

RECESS TO STUDY SESSION - (At this time, Council will have the opportunity to study and discuss business issues with staff prior to its consideration. Citizen comment is not taken at this time; however, citizens will have the opportunity to comment on the following item(s) at future Council meetings.)

7:50 pm

13. PARKS AND RECREATION FUTURE –VISION AND PLANNING

9:00 pm

14. ADJOURNMENT

*PRELIMINARY CITY COUNCIL AGENDA

December 15, 2014

Regular Council Meeting – CANCELLED

January 5, 2015

Regular Council Meeting

January 20, 2015

Regular Council Meeting

February 2, 2015

Regular Council Meeting

Preliminary City Council Agenda subject to change without notice*

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Call the City Clerk at 253-566-5656

APPROVAL OF MINUTES

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Regular Meeting of the City Council
Monday, November 17, 2014
City Hall, Windmill Village**

1. CALL REGULAR MEETING TO ORDER

Mayor McCluskey called the Regular Meeting to order at 6:30 p.m.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

Roll call was taken by the City Clerk as follows:

Councilmember Belleci	Present
Councilmember Grassi	Present
Councilmember Keel	Present
Councilmember Nye	Present
Councilmember Worthington	Present
Mayor Pro Tem Figueroa	Present
Mayor McCluskey	Present

Staff Present: City Manager Sugg, City Attorney Victor, Executive Director/ACM Craig, City Engineer Ecklund, Planning and Development Services Director Swindale, Public Works Director Cooper, Police Chief Blair, Human Resources Manager Petorak, Assistant Finance Director Blaisdell, Paralegal Grover and City Clerk Genetia.

Councilmember Nye led the Pledge of Allegiance.

3. EXECUTIVE SESSION

At 6:31 p.m., the City Council recessed to Executive Session for approximately thirty (30) minutes, per RCW 42.30.110, to discuss potential litigation with legal counsel.

The Regular Meeting reconvened at 6:55 p.m.

4. APPROVAL OF MINUTES

MOTION: By Councilmember Grassi, seconded by Councilmember Belleci, to approve the minutes of November 3, 2014 as submitted.

The motion carried.

5. APPROVAL OF AGENDA

MOTION: By Councilmember Worthington, seconded by Councilmember Belleci, to amend the agenda to add Item 12A, Reconsideration of the Interim Zoning Regulations on Large Religious Institutions in the Commercial Zone, under Council consideration.

The motion carried.

MOTION: By Councilmember Grassi, seconded by Mayor Pro Tem Figueroa, to approve the agenda as amended.

The motion carried.

6. PRESENTATION

Library Report – Georgia Lomax, Executive Director of the Pierce County Library System, presented the State of the Library Report.

7. PUBLIC COMMENT – The following individuals provided comments: *Wade Stuart, 2010 Cascade Place West; Betsy Tainer, 333 Locust Avenue West; Dr. Gerry Hagan, 9518 55th Street Court West; and Steve Sarwano, 4816 70th Avenue West.*

8. COUNCIL COMMENTS/REPORTS

Councilmember Worthington reported that the Solid Waste Advisory Committee (SWAC) is in the process of preparing a new Solid Waste Management Plan for the County.

Councilmember Keel reported that Pierce Transit adopted its 2015 budget which included an increase in transit service hours.

9. CITY MANAGER'S REPORT

City Manager Sugg presented an accident rate analysis of major City street corridors and intersections. The data shows significant reductions in vehicular crashes at key intersections and along key corridors in University Place.

10A-10E. CONSENT AGENDA

Councilmember Worthington requested that Item 10E be pulled for separate consideration.

MOTION: By Mayor Pro Tem Figueroa, seconded by Councilmember Keel, to approve the amended Consent Agenda as follows:

- A.** Receive and File: Payroll for the period ending 10/31/14, signed and dated 11/10/14, check nos. 318174 through 318193, and wires in the total amount of Two Hundred Fifty-One Thousand Eight Hundred Nine and 06/100 Dollars (\$251,809.06); Claims dated 11/14/14, signed 11/10/14, check nos. 51407 through 51459, check no. 51422 voided, check nos. 51406 and 51409 replacements for check nos. 50874 and 50878 respectively, in the total amount of Two Million Nine Hundred Sixty-Five Thousand Seven Hundred Three and 63/100 Dollars (\$2,965,703.63).
- B.** Pass an ordinance amending UPMC Title 4 Revenue and Finance, Section 4.40.120 Strategic Reserve Fund, to add a provision requiring an affirmative vote of five Council members to authorize use of the Strategic Reserve Fund. **(ORDINANCE NO. 643)**
- C.** Approve the Final Plat of Sunset South, a 21-lot Single Family subdivision containing 21 proposed homes located at the 7900 block of 44th Street West.
- D.** Adopt a resolution finding a special facility or market condition exists with respect to certain street and sidewalk work immediately adjacent to the new University Place Whole Foods Market, and approving a contract with Abbott Construction for that work. **(RESOLUTION NO. 773)**
- E.** Adopt a resolution granting all regular staff, including the City Manager, a 2% COLA for 2015 and a 2.5% COLA for 2016, as reflected in the 2015-2016 Biennial Budget. **(Pulled for separate consideration.)**

The motion carried.

Councilmembers Worthington, Keel and Mayor Pro Tem Figueroa expressed their views for supporting this proposal.

Item 10E - MOTION: By Councilmember Worthington, seconded by Councilmember Keel, to adopt a resolution granting all regular staff, including the City Manager, a 2% COLA for 2015 and a 2.5% COLA for 2016, as reflected in the 2015-2016 Biennial Budget.

The motion carried. (RESOLUTION NO. 774)

At 7:48 p.m., the City Council recessed and convened as the governing Board of the University Place Transportation Benefit District (TBD).

1. CALL THE MEETING TO ORDER

Board Chair McCluskey called the meeting to order.

BOARD CONSIDERATION

2. PUBLIC HEARING: 2015-2016 TBD BIENNIAL BUDGET

Staff Report – Assistant Finance Director Blaisdell presented an ordinance and documentation for the University Place Transportation Benefit District 2015-2016 proposed budget. The 2015 budget appropriates \$151,900.00 for insurance, annual audit, and transfers funds to the City of University Place Street Fund for street maintenance based on the TBD revenues received in 2014. The 2016 budget reflects an appropriation of \$293,650.00. These budget amounts are reflected on the City's 2015-2016 proposed biennial budget.

Public Comment – None.

Board Consideration – **MOTION:** By Board member Belleci, seconded by Board member Grassi, to pass an ordinance adopting the 2015-2016 Transportation Benefit District Biennial Budget.

The motion passed 6 to 1. Board member Keel voted no. (ORDINANCE NO. 1)

3. ADJOURNMENT

At 7:54 p.m., **MOTION:** By Board member Belleci, seconded by Board Member Figueroa, to adjourn the Transportation Benefit District Board meeting. No other action was taken.

RECONVENED TO REGULAR COUNCIL MEETING

COUNCIL CONSIDERATION

11. PUBLIC HEARING: ONE PERCENT PROPERTY TAX LEVY

Staff Report – Assistant Finance Director Blaisdell presented the proposed ordinance that will impose a one percent (1%) increase in the regular property tax levy for 2015 in the amount of \$35,386.23, an average increase of 0.889% from the previous year. The proposed 2015-2016 budget presented to Council assumes a 1% increase in the City's ad valorem property tax in each year of the biennial budget.

Public Comment – The following individual provided comment: *Phil Hoffman, 3613 Tahoma Pace West.*

Council Consideration - **MOTION:** By Councilmember Belleci, seconded by Councilmember Keel, to pass an ordinance relating to ad valorem property taxes, establishing the amounts to be raised in 2015 by taxation on the assessed valuation of property in the City of University Place, and setting the levy for the year 2015.

The motion passed 6 to 1. Councilmember Nye voted no. (ORDINANCE NO. 644)

12. PUBLIC HEARING: 2015-2016 BIENNIAL BUDGET ADOPTION

Staff Report – Assistant Finance Director Blaisdell presented the proposed ordinance, along with the corresponding exhibits, to adopt the 2015-2016 Biennial Budget. The documents include all the changes requested at the November 3, 2014 meeting. A summary of the City's 2015-2016 revenue estimates and proposed biennial budget was presented by the City Manager at the October 1, 2014 Council meeting. Director Blaisdell indicated that the 2015-2016 proposed biennial budget is balanced and fits the

conservative financial assumptions for the City's operating and capital budgets, Town Center, and debt management that supports a continuation of the 2014 core level of service to the community.

Public Comment – None.

Council Consideration – **MOTION:** By Councilmember Belleci, seconded by Mayor Pro Tem Figueroa, to pass an ordinance adopting the 2015-2016 Biennial Budget.

The motion passed 6 to 1. Councilmember Nye voted no. (ORDINANCE NO. 645)

12A. RECONSIDERATION OF THE INTERIM ZONING REGULATIONS ON LARGE RELIGIOUS INSTITUTIONS IN THE COMMERCIAL ZONE

Staff Report - City Attorney Victor informed Council of new information the City received last week, the most material of which was unknown to Council at the time it considered adopting the interim zoning regulations on large religious institutions in the commercial zone. The reason for the interim regulation was to study whether there are adverse impacts on commercial viability of the City's limited commercial areas and whether large religious institutions are potential inhibitors of commercial viability in commercial zones. The interim zoning regulations came at the time when negotiations were materially underway between the property owner and an interested party. While Council has great interest in protecting the City's commercial zones, in promoting investment, commercial activities and commercial development, it also has great interest in supporting property owners and private businesses in University Place. City Attorney Victor indicated that since neither the Council nor the City administration had an intent to unwittingly interfere in an ongoing act of negotiation, and that it is less than 60 days into the interim zoning regulations, the Council has the opportunity to reconsider the moratorium in light of this new information.

Public Comment – None.

Council Consideration - **MOTION:** By Councilmember Grassi, seconded by Mayor Pro Tem Figueroa, to repeal the interim zoning regulations on large religious institutions in the Commercial Zone.

The motion carried.

13. MAYOR'S REPORT

Mayor McCluskey conveyed the safe return of the 16th Combat Aviation Brigade soldiers from deployment. She encouraged the public to attend the Open House meetings on the U.S. Open restricted parking plan on November 18 and 20 at Curtis High School. She also invited the community to attend the Winter Fest activities on December 6 at Market Square.

At 8:42 p.m., the Council concluded its business meeting and thereafter recessed to Study Session at 8:50 p.m. after a five minute break.

STUDY SESSION

14. ALTERNATIVE JAIL CONTRACT

City Attorney Victor presented and discussed an alternative to jail services to supplement the City's existing jail services for inmates who are sentenced for over thirty days to a year. He stated that many cities have more than one jail contract because various jails have different rates varying significantly. The City of University Place has historically maintained just one with the Pierce County jail for reasons of location, ease of booking, and favorable advantages for medical and liability coverages. He indicated that while our municipal court does a very good job of using alternative sentencing and other means than prolonged incarceration, there are times when an inmate who poses dangerous behavior is sentenced to more than 30 days. Municipal courts can only sentence up to a year, however, six months to year of sentencing can be a substantial cost. This prompted the City's Public Safety Department to seek other jail services and recommended Toppenish. Toppenish has a relatively new jail, is city owned, and run by its police

department. Their daily rate is \$35.00 less than what the City pays the Pierce County jail which can be a significant cost savings over time.

Staff recommended that Council consider entering into an Interlocal Agreement with the City of Toppenish as an alternative provider of jail services.

15. AMENDMENT TO RIGHT-OF-WAY ORDINANCE–EASEMENT/DEDICATION TO RIGHT-OF- WAY

City Attorney Victor explained the City's provision on right-of-way conveyances, indicating that the University Place Municipal Code has included a provision that supported property owners' development rights are not impacted by the conveyance of right-of-way to the City. However, it has come to light that there is not an equivalent provision providing the same support with respect to density calculations. This means that the conveyance of right-of-way could limit the development potential of some properties by reducing the total area of developable property under density calculations.

Staff recommended clarifying the provision with respect to this unintended issue in the acquisition of right-of-way by adding a language to the same effect for density calculation.

16. ADJOURNMENT

The meeting adjourned at 9:19 p.m. No other action was taken.

Submitted by,

Emy Genetia
City Clerk

CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

BRITTNEY NOBLE

FOR HER ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS HAVE SECURED OVER \$40 MILLION IN GRANTS AND DESIGNED AND BUILT MORE THAN 30 MILES OF SIDEWALK AND BIKE LANES IN THE CITY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREET TRANSFORMATIONS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED HAS STATED THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARDS AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES BRITTNEY NOBLE FOR HER ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

DON NUTTER

FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS HAVE SECURED OVER \$40 MILLION IN GRANTS AND DESIGNED AND BUILT MORE THAN 30 MILES OF SIDEWALK AND BIKE LANES IN THE CITY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREET TRANSFORMATIONS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED HAS STATED THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARDS AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES DON NUTTER FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

JACK ECKLUND

FOR HIS ROLE IN LEADING THE ENGINEERING TEAM IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS. UNDER YOUR LEADERSHIP, YOUR TEAM HAS SECURED MORE THAN \$40 MILLION IN GRANTS AND DESIGNED AND CONSTRUCTED MORE THAN 30 MILES OF SIDEWALK AND BIKE LANES IN THE CITY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREET TRANSFORMATIONS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED HAS STATED THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF YOUR HIGH STANDARDS AND RELENTLESS PURSUIT OF EXCELLENCE. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES JACK ECKLUND FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

JOHN MALONE

FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS HAVE SECURED OVER \$40 MILLION IN GRANTS AND DESIGNED AND BUILT MORE THAN 30 MILES OF SIDEWALK AND BIKE LANES IN THE CITY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREET TRANSFORMATIONS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED HAS STATED THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARDS AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES JOHN MALONE FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

MICAH ROSS

FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS HAVE SECURED OVER \$40 MILLION IN GRANTS AND DESIGNED AND BUILT MORE THAN 30 MILES OF SIDEWALK AND BIKE LANES IN THE CITY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREET TRANSFORMATIONS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED HAS STATED THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARDS AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES MICAH ROSS FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

NURI AVCULAR

FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS HAVE SECURED OVER \$40 MILLION IN GRANTS AND DESIGNED AND BUILT MORE THAN 30 MILES OF SIDEWALK AND BIKE LANES IN THE CITY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREET TRANSFORMATIONS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED HAS STATED THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARDS AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES NURI AVCULAR FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

TIM COLEMAN

FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS HAVE SECURED OVER \$40 MILLION IN GRANTS AND DESIGNED AND BUILT MORE THAN 30 MILES OF SIDEWALK AND BIKE LANES IN THE CITY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREET TRANSFORMATIONS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED HAS STATED THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARDS AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES TIM COLEMAN FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

WAYNE WENZEL

FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS HAVE SECURED OVER \$40 MILLION IN GRANTS AND DESIGNED AND BUILT MORE THAN 30 MILES OF SIDEWALK AND BIKE LANES IN THE CITY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREET TRANSFORMATIONS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED HAS STATED THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARDS AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW ENGINEERING TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES WAYNE WENZEL FOR HIS ROLE IN ACHIEVING ENGINEERING EXCELLENCE IN THE DESIGN AND CONSTRUCTION OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

BRETT GAISER

FOR HIS ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES BRETT GAISER FOR HIS ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

DEBRA KELLY-SAGE

FOR HER ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES DEBRA KELLY-SAGE FOR HER ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

DEREK SNOWDEN

FOR HIS ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES DEREK SNOWDEN FOR HIS ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

GARY COOPER

FOR HIS ROLE IN LEADING THE OPERATIONS TEAM IN MAINTAINING THE CITY'S ARTERIAL STREETS. BECAUSE OF YOUR LEADERSHIP, THE OPERATIONS TEAM HAS ACHIEVED A LEVEL OF STREET, SIDEWALK, STREETLIGHT AND LANDSCAPE MAINTENANCE THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED HAS STATED THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF YOUR HIGH STANDARDS AND RELENTLESS PURSUIT OF EXCELLENCE. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES GARY COOPER FOR HIS ROLE IN LEADING THE OPERATIONS TEAM IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

JOE WENZEL

FOR HIS ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES JOE WENZEL FOR HIS ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

JOSH DOVE

FOR HIS ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES JOSH DOVE FOR HIS ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

KEVIN SCHMIDT

FOR HIS ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES KEVIN SCHMIDT FOR HIS ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

ROBERT LONGER

FOR HIS ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES ROBERT LONGER FOR HIS ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

SUSIE HANEY

FOR HER ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES SUSIE HANEY FOR HER ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

TERRY BIBBY

FOR HIS ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES TERRY BIBBY FOR HIS ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



CERTIFICATE OF RECOGNITION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE
HEREBY PRESENTS THIS CERTIFICATE TO

TONY WEST

FOR HIS ROLE IN ACHIEVING EXCELLENCE IN MAINTAINING THE CITY'S ARTERIAL STREETS. YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS HAVE MAINTAINED THE CITY STREETS, SIDEWALKS, STREETLIGHTS AND LANDSCAPING TO A LEVEL THAT SETS UNIVERSITY PLACE APART FROM MANY OTHERS AROUND THE REGION AND THE COUNTRY. A NUMBER OF REGIONAL AND NATIONAL ORGANIZATIONS HAVE RECOGNIZED UNIVERSITY PLACE STREETS INCLUDING THE ASSOCIATION OF WASHINGTON CITIES, PUGET SOUND REGIONAL COUNCIL, WASHINGTON STATE DEPARTMENT OF TRANSFORMATION, FEDERAL HIGHWAY ADMINISTRATION, NATIONAL TRANSPORTATION RESEARCH BOARD, UNIVERSITY OF KENTUCKY, UNIVERSITY OF NORTH CAROLINA, INSTITUTE OF TRANSPORTATION ENGINEERS, SMART GROWTH AMERICA, NATIONAL COMPLETE STREETS COALITION AND SEVERAL NATIONAL PUBLICATIONS. WALKABLE COMMUNITIES, INCORPORATED STATES THAT "TRANSFORMATION OF THESE ROADWAYS SERVES AS A NATIONAL MODEL FOR THE STATE OF WASHINGTON, THE PACIFIC NORTHWEST, AS WELL AS THE NATION." THIS NATIONAL AND REGIONAL ATTENTION OCCURRED BECAUSE OF THE HIGH STANDARD AND RELENTLESS PURSUIT OF EXCELLENCE BY YOU AND YOUR FELLOW OPERATIONS TEAM MEMBERS. IT IS WITH GREAT PRIDE AND SATISFACTION THAT THE CITY COUNCIL RECOGNIZES TONY WEST FOR HIS ROLE IN ACHIEVING EXCELLENCE IN THE MAINTENANCE OF THE CITY'S ARTERIAL STREETS.

DENISE MCCLUSKEY, MAYOR

DATED: DECEMBER 1, 2014



APPROVAL OF CONSENT AGENDA

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 11/26/14

Check Range: 51460 and 51463 -51534

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided and a replacement check issued.

<u>Vendor Name</u>	<u>Replacement Check #</u>	<u>Original Check #</u>
University Place School District	51461	51222
First Student	51462	51029
Rodarte Construction, Inc.	51535	51379

Auditing Officer: (Signature on file.)

Date: (11/25/14)

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51460	11/12/2014	002939	WA STATE TREASURER	RENEWAL	11/12/2014	NOTARY RENEWAL/JUSTINE LUI	30.00	30.00
		Voucher: 37964						
51463	11/17/2014	025775	MARNEE'S THERAPEUTIC MASS/111814		11/17/2014	CHAIR MASSAGES/BENEFITS FA	100.00	100.00
		Voucher: 37928						
51464	11/26/2014	001000	ABC LEGAL MESSENGERS INC	MMFWA00061500	10/28/2014	LEGAL DELIVERY SERVICE	50.00	50.00
		Voucher: 37893						
51465	11/26/2014	025715	ABM JANITORIAL SERVICES	7307786	11/30/2014	NOV14/JANITORIAL SERVICES/A	241.08	241.08
		Voucher: 37894						
51466	11/26/2014	024569	ALLIANCEONE	CUPW700A	10/31/2014	COMMISSION/GALAXY THEATRE	1,082.21	1,082.21
		Voucher: 37895						
51467	11/26/2014	002075	AMERICAN REPROGRAPHICS	CC54-587837	11/5/2014	SPECS & PLAN SETS/CIRQUE S/	161.85	
		Voucher: 37896		54-588825	11/14/2014	SPEC BOOKS/56TH ST SAFE RO	72.20	234.05
51468	11/26/2014	001818	APEX ENGINEERING PLLC	201451252	10/13/2014	UP TOWN CENTER EASEMENTS	5,302.50	
		Voucher: 37897		201451254	10/13/2014	TOWN CENTER ALTA SURVEY LC	5,145.28	
				201451329	11/10/2014	TOWN CENTER ALTA SURVEY/LC	1,376.00	11,823.78
51469	11/26/2014	022175	BARRETT, BILL	REIMB	11/18/2014	REIMB/CORE WALL PLAQUE/COI	21.90	21.90
		Voucher: 37898						
51470	11/26/2014	024410	BRIAR GROUP, INC.	8362	11/7/2014	HYDROSEEDING/CONTROL STO	3,500.80	3,500.80
		Voucher: 37899						
51471	11/26/2014	025146	BRIDGEPORT PLACE	DEPOSIT	11/7/2014	DEPOSIT/CATERER/EMPLOYEE	437.50	437.50
		Voucher: 37900						
51472	11/26/2014	025146	BRIDGEPORT PLACE	BALANCE	11/7/2014	BALANCE/CATERER/EMPLOYEE	437.50	437.50
		Voucher: 37901						
51473	11/26/2014	002257	BRUCE DEES & ASSOCIATES, LL	5577	11/4/2014	LANDSCAPE DESIGN/MAIN STR	4,000.00	4,000.00
		Voucher: 37902						
51474	11/26/2014	025573	CANON FINANCIAL SERVICES	14357822	11/12/2014	NOV14/LEASE/IRC5255	311.67	311.67
		Voucher: 37903						
51475	11/26/2014	003155	CDW.GOVERNMENT, INC.	QP85740	11/7/2014	NETGEAR 5PT GIG SWITCH	41.46	41.46
		Voucher: 37904						
51476	11/26/2014	001152	CENTURYLINK	253-564-1992	11/11/2014	PHONE/SR CENTER	246.66	
		Voucher: 37905		253-584-0775	11/1/2014	PHONE/KOBAYASHI	46.20	
				253-566-9558	11/14/2014	PHONE/PW PUMP CALLOUT LINI	37.71	330.57
51477	11/26/2014	025780	CHURCH ON THE SOUND	REFUND	11/19/2014	REFUND/DEPOSIT & RENTAL FE	405.00	405.00
		Voucher: 37906						

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51478	11/26/2014	003056 CITY OF LAKEWOOD	MC-00018	11/5/2014	OCT14/IN CUSTODY COURT TRA	1,265.00	1,265.00
		Voucher: 37907					
51479	11/26/2014	001108 CITY OF UNIVERSITY PLACE	3RDQTR14	11/19/2014	3RDQTR14/PETTY CASH FUND F	435.12	435.12
		Voucher: 37908					
51480	11/26/2014	001024 CITY TREASURER	100360059	11/7/2014	POWER/3800 GRANDVIEW DR W	8.29	
		Voucher: 37909	100360178	11/7/2014	POWER/3900 GRANDVIEW DR W	8.29	
			100358203	11/10/2014	POWER/7150 CIRQUE DR W	784.35	
			100597956	11/7/2014	POWER/8715 40TH ST W	507.86	
			100578632	10/28/2014	WATER/7450 MARKET PL W	310.17	
			100032203	11/5/2014	POWER & WATER/2534 GRANDV	299.89	
			100657111	10/28/2014	WATER/3626 DREXLER DR W	224.17	
			100156306	11/14/2014	POWER/5400 ALAMEDA AVE W	181.03	
			100057089	11/6/2014	POWER/2700 BP WAY W	148.91	
			100808955	10/28/2014	WATER/8235 27TH ST W	148.25	
			100333844	11/17/2014	WATER/4951 GRANDVIEW DR W	128.00	
			100668521	10/28/2014	WATER/3000 BP WAY W	124.31	
			100672520	11/5/2014	POWER/2208 GRANDVIEW DR W	122.70	
			100737063	11/17/2014	POWER/2715 ELWOOD DR W	102.29	
			100569668	11/12/2014	POWER/2610 SUNSET DR W	100.29	
			100080586	11/17/2014	POWER/4951 GRANDVIEW DR W	73.87	
			100488528	11/6/2014	POWER/6701 REGENTS BLVD W	69.05	
			100077129	11/5/2014	POWER/2701 GRANDVIEW DR W	45.61	
			100357178	11/7/2014	POWER/2620 BP WAY W	35.64	
			100176036	11/5/2014	POWER/2695 GRANDVIEW DR W	28.63	
			100401273	11/5/2014	POWER/8420 20TH ST W	24.08	
			100125363	11/6/2014	POWER/6817 27TH ST W	23.61	
			100129708	11/17/2014	POWER/2702 ELWOOD DR W	18.98	
			100302273	10/31/2014	POWER/3715 BP WAY W, #D2	11.35	
			100079046	10/31/2014	POWER/3715 BP WAY W, #D5	9.64	
			100312959	10/31/2014	POWER/3715 BP WAY W, #A1	9.64	
			100109710	11/7/2014	POWER/8902 40TH ST W	8.85	
			100360066	11/7/2014	POWER/3850 GRANDVIEW DR W	8.29	3,566.04
51481	11/26/2014	001140 CITY TREASURER	50003973	10/29/2014	DESIGN ENGINEERING/56TH-CIF	10,922.39	10,922.39
		Voucher: 37910					

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51482	11/26/2014	001140	CITY TREASURER	90591828	11/6/2014	OCT14/HYDRANT STANDBY & CC	221.92	221.92
		Voucher: 37911						
51483	11/26/2014	025161	CITY TREASURER	1214	10/9/2014	DEC14/UPTV CHANNEL GUIDE L	92.70	92.70
		Voucher: 37912						
51484	11/26/2014	025161	CITY TREASURER	130297	11/7/2014	DTA RECEIVERS/CITY HALL	12.21	
		Voucher: 37913		129335	11/7/2014	DTA RECEIVERS/SR CENTER	8.27	20.48
51485	11/26/2014	024565	COMCAST	849835010094436	11/10/2014	NOV19-DEC18/INTERNET/PW SH	137.56	
		Voucher: 37914		849835010094441	11/10/2014	NOV19-DEC18/ INTERNET/SR CE	97.56	
				849835010073571	11/10/2014	MODEMS/REMOTE SURVEILLAN	80.84	
				849835010073570	11/10/2014	MODEMS/REMOTE SURVEILLAN	80.84	396.80
51486	11/26/2014	023782	COMPLETE OFFICE SOLUTIONS,	1149297-0	11/10/2014	TONER CARTRIDGE	293.56	
		Voucher: 37915		1148236-0	11/6/2014	TONER CARTRIDGES	163.01	
				1151253-0	11/14/2014	TONER CARTRIDGES	163.01	
				1151192-0	11/14/2014	MISC OFFICE SUPPLIES/ENGINE	113.60	
				C1116046-0	11/12/2014	CREDIT/RETURNED TONER	-76.08	
				C1128564-0	11/21/2014	CREDIT/RETURNED TONER	-76.08	
				1151198-0	11/14/2014	INK CARTRIDGES	699.91	1,280.93
51487	11/26/2014	024347	COPIERS NORTHWEST, INC.	INV1115074	11/5/2014	OCT4-NOV3/OVERAGE CHARGE	363.60	
		Voucher: 37916		INV1116313	10/31/2014	BASE RATE & OVERAGE CHARG	94.20	
				INV1118447	11/11/2014	OCT9-NOV8/OVERAGE CHARGE	70.06	
				INV1119085	11/12/2014	NOV11-DEC10/LEASE PAYMENT/	32.31	
				INV1119086	11/12/2014	OCT11-NOV10/OVERAGE CHARC	30.48	590.65
51488	11/26/2014	003099	DIAMOND COMMUNICATIONS, IN	14-603	11/13/2014	RESEARCHED VOICEMAIL DIRE	227.55	227.55
		Voucher: 37917						
51489	11/26/2014	002431	DIANE DEMARS	NOV14	11/18/2014	NOV14/YOGA/COURSE #8708, #€	561.60	561.60
		Voucher: 37918						
51490	11/26/2014	001737	DON SMALL & SONS OIL DIST	CC66956	12/12/2014	BULK FUEL/PW SHOP	2,688.32	2,688.32
		Voucher: 37919						
51491	11/26/2014	002198	FIRST AMERICAN TITLE INSUR.	C865-426946919	9/11/2014	TITLE PROCESSING/1924 BP WA	183.82	183.82
		Voucher: 37920						
51492	11/26/2014	025577	HASEMANN, SALLY	REFUND	11/18/2014	REFUND/#8748 - CHRISTMAS IN	39.00	39.00
		Voucher: 37921						
51493	11/26/2014	002563	HERTZ EQUIPMENT RENTAL	COF99999999-002	11/1/2014	LATE CHARGE/INV #27655992-0C	8.80	8.80
		Voucher: 37922						

