

**Town Hall Meeting Room**  
**3715 Bridgeport Way West**

- 6:30 pm      **1.      CALL REGULAR MEETING TO ORDER**
- 2.      ROLL CALL AND PLEDGE OF ALLEGIENCE**
- 3.      APPROVAL OF MINUTES – August 4, 2014**
- 4.      APPROVAL OF AGENDA**
- 5.      PRESENTATIONS**  
                      • **University Place Library Report** – Neel Parikh, Executive Director  
                      • **National Night Out Recap** – Mike Blair, Police Chief
- 7:00 pm      **6.      PUBLIC COMMENTS** - (At this time, citizens will be given an opportunity to address the Council on any items listed under the Consent Agenda and on any subject not scheduled for a Public Hearing or Council consideration. Comments or testimony related to a scheduled Public Hearing or Council consideration should be held until the Mayor calls for citizen comments during that time. State law prohibits the use of this forum to promote or oppose any candidate for public office, or ballot measure. Public comments are limited to three minutes. Please provide your name and address for the record.)
- 7:05 pm      **7.      COUNCIL COMMENTS/REPORTS**
- 7:10 pm      **8.      CITY MANAGER’S REPORT**
- 7:15 pm      **9A-      CONSENT AGENDA**  
**9D.      Motion: Approve or Amend the Consent Agenda as Proposed**
- The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed from the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

**A. Receive and File: Payroll and Claims.**  
**B. Adopt a resolution establishing the City Council’s collective goals and outcomes for the 2015-2016 biennium.**  
**C. Authorize the City Manager to extend the City’s School Resource Officer Interlocal Agreement with the University Place School District for one additional year.**  
**D. Adopt a resolution expressing the Council’s strong support for the work of the Washington Military Alliance.**
- 7:20 pm      **10.      MAYOR’S REPORT**
- RECESS TO STUDY SESSION** - (At this time, Council will have the opportunity to study and discuss business issues with staff prior to its consideration. Citizen comment is not taken at this time; however, citizens will have the opportunity to comment on the following item(s) at future Council meetings.)
- 7:25 pm      **11.      PARKS AND RECREATION COMMISSION REPORT**
- 9:00 pm      **12.      ADJOURNMENT**

\*PRELIMINARY CITY COUNCIL AGENDA

September 2, 2014  
Regular Council Meeting

September 15, 2014  
Regular Council Meeting

October 6, 2014  
Regular Council Meeting

October 20, 2014  
Regular Council Meeting

**Preliminary City Council Agenda subject to change without notice\***  
Complete Agendas will be available 24 hours prior to scheduled meeting.  
To obtain Council Agendas, please visit [www.cityofup.com](http://www.cityofup.com).

**American Disability Act (ADA) Accommodations Provided Upon Advance Request**  
**Call the City Clerk at 253-566-5656**

# APPROVAL OF MINUTES

**CITY OF UNIVERSITY PLACE  
DRAFT MINUTES  
Regular Meeting of the City Council  
Monday, August 4, 2014  
City Hall, Windmill Village**

**1. CALL REGULAR MEETING TO ORDER – MAYOR**

Mayor McCluskey called the Regular Meeting to order at 6:30 p.m.

**2. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Roll call was taken by the City Clerk as follows:

Councilmember Belleci	Present
Councilmember Grassi	Present
Councilmember Keel	Present
Councilmember Nye	Present
Councilmember Worthington	Present
Mayor Pro Tem Figueroa	Present
Mayor McCluskey	Present

Staff Present: City Manager Sugg, City Attorney Victor, Executive Director/ACM Craig, and City Clerk Genetia.

Councilmember Nye led the pledge of allegiance.

**3. APPROVAL OF MINUTES**

**MOTION:** By Councilmember Belleci, seconded by Mayor Pro Tem Figueroa, to approve the minutes of July 21, 2014 as submitted.

**The motion carried.**

**4. APPROVAL OF AGENDA**

**MOTION:** By Mayor Pro Tem Figueroa, seconded by Councilmember Belleci, to approve the agenda.

**The motion carried.**

**5. PUBLIC COMMENT – None.**

**6. COUNCIL COMMENTS/REPORTS**

Councilmember Belleci reported on the SunFest event and recognized the judges for the watermelon eating contest. She also recognized Whole Foods Market for sponsoring the contest.

Councilmember Grassi advised everyone of the Partner UP program and Curran Orchard Concert events this week. He also shared his idea on how our residents and businesses can be a part of the City's preparation for the U.S. Open event.

Mayor Pro Tem Figueroa thanked the staff who managed the City booth, and acknowledged the vendors, residents and visitors who participated/attended SunFest. He also advised the Council and the public of the Rainier Communications Commission's TV mobile application.

Councilmember Worthington reported that he participated in FEMA's Integrated Emergency Management Courses (IEMC) training.

Councilmember Keel informed the public of the National Night Out event tomorrow.

## **7. CITY MANAGER'S REPORT**

City Manager Sugg reported on the completion of Kobayashi Park's picnic shelter and that a ribbon cutting ceremony is scheduled for August 11 starting at 5:30 p.m. Because of limited parking, a shuttle service to and from the Town Center parking will be available.

## **8A. CONSENT AGENDA**

**MOTION:** By Councilmember Belleci, seconded by Councilmember Grassi, to approve the Consent Agenda as follows:

- A.** Receive and File: Payroll for the period ending 07/15/14, signed and dated 07/31/14, check nos. 318047 through 318067, and wires in the total amount of One Hundred Ninety-Four Thousand Eight Hundred Seventy-Two and 22/100 Dollars (\$194,872.22); Claims dated 07/31/14, signed 07/31/14, check nos. 50820 through 50926, in the total amount of Seven Hundred Fifteen Thousand Six Hundred One and 14/100 Dollars (\$715,601.14).

**The motion carried.**

## **8. MAYOR'S REPORT**

Mayor McCluskey reported on the following: Puget Sound Regional Council grant funding award for the Bridgeport Way Phase 4A project; U.S. Open Pinehurst delegation debrief meeting; letter writing campaign for the 16<sup>th</sup> Combat Aviation Brigade (CAB) soldiers; homecoming event for the 4th Attack Reconnaissance Squadron and 6th Cavalry Regiment of the 16<sup>th</sup> CAB; the inactivation of JBLM Kiowa helicopter squadron; and the upcoming Parks and Recreation Commission's report to Council with regard to long-term parks and recreation service levels.

## **RECESS TO STUDY SESSION**

The City Council recessed to study session at 6:50 p.m.

## **10. 2015-2016 COUNCIL GOALS RESOLUTION**

City Attorney Victor presented a draft resolution that summarizes Council's 2015-2016 collective goals and outcomes for review and discussion. The drafted resolution will be revised to clarify certain outcomes and will be brought back for Council consideration at its next regular meeting.

The City Council has participated in three facilitated sessions to arrive at its collective goals and outcomes for 2015-2016.

## **11. DRAFT RESOLUTION DETERMINING TO SEEK A REPLACEMENT FOR THE CITY'S NEWSLETTER**

Councilmember Worthington shared the aspects, benefits, and concept of a community newspaper. The proposal entails contracting with a publisher for a certain number of pages within the newspaper.

**MOTION:** By Councilmember Worthington, seconded by Councilmember Grassi, to suspend Council Rules to allow the potential publisher of the community newspaper to address any questions Council may have.

**The motion failed 4 to 3. Councilmember Belleci, Councilmember Keel, Mayor Pro Tem Figueroa, and Mayor McCluskey voted no.**

Discussion followed with regard to determining whether the Council desires to largely or completely eliminate the City newsletter; exploring and developing viable options and ideas to assist in considering the best strategy; the lack of a comprehensive communications strategy and plan; concerns about encumbering the budget by \$52,000 to put in a community newspaper without understanding the City's resource needs to address other issues in communications; understanding the finances and resources needed to address the overall communications direction and plan; determining ways to communicate fresh/current and timely information to citizens and their preferred method of delivery; and concerns about supporting a private venture with public funds.

Adopting a communications strategy for the City is one of the goals the Council has set to accomplish.

Next step: Council agreed to do a comprehensive study on communications strategy and explore viable options to communicate. A Saturday retreat will be scheduled in the near future to continue this discussion.

## **12. EXECUTIVE SESSION**

At 8:51 p.m., the City Council adjourned to Executive Session for approximately one hour, per RCW 42.30.110, to review the performance of a public employee.

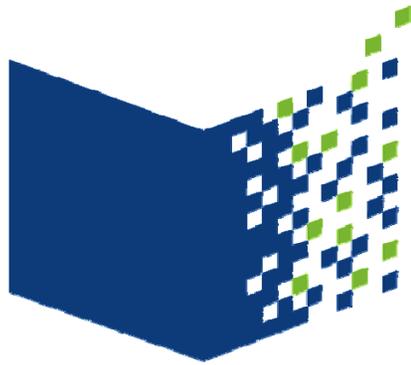
At 9:55 p.m., Council consented to extend the Executive Session until 10:30 p.m. The Executive Session concluded at 10:30 p.m.

## **13. ADJOURNMENT**

The meeting adjourned at 10:30 p.m. No other action was taken.

Submitted by,

Emy Genetia  
City Clerk



# Pierce County Library System

Information & Imagination

## State of the Library Presentation to University Place City Council

Neel Parikh  
Executive Director

August 18, 2014

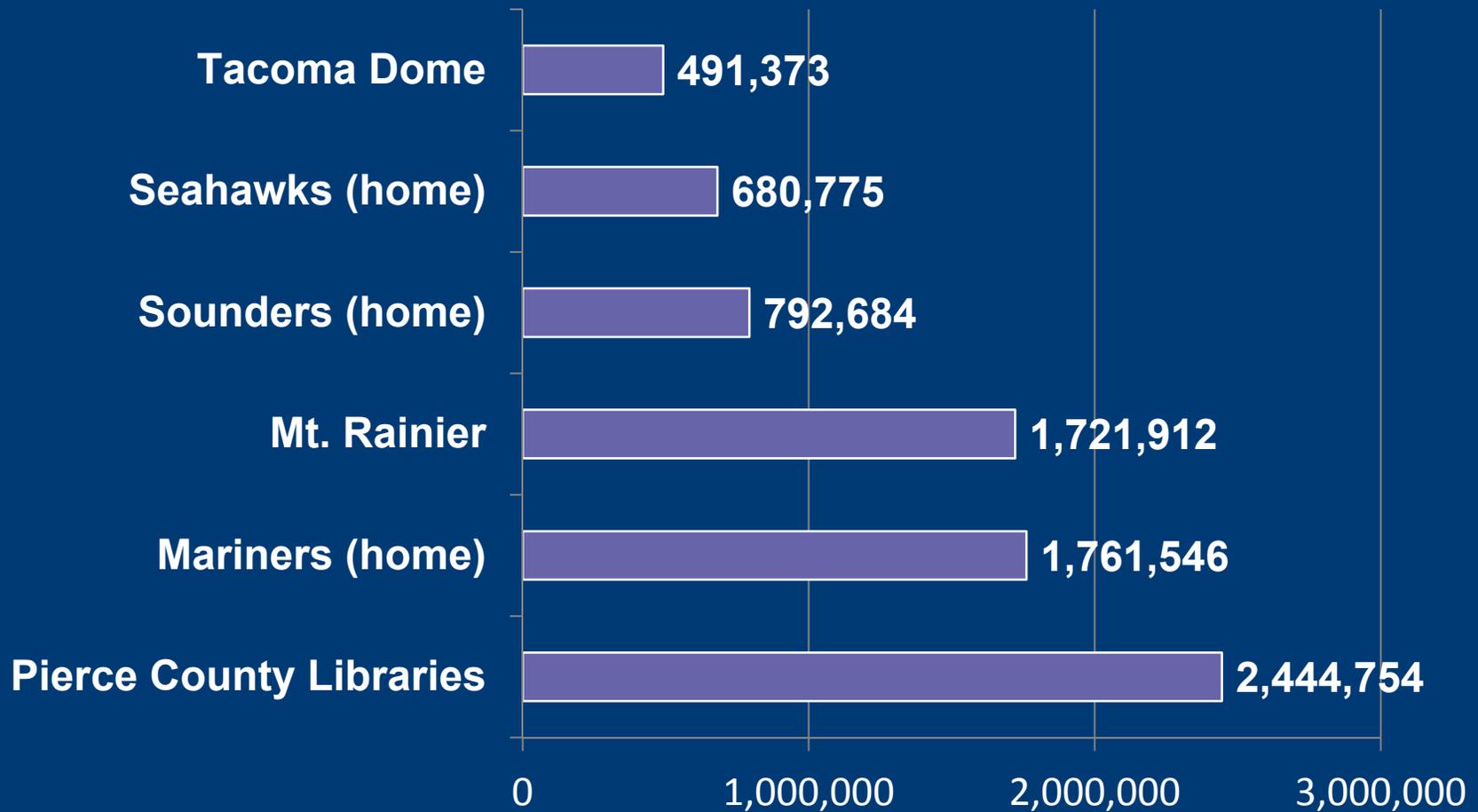
Connecting Communities

Creating Learning Opportunities

Enriching Lives

# 2013 visits to Pierce County Libraries vs. other locations

## Attendance



# 2013

- Library visits: 2.4 m
- Online visits: 2.4 m
- Materials: 1.4 m
- Checkouts: 7.6 m



# National Medal for Museum and Library Service





## NPR airs library story

- Storm Reyes
- [storycorps.org/listen](http://storycorps.org/listen)



# Other Awards

- Paul G. Allen Family Foundation Creative Leadership Award
- Urban Libraries Council Innovation Award
- Tacoma Community House Partnership Award
- Emergency Food Network Partnership Award



# Kids and Families

- Kindergarten readiness
- Summer learning loss
- Grade-level reading
- STE(A)M



# Summer Reading

- To slow summer reading loss:
  1. Consistently read
  2. Free, experiential learning opportunities
  3. Parent involvement

A graphic with the words 'FIZZ BOOM READ' in a playful, stylized font. 'FIZZ' is white with a blue outline and a house-like shape above the 'I'. 'BOOM' is white with a black grid pattern. 'READ' is in large, 3D block letters: 'R' is red, 'E' is blue, 'A' is yellow, and 'D' is green. The entire graphic is set against a white background with a blue glow.

