopes and/or make cuts and fills to match street grade. In the event Grantee's utility connection work requires access to property in addition to the Easement Area, Grantee shall have the right to enter into

such additional property and such entry shall be governed by the terms of this easement. Grantee's rights to use the Easement Area shall be exclusive at such times and for such duration as Grantee's construction requires, in Grantee's discretion.

The rights herein granted shall include all incidental rights, including but not limited to, right of ingress and egress necessary to properly perform the work indicated for construction of the project. Grantee and those entitled to exercise the rights granted herein shall exercise all due diligence in their activities upon the property, and Grantee does hereby agree to indemnify and hold harmless the Grantor against and from any and all liability for losses, damages and expenses on account of damage to property or injury to persons resulting from or arising out of the rights herein granted to Grantee and/or its contractors, employees, agents, successors or assigns.

3) Improvements. All street improvements shall be constructed entirely within the public right of way. In the event private improvements, such as pavement, landscaping and curbing, within the Temporary Construction Easement area are disturbed or damaged by Grantee's use of the Easement or construction of the street improvements, on or before the end of the Term, they shall be restored or replaced in as good a condition as they were immediately before Grantee entered the Easement Area. Improvements include, but are not limited to, curbing, landscaping and paving. During the Term, Grantee may on an interim basis, restore the Easement Area to a reasonably safe and convenient condition.

4) Parking Area Restriping. Prior to construction activity in the Easement Area, Grantee shall provide to Grantor ten (10) days' prior notice of commencement of work to reconfigure, re-stripe and add wheel stops to replace the thirteen existing parking spaces adjacent to the Easement Area, per Exhibit C attached hereto. Grantee agrees to conduct this parking area restriping work during non-business hours.

5) Grantor's Right to Use Easement Area. Except for those times when Grantee is making exclusive use of the Easement Area, the Grantor shall retain the right to use and enjoy the Easement Area, including the right to use existing private improvements located in the Easement Area so long as such use does not interfere with Grantee's construction of the public improvements described in this Easement. Grantee shall coordinate driveway reconstruction activities with the Grantor and maintain access to businesses at all times through one or both driveways.

6) Term of Easement. The term of this Easement is twelve (12) months (the "Term"). The Term shall commence upon Grantee's authorization to its construction contractor to proceed with construction ("construction start date"), and shall remain in force until **no later than December 31, 2016**, or until completion of construction and restoration of the property, whichever occurs first. Grantee shall provide ten (10) days' notice to the Grantor prior to initiation of work within the Temporary Construction Easement Area that would disrupt parking and will complete construction and restoration of the property within a 30 day window of the easement "Term". This Easement may be extended by mutual written consent of the Grantor and Grantee.

7) Payment for Easement. Grantee shall pay Grantor Six Hundred and 00/100ths Dollars (\$600.00).

8) Binding Effect. The Easement granted hereby is solely for the benefit of Grantee, and is personal to Grantee, its successors in interest and assigns. Grantee shall have the right to permit third parties to enter upon the Easement Area to accomplish the purposes described herein, provided that all such parties abide by the terms of this Easement. The Easement granted hereby, and the duties, restrictions, limitations and obligations herein created, shall run with the land, shall burden the Easement Area and shall be binding upon and the Grantor and its respective successors, assigns, mortgagees and sublessees and each and every person who shall at any time have a fee, leasehold, mortgage or other interest in any part of the Easement Area.

9) Notification. Should the undersigned owner (Grantor), sell the property described herein, Grantor shall promptly disclose and notify the Grantee of this agreement.

Dated this 13 day of November, 2014.



Paul E. Miller



Deidra J. Miller

Accepted by the City of University Place

Approved as to form:

By: _____
Printed Name: _____
Title: _____
Date: _____

By: _____
Printed Name: _____
Title: City Attorney
Date: _____

STATE OF WASHINGTON

}
}
}

SS.

County of Pierce

I certify that I know or have satisfactory evidence that Paul. E. Miller and Deidra J. Miller (is/are) the person(s) who appeared before me, and said person(s) acknowledged that (he/she/they) signed this instrument and acknowledged it to be (his/her/their) free and voluntary act for the uses and purposes mentioned in this instrument.