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51494	11/26/2014	001221	HOLROYD COMPANY, INC.	259221	10/27/2014	CRUSHED ROCK/DRAINAGE REI	461.89
	Voucher:	37923		259385	10/29/2014	CRUSHED ROCK/DRAINAGE REI	102.84
				259422	10/30/2014	CRUSHED ROCK/DRAINAGE REI	102.84
							667.57
51495	11/26/2014	025432	INFOR PUBLIC SECTOR, INC.	33776-US06A	9/16/2014	PERMIT TRACKING CDR SOFTW	3,613.05
	Voucher:	37924					3,613.05
51496	11/26/2014	022801	KATE MCDERMOTT	110314	11/3/2014	AUG-OCT14/TALKING UP NEWSL	540.00
	Voucher:	37925					540.00
51497	11/26/2014	023454	KELLMAN, DAVID	112114	11/21/2014	VIDEOGRAPHY SERVICES/VARIK	620.00
	Voucher:	37926					620.00
51498	11/26/2014	021887	LAFONTAINE, PATRICIA	REFUND	11/14/2014	REFUND/#8746 - ROSABELLAS C	39.00
	Voucher:	37927					39.00
51499	11/26/2014	001258	MCCARTHY & CAUSSEAU	215	10/31/2014	OCT14/HEARING EXAMINER SEF	682.50
	Voucher:	37929					682.50
51500	11/26/2014	001891	MICROFLEX INC	00022134	11/10/2014	TAX AUDIT PROGRAM	38.68
	Voucher:	37930					38.68
51501	11/26/2014	001095	NEWS TRIBUNE	I01294639-092320	9/23/2014	BID AD/56TH ST SAFE ROUTES	955.35
	Voucher:	37931		I01345502-101620	10/16/2014	BID AD/UP MAIN ST REDEVELOP	420.41
				I01355154-102220	10/22/2014	ORDINANCE PUBLICATION/ORD	129.33
				I01362754-102720	10/27/2014	MEETING NOTICE/11-03-14/PROF	129.33
				I01301736-092920	9/29/2014	MEETING NOTICE/10-06-14	123.97
				I01362778-102720	10/27/2014	MEETING NOTICE/11-03-14/TBD	123.97
				i01318508-100320	10/3/2014	MEETING NOTICE/10-20-14	111.61
				I01318520-100820	10/8/2014	ORDINANCE PUBLICATION/ORD	107.89
							2,101.86
51502	11/26/2014	001096	NORTHWEST CASCADE, INC.	2-1068246	11/6/2014	PORTA POTTY RENTAL/CURRAN	72.00
	Voucher:	37932		2-1068245	11/6/2014	PORTA POTTY RENTAL/SUNSET	72.00
				2-1068497	11/5/2014	PORTA POTTY RENTAL/SKATE P	72.00
				2-1068247	11/21/2014	PORTA POTTY RENTAL/KOBAYA	52.00
							268.00
51503	11/26/2014	025774	OFFICE FUNITURE SOURCE	1004	10/13/2014	REPLACEMENT DESK/PW SHOP	1,802.91
	Voucher:	37933					1,802.91
51504	11/26/2014	002089	OWEN EQUIPMENT CO.	00073576	10/31/2014	REPAIR/LEAKING VALVE/SWEEP	525.87
	Voucher:	37934					525.87
51505	11/26/2014	003178	OWENS PRESS, INC.	26080	11/12/2014	NOV-DEC14/HEADLINES NEWSL	4,982.08
	Voucher:	37935					4,982.08
51506	11/26/2014	021638	PACIFICSOURCE ADMIN, INC.	0000220637	11/24/2014	NOV14/ADMIN FEES	78.25
	Voucher:	37936					78.25

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51507	11/26/2014	025758	PASE, DEAN W	ROW	10/15/2014	ROW EASEMENT/PROJ PARCEL	11,000.00	11,000.00
		Voucher: 37937						
51508	11/26/2014	025752	PATRICK HAGERTY PHOTOGRAP00276		11/18/2014	PHOTOGRAPHY SERVICES	780.00	780.00
		Voucher: 37938						
51509	11/26/2014	001109	PIERCE COUNTY BUDGET & FIN/AR164979		11/17/2014	NOV14/POLICE SERVICES	280,525.77	
		Voucher: 37939			11/19/2014	4THQTR14/RAINIER COMMUNIC,	12,140.46	
					11/18/2014	OCT14/ANIMAL CONTROL & SHE	7,533.07	
					11/3/2014	OCT14/RECORDING FEES	582.00	300,781.30
51510	11/26/2014	024698	PIERCE COUNTY SECURITY, INC.284003		11/7/2014	#9993/OCT14/SECURITY/CIVIC B	2,831.00	
		Voucher: 37940			11/7/2014	#9205/OCT14/SECURITY/CIRQUE	150.00	2,981.00
51511	11/26/2014	025722	PROSTOCK ATHLETIC	BBL003829-BL02	10/3/2014	SOCCER BALLS & INFLATOR	559.84	559.84
		Voucher: 37941						
51512	11/26/2014	001124	SAFEWAY, INC.	64682	11/1/2014	ACCT# 64682/MISC PURCHASES	102.74	102.74
		Voucher: 37942						
51513	11/26/2014	025741	SCALE COMPUTING, INC.	2350	11/3/2014	SCALE CARE/1 YEAR RENEWAL	2,475.00	2,475.00
		Voucher: 37943						
51514	11/26/2014	001359	SCHMIDT, KEVIN	REIMB	11/21/2014	MILEAGE/AWC CONF/OCT14/CHI	223.95	223.95
		Voucher: 37944						
51515	11/26/2014	001328	SHELL FLEET CARD SERVICES	8147100120411	11/5/2014	81-471-0012-0/SHELL	87.21	87.21
		Voucher: 37945						
51516	11/26/2014	025147	SILENT LIGHTS LLC	20141111	11/5/2014	ATRIUM DECOR/GARLAND AND '	2,472.44	2,472.44
		Voucher: 37946						
51517	11/26/2014	024444	STAR RENTALS, INC.	31-105811-03	11/6/2014	MANLIFT RENTAL/PROP MANAG	180.52	180.52
		Voucher: 37947						
51518	11/26/2014	002613	SUPERIOR LINEN SERVICE,INC.	34712	11/19/2014	OFFICE MAT RENTAL/PW SHOP	79.97	79.97
		Voucher: 37948						
51519	11/26/2014	002097	TACOMA SCREW PRODUCTS INC30594816		10/30/2014	MISC PARTS/PW SHOP	58.85	58.85
		Voucher: 37949						
51520	11/26/2014	002823	THOMPSON ELECTRICAL CONST1014-6674CV		10/23/2014	REPAIRS/DE ICER TANK WIRING	1,843.39	
		Voucher: 37950			11/17/2014	REPAIR CROSSWALK SIGNS	312.88	2,156.27
51521	11/26/2014	001636	THOMSON REUTERS - WEST	1000186795	11/1/2014	OCT14/WEST INFORMATION CH/	615.57	615.57
		Voucher: 37951						
51522	11/26/2014	022922	TRES WEST ENGINEERS INC.	33664	10/31/2024	ELECTRICAL CONSULTANT/LOT	4,736.00	4,736.00
		Voucher: 37952						

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51523	11/26/2014	001035 TYLER TECHNOLOGIES, INC.	045-121897	11/5/2014	CAFR STATEMENT BUILDER INS	547.50	547.50
		Voucher: 37953					
51524	11/26/2014	001394 UNITED RENTALS NW INC	124131169-001	11/6/2014	RENTAL /5'X8' ROAD PLATES/CA	326.07	
		Voucher: 37954	124131397-001	11/6/2014	RENTAL/ROAD PLATES/CATCH E	308.81	634.88
51525	11/26/2014	025376 UNIVERSAL FIELD SERVICES, IN	39162	10/31/2014	BP WAY PH 5/ROW ACQUISITION	4,611.24	
		Voucher: 37955	39263	10/31/2014	BP WAY PH 5/ROW ACQUISITION	680.55	5,291.79
51526	11/26/2014	001331 UNIVERSITY PLACE REFUSE SV,	823473	11/19/2014	DEC14 BILLING PERIOD/REFUSE	878.42	878.42
		Voucher: 37956					
51527	11/26/2014	025336 US BANK	745000006	11/10/2014	CUSTOMER #745000006/OCT14/I	22.00	22.00
		Voucher: 37957					
51528	11/26/2014	001153 VERIZON WIRELESS,LLC.	9734729868	11/1/2014	NOV14/CELL PHONES/CITY WIDI	1,988.24	1,988.24
		Voucher: 37958					
51529	11/26/2014	001157 WA ASSN OF BUILDING OFFICIAL	29198	10/31/2014	NFPA AND CODE MANUALS/FIRE	555.72	555.72
		Voucher: 37959					
51530	11/26/2014	001158 WA CITIES INSURANCE AUTHORI	101164	11/5/2014	NOTARY BOND/JUSTINE LUNA	50.00	50.00
		Voucher: 37960					
51531	11/26/2014	001032 WA STATE	2014100088	11/4/2014	OCT14/ANALOG PHONE LINES/C	196.95	196.95
		Voucher: 37961					
51532	11/26/2014	002071 WA STATE CRIME PREVENTION	#2015 DUES	11/4/2014	2015 DUES/J HALES & M BLAIR	50.00	50.00
		Voucher: 37962					
51533	11/26/2014	024957 WA STATE DEPARTMENT OF REV	2719-2014-QTR3	11/5/2014	JUL14-SEP14/CREDIT CARD FEE	209.39	209.39
		Voucher: 37963					
51534	11/26/2014	022306 WHITWORTH PEST SOLUTIONS	1239428	11/11/2014	PEST CONTROL/SR CENTER	46.77	46.77
		Voucher: 37965					

Sub total for BANK OF AMERICA: 401,270.73

73 checks in this report.

Grand Total All Checks: 401,270.73

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a resolution approving an Interlocal Agreement for the Provision of Jail Services between the City of University Place and the City of Toppenish substantially in the form attached hereto.

Agenda No: 9B

Dept. Origin:

For Agenda of: December 1, 2014

Exhibits: Memorandum
Resolution and Interlocal Agreement

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to Form by City Atty: _____

Approved by Finance Director: _____

Approved by Dept. Head: _____

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

The City has jurisdiction over misdemeanor offenses within University Place. The City has only one non-exclusive contract for the provision of jail services, and has deemed it prudent and necessary to enter into an additional contract with the City of Toppenish for the provision of jail services. The City of Toppenish Jail is operated by its Police Department and meets the criteria of the City of University Place for risk and insurance purposes.

RECOMMENDATION / MOTION

MOVE TO: Adopt a resolution approving an Interlocal Agreement for the Provision of Jail Services between the City of University Place and the City of Toppenish substantially in the form attached hereto.

Memo

DATE: November 13, 2014

TO: Mayor Denise McCluskey; City Council

FROM: Steve Victor, City Attorney
Jennifer Hales, Public Safety Manager

SUBJECT: Potential Jail Contract with City of Toppenish

Mayor and Members of the City Council,

The City has jurisdiction over misdemeanor offenses within University Place. Misdemeanor offenses are those punishable by up to one (1) year in jail. While many jurisdictions have more than one jail contract for the housing of inmates, typically with varying daily costs, University Place has historically contracted only with Pierce County for jail services. Our court tries to utilize alternative sentencing to the greatest degree consistent with justice, and jail sentences over thirty (30) days are quite rare. However, occasionally an offender must, in the interest of justice and public safety, be sentenced to more than thirty (30) days. This can result in significant unanticipated costs to the City.

The City's contract with the Pierce County jail is not exclusive. While we have no issues with the jail services provided by Pierce County, given current uncertainties regarding the Pierce County Jail budget and costs, as well as simple prudence in identifying at least one alternate provider, staff have identified the City of Toppenish's new jail as a useful additional resource for inmates sentenced to a term of over thirty (30) days. The jail is a municipal jail run by the Toppenish Police Department and has been vetted for risk and insurance purposes. The daily rate is lower than that contained in the City's current agreement with Pierce County, and we have consulted with the Pierce County Sheriff's Department, who expressed no concerns.

The attached draft Agreement would allow the City to utilize the Toppenish Jail as an additional resource. For the foreseeable future, because of the location, we would anticipate using the Agreement only for inmates sentenced to more than thirty (30) days.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE APPROVING AN INTERLOCAL AGREEMENT FOR THE PROVISION OF JAIL SERVICES BETWEEN THE CITY OF UNIVERSITY PLACE AND THE CITY OF TOPPENISH

WHEREAS, The City has jurisdiction over misdemeanor offenses within University Place; and

WHEREAS, while many jurisdictions have more than one jail contract for the housing of inmates, typically with varying daily costs, University Place has historically contracted only with Pierce County for jail services; and

WHEREAS, the City of University Place Municipal Court tries to utilize alternative sentencing to the greatest degree consistent with justice, and jail sentences over thirty (30) days are quite rare; however, occasionally an offender must, in the interest of justice and public safety, be sentenced to more than thirty (30) days. This can result in significant unanticipated costs to the City; and

WHEREAS, the City's contract with the Pierce County jail is not exclusive, and while the City of University Place has no issues with the jail services provided by Pierce County, given current uncertainties regarding the Pierce County Jail budget and costs, as well as simple prudence in identifying at least one alternate provider, staff have identified the City of Toppenish's new jail as a useful additional resource for inmates sentenced to a term of over thirty (30) days; and

WHEREAS, the Toppenish Jail is a municipal jail run by the Toppenish Police Department and has been vetted for risk and insurance purposes. The daily rate is lower than that contained in the City's current agreement with Pierce County, and we have consulted with the Pierce County Sheriff's Department, who expressed no concerns;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

1. Incorporation. The recitals are hereby incorporated herein as if set forth in full.
2. Approval of Interlocal Agreement. The Interlocal Agreement for Provision of Jail Services between the City of University Place and the City of Toppenish is hereby approved.
3. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

ADOPTED BY THE CITY COUNCIL ON DECEMBER 1, 2014.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

**INTERLOCAL AGREEMENT FOR PROVISION OF JAIL SERVICES
BETWEEN THE CITY OF UNIVERSITY PLACE AND
THE CITY OF TOPPENISH**

THIS INTERLOCAL AGREEMENT (“Agreement”) is made and entered into pursuant to the Interlocal Cooperation Act, Chapter 39.34 of the Revised Code of Washington, on the 1st day of December, 2014, by and between the City of University Place, a Washington municipal corporation, and the City of Toppenish, a Washington municipal corporation (collectively referred to herein as the “parties”).

WHEREAS, the City of University Place has jurisdiction over misdemeanor offenses within University Place; and

WHEREAS, the City of University Place has only one non-exclusive contract for the provision of jail services; and

WHEREAS, the City of University Place has deemed it prudent and necessary to enter into an additional contract with the City of Toppenish for the provision of jail services; and

WHEREAS, the City of Toppenish Jail is operated by its Police Department and meets the criteria of the City of University Place for risk and insurance purposes; and

WHEREAS, the City of Toppenish desires to provide jail services for the City of University Place;

NOW, THEREFORE, pursuant to Chapter 39.34 RCW, and in consideration of the mutual benefits and covenants described herein, the City of University Place and the City of Toppenish agree as follows:

1. **INCORPORATION OF RECITALS.** Each of the recitals set forth above is incorporated into this Agreement as though fully set forth herein.
2. **PURPOSE.** It is the purpose and intent of this Agreement that the City of Toppenish, through its Police Department, and the City of University Place, through its Police Department, shall cooperate with each other for the care, keeping and custody of male and female University Place Municipal Court committed prisoners, 18 years of age and older, pursuant to the authority of Section 39.34.080 of the Revised Code of Washington. This Agreement is intended to apply to those instances in which it is desirable for the University Place Police Department, and not an undue burden on the Toppenish Police Department, that a person be detained at the Toppenish City Jail Facility.
3. **INCARCERATION.** The City of Toppenish shall accept and incarcerate male and female prisoners arrested by the City of University Place police officers, and will feed and otherwise generally care for those prisoners in the same manner as its own prisoners and in a manner consistent with the rules governing its jail, provided that the jail facility has available space, and that no prisoner remains in the custody of the City of Toppenish in excess of 364 days on any one charge, for any reason.

The City of University Place shall determine the amount of time to be served by any person who is incarcerated by the University Place Municipal Court, whether for commitment, in lieu of fine payments or otherwise, and enter it on the court commitment order when committing a prisoner into the custody of the Toppenish Jail. Prisoners who do not have their times calculated will be released.

4. **PAYMENT.** The City of University Place shall pay the City of Toppenish for the incarceration of its prisoners, the sum of \$35.00 per prisoner per day or any portion thereof. The City of Toppenish shall, by the fifteenth (15th) day of each month, send to the City of University Place a statement of incarceration charges incurred in the preceding month. The City of University Place shall cause it to be paid within thirty (30) days of receipt.
5. **PRISONER DELIVERY AND NOTIFICATION.** The City of Toppenish through its Police Department shall be responsible for delivering male and female prisoners to its facility for incarceration. The City of University Place shall be responsible for notifying the City of Toppenish of the date and time any prisoner is to be released. No person who appears to be sick or injured will be accepted for booking until he / she has received proper medical attention.
6. **BOOKING PROCEDURE.** Male and female prisoners will be booked and released by Toppenish City Corrections Officers according to the procedures and policies of the Toppenish Police Department by completing for each prisoner an appropriate booking sheet with a copy to be provided to the arresting officer. Prisoners' personal property will be held and handled in the same manner as those prisoners of the City of Toppenish. A sick or injured prisoner will not be accepted until a medical release is acquired from a medical care provider.
7. **COURT APPEARANCES.** The City of University Place will be responsible for arranging court appearances for the prisoners subject to this Agreement, and will, whenever necessary for court appearances, arrange to take custody of such prisoners at the jail facility and redeliver such prisoners if appropriate.
8. **BAIL OR FINE.** The City of Toppenish shall not accept bail and bonds for the City of University Place, but shall notify the University Place clerk or the University Place Police Department, of the request to post such monies.
9. **LIABILITY.** The City of Toppenish will be responsible and hold the City of University Place harmless, for injury to a prisoner resulting directly from its negligence in maintaining the jail facility, or that of its officers or agents, or other mistreatment of prisoners, and for the loss of or damage to any prisoner's property while the prisoner is in the City's custody.

The City of University Place agrees to hold harmless, indemnify and defend the City of Toppenish and its officers, officials, employees and agents from and against all suits, actions, claims, liability and / or costs arising in any manner from the City of University Place's actions and / or omissions in relation to this Agreement including but not

limited to claim of false arrest or detention unless such suit, action, claim, liability or cost is caused solely by the negligence of the City of Toppenish.

10. **MEDICAL TREATMENT.** The City of Toppenish will provide and furnish for prisoners confined in its jail facility that minor medical care, attention and treatment which is administered within the jail facility to its own prisoners. The City of University Place will bear the expense of prescription medicines and other physician, hospital, convalescent, dental or other medical care of its own prisoners confined within the jail facility under authority of this Agreement. The City of Toppenish will bear the expense of any such medical care that is directly caused by misfeasance, or malfeasance of the City of Toppenish, its Officers or Agents. It shall be the responsibility of Toppenish police officers to transport sick or injured prisoners to medical care providers at the direction of the City of University Place, for emergency medical care.
11. **UNIFORM ALCOHOLISM TREATMENT.** The City of Toppenish shall not be responsible for, nor take into custody, any individual taken into protective custody by the City of University Place in accordance with RCW Chapter 70.96A Uniform Alcoholism and Intoxicated Treatment.
12. **IMPLEMENTATION.** The Toppenish Chief of Police and the University Place Chief of Police will be jointly responsible for implementation and proper administration of the Agreement, and will refer problems of implementation to the governing body of the Cities for resolution if necessary.
13. **MODIFICATION.** Modifications of this Agreement may be accomplished by written agreement between the City of Toppenish and the City of University Place and oral understandings or agreements shall not suffice to alter the terms of this Agreement.
14. **TERMINATION.** Termination of this Agreement by either party may be accomplished upon thirty (30) days' written notice to the other party stating the reason for said termination.
15. **TERM.** The initial term of this Agreement is for one (1) year through December 31, 2015, with the parties consulting on a regular basis to establish whether amendments are needed to achieve the best results possible for both parties. Without such notice the Agreement automatically renews for five (5) year increments through December 31, 2020.
16. **PROPERTY.** It is not anticipated that any real or personal property will be jointly acquired or purchased by the parties solely because of this Agreement.
17. **EQUAL OPPORTUNITY.** The parties hereto are equal opportunity employers.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to become effective on the day and year first mentioned above.

CITY OF TOPPENISH

CITY OF UNIVERSITY PLACE

By _____
William Murphy
City Manager

By _____
Stephen P. Sugg
City Manager

Approved as to form:

Approved as to form:

City Attorney

Steve Victor, City Attorney

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the purchase of easements in the amount of \$182,175.00 from Eaton Family, LLC over a portion of parcel #0220112005 for the Mildred Street road improvements and authorize the City Manager to execute all necessary documents.

Agenda No: 9C
Dept. Origin: Engineering
For Agenda of: December 1, 2014
Exhibits: ROW Easement and supporting Documents
Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$182,175.00	Amount Budgeted: \$182,175.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

Right of Way negotiations are in progress for the Mildred Street Roadway Improvements. The purchase of 14,158 square feet of permanent right-of-way and 2,057 square feet of temporary construction right-of-way from a portion of parcel #0220112005 is required to accommodate the construction of bicycle lanes, lighting, curb and sidewalk. A property appraisal and a review appraisal have been made to assess the value of the portion of right of way. The cost for this acquisition is summarized in the table below:

Lands conveyed in easement: Permanent Right of Way Easement	\$ 174,275.00
Lands conveyed in easement: Temporary Construction Easement	2,700.00
Improvements conveyed: Fence Contribution	5,200.00
For All Remainders Conveyed:	
For All Damages:	
Less Special Benefits:	
Legal Administrative:	
Statutory Evaluation Allowance:	
Final Settlement:	\$ 182,175.00

This project is funded through a grant from the Federal Highway Administration. This grant covers 86.5% of the cost of this acquisition. The 13.5% local match is programmed in the City's current budget.

ALTERNATIVES CONSIDERED

N/A

BOARD OR COMMITTEE RECOMMENDATION

Negotiations were performed in accordance with Federal requirements by Lane and Associates and the price was agreed upon by the property owner.

RECOMMENDATION / MOTION

MOVE TO: Authorize the purchase of easements in the amount of \$182,175 from Eaton Family LLC over a portion of parcel #0220112005 for the Mildred St road improvements and authorize the City Manager to execute all necessary documents.

Administrative Settlement Agreement

The following terms and conditions represent a final agreement between the City of University Place and Eaton Family LLC. The final agreed upon all-inclusive purchase price is \$182,175.00..

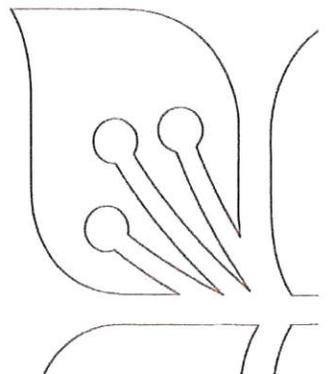
Accepted by:

Eaton Family LLC, a Washington Limited Liability Company

By: 
Printed Name L. E. LARSEN
Title: Attorney in Fact for Eaton Family LLC
Date: 11/7/14

City of University Place

By: 
Steve Sugg, City Manager



Administrative Settlement Memorandum

Re: Mildred Street/67th Roadway Improvements
Right of Way Parcel No. 14 – Eaton Family, LLC
Tax Account No. 0220112005

The original offer letter dated May 1, 2014 in the amount of \$103,400 was based on a before and after appraisal analysis approved by Steve Sugg, City Manager on 4/2/2014. The appraisal review was updated based upon a change in design plans which increased the necessary Right of Way Easement square footage from 8,165 SF to 14,158 SF. In addition, the temporary construction easement was increased from 1,988 SF to 2,057 SF. The adjusted appraisal review performed a recalculation of value based upon the original square footage value of \$13 per SF. The revised offer letter dated August 28, 2014 was in the amount of \$173,500. No increase in square footage valuation was derived from the second appraisal review, only a recalculation based on the increase of square footages.

Upon presentation of the offer, the owner felt that the comparable sales were not comparable and that there was no additional compensation calculated for the frontage of the lot that was being purchased. He argued that the frontage of the property is worth more than the remaining square footage in the back of this large parcel. The real estate market bounded back this spring and summer and sales occurred on a more frequent basis than sales that were used in the subject appraisal. The owner's commercial real estate broker, Linn E. Larson, countered the 8/28/2014 offer in the amount of \$182,175.00. The City agreed to the counter offer.

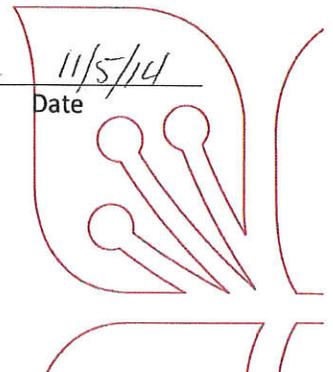
The final agreed upon value of \$182,175 is an increase of 5% over the final offer amount of \$173,500. Per discussion on June 30, 2014 with Steve Victor, City Attorney, recent trends in court awards in Pierce County would likely result in a verdict favorable to the property owner. The condemnation process may exceed 6 six months with the cost of preparing for trial, including a before and after appraisal, very likely exceeding the proposed additional settlement amount.

City of University Place

By  11/5/14
Linda Lane McFarlane
Right of Way Agent

By 
Steve Sugg
City Manager

11/5/14
Date



August 28, 2014

Eaton Family, LLC
Ronald R. Eaton
4724 Steilacoom Blvd SW
Lakewood, WA 98499-4005

Subject: City of University Place – Mildred /67th Roadway Improvements
STPUL-CM-2957(006)
Tax Parcel #0220112005
Right of Way No. 14

Dear Mr. Eaton,

The City of University Place (“City”) plans to proceed with the above-titled public project. As a part of the project, we need to purchase your property and/or property rights identified on the “Right of Way Plan” by the “parcel number” listed above. The bearer of this letter is the City of University Place’s right of way agent in completing this transaction.

Your property has been examined by qualified appraisers and appraisal reviewers who have carefully considered all the elements which contribute to the market value of your property. By law, they must disregard any general increase or decrease in value caused by the project itself. Based upon the market value estimated for your our property, the City’s offer is \$173,500. The offer is broken down as follows:

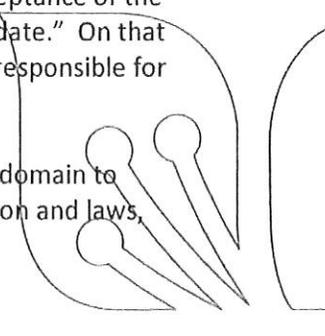
• Permanent Easement: 14,158 SF @ \$13.00 per SF @ 90%	\$165,600.00
• Temporary Construction Easement: 2,057 SF @ \$13.00 per SF @ 10%/yr @ 1 yr	\$2,700.00
• Improvements: Fence contributes	<u>\$5,200.00</u>
Total Purchase Price Offer	\$173,500.00

You may wish to employ professional services to evaluation the City’s offer. If you do so, we suggest that you employ well-qualified evaluators so that the resulting evaluation report will be useful to you in deciding whether to accept the City’s offer. The City will reimburse up to \$750.00 of your evaluation costs upon submission of the bills or paid receipts.

If you have personal property presently located on the property being acquired by the City that needs to be moved, the City will reimburse you for the cost of moving it under the Relocation Assistance program.

Payment for your property and/or property rights will be made available to you after acceptance of the City’s offer. The date on which payment is made available to you is called the “payment date.” On that date, the City becomes the owner of the property and/or property rights purchased and responsible for its control and management.

If you decide to reject the City’s offer, the City has the option to use the right of eminent domain to acquire your property for public use. In conformity with the Washington State constitution and laws,



the City Attorney will file a condemnation suit to obtain a "Court Order of Public Use and Necessity", and a trial will be arranged to determine the just compensation to be paid for the property.

The Internal Revenue Service (IRS) requires that we obtain your correct taxpayer identification number (TIN) or social security number (SSN) to report income paid to you as a result of this real estate transaction. You will be required to complete the attached W-9 form and provide it to the undersigned upon acceptance of the City's offer.

We have attempted by this letter to provide a concise statement of our offer and summary of your rights. We hope the information will assist you in reaching a decision. Please feel free to direct any questions you may have to the undersigned. May we please have your early reply as to acceptance or rejection of this offer?

Thank you.

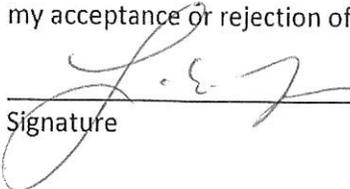
Sincerely,



By: Linda McFarlane
Right of Way Agent for City of University Place
Cell phone: 206.854.1008
Email: laneassoc@comcast.net

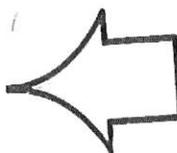
Receipt of this letter is hereby acknowledged. I understand that this acknowledgment does not signify my acceptance or rejection of this offer.

Signature



Date

11.7.14



**SIGN
& DATE**

CITY OF UNIVERSITY PLACE
3715 Bridgeport Way W.
University Place, WA 98466
Attn: Don Nutter

Grantor: EATON FAMILY, LLC, A WASHINGTON LIMITED LIABILITY COMPANY
Grantee: City of University Place
Abbreviated Legal: 11-20-02E-NW-NW, Pierce County APN: 0220112005
Assessor's Tax Parcel Number: 0220112005
Project: Mildred/67th Avenue Roadway Improvements
Project Parcel #14

Right of Way Easement

The Grantor(s) **EATON FAMILY, LLC, A WASHINGTON LIMITED LIABILITY COMPANY**, for and in consideration of mutual and special benefits resulting from the construction of the project, grants and conveys unto the **City of University Place, a municipal corporation of the State of Washington**, and its assigns, a non-exclusive perpetual right-of-way easement for all utility and transportation purposes, including the installation, maintenance, repair, and or removal of all transportation and utility facilities, over, under, upon and across the following property, to the same extent and purpose as of the rights herein granted had been acquired under Eminent Domain statute of the State of Washington:

Per **Exhibit A** and as depicted in **Exhibit B** attached hereto and made a part hereof by this reference.

It is understood and agreed that delivery of this easement document is hereby tendered and that the terms and obligations hereof shall not become binding upon the City of University Place, unless and until accepted and approved hereon in writing for the City of University Place by its City Manager.