FIZZ BOOM  
READ

# 2013 Summer Reading

- 35,000+ kids
- 438 programs
- Attendance more than doubled since 2007
- Partnership with UWT



# Block Play

Develops:

- Science and math
- Social/emotional skills
- Language acquisition
- Communication



# Digital Kids

- Ages 2-6
- Share the experience
- Developmentally appropriate

PIERCE COUNTY LIBRARY SYSTEM

**Best APPS FOR KIDS**

- ➔ Librarian recommended
- ➔ Ages 2 - 6
- ➔ Search site: Apps

[piercecountylibrary.org](http://piercecountylibrary.org)

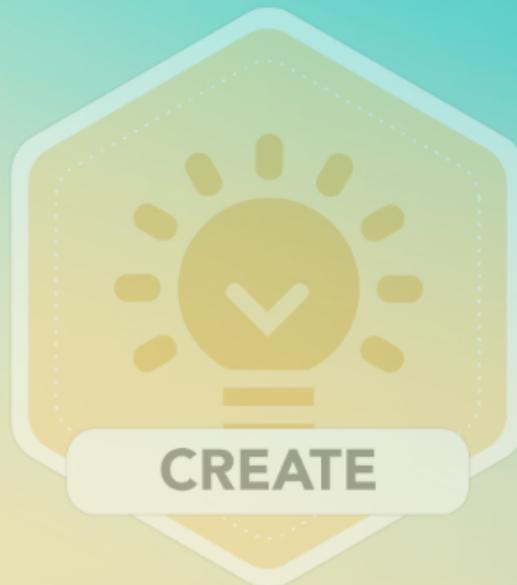
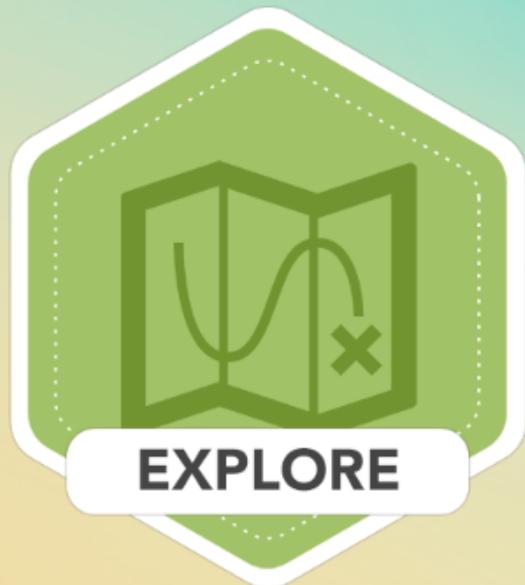
The graphic is a vertical rectangular card with a white background. At the top is a red rounded rectangle containing the text 'PIERCE COUNTY LIBRARY SYSTEM' in white. Below this is a yellow tilted rectangle containing the text 'Best APPS FOR KIDS' in large, colorful letters. 'Best' is in green, 'APPS' is in black, 'FOR' is in white on a red background, and 'KIDS' is in red, orange, green, and blue. Below the yellow rectangle are three bullet points with colored arrows: a red arrow for 'Librarian recommended', a blue arrow for 'Ages 2 - 6', and a green arrow for 'Search site: Apps'. At the bottom is a blue rounded rectangle containing the website address 'piercecountylibrary.org' in white.

# Science to Go

- Science in a backpack
- Books/activities
- Grades K-3
- Paul Allen Foundation



To complete activities, earn badges and collect points, you will need to [LOG IN](#). New to Scout? [REGISTER!](#)



**COMPLETE ACTIVITIES, EARN BADGES,  
AND EXPLORE YOUR LIBRARY!**

# Job + Business Centers

- Computers & work spaces
- Online resume help
- Job coaches
- Interview practice
- 6 branches



# Microsoft IT Academy

- Got a library card? Get free training!
- Sharpen your skills
- Prepare for college
- Become more marketable

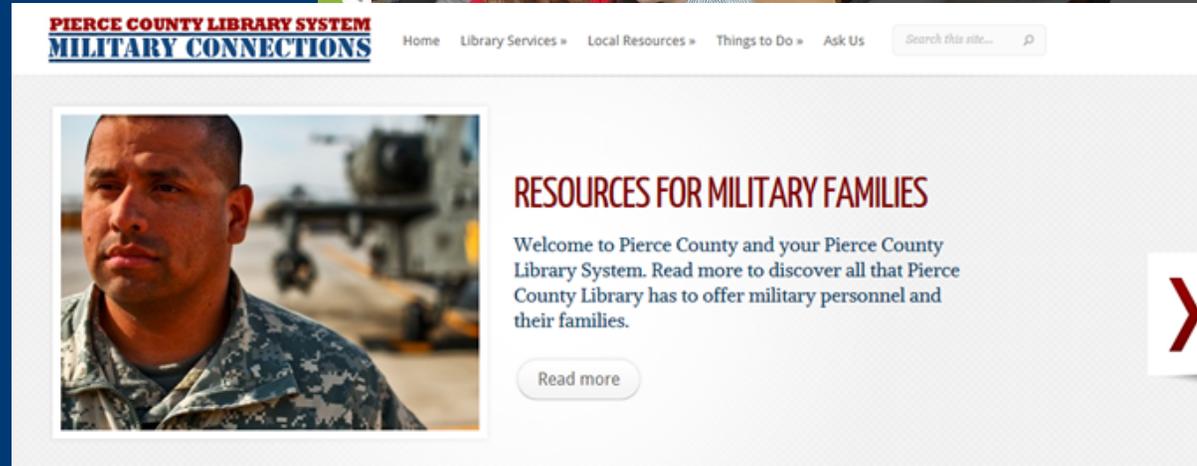


# 24/7 Library Services

[piercescountylibrary.org](http://piercescountylibrary.org)

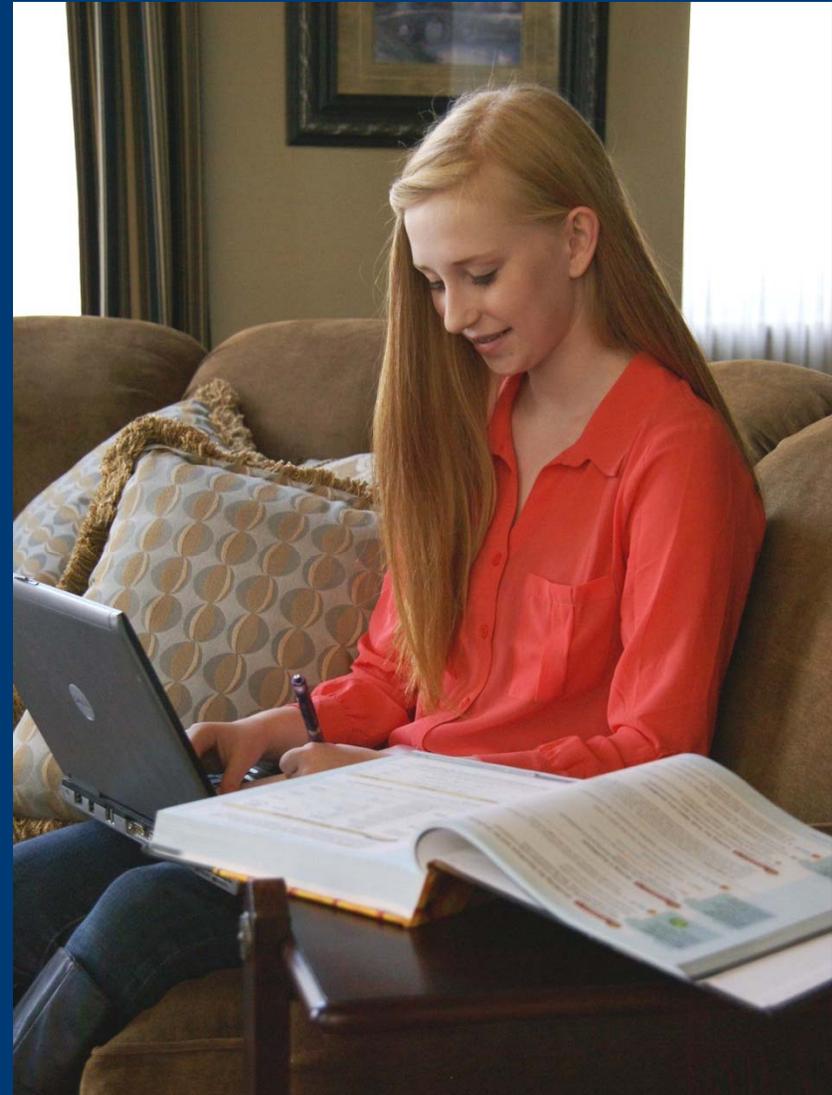
[jbc.mypcls.org](http://jbc.mypcls.org)

[military.mypcls.org](http://military.mypcls.org)



# Online homework help

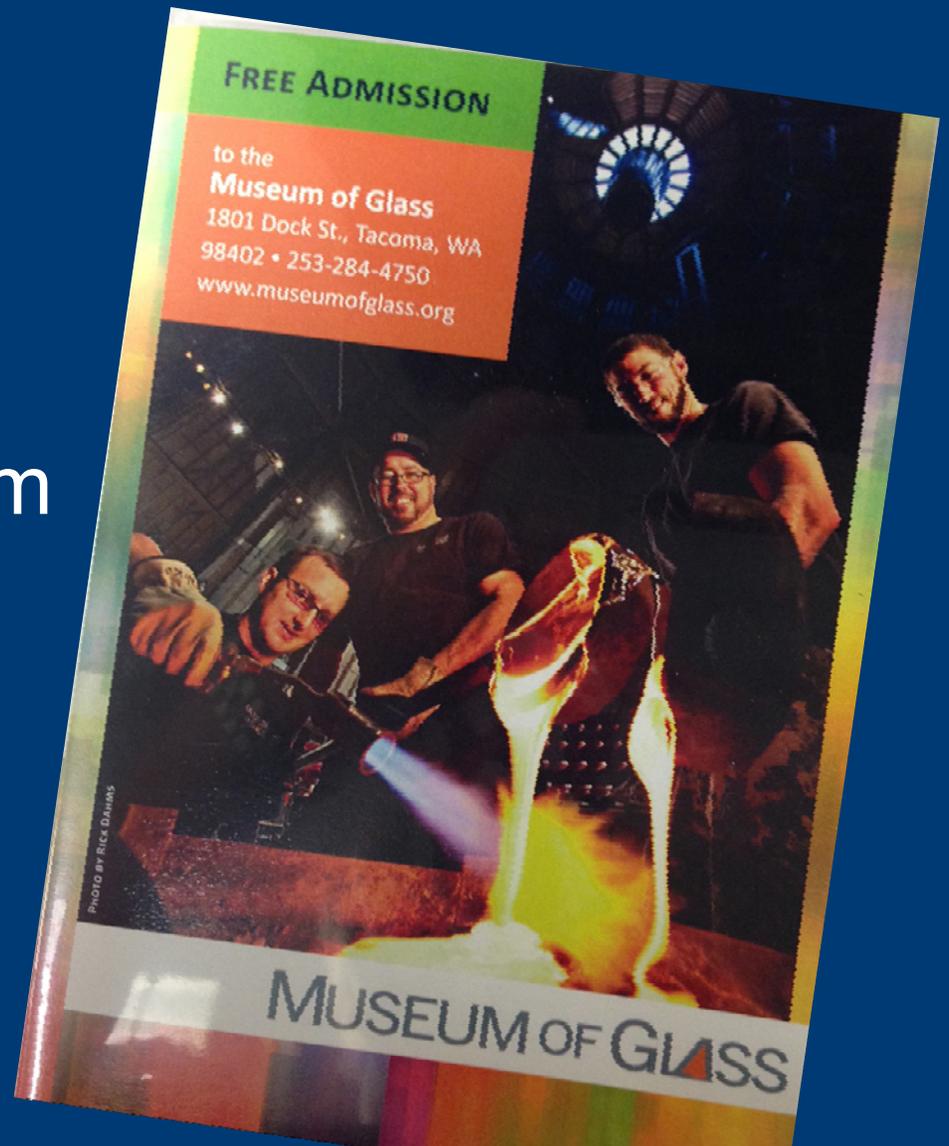
- Online tutors
- One-on-one homework help
- English/Spanish
- Students of all ages
- 75,648 homework help sessions