DATED: 11/13/14

Jennifer K. Howland
Name (typed or printed): Jennifer K Howland
NOTARY PUBLIC in and for the State of
Washington
Residing at Bonney Lake
My appointment expires: 12/19/16



EXHIBIT "A" - /

**LEGAL DESCRIPTION
TEMPORARY CONSTRUCTION EASEMENT FOR
PIERCE COUNTY TAX PARCEL NUMBER 0220101019**

THAT PORTION OF THE FOLLOWING DESCRIBED PARCEL OF LAND

BEGINNING AT A POINT 322 FEET NORTH AND 30 FEET EAST OF THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 2 EAST OF THE W.M.; THENCE NORTH 90 FEET; THENCE EAST 300 FEET; THENCE SOUTH 90 FEET; THENCE WEST 300 FEET TO THE POINT OF THE BEGINNING

DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE ABOVE DESCRIBED PARCEL OF LAND, SAID CORNER BEING OFFSET 30.00 FEET RIGHT FROM ENGINEER STATION (ES) 13+22.48 AS SHOWN ON THE PLANS ON FILE WITH THE CITY OF UNIVERSITY PLACE ENTITLED BRIDGEPORT WAY WEST PHASE 5, RIGHT OF WAY PLAN; THENCE ALONG THE SOUTH LINE THEREOF, SOUTH 89°30'12" EAST 9.80 FEET TO ES13+22.64 OFFSET RIGHT 39.80 FEET AND THE POINT OF BEGINNING; THENCE NORTH 00°36'08" EAST 22.86 FEET TO ES13+45.50 OFFSET RIGHT 39.47 FEET; THENCE NORTH 00°24'32" EAST 54.84 FEET TO ES14+00.34 OFFSET RIGHT 38.50 FEET; THENCE NORTH 01°25'22" EAST 12.28 FEET TO ES14+12.62 OFFSET 38.50 FEET RIGHT AND THE NORTH LINE OF SAID PARCEL; THENCE, ALONG SAID NORTH LINE, SOUTH 89°30'12" EAST 2.00 FEET TO ES14+12.65 OFFSET 40.50 FEET RIGHT; THENCE SOUTH 01°25'22" WEST 12.30 FEET TO ES14+00.34 OFFSET 40.50 FEET RIGHT; THENCE SOUTH 00°24'32" WEST 54.83 FEET TO ES13+45.54 OFFSET 41.47 FEET RIGHT; THENCE SOUTH 00°36'08" WEST 22.86 FEET TO ES 13+22.68 OFFSET 41.80 FEET RIGHT AND THE SOUTH LINE OF SAID PARCEL; THENCE, ALONG SAID SOUTH LINE, NORTH 89°30'12" WEST 2.00 FEET TO THE POINT OF BEGINNING