EXHIBIT A
PARCEL NO. 0220112005
PERMANENT EASEMENT

THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A", DESCRIBED AS FOLLOWS;

BEGINNING AT THE NORTHWEST CORNER OF SAID PARCEL "A", SAID CORNER ALSO BEING ON THE EAST MARGIN OF MILDRED STREET (67TH AVENUE WEST);

THENCE SOUTH 01° 38' 22" WEST ALONG SAID MARGIN, 660.36 FEET TO THE SOUTH LINE OF SAID PARCEL 'A';

THENCE SOUTH 89° 08' 51" EAST ALONG SAID SOUTH LINE, 12.19 FEET TO A LINE THAT IS 47.19 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF MILDRED STREET;

THENCE NORTH 01° 38' 22" EAST ALONG SAID PARALLEL LINE, 94.46 FEET;

THENCE NORTH 14° 03' 01" EAST, 51.18 FEET TO A LINE THAT IS 58.19 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF MILDRED STREET;

THENCE NORTH 01° 38' 22" EAST ALONG SAID PARALLEL LINE, 133.14 FEET;

THENCE NORTH 40° 25' 35" EAST, 37.20 FEET TO A LINE THAT IS 81.50 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF MILDRED STREET;

THENCE NORTH 01° 38' 22" EAST ALONG SAID PARALLEL LINE, 62.00 FEET;

THENCE NORTH 88° 44' 44" WEST, 8.49 FEET;

THENCE NORTH 34° 11' 09" WEST, 23.29 FEET;

THENCE NORTH 02° 53' 42" EAST, 46.44 FEET;

THENCE NORTH 21° 53' 57" WEST, 27.75 FEET;

THENCE NORTH 01° 40' 46" EAST, 201.10 FEET TO THE NORTH LINE OF SAID PARCEL "A";

THENCE NORTH 89° 07' 26" WEST ALONG SAID NORTH LINE, 14.46 FEET TO THE POINT OF BEGINNING.

CONTAINING 14,158 SQUARE FEET, MORE OR LESS.

PARCEL "A":

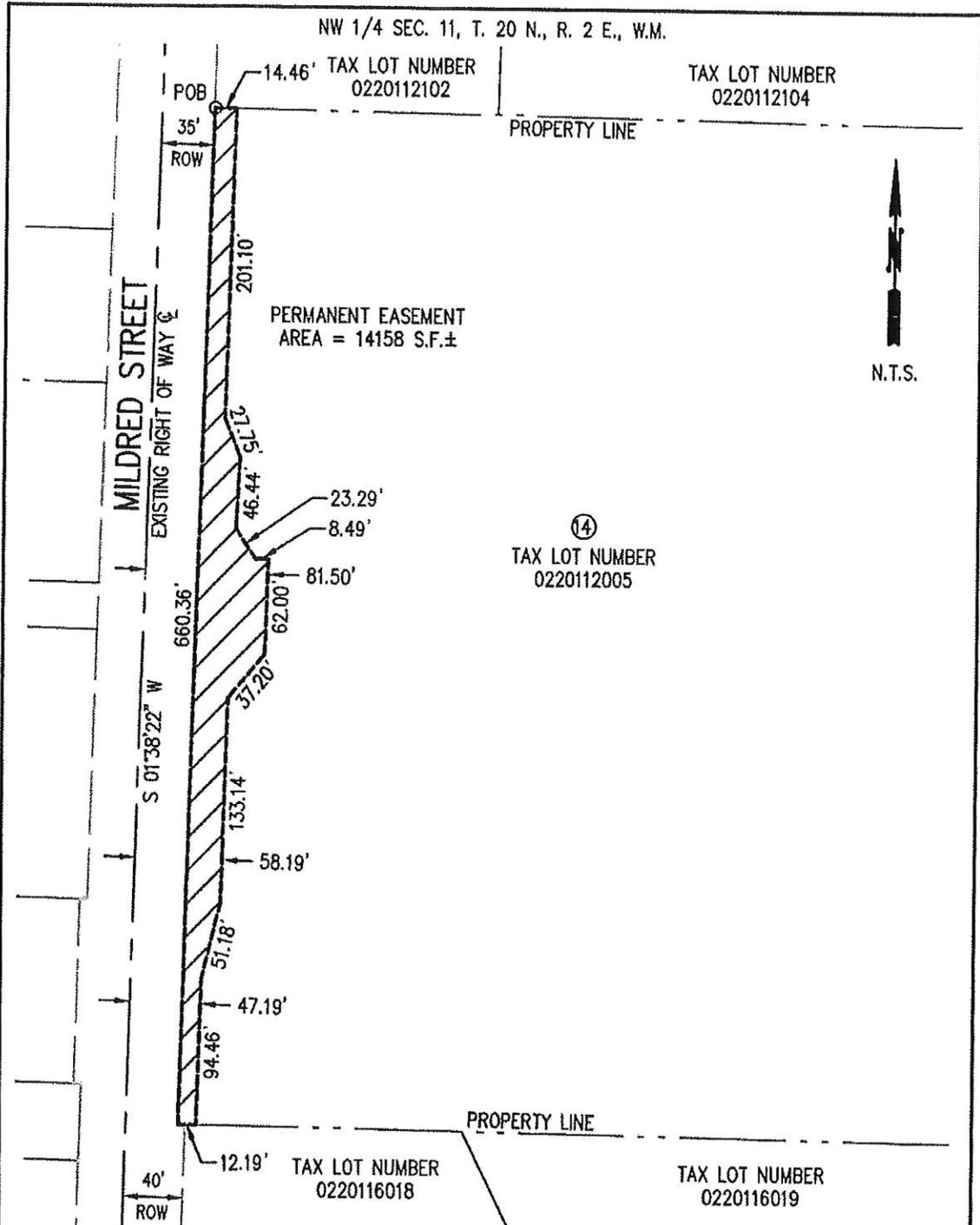
(PER PACIFIC NORTHWEST TITLE COMPANY ORDER NO. 1774997, DATED OCTOBER 06, 2011)

THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 11, TOWNSHIP 20 NORTH, RANGE 2 EAST OF THE WILLAMETTE MERIDIAN, IN COUNTY OF PIERCE, WASHINGTON.

EXCEPT THE WEST 35 FEET THEREOF FOR MILDRED STREET WEST, AS KNOWN AS 67TH AVE WEST. SITUATE IN THE CITY OF FIRCREST, COUNTY OF PIERCE, STATE OF WASHINGTON.



NW 1/4 SEC. 11, T. 20 N., R. 2 E., W.M.



⑭
TAX LOT NUMBER
0220112005

AUGUST 5, 2014

FILE: 14.DWG

KPG
753 9th Ave N
Seattle, WA 98109
(206) 296-1840
www.kpg.com
2502 Jefferson Ave
Tacoma, WA 98402
(253) 627-0720

EXHIBIT B
0220112005
PERMANENT EASEMENT



COPY

TEMPORARY CONSTRUCTION EASEMENT

After recording return document to:



COPY

City of University Place
3715 Bridgeport Way West
University Place, WA 98466
Attn: Don Nutter

Document Title: Temporary Construction Easement
Reference Number of Related Document: N/A
Grantor: Eaton Family, LLC, a Washington limited liability company
Grantee: University Place, a Washington municipal corporation
Legal Description (abbreviated): 11-20-02E-NW-NW, Pierce County APN: 0220112005
Additional Legal(s) on Exhibit A
Assessor's Tax parcel Number: 0220112005

TEMPORARY CONSTRUCTION EASEMENT

Project: Mildred /67th Roadway Improvements

The Grantor, Eaton Family, LLC, a Washington limited liability company, for anS in consideration of mutual benefits, hereby convey(s) and grant(s) unto the CITY OF UNIVERSTIY PLACE, a Washington municipal corporation and its assigns, under the imminent threat of the Grantee's exercise of its right of Eminent Domain, the right, privilege and easement over, upon and across the hereinafter described lands for the purpose of sidewalk construction, wall construction and grade reconstruction to match planned improvements.

The temporary rights herein granted shall commence upon Grantee's authorization to its construction contractor to proceed with construction ("construction start date") and continue for a period of one year, or until Grantee ceases to use the construction area for the purposes stated herein, whichever occurs first. In any event this easement shall terminate no later than December 31, 2015.

Said lands being situated in Pierce County, State of Washington, and described as follows:

For legal description and additional conditions, see Exhibit A and A-1 attached hereto and made a part hereof.

EXHIBIT A
PARCEL NO. 0220112005
TEMPORARY CONSTRUCTION EASEMENT

THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A", DESCRIBED AS FOLLOWS;

BEGINNING AT THE NORTHWEST CORNER OF SAID PARCEL "A", SAID CORNER ALSO BEING ON THE EAST MARGIN OF MILDRED STREET (67TH AVENUE WEST);

THENCE SOUTH 01° 38' 22" WEST ALONG SAID MARGIN, 660.36 FEET TO THE SOUTH LINE OF SAID PARCEL "A";

THENCE SOUTH 89° 08' 51" EAST ALONG SAID SOUTH LINE, 12.19 FEET TO A LINE THAT IS 47.19 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF MILDRED STREET AND THE TRUE POINT OF BEGINNING;

THENCE NORTH 01° 38' 22" EAST ALONG SAID PARALLEL LINE, 94.46 FEET;

THENCE NORTH 14° 03' 01" EAST, 51.18 FEET TO A LINE THAT IS 58.19 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF MILDRED STREET;

THENCE NORTH 01° 38' 22" EAST ALONG SAID PARALLEL LINE, 133.14 FEET;

THENCE NORTH 40° 25' 35" EAST, 37.20 FEET TO A LINE THAT IS 81.50 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF MILDRED STREET;

THENCE NORTH 01° 38' 22" EAST ALONG SAID PARALLEL LINE, 62.00 FEET;

THENCE NORTH 88° 44' 44" WEST, 8.49 FEET;

THENCE NORTH 34° 11' 09" WEST, 23.29 FEET;

THENCE NORTH 02° 53' 42" EAST, 46.44 FEET;

THENCE NORTH 21° 53' 57" WEST, 27.75 FEET;

THENCE NORTH 01° 40' 46" EAST, 201.10 FEET TO THE NORTH LINE OF SAID PARCEL "A";

THENCE SOUTH 89° 07' 26" EAST ALONG SAID NORTH LINE, 3.00 FEET;

THENCE SOUTH 01° 40' 46" WEST, 200.51 FEET;

THENCE SOUTH 21° 53' 57" EAST, 27.79 FEET;

THENCE SOUTH 02° 53' 42" WEST, 46.10 FEET;

THENCE SOUTH 34° 11' 09" EAST, 20.73 FEET;

THENCE SOUTH 88° 44' 44" EAST, 9.96 FEET TO A LINE THAT IS 84.50 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF MILDRED STREET;

THENCE SOUTH 01° 38' 22" WEST ALONG SAID PARALLEL LINE, 66.08 FEET;

THENCE SOUTH 40° 25' 35" WEST, 37.20 FEET TO A LINE THAT IS 61.19 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF MILDRED STREET;

THENCE SOUTH 01° 38' 22" WEST, ALONG SAID PARALLEL LINE, 132.41 FEET;

THENCE SOUTH 14° 03' 01" WEST, 51.18' FEET TO A LINE THAT IS 50.19 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF MILDRED STREET;

THENCE SOUTH 01° 38' 22" WEST ALONG SAID PARALLEL LINE, 94.09 FEET TO THE SOUTH LINE OF SAID PARCEL "A";

THENCE NORTH 89° 08' 51" WEST ALONG SAID SOUTH LINE, 3.00 FEET TO THE TRUE POINT OF BEGINNING.

CONTAINING 2,057 SQUARE FEET, MORE OR LESS.

PARCEL "A":

(PER PACIFIC NORTHWEST TITLE COMPANY ORDER NO. 1774997, DATED OCTOBER 06, 2011)

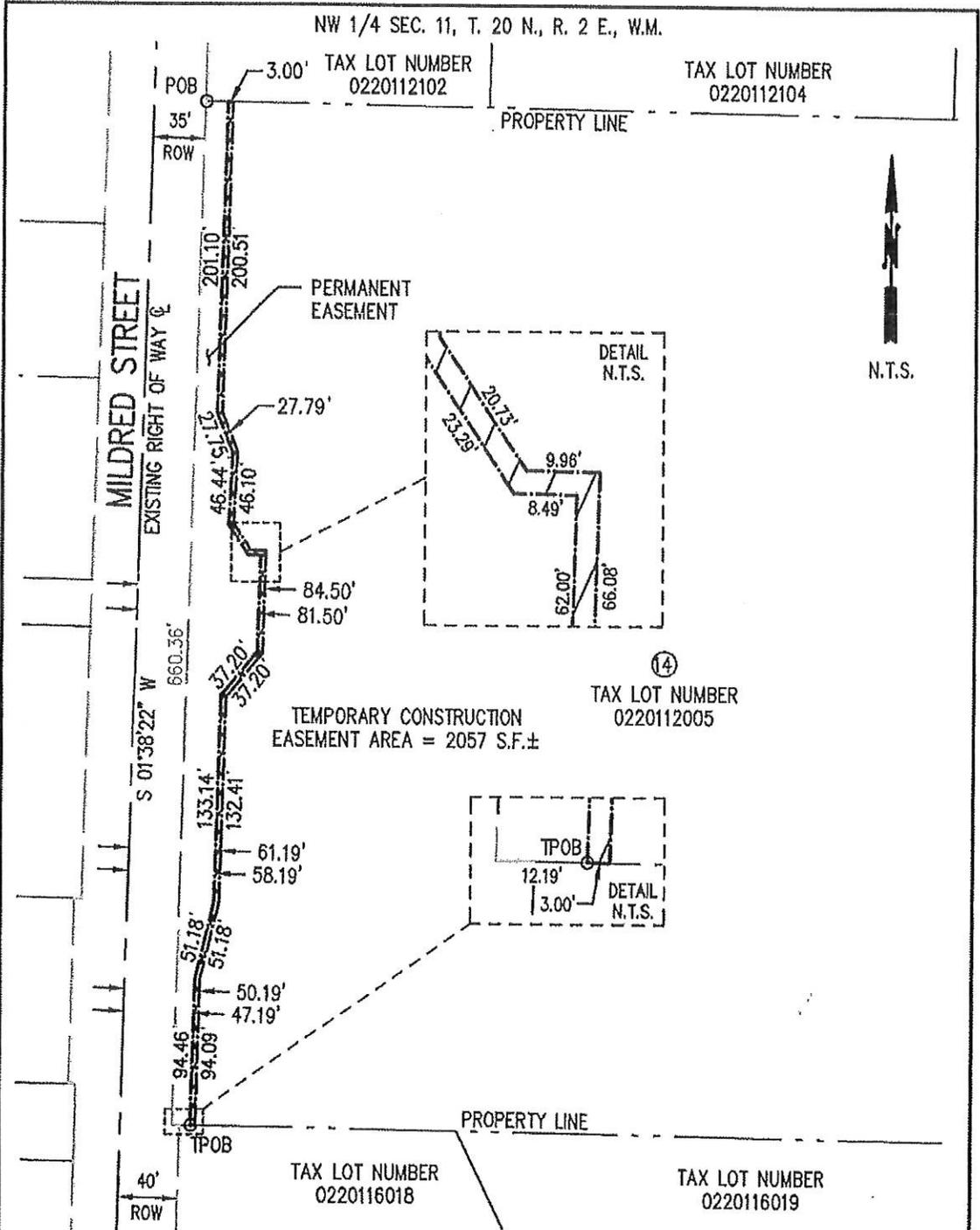
THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 11, TOWNSHIP 20 NORTH, RANGE 2 EAST OF THE WILLAMETTE MERIDIAN, IN COUNTY OF PIERCE, WASHINGTON.

EXCEPT THE WEST 35 FEET THEREOF FOR MILDRED STREET WEST, AS KNOWN AS 67TH AVE WEST.

SITUATE IN THE CITY OF FIRCREST, COUNTY OF PIERCE, STATE OF WASHINGTON.



NW 1/4 SEC. 11, T. 20 N., R. 2 E., W.M.



AUGUST 5, 2014

FILE: 14.DWG

KPG

753 9th Ave N
 Seattle, WA 98109
 (206) 266-1649
 www.kpg.com

2502 Jefferson Ave
 Tacoma, WA 98402
 (253) 827-9720

EXHIBIT B.
 0220112005
 TEMPORARY CONSTRUCTION EASEMENT

DRIVEWAY RECONSTRUCTION PERMIT

Tax Parcel No.: 0220112005

Mildred/67th Roadway Improvements, Project Parcel #14

THIS PERMIT, by and between **Eaton Family, LLC, a Washington Limited Liability Company**, hereinafter called "Grantor," and **City of University Place, a municipal corporation of the State of Washington**, hereinafter called the "City".

WITNESSETH:

WHEREAS, the Grantor(s) represents and warrants that he/she/they is/are the owner(s) of the land shown as Project Parcel #14 on the right-of-way plans for the Mildred/67th Roadway Improvements approved June 20, 2013.

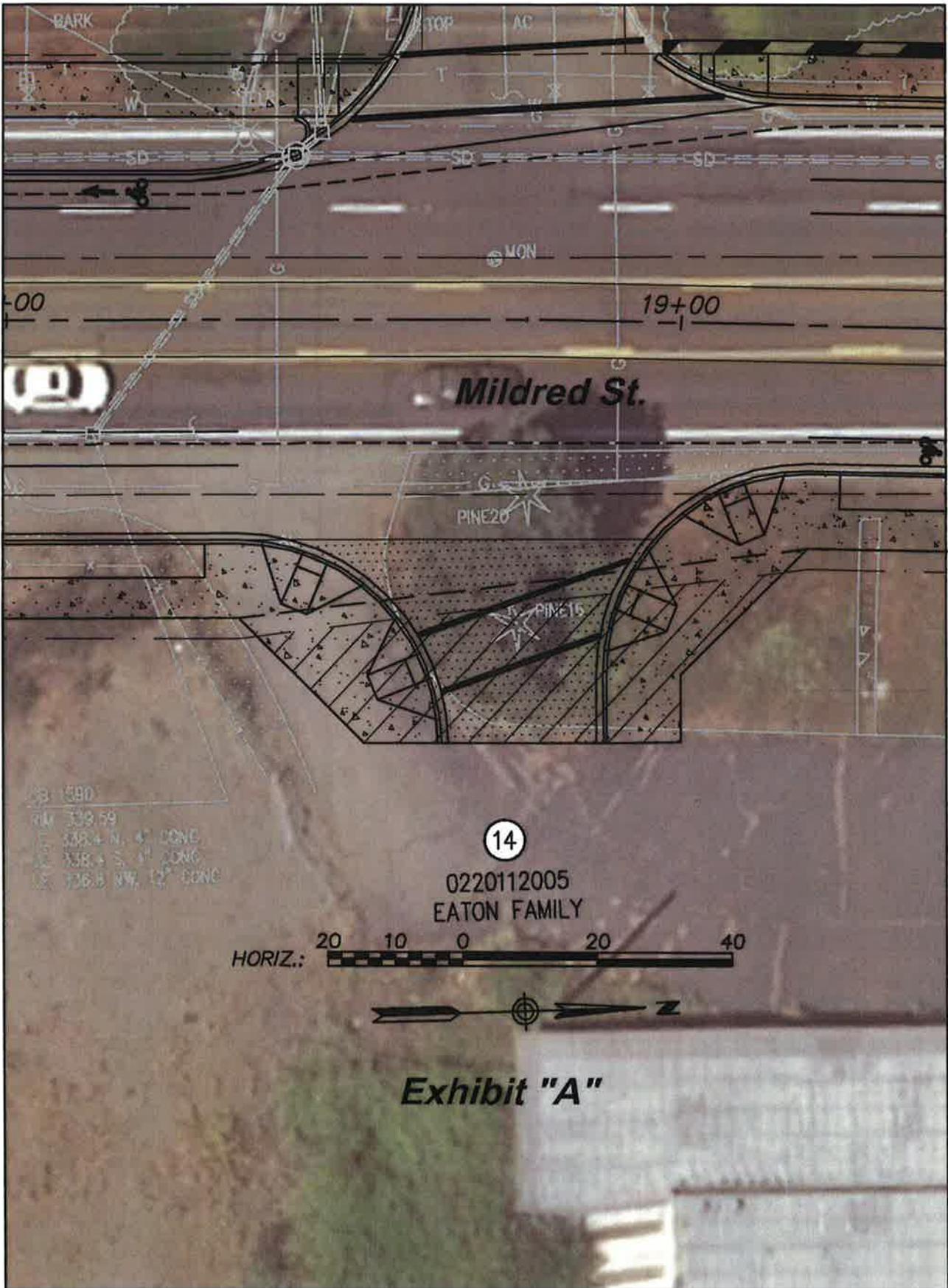
WHEREAS, the City will perform certain improvement work for said project that will disturb a portion of the Grantor's existing driveway.

NOW THEREFORE, in consideration of the premises the Grantor hereby grants to the City, its agents, officers, officials, and employees a temporary right to enter upon said parcel of land and work on said land for the purposes of reconstructing a portion of Grantor's existing driveway so as to conform to said certain improvements. Said reconstruction of Grantor's driveway shall not extend beyond the area shown on said parcel of land on Exhibit "A", attached hereto and made a part hereof by reference.

Any portion of said Grantor's driveway lying within the City road right-of-way shall be paved. Reconstruction of Grantor's driveway outside the City road right-of-way shall be equal in kind to the existing driveway on private property.

IN WITNESS WHEREOF, the said Grantors have hereunto set their hand and seal this 7 day of November, 2014.

<p>Eaton Family, LLC, a Washington Limited Liability Company</p> <p>By: </p> <p>Printed Name: <u>Linn E. Larsen</u></p> <p>Title: <u>P.O.A.</u></p> <p>Date: <u>11-7-14</u></p>	<p>By: _____</p> <p>Printed Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Pass an ordinance amending Title 19.45 of the University Place Municipal Code, Zoning Code, Adding a provision to allow the areas of easements Dedicated to the City for public right-of-way to be Used in density calculations.

Agenda No: 10

Dept. Origin: Planning & Development Services

For Agenda of: December 1, 2014

Exhibits: Proposed Ordinance
Exhibit A Proposed Amendments

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to form by City Atty: _____

Approved by Finance Director: _____

Approved by Department Head: _____

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

In 2000 the City Council adopted Ordinance 307 replacing Title 19 the Zoning Code. Contained in the new Zoning Code is a provision which allows setbacks to be measured from a property line, when right-of-way easements are granted to the City. This provision was intended to prevent such easement acquisitions from causing nonconforming setback situations on abutting properties. The provision also encouraged property owners to sell easements to the City rather than require fee simple purchase.

The proposed amendment would apply the same relief to situations where subtracting the area of an easement would create nonconforming lot with regard to density. The provision would also assist the City in its acquisition of right-of-way needed to complete public improvements.

WAC 365-196 and UPMC 19.90 requires the Planning Commission to hold a public hearing prior to the City Council's adoption of an amendment to the Zoning Code. UPMC 19.90.020(D) allows the Planning Commission to hold a Joint Public Hearing with the City Council, allowing the City Council to take action at the same meeting following the Joint Public Hearing.

BOARD OR COMMITTEE RECOMMENDATION

The City Council studied this item at their regular meeting on November 17, 2014. There was no objection to the proposal. The Planning Commission was briefed on November 19, 2014 and advised that a Joint Public Hearing with the City Council may be scheduled for December 1, 2014. The Planning Commission offered no comments.

RECOMMENDATION / MOTION

MOVE TO: Pass an ordinance amending Title 19.45 of the University Place Municipal Code, Zoning Code, adding a provision to allow the areas of easements dedicated to the City for public right-of-way to be used in density calculations.

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AMENDING TITLE 19.45 OF THE UNIVERSITY PLACE MUNICIPAL CODE, ZONING CODE, ADDING A PROVISION TO ALLOW THE AREAS OF EASEMENTS DEDICATED TO THE CITY FOR PUBLIC RIGHT-OF-WAY TO BE USED IN DENSITY CALCULATIONS

WHEREAS, the University Place City Council adopted a GMA Comprehensive Plan on July 6, 1998 which became effective July 13, 1998 with amendments on May 1, 2000, August 4, 2003, December 6, 2004, and February 2012; and

WHEREAS, the Revised Code of Washington 36.70A.040 requires the City to adopt development regulations which are consistent with and implement the Comprehensive Plan; and

WHEREAS, on February 26, 2001 the City Council amended the Zoning Code to include a setback exception for easements provided to the City for public right-of-way purposes and intended to provide a similar density exception; and

WHEREAS, the University Place City Council held a study session on November 17, 2014 to discuss a proposed amendment to add a density exception for areas that are provided to the City by way of easement for right-of-way; and

WHEREAS, the City of University Place requested expedited review pursuant to RCW 36.70A and received confirmation on November ____ 2014; and

WHEREAS, the City's SEPA Official has determined that the proposed text amendment will have no substantive effect on the environment and is therefore exempt from SEPA pursuant to WAC197-11-800(19)(b); and

WHEREAS, a Notice of the Public Hearing was published in the Tacoma News Tribune; and

WHEREAS, the University Place City Council and Planning Commission held a joint public hearing on December 1, 2014 to take public testimony and discuss proposed amendments; and

WHEREAS, the University Place City Council finds the amendments are consistent with the goals, objectives and policies of the Comprehensive Plan; the proposed amendments are in the best interest of the residents of the City; the proposed amendments enhance the public health, safety, comfort, convenience, or general welfare; and the proposed amendment will not be materially detrimental to uses on the Chambers Creek Properties or in the vicinity;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Incorporation. The recitals are hereby incorporated herein as if set forth in full.

Section 2. Title 19 Zoning. University Place Municipal Code Section 19.45.040 Density is hereby amended as shown in Exhibit "A" attached.

Section 3. Copy to be Available. One copy of this Ordinance shall be available in the office of the City Clerk for use and examination by the public.

Section 4. Severability. If any section, sentence, clause, or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

Section 5. Publication and Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect five days after publication.

PASSED BY THE CITY COUNCIL ON JANUARY 5, 2015.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

Exhibit A

19.45.030 Density standards.

A. All density provisions shall be calculated in dwelling units per acre (du/ac). The calculation shall be based upon the net acreage, subtracting out land that, by City, State or Federal regulation, is unbuildable. This would include any areas such as, but not limited to, wetlands, floodways, steep slopes, and streets (except as provided in Chapter [17.35](#) UPMC and B. below), lands below the ordinary high water mark, and lands set aside (by dedication or easement) for public or private streets (not including alleys). Land that may be difficult or expensive to build upon, but where development is not prohibited, would still count as buildable acreage. (See also Chapter [19.10](#) UPMC, Definitions, "Density.") When calculating density, no rounding is used.

B. Where the City has acquired easements for right-of-way purposes, the area of the easement may be used in a density calculation to determine the number of dwelling units allowed.

Memo

DATE: December 1, 2014

TO: Mayor Denise McCluskey; City Council
Planning Commission

FROM: Steve Victor, City Attorney

SUBJECT: Retrospective Treatment of ROW Easements under Development Code

Since shortly after incorporation, the University Place Municipal Code (UPMC 19.45.040) has included language that supported property owners who give the City necessary right-of-way property by easement, by allowing that right-of-way to be excluded from setback requirements. The intent of the provision is to ease the right-of-way acquisition process by ensuring that private property owners' development rights are not impacted by the conveyance of easements for right-of-way to the City. This is a common approach.

For nearly 20 years, this City's right-of-way acquisition agents have, in good faith, assured private property owners that conveying right-of-way easements would not impact the development potential of their property, and U.P. property owners have relied on those representations in conveying the easements. Recently, however, it has come to light that there is not a parallel provision providing the same relief with respect to density calculations under UPMC 19.45.100.

This means that the conveyance of right-of-way could limit the development potential of some properties by reducing the total area of developable property under density calculations. This is inconsistent with the City's historic intent in dealing with right-of-way easement acquisition, and appears to represent a technical oversight, rather than a thoughtful policy choice.

While the Council and Planning Commission will be jointly reviewing a change to the Development Code to address this issue at the December 1, 2014 City Council meeting in the manner of a new policy decision, as the City's chief legal officer, I wish to point out that the City will be honoring the retrospective bargains that the City made to those who have previously conveyed right-of-way easements with the understanding that no development rights would be impacted.

While a number of legal theories support and dictate this approach, we will be doing so fundamentally as a matter of institutional integrity.

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a resolution approving an Interlocal Agreement with the City of Lakewood for Municipal Court services substantially in the form attached hereto.

Agenda No: 11
Dept. Origin: City Attorney
For Agenda of: December 1, 2014
Exhibits: Memorandum
Resolution and Interlocal Agreement

Concurred by Mayor _____
Approved by City Manager _____
Approved as to Form by City Atty: _____
Approved by Finance Director _____
Approved by Dept. Head _____

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

Since 2011, the City has contracted with Lakewood for Municipal Court services, and the relationship with Lakewood has been very successful. Our Municipal Court has been effective, efficient and responsive.

Lakewood completed a thorough data-driven analysis of their Court operations and costs, with the result that the City's annual Court cost has been reduced from \$261,324 to \$170,584. The decision to contract with Lakewood for Court service was sound, and continues to benefit our City. City Staff recommends approving the Interlocal Agreement with Lakewood to continue this beneficial relationship.

RECOMMENDATION / MOTION

MOVE TO: Adopt a resolution approving an Interlocal Agreement with the City of Lakewood for Municipal Court services substantially in the form attached hereto.

Memo

DATE: November 24, 2014
TO: Mayor Denise McCluskey; City Council
FROM: Steve Victor, City Attorney
SUBJECT: Interlocal Agreement with Lakewood for Court Services

Mayor and Members of the City Council,

At our December 1, 2014 meeting you will have before you for consideration an Interlocal Agreement with the City of Lakewood to continue our Municipal Court services through Lakewood. Since 2011, the City has contracted with Lakewood for Municipal Court services. Your Legal and Public Safety Departments monitor our Court closely, and can report that the relationship with Lakewood has been very successful. Our Municipal Court has been effective, efficient and responsive. Last year we were fortunate to recruit long-time County prosecutor, and U.P. resident, Grant Blinn, as our Municipal Court Judge.

Because December 1st is our last meeting of the year, I am requesting that Council suspend the Rules to both study and consider the Interlocal Agreement on the same night. While I would have preferred to bring the Agreement earlier, it simply was not ready, and for a very good reason. This year, Lakewood embarked on a thorough data-driven analysis of their Court operations and costs. That analysis was only recently completed, with the happy result that our annual Court cost has been reduced from the budgeted \$261,324 to \$170,584 -- An annual savings of over \$90,000, and a biennial saving of over \$180,000, with no change in service.