# More than books

## Museum passes

- History Museum
- Museum of Glass
- Tacoma Art Museum



# Zinio

## Downloadable Magazines

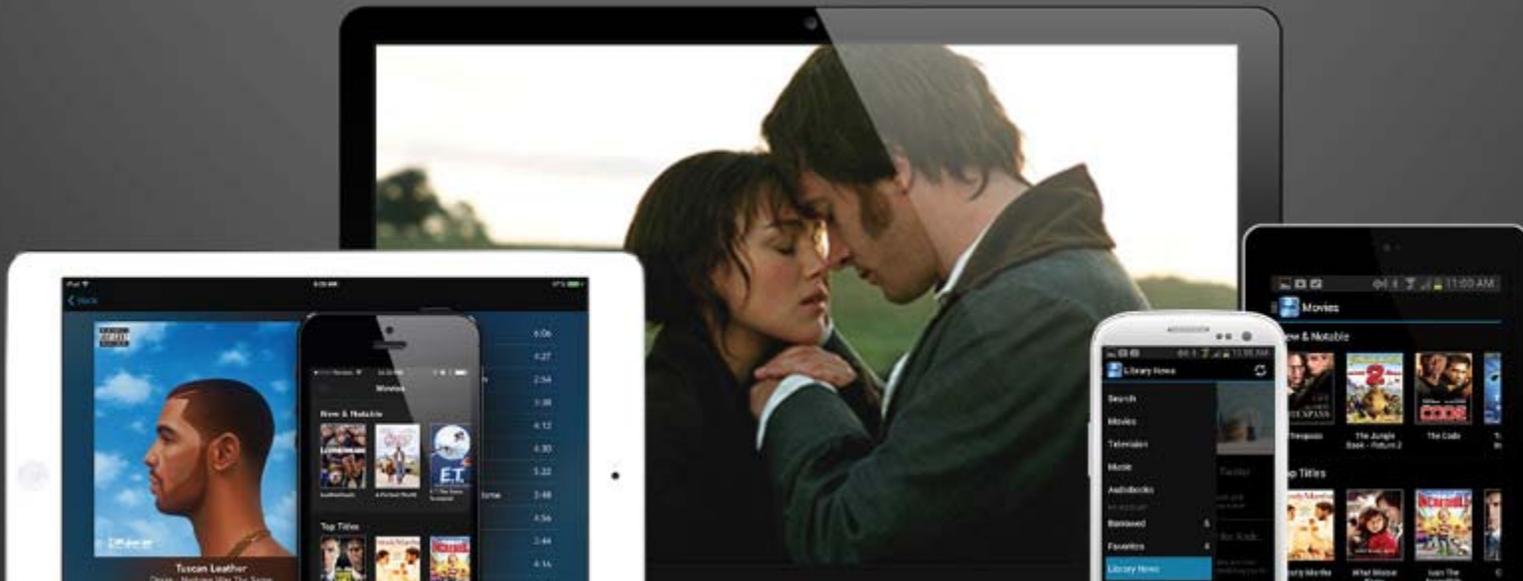
- No waiting/no download limit
- 84 titles
- Read 'em and keep



# Hoopla

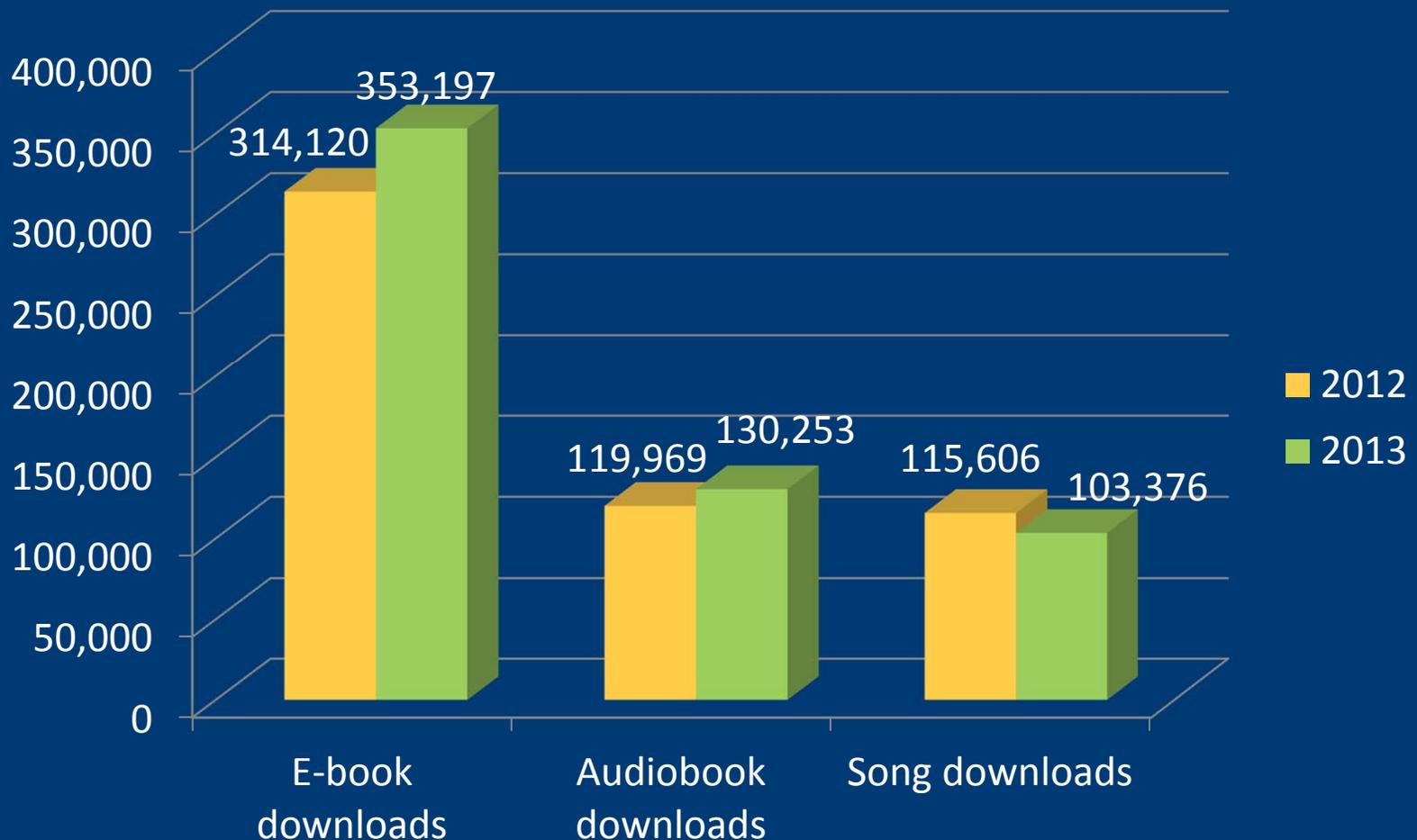
## Downloadable Music, Movies, TV Shows

- Over 6,000 movies and TV shows
- Over 300,000 albums
- Automatic returns



# More than books

Downloadable e-books, audio books and songs



# In Your Community

**Pierce County Library System**  
Pierce County, WA

• piercecountylibrary.org

**Check out your Library today!**

18 libraries, online library, books, movies, computers and more.

**Changes kids' lives...**

- Prepares children to read.
- Helps children succeed in school.

**Free access 24/7...**

- E-sources, subscription magazines and databases.
- Download e-books, audiobooks and songs.
- Online homework and job help.

**LET THE CARDI • piercecountylibrary.org**

**Library!**

Best provider of books and information in Pierce County.

you money.

and enrich life.

**Free access 24/7...**

E-sources, subscription magazines and databases.

Download e-books, audiobooks and songs.

Online homework and job help.

**Pierce County Library System**

**253-548-3...**

Give a gift to help fund library services.

**WIN DINNER AT THE MEETING POT**

**TELL US HOW TO HELP YOUR TOWNSHIPS TO WORK**

**TELL US HOW TO HELP YOUR TOWNSHIPS TO WORK**

**Pierce County Library System**

- Spring Fair
- Schools
- Washington Homeschool Convention
- Business Fairs
- Community events

# In Your Community

- 29 Adult care facilities
- 63 Child care centers
- 62 Home child care programs
- 591 Child care providers trained through STARS
- 85 Homebound

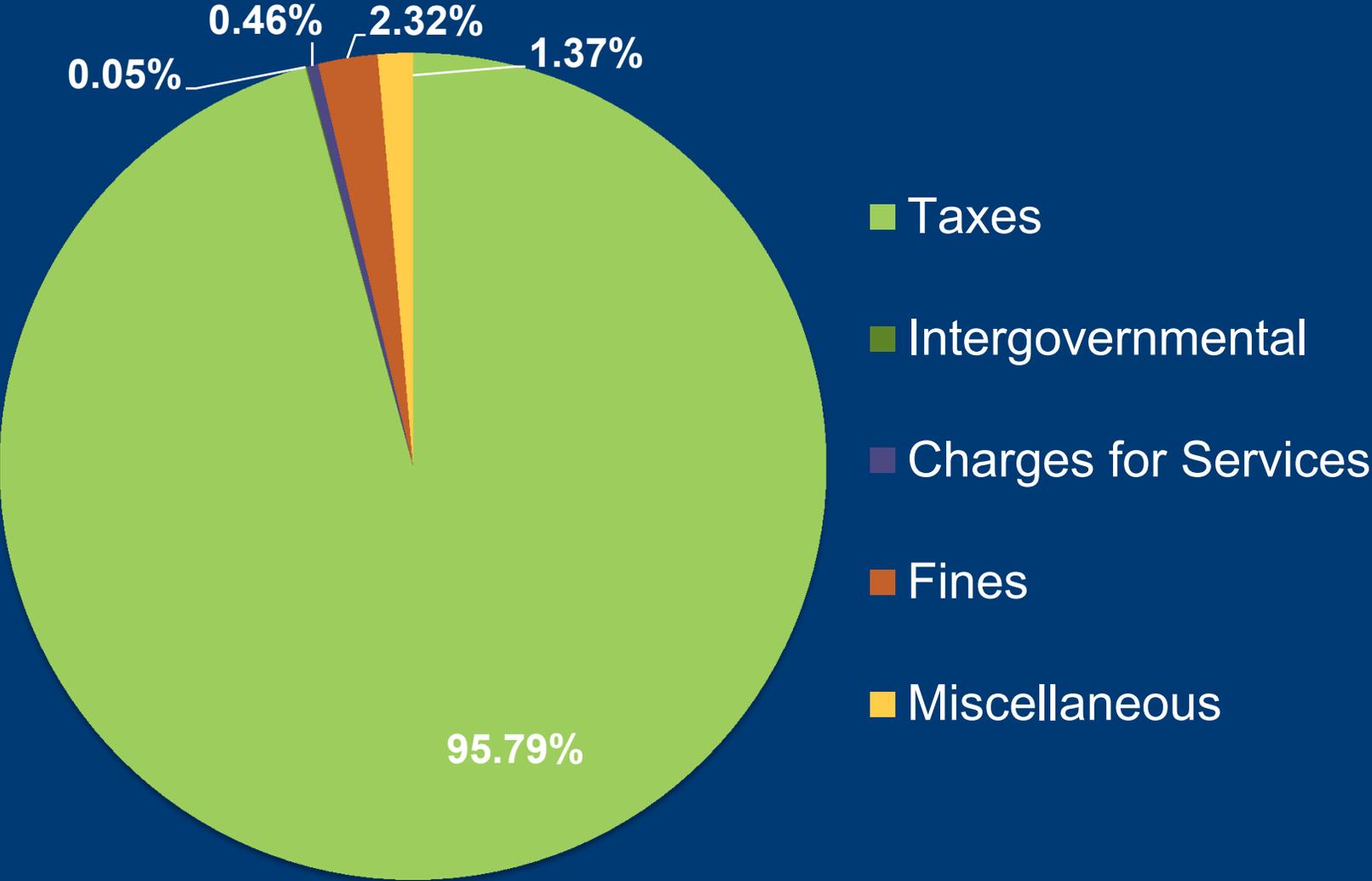


# Partnerships

- First 5 FUNdamentals
- United Way
- Pierce Co. Aging & Disability Resource Ctr
- Tacoma Community House
- Tacoma-Pierce Co. Health Dept.
- WorkForce Central