11/5/2013

MELVIN F. GARLAND, P.L.S.
WASHINGTON STATE REGISTRATION NO. 18902

2601 South 35th Street, Suite 200, Tacoma, Washington 98409
(235) 473-4494 Fax: (253) 473-0599

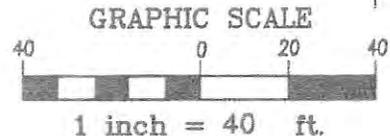
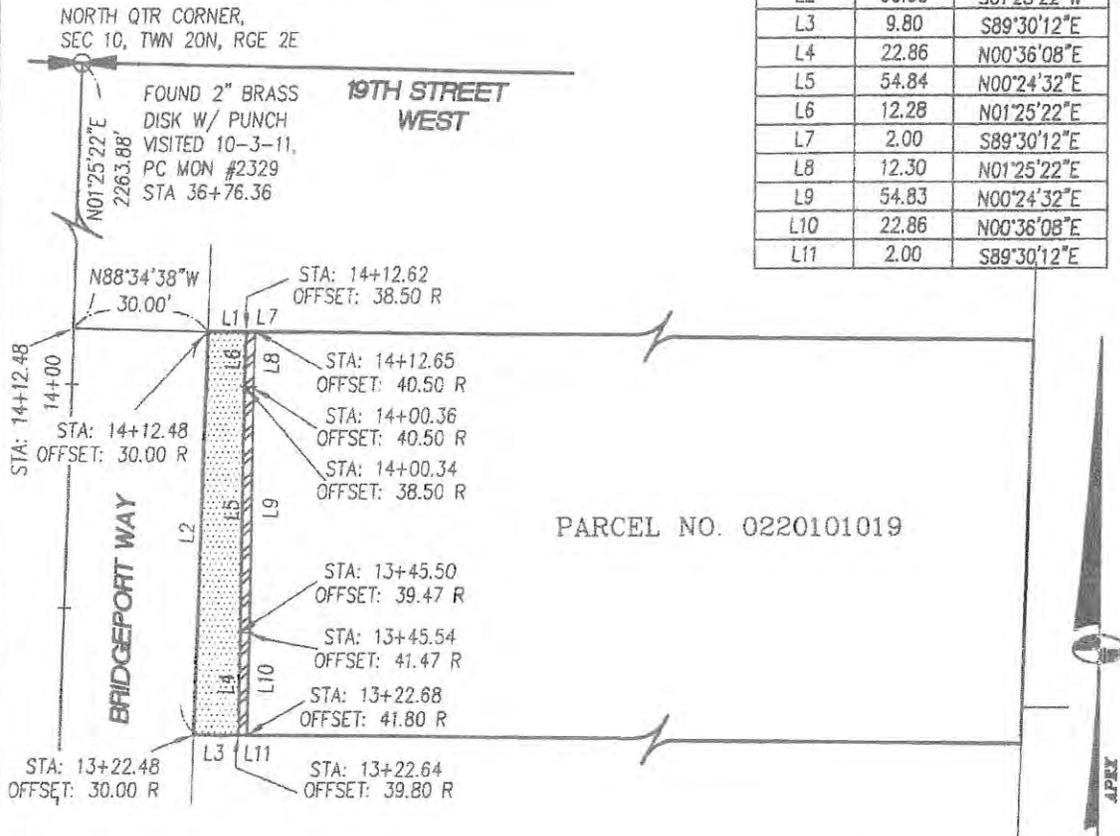


PERMANENT RIGHT OF WAY EASEMENT/ TEMPORARY CONSTRUCTION EASEMENT EXHIBIT

TAX PARCEL NUMBER 0220101019

EXHIBIT "B" - 1

LINE TABLE		
LINE	LENGTH	BEARING
L1	8.50	S89°30'12"E
L2	90.00	S01°25'22"W
L3	9.80	S89°30'12"E
L4	22.86	N00°36'08"E
L5	54.84	N00°24'32"E
L6	12.28	N01°25'22"E
L7	2.00	S89°30'12"E
L8	12.30	N01°25'22"E
L9	54.83	N00°24'32"E
L10	22.86	N00°36'08"E
L11	2.00	S89°30'12"E



SHEET 1 OF 1

APEX JOB NO: 32218	DATE: 07/15/2013	
DRAWN BY: SLS	CHECKED BY: MFG	
DWG. NO: 32218-PH5-ROW.DWG	SCALE: 1"=40'	



Apex

Engineering

2601 South 35th, Suite 200
Tacoma, Washington 98409-7479
(253) 473-4494 FAX: (253) 473-0599

EXHIBIT "A" - 2

**LEGAL DESCRIPTION
TEMPORARY CONSTRUCTION EASEMENT FOR
PIERCE COUNTY TAX PARCEL NUMBER 0220101038**

THAT PORTION OF THE FOLLOWING DESCRIBED PARCEL OF LAND

BEGINNING AT A POINT 30 FEET EAST AND 412 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OS SECTION 10, TOWNSHIP 20 NORTH, RANGE 2 EAST OF W.M.; THENCE RUN NORTH ALONG THE EAST SIDE OF THE COUNTY ROAD A DISTANCE OF 125 FEET; THENCE EAST 300; THENCE SOUTH 125 FEET; THENCE WEST 300 FEET TO THE POINT OF BEGINNING

DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE ABOVE DESCRIBED PARCEL OF LAND, SAID CORNER BEING OFFSET 30.00 FEET RIGHT FROM ENGINEER STATION (ES) 14+12.48 AS SHOWN ON THE PLANS ON FILE WITH THE CITY OF UNIVERSITY PLACE ENTITLED BRIDGEPORT WAY WEST PHASE 5, RIGHT OF WAY PLAN; THENCE, ALONG THE SOUTH LINE THEREOF, SOUTH 89°30'12" EAST 8.50 FEET TO ES 14+12.62 OFFSET 38.50 FEET RIGHT AND THE POINT OF BEGINNING; THENCE NORTH 01°25'22" EAST 125.00 FEET TO THE NORTH LINE OF SAID PARCEL AND ES15+37.62 OFFSET 38.50 FEET RIGHT; THENCE, ALONG SAID NORTH LINE, SOUTH 89°30'12" EAST 2.00 FEET TO ES15+37.65 OFFSET 40.50 FEET RIGHT; THENCE SOUTH 01°25'22" WEST 125.00 FEET TO THE SOUTH LINE OF SAID PARCEL AND ES14+12.65 OFFSET 40.50 FEET RIGHT; THENCE, ALONG SAID SOUTH LINE, NORTH 89°30'12" WEST 2.00 FEET TO THE POINT OF BEGINNING