Lakewood's detailed analysis of their \$2,324,202 court costs determined Lakewood itself accounted for 86.8% of its caseload, with University Place comprising 5.6%, and the cities of DuPont and Steilacoom, who also contract with Lakewood for municipal court services at 3.6% and 4.0% respectively. I cannot over-emphasize the transparency and honesty of the City of Lakewood, and in particular City Attorney Heidi Wachter, in working through this issue. We would have been very pleased with merely maintaining the existing cost; however, Lakewood's data dictated a reduction and we derive the benefit of their work and institutional integrity. The decision to contract with Lakewood for Court service was sound, and continues to benefit our City.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL APPROVING AN INTERLOCAL AGREEMENT WITH THE CITY OF LAKEWOOD FOR MUNICIPAL COURT SERVICES SUBSTANTIALLY IN THE FORM ATTACHED HERETO

WHEREAS, the City of University Place, "University Place" incorporated as a City in 1995 and assumed authority and jurisdiction with respect to criminal and traffic offenses occurring within the corporate boundaries thereby created; and

WHEREAS, the City of Lakewood, "Lakewood" has the capacity to provide municipal court, prosecution, public defender and related services to University Place in a manner beneficial to both parties and University Place desires to use these services; and

WHEREAS, University Place and Lakewood wish to cooperate and enter into this Agreement for the orderly and efficient processing of traffic infractions, parking infractions, criminal traffic cases, criminal non-traffic misdemeanors and any other matters within the jurisdiction of a Municipal Court through services provided by and held at Lakewood; and

WHEREAS, included in the services provided by Lakewood to University Place shall be a detail of statistics identifying caseload, type of case and other matters of interest to University Place; and

WHEREAS, the parties agree that provision of services as detailed in this Agreement are in the best interests of the residents of both cities; and

WHEREAS, Title 39.34 of the Revised Code of Washington authorizes joint and cooperative Agreements between public agencies;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

1. Incorporation. The recitals are hereby incorporated herein as if set forth in full.
2. Approval. The Interlocal Agreement with the City of Lakewood for Municipal Court Services is hereby approved substantially in the form attached hereto.
3. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

ADOPTED BY THE CITY COUNCIL ON DECEMBER 1, 2014.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

**AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF LAKEWOOD AND THE
CITY OF UNIVERSITY PLACE FOR THE PROVISION OF MUNICIPAL COURT,
PROSECUTION AND PUBLIC DEFENDER SERVICES**

THIS INTERLOCAL AGREEMENT (“Agreement”) is made and entered into pursuant to the Interlocal Cooperation Act, Chapter 39.34 of the Revised Code of Washington, on the 1st day of December, 2014, by and between the City of University Place, a Washington municipal corporation (“University Place”), and the City of Lakewood, a Washington municipal corporation (“Lakewood”), collectively referred to herein as the “parties”.

WHEREAS, the City of University Place, "University Place" incorporated as a City in 1995 and assumed authority and jurisdiction with respect to criminal and traffic offenses occurring within the corporate boundaries thereby created; and

WHEREAS, the City of Lakewood, "Lakewood" has the capacity to provide municipal court, prosecution, public defender and related services to University Place in a manner beneficial to both parties and University Place desires to use these services; and

WHEREAS, University Place and Lakewood wish to cooperate and enter into this Agreement for the orderly and efficient processing of traffic infractions, parking infractions, criminal traffic cases, criminal non-traffic misdemeanors and any other matters within the jurisdiction of a Municipal Court through services provided by and held at Lakewood; and

WHEREAS, included in the services provided by Lakewood to University Place shall be a detail of statistics identifying caseload, type of case and other matters of interest to University Place; and

WHEREAS, the parties agree that provision of services as detailed in this Agreement are in the best interests of the citizens of both cities; and

WHEREAS, Title 39.34 of the Revised Code of Washington authorizes joint and cooperative Agreements between public agencies;

NOW, THEREFORE, pursuant to Chapter 39.34 RCW, and in consideration of the mutual benefits and covenants described herein, the City of University Place and the City of Lakewood agree as follows:

- A. Purpose.** The purpose of this Interlocal Agreement is to make all necessary arrangements for the processing of any matters within the jurisdiction of University Place using municipal court (including a judge and court staff), prosecution, public defender and related services provided by Lakewood in Lakewood Municipal Court pursuant to RCW 39.34. This is to include any ancillary services such as statistical tracking; legal services such as ordinance work and any work related to appeals. Jail and Police services are specifically excluded from this Agreement.

- B. Services.** Lakewood, through this Agreement, shall provide the following services to University Place:

- 1) Municipal Court Services. Municipal Court services include all court services required by State statute, court rule, City ordinance, or other regulation as now existing or hereafter amended. These services include, as applicable, the filing, processing, adjudication and penalty enforcement of all City cases filed on January 1, 2015 or any date thereafter for the duration of this agreement, issuance of search and arrest warrants, procedures of establishing bail, arraignments and plea hearings, pretrial motions and evidentiary hearings, discovery matters, notification and subpoenaing of witnesses and parties, bench and jury trials, pre-sentence investigations, sentencing, pre-trial motions, the duties of courts of limited jurisdiction regarding appeals, and all other court functions as they relate to municipal court. Lakewood shall provide all necessary personnel to perform such services in a timely manner as required by law and court rule.
- 2) Appointment of Judicial Officers. University Place has appointed a Lakewood Municipal Court Judge as a Judge of the University Place Municipal Court and has appointed Lakewood Municipal Court Judges Pro Tem as Judges Pro Tem of the University Place Municipal Court. In the event that University Place appoints a judge other than the Lakewood Municipal Court Judge then University Place shall consult with and consider input from the Lakewood City Manager during the appointment process. Any such appointments shall require further negotiation between the parties pursuant to Section D.1 of this Agreement.
- 3) Prosecution Services. All criminal cases covered by this Agreement shall be reviewed, filed and fully prosecuted by Lakewood Legal Department staff. Lakewood Legal Department shall have final case disposition authority on all cases except those assigned to outside counsel at the request of University Place. University Place shall support Lakewood's prosecution of University Place cases fully, including attendance at hearings, production of evidence and coordinating with the assigned prosecutor as needed to properly process each case. The City Attorney for University Place, or designee, shall be authorized to directly prosecute any matter within University Place jurisdiction upon notice to Lakewood within 15 days of the filing of the case. All prosecution services are to be provided to University Place with sufficient input and direction from University Place to ensure consistency with the best interests of the citizens of University Place.
- 4) Public Defender Services. Public Defender services will be provided to University Place as an extension of the current agreement between Lakewood and the current Public Defender.
- 5) Other Services. Lakewood and University Place shall communicate and exchange information sufficient to evaluate the adequacy of services provided for in this Agreement. Lakewood is expected to provide ancillary services, including statistical information and appellate work. Lakewood shall be responsible for transporting all University Place in-custody defendants from Pierce County Jail, Nisqually Jail or any other jail Lakewood and University Place defendants on misdemeanor and gross misdemeanor charges.

- 6) Matters Reserved to Lakewood. Lakewood reserves the right to implement matters requiring compliance with statutory and judicial mandates, which includes, but is not limited to, the Standards for Indigent Defense and personnel matters pursuant to General Rule 29 of the Washington Courts.

C. **Property.** This Interlocal Agreement does not provide for the acquisition, holding or disposal of real or personal property. University Place Police shall be responsible for all items of evidence related to criminal prosecution.

D. **Financial Provisions.** In consideration for the services provided in this Agreement, the parties agree to the following:

- 1) In the event that University Place appoints Lakewood's judge as judge of the University Place Municipal Court, University Place shall pay to Lakewood an annual fee of One Hundred Seventy Thousand, Five Hundred Eighty Five Dollars (\$170,585). The annual fee shall be determined based on the cost of the Lakewood Municipal Court and includes factors such as the cost of the court system and administrative costs associated with running the court. The fee will be reviewed and adjusted on an annual basis. University Place shall be notified of changes to the calculation of court costs and administrative costs. In the event that University Place does not appoint Lakewood's judge, this fee shall be renegotiated with the expectation that this amount will be greater. This fee shall be invoiced and paid monthly.
- 2) University Place shall retain all fees, costs, penalties and fines, assessed in the University Place Municipal Court for the duration of this Agreement. Any new programs established after the effective date of this Agreement shall not be included but shall be addressed by the parties in a separate amendment hereto.

E. **Agreement Administration.** The parties are expected to work cooperatively as though the employees of Lakewood are employees University Place when handling University Place cases. The City Attorney for University Place is to consult with Lakewood departments as necessary regarding the prosecution of University Place cases. Interested University Place employees are to be invited to interdepartmental meetings regarding Court process. Where necessary Lakewood employees are to be available to University Place employees and/or Council to discuss court process, prosecutorial philosophy or other matters of interest to University Place.

- 1) Dispute resolution. Disputes between the parties that cannot be resolved at the department level are to be resolved by the respective City Managers/Administrators. It is understood between the parties that this Agreement is of benefit to both parties and there is a common interest in working through issues to continue the Agreement.
- 2) Reporting. Lakewood shall provide University Place with monthly reports summarizing court activity during which services are provided. University Place shall identify any deficiencies in such monthly reports and, where feasible, Lakewood shall amend the reports accordingly.

- 3) Special Emphasis. University Place shall identify any areas of special emphasis and Lakewood shall provide opportunities for input and reporting specific to those areas.

F. Indemnification. In executing this Agreement, Lakewood does not assume liability or responsibility for or in any way release University Place from any liability or responsibility which arises in whole or in part from:

- 1) The existence or effect of any University Place ordinance; or
- 2) Any prosecution conducted by University Place's City Attorney. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such ordinance or prosecution is at issue, University Place shall defend the same at its sole expense and if judgment is entered or damages are awarded against University Place, Lakewood, or both, University Place shall satisfy the same, including all chargeable costs and attorneys' fees.

Lakewood shall indemnify, defend, and hold harmless University Place, its officers, agents and employees from and against any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatever, including costs and attorneys' fees in defense thereof, for injuries, sickness or death of persons (including employees of University Place), or damage to property, or the violation of any person's civil rights, which is caused by or arises out of Lakewood's acts, errors or omissions with respect to the subject matter of this Agreement, or any act or omission of any agent retained by or contracted with by Lakewood to provide services covered by this Agreement; provided, however, that

- 1) Lakewood's obligation to indemnify, defend and hold harmless shall not extend to injuries, sickness, death, damage or civil rights violations caused by or resulting from the actions or negligence of University Place, its Police Department or its officers, agents or employees; and
- 2) Lakewood's obligation to indemnify, defend and hold harmless for injuries, sickness, death, damage or civil rights violations caused by or resulting from the concurrent actions of negligence of Lakewood or its agents and University Place or its agents shall apply only to the extent that Lakewood's or its agents actions or negligence cause or contributed hereto.

Lakewood does not by this Agreement assume any contractual obligations to anyone other than University Place, and University Place does not assume any contractual obligations to anyone other than Lakewood. Lakewood and University Place expressly eliminate any third-party beneficiary to this Agreement.

G. Termination. Either party shall have the right to terminate this Agreement, provided that the terminating party notifies the other party nine (9) months prior to such termination to allow the parties sufficient time to address alternate measures.

H. Term. The initial term of this Agreement is for one (1) year through December 31, 2015 with the parties consulting on a regular basis to establish whether amendments are needed to achieve the best results possible for both parties. Without such notice the Agreement automatically renews for five (5) year increments through December 31, 2020.

I. **Amendment.** Amendments to this Agreement must be in writing and may be made at any time during the term of the Agreement.

CITY OF LAKEWOOD

CITY OF UNIVERSITY PLACE

John J. Caulfield
City Manager
Dated: _____

Stephen P. Sugg
City Manager
Dated: _____

Attest:

Attest:

Alice M. Bush, MMC
City Clerk

Emelita Genetia
City Clerk

Approved as to form:

Approved as to form:

Heidi Ann Wachter, City Attorney
Date: _____

Steve Victor, City Attorney
Date: _____

PARC

METROPOLITAN PARK DISTRICT STUDY

University Place City Council Resolution number 740 of December 2, 2013 directed the Parks and Recreation Commission to examine funding and Service Level Options for Parks, Recreation and Senior Services.

The Parks and Recreation Commission is hereby directed to examine funding and service level options to address reduced funding availability for parks, recreation and senior services in 2016. The Commission will submit a report and recommendation to City Council by March, 2014.

On March 10, 2014 the Parks and Recreation Commission reported to the **University Place** Council on their findings of this Resolution. They recommended that **University Place** form a **Metropolitan Park District** to provide funding for the Parks, Recreation and Senior Services.

As a result of this Recommendation, the **University Place** City Council directed the Parks and Recreation Commission to study three forms of **Metropolitan Park Districts** and report their findings back to them by August 2014.

EXECUTIVE SUMMARY

This study by the Parks and Recreation Commission of **University Place** on Metropolitan Park Districts contains information on the backgrounds, forms of governance, and types of Metropolitan Park Districts within Washington State.

Their findings, suggestions, recommendations, funding and actions needed are included in this report to the City Council. Action requiring ballot placement is needed by ASAP.

I. BACKGROUND

A **Metropolitan Park District** may be created for the management, control, improvement, maintenance, and acquisition of parks, parkways, boulevards, and recreational facilities. Laws enacted in 1907 authorized cities of the first class to create **Metropolitan Park Districts**. The statutes were amended in 2002.

In December 2001, the **Legislative Task Force on Local Parks and Recreation Maintenance and Operations** recommended that the statutes be amended to make it practical for cities and counties, or a combination of them, to create **Metropolitan Park Districts**. Prior to 2002, cities under 5,000 and counties could not create **Metropolitan Park Districts**.

The 1907 legislation was effective immediately, and Tacoma voters approved the formation of a **Metropolitan Park District** a month after the law was passed. **Metro Parks Tacoma** was formed.

A second **Metropolitan Park District** was formed in Yakima around 1945 and functioned until 1969.

In September 2002, Pullman voters approved the creation of a **Metropolitan Park District**.

In February 2003 voters around North Bend approved the creation of the **Si View Metropolitan Park District**.

These are the first new districts to be created since the legislature amended the **Metropolitan Park Districts** statutes in **2002**.

II. FUNCTION AND POWERS OF METROPOLITAN PARK DISTRICT

- May purchase, acquire and condemn lands within or without the boundaries of park district.
- May issue and sell warrants, short-term obligations, or general obligation bonds.
- May issue revenue bonds.
- Can petition for the creation of local improvement districts.
- May employ counsel, provide for park police officers, secretary of the board, and all necessary employees.
- May establish civil service for employees.
- Has power to regulate, manage and control, improve, acquire, extend and maintain, open and lay out, parks, parkways, boulevards, avenues, aviation landings and playgrounds, within or without the park district.
- Has power to authorize:
 - conduct and manage the letting of boats, or other amusement apparatus,
 - the operation of bath houses,
 - the purchase and sale of foodstuffs or other merchandise,
 - the giving of vocal or instrumental concerts or other entertainments,
 - the management and conduct of such forms of recreation or business as it shall judge desirable or beneficial for the public, or for the production of revenue for expenditure for park purposes.
- May sell, exchange, or otherwise dispose of surplus property.
- Can annex territory.

III. ELECTION TO FORM A METROPOLITAN PARK DISTRICT

Where no boundary review board exists

- The ballot proposition authorizing creation of a **Metropolitan Park District** appears on the ballot of the next general election or at the next special election date specified occurring 60 or more days after:
 - The last resolution proposing the creation of the park district is adopted;
 - Or the date the county auditor certifies that the petition proposing creating the district has sufficient valid signatures.
- Where a petition is filed with two or more county auditors, the county auditors must confer and issue a joint certification.

Where a boundary review board exists

- Where the proposed district is located wholly or in part in a county where there is a boundary review board, notice of the proposal must be filed with the boundary review board.
- A special election is held on the date specified that is 60 or more days after proposal is approved or is deemed to have been approved by boundary review board.
- **CITY EXCEPTION**
The creation of a **Metropolitan Park District** is not subject to review by a boundary review board if the proposed district only includes one or more cities.
- **BALLOT PROPOSITION**
The proposition must include the following terms:
 - "For the formation of a **Metropolitan Park District** to be governed by [insert board composition] described in the ballot proposition"
 - "Against the formation of a **Metropolitan Park District**"
- **PASSAGE OF PROPOSITION**
If a majority of the voters voting the creation of the **Metropolitan Park District**, the **Metropolitan Park District**, is created as a municipal corporation effective immediately upon certification of the election results and its name will be that designated in the ballot proposition.
- **GOVERNING BODY**
The metropolitan park board may be composed in any of the following alternatives:
 1. For a district located in multiple cities or counties, each legislative authority may appoint one or more members to serve as the board
 2. For a district located entirely within one city or the unincorporated area of one county, the legislative authority of the city or county may act as the metropolitan park board;
or
 3. Five commissioners may be elected at the same election creating the district.

- **COMPENSATION OF GOVERNING BODY**
 - Only separately-elected metropolitan park commissioners are entitled to receive compensation.
 - Commissioners selected by election may provide, by resolution passed by the commissioners, for the payment of compensation to each of its commissioners at a rate of up to 70 dollars for each day or portion of a day devoted to the business of the district.
 - Compensation for each commissioner must not exceed \$10,944 per year.
 - Any commissioner may waive all or any portion of his or her compensation payable under this section as to any month or months during his or her term of office:
 - By a written waiver filed with the clerk of the board.
 - The waiver must be filed any time after the commissioner's election and prior to the date on which the compensation would otherwise be paid.
 - The waiver must specify the month or period of months for which it is made.

IV. METROPOLITAN PARK DISTRICT FISCAL ADMINISTRATION

- **Treasurer of Metropolitan Park District.**
 - The “**Ex Officio**” treasurer of the district is the county treasurer of the county within which all, or the major portion, of the district lies
 - The district can designate someone else, if the board has received the approval of the county treasurer
 - Treasurer, if not county treasurer, must be bonded
- **Metropolitan Park District Fund.**
 - When collected, the general tax shall be placed in a separate fund in the office of the county treasurer to be known as the "**Metropolitan Park District fund**" and paid out on warrants.
- Contracts are to be by competitive bidding or Small Works Roster.

METROPOLITAN PARK DISTRICT DEBT AUTHORITY

Metropolitan Park Districts may issue general obligation debt in an amount equal to 2 ½ percent of their assessed valuations. Of this 2 ½ percent, ¼ percent may be nonvoted (also called councilmanic) debt. The rest must be voted. The source for repayment of nonvoted debt is the district’s general fund. For voted debt, debt service is paid from an excess property tax levy, which must be passed by a 60 percent vote, with an election turnout of at least 40 percent of those voting in the last general election. This debt must be used for capital purposes and can be issued for a maximum of 20 years. Districts may also issue all kinds of short-term debt: tax anticipation notes, bond anticipation notes, revenue anticipation notes, grant anticipation notes as well as use lines of credit.

V. COMPARING METROPOLITAN PARK DISTRICTS WITH PARK AND RECREATION SERVICE AREAS AND DISTRICTS

1. In general, **Metropolitan Park Districts** offer more fiscal capacity and flexibility. This is particularly true for its property tax levy.
2. The MPD levy is less subject to prorationing. MPDs formed on or after January 1, 2002 are further down the tax ladder than ones formed before that date, it is better than being the first districts to have their levy cut if prorationing is necessary. That is the situation for park and recreation districts and service areas.
3. MPDs have a higher maximum levy - 75 cents per thousand dollars Assesed Value versus 60 cents. In addition, the MPD levy is voted on by the legislative body and is permanent.
4. Park and recreation districts and service area levies are subject to a vote of the people at least every six years and setting the levy requires a 60 percent majority with a 40 percent voter turnout.
5. Park and recreation service areas have slightly more generous debt limits than MPDs, having the ability to levy nonvoted debt in an amount equal to $\frac{3}{8}$ percent of assessed valuation compared to $\frac{1}{4}$ percent for **Metropolitan Park Districts**. The total amount - voted and nonvoted - is the same $2\frac{1}{2}$ percent of assessed valuation. Park and recreation districts may incur nonvoted debt in an amount equal to $\frac{1}{4}$ percent of assessed valuation and the total limit is $1\frac{1}{4}$ percent of Assessed Valuation.

VI. RESEARCH

The Parks and Recreation Commission (PARC) contacted either by phone, presentation or on site visits, 11 Metro Park Districts.

I. BAINBRIDGE ISLAND

- In September of 2004 the **BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT** was voted in to replace the **Bainbridge Island Park and Recreation District**, a lower level taxing authority
- One of the primary reasons for the creation of this Metro Park District was financial.
- This **Metropolitan Park District** encompasses the entire Island of Bainbridge.
- An Elected Board of Commissioners is the Governance.

II. BELLINGHAM

- **CHUCKKANUT COMMUNITY FOREST AND RECREATION METROPOLITAN PARK DISTRICT** was formed in February of 2013
- Within the city limits of Bellingham is a piece of property that the city had purchased. However due to the recession it could not pay for the entire piece of property. This was 82 acres of forest land totally within the city limits.
- A group of citizens from the southern portion of the city petitioned to form a **Metropolitan Park District** within the city limits. A levy rate of \$.28 was set with the understanding that in 10 years the forest would be paid for and then turned over to a Conservation type district for management.
- With the levy rate of \$.28/\$1000, a home assessed at one million dollars paid about \$280/year.
A home valued at \$250,000 paid about \$100/year.
- The measure passed with a 51.3% margin.
- An Elected Board of Commissioners is the Governance.

III. DES MOINES

- **DES MOINES POOL METROPOLITAN PARK DISTRICT** was formed in Des Moines in November of 2009.
- It was formed for the express purpose of having funding for a swimming pool.
- The Chair of their Metropolitan Park District was also involved in the establishment of the **Normandy Park Pool Metropolitan Park District** which is an Ex Officio type of Governance.
He was not favorably inclined with the Ex Officio form of management of a **Metropolitan Park District**.
- An Elected Board of Commissioners is the Governance.

IV. FALL CITY

- **FALL CITY METROPOLITAN PARK DISTRICT** was formed in March of 2009.
- It encompasses portions of the King County Fire Protection District No. 27 and various neighborhoods adjacent to this Fire Protection District.
- Citizens petitioned for the election that was held in February 2009. The **Metropolitan Park District** was formed March of 2009 in unincorporated county area of King County.
- It passed with a 58% favorable vote.
- Due to levy prorating this **Metropolitan Park District** was unable to levy a property tax in 2012 and 2013. It however collected funds in 2010 and 2012, using them to operate in the following years.
- An Elected Board of Commissioners is the Governance.

V. PENMET PARKS

- **PENMET PARKS Metropolitan Park District** was formed in 2004 by a vote of the Gig Harbor Peninsula residents.
- This District is not part of the City of Gig Harbor or part of Pierce County government. It replaced the Key Peninsula Park and Recreation District.
- They have a total of 595 acres of park property.
- Former Pierce County Commissioner Terry Lee is the Executive Director. He addressed PARC late last year to discuss the advantages of a Metro Park District. He favors an elected board of Commissioners.
- Gretchen Hayes is the Recreation Manager. She was UP Recreation Manager until the downsizing of UP Parks and Recreation during the recession.
- An Elected Board of Commissioners is the Governance.

VI. PIERCE COUNTY

- In 2013 Pierce County instituted a study, facilitated by Tony Tipton, Pierce County Parks and Recreation Director, to determine the feasibility of establishing **Metropolitan Park Districts** in unincorporated areas of the Pierce County.
- Two of the **Metropolitan Park District** Directors i.e. Jack Wilson Metro Parks Tacoma, Terry Lee PenMet Gig Harbor Peninsula were on the feasibility study committee.
- Gary Cooper, UP Public Works and Parks and Recreation Director, sat in on some of the meetings.
- The group determined that within the unincorporated areas of Pierce County, the establishment of a Metro Park District was not doable. The County Road District Tax (Road Tax) at \$2.107/\$1000 assed value would not allow enough funding for a **Metropolitan Park District**.

VII. PULLMAN

- **PULLMAN METROPOLITAN PARK DISTRICT** was approved in September of 2002.
- A levy amount of 50 cents per \$1000 of assessed valuation and governance by the city council was approved at election.
- In addition to their “**Ex Officio**” City Council, they have a seven member appointed Parks & Recreation Advisory Commission appointed by the Mayor and confirmed by the City Council. Their term is for three years. Their duties are to act in an advisory capacity to the City Council in the management and development of parks facilities and recreation programs. Their reporting requirements are that the Chairperson submits a written report to the City Council once a year.
- The City Council “**Ex Officio**” Metropolitan Park Commissioners is the means of governance.

VIII. SEATTLE

- Seattle currently has a **Park District** that provides funding from levies.
- In August of 2014, there was a ballot measure to change to a Metropolitan Park District to provide consistent funding without having to ask for a levy renewal or lift.
- An issue of the campaign was the form of governance for the proposed **Metropolitan Park District**. The ballot proposed that the Seattle City Council be the “**Ex Officio**” Metropolitan Park Commissioners. Many comments and editorials were about this form of governance.
- That the parks must be funded was not an issue, just the means. Levy with a Park District or a Metropolitan Park District with its own taxing power.
- There was little issue with the need to fund the parks but the Seattle Times editorially did not endorse this Proposition 1. due to their concern of the City Council having the oversight of the Park and budget control of the cities parks.
- The Primary Election on August 5, 2014, Prop 1, the ballot measure to establish a **Metropolitan Park District** for Seattle passed with a 53.17% majority.
- The City Council “**Ex Officio**” Metropolitan Park Commissioners will be the means of governance

IX. SHELTON

- **SHELTON METROPOLITAN PARK DISTRICT** was formed in April of 2010.
- The vote was 51.9% in favor.
- The city no longer had funds for their Parks and Recreation. They were faced with a \$700,000 shortfall in their general fund.
- Their Public Safety, like **University Place** was using all the available funds.
- A \$.55 mill rate, at the time of the election, was imposed; however the Resolution stated that up to \$.75 mill rate was allowed. In retrospect they told us they should have asked for a larger mill rate.
- They have a three member Commission that runs the city and are called commissioners, not council members.
- Their **Metropolitan Park District** has the same boundaries as the City of Shelton. The city council decided that for them, there was no need for an elected commission for governance.
They used their City Council for their Park Commissioners.
- A primary concern of the city council was that they couldn't get qualified Board members to run for the Park Commission. The time required getting a commissioner elected, trained, and knowledgeable would require excessive time.
- The council determined that their citizens would perceive there weren't any additional costs to the hierarchy and organization. They wouldn't need a new staff. It didn't complicate the organizations. There wouldn't be a need for a separate new organization.
- The City bills the **Metropolitan Park District** for their services.
- They have a Park Advisory Board as well.
- The City Council "**Ex Officio**" Metropolitan Park Commissioners is the means of governance.

X. TACOMA

- **METRO PARKS TACOMA**, the granddaddy of all **Metropolitan Park Districts** in Washington State was formed in 1909.
- Jack Wilson is the Executive Director. He believes that an Elected Board of Commissioners is the best form of governance.
- A primary strength is more focused management, with no other elected duties other than the Park System.
- **METRO PARKS TACOMA** has been very successful in their Bond and Levy initiatives due to excellent planning. They also allow enough time prior to the election to insure they have enough money, volunteers, messages and results needed well documented and in place for their campaigns.
- Over 108 Parks and specialized Recreation facilities, Northwest Trek, Point Defiance Zoo, Boat Launches, Fishing Piers, Swimming pools, community centers, ball fields, fishing piers etc. comprise their **Metropolitan Park District**.
- An Elected Board of five Commissioners is the Governance.

XI. TUKWILA

- **TUKWILA POOL METROPOLITAN PARK DISTRICT** was formed by election in August, 2011.
- The City of Tukwila, which owned, maintained and operated the Tukwila Pool, did not have enough funds to continue to operate the pool. The City Council put the question of a **Metropolitan Park District** on the ballot to establish a **Metropolitan Park District** strictly to generate funds for the acquisition, maintenance, operation, capital improvements and/or construction expenditures for a pool facility within the boundaries of the City of Tukwila. If this proposition did not pass, the pool would have been closed on September of 2011.
- The Proposition passed with a margin of 67%.
- A small number of citizens wanted the **Metropolitan Park District** to encompass the entire city, however it was formed only for the Pool and its assets.
- The mill rate asked for in retrospect was too small. They felt they should have asked for a higher rate. The rate asked was for \$.15/\$1000 of assessed valuation. Due to the initial low mill rate asked for (\$.15/\$1000, they will have to ask for a bond in the future to maintain the pool.
- The City Council “**Ex Officio**” Metropolitan Park Commissioners is the means of governance.

XII. VILLAGE GREEN

- **VILLAGE GREEN METROPOLITAN PARK DISTRICT** was formed by election in August of 2010.
- It is in Kitsap County near Kingston.
- The actual boundaries of the Park District were drawn in and around Kingston in such a way that only those areas favoring a **Metropolitan Park District** were included in the taxing district.
- This park started as surplus Navy Housing that was purchased by Kitsap County.
- This area was designated for a Library, Senior and Community Center.
- Money for Capital, both for startup and expansion, was raised by a 501(c) 3, “The Village Green Foundation”. Several million dollars was obtained from Grants and donations.
- The levy rate was \$.15/\$1000 of assessed valuation. They started with \$.05/\$1000 mill rate, then \$0.10/\$1000 mill going to \$0.15/\$1000 mill this year.
- For the election of Park Commissioner, there were lots of volunteers that were strong, well known candidates.
- An Elected Board of Commissioners is the Governance.

The research findings demonstrate that various communities formed a **Metropolitan Park District** to obtain additional and dedicated funding to support the type of Park and Recreation needed for their specific tax district.

Things to keep in mind:

All **Metropolitan Park Districts** are junior to the County, City, Fire Districts, and libraries as well as a portion of the Flood District having levy protection, If the tax base shrinks due to recessions, the overall property tax is reduced resulting in the junior tax districts having to be prorated to insure the State mandated \$5.90 not be exceeded.

Currently in **University Place** there is \$.86/\$1000 of assessed value on the state imposed limit of \$5.90/\$1000 assessed property.