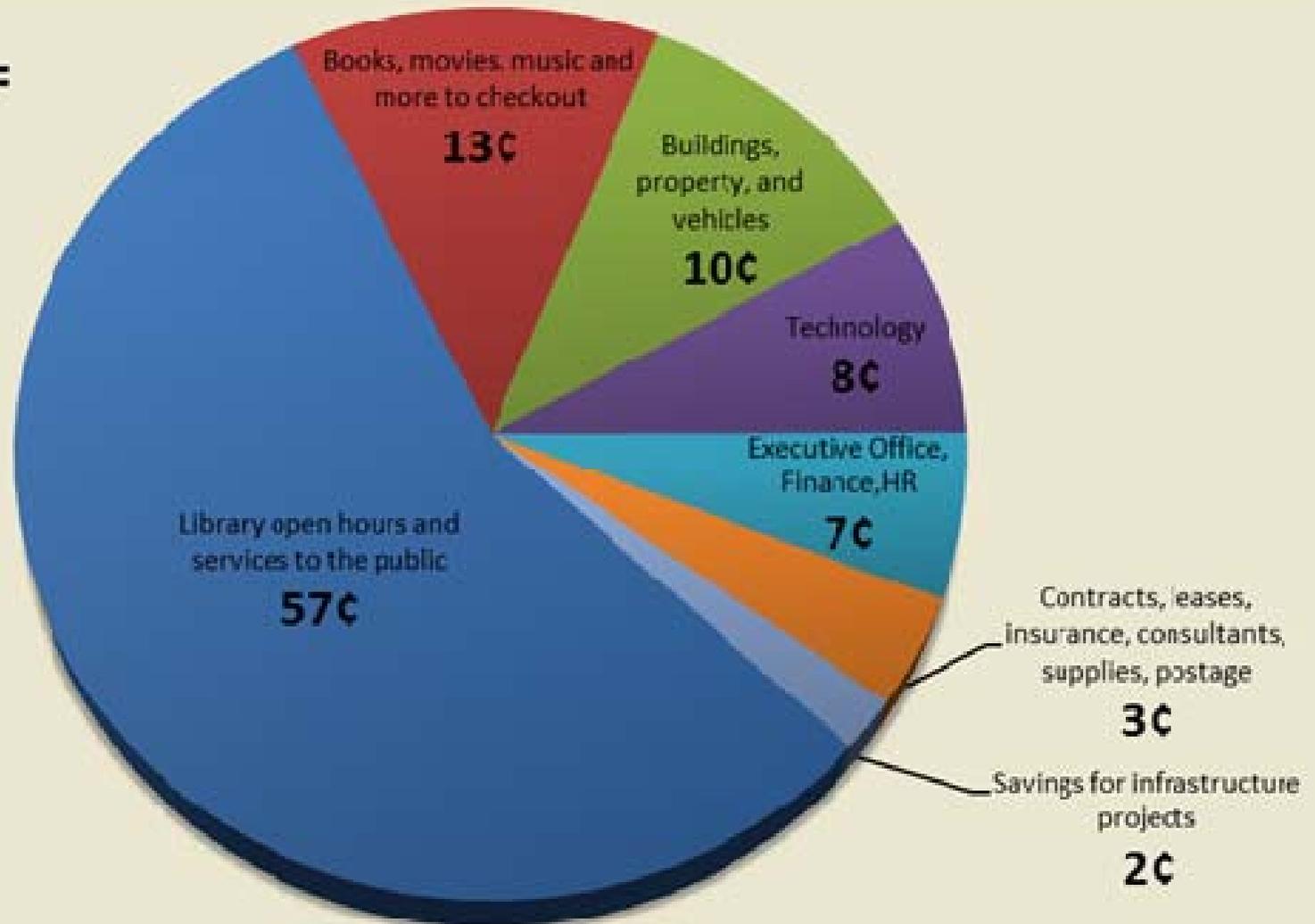


# 2013 Year Revenue

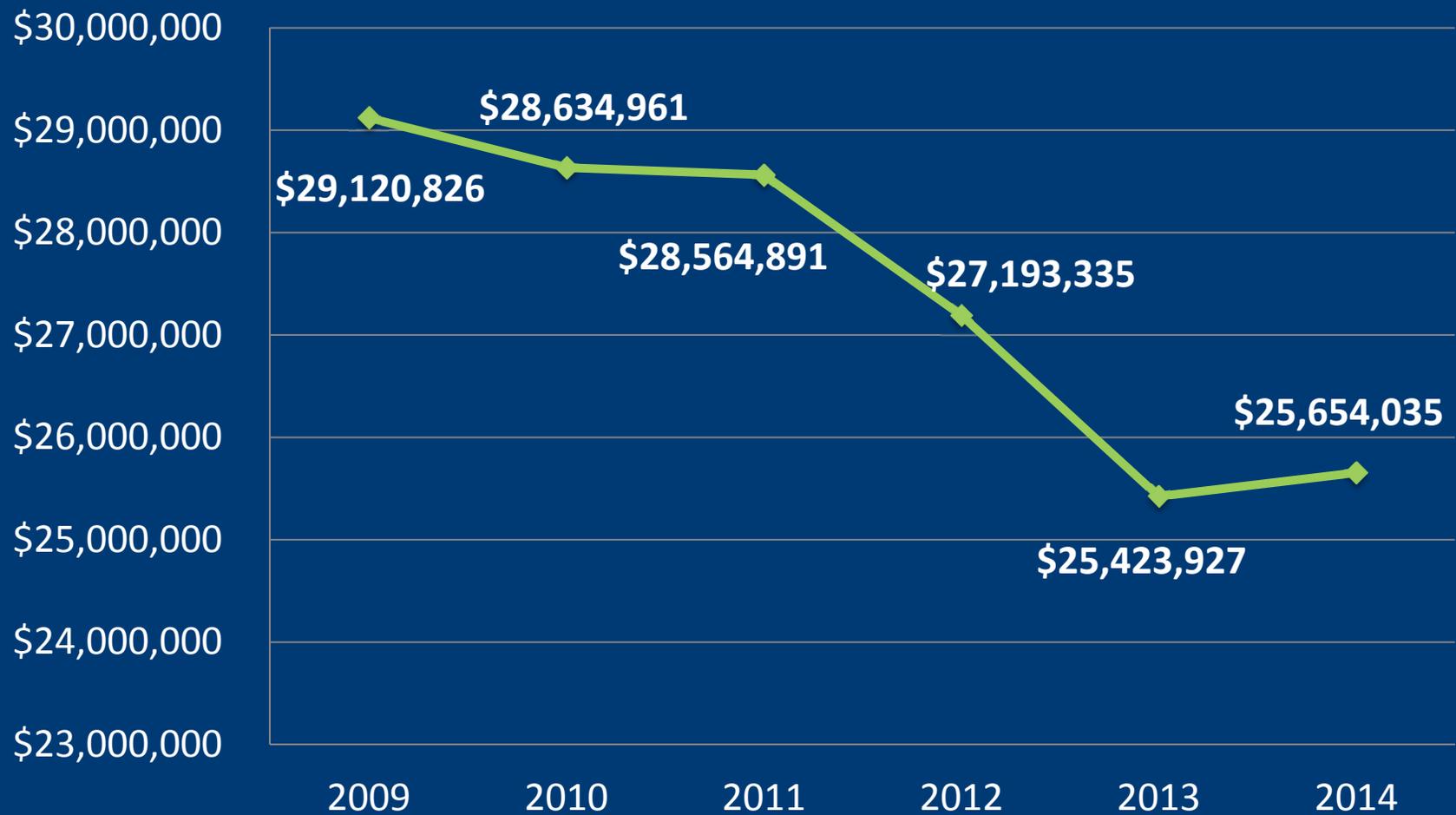


# 2013 Year Expenses

**\$1 in taxes =**



# Operating Budget



# 2013 Community Support

- Volunteer Hours (2013)  
17,989

- Friends Donations (2013)  
\$33,219

- Foundation donations (fiscal year 13-14)  
\$500,000+



# Your University Place Library



# 2013 University Place Library Stats



- Visits: 301,336
- Materials: 95,709
- Cardholders: 23,778
- Checkouts: 729,183
- Volunteer hours: 1,074

# 2013 Summer Reading

- Hours read at University Place Library: 8,700



# 2013 University Place Library Events

## Travel Turkey Photo Journal

### An Evening with Author **Dave Boling**

Please join us for a conversation with internationally acclaimed author, columnist for The News Tribune, and local resident Dave Boling. His award-winning first novel, "Guernica," is being published in 13 languages, with an English-language edition sold worldwide. "Guernica" won the 2009 Pacific Northwest Booksellers Association award for fiction.

### Deborah Rodríguez

**Talk and Book Signing!**

University Place Pierce County Library

3609 Market Place W., Suite 100  
University Place, WA 98466



## MEET **J.A. JANCE**

Free author event:

*New York Times*  
*best-selling author*  
*J.A. Jance will speak*  
*and sign books.*

Jance's newest book in the Ali Reynolds series—"**Deadly Stakes**"—is scheduled to be released Feb. 5. You may buy or check out books at the event. Books on sale starting at 6 p.m.

Friday, Feb. 15, 7 p.m.

University Place  
Pierce County Library

3609 Market Place W., Suite 100  
University Place 98466  
253-548-3307

Visit University Place Library for a **FREE** ticket



NEW YORK TIMES BESTSELLING AUTHOR  
**J.A. JANCE**  
**DEADLY STAKES**

# 2013 University Place Library Events

- Library events: 254
- Adult attendance: 3,322
- Youth attendance: 9,721
- Total attendance: 13,043