11/5/2013

MELVIN F. GARLAND, P.L.S.
WASHINGTON STATE REGISTRATION NO. 18902

2601 South 35th Street, Suite 200, Tacoma, Washington 98409
(235) 473-4494 Fax: (253) 473-0599

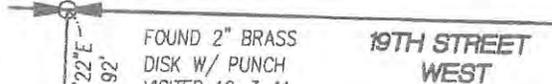


PERMANENT RIGHT OF WAY EASEMENT/ TEMPORARY CONSTRUCTION EASEMENT EXHIBIT

TAX PARCEL NUMBER 0220101038

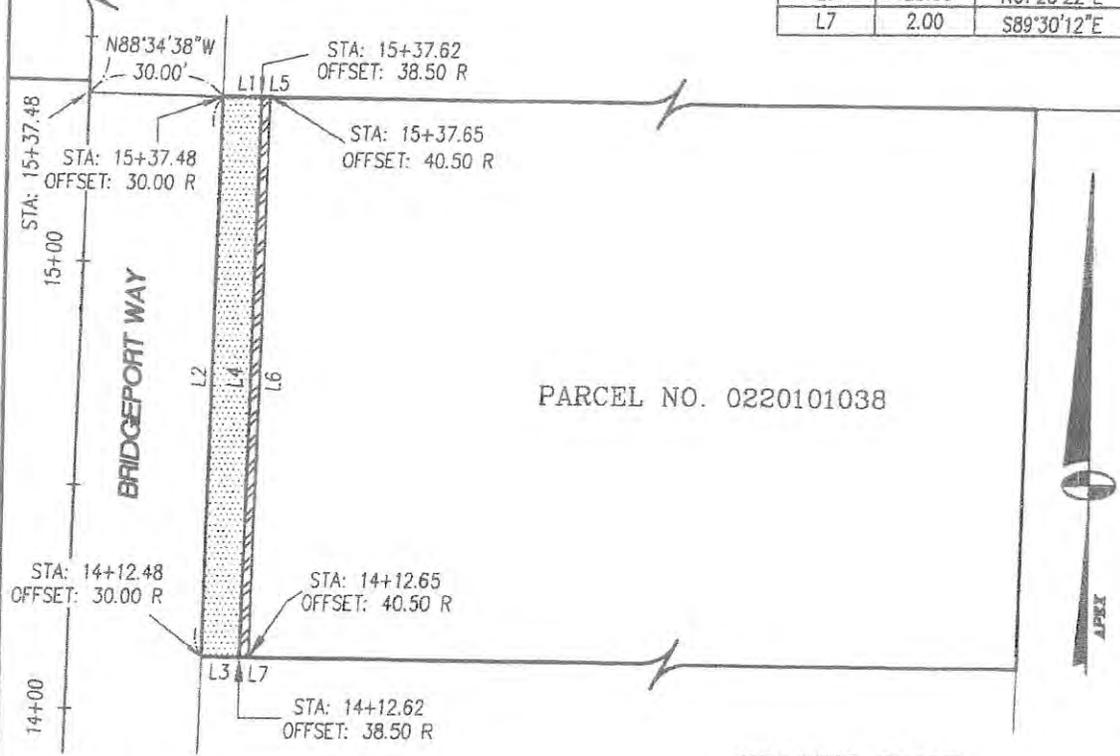
EXHIBIT "B" - 2

NORTH QTR CORNER,
SEC 10, TWN 20N, RGE 2E

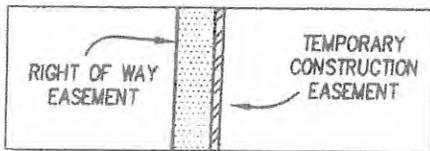
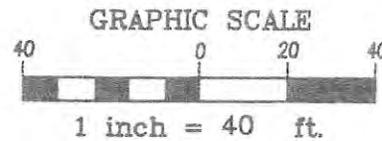


FOUND 2" BRASS
DISK W/ PUNCH
VISITED 10-3-11,
PC MON #2329
STA 36+76.36

LINE TABLE		
LINE	LENGTH	BEARING
L1	8.50	S89°30'12"E
L2	125.00	S01°25'22"W
L3	8.50	S89°30'12"E
L4	125.00	N01°25'22"E
L5	2.00	S89°30'12"E
L6	125.00	N01°25'22"E
L7	2.00	S89°30'12"E



PARCEL NO. 0220101038



SHEET 1 OF 1

APEX JOB NO: 32218	DATE: 07/15/2013
DRAWN BY: SLS	CHECKED BY: MFG
DWG. NO: 32218-PH5-ROW.DWG	SCALE: 1"=40'



Apex

Engineering

2801 South 35th, Suite 200
Tacoma, Washington 98409-7479
(253) 473-4494 FAX: (253) 473-0599

COUNCIL CONSIDERATION

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the City Manager to award the Lemons Beach Road Drainage Improvement Project to Reed Trucking & Excavating, Inc. in the amount of \$305,722.02 and execute all necessary contract documents.

Agenda No: 10
Dept. Origin: Public Works
For Agenda of: April 6, 2015
Exhibits: Bid Tabulation Sheet

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty.: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$305,722.02	Amount Budgeted: \$355,000.00	Appropriation Required: \$ 0.00
---------------------------------------	----------------------------------	------------------------------------

SUMMARY / POLICY ISSUES

On March 17, 2014 the University Place City Council authorized design engineering contract with Gray & Osborn Engineering for six storm drainage improvement projects, one of which was the improvements to the Lemons Beach storm drainage system. Design was completed and construction portion of the project was advertised March 5, 2015 and March 12, 2015. The bid opening for the Lemons Beach Road Drainage Improvement Project was held on March 19, 2015. Fifteen bids were received and are summarized in the table below. Reed Trucking & Excavating Inc. has submitted the lowest responsive, responsible bid in the amount of \$305,722.02. This project will include installation of approximately 1,600 lineal feet of 12-inch to 18-inch storm drain pipe along with outfall rock protection, associated appurtenances and asphalt/landscaping restoration. The work also includes erosion control, traffic control and utility conflict resolution.

ALTERNATIVES CONSIDERED

Company	Total Bid
<i>Reed Trucking & Excavating, Inc</i>	<i>\$305,722.02</i>
Pacific Coast General	\$329,494.31
Stafford Excavating	\$335,858.00
Pape & Sons	\$339,667.86
Scotty's General Construction	\$358,864.82
Hoffman Construction	\$366,511.88
Action Asphalt Paving	\$377,079.92
Waunch Construction & Trucking	\$378,149.85
Miles Resources	\$382,522.57
NW Cascade	\$384,803.56
3 Kings Environmental	\$395,618.84
RW Scott	\$398,470.00
Stan Palmer	\$426,539.66
Nova Contracting	\$431,003.18
Active Construction	\$491,697.20
ENGINEER'S ESTIMATE:\$355,000.00	

RECOMMENDATION / MOTION

MOVE TO: Authorize the City Manager to award the Lemons Beach Road Drainage Improvement Project to Reed Trucking & Excavating, Inc. in the amount of \$305,722.02 and execute all necessary contract documents.