Some examples of this:

- **Fall City Metropolitan Park District** in 2012 and 2013 was unable to levy a tax due to the Washington State mandatory imposed limit of \$5.90 per \$1000 assessed value.
- For the past two years, in Pierce County, the following **Park Districts** and /or **Metropolitan Park Districts** have been prorated reduced in their levy amounts.
 - Park & Recreation District, Anderson Island levied at \$0.30 however they were prorated to \$0.186, the \$5.90 limit being reached and due to the Flood District being a senior taxing district.
 - Key Peninsula **Metropolitan Park District** was allowed \$0.73, requested a \$0.46 but was allowed only \$0.43 due to Pro-rationing.

This \$5.90 per \$1,000 assessed value does not appear to be an issue with the proposal of **University Place** to form a **Metropolitan Park District**. There are still .86 mills allowed against the cap of \$5.90 per \$1,000 assessed value. It argues the case that the mill rate that is set is more than adequate to fund the **Metropolitan Park District** for the present and the future.

Currently the Taxing Districts that the \$5.90 limit is applied to are:

• Pierce County	1.5045
• City of University Place	1.4320
• Rural Library (protected)	0.5000
• FPD #3 (West Pierce)	1.5000
• County Flood Control Zone	<u>0.1012</u>
Total	5.0370
Maximum Allowed	5.9000
Amount remaining	0.863

VII. METROPOLITAN PARK DISTRICT CONFIGURATIONS

UP City Council asked that three alternative forms of **Metropolitan Park Districts** be examined for possible application in **University Place**:

1. **University Place** combines with another **Metropolitan Park District**.
2. **University Place** forms its own **Metropolitan Park District** with the governing body the currently elected **University Place** City Council. "Ex Officio".
3. **University Place** forms its own Metro Park District with the governing body is five elected Commissioners from within the City Limits of **University Place**.

1. UNIVERSITY PLACE COMBINES WITH ANOTHER METRO PARK DISTRICT.

This configuration will not work for **University Place**.

- The Metro Park Districts near **University Place** that the city could merge/combine with are not interested.
 - Neither **Metro Parks Tacoma** nor **Penn Metro Gig Harbor** is interested in combining with **University Place**. Joining with them would not make sense for several reasons.
 - Their current boards would have to be realigned to include at least one person from **University Place**.
 - The size and scope of **Tacoma Metro Parks** would totally overwhelm Parks and Recreation within **University Place**.
 - **Penn Metro** is primarily a rural, unincorporated Metropolitan Park District serving a rural non-urban population.
 - Their tax basis is very different from **University Place**, which is an urban environment.
- In 2013 **Pierce County** instituted a study, facilitated by Tony Tipton, Pierce County Parks and Recreation Director, to determine the feasibility of establishing Metro Park Districts in unincorporated areas of the Pierce County. Two of the Metro Park Directors i.e. Jack Wilson **Metro Parks Tacoma** and Terry Lee **PenMet Gig Harbor Peninsula** were on the feasibility study committee.

Gary Cooper, UP Public Works and Parks and Recreation Director, sat in on some of the meetings.

The group determined that within the unincorporated areas of Pierce County, the establishment of a Metro Park District was not feasible.

- The unincorporated areas of Pierce County have a Road Tax. There is an insufficient amount of levy after this tax collection. There isn't enough millage against the \$5.90/\$1000 state established maximum.
- The other bordering cities of Lakewood, Fircrest, and Steilacoom as well as DuPont are not interested at this time in the establishment of a Metropolitan Park District.

2. UNIVERSITY PLACE FORMS ITS OWN METROPOLITAN PARK DISTRICT WITH THE GOVERNING BODY THE CURRENTLY ELECTED UNIVERSITY PLACE CITY COUNCIL “EX OFFICIO”.

- The establishment of a **Metropolitan Park District** totally within the current tax and political boundaries of **University Place** with the current City Council of seven members is a realistic option.
- With this form of a **Metropolitan Park District**, the elected **University Place** Council, at the time of the formation District, becomes the Park Commissioners

This is accomplished by:

- A Resolution by the **University Place** City Council for a date for an election on the question of the formation of a **Metropolitan Park District** within **University Place**.

OR

- By petition of the Citizens of **University Place** with 15% of the registered voters requesting the proposition be submitted to the voters of the city at any general, special or city election.

3. UNIVERSITY PLACE FORMS ITS OWN METRO PARK DISTRICT WITH THE GOVERNING BODY OF FIVE ELECTED COMMISSIONERS FROM WITHIN THE CITY LIMITS OF UNIVERSITY PLACE

- Five commissioners of the district may be selected at the same election at which the proposition is submitted to the voters as to whether a **Metropolitan Park District** is to be formed.
 - The election of park commissioners is null and void if the **Metropolitan Park District** is not created.
- Candidates must run for specific commission positions.
- No primary is held to nominate candidates.
- The person receiving the greatest number of votes for each position is elected as a commissioner.
- The staggering of the terms of office occurs as follows:
 - The two persons elected receiving the two greatest numbers of votes are elected to six-year terms of office if the election is held in an odd-numbered year or five-year terms of office if the election is held in an even-numbered year;
 - The two persons elected receiving the next two greatest numbers of votes are elected to four-year terms of office if the election is held in an odd-numbered year or three-year terms of office if the election is held in an even-numbered year; and
 - The final person elected is elected to a two-year term of office if the election is held in an odd-numbered year or a one-year term of office if the election is held in an even-numbered year.
- The initial commissioners take office immediately when elected and qualified, and, for purposes of computing their terms of office, the terms are assumed to commence on the first day of January in the year after they are elected.
- Thereafter, all commissioners will be elected to six-year terms of office.
- All commissioners serve until their respective successors are elected, qualified, and assume office.
- Vacancies are to be filled as provided Washington State Law.

. This is accomplished by:

- A Resolution by the **University Place** City Council for a date for an election on the question of the formation of a **Metropolitan Park District** within **University Place**.

OR

- By petition of the Citizens of **University Place** with 15% of the registered voters requesting the proposition be submitted to the voters of the city at any general, special or city election

VIII. IMPLEMENTATION AND ACTIONS NEEDED REGARDLESS OF THE GOVERNANCE ORGANIZATION SELECTED FOR A METROPOLITAN PARK DISTRICT

Regardless of which type of Metropolitan Park District Governance is selected there are critical decisions that must be made by the **University Place** City Council when deciding which form of Governance is to be presented to the voters.

- The request for a Metropolitan Park District must be on the election ballot no later than the Fall of 2015; any later than the Fall of 2015 will result in no funds being available for the Metropolitan Park District the following year. This is assuming that the voters will approve a Metropolitan Park District.
- Due to no funding **University Place** has indicated that all funding for the current Parks and Recreation Department will cease at the end of 2015. This can be avoided by putting on the ballot, in a timely fashion, a Metropolitan Park District that has been voter approved and is ready to function at the beginning of fiscal year 2016.
- If the Park System is shut down until funds are again available from a Metropolitan Park District, it would be difficult to explain to the voters why a request for a Metropolitan Park District wasn't on the ballot in 2015 in time for a proper campaign.
- The City Council of **University Place** has the best grasp on the elector in **University Place**, having campaigned and won at election, in some cases several times. Based on this, it would appear that they are in the best position to determine which type of a governance system the voters of **University Place** would favor a Council "Ex Officio" or an Elected Commission for governance.
- To provide for an in-depth campaign will require this ballot decision be determined prior to January of 2015 and hopefully sooner.
- By making this decision in a timely manner, a successful campaign will be run, one that will gain voter support, obtain the costs needed to support a campaign and sufficient time to develop and train a support organization for the campaign.

IX. RECOMMENDATIONS FOR METROPOLITAN PARK DISTRICT

In determining Governance for the **Metropolitan Park District**, the Parks and Recreation Commission (PARC) recommend that the **University Place** Council consider:

- Elected Park Commissioners are only concerned with the Parks and Recreation activities of the **Metropolitan Park District**. As elected officials, they have only the welfare of the **Metropolitan Park District**. No other duties.
Council Members acting as “**Ex Officio**” Commissioners still have the welfare of the entire city.
The **Metropolitan Park Districts** researched for this report that had elected Commissioners were very outspoken in their expression as to the need of Elected Commissioners rather than their City Council.
- The time required for a new organization to become organized and functioning depends on several factors:
 - Both elected Commissioners, or “**Ex Officio**” Governance, requires time to understand and learn the details of the Parks and Recreation systems.
 - Newly elected Commissioners will most likely take additional time. None of the current members of the Park Advisory Board in **University Place** are interested in becoming an elected commissioner.
 - Depending upon when a **Metropolitan Park District** is formed, the current organization of the UP Parks and Recreation personnel may be in place to become that staff organization.
However, if the District is formed after it has been disbanded, then reformed, it may require considerably longer time to become reestablished due to loss of key personnel. There are examples of this in the Recreation Department when basketball and baseball programs were canceled, then reinstated with much less participation due to participants signing up for programs outside the city.
- The method of putting a **Metropolitan Park District** on the Ballot should be discussed by the UP Council:
 - The petition method of requiring 15% of the elector to sign a petition by the act of getting the signatures gives a great deal of information as to where the elector is about determining should **University Place** have a **Metropolitan Park District**. It could also provide valuable information to be used in designing and implementing the election campaign.
 - If however the City Council is confident that their personal knowledge about the elector and their desires for a viable Park and Recreation system are such, a Council driven initiative should be used. It would allow the resolution to be placed on the ballot in a shorter time frame.
- If an Elected Board of Commissioners form of governance is selected, the availability of qualified candidates should be considered. In **University Place**, the candidates’ qualifications applying for the Parks and Recreation Commission has been disappointing. If this is an indication of interest in the Parks and Recreation of **University Place**, careful consideration should be given regarding the ability to obtain qualified candidates to run for a commission position.
- The current members of the Parks and Recreation Advisory Board have expressed no interest in an elected position of Park Commissioner.

- If an “**Ex Officio**” **Metropolitan Park District** form of governance is selected, the separation of the staff functions now provided for by the city of **University Place** to the Parks and Recreation Department must be separated.
Metropolitan Park Districts require their own support staff.
The **Metropolitan Park Districts** researched for this report that had governances by “**Ex Officio**” used a charge back system to their parent city for services.
An accounting firewall between the Metropolitan Park District and the City of **University Place** will be required. This will ensure the taxpayers know that the taxes are directed to the appropriate tax authority.

X. **PARC SUGGESTIONS METROPOLITAN PARK DISTRICT**

- Consider using the petition method to obtain the necessary 15% voter signatures to place a **Metropolitan Park District** on the appropriate Election Day ballot in 2015. Using a petition method, the petition gatherers will obtain vital information on the thinking and mood of the voters who will later vote for the formation of a **Metropolitan Park District**. The information obtained in the petition method should also provide valuable information on the strategy to use for the campaign.
- In discussions with the various **Metropolitan Park Districts** that have been formed, all stated that in retrospect that they would state the maximum mill rate of \$.75/\$1000 be shown on the ballot rather than the lesser amount actually needed to operate their Parks and Recreation District.
They also said that in most cases where they had established their mill rate, it was too low. They suggested using a higher mill rate than actually needed. The mill rate asked for does not need to be entirely taxed but is there if needed for the future.
- The statement on the voter pamphlet needs to be simple but very factual. If there will be no Parks and Recreation Department if the **Metropolitan Park District** isn’t voted in, that message needs to be conveyed.
It should also convey what the funds will be used for in simple and effective language.
- Regardless of which type of governance organization is selected, it will require a great deal of work prior to the election.
It is imperative that the organization for a campaign be started early, well-staffed and funded.
The detailed 20 year Parks and Recreation Commission plan that has been submitted, details specific benefits for all the parks and recreation programs to be included in an election campaign. This should give voters a good understanding of the needs and what can be accomplished for each park and the recreation programs within **University Place**.
- The type of governance of a **Metropolitan Park District** within **University Place**, elected Park Commissioners or City Council ““**Ex Officio**”” members is a Political decision.
The current Park and Recreation Commissions are appointed.
The choice of governance for a **Metropolitan Park District** is a **University Place** City Council decision.
Given all these considerations, the **University Place Parks and Recreation Commission** recommends that for the **Metropolitan Park District** of **University Place** it be composed of **Elected Park Commissioners**.

X. CALL TO ACTION METROPOLITAN PARK DISTRICT

The determination for a Metropolitan Park District and its governance method must be made by October 1, 2014 to allow for a viable campaign to allow an election for a Metropolitan Park District in 2015. If the election is not held in 2015 and the Metropolitan Park District passes, funds will not be available to operate it until after 2016.

This could result in the loss of staff, park maintenance and existing recreation programs. The City's budget cycle will require a decision for a Metropolitan Park District sooner rather than later.

The organization of a Metropolitan Park District as to governance is a political decision that needs to occur. University Place City Council needs to make this decision, hopefully, sooner rather than later.

City of University Place



Parks & Recreation 20 Year Vision and Strategic Plan



**Prepared and Presented By:
University Place Parks & Recreation Commission
& City Staff**

Commission Recommended to Council August 18, 2014
Adopted by Council Resolution No. xxx
Adoption Date X/X/X

CITY OF UNIVERSITY PLACE VISION

Adopted August 5, 1996

Revised July 6, 1998, February 8, 1999, May 1, 2000, March 18, 2002, October 4, 2004

Twenty years after incorporation, University Place is a safe, attractive city that provides a supportive environment for all citizens to work, play, (obtain) get an education and raise families. Children and youth are nurtured and encouraged to develop into competent, contributing citizens in a changing world. The physical and mental well-being and health of all individuals is valued. Violence is not tolerated. A cooperative community spirit and respect for each other-our commonalities and differences – foster a diverse cultural, spiritual and ethnic life and prepare us for future challenges.

Land Use and Environment

Residential areas and commercial corridors retain a green, partially wooded or landscaped character, although the city is almost fully developed. The public enjoys trail access to protected creek corridors, wetlands, and greenbelts. As the gravel pit site on the Chambers Creek properties gradually is reclaimed for public use, people enjoy use, people enjoy expansive views, access to Puget Sound and parks and recreation opportunities.

Housing

University Place has a mix of housing densities and maintains a friendly neighborhood and community atmosphere. The proportion of residents who own their homes has increased. A mix of housing styles and types is affordable to households at various income levels.

Transportation, Capital Facilities and Utilities

Street lighting, sidewalks, curbs/gutters and bicycle lanes on all arterial streets have improved safety and created better connections between residential and business areas. Sanitary sewer services are available City-wide.

Community and Economic Development

The City Hall complex has contributed to the development of thriving commercial and civic area. This pedestrian friendly town center and community focal point offers civic activities, convenient shopping, and a welcoming downtown park. Residents and visitors enjoy a walk along shaded trails, a place to sit and relax on a sunny day, an active play area for children and gathering place for community events.

Partnerships between the City and business sector have resulted in a viable, economically stable business community. Compact commercial and light industrial developments have attracted new investment and brought additional goods, services and jobs to the community. Public investment and new infill developments contribute to the vitality of the core business areas. University Place has established itself as a destination for regional shopping, arts, entertainment and special community events and festivals.

Parks and Recreation

Expansion of parks and recreation services has been achieved through cooperative efforts of the City, School Districts and many citizen volunteers. Residents enjoy more neighborhood parks and public spaces, a community and civic center, public access to the shoreline and a variety of recreation programs and activities for children, youth, adults and senior citizens.

Governance and Community Services

Open communication between citizens, business, industry and government has strengthened community ties and created an environment of trust, listening, and responsive, fair governance. Information is readily available to citizens and issues are fully discussed. The result has been quality, cost-effective services.

While not always a direct provider of services, the City assists residents in gaining access to needed community services through partnerships and contracts with other agencies.

Coordination with human service agencies results in the delivery (and outcome) of human services that promote(s) empowerment and self-determination for individuals in need.

Local government, school districts and private schools work together in planning for quality education. The City has increased public safety by partnering with the Fire District and by implementing a community0poklicing program which maintains a partnership between community and the police, promotes respect for neighbors, and encourages individual responsibility.

The Vision of the City of University Place for its Parks and Recreation is:

ADEQUATE PARKLAND, ATHLETIC FIELDS,
PLAYGROUNDS, TRAILS, PATHS, FACILITIES, AND
RECREATION PROGRAMS THAT MEET THE
EXPECTATIONS OF THE CITIZENS OF UNIVERSITY
PLACE.

To achieve the Vision of the Parks and Recreation for the city of University
Place the Mission is:

TO PROVIDE, MAINTAIN, AND IMPROVE THE PARKLAND,
ATHLETIC FIELDS, PLAYGROUNDS, TRAILS, PATHS,
FACILITIES, AND RECREATION PROGRAMS OF THE CITY OF
UNIVERSITY PLACE, WASHINGTON.

EXECUTIVE SUMMARY

This report, from the Parks and Recreation Commission (PARC) to the City Council, provides recommendations for Parks and Recreation needs of University Place Washington through 2035. Funding options are the subject of a separate “Metropolitan Parks District Study”. Analysis and recommendations are made in this report for:

- Parks and Recreation
 - Regional/Community Parks
 - Neighborhood, Nature/Passive Parks
 - Playgrounds/ Sport Courts
 - Trails
 - Senior/Community center;
- Maintenance
 - Facilities
 - Fleet & Equipment
- Operations
 - Recreation Programs
 - City Events
 - Support Staff

COUNCIL, PARC COMMISSION, STAFF

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Javier Figueroa, Mayor Pro Tem
Kent Keel, Council Member
Steve Worthington, Council Member
Ken Grassi, Council Member
Chris Nye, Council Member
Caroline Belleci, Council Member

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Jennifer Robinson, Recreation Supervisor
Andy Nelson, Recreation Supervisor
Brittany Bibby, Recreation Specialist

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- City of University Place Parks & Recreation Vision & Mission
- City of University Place Council Goals 2001 – Present
- Public Visioning Exercises – 2013 Colegate Park, Creekside Park, Paradise Pond Park
- Senior Centers Report – 2013
- Parks & Recreation Survey – 2013
- Parks & Recreation Survey – 2013 Results
- May/June City Newsletter – Council Corner

INTRODUCTION

The City of University Place is nearing the conclusion of its first 20-year planning period, and has begun the effort to evaluate progress to date and set goals for the next 20-year period, from 2015 to 2035. University Place expects to grow between 2015 and 2035, and forethought and preparation are needed to steward implementation of the Council's vision for a 'Full service' community.

In order to weave a desirable and durable urban fabric, the Council directed its various advisory bodies and staff to make recommendations for the next long-term plan. This document sets out a vision for a cohesive, sufficient, reliable, and predictable Parks and Recreation System. The Parks and Recreation Commission is submitting this report as its recommendation as directed by Resolutions 723, 740, and 753.

Resolution NO. 723

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DIRECTING THE PARKS AND RECREATION COMMISSION TO EXAMINE THE CITY'S CURRENT AND FUTURE PARKS AND RECREATION NEEDS INCLUDING OPTIONS FOR FUNDING THOSE NEEDS FOR PURPOSES OF EVALUATING THE CITY'S LONG-TERM PARKS AND RECREATION SERVICE LEVELS AND FUNDING OPTIONS OVER THE NEXT TWENTY YEARS.

This resolution was adopted by the City Council on June 3, 2013. In this resolution the Parks and Recreation Commission is directed to examine the City's current and future Parks, Recreation and Senior/Community Center needs, including options for funding those needs. This includes evaluating the City's existing and intended Parks and Recreation service levels, and options for funding those facilities and activities over the next twenty years. The Commission is to report progress and status of their study on a regular basis and submit a final report for Council consideration by the fourth quarter of 2014.

Resolution NO. 740

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DIRECTING THE PARKS AND RECREATION COMMISSION TO EXAMINE FUNDING AND SERVICE LEVEL OPTIONS FOR PARKS, RECREATION AND SENIOR SERVICES

On December 2, 2013, the City Council adopted Resolution 740. This accelerated the schedule for reporting on service levels and funding method options to March of 2014 because of projections for reduced funding availability for parks, recreation and senior services in 2016. The remainder of Resolution 723 stayed the same as originally set out.

Resolution NO. 753

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DIRECTING THE PARKS AND RECREATION COMMISSION TO EXAMINE THE BENEFITS AND POTENTIAL CHALLENGES OF FORMING A METRO PARKS DISTRICT TO FUND PARKS AND RECREATION INCLUDING OPTIONS FOR CREATING, MANAGING AND OPERATING A DISTRICT, LEVEL OF FUNDING REQUIRED TO MEET THE CITY'S LONG-TERM PARKS AND RECREATION VISION FOR THE NEXT TWENTY YEARS.

On April 7, 2014 the City Council adopted Resolution 753 directing further study of the Metropolitan Park District recommendation that was made in response to Resolution 740. The Park and Recreation Commission is directed to examine and report on the potential benefits and challenges of creating, managing, operating, and funding such a district. This resolution is relevant to this 20-year Plan for Parks and Recreation because it is this plan that the Metropolitan Park District would be tasked with funding and operating.

METHODOLOGY

The first task in the work plan was to assess the current situation of the Parks and Recreation system, then to analyze what is needed to produce a sufficient level of service and reliability in the future, then match the funding plan to the value provided to the public.

Current Parks and Recreation facilities and programs were recently described in the Parks, Recreation and Open Space (PROS) plan update adopted by Council last year. Comparing the current system to the City Vision adopted at the founding of the city, the high majority of the objectives are matched with accomplishments to date, and the rest are underway. The current system also meshes well with City Council Goals over the intervening years. For the reader's convenience, these are copied in the appendix.

The commission also evaluated the non-physical, non-monetary, or 'soft' assets and detriments because good will or lack of it is an benefit or challenge to any future plan. Although other providers of similar services surround the City, our program enrollment is growing and we found no organized opposition.

Currently, University Place Parks and Recreation enjoys benefits from established volunteer-coached leagues and activities that more than double each hour that recreation staff works; park-specific Friends groups and biannual cleanups that supplement maintenance hours and arrange community concerts and events; relationships with local districts, service organizations and local non-profits, and a stretched but experienced and capable staff with low turnover.

To describe what our Parks and Recreation System could look like at the end of the next 20-year plan, visions were crafted for parks and facilities without existing Master Plans. Existing Master Plans are still valid and were not changed, but are summarized as visions for consistency in this document. For newer acquisitions public comments and commission and staff research helped define the proposals in this 20 year Plan. Public comments were obtained indirectly through surveys and directly through vision-casting open houses. Two open houses per park for 3 under-developed park parcels were conducted by staff and commission in the fall of 2013.

Since University Place has no community center and only an adapted legacy structure for a senior center, information needed to be gathered from peer communities before a facility of this type could be considered for the 20-year Plan. Commission Chair Jim Blades and Dixie Harris undertook a tour of similar facilities in the Puget Sound area and conducted interviews with staff, volunteers, and users. Their report is included in the appendix. This information outlined the vision for facility that would support an appropriate service level for community of University Place's size.

ANALYSIS

The following questions were considered in order to plan a Parks and Recreation System that is cohesive, sufficient, reliable, and predictable.

Who? Does this plan serve our future community members? Consider youth, family, adult and senior access to solitary, small group, and community wide opportunities.

What? Are sufficient opportunities provided for typical needs like exercise, reflection, life-long learning, and celebration? Consider how current patterns may change when denser housing becomes more prevalent. Have we delineated the places where we want to preserve habitat, view corridors, or other unique features?

Where? Are there enough places in our parks or facilities that are appropriate to host the service level needed, or will we need additional capacity? Is the geographic distribution of opportunities consistent with the population of users?

When? When to schedule new programs or amenities depends on the urgency, value, and complexity of the component. The existing practice of re-ranking capital projects annually at the Park and Recreation Commission retreat continually updates the schedule to keep the system in reliable working order and in response to the changing urgency as well as the cash flow.

How Much? What is the amount necessary to fund the system capital needs? What is the amount to maintain the system in reliable working order? What is the amount to operate the programs, events, and office?

CONSOLIDATION AND PRODUCTION

The Commission and Staff selected the Vision statement level of detail for this Plan so that is defining and useable over 20 years without overly constraining the execution. A Vision for each park or facility defines the park type or grouping category, the important natural and built features, and level of programmed activity expected for the facility, and projects capital items needed to attain the service level. Each Vision outlines the boundary of a park or facility and its function within the systems, without coloring in all the details of configurations, sizes, or timing.

To produce a document that is digestible, parks and facilities are grouped under their classification type and then listed by acreage. The order of presentation is not a ranking or indication of priority. Maintenance and operations are addressed in their own sections. Since maintenance and operations both respond to the needs created by the physical facilities and the number of users, they are expected to increase in proportionally according to the timing of the build-out.

FUNDING CONSIDERATIONS

When considering funding, both income and expenses were examined. This led to documenting expenses, specifically maintenance and operational support expenses from other City departments, which were not tracked by Parks and Recreation staff in the past. The success of the funding plan, like the overall success, is that it is cohesive, sufficient, reliable, and as much as possible, predictable. When considering funding:

- Cohesive means that every income stream and expense obligation is represented.
- Sufficient means that the projected income will meet expenses as they are due.
- Reliable means that income is not over-projected and expenses are not low-balled.
- Predictable means that the budget balances with a realistic estimate of the stable income streams established by policy and
 - Does not depend on one-time income or windfalls,
 - Does not depend on funding controlled by others, such as grants and donations, and

- Does not depend on potential that can only be attained by the actions of others (ie impact fees) but
- Does plan ahead to put these toward the cohesive system plan when they occur.

INCOME: The income portion of the planning effort consisted of defining the 5 existing streams of income, evaluating their ongoing reliability, and projecting the potential of growing these current income sources, such as rental income. Income discussions next considered the suitability of potential income sources, such as levies, that are not yet used by the City for Parks and Recreation.

Specific income projections are not provided because funding sources and levels are unpredictable at this writing. However, the types of income and their restrictions and applications are known. Currently the City of University Place used the following income sources for Parks and Recreation:

- **Activity Fees:** These are paid by the participants in Recreation Programs, predominately youth sports and recreation participants. The fee amount is set by recreation staff to provide the income to run those programs in accordance with the Enterprise Policy. This policy was put into place in 2010 and demands that the fees for activities cover the direct costs to provide the activity. This level of cost recovery is achieved for youth and all-ages programs, but not yet for senior-specific programs.

Activity fees are the second largest source of income for the system and currently provide about \$280,000 or one-fifth of the total system income annually. Since activity fees already cover direct costs and are at or above the fees charged by surrounding parks departments and districts, increasing individual fees is not considered profitable because users have and will take their enrollment elsewhere. Adding programs is considered the best opportunity for generating more activity income.

Activity fee income is a reliable budget contributor year to year as long as the programs are predictably operated - uncertainty greatly reduces activity fees and they take years to rebuild.

- **Rental Fees:** These are paid by those wishing to reserve the use of picnic shelters, courts, fields, the senior center and/or its commercial kitchen, and by special arrangement, a facility not typically rented, such as an entire park, for a discrete and short-term time. These fees are determined by Parks and Recreation staff based on rates in neighboring communities and the amount to cover the direct costs of set up and cleaning, etc. Income from rental fees varies by type from simple 2-hour volleyball court rental to a multiple field, multi day tournament rental.

Rental fees are relatively predictable, but currently very modest at about \$25,000 per year system wide. Adding more rentable amenities and higher-value rental amenities to the system is recommended to increase rental income. The possibility of increasing annual income from rentals must be balanced with open availability of public spaces.

- **Impact Fees:** These fees are paid by builders of new residences before the occupancy permit is issued. City Ordinance sets the amount of the fee and State Law governs the conditions under which impact fees can be assessed and used. Income from impact fees may only be used for capital expenses related to providing additional capacity for the new residents.

Impact fee income received in recent years was generally insignificant with a spike to \$200,000, so it is not considered predictable for budget purposes. Impact fees are also only generated by the actions of others – the builders and buyers of homes – so it is not considered a reliable income for budgeting.

However, impact fees are one of only two sources of capital income received in the last several years and this is likely to be the case for the near future. Allocating impact fee windfalls to urgent, high value, capital needs of acceptable complexity is accomplished through the annual re-ranking of the Parks CIP.

- General Fund Transfers: The City Council through its budget currently allocates a portion of the non-property tax income to fund its Parks and Recreation Department. This is generally income received from sales taxes, utility taxes, and other non-restricted sources except the City's portion of the general property tax. That portion, about \$1.43 per thousand of assessed property value, is reserved for the Public Safety contract with Pierce County Sheriff's Department.
- General Fund allocations are the largest source of funding for the system and doubles what is generate by activity fees and other income. Maintenance receives an allocation of about \$220,000, and Recreation receives about \$375,000. This amount includes direct cash-flow to Parks or Recreation and also the value of other department services to Parks and Recreation by providing administrative, finance, legal, planning and development, safety, public works, etc.
- Parks & Recreation Fund: The funds are generated by the Pierce County voter-approved \$0.001 per thousand sales tax for parks. Over the last few years the system received approximately \$220,000 per year from the sales tax for Parks. These monies are used to pay the debt service on Cirque Park Improvements (55%) and the remainder is used for Parks Maintenance costs.
- Grants and Donations: Grants and donations from public, non-profit and private sources are sought and received for acquisitions, capital projects, events, recreation programs, and even clean up and maintenance. The Commission was not able to assemble a total value for grants and donations but is now asking staff to track that. Whether cash, in-kind, or services, donations are much appreciated even if not predictable or reliable for budgeting purposes.

Grants, especially from public sources such as Pierce County Conservation Futures and Washington Recreation and Outdoors contributed a substantial amount of income to University Place over the years. The value of an experience staff and low turnover is most easily quantified by the value of their funded grant proposals. Since many granting bodies require that the recipient organization provide a portion of the value in matching funds, reserving a portion of the capital fund to increase grant eligibility is prudent.

In retain and possibly increase the amount of donations and grants, it is recommended that at least the Parks and Recreation Department, if not the entire City, establish a plan to rapidly accept and effectively use donations when they occur, offer meaningful thanks to donors, and record their value for a more accurate financial accounting.