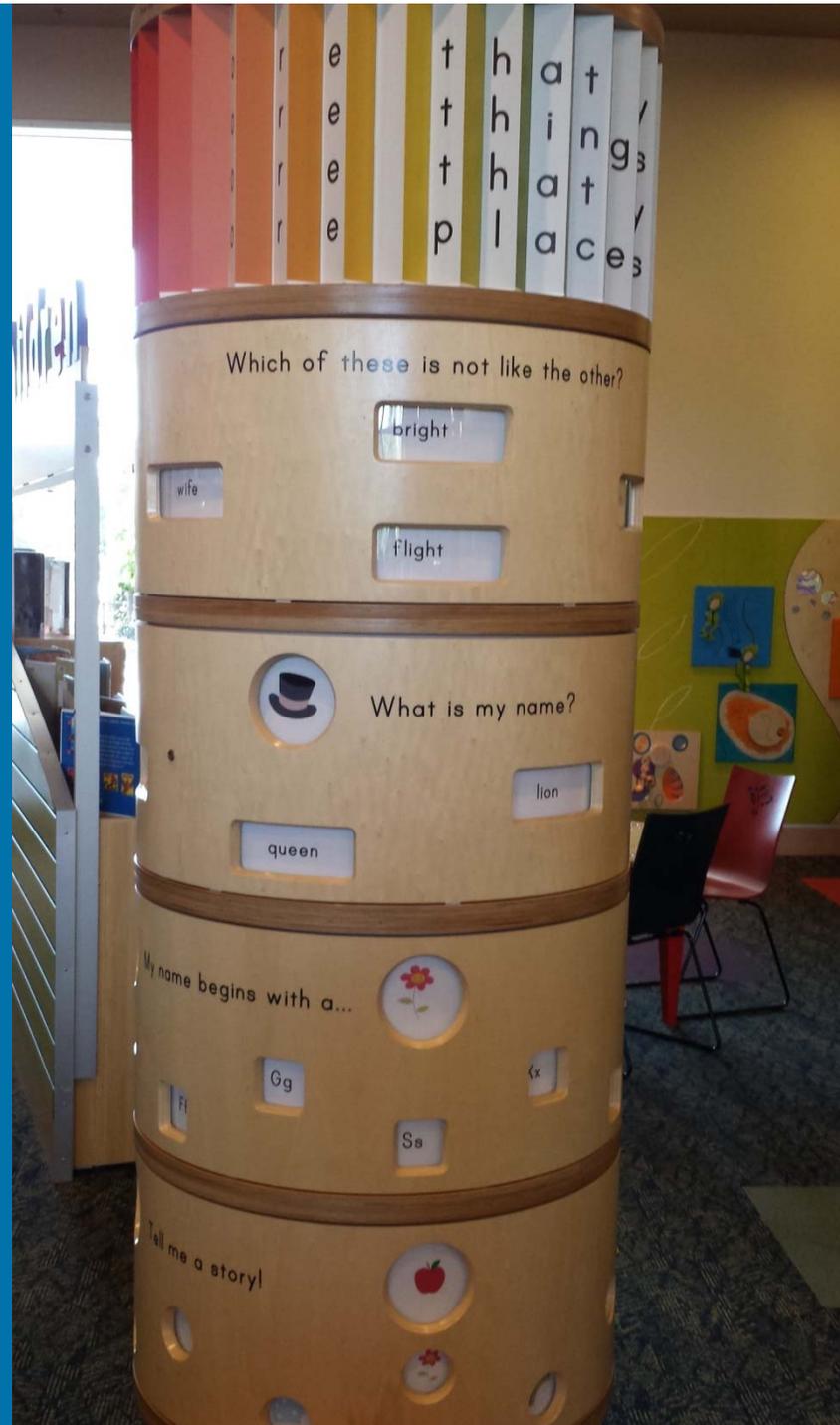


# 2013 University Place Library Friends

- Used book sale donations: \$8,900
- Proceeds fund:
  - Events: \$2,000
  - Supplies: \$1,800
- Purchases for Library:
  - Sound system
  - Die cut machine for displays
  - Lanyards for library cards
  - Acrylic display unit
  - Baskets for customers

# 2013 University Place Library Improvements

Story pole  
installed



Thank you!



# APPROVAL OF CONSENT AGENDA

<b>Control No.:</b> 5 Agenda of: 08/14/14	<b>PREPAY</b>
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**Claim of:** Payroll for Pay Period Ending 07/31/14

Check #	Date	Amount	Check #	Date	Amount
318068	08/05/14	831.23	318073	08/05/14	651.38
318069	08/05/14	473.86	318074	08/05/14	212.40
318070	08/05/14	775.53	318075	08/05/14	254.89
318071	08/05/14	140.60	318076	08/05/14	747.68
318072	08/05/14	820.79	318077	08/05/14	670.72

08/05/14      112,638.20      DIRECT DEPOSIT

**EMPLOYEE NET      118,217.28**

318078	08/05/14	16,654.66	- 106006, VANTAGEPOINT TRANSF
318079	08/05/14	3,675.83	- 106006 LOAN, VANTAGEPOINT
318080	08/05/14	4,960.11	- 304197, VANTAGEPOINT TRANSF
318081	08/05/14	300.00	- 705544, VANTAGEPOINT TRANSF
318082	08/05/14	3,780.84	- 800263, VANTAGEPOINT TRANSF
318083	08/05/14	421.63	- 304197 LOAN, VANTAGEPOINT TR
318084	08/05/14	1,885.00	HOWE TRUSTEE, DAVID M.
318085	08/05/14	316.75	IUOE LOCAL 612
318086	08/05/14	5,042.94	IUOE LOCALS 302/612 TRUST FUND
318087	08/05/14	250.00	NATIONWIDE RETIREMENT SOLUTION
318088	08/05/14	971.67	PACIFIC SOURCE ADMINISTRATORS
318089	08/05/14	8.75	PACIFIC SOURCE ADMINISTRATORS
318090	08/05/14	1,966.88	UNUM LIFE INSURANCE COMPANY
318091	08/05/14	674.15	UNUM LIFE INSURANCE COMPANY
WIRE	08/05/14	63,359.76	AWC EMPLOYEE BENEFIT TRUST
WIRE	08/05/14	24,729.39	BANK OF AMERICA
WIRE	08/05/14	22,017.40	WA STATE DEPT OF RETIREMENT SY
WIRE	08/05/14	117.35	AFLAC INSURANCE
WIRE	08/05/14	845.30	WA ST DEPT OF RETIREMENT SYS

**BENEFIT/DEDUCTION AMOUNT      151,978.41**

**TOTAL AMOUNT      270,195.69**

**Preparer Certification:**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed: \_\_\_\_\_ (Signature on file.)

\_\_\_\_\_ Date

Steve Sugg, City Manager

FINAL CHECK LISTING  
CITY OF UNIVERSITY PLACE

Check Date: 08/15/14

Check Range: 50927 - 50992

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The check was returned due to an incorrect mailing address. The original check was voided and a replacement check issued.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file.)

Date: \_\_\_\_\_

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
50927	8/15/2014	022582	AARON PACKAGING	18996	8/6/2014	64 OZ HDPE NAT SQUARE HONE	186.02	186.02
		Voucher: 37361						
50928	8/15/2014	001000	ABC LEGAL MESSENGERS INC	MMFWA00061500	7/28/2014	LEGAL DELIVERY SERVICE	50.00	50.00
		Voucher: 37362						
50929	8/15/2014	025179	ACCESS INFORMATION MANAGE0709838		7/31/2014	JUL14/OFFSITE RECORDS STOF	277.21	277.21
		Voucher: 37363						
50930	8/15/2014	002661	AIR SYSTEMS ENGINEERING INC000198254		7/28/2014	HVAC REPAIRS/PW SHOP	1,039.79	1,039.79
		Voucher: 37364						
50931	8/15/2014	025397	AKIYAMA ARCHITECTURE	1	7/31/2014	JUL14/STREET FRONTAGE IMP C	2,862.50	2,862.50
		Voucher: 37365						
50932	8/15/2014	022604	AMBER, J.W.	13UTAX	6/6/2014	2013 UTILITY TAX REFUND	65.00	65.00
		Voucher: 37366						
50933	8/15/2014	002080	ASPHALT PATCH SYSTEMS, INC.	37275	7/22/2014	ASPHALT CUTTING/STORM DRA	328.20	328.20
		Voucher: 37367						
50934	8/15/2014	025728	AT PRODUCTIONS	080714	8/7/2014	ELECTRICAL SERVICES/SUNFES	135.00	135.00
		Voucher: 37368						
50935	8/15/2014	023411	AUTOZONE, INC.	643677	8/4/2014	LUBRICATING OIL & FLASHLIGH	19.21	19.21
		Voucher: 37369						
50936	8/15/2014	002333	BANK OF AMERICA	548001400009	8/4/2014	MASTERCARD/07-22-14	13,271.20	13,271.20
		Voucher: 37370						
50937	8/15/2014	025713	BARLEYWINE REVUE	AUG21	7/22/2014	AUG21/ORCHARD CONCERT	200.00	200.00
		Voucher: 37371						
50938	8/15/2014	022368	BARRETT, SALLY	REIMB	7/29/2014	REIMB/CIDER BOTTLE LABEL PF	29.07	29.07
		Voucher: 37372						
50939	8/15/2014	022104	BENNETT, ROBERT	REIMB	8/6/2014	REIMB/POP-UP CANOPIES/CORE	131.38	131.38
		Voucher: 37373						
50940	8/15/2014	025428	CAPITAL ONE COMMERCIAL/COS7003-7301-0003-1		7/26/2014	7003-7301-0003-1024/COSTCO	397.29	397.29
		Voucher: 37374						
50941	8/15/2014	001152	CENTURYLINK	206-Z20-0051	7/20/2014	PHONES/CITY WIDE	2,123.65	
		Voucher: 37375		253-584-0775	8/1/2014	PHONES/ KOBAYASHI	431.50	2,555.15
50942	8/15/2014	003056	CITY OF LAKEWOOD	CD-00033	7/10/2014	JUL-DEC14/SSMCP DUES	3,250.00	3,250.00
		Voucher: 37376						