**BID OPENING
CITY OF UNIVERSITY PLACE
LEMONS BEACH ROAD DRAINAGE IMPROVEMENT PROJECT
THURSDAY, MARCH 19, 2015 - 2:00 P.M.**

BIDDER NAME	BID SEALED	BID SIGNED	BID BOND/DEPOSIT	ALL ADDENDA ACKNOWLEDGED	BID AMOUNT	TAX (9.4%)	BID TOTAL
REED TRUCKING & EXCAVATING, INC.	Y	Y	Y	Y	\$ 279,453.50		\$ 305,722.13
PACIFIC COAST GENERAL, LLC	Y	Y	Y	Y	\$ 301,183.10		\$ 329,494.31
STAFFORD EXCAVATING, LLC	Y	Y	Y	Y	\$ 307,000.00		\$ 335,858.00
PAPE & SONS CONSTRUCTION, INC.	Y	Y	Y	Y	\$ 310,482.50		\$ 339,667.86
SCOTTY'S GENERAL CONSTRUCTION, INC.	Y	Y	Y	Y	\$ 328,030.00		\$ 358,864.82
HOFFMAN CONSTRUCTION, INC.	Y	Y	Y	Y	\$ 335,020.00		\$ 366,511.88
ACTION ASPHALT PAVING, LLC.	Y	Y	Y	Y	\$ 344,680.00		\$ 377,079.92
WAUNCH CONSTRUCTION & TRUCKING, INC.	Y	Y	N	Y	\$ 345,658.00		\$ 378,149.85
MILES RESOURCES, LLC	Y	Y	Y	Y	\$ 349,655.00		\$ 382,522.57
NORTHWEST CASCADE, INC.	Y	Y	Y	Y	\$ 351,740.00		\$ 384,803.56
3 KINGS ENVIRONMENTAL, INC.	Y	Y	Y	Y	\$ 361,626.00		\$ 395,618.84
R.W. SCOTT CONSTRUCTION COMPANY	Y	Y	Y	Y	\$ 398,470.00		\$ 398,470.00
STAN PALMER CONSTRUCTION	Y	Y	Y	Y	\$ 389,890.00		\$ 426,539.66
NOVA CONTRACTING, INC.	Y	Y	Y	Y	\$ 393,970.00		\$ 431,003.18
ACTIVE CONSTRUCTION, INC.	Y	Y	Y	Y	\$ 449,449.00		\$ 491,697.20
ENGINEER'S ESTIMATE: \$355,000.00							

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the City Manager to award the Cirque Sidewalk project to NPM Construction in the amount of \$75,924.25 and execute all necessary contract documents.

Agenda No: 11
Dept. Origin: Public Works
For Agenda of: April 6, 2015
Exhibits: Bid Tabulation Sheet

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty.: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$75,924.25	Amount Budgeted: \$80,000.00	Appropriation Required: \$0.00
--------------------------------------	---------------------------------	-----------------------------------

SUMMARY / POLICY ISSUES

The bid opening for the Cirque Sidewalk Project was held on March 31, 2015. Five bids were received and are summarized in the table below. NPM Construction has submitted the lowest responsive, responsible bid in the amount of \$75,924.25. This project provides for the Construction of approximately 400 linear feet of curb, gutter, sidewalk and other work on the south side of Cirque Drive West from Orchard Street West to Hannah Pierce Road West.

ALTERNATIVES CONSIDERED

Company	Total Bid
<i>NPM Construction</i>	<i>\$75,924.25</i>
NW Cascade	\$91,135.00
Stan Palmer Construction	\$99,649.00
Nova Construction	\$134,332.00
Westwater Construction	\$158,250.00

RECOMMENDATION / MOTION

MOVE TO: Authorize the City Manager to award the Cirque Sidewalk project to NPM Construction in the amount of \$75,924.25 and execute all necessary contract documents.