Two other sources of income are available but not currently used for the City of University Place Parks and Recreation system: voter-approved levies and bonds. If general fund support for Parks and Recreation diminishes and disappears as projected, these income sources, together with the other income streams listed above, have the potential to fund a functional parks and recreation system. More detail about these will be presented in the Metropolitan Park District study, but briefly:

- Levies may be placed on the ballot for voter approval or rejection by either a City parks district or Metropolitan Parks District. Levy income may be used for operations and maintenance as described on the ballot. Levies change the property tax rate and there are multiple restrictions to the amount that may be levied. The City of University Place would have to change its policy of allocating its entire portion of property taxes to Public Safety if it desired to propose a City district levy.
- Bonds may be placed on the ballot for voter approval or rejection by either a City parks district or Metropolitan Parks District. Bond income may only be used for capital investment as described on the ballot and may be saved over many years for purchases or conversely committed to repay debt over many years. Bonds change the property tax rate and there are multiple restrictions on the amount raised and the amount of debt that can be accepted by each type of governing body.

EXPENSES: The expenses included in this plan are categorized into capital, maintenance, and operations. This is the first effort to account for all of the expenses necessary for a Parks and Recreation system no matter which department of the City provides the services.

- Operations expenses now incorporate not only the direct cost of recreation staff and activities, but also include the labor and supplies needed to support an organization such as financial administration, human resources, IT, legal and contracts, etc.

Operating expenses for 2015 are expected to be about \$455,000 and projected to increase based on an inflation increase of 2.5% a year. Operating costs will step up each time staff FTEs need to increase to meet the recreation enrollment, event management services, and support levels. These will typically follow population growth trends, but the first step is warranted now as staffing is still at the bare minimum with no reliable backup level. It is expected that some of the increased expense will be offset because both rental and activity fees are expected to increase when there is sufficient staff.

- Maintenance expenses reflect the services in the parks and facilities, such as opening and closing, vegetation maintenance, repairs, utilities, upkeep and cleaning.

New for this planning document is accounting for the expenses to maintain the fleet of vehicles and equipment now housed in the Department of Public Works.

Maintenance expenses are expected to increase at an inflation rate of 2.5% a year. These costs are less predictable the farther out in time because they are more vulnerable to changes in the underlying industry, such as more regulatory restrictions, or fuel costs, and the inherent imprecision of predicting damage.

- Capital expenses are the costs to obtain property and establish or significantly extend the life of durable facilities within the properties. Repaying debt is also a capital expense. New for this planning document is consideration of costs to re-capitalization facilities that are expected to expire their useful capacity through wear or age-related deterioration.

Budgeting for most capital expenses at a modest and predictable amount each year and allowing funds build up to meet expenses is recommended, without attempting to forecast cash flow from impact fees and grants.

Currently, small capital projects are implemented by staff as time and funds allow. This allows our highly capable staff flexibility that has produced superior return on the community investment compared to typical public works results. The annual Capital Improvement Plan ranking describing the priorities for mid-tier capital investments scheduled as income permits also works well and should be retained.

Depending on population growth rates, demographic trends, and community preferences, significant capital investments such as a community center complementary to the balance of the system will likely be warranted midway through the 20-year planning period. Since million-dollar-plus capital expenses are unusual in our short Parks and Recreation history, such expenses will likely require both Council and Voter approval for service level and schedule as well as expense.

In order to make projections for expense items, decisions about quality and forecasts of buying power over time are needed. The Commission recommends estimates based on the current prices for items or services of similar quality to what is installed now. In other words, no forecasting of inflation/deflation of prices or upgrades/downgrades of quality.

Working together, the Commission and Staff estimated each vision's value to the future user, plus its income potential, before projecting the appropriate capital, maintenance, or operations allocations. Values were inferred

from the frequency of requests for items, income potential from staff records of income to date, and projected costs from recent project data.

CONCLUSION AND RECOMMENDATION

This document fulfills the charge contained in Resolution 723 directing the Parks and Recreation Commission to examine the City's current and future parks and recreation needs for the next 20 year period. A 20-year Plan is also a necessary to respond to Resolution 753 and to demonstrate intent and accountability to the public.

Meeting the Council's directive to establish targets to reach the City Vision and keep the legacy of parks and recreation culture up-to-date demanded extensive preparation. The process included:

- Consideration of existing facilities, recreation programs, plans already in place, city-wide documents, and other applicable research;
- Public visioning sessions for undeveloped parcels and the recreation activities that would happen there;
- Commission contacts with peer communities and extra group deliberations;
- Staff input, especially for budget and program projections; and
- Compiling vision summaries that establish the target for each component.

The efficiencies of retaining the existing staff, volunteers, and enterprise policy are foundational to all the work.

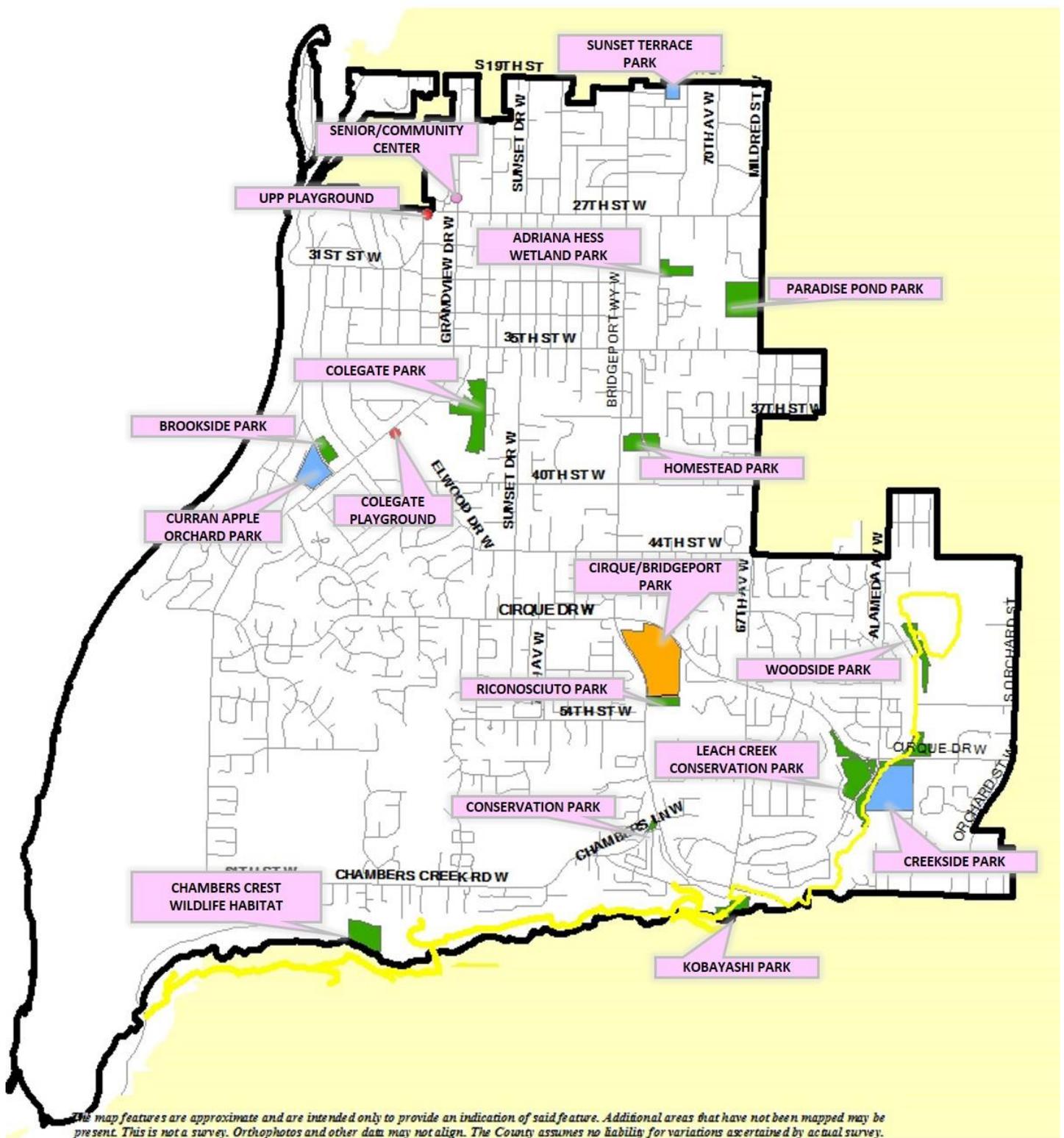
Analysis and deliberation focused on consolidating the pieces into a cohesive system-wide plan that is sufficient, reliable, and predictable. To produce a digestible guidance document the results are grouped into:

- 6 Park Classifications – Regional/Community, Neighborhood, Nature/Passive, Playgrounds/ Sport Courts, Trails, and facilities;
- 2 Maintenance types – Facilities, and for the first time, Fleet & Equipment
- 3 Operations types - Recreation Programs, Events, and Parks Maintenance

The plan is intended for prompt adoption so implementation of Council goals proceeds seamlessly as the current plan concludes.

By defining our targets so that our investment is visible and productive, this 20-year Plan helps the City and community avoid the negative impacts inherent in indecision and keep the Parks and Recreation system operating efficiently and predictably. The Park and Recreation Commission unanimously recommend Council Adoption, preferably before October for best schedule effect.

University Place Parks



- REGIONAL PARK
- NEIGHBORHOOD PARK
- NATURE/PASSIVE PARK
- PLAYGROUND
- SENIOR/COMMUNITY CENTER
- LEACH CREEK/CHAMBERS CREEK CANYON TRAILS

Our Parks properties fall into 6 classifications

1. Regional/Community Park
 - a. Cirque/Bridgeport Park
2. Neighborhood Park
 - a. Creekside Park
 - b. Curran Orchard
 - c. Sunset Terrace Park
3. Nature/Passive Park
 - a. Leach Creek Conservation area
 - b. Colegate Park
 - c. Paradise Pond Park
 - d. Chambers Crest Wildlife Habitat
 - e. Homestead Park
 - f. Kobayashi Preserve
 - g. Riconosciuto Property
 - h. Woodside Pond
 - i. Brookside Park
 - j. Adriana Hess Wetland Park
 - k. Conservation Park
4. Playground/sports court
 - a. Colegate Playground
 - b. UPP Playground
5. Trails
 - a. Leach Creek Trail
 - b. *Chambers Creek Canyon Trail (multi-jurisdictional trail)*
6. Facilities
 - a. Senior/Community Center

REGIONAL/COMMUNITY PARKS

Cirque/Bridgeport Park - 27 acres

Classification: Regional/Community Park

Vision: A well utilized Regional Park including a concrete Skate park & bowls, fully lit artificial turf sports complex including a Multi-purpose sports field, Baseball Field, Softball Field, Sand Volleyball Court, Picnic Shelter, Youth Playground, Restrooms with Concession Space, Paved Perimeter walking trail with trailside benches, 5-10 trailside exercise/stretching stations, "Sharing" Bronze Art Sculpture, Small Splash Pad, Community Center, large parking lot

Capital: Field lighting on Baseball field

- Field lighting Multi-Purpose Field
- Artificial Turf on Multi-purpose field
- Artificial Turf on Baseball infield
- Artificial Turf on Softball infield
- Playground improvements
- Skate park improvements
- Paved walking trail
- Fitness Stations (5)
- Small Splash Pad

NEIGHBORHOOD PARKS

Creekside Park – 15 acres

Classification: Neighborhood Park

Vision: A medium sized Neighborhood/Community Park with small grass playfield including youth sized baseball backstop, with parking area, restroom, Picnic shelter, park amenities, trails winding down to the lower meadow and Creekside access points, viewing decks, and connection to the Leach Creek/Chambers Creek Trail and have access to Alameda Street sidewalks and Cirque Drive. The park activities may include youth sports, picnics, fishing, walking, exploring, and reflection and enjoyment of the urban natural habitat.

Capital: Parking Improvements

- Restroom
- Picnic Shelter
- Small Playground
- Park Amenities (benches, Picnic tables, garbage cans)
- Multi-purpose playfield
- Trails -Crushed rock
- Bridges
- Road from Cirque Drive-64th
- Signage

Curran Apple Orchard Park – 7.33 acres

Classification: Neighborhood Park

Vision: Great example of a medium sized Neighborhood Park that is an exhibition apple orchard, including espalier plantings, terraced plantings, adoptable trees, educational opportunities, a band shell used for community performances and rentals, and hosts several community events.

Capital: Park amenities (Benches, Picnic table, garbage cans)

- Signage –interpretive/educational
- Small Restroom
- Trail connection to Brookside Park trails – crushed rock

Sunset Terrace Park – 2.25 acres

Classification: Neighborhood Park

Vision: Highly used neighborhood park, including a small restroom, Picnic Shelter, large playground, small youth sized Baseball field and grass playfield, with small parking lot, picnic tables and benches

Capital: Playground Matting/Turf

Playground Equipment

Park amenities (Benches, Picnic table, garbage cans)

NATURE/PASSIVE PARKS

Leach Creek Conservation Area – 13 acres

Classification: Nature Park

Vision: Nature park with stream access, small meadow, picnic tables, Picnic shelter, trails and connection point to the Leach Creek/Chambers Creek trail.

Capital: Trailhead and connection to Leach Creek/Chambers trail

Parking lot

Picnic Shelter

Park amenities (Benches, Picnic table, garbage cans)

Signage

Colegate Park – 12 acres

Classification: Nature Park

Vision: A medium sized urban forested park made up of mostly native trees, shrubs, fauna, that includes a rolling topography, with a meadow, wetland drainage pond, and trails suitable for walking, running, biking. The park has many uses including picnics, bird watching, dog walking, sledding, and enjoyment of the natural setting and habitat. Typical use is passive, lightly programmed or used, small community events of 50 people or fewer.

Capital: Small Parking areas at separate access points

Trails - crushed rock

Park amenities (Benches, Picnic table, garbage cans)

Signage (educational, and historic)

Sound Garden

Rentable gathering area

Paradise Pond Park – 9.5 acres

Classification: Urban Nature Park

Vision: A medium sized Nature park with trails suitable for walking, running, biking through a peaceful natural environment of mostly native trees, shrubs, meadows, wetlands, and small ponds. The trails are connected into a loop trail with Adriana Hess Wetland Park to the North West. The park offers picnics, bird and wildlife watching, small informal playground and areas to explore. Parking and access from both Adriana Hess and Paradise Pond Parks.

Capital: Picnic Shelter

Restroom

Trails – bark/chips or nature trails

Bridge/elevated path over wetland areas

Parking Improvements

Park Amenities (benches, Picnic tables, garbage cans)

Signage (interpretive)

Chambers Crest Wildlife Habitat – 7.5 acres

Classification: Nature Park

Vision: Medium sized nature habitat that is accessible from Chambers Creek Canyon with switchback trails, viewpoints, benches, and picnic tables

Capital: Trail connection to Chambers Creek trail

Overlook Shelter

Park amenities (benches, picnic tables, garbage cans)

Signage

Homestead Park - 5.5 acres

Classification: Passive/Nature Park

Vision: Beautiful Exhibition Garden made up of hundreds of rhododendrons, Ferns, and other Plants including native plantings, Tribute bed, lit paved/stone walking paths, Small restroom, Covered shelter/raised Gazebo, water fountain

Capital: Stone/paved walking paths

Path Lighting

Covered shelter/Gazebo

Small Restroom

Decorative Water fountain

Park amenities (Benches, Picnic table, garbage cans)

Kobayashi Preserve – 5.5 acres

Classification: Nature Park

Vision: Nature park at the confluence of Leach Creek and Chambers Creek, with great water access, Trailhead for Leach Creek & Chambers Creek Trail, Picnic shelter, and small parking area, great environmental education location

Capital: Parking Improvements

Signage – Interpretive/educational

Riconosciuto Open Space – 5 acres

Classification: Passive/Nature Property

Vision: Natural area that is parked out and has trails connecting to Cirque Park paved trail and Bridgeport sidewalks

Capital: Trails – nature

Park amenities (Benches, Picnic table, garbage cans)

Woodside Pond – 3.59 acres

Classification: Nature Park

Vision: Small nature park/conservation area with Leach Creek and Woodside Creek flowing through the park, and has the Leach Creek Trail System running through it

Capital: Trails – nature

Trailhead access to Leach Creek/Chambers trail

Park amenities (Benches, Picnic table, garbage cans)

Signage

Brookside Park – 2.7 acres

Classification: Nature Park

Vision: Small Nature Park with look-out points, benches and connecting trail to Curran Apple Orchard Park

Capital: Trails – nature

Park amenities (benches, picnic table, garbage cans)

Adriana Hess Wetland Park – 2 acres

Classification: Nature Park

Vision: Urban Nature park with viewing deck over a small pond, educational shelter, and gravel trails through a native species garden.

Capital: Boardwalk/bridge

Connection trails to Paradise Pond – crushed rock

Signage – educational/interpretive

Pond Rehab

Park amenities (Benches, Picnic table, garbage cans)

Conservation Park – 1.5 acres

Classification: Nature Park

Vision: Small corner green space that includes large trees, plantings, bench and picnic table and an incredible view of Mount Rainier

Capital: Park amenities (Benches, Picnic table, garbage cans)

PLAYGROUND/SPORTCOURT

Colegate Playground – 1 acres

Classification: Playground

Vision: Small highly utilized playground with a benches, picnic table, garbage cans

Capital: Playground Matting/Turf

Playground Equipment

Restroom

Park amenities (Benches, Picnic table, garbage cans)

UPP Playground Site – 1 acre

Classification: Playground/Splash-pad Site

Vision: Small splash pad, small playground, with parking, benches, picnic tables, garbage cans - TBD

Capital: Small Splash Pad

Small Playground

Playground matting/turf

Park amenities (Benches, Picnic table, garbage cans)

TRAILS

Leach Creek Trail – (Emerson to Kobayashi) City of University Place Property or easements

Classification: Regional Urban Trail

Vision: Streamside trail following Leach Creek beginning near the Woodside Pond Park property to the confluence of Chambers Creek (Kobayashi Preserve) where it will adjoin up to the Chambers Creek Trail.

Capital: Trail Plan & Development

Bridges or raised boardwalks over wet areas

Trail Amenities (benches)

Signage

Chambers Creek Trail – (Joint Agency Project Lakewood, Steilacoom, University Place, Pierce County) Confluence of Leach Creek to Pierce County’s Chambers Creek Park Property) almost entirely on Pierce County Property.

Classification: Regional Urban Trail

Vision: Urban streamside trail providing biking, walking, running, access to the Chambers Creek and Leach Creek drainage starting near Fircrest city limits and ending at Puget Sound and Pierce County’s Chambers Creek Properties.

Capital: Trail Plan & Development

- Bridges or raised boardwalks
- Trail Amenities
- Signage

FACILITIES

Senior/Community Center

Classification: Facility

FUTURE COMMUNITY CENTER

Vision: (+ or -) 40,000 sq. ft. community center located at Cirque/Bridgeport Park. Including a 2-3 court gymnasium, fitness rooms, weight rooms, dance studios, locker rooms, lobby and recreation office space, meeting rooms, multiple classrooms, art room, technology room, racquetball/handball courts, banquet/event space for 300 people, commercial kitchen, restrooms, music room, jogging track, climbing wall, storage, Senior/older Adult wing including dividable multi-purpose room , senior lounge area, small kitchen. The community center is funded by a Parks Bond passed by the community in 2020.

Staff: *When the community center comes on-line, staffing for Recreation & Parks will need to be increased to cover increased number of programs and increase in management and coordination, facility management, increased facility maintenance.*

OTHER Considerations

Vision: To be stewards of the environment for the community;

To be looking for and open for consideration to acquisition of open space that would increase the overall parks and open space acreage within the community;

To increase & improve beach/marine water access points;

To improve/develop water trails in our community;

To have matching funds available for leveraging of grants and other opportunities

To provide support to the Parks, Recreation and Open Space (PROS) Plan

RECREATION

Vision: A comprehensive mix of recreational opportunities for people of all ages within our community. A recreation program where Active & Passive recreation opportunities abound throughout our park system. Programs are run throughout the community using our own Community Center and University Place School District facilities. City Staff will work to create new relationships and combine & leverage resources within the private and public sectors in the community to help facilitate and provide great programs.

- Programs/classes/services including but not limited to the areas of:
 - Seniors/older adults
 - Trips & Tours
 - Fitness
 - Cultural Arts
 - Youth & Teen Programs
 - Youth & Teen Sports
 - Adult Sports
 - Martial Arts
 - Outdoor Adventures
 - Technology/education
 - Park facility rentals
 - Special Events
 - Volunteers

PARKS MAINTENANCE

Vision: To enrich and enhance the quality of life within the community by protecting and maintaining a comprehensive Park System allowing for a variety of leisure time opportunities that meets the diverse needs of the community. The facilities, parks and open spaces will be maintained in a manner where they are safe, clean and inviting.

- Services including but not limited to the areas of:
 - Routine Parks Maintenance
 - Parks & Open Space
 - Playgrounds & equipment
 - Skatepark
 - Sports Fields
 - Park facility rentals

SPECIAL EVENTS

Vision: A variety of community special events that bring the community together in celebration and sharing the sense of community, taking place throughout the year, held on/in City of University Place property including:

- 1.) City sponsored/city coordinated events
 - Duck Parade
 - Concerts In the Park
 - National Night Out
 - University Place Festival
 - Tree Lighting
 - UP For Arts Concert Series
 - Association of the US Army (Community Connector Events)
 - CORE Cider Squeeze
- 2.) Community/non-profit events

The events will be managed and coordinated through the Recreation & Parks Division to insure that liability, safety, health, coordination, planning, staff support, city resources, Special Event Permit process, facilities, etc. are all handled

appropriately. Due to the many volunteers needed to run community events and our parks and recreation program a portion of the staff person's time will be allocated to Volunteer Coordination for the city.

STAFFING

2015-2016 – 10 FTE

RECREATION – (6.5 FTE)

- Parks & Recreation Director
- Recreation & Parks Manager
- 2 Recreation Supervisors
 - Seniors/Trips & Tours
 - Youth Sports & Adult Sports
 - Youth & Teen Programs
 - Fitness/Dance/Cultural Arts
- 1 Recreation Specialists/Coordinators
 - Facility Rentals/Office Admin.
- .5 Senior Center Support Staff

PARKS/OPERATIONS - (3 FTE/.5 PT)

- Parks Maintenance Lead
- 2 Parks Maintenance Workers
- .25 Facility Rental Support

STAFFING AT FULL BUILD OUT IN 2035

(With Community Center & all Park properties developed and programmed) – 18 FTE

RECREATION – (10 FTE)

- Parks & Recreation Director
 - Administrative Assistant
- Recreation & Parks Manager
- 4 Recreation Supervisors
 - Seniors/Trips & Tours
 - Youth Sports & Adult Sports
 - Youth & Teen Programs
 - Fitness/Dance/Cultural Arts
 - Special Events/Volunteers
- Recreation Coordinator
 - Facility Rentals/Office Admin.
- 2 Community Center Office/rental support

PARKS/OPERATIONS - (8 FTE)

- Parks Maintenance Supervisor
- Parks Maintenance Lead
- 3 Parks Maintenance Workers
- 1 Facility Technician
- 1 Custodial
- (2)-(.5) Part time summer hire

REFERENCES

References included in Appendix A:

- City of University Place Parks & Recreation Vision & Mission
- City of University Place Council Goals 2001 – Present
- Public Visioning Exercises – 2013 Colegate Park, Creekside Park, Paradise Pond Park
- Senior Centers Report – 2013
- Parks & Recreation Survey – 2013
- Parks & Recreation Survey – 2013 Results
- May/June City Newsletter – Council Corner

Documents referred to but not included:

- City of University Place Comprehensive Plan
- City of University Place Parks, Recreation, And Open Space (PROS) Plan
- 2006 Capital Strategy Study – Greenplay, LLC
- GRASP Analysis – Greenplay, LLC
- Growth Management Act
- City of University Place Budgets 1998-2014
- Park Master Plans – Cirque/Bridgeport Park, Curran Orchard Park, Homestead Park
- Kobayashi House Study – Parametrix

APPENDIX A

RECREATION

Mission and Responsibilities

Recreation is responsible for providing comprehensive, year-round parks and recreation programs designed to meet the needs of all University Place citizens regardless of age, physical, mental or economic condition. Recreation Services provides a wide range of programs and activities to help provide for the diversity of interests within the community. These programs include: senior programs, trips and tours, fitness, youth and adult sports, special events, youth and teen activities, and camps. Recreation Services provides support to the Parks and Recreation Commission, University Place Youth Council and other advisory groups.

Goals/Major Objectives

- Create healthy and vibrant parks, recreation programs and events
- Provide quality recreation experiences for a diverse community
- Nurture and grow community resources & support
- Develop long term, sustainable funding program

Highlights and Changes

- Coordination of Duck Parade
- Coordinate reservation system for Kobayashi picnic shelter
- Create a developmental aspect to our sports program
- Increase of Cultural Arts Program

PARKS MAINTENANCE

Mission and Responsibilities

The mission of Parks Operations is to enrich and enhance the quality of life within the community by protecting and maintaining a comprehensive park system. Parks properties include: Adriana Hess Wetland Park, Cirque Park, Colegate Park, Conservation Park, Curran Apple Orchard Park, Homestead Park, Kobayashi Park, Leach/Peach Creek Corridor, Senior/Community Center, Sunset Terrace Park, Woodside Pond, Brookside Park, Creekside Park and Paradise Pond Park. The facilities, parks and open spaces allow for a variety of leisure time opportunities to meet the diverse needs of the community.

Goals/Major Objectives

- Respond to all of citizen concerns within 36 hours
- All parks are safe, clean, inviting and useable
- Strengthen community image and sense of place

Highlights and Changes

- Operate & Maintain 18 Park properties and 130 acres of parks and open space
- Implement maintenance and operations of three parks with new restroom structures, new Kobayashi picnic shelter
- Maintain 750,670 square feet of turf and landscape

CITY COUNCIL GOALS

(April 1998)

- Maintain Community Crime Prevention efforts including enhanced Block Watch and Crime-Free Multi-Housing Programs. (Enhance CJRO re Youth & Schools, add Detective re Domestic Violence--as Grants and Matching Funds are available....)
- Conduct a Community Needs Assessment and determine City's role in facilitating Social Services.
- Evaluate alternatives and submit a Parks 2000 Bond to voters. (Evaluate Public/Private alternatives, pocket parks, options/costs...)
- Develop a Town Center Implementation and Financing strategy.
- Identify and fund a Storm Water Management Capital Improvement Project.
- Implement and Fund a Pavement Management System.
- Establish a Community Beautification Program using volunteer and minimal City resources.
- Expand the Council/Community Outreach, building on current community information/involvement programs. (Strengthen community events, neighborhood meetings, NAC meetings, WEB Page, Annual Calendar, UPFD & UPSD Coordination...)
- Implement a Legislative Information/Action strategy. (Educate community and Legislators re City budget, state shared revenue, and contract services...)
- Identify a University Place Year 2000 Project.
- Support and accelerate Pierce County's Chambers Creek Properties improvements with joint planning and grants. (RR, Trail, 2000 Project?, Feds and State Grants...)
- Main current service mix and service levels under current resources. (Help keep total average local tax per household at or below County unincorporated levels.)

COUNCIL 2001 – 2002 GOALS UPDATE

1. PARKS PLAN IMPLEMENTATION – Cirque/Bridgeport Park permits (and name?), Homestead ferns and rhody's, Orchard house and barn (irrigation '02), Curtis Big Toy, Sunset Terrace parking, Kobayashi grant (?), Grandview linear park and labyrinth, and Parks sales tax bond sale... Detailed CIP revision...
2. HEALTH AND HUMAN SERVICES – Drop needs assessment, directory in '02...
3. TOWN CENTER PLAN IMPLEMENTATION – Bridgeport IB completed and II underway, 37th Street completed... East Road LID termination? Gateways started at Cirque and 27th, streetscape?
4. STREET LIGHTING – Closing arterial gaps, report ready on neighborhood spot lighting priorities for relocated arterial cobra lights...
5. CITY-WIDE SEWER SERVICE STRATEGY – County “pilot program” policy clarified, buy-down differential rates evaluation, and Fircrest Acres agreement with Fircrest for E-1 in '02...
6. HISTORIC PLACE NAMES POLICY – Adopted...
7. PUBLIC ART PROGRAM – Policy adopted, donations and partnerships proceeding...
8. ENDANGERED SPECIES ACT (ESA) – Rules for review and adoption in '02... Critical Areas Ordinance? Comp. Plan & Zoning Code Updates...
9. TRANSPORTATION STRATEGY – 67th /3-lane, 27th/3-lane, Sunset traffic calming, 97th/Sunset School sidewalks in '02, Drum School sidewalks in '02, and CIP projects list... Earthquake & Lower Chambers Creek Road repairs
 - LEGISLATIVE/INTERGOVERNMENTAL – '01 & '02
 - ECONOMIC DEVELOPMENT – '01 & '02
 - INCREASED CODES ENFORCEMENT – '02
 - INCREASED COMMUNITY INFO & INVOLVEMENT - Webpage, Parks on-line registration
 - MISCELLANEOUS – Public Safety Building, EOC, Court Contract

**CITY OF UNIVERSITY PLACE
2003-04 COUNCIL GOALS**

1. **PARKS PLAN IMPLEMENTATION** – Cirque/Bridgeport Park name, permits, grading; Homestead Park improvements, PSB area improvements; Curran Orchard Park improvements, barn and irrigation; Sunset Terrace parking; Kobayashi purchase and grant, use (?); Grandview linear park signage; Parks Master Plans and C.I.P. updates... Multi-year strategy re. Parks Bond?
2. **TOWN CENTER PLAN IMPLEMENTATION** – Revise C.I.P. for Bridgeport completion; East Road LID decision; Cirque and 27th gateways in CIP; streetscape started with Beautification funds; economic development and Business Improvement District financing alternatives... Main Street Model?
3. **CITY-WIDE SEWER SERVICE STRATEGY** – County “pilot” program alternative evaluated; Fircrest Acres E-1/gravity system constructed; Tacoma sewers along Orchard (?); coordination of Comprehensive Plan with County-wide Planning Policies, Unified Sewer Plan, Capital Facilities Plans and C.I.P. Plans...
4. **ENDANGERED SPECIES ACT (ESA)** – Rules for review and adoption; Critical Areas Ordinance; evaluate possible transfer of development rights in Leach Creek area along Orchard...
5. **TRANSPORTATION STRATEGY** – Review Sunset traffic calming; 27th improvements; Cirque Drive and Cirque/Alameda intersection improvements; coordination with State re. SR 16 interchanges; Sound Transit connections via Pierce Transit...
6. **LEGISLATIVE/INTERGOVERNMENTAL** – Legislature and AWC re. backfill, sales tax equalization and long-term finance; County re. sewer policy and Chambers Creek Properties development;
7. **ECONOMIC DEVELOPMENT** – Develop strategy and implementation plan; pursue expanded McChord/Ft. Lewis and Chambers Creek Properties implications...
8. **INCREASED CODES ENFORCEMENT** – Especially as to recurring or persistent violators; work with business re. Sign Code enforcement...
9. **INCREASED COMMUNITY INFORMATION & INVOLVEMENT** – Maximize use of newsletter, web page, UPTV; evaluate possible “Community Store” on line...
10. **LONG-RANGE FINANCE AND SERVICE LEVEL PLANS** – Update the City’s operating service level and long-range financial projections...