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
50944	8/15/2014	001024 CITY TREASURER	100077098	7/31/2014	POWER/ 5399 BRIDGEPORT WA	46.95	
	Voucher:	37377	100714386	8/4/2014	POWER/ 3609 MARKET PLACE W	44.58	
			100105615	8/4/2014	POWER/ 3503 BRIDGEPORT WA	43.86	
			100456986	7/31/2014	POWER/ 5918 HANNAH PIERCE I	34.22	
Void check 50943 - City Treasurer checkstub overrun			100156353	8/4/2014	POWER/ 4720 BRIDGEPORT WA	30.41	
			100312900	8/4/2014	POWER/ 3715 BRIDGEPORT WA	22.83	
			100737837	7/31/2014	POWER/ 5702 BRIDGEPORT WA	21.06	
			100306925	8/5/2014	POWER/ 8020 CHAMBERS CREE	20.14	
			100306924	8/5/2014	POWER/8900 CHAMBERS CK RD	20.14	
			100315888	8/5/2014	POWER/ 7401 CHAMBERS LN W	19.36	
			100312905	8/4/2014	POWER/ 3715 BRIDGEPORT WA	19.28	
			100445063	8/4/2014	POWER/ 3715 BRIDGEPORT WA	19.15	
			100077109	7/31/2014	POWER/ 6400 BRIDGEPORT WA	17.80	
			100439837	8/4/2014	POWER/ 3501 72ND AVENUE CT	15.42	
			100312960	8/4/2014	POWER/ 3715 BRIDGEPORT WA	10.50	
			100079031	8/4/2014	POWER/ 3715 BRIDGEPORT WA	10.15	
			100802489	8/4/2014	POWER/ 3904 BRIDGEPORT WA	9.89	
			100851341	7/31/2014	POWER/ 6420 CHAMBERS CREE	9.64	
			100302273	8/4/2014	POWER/ 3715 BRIDGEPORT WA	9.64	
			100079046	8/4/2014	POWER/ 3715 BRIDGEPORT WA	9.64	
			100312959	8/4/2014	POWER/ 3715 BRIDGEPORT WA	9.64	
			100086172	8/4/2014	POWER/ 7901 CIRQUE DR W	3.57	
			100086165	8/4/2014	POWER/ 7813 44TH ST W	3.57	
			100086155	8/4/2014	POWER/ 7801 40TH ST W	3.57	
			100495884	8/4/2014	POWER/ 3625 DREXLER DR W	51.56	
			100578632	8/4/2014	WATER/ 7450 MARKET SQUARE	1,831.58	
			100137272	8/1/2014	POWER & WATER/ 7210 19TH ST	1,828.92	
			100068203	7/30/2014	POWER/ 3715 BRIDGEPORT WA	1,625.60	
			100110228	8/4/2014	POWER/ 3715 BRIDGEPORT WA	1,094.84	
			100668521	8/7/2014	WATER/3000 BP WAY W	494.91	
			100657111	8/4/2014	WATER/ 3626 DREXLER DR W	424.82	
			100052902	8/4/2014	WATER & POWER/ 3715 BRIDGE	351.99	
			100032203	8/7/2014	POWER & WATER/2534 GRANDV	321.36	
			100122800	8/4/2014	POWER/ 4398 BRIDGEPORT WA	275.87	
			100612293	7/31/2014	POWER/ 5103 BRIDGEPORT WA	192.87	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			100668505	8/5/2014	WATER/ 8102 CHAMBERS CREEK	192.11	
			100668518	8/5/2014	WATER/9600 64TH ST W	191.51	
			100142834	8/4/2014	WATER/ 3715 BRIDGEPORT WAY	178.41	
			100751205	8/4/2014	3555 MARKET PLACE W #HSE	178.41	
			100668504	8/5/2014	WATER/ 7401 CHAMBERS LN W	172.51	
			100087691	8/4/2014	POWER/ 3697 BRIDGEPORT WAY	162.47	
			100577102	8/4/2014	POWER/ 7450 MARKET SQUARE	147.75	
			100092335	8/7/2014	POWER/3050 BRIDGEPORT WAY	144.22	
			100312961	8/4/2014	POWER/ 3715 BRIDGEPORT WAY	133.14	
			100101775	8/6/2014	POWER/5250 GRANDVIEW DR W	132.11	
			100101800	8/5/2014	POWER/6318 GRANDVIEW DR W	130.98	
			100617905	8/4/2014	POWER/ 3525 BRIDGEPORT WAY	130.12	
			100125070	7/31/2014	POWER/ 5370 BRIDGEPORT WAY	60.48	
			100138171	8/4/2014	POWER/ 3998 BRIDGEPORT WAY	59.72	10,963.27
50945	8/15/2014	001140 CITY TREASURER	90575727	8/4/2014	JUL14/HYDRANT STANDBY & CO	219.66	219.66
		Voucher: 37378					
50946	8/15/2014	024076 COMMENCEMENT BAY CONST.IN2023975		7/28/2014	SAKRETE/PW & PARKS PROJEC	421.06	421.06
		Voucher: 37379					
50947	8/15/2014	023782 COMPLETE OFFICE SOLUTIONS,	1096962-0	6/19/2014	COPY PAPER	198.15	
		Voucher: 37380	1107406-0	7/21/2014	COPY PAPER	197.97	
			1106357-0	7/17/2014	VERTICAL ORGANIZER	143.53	
			1097964-0	6/24/2014	STORAGE BOXES/CLERKS OFFI	84.27	
			1107456-0	7/21/2014	STORAGE BOXES	84.19	
			1107732-0	7/22/2014	CALCULATOR/FINANCE	83.13	
			1096259-0	6/18/2014	TONER	67.11	
			1107410-0	7/21/2014	TONER CARTRIDGE	67.05	
			1096246-0	6/18/2014	COPY PAPER	36.79	
			1107415-0	7/21/2014	COPY PAPER	36.76	
			1106803-0	7/17/2014	RUBBERBANDS/WALL PLANNER	24.57	
			C1096246-0	7/21/2014	CREDIT/WRONG TAX RATE CHAI	-36.79	
			C1096259-0	7/21/2014	CREDIT/WRONG TAX RATE CHAI	-67.11	
			C1097964-0	7/21/2014	CREDIT/WRONG TAX RATE CHAI	-84.27	
			C1096962-0	7/21/2014	CREDIT/WRONG TAX RATE CHAI	-198.15	637.20
50948	8/15/2014	002066 CONSOLIDATED ELECTR.DIST.C(8541-770045		6/19/2014	MISC REPAIR PARTS/ST LIGHT/3	190.20	190.20
		Voucher: 37381					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
50949	8/15/2014	024347	COPIERS NORTHWEST, INC.	INV1066743	7/23/2014	JUL22-AUG21/LEASE PAYMENT/F	105.46
	Voucher:	37382		INV1070143	7/31/2014	JUL28-AUG27/COPY CHARGES/F	27.79
50950	8/15/2014	022207	CRAIG, MARIZA	REIMB	7/25/2014	REIMB/HATS US OPEN THANK YI	39.54
	Voucher:	37383					39.54
50951	8/15/2014	001212	GRAY & OSBORNE INC	14464.02-4	7/22/2014	ENGINEERING SVCS/SOUNDVIE	7,527.30
	Voucher:	37385		14464.03-4	7/22/2014	ENGINEERING SVCS/OLYMPIA D	5,285.35
				14464.05-4	7/22/2014	ENGINEERING SVCS/66TH ST &	3,705.45
				14464.04-4	7/22/2014	ENGINEERING SVS/33RD & TAHK	992.25
				14464-01-4	7/22/2014	ENGINEERING SVCS/LEMONS B	695.52
50952	8/15/2014	025727	HILLIG, KYE ALFRED	AUG21	6/24/2014	AUG21/ORCHARD CONCERT	300.00
	Voucher:	37386					18,205.87
50953	8/15/2014	025710	HODGE PRODUCTS INC	0320986-IN	7/30/2014	LAMINATED STEEL PIN TUMBLEI	513.52
	Voucher:	37387					513.52
50954	8/15/2014	001221	HOLROYD COMPANY, INC.	252997	7/14/2014	CRUSHED ROCK/STORM DRAIN,	3,896.08
	Voucher:	37388		253225	7/17/2014	CALCIUM CHLORIDE PELLETS	80.96
50955	8/15/2014	001222	HOME DEPOT CREDIT SERVICES	6035-3225-0105-0	7/6/2014	MISC REPAIR & MAINTENANCE S	568.52
	Voucher:	37389					568.52
50956	8/15/2014	001374	INTERWEST METALS, INC.	87251	7/30/2014	ALUMINUM ANGLE/PARKS MAIN	38.33
	Voucher:	37390					38.33
50957	8/15/2014	001960	KROGER - FRED MEYER STORE	700070	7/19/2014	CUSTOMER # 700070/MISC PURC	388.62
	Voucher:	37391					388.62
50958	8/15/2014	023115	LEMAY MOBILE SHREDDING	4398639	8/1/2014	JUL14/DOCUMENT SHREDDING	33.80
	Voucher:	37392					33.80
50959	8/15/2014	001352	MILES RESOURCES, LLC	239051	7/21/2014	HOT ASPHALT MATERIAL/PUBLIC	496.37
	Voucher:	37393					496.37

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
50960	8/15/2014	001378	MOUNTAIN MIST WATER	005615985	7/9/2014	#066460/BOTTLED WATER/FITNE	8.56
	Voucher:	37394		005615983	7/9/2014	#065205/BOTTLED WATER/COUM	8.56
				005640973	7/23/2014	#075361/BOTTLED WATER/REC [	7.25
				005640984	7/23/2014	#068332/BOTTLED WATER/CM O	6.75
				005615960	7/9/2014	#075361/BOTTLED WATER/CITY I	40.50
				005640983	7/23/2014	#075361/BOTTLED WATER/CITY I	38.75
				005615959	7/9/2014	#075361/BOTTLED WATER/PW SI	37.00
				005640982	7/23/2014	#075361/BOTTLED WATER/PW SI	33.50
				005615961	7/9/2014	#068332/BOTTLED WATER/CM O	16.97
				005621029	7/11/2014	#031650/BOTTLED WATER/SR CE	16.00
				005646134	7/25/2014	#031650/BOTTLED WATER/SR CE	12.50
							226.34
50961	8/15/2014	025603	NARROWS MARINA, LLC	42157	7/1/2014	STORAGE/JUL14/DERELICT BOA	126.00
	Voucher:	37395		LF42278	7/16/2014	LATE FEE/BOAT STORAGE	10.00
							136.00
50962	8/15/2014	003145	NATIONAL BARRICADE CO,LLC	253902	7/20/2014	MARKING PAINT/PW SHOP	481.36
	Voucher:	37396		254000	7/31/2014	MARKING PAINT/PW DEPT	109.40
							590.76
50963	8/15/2014	025724	NORTHWEST PERMIT INC.	59309	7/29/2014	REFUND/PERMIT#BLD14-0157/C,	36.90
	Voucher:	37397					36.90
50964	8/15/2014	022852	P & N QUALITY JANITORIAL SVC. 262		8/1/2014	JUL14/JANITORIAL SERVICES	3,154.89
	Voucher:	37398					3,154.89
50965	8/15/2014	021638	PACIFICSOURCE ADMIN, INC.	0000213679	8/8/2014	AUG14/ADMIN FEES	82.50
	Voucher:	37399					82.50
50966	8/15/2014	001726	PHILIP S. PRETTYMAN	073114	7/31/2014	JUL14/HEARINGS EXAMINER SE	183.53
	Voucher:	37400					183.53
50967	8/15/2014	001109	PIERCE COUNTY BUDGET & FIN/AR161470		8/6/2014	2014 SWM SERVICE CHARGES	33,680.40
	Voucher:	37401		AR161385	7/23/2014	SPECIAL OVERTIME/JUN14	20,960.20
							54,640.60
50968	8/15/2014	001588	PIERCE COUNTY SEWER	00566276	8/1/2014	SEWER/ 3715 BRIDGEPORT WAY	134.49
	Voucher:	37402		00664685	8/1/2014	SEWER/ 4951 GRANDVIEW DR W	101.41
				00000591	8/1/2014	SEWER/ 2534 GRANDVIEW DR W	64.65
				00604682	8/1/2014	SEWER/ 2917 MORRISON RD W	43.72
				01571443	8/1/2014	SEWER/ 7520 CIRQUE DR W	31.57
				01576739	8/1/2014	SEWER/ 3609 MARKET PL W (UN	31.57
				01576721	8/1/2014	SEWER/ 3609 MARKET PL W (UN	31.57
				01576712	8/1/2014	SEWER/ 3609 MARKET PL W (UN	31.57
				01512692	8/1/2014	SEWER/ 3555 MARKET PL W	16.87
							487.42

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
50969	8/15/2014	001161	PUGET SOUND ENERGY CORP	300000009641	7/31/2014	GAS/ 3715 BRIDGEPORT WAY W	82.50
	Voucher:	37403		300000010987	7/31/2014	GAS/ 3715 BRIDGEPORT WAY W	52.20
				200017087624	7/30/2014	GAS/ 2534 GRANDVIEW DR W	42.73
				200000971479	7/25/2014	4910 BRISTONWOODDR W	37.48
				200014542258	7/29/2014	GAS/ 7450 MARKET SQ W	36.56
							251.47
50970	8/15/2014	001282	PUGET SOUND REG.COUNCIL,C(2015074		8/4/2014	JUL14-JUN15/MEMBERSHIP DUE	9,179.00
	Voucher:	37404					9,179.00
50971	8/15/2014	003165	RAINIER COMMUNICATIONS CEN2NDQTR14		7/30/2014	COMCAST/2NDQTR14/PEG FEES	11,044.42
	Voucher:	37405		2NDQTR14	7/31/2014	CLICK/2NDQTR14/PEG FEES	2,460.50
							13,504.92
50972	8/15/2014	001295	RANDLES SAND & GRAVEL INC	365436	7/31/2014	CRUSHED ROCK/SOUNDVIEW D	47.12
	Voucher:	37406					47.12
50973	8/15/2014	023883	RODARTE CONSTRUCTION INC. 5		8/7/2014	CONSTRUCTION/BP WAY W 3B F	105,970.24
	Voucher:	37407					105,970.24
50974	8/15/2014	021712	SARCO SUPPLY	1078041	7/28/2014	MISC SUPPLIES/RESTROOM SUI	270.11
	Voucher:	37408					270.11
50975	8/15/2014	002512	SEATTLE AQUARIUM	1438896	7/31/2014	ADMISSION FEES/CAMP UPLAY I	983.90
	Voucher:	37409					983.90
50976	8/15/2014	002184	SPRAY CENTER ELECTRONIC IN228028		7/21/2014	BOLTS/PW SHOP	137.25
	Voucher:	37410					137.25
50977	8/15/2014	025712	SULLIVAN PAINTING SERVICE IN1873		7/31/2014	INTERIOR PAINTING/CIVIC BUILI	2,089.54
	Voucher:	37411					2,089.54
50978	8/15/2014	002613	SUPERIOR LINEN SERVICE,INC. 10634		7/30/2014	OFFICE MAT RENTAL/PW SHOP	79.97
	Voucher:	37412					79.97
50979	8/15/2014	001409	SUPERLON PLASTICS CO, INC. 14AF1846		7/29/2014	DUCTILE IRON PIPE AND CATCH	2,299.26
	Voucher:	37413					2,299.26
50980	8/15/2014	002823	THOMPSON ELECTRICAL CONST0714-6431CG		7/24/2014	REPAIRS/WIRE THEFT/70TH AVE	795.46
	Voucher:	37414		0714-6430CG	7/28/2014	LIGHT FIXTURE REPAIRS/IT DEP	643.27
							1,438.73
50981	8/15/2014	024721	TIGER TAEKWONDO ACADEMY,IN073014		7/30/2014	TAEKWONDO INSTRUCTION~	340.00
	Voucher:	37415					340.00
50982	8/15/2014	021733	UNIFIED OFFICE SERVICES	185171	6/19/2014	MISC OFFICE SUPPLIES/CM OFF	145.58
	Voucher:	37416		187370	8/4/2014	MISC OFFICE SUPPLIES/CM OFF	12.66
							158.24
50983	8/15/2014	001331	UNIVERSITY PLACE REFUSE SV,1806576		7/23/2014	WASTE DISPOSAL/KOBAYASHI C	625.20
	Voucher:	37417					625.20
50984	8/15/2014	025336	US BANK	3738726	7/25/2014	TAX REVENUE BOND/TRUSTEE I	2,000.00
	Voucher:	37418		745000006	8/1/2014	CUSTOMER #745000006/JUL14/M	22.00
							2,022.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
50985	8/15/2014	001153	VERIZON WIRELESS,LLC.	9729631984	8/1/2014	AUG14/CELL PHONES/CITY WID	1,645.00	1,645.00
		Voucher:	37419					
50986	8/15/2014	024957	WA STATE DEPARTMENT OF REV2719-2014-QTR2	7/28/2014	APR14-JUN14/CREDIT CARD FE	246.55	246.55	
		Voucher:	37420					
50987	8/15/2014	001809	WA STATE DEPT OF ECOLOGY	2015-WAR045021	7/28/2014	MUNICIPAL STORMWATER PERM	4,845.00	4,845.00
		Voucher:	37421					
50988	8/15/2014	001389	WA STATE PATROL	I15000224	8/4/2014	JUL14/EMPLOYEE BACKGROUN	100.00	100.00
		Voucher:	37424					
50989	8/15/2014	025071	WELLS FARGO BANK NA	5	8/7/2014	#1107710756/RODARTE CONST./	5,577.38	5,577.38
		Voucher:	37425					
50990	8/15/2014	024399	WELLS FARGO FINANCIAL LEAS	5001344799	7/19/2014	AU15-SEP14/RENT/LEXMARK PR	95.07	95.07
		Voucher:	37426					
50991	8/15/2014	025725	WENZEL, JOSEPH	REFUND	8/5/2014	REFUND/LOAN OVERPAYMENT	67.46	67.46
		Voucher:	37427					
50992	8/15/2014	022306	WHITWORTH PEST SOLUTIONS	I229291	7/28/2014	PEST CONTROL/WMV	67.55	
		Voucher:	37428	229290	8/8/2014	PEST CONTROL/SENIOR CENTE	46.77	114.32
3116334	7/30/2014	003049	DEPT OF LABOR & INDUSTRIES	2NDQTR14	7/30/2014	2ND QUARTER 14/VOLUNTEER F	145.59	145.59
		Voucher:	37384					
13727184	7/25/2014	002072	WA STATE DEPT OF REVENUE	JUN14	7/31/2014	JUN14/USE TAX & B&O TAX	4,973.03	4,973.03
		Voucher:	37422					
13832533	8/12/2014	002072	WA STATE DEPT OF REVENUE	JUL14	8/11/2014	JUL14/B&O TAX	895.57	895.57
		Voucher:	37423					