MISCELLANEOUS FOLLOW-UP FROM 2002

- **HEALTH & HUMAN SERVICES** – Directory in 2002 (onto Web page?)...
- **STREET LIGHTING** – Close arterial lighting gaps, establish cobra light relocation priorities for neighborhood spot and safety lighting...
- **HISTORIC PLACE NAME POLICY** – Implementation...
- **PUBLIC ART POLICY** – Implement public-private donations...
- **SIGN CODE** – Implement...
- **PUBLIC WORKS STANDARDS** – Revise...



CITY OF UNIVERSITY PLACE

City Manager's Office

City Council

2004-2006 Goals

1. Service Mix (Level of Service/Program Mix) and Funding.

- Review Basic, Limited and Core levels of service.
- Review revenue options (including full-cost recovery fee increases, solid waste franchise fees; and at State levels, street utility and streamlined sales tax).
- Review program services mix and priorities.
- Review financial forecast and strategic options.

2. Public Safety Services and Funding.

- Discuss police contract, jail contract and court options.
- Discuss ongoing funding alternatives for youth court operations.
- Identify specific tasks for Public Safety Committee.
- Verified response evaluation (burglar alarms).
- PCNET evaluation.
- Identify potential dedicated Police funding options.

3. Capital Improvement Strategy (Parks, Recreation, Community/Senior Center, Other Facilities, Streets, Transportation, Arterial & Neighborhood Lighting, Storm Drainage, etc.) Recreation 2005-2010.

- Review and update C.I.P.
- Identify future park maintenance and public works operations needs
- Review and refine plan for Cirque Park (Community/Senior Center?)
- Discuss partnership opportunities for Cirque Park (i.e., Aquatic Center with UPSD, Boys and Girls Club, human/social service agencies, etc.).
- Review revenue sources (e.g., Conservation Futures Grant, matching funds) for property acquisition (potential properties include, Tacoma School District site off of Cirque Drive, site adjacent to Morrison Pond, church property at intersection of Sunset and 44th, or other).
- Survey and needs assessment, LOS assessment, project prioritization and funding plan for Parks/Transportation Bond in May 2007.

4. Town Center Implementation.

- Town Center project implementation and property disposition.
- Town Center strategy re: overlay zone, redevelopment, Green Firs property, Hogan's property, 40th and Bridgeport, and Westside.

5. Economic Development Implementation.

- Discuss redevelopment efforts/issues in other commercial corridors (i.e., Chambers Creek Properties, Narrows Plaza redevelopment, Southeast U.P./Orchard redevelopment, 27th Street corridor, etc.).
- Discuss Business Development issues (e.g., guarantee expedited permitting; sewer permitting timeline).
- Discuss potential for Performing Arts Center (feasibility, interest/commitment from community stakeholders, land banking future site).

6. Community Information & Involvement.

- Discuss capabilities and potential use of UPTV and City website.
- Identify staffing leveraging and financial support for Special Events; determine future of UP Festival.
- Review Commission/Committee work plans and appointment process.

CITY OF UNIVERSITY PLACE

City Manager's Office



2004-2006 Council Goals

1. **Service Mix (Level of Service/Program Mix).**
 - Review Basic, Limited and Core levels of service.
 - Review revenue sources (including other sources such as full-cost recovery fee increases, street utility and sales tax reform) and financial trends.
 - Review program services mix and priorities.
2. **Public Safety Services and Funding.**
 - Discuss police contract, jail contract and court options.
 - Discuss ongoing funding alternatives for youth court operations.
 - Identify specific tasks for Public Safety Committee.
 - Verified response evaluation (burglar alarms).
 - PCNET evaluation.
 - Identify potential dedicated Police funding options.
3. **Capital Improvement Strategy (Parks, Recreation, Community/Senior Center, Other Recreation Facilities, Streets, Transportation, Arterial & Neighborhood Lighting, Storm Drainage, etc.) 2005-2010.**
 - Review C.I.P.
 - Identify future park maintenance and public works operations needs
 - Review and refine plan for Cirque Park Community/Senior Center.
 - Discuss partnership opportunities for Cirque Park (i.e., Aquatic Center with UPSD, Boys and Girls Club, human/social service agencies, etc.).
 - Review revenue sources (e.g., Conservation Futures Grant, matching funds) for property acquisition (potential properties include, Tacoma School District site off of Cirque Drive, site adjacent to Morrison Pond, church property at intersection of Sunset and 44th, or other).
 - Identify timeline (i.e. February or May 2006), LOS assessment, project prioritization and funding plan for Parks/Transportation Bond.
4. **Town Center Implementation.**
 - Town Center project implementation
 - Town Center strategy re: overlay zone, redevelopment, Green Firs property, Hogan's property, 40th and Bridgeport, and Westside.
5. **Economic Development Implementation.**
 - Discuss redevelopment efforts/issues in other commercial corridors (i.e., Chambers Creek Properties, Narrows Plaza redevelopment, Southeast U.P./Orchard redevelopment, 27th Street corridor, etc.).
 - Discuss Business Development issues (e.g., guarantee expedited permitting; sewer permitting timeline).
 - Discuss potential for Performing Arts Center (feasibility, interest/commitment from community stakeholders, land banking future site).
6. **Community Information & Involvement.**

- Discuss capabilities and potential use of UPTV and City website.
- Identify staffing leveraging and financial support for Special Events, including UP Festival (current activity supports justification for a 0.75 to 1.00 FTE).
- Discuss generally Commission/Committee work plans and appointment process.

MISCELLANEOUS FOLLOW-UP FROM 2003

- Cirque Park name.
- Parks Master Plan updates.
- Sewer Services report and information.
- Endangered Species Act rules and code adoption.
- Review Sunset and arterial safety options.
- Legislative issues re: Streamlined Sales Tax, Capital Budget, Street Utility, Beneficial Interest, and Equalization/Backfill.
- Update “New Bridge” financial forecast.

CITY OF UNIVERSITY PLACE 2007-2008 COUNCIL GOALS (revised 2/5/07)

◆ SECURE ECONOMIC STABILITY

- Maintain **LIMITED SERVICES** Operating Budget
- Maintain **"BRIDGE STRATEGY"** out Five Years
- Achieve **TOP LINE REVENUE** Growth (increase sales tax revenue by 10%)
- Implement **TOWN CENTER PROJECT** (repay short-term loans)
- Minimize **"X FACTOR" LONG-TERM DEBT** & Maximize State & Federal Grants
- Maximize **COMMERCIAL LANDS UTILIZATION** Per Comp. Plan
- Promote **BUSINESS GROWTH & RETENTION**
- Support **E.D. LEGISLATIVE ACTIONS** (LIFT/WEDA/CERB)
- Explore **METRO PARKS TAX AUTHORITY** for Cities
- Develop **PARTNERSHIPS FOR ECONOMIC DEVELOPMENT**
- Facilitate **27TH DISTRICT/ GRANDVIEW PLAZA / NARROWS**

◆ CREATE VIBRANT COMMUNITY PLACES & EVENTS THROUGHOUT CITY

- **SUPPORT CHAMBERS BAY/CHAMBERS CR. PROPERTIES** (Trail/Park Areas/Beach/Fireworks)
- Provide **NEIGHBORHOOD ACCENTS/ N.C.I.P.** and **PARKS, TRAILS & OPEN SPACE ACCENTS**
- Explore **BOYS & GIRLS CLUB** Option
- Broaden and Support **RECREATION OPPORTUNITIES** and Community Events

◆ DETERMINE CAPITAL IMPROVEMENTS FUNDING STRATEGY AND LEVELS

- City-wide **CIP PRIORITIES AND FUNDING**
- **REGIONAL PARTNERSHIPS** and **FUNDING STRATEGIES**
- **NEIGHBORHOOD CIP FUNDING OPTIONS**
- **MAJOR PROJECTS** and **BONDING OPTIONS**
- **SEWER SERVICE AVAILABLE THROUGH COUNTY**

◆ UPDATE EMERGENCY PREPAREDNESS PLANS & EXPAND EOC COMMUNICATIONS

- Continue **UPNET TRAINING** in community
- Complete **COMMUNICATIONS TOWER** activation
- Pursue **REGIONAL INTEROPERABILITY** (800 MGH & other?)
- Improve **PUBLIC HEALTH, PHYSICAL DISASTER EVACUATION & EOC PREPARATIONS**
- Provide **PUBLIC INFORMATION** and Education
- Implement **REVERSE 9-1-1**

◆ INCREASE COMMUNITY OUTREACH & PARTICIPATION ALL LEVELS

- Emphasize and Utilize **COMMUNITY'S DIVERSITY** (age, income, ethnicity)
- Integrate **COMMUNICATION PLAN** (Newsletter, UPTV, Web Page, Etc)
- Highlight and **CELEBRATE COMMUNITY'S DIVERSITY** at events and Celebrations
- Emphasize **OUTREACH** to all ethnic Community Members
- Support **COMMISSIONS & COMMITTEES AND PARTNERS**

◆ IDENTIFY AND IMPLEMENT TRANSPORTATION AND TRANSIT PLANS PER AVAILABLE FUNDING

- **CURRENT FUNDING** and **PRIORITY PROJECTS**
- **CAPITAL STRATEGY PRIORITIES** and **PROJECTS**

◆ EXPAND ARTS PROGRAMS AND EXPLORE ARTS COMMISSION THROUGHOUT THE COMMUNITY

- **PUBLIC ART PARTNERSHIPS**
- **PERFORMING ARTS OPPORTUNITIES**

◆ INCREASE COUNCIL INTERGOVERNMENTAL OUTREACH & ENGAGEMENT

- Coordinate regional **TRANSIT & TRANSPORTATION**
- Collaborate on regional **ECONOMIC DEVELOPMENT**
- Increase ASSOCIATION OF WASHINGTON CITIES **PSRC and PCRC** Involvement
- Facilitate a **WESTSIDE COMMUNITIES** Forum
- Develop **LEGISLATIVE ACTION** Strategies and Training

VISION FOR COLEGATE PARK

A Neighborhood Urban Forested Park

- Primarily known for: Ample trails suitable for walking, running, biking, and leashed pet walking through the mostly native trees, shrubs, meadow, and wetland drainage pond.
- Desired uses: picnicking, bird watching, reflection, snow sledding, and enjoyment of the natural setting and animal habitat.
- Desired amenities: Interpretive signage about history, environment, and educational elements, a sound garden, a rentable gathering area, and incidentals to facilitate the desired uses. Parking will be dispersed at various entrances.
- Maintenance services include a safety-level tree trimming, invasive and noxious weed removal, and usual maintenance typical for a neighborhood park. Operationally, it is typically used informally, lightly programmed, or used for community event by groups of 50 or fewer people.

VISION FOR CREEKSIDE PARK

A Neighborhood Sports Field, Trailhead and Urban Creek Habitat Park

- Primarily known for: Neighborhood style playfields sized for 12-under level baseball and soccer/lacrosse in the uplands and significant interaction with the creek habitat in the waterway vicinity.
- Desired uses: sports, play and exercise options, picnicking, fish watching and enjoyment of the creek setting and animal habitat, and trailhead for Chambers Bay to Leach Creek Headwaters Trail. Able to accommodate medium sized events or groups of people in the low hundreds.
- Desired amenities: Typical amenities to support the playfields, and incidentals to facilitate the desired uses. Parking for the trailhead. Other amenities may be selected to round out facility when design is more advanced.
- Maintenance services include urban habitat management, invasive and noxious weed removal, and usual maintenance typical for a neighborhood park and playfield. Operationally, playfields are typically scheduled for programs in their season, and the balance is used informally, or lightly programmed.

VISION FOR PARADISE POND PARK

A Neighborhood Urban Nature Park

- Primarily known for: Pond-circling trails suitable for walking, running, biking and leashed pet walking through the mostly native trees, shrubs, meadow, and wetland.
- Desired uses: Connections through easements to Adrianna Hess Park, picnicking, bird watching, reflection, small informal play area, and enjoyment of the natural setting and animal habitat.
- Desired amenities: Access to open water at a portion of pond edge: a rentable gathering area, restrooms, interpretive signage and incidentals to facilitate the desired uses. Entry and parking from 67th street.
- Operationally it is typically used informally, lightly programmed, or used for community event by groups of 50 or fewer people. Maintenance services include safety-level tree trimming, invasive and noxious weed removal, and usual maintenance typical for a neighborhood park.

SENIOR CENTER STUDY



21 CENTERS VISITED

* yet to visit

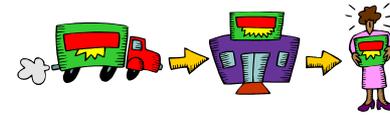
Kent Sr. Center
Federal Way Sr. Ctr.
Ruston Sr. Ctr.
Auburn Sr. Ctr.
Des Moines Sr. Ctr.
Puyallup Sr. Ctr.
Burien Senior Ctr.
Tukwila Senior Program
Bonney Lake Sr. Ctr.
Enumclaw Sr. Center

Maple Valley Sr. Ctr.
Renton Sr. Center
UP Community & Sr. Ctr.
Lighthouse Tacoma
Mid County Sr. Center
* Black Diamond Sr. Ctr.
* Steilacoom
* Lakewood
* Gig Harbor
* Fircrest
* Federal Way Sr. Ctr. City run





PROCESS



- LISTED CENTERS WERE VISITED.
INTERVIEW & PHOTOGRAPHED
- SR. CENTER MANAGER WAS INTERVIEWED
USING A STANDARDIZED SET OF QUESTIONS.
- INTERVIEW AND PHOTOS REQUIRED 1 – 2
HOURS FOR EACH CENTER.
- EXCEL SPREAD SHEET USED TO CONSOLIDATE
THE INFORMATION.

QUESTIONNAIRE



- FACILITY VISITED _____
- DATE _____
- CITY POPULATION _____
- VISITED WITH _____



1. Size of facility Sq. Feet ____
2. Facilities. I.e. kitchen,
rooms, offices _____
- 3... to Question 16

REVENUE FROM CITIES TO RUN CENTERS

\$1,300,000

to

\$140,000

UP \$110,545



CITY POPULATIONS

198,321

to

12,000

UP 31,000





STAFFING

FULL PAID STAFF	5	to	1
PART TIME PAID STAFF	7	to	0
VOLUNTEERS	265	to	2
Total Vol. hr./yr.	40,000	to	485
UP Full time staff 1, Part Time 0, Volunteers 3 -6			

PROGRAMS

90 to 20

ACUPUNCTURE to ZUMBA



UP 20 PROGRAMS

CENTER USAGES

- DAILY VISITORS 350/DAY TO 15/DAY
- HOURS
MOST M – F 8:30 am to 8:30 PM
LEAST M W F 9:00 TO 3:00 PM
- UP 9 – 2:30 M – F 15 – 20/DAY





SIZE OF CENTERS



22,000 sq. ft.

- SEVERAL OFFICES
- 8 CLASS ROOMS
- COMMERCIAL KITCHEN
- COMPUTER ROOM
- COFFEE BAR
- WORK OUT ROOM
- BALL ROOM
- POOL ROOM
- MEDIA ROOM
- DINING ROOM
- FRONT DESK

to

UP 1633 sq. ft.

- ONE OFFICE
- 1 GENERAL PURPOSE ROOM
- COMMERCIAL KITCHEN



UP only Center with one room

KITCHEN & MEALS

- ALMOST ALL HAVE COMMERCIAL KITCHEN
- SOME USE OWN COOKS
- OTHER CENTERS USE THE COOKS OF PROVIDER
- MEALS ON WHEELS
- FOOD BANK



KITCHEN & MEALS

MEAL SERVICE PROVIDED

LUNCH

- 5 DAYS A WEEK - 1 DAY/WEEK
- 30 – 100 + per meal
- UP 1 DAY/WEEK 30/meal





TRIPS and TOURS

DAY TRIP

- 2-3/WK. - 3 – 6/MO.

OVERNIGHT TRIPS

- 2/YR. – 6/YR.
- Some out of country

STAFF GOES

- Never - Always

UP STAFF MAY GO

- DAY TRIPS 3 – 6/MO.
- OVERNIGHT 6/YR.

METHOD OF TRAVEL

BUS

15 PASSENGERS <>

- All have one or more 14 passenger bus
- A few have larger ones
- Trend is to smaller buses

DRIVERS

- Some have commercial Driver Lic. Most don't
- Most are paid, some are city employees
- Some are volunteers

TOTAL COST RECOVERY



- SOME CENTERS RECOVER ALL COSTS.
- SOME CENTERS RECOVER NO COSTS.
- SOME CENTERS HAVE FORMULA FOR COST RECOVERY.
- SOME CENTERS ADD % TO EACH PROGRAM/TRIP
- SOME CENTERS USE TIME/DISTANCE/NUMBER TO EACH PROGRAM/TRIP
- UP RECOVERS COSTS



REVENUE/COST RECOVERY

\$421,000



\$9,500

UP RECOVERS \$9500



COMMUNICATION

MEDIUM

1. NEWSLETTER
2. WEB PAGE
3. FACEBOOK
4. NEWSPAPER



DELIVERY

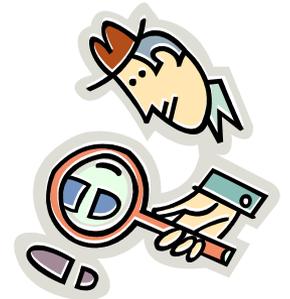
1. PICKED UP AT CENTER
 2. DISTRIBUTED TO KEY PLACES
 3. WEB PAGE
 4. CITY TV
 5. E-MAIL
 6. MAILED OUT
- UP DOES 3, 6

NON PROFIT INVOLVEMENT

- AT LEAST EIGHT ARE ASSOCIATED WITH A NON PROFIT.
- 4 OWNED AND RUN BY A NON PROFIT
- SOME NON PROFITS EXIST ONLY FOR SENIOR CENTER
- BOARD MAKE UP VARIES: e.g. ONLY SENIORS, COUNCILMEMBER, SENIOR CENTER DIRECTOR
- MOST BOARDS MEET MONTHLY



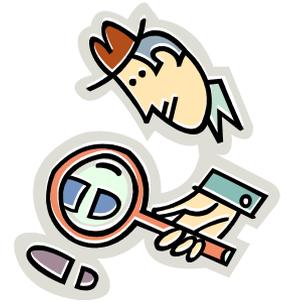
OBSERVATIONS



- Center managers are passionate, experienced, very flexible and have the authority to run their center.
- Centers have a wide variety of activities and programs.
- Many centers have association with or are run by 501 (c) 3.
- Volunteers are recruited in a variety of ways.
- Most centers have a core of reliable volunteers

OBSERVATIONS

Cont.



- Most facilities were well established over many years and knowledgeable about what their seniors needs and wants are.
- A priority was to provide meals to seniors.
- Transportation is a priority for mobility & services. e.g. medical, store, programs.
- Sr. Centers are preparing for a larger influx of active seniors due to baby boomers retiring.



IMPRESSIONS

- All centers have been impacted by the recession.
- Many Sr. Centers have or are moving to “Activity” centers with more active activities.
- Some Centers incorporate youth and adult activities into a Community Center.
- Cleanliness and usage of Centers was impressive.
- There is a large range of Programs, Trips and Tours.



IMPRESSIONS

Cont.

- The responsible director is responsible for overall operations and was beyond passionate about senior services.
- There is a clear understanding of the needs of seniors in their community.
- The facility maximized the individual community's ability to match funds to services provided.
- Centers visited were very welcoming to guests. "An immediate how can we help you" attitude.
- Centers seemed to know who & what their mission was. Strength and weaknesses had been identified.

SUGGESTIONS



- In next UP survey determine the services Seniors desire from the community as to the services they desire. “Baby Boomers”
- Define the age of our UP seniors – age 50 + ?
- Short term - next 5 years - Make the best of what we have. Increase square footage of Center to include classrooms?
- Long term – 10 years + determine what our vision/dream is
- Determine role of 501 (c) 3 in UP Senior Center.

SUGGESTIONS

Cont.



- Sr. Center Supervisor must be given authority to manage center.
 - Budget accountability and responsibility for planning and operation of center with total accountability for budget.
 - Obtain part time employee/s.
 - Devise a process to inform and get involvement of UP Partners with the Senior Center.
 - Identify and involve interested & committed partners.
(not political)

The City of University Place is developing a Parks, Recreation and Open Space Plan that will direct Parks and Recreation planning, development and acquisition for the next 5-10 years. Please take a few moments to answer the following questions to help us shape this Plan and the future of U.P.'s parks, park acquisition, recreation programs and open spaces.

Please tell us about yourself:

1. How many people, including yourself, currently live in your household? (Please indicate the number of family members per age group and gender.)

	Male			Female				Male			Female		
Pre-Kindergarten	1	2	3+	1	2	3+	23-34 years	1	2	3+	1	2	3+
Elementary School	1	2	3+	1	2	3+	35-49 years	1	2	3+	1	2	3+
Middle or junior high	1	2	3+	1	2	3+	50-64 years	1	2	3+	1	2	3+
High school	1	2	3+	1	2	3+	65-74 years	1	2	3+	1	2	3+
From 18-22 years old	1	2	3+	1	2	3+	Over 75 years	1	2	3+	1	2	3+

2. What is your zip code?

- 98465
 98466
 98467
 98498
 Other

3. Which parks/facilities have you or your family visited? How often in the past 12 months? (Please circle all that apply and indicate how often by circling the appropriate response.)

	Weekly	Monthly	Quarterly	Annually	Never
Adriana Hess Wetland Park					
Sunset Terrace Park					
Homestead Park					
Curran Apple Orchard Park					
Senior Center					
Colegate Playground					
Cirque/Bridgeport Park					
Kobayashi Preserve					
Colegate Park					
Paradise Pond Park					
Brookside Park					
Creek Side Park					

4. Would you prefer we invest limited park funds in:

- A. improvements to existing parks
- B. purchase of more parks and open space
- C. a combination of A and B

5. How would you like to see us prioritize investment in the following types of facilities? (Please indicate priority from 1 to 5. 1 being the lowest priority and 5 being the highest priority.)

Improve	Purchase	Improve & Purchase		Priority for Investment				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neighborhood Park	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Park	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Greenway and trail	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open space and natural area	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community or senior center	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Facilities for organized sports, like ball fields or soccer fields	1	2	3	4	5

6. Which programs have you or your family members attended in the past 12 months? (Check all that apply and circle your level of satisfaction for each you have attended. 1 being least satisfied, 5 being highly satisfied.)

	Level of Satisfaction				
	1	2	3	4	5
<input type="checkbox"/> Senior programs or classes	1	2	3	4	5
<input type="checkbox"/> Youth sports	1	2	3	4	5
<input type="checkbox"/> Day camp	1	2	3	4	5
<input type="checkbox"/> Trips and Tours	1	2	3	4	5
<input type="checkbox"/> Art, martial arts, fitness classes	1	2	3	4	5
<input type="checkbox"/> Special events - like Summer Concert Series or outdoor movies	1	2	3	4	5
<input type="checkbox"/> Other _____	1	2	3	4	5

7. What programs would you or your family members attend? (Check all that apply.)

- | | |
|---|--|
| <input type="checkbox"/> Adult classes (fitness, cooking, gardening, craft classes) | <input type="checkbox"/> Cultural arts (dance, music, drama performances, art) |
| <input type="checkbox"/> Adult sports (baseball, softball, basketball, soccer) | <input type="checkbox"/> Preschool classes (education, movement, crafts) |
| <input type="checkbox"/> Teen programs | <input type="checkbox"/> Other _____ |

8. How can we best communicate our activities and progress with you? (Check all that apply.)

- | | |
|---|---|
| <input type="checkbox"/> U.P. Headlines (bi-monthly newsletter) | <input type="checkbox"/> Flyers at events and City facilities |
| <input type="checkbox"/> Utility bill insert | <input type="checkbox"/> Local paper |
| <input type="checkbox"/> Website (www.CityofUP.com) | <input type="checkbox"/> Facebook |
| <input type="checkbox"/> Email updates | <input type="checkbox"/> Other _____ |

9. If a community center is developed in University Place, what type of facilities would you like to see included? (Check all that apply.)

- | | |
|--|--|
| <input type="checkbox"/> Arts and crafts facility | <input type="checkbox"/> Locker rooms with showers |
| <input type="checkbox"/> Performing arts facility (like a theatre) | <input type="checkbox"/> Commercial kitchen facilities |
| <input type="checkbox"/> Classrooms | <input type="checkbox"/> Dining facilities |
| <input type="checkbox"/> Exercise rooms | <input type="checkbox"/> Climbing wall |
| <input type="checkbox"/> Weight or exercise equipment | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Gymnasium | |

10. To make a community center financially feasible would you support (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Lease of some space to vendors | <input type="checkbox"/> Public/public partnership (e.g. between the City and School District) |
| <input type="checkbox"/> Lease of entire facility to private manager | <input type="checkbox"/> User fees |
| <input type="checkbox"/> Rental of specific areas | <input type="checkbox"/> Membership dues |
| <input type="checkbox"/> Public/private partnership (e.g. between the City and a theatrical group) | <input type="checkbox"/> Other _____ |

Thank you for participating in this survey! We will be reporting the results of this survey in January 2014 and finalizing the Parks, Recreation and Open Space Plan later next spring. In the meantime, if you have any questions about University Place's Parks Planning & Development or Recreation Services, please call us at 253.566.5656.

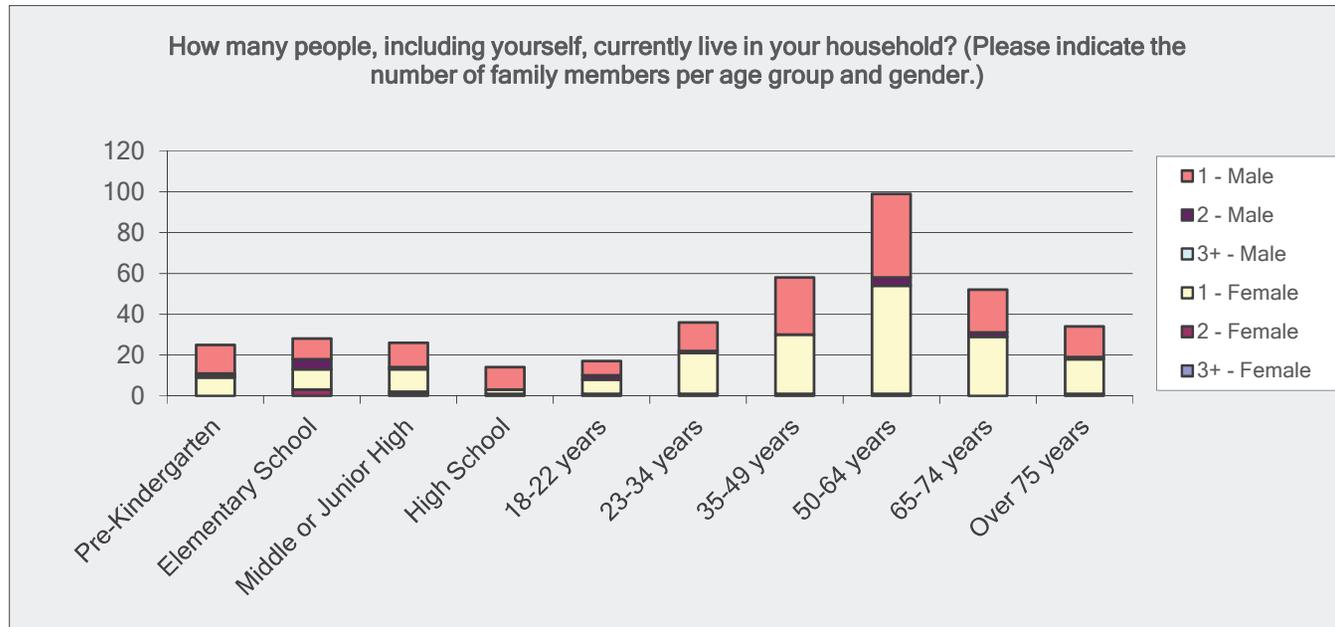
Return via mail by December 14, 2013 to
 University Place City Hall
 3715 Bridgeport Way West
 University Place WA 98466



Parks Open Space Survey

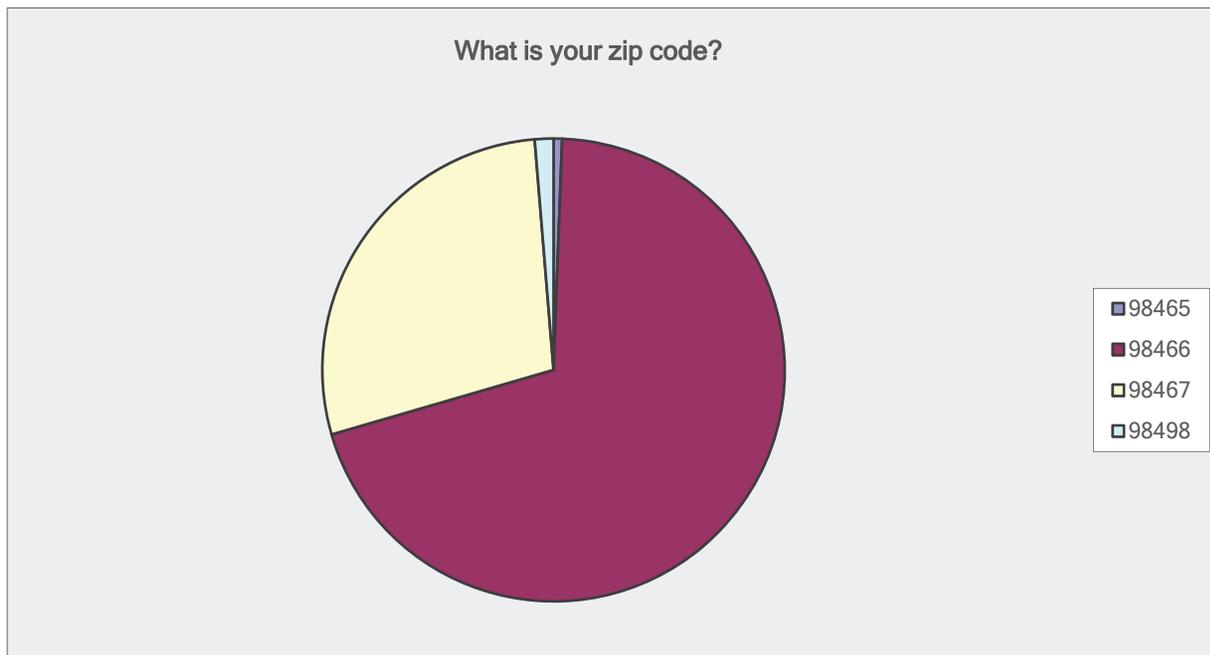
How many people, including yourself, currently live in your household? (Please indicate the number of family members per age group and gender.)