**Sub total for BANK OF AMERICA:** 279,564.13

68 checks in this report.

Grand Total All Checks: 279,564.13

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Adopt a Resolution establishing the City Council's collective goals and outcomes for the 2015-2016 biennium.

**Agenda No:** 9B  
**Dept. Origin:** City Manager  
**For Agenda of:** August 18, 2014  
**Exhibits:** Resolution

**Concurred by Mayor** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by Finance Director** \_\_\_\_\_  
**Approved by Dept. Head** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

The members of the University Place City Council have worked diligently to establish their collective City Council goals and outcomes for the City's 2015 – 2016 biennium, putting special emphasis on defining goals which are understandable, and outcomes which can be objectively tracked to completion. During the 2015 – 2016 biennium, the City Council, in its sole discretion, may add, remove or revise the matters included in these goals and outcomes by further resolution. It is in the best interests of the City and its citizens for the City Council to formally adopt the 2015 – 2016 City Council goals and outcomes in order to inform residents and provide policy guidance to the City Manager.

**RECOMMENDATION / MOTION**

**MOVE TO:** Adopt a Resolution establishing the City Council's collective goals and outcomes for the 2015-2016 biennium.

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,  
ESTABLISHING THE CITY COUNCIL'S COLLECTIVE GOALS AND OUTCOMES FOR  
THE 2015-2016 BIENNIUM**

WHEREAS, the members of the University Place City Council have worked diligently to establish their collective City Council goals and outcomes for the City's 2015 – 2016 biennium; and

WHEREAS, the City Council put special emphasis on defining goals which are understandable, and outcomes which can be objectively tracked to completion; and

WHEREAS, during the 2015 – 2016 biennium, the City Council in its sole discretion may add, remove or revise the matters included in these goals and outcomes by further resolution; and

WHEREAS, the City Council now desires to formally adopt the 2015 – 2016 City Council goals and outcomes to inform residents and provide policy guidance to the City Manager;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:**

1. The following 2015 – 2016 City Council goals and outcomes are hereby adopted:

**Goal: A safer, more livable community.**

- **Improved parks and recreation**
  - a. *Consider a Resolution directing the administration to work with a professional consultant and the PARC commission to develop a Master Plan for Creekside Park.*
- **Better infrastructure**
  - a. *Complete Surface Water Management Plan Update.*
  - b. *Schedule study session(s) to review options for sustainable funding for street maintenance and upon completion of study, determine to conclude the topic, or adopt legislation achieving the outcome or identifying next steps toward achieving the outcome.*
  - c. *Construct pavement overlay of Cirque Drive between Bridgeport Way and Grandview Drive.*
  - d. *Construct Market Court between Bridgeport Way and Drexler Drive.*
  - e. *Construct pavement overlay of Drexler Drive between 37<sup>th</sup> and 35<sup>th</sup> Streets.*
  - f. *Construct curb, gutter, sidewalk, bike lanes and streetlights along Mildred Avenue between 19<sup>th</sup> Street and Regents Boulevard.*
  - g. *Construct curb, gutter, sidewalk and streetlights along the north side of 44<sup>th</sup> Street between Bridgeport Way and 67<sup>th</sup> Avenue.*
  - h. *Construct curb, gutter, sidewalk and streetlights along the south side of Cirque Drive between Orchard Street and 67<sup>th</sup> Avenue.*
- **More beautiful city**
  - a. *Schedule study session(s) to review feasibility of undergrounding utility poles and upon completion of study, determine to conclude the topic, or adopt legislation achieving the outcome or identifying next steps toward achieving the outcome.*
  - b. *Consider a Resolution adopting a Gateway Signage Plan.*
- **A full-service, self-sufficient community**
  - a. *Schedule study session(s) to review options for sustainable funding for Council-approved City events, and upon completion of study, determine to conclude the topic, or adopt legislation achieving the outcome or identifying next steps toward achieving the outcome.*
  - b. *Schedule study session(s) to identify any gaps in City services and available resources to meet any service gaps, and upon completion of study, determine to conclude the*

*topic, or adopt legislation achieving the outcome or identifying next steps toward achieving the outcome.*

**Goal: Increased community economic vitality.**

- **Improved business climate**
  - a. *Consider a Resolution directing the Planning Commission in consultation with the Economic Development Commission to prepare a Sub-Area Plan for the Town Center Zone.*
  - b. *Consider a Resolution directing the Planning Commission in consultation with the Economic Development Commission to prepare a Sub-Area Plan for the 27<sup>th</sup> Street Corridor.*
  - c. *Consider a Resolution directing the Planning Commission in consultation with the Economic Development Commission to prepare a Sub-Area Plan for the Mildred Corridor.*
  - d. *Consider a Resolution directing the Economic Development Commission in consultation with the Planning Commission to review city-wide zoning for economic development opportunities (e.g., waterfront and business park zoning).*

**Goal: Better financial conditions.**

- **Increased City financial viability**
  - a. *Consider a Resolution to enhance City's reserves.*
  - b. *Review policies for debt reduction.*

**Goal: Greater citizen trust and confidence.**

- **Improved public understanding of Council initiatives**
  - a. *Adopt a Communications Strategy.*
  - b. *Schedule study session(s) to explore new or additional opportunities for citizen feedback, and upon completion of study, determine to conclude the topic, or adopt legislation achieving the outcome or identifying next steps toward achieving the outcome.*

2. **Effective Date.** This Resolution shall be effective immediately upon adoption by the City Council.

**ADOPTED BY THE CITY COUNCIL ON AUGUST \_\_\_\_, 2014.**

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Denise McCluskey, Mayor

**ATTEST:**

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Emy Genetia, City Clerk

**APPROVED AS TO FORM:**

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Steve Victor, City Attorney

**Business of the City Council  
City of University Place, WA**

**Proposed Council Action:**

Authorize the City Manager to Extend the City's School Resource Officer Interlocal Agreement with the University Place School District for one additional year.

**Agenda No:** 9C  
**Dept. Origin:** Public Safety Department  
**For Agenda of:** August 18, 2014  
**Exhibits:** Interlocal Addendum  
Attachment 1 - Cost Sharing Spreadsheet  
Copy of the Interlocal Agreement

**Approved by Dept. Head** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Concurred by Mayor** \_\_\_\_\_

Expenditure Required: \$0	Amount Budgeted: \$0	Appropriation Required: \$0
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**SUMMARY / POLICY ISSUES**

For over ten years, the City has provided, via the Pierce County Sheriff, the School Resource Officer (SRO) program for the University Place School District (UPSD). The SRO cost sharing agreement allows both parties to extend the agreement for additional one-year periods.

The cost of the SRO is included in the City's police contract with the Pierce County Sheriff. As a result, the interlocal agreement does not impact the City's budget. The interlocal agreement does commit to using one of the officers in the police contract as an SRO and, in return, allows the City to recover partial funding for the position from UPSD.

According to the formula in the contract, the City and the District share the costs of the SRO, whereby the District pays for 50% of the SRO costs while school is in session (3/4 of the year). Under this formula, and for the upcoming term of the agreement, September 2014 through August 2015, the District would reimburse the City approximately \$56,894 of the total cost for the SRO (Attachment 1).

The SRO responds to school related calls that the City is responsible for with or without an SRO. The SRO also spends time during the school year improving school security. The information the SRO receives and the crime prevention provided is a valuable service to the community during the school year. During the summer, the SRO is available for patrol, assisting in keeping coverage ratios consistent during vacation schedules.

The program has been working well and according to the contract's scope. As a result, we recommend that the SRO agreement between the City and the District be extended for the next school year.

**ALTERNATIVES CONSIDERED**

N/A

**BOARD OR COMMITTEE RECOMMENDATION**

N/A

**RECOMMENDATION / MOTION**

**MOVE TO:** Authorize the City Manager to Extend the City's School Resource Officer Interlocal Agreement with the University Place School District for one additional year.

INTERLOCAL AGREEMENT ADDENDUM

School Resource Officer Contract between the City of University Place and the University Place School District

Pursuant to Paragraph 8 of the School Resource Officer Interlocal Agreement between the City of University Place and the University Place School District, the City and the District hereby extend the agreement for one (1) additional year through August 31, 2015.

The City will continue to provide one (1) School Resource Officer. The cost sharing formula of the School Resource Officer will remain as described in Exhibit B of the Interlocal Agreement.

IN WITNESS WHEREOF, the parties have executed this addendum this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

CITY OF UNIVERSITY PLACE

UNIVERSITY PLACE SCHOOL DISTRICT

\_\_\_\_\_  
Stephen P. Sugg , City Manager

\_\_\_\_\_  
Name:

Attest:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Emy Genetia, City Clerk

Approved to form:

\_\_\_\_\_  
Steve Victor, City Attorney

**Attachment 1 - Cost Sharing Spreadsheet  
One School Resource Officer: September 2014 - August 2015**

	Amount Charged By Pierce County	Minus Grant Funding	=	Net Cost			
September	\$12,364	\$0	=	\$12,364			
October	\$12,364	\$0	=	\$12,364			
November	\$12,364	\$0	=	\$12,364			
December	\$12,364	\$0	=	\$12,364			
January	\$12,736	\$0	=	\$12,736			
February	\$12,736	\$0	=	\$12,736			
March	\$12,736	\$0	=	\$12,736			
April	\$12,736	\$0	=	\$12,736			
May	\$12,736	\$0	=	\$12,736			
June	\$12,736	\$0	=	\$12,736			
July	\$12,736	\$0	=	\$12,736			
August	\$12,736	\$0	=	\$12,736			
Subtotal for 2013-2014:	\$151,339	\$0		\$151,339			
	Net Cost	X	3/4 Year	X	1/2 Day	=	School District Share
September	\$12,364	X	0.75	X	0.5	=	\$4,636
October	\$12,364	X	0.75	X	0.5	=	\$4,636
November	\$12,364	X	0.75	X	0.5	=	\$4,636
December	\$12,364	X	0.75	X	0.5	=	\$4,636
January	\$12,736	X	0.75	X	0.5	=	\$4,776
February	\$12,736	X	0.75	X	0.5	=	\$4,776
March	\$12,736	X	0.75	X	0.5	=	\$4,776
April	\$12,736	X	0.75	X	0.5	=	\$4,776
May	\$12,736	X	0.75	X	0.5	=	\$4,776
June	\$12,736	X	0.75	X	0.5	=	\$4,776
July	\$12,736	X	0.75	X	0.5	=	\$4,776
August	\$12,736	X	0.75	X	0.5	=	\$4,776
Subtotal for 2013-2014:	\$151,339						\$56,752

## An Interlocal Agreement between the City of University Place and the University Place School District

This is an interlocal agreement ("Agreement") between the City of University Place ("City") and the University Place School District ("District"). The purpose of this agreement is to provide the District with two School Resource Officers (SROs).