Answer Options	1 - Male	2 - Male	3+ - Male	1 - Female	2 - Female	3+ - Female	Response Count
Pre-Kindergarten	14	1	1	9	0	0	20
Elementary School	10	5	0	10	3	0	22
Middle or Junior High	12	1	0	11	1	1	24
High School	11	0	0	2	1	0	13
18-22 years	7	2	0	7	1	0	15
23-34 years	14	1	0	20	1	0	27
35-49 years	28	0	0	29	1	0	36
50-64 years	41	4	0	53	1	0	69
65-74 years	21	2	0	29	0	0	42
Over 75 years	15	0	1	17	1	0	25
<i>answered question</i>							157
<i>skipped question</i>							5



Parks Open Space Survey

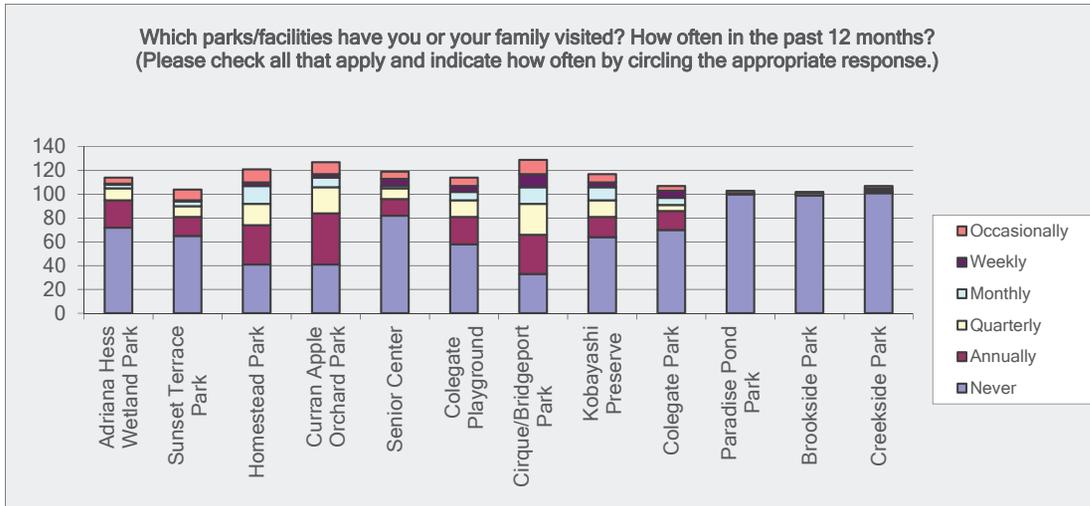
What is your zip code?		
Answer Options	Response Percent	Response Count
98465	0.6%	1
98466	69.9%	109
98467	28.2%	44
98498	1.3%	2
Other (please specify)		0
<i>answered question</i>		156
<i>skipped question</i>		6



Parks Open Space Survey

Which parks/facilities have you or your family visited? How often in the past 12 months? (Please check all that apply and indicate how often by circling the appropriate response.)

Answer Options	Occasionally	Weekly	Monthly	Quarterly	Annually	Never	Response Count
Adriana Hess Wetland Park	5	1	3	10	23	72	114
Sunset Terrace Park	9	1	4	9	16	65	104
Homestead Park	11	3	15	18	33	41	121
Curran Apple Orchard Park	10	3	8	22	43	41	127
Senior Center	6	6	2	9	14	82	119
Colegate Playground	7	5	7	14	23	58	114
Cirque/Bridgeport Park	12	11	14	26	33	33	129
Kobayashi Preserve	7	4	11	14	17	64	117
Colegate Park	4	6	6	5	16	70	107
Paradise Pond Park	2	0	0	1	0	100	103
Brookside Park	1	0	0	2	0	99	102
Creekside Park	2	2	1	0	1	101	107
<i>answered question</i>							153
<i>skipped question</i>							9

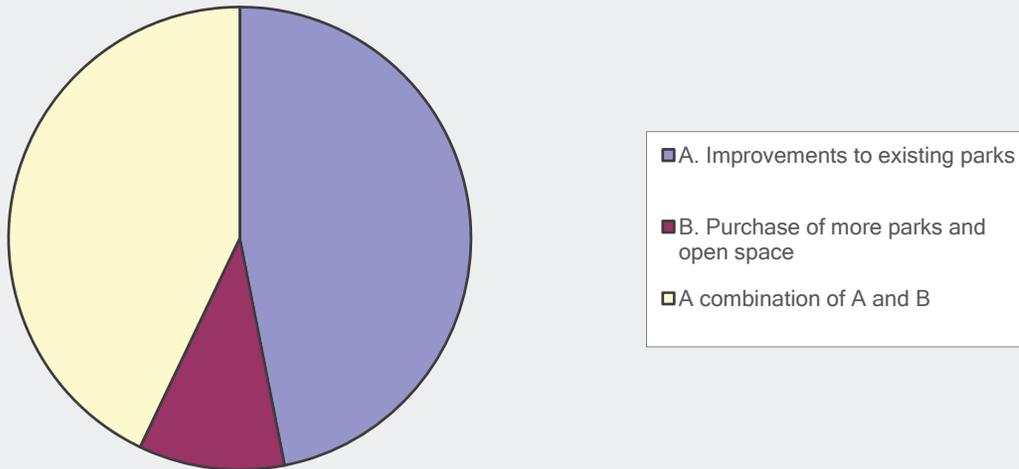


Parks Open Space Survey

Would you prefer we invest limited park funds in:

Answer Options	Response Percent	Response Count
A. Improvements to existing parks	46.9%	69
B. Purchase of more parks and open space	10.2%	15
A combination of A and B	42.9%	63
<i>answered question</i>		147
<i>skipped question</i>		15

Would you prefer we invest limited park funds in:



Parks Open Space Survey

How would you like to see us prioritize investment in the following types of facilities? (Please indicate type of investment and then priority from 1 to 5, 1 being the lowest priority and 5 being the highest priority.)

Type of Investment

Answer Options	Improve	Purchase	Improve & Purchase	Response Count
Neighborhood Park	61	5	31	97
Community Park	61	8	28	97
Greenway and trail	46	10	51	107
Open space and natural area	48	16	39	103
Community or senior center	64	11	29	104
Facilities for organized sports, like ball fields or soccer	57	3	34	94

Priority for Investment

Answer Options	1	2	3	4	5	Response Count
Neighborhood Park	21	17	33	23	21	115
Community Park	23	23	22	22	26	116
Greenway and trail	21	26	27	17	31	122
Open space and natural area	24	14	26	25	29	118
Community or senior center	13	22	26	21	37	119
Facilities for organized sports, like ball fields or soccer	24	12	22	24	33	115

Question Totals

<i>answered question</i>	148
<i>skipped question</i>	14

Parks Open Space Survey

Which programs have you or your family members attended in the past 12 months? (Indicate yes or no, then select your level of satisfaction for each you have attended, 1 being the least satisfied and 5 being highly satisfied.)

Attended			
Answer Options	Yes	No	Response Count
Senior programs or classes	25	16	41
Youth sports	36	12	48
Day camp	14	13	27
Trips and Tours	17	17	34
Art, martial arts, fitness classes	17	16	33
Special events - like Summer Concert Series or outdoor	84	7	91

Level of Satisfaction						
Answer Options	1	2	3	4	5	Response Count
Senior programs or classes	4	2	3	7	12	28
Youth sports	3	3	10	7	14	37
Day camp	6	0	4	1	6	17
Trips and Tours	2	2	3	4	8	19
Art, martial arts, fitness classes	2	2	4	4	7	19
Special events - like Summer Concert Series or outdoor	3	3	12	29	37	84

		Question Totals
Other (please specify and indicate level of satisfaction)		19
<i>answered question</i>		111
<i>skipped question</i>		51

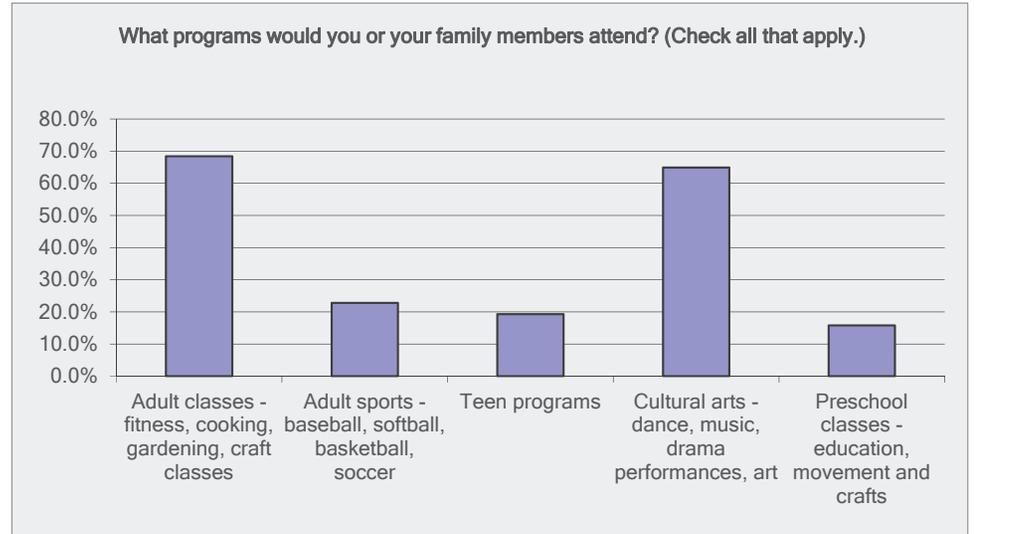
Number	Response Date	Other (please specify and indicate level of satisfaction)	Categories
1	Jan 10, 2014 5:09 AM	none	
2	Jan 2, 2014 9:40 PM	need teen hangout to keep kids out of trouble	1
3	Dec 31, 2013 10:01 PM	Bridge	5
4	Dec 31, 2013 9:59 PM	Park Cleanup/Duck Days	5
5	Dec 31, 2013 12:50 AM	Chambers Bay	5
6	Dec 30, 2013 10:59 PM	Garden show	4
7	Dec 30, 2013 10:27 PM	Dance Recital at library	5
8	Dec 30, 2013 10:19 PM	Apple orchard squeeze	5
9	Dec 30, 2013 10:05 PM	Apple squeeze	
10	Dec 30, 2013 9:49 PM	Health, communications skills and safety for kids	5
11	Dec 30, 2013 9:37 PM	UP Refuse cleaning	5
12	Dec 30, 2013 8:16 PM	Library talks, music and art	
13	Dec 30, 2013 7:58 PM	adult programs-yoga	4
14	Dec 30, 2013 5:57 PM	UP Festival	1
15	Dec 30, 2013 5:41 PM	Library	3
16	Dec 30, 2013 4:17 PM	Park work days	
17	Dec 27, 2013 6:58 PM	park work days	
18	Dec 24, 2013 1:50 AM	give the money to road maintenance and pothole repair!!!	
19	Dec 17, 2013 6:47 AM	These programs although encouraged... should be at the very least self sufficient or, optimally, revenue generating.	

Parks Open Space Survey

What programs would you or your family members attend? (Check all that apply.)

Answer Options	Response Percent	Response Count
Adult classes - fitness, cooking, gardening, craft classes	68.4%	78
Adult sports - baseball, softball, basketball, soccer	22.8%	26
Teen programs	19.3%	22
Cultural arts - dance, music, drama performances, art	64.9%	74
Preschool classes - education, movement and crafts	15.8%	18
Other (please specify)		23
<i>answered question</i>		114
<i>skipped question</i>		48

Number	Response Date	Other (please specify)	Categories
1	Jan 10, 2014 5:09 AM	none	
2	Jan 2, 2014 9:26 PM	Youth Programs-sports and camps	
3	Dec 31, 2013 10:12 PM	Boy's & Girl's Club	
4	Dec 31, 2013 10:01 PM	Bridge	
5	Dec 31, 2013 9:59 PM	Guided Nature walks	
6	Dec 31, 2013 5:12 AM	Masters swimming at Curtis High School-morning swimming when the high school students are not practicing-more community use of the Curtis pool	
7	Dec 31, 2013 12:55 AM	Events	
8	Dec 31, 2013 12:48 AM	swimming	
9	Dec 31, 2013 12:23 AM	Childrens programs	
10	Dec 30, 2013 11:42 PM	Meal events	
11	Dec 30, 2013 11:21 PM	Movie in the park during summer	
12	Dec 30, 2013 11:02 PM	UP Live theater	
13	Dec 30, 2013 9:49 PM	Communications, safety skills and anti bully programs	
14	Dec 30, 2013 8:28 PM	Tennis lessons	
15	Dec 30, 2013 8:16 PM	Adult education, book club	
16	Dec 30, 2013 8:04 PM	Sportsman classes	
17	Dec 30, 2013 7:53 PM	youth/adult combo activities	
18	Dec 30, 2013 6:59 PM	Physical therapy massage	
19	Dec 30, 2013 5:41 PM	Computer Classes	
20	Dec 30, 2013 4:40 PM	Youth sports	
21	Dec 30, 2013 4:17 PM	Personal fitness lessons (tennis, fencing, etc)	
22	Dec 27, 2013 6:58 PM	personal fitness lessons, tennis, fencing	
23	Dec 17, 2013 6:47 AM	again... self supported or revenue generating.	

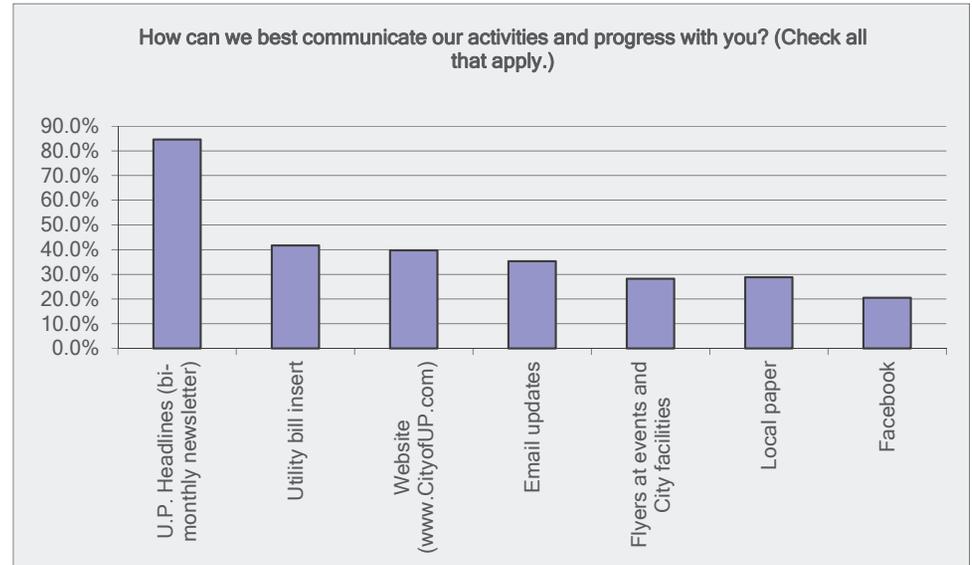


Parks Open Space Survey

How can we best communicate our activities and progress with you? (Check all that apply.)

Answer Options	Response Percent	Response Count
U.P. Headlines (bi-monthly newsletter)	84.6%	132
Utility bill insert	41.7%	65
Website (www.CityofUP.com)	39.7%	62
Email updates	35.3%	55
Flyers at events and City facilities	28.2%	44
Local paper	28.8%	45
Facebook	20.5%	32
Other (please specify)		7
<i>answered question</i>		156
<i>skipped question</i>		6

Number	Response Date	Other (please specify)	Categories
1	Dec 31, 2013 10:35 PM	U.P. Patch	
2	Dec 31, 2013 9:59 PM	Community Reader Boards at Schools	
3	Dec 30, 2013 10:27 PM	Word of mouth	
4	Dec 30, 2013 8:16 PM	UP Magazine	
5	Dec 23, 2013 11:04 PM	Turn money back to the budget and lower taxes.	
6	Dec 18, 2013 5:46 PM	COmmunity Bulleting Board in Atriumn	
7	Dec 17, 2013 6:47 AM	pick the most efficient.. if people care they'll find it... the will come... everything is about cost and efficiency... EVERYTHING.	

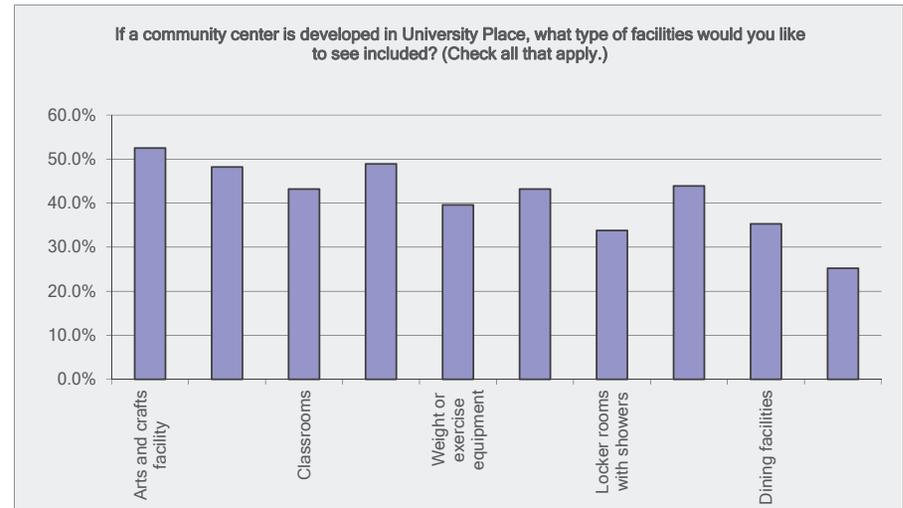


Parks Open Space Survey

Number	Response Date	Other (please specify)	Categories
1	Jan 10, 2014 5:09 AM	none	
2	Dec 31, 2013 10:54 PM	pool	
3	Dec 31, 2013 10:41 PM	Rental Hall	
4	Dec 31, 2013 10:35 PM	Multi use room	
5	Dec 31, 2013 10:12 PM	Boy's & Girl's Club	
6	Dec 31, 2013 10:10 PM	YMCA or something like it	
7	Dec 31, 2013 10:07 PM	Dance hall, pool	
8	Dec 31, 2013 10:01 PM	Bridge room	
9	Dec 31, 2013 9:59 PM	Raquetball/squash courts, game room, electronic game room, meeting rooms	
10	Dec 31, 2013 9:50 PM	Meeting Rooms	
11	Dec 31, 2013 5:12 AM	community pool or make the Curtis pool for accessible for the community. The high school seems to get to use it all the time.	
12	Dec 31, 2013 12:48 AM	Swimming pool	
13	Dec 31, 2013 12:41 AM	Pool	
14	Dec 31, 2013 12:23 AM	swimming pool	
15	Dec 31, 2013 12:18 AM	Outdoor pool	
16	Dec 30, 2013 11:29 PM	Road Improvements	
17	Dec 30, 2013 11:27 PM	Peace & Quiet room	
18	Dec 30, 2013 11:21 PM	Senior exercise room	
19	Dec 30, 2013 11:18 PM	Ballroom for dancing	
20	Dec 30, 2013 10:37 PM	Movie theater	
21	Dec 30, 2013 10:27 PM	Prayer room	
22	Dec 30, 2013 10:01 PM	Children's Museum	
23	Dec 30, 2013 9:40 PM	Outdoor pool	
24	Dec 30, 2013 9:37 PM	indoor childrens gym	
25	Dec 30, 2013 8:16 PM	Child care, martial arts for children	
26	Dec 30, 2013 7:53 PM	meeting space, pool, indoor tennis, etc., for older kids to go after school.	
27	Dec 30, 2013 7:44 PM	Rentable facility for large events	
28	Dec 30, 2013 6:59 PM	Olympic Weightlifting club	
29	Dec 30, 2013 6:07 PM	Teen Center	
30	Dec 30, 2013 6:01 PM	Meeting rooms for local organizations	
31	Dec 30, 2013 5:57 PM	Swimming pool	
32	Dec 30, 2013 5:46 PM	Meeting rooms for nonprofit orgs, receptions, etc.	
33	Dec 30, 2013 5:15 PM	Swimming pool	
34	Dec 30, 2013 4:43 PM	Public meeting space for community meetings	
35	Dec 30, 2013 4:17 PM	Rehearsal rooms for music	
36	Dec 30, 2013 4:10 PM	Game area, Bocce Court	
37	Dec 27, 2013 6:58 PM	rehearsal rooms for music, built to be easily rebuilt, lots of open nooks & seating	
38	Dec 27, 2013 6:52 PM	game area, bocce court	
39	Dec 26, 2013 6:44 PM	Depending on affordability	
40	Dec 24, 2013 2:46 AM	I do not support a community center	
41	Dec 19, 2013 4:20 PM	none of the above, don't need one	
42	Dec 18, 2013 4:06 AM	Water park area for youth.	
43	Dec 17, 2013 6:47 AM	Any/those items that will be self sustaining or revenue generating ONLY!!!!!!	

If a community center is developed in University Place, what type of facilities would you like to see included?

Answer Options	Response Percent	Response Count
Arts and crafts facility	52.5%	73
Performing arts	48.2%	67
Classrooms	43.2%	60
Exercise rooms	48.9%	68
Weight or exercise	39.6%	55
Gymnasium	43.2%	60
Locker rooms with	33.8%	47
Commercial kitchen	43.9%	61
Dining facilities	35.3%	49
Climbing wall	25.2%	35
Other (please specify)		43
answered question		139
skipped question		23

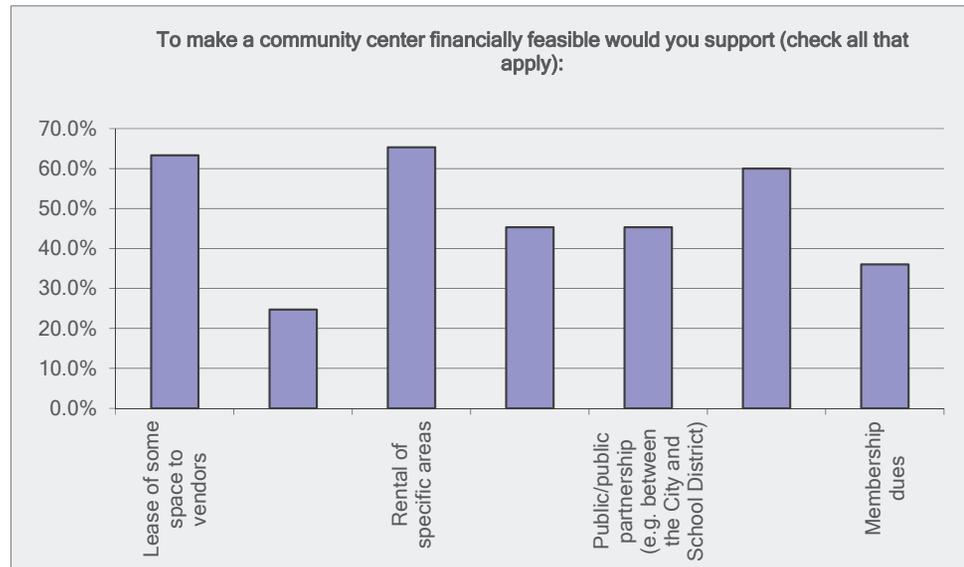


Parks Open Space Survey

To make a community center financially feasible would you support (check all that apply):

Answer Options	Response Percent	Response Count
Lease of some space to vendors	63.3%	95
Lease to entire facility to private manager	24.7%	37
Rental of specific areas	65.3%	98
Public/private partnership (e.g. between the City and a	45.3%	68
Public/public partnership (e.g. between the City and	45.3%	68
User fees	60.0%	90
Membership dues	36.0%	54
Other (please specify)		14
<i>answered question</i>		150
<i>skipped question</i>		12

Number	Response Date	Other (please specify)	Categories
1	Dec 31, 2013 9:59 PM	cooperative agreement with tcc	
2	Dec 31, 2013 9:48 PM	Donations	
3	Dec 31, 2013 12:41 AM	Fee per class	
4	Dec 31, 2013 12:23 AM	Grants	
5	Dec 30, 2013 10:27 PM	Fundraisers	
6	Dec 30, 2013 9:37 PM	Non UP residents pay	
7	Dec 30, 2013 7:53 PM	public/non-profit clubs	
8	Dec 30, 2013 6:59 PM	Small Business enterprises	
9	Dec 30, 2013 5:51 PM	Anything but more taxes	
10	Dec 26, 2013 6:44 PM	\$20 dollars or less per month	
11	Dec 24, 2013 2:46 AM	I do not support acquisition of new land for park expansion	
12	Dec 19, 2013 4:20 PM	Do not need this type of facility. Spend money on other needs like roads, etc.	
13	Dec 18, 2013 5:46 PM	Bond	
14	Dec 17, 2013 6:47 AM	revenue generating... while providing community gathering areas.	



Council Corner

As a City Council, we continually strive to update our goals through community feedback. I would like to start a spirited public conversation about identifying the difference between a functioning city and a full service community – not just in general, but about our home, University Place.

To me, a functioning city provides the basic necessities for day-to-day living and a full service community provides higher quality necessities and for extended services that improve the quality of life for all residents. We need to come to consensus on which public services are most important – which ones we are willing to pay for and shouldn't have to leave town to find. For this purpose, goal setting needs to begin with a partnership between city government and our residents.

As a result of budgetary constraints, we are currently acting as a functioning city; however, I look forward to the day we become a full service community – one defined by our community at large. Everyone should feel a sense of belonging and pride for the town they call home. University Place has the elements of a full service community, but currently, these elements are minimal and should be improved.

One example of how we are not meeting our full potential is the number of public parks in University Place. Our city is below the state average for a city our size. Many of our parks are not full service; they lack restrooms, covered shelters, BBQ areas, and sufficient lighting. Our parks are functional and the public uses them for various gatherings, but shouldn't we develop them into a full service park system? If yes, how do we prioritize this effort with other competing needs? With this in mind, we need to integrate the public's opinion with council action in order to problem solve, coordinate, and ultimately implement the public's will.

Essential functions of University Place also require public opinion in order to decide whether they need to be improved upon and to what degree.

A few of these include:

- Sidewalks/bike lanes – Some areas still do not have these.
- Residential sewage system – Many citizens are still on septic.
- Street maintenance – Eventually streets fail without proper maintenance.
- Street lighting – We need increased visibility at night.
- Municipal Court – We contract with the City of Lakewood for court services, so citizens currently go to Lakewood to settle infractions. We need to explore if citizens feel they should not have to leave our city to go to court and if we want our own court in University Place.
- Law enforcement – We contract with Pierce County for our law enforcement and the police force is functional, but understaffed and not financially sustainable. Public safety equals cost.

Overall, we have all the basic necessities and we function as a city. But to be an exemplary city, public input is paramount in order to solve problems and improve or add to our existing functions. We need to determine how we synergize as a community in order to reach our full potential as a full service community – as defined by our residents. As a society, we need to come to a realization with the requirements of what it takes in becoming a full service community versus the status quo of operating at a functional level.

The Council and the City's administration look forward to a prosperous partnership with our community and we want to receive your feedback to help establish Council goals. Thank you for your input and for taking the time to add your voice to the conversation of how we make University Place the best community for all residents. Contact information for the Council members and City Manager is on the City's website.

Javier Figueroa
University Place Mayor Pro Tem



Mayor Pro Tem Javier Figueroa

CITY COUNCIL

Denise McCluskey.....	253.460.2500
Javier Figueroa.....	253.226.3927
Kent Keel.....	253.273.5519
Steve Worthington	253.565.4855
Ken Grassi.....	253.627.7196
Chris Nye.....	253.380.4078
Caroline Belleci.....	253.389.9517

PROPOSED MEETING CALENDAR

- May 19 – 6:30 p.m.
Regular Meeting
- June 2 – 6:30 p.m.
Regular Meeting
- June 16 – 6:30 p.m.
Regular Meeting
- June 23 – 6:30 p.m.
Special Meeting
- July 7 – 6:30 p.m.
Regular Meeting

All City Council meetings are held in the Town Hall meeting room, Windmill Village, 3715 Bridgeport Way, usually at 6:30 p.m. (unless otherwise posted). Changes to meeting times and locations are posted at City Hall, University Place Library and at www.CityofUP.com, or contact the City Clerk's Office at 253.460.2510 for current information about meeting dates and agendas.

PUBLIC SAFETY COMMISSION

May 15 & June 19 – 6 p.m.

PLANNING COMMISSION

May 21, June 4, June 18 & July 2 – 7 p.m.

ECONOMIC DEVELOPMENT COMMISSION

May 15 & June 19 – 7:30 a.m.

PARKS & RECREATION COMMISSION

May 8, June 12 & July 10 – 6:30 p.m.

All meetings are open to the public. Contact the City Clerk's Office at 253.460.2510 for more information.