The City agrees to provide the District with the services of two (2) SROs under the following terms:

1. The services the SROs will provide to the District are described in Exhibit A, attached hereto.
2. The City contracts separately with Pierce County for Police Services. The SROs will be a part of the University Place contingent under the City's contract with Pierce County. While serving the District as SROs the deputy sheriffs will remain employees of Pierce County.
3. The delivery of SRO services, standards of performance, discipline of officers, supervision and control of SRO personnel, and other matters incidental to the performance of such services shall remain under the control of the City's Chief Law Enforcement Officer and be governed by the contract, and amendments, between the City and Pierce County for police services.
4. In the event of a dispute between the City and the District as to the extent of the services and functions to be rendered hereunder, or the minimum level, manner or performance of such services, the determination thereof made by the City's Chief Law enforcement Officer shall be final and conclusive. Provided, however, that the District may terminate this agreement in the event that it dissatisfied with the City's determination.
5. To perform the SRO services provided for in this Agreement, the City, through its contract with Pierce County, shall furnish and supply all labor, supervision, equipment, and supplies.
6. Unless sooner terminated as provided for herein, this agreement shall be effective August 1, 2000, and shall remain in effect until July 31, 2002.
7. The District will reimburse the City for the base services of two SROs, as provided by this contract, for the duration of the contract in the amount derived from the cost sharing formula in Exhibit B, not to exceed 65,000 for the 2000-2001 school year, and 70,000 for the 2001-2002 school year.
8. At the option of the parties this Agreement may be continued for additional one-year periods. It is understood that the cost for this first option year of 2002-2003 will also be derived from the cost sharing formula in Exhibit B, not to exceed 80,000 for two (2) SROs. The District acknowledges that the cost of each SRO, as set forth above, is based on the actual cost of the SRO billed to the City by Pierce County.

9. The District shall not assume any liability for the direct payment of any salary, wages, or other compensation to a SRO for services provided under this Agreement. The District, however, shall be responsible for any overtime or off-duty employment costs. Except as provided in paragraphs 11 and 12 below, the Contractor shall not be liable for compensation for wages or indemnity to the city for injury or sickness of a SRO arising out of his/her employment or this contract.
10. Any overtime for the SROs authorized by the District will be billed to the District by the County at the County's actual costs for the overtime.
11. Off-duty employment agreements shall be between the District and the SROs. Neither the City nor Pierce County shall have any liability for any off-duty employment agreements entered into between the District and a SRO.
12. The City will invoice the District monthly for SRO services. The District shall remit payment to the City within thirty (30) days after receipt of an invoice.
13. As part of its compliance with all applicable laws and regulations relating to employee hiring, the city and District agree that the City/County Police Contract and County Civil Service Rules, which prohibit discrimination on the basis of non-merit factors shall apply to this Agreement.
14. This Agreement is subject to all laws, rules, and regulations of the United States of America, the State of Washington, and the County of Pierce.
15. Either party may, in writing, request changes in the Agreement. Any and all agreed modifications shall be in writing, signed by each of the parties, and affixed to this Agreement.
16. Either the City or the District may terminate this Agreement whenever either party determines, in its sole discretion, that termination of the Agreement is in its best interests. An equitable adjustment in the contract price will be made so that the District pays only for days of service actually provided. Termination of this Agreement by the District or the City at any time during the term, whether for default or convenience, shall not constitute a breach of contract. The District agrees to give the City 30 days' prior written notice if it intends to terminate this Agreement.
17. In the event of litigation arising out of the construction or interpretation of any of the terms of this Agreement, the venue of such litigation shall be in the courts of the State of Washington, in Pierce County. This Agreement shall be governed by the laws of the State of Washington.
18. Differences between the District and the City, arising under this Agreement, shall be brought to the attention of the other party at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken.
19. Both the District and the City are governed by laws involving confidentiality. Both the District and the City agree that its employees, subcontractors, and others shall maintain the confidentiality of all information provided by the other to the extent authorized to do

so by the laws governing each. The District is governed by the federal Buckley Act and the City understands that this act and other state and federal laws will restrict the issuance of certain information to the City. The District likewise understands that certain intelligence information is to remain confidential and in the sole control of the City. Each agency agrees to respect the requirements imposed on the other and in the event of any judicial action being taken, to promptly notify the other of any attempt to seek disclosure of information.

20. Except as set forth elsewhere in this Agreement, for all purposes under this Agreement, except service of process, notice shall be given by the district to the City of University Place, Attention: City Manager, 3715 Bridgeport Way W. University Place, Washington, 98466. Notice may be given by delivery to the City Clerk or by depositing in the U.S. Mail, first class, postage prepaid.
21. Except as set forth elsewhere in this Agreement, for all purposes under this Agreement, except service of process, notice shall be given by the City to the district to the Superintendent of the University Place School District, 3717 Grandview Dr. W., University Place, Washington, 98466. Notice may be given by delivery or by depositing in the U.S. Mail, first class, postage prepaid.
22. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition or application. The terms and conditions of this Agreement are declared severable.
23. Waiver of any breach or condition of this Agreement shall not be deemed a waiver or any prior or subsequent breach. No term or condition of this contract shall be held to be waived, modified, or deleted except by an instrument, in writing, signed and agreed upon by both parties hereto.
24. This writing represents the entire Agreement between the parties and supercedes any prior oral statements, discussion, or understanding between the parties.

Signature Page Attached.

CITY OF UNIVERSITY PLACE  
CONTRACT SIGNATURE PAGE

IN WITNESS WHEREOF, the parties have executed this Agreement this  
1ST day of NOVEMBER, 2000.

CITY OF UNIVERSITY PLACE



BOB JEAN,  
CITY MANAGER

CITY OF UNIVERSITY PLACE  
SCHOOL DISTRICT



NAME  
TITLE Superintendent

Attest:



SUSAN MATTHEW,  
CITY CLERK

Approved to form:



TIM SULLIVAN,  
CITY ATTORNEY

CITY OF UNIVERSITY PLACE  
SCHOOL RESOURCE OFFICER  
CONTRACT

EXHIBIT A

**PROGRAM GOAL:**

The goals of the School Resource Officer (SRO) Program are:

1. To improve the relationship between the city of University Place Police Department and the City of University Place School district.
2. To allow the City of University Place School District and the University Place Police department to reduce crime and improve security in the schools.
3. To improve the quality of education in school.

**PROGRAM BENEFITS:**

The SRO Program should help reduce crime in the schools and community. It will do so by intervening earlier in the delinquency pattern as well as offering a positive role model. The physical security of the schools will be improved. This will result in a safer environment for students and faculty. The SRO will improve the liaison between students and faculty and the University Place Police department. Overall, the relationship between the schools staff, students, the University Place Police department, and the community will improve.

**SRO DUTIES:**

1. Conduct preliminary investigations of crimes that have occurred on/off campus involving students from any school district and that are reported at the schools within the University Place School District.
2. Assist the University Place Police Department in conducting follow up investigations involving students of the University Place School District.
3. Provide specialized training to school staff and students designed to improve security in the school. Topics, for example, can include drug and gang identification, stranger awareness, sexual predators, crime prevention, and safety presentations, etc.
4. Provide advice to University Place school District personnel on law enforcement issues, Officers will assist in providing solutions to security problems that arise in the University Place school District.

5. Maintain a close working relationship and share information with other University Place Police Department Operations personnel on matters of mutual interest. SROs will normally attend turnouts.
6. Assist University Place School District personnel in the identification of/and behavior modification of problem students and law enforcement and security-related problem resolution.
7. Handle traffic complaints involving University Place schools and students on district properties and immediately adjoining areas.
8. Work with University Place School District personnel on matters of concern and provide them with training to enhance school safety.
9. Develop mentor relationships with students when possible.
10. Work flexible or adjusted shifts when necessary and permissible by labor contract to accommodate evening meetings, presentations, or other classes involving the SRO.
11. Attend departmental training as required.
12. SROs will not take any vacation during periods in which school is in session.

CITY OF UNIVERSITY PLACE  
SCHOOL RESOURCE OFFICER  
CONTRACT

EXHIBIT B

Cost Sharing Formula Assumptions:

1. The District employs the SROs' services for about 75 percent of the calendar year.
2. About half of an SRO's typical day is spent on school-initiated activities, and the other half is spent on youth-related incidents that routinely require a police response or follow-up, regardless of the SRO's presence.

**Formula:**

City's Total Net Monthly Cost\* of the SROs x  $\frac{3}{4}$  year x  $\frac{1}{2}$  day = School District's Monthly Cost of the SROs

\*This is the amount charged to the City by Pierce County minus any grant funding the City may receive for the SROs.

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Adopt a Resolution expressing the Council's strong support for the work of the Washington Military Alliance.

**Agenda No:** 9D  
**Dept. Origin:** City Manager  
**For Agenda of:** August 18, 2014  
**Exhibits:** Resolution

**Concurred by Mayor** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by Finance Director** \_\_\_\_\_  
**Approved by Dept. Head** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

The Governor and the Washington State Congressional Delegation have established the Washington Military Alliance. The Alliance is co-convened by the Governor and entire Washington State Congressional Delegation, and includes representation from State legislators, State agencies, local elected officials, regional community groups supporting local military installations, and organizations promoting economic development in Washington State. The Alliance coordinates a unified message as military budget decisions are being considered and recommends actions which can be taken at the local, state and federal levels to enhance military mission, retention and expansion, and military contracting in Washington State.

Support for the military in Washington State is a matter of patriotism and is a prudent investment in national security. With a new, changing strategic focus on the Asia-Pacific Region, the installations in Washington State are geographically positioned in a very favorable manner to support Department of Defense strategic plans. The Army, Navy, Air Force and National Guard missions and resources in Washington State are strategically aligned to support and execute the force projection necessary in a globally integrated, operational environment in conjunction with United States' international partners.

Military resources and operations are also a critical part of the State economy and must also be appreciated from an economic and business perspective. The State frequently makes efforts and investments to keep economically significant businesses in the State, or to attract new businesses to the State, and Defense Department spending in Washington exceeds \$13 billion annually, making it among the most significant economic enterprises in Washington.

The military installations and supporting communities in the State need the effective, coordinated and prioritized State-wide support strategy provided by the Washington Military Alliance.

**RECOMMENDATION / MOTION**

**MOVE TO: Adopt a Resolution expressing the Council's strong support for the work of the Washington Military Alliance.**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, EXPRESSING THE CITY COUNCIL'S STRONG SUPPORT FOR THE WORK OF THE WASHINGTON MILITARY ALLIANCE**

WHEREAS, the Governor and the Washington State Congressional Delegation have established the Washington Military Alliance; and

WHEREAS, the Alliance is co-convened by the Governor and entire Washington State Congressional Delegation, and includes representation from State legislators, State agencies, local elected officials, regional community groups supporting local military installations, and organizations promoting economic development in Washington state; and

WHEREAS, the Alliance coordinates a unified message as military budget decisions are being considered and recommends actions which can be taken at the local, state and federal levels to enhance military mission, retention and expansion, and military contracting in Washington State; and

WHEREAS, support for the military in Washington State is a matter of patriotism and is a prudent investment in national security; and

WHEREAS, with a new, changing strategic focus on the Asia-Pacific Region, the installations in Washington State are geographically positioned in a very favorable manner to support Department of Defense strategic plans; and

WHEREAS, the Army, Navy, Air Force and National Guard missions and resources in Washington State are strategically aligned to support and execute the force projection necessary in a globally integrated, operational environment in conjunction with United States' international partners; and

WHEREAS, military resources and operations are also a critical part of the State economy and must also be appreciated from an economic and business perspective; and

WHEREAS, the State frequently makes efforts and investments to keep economically significant businesses in the State, or to attract new businesses to the State, and Defense Department spending in Washington exceeds \$13 billion annually, making it among the most significant economic enterprises in Washington; and

WHEREAS, the military installations and supporting communities in the State need the effective, coordinated and prioritized State-wide support strategy provided by the Washington Military Alliance;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:**

1. The City Council hereby expresses its strong support for the work of the Washington Military Alliance.
2. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

**ADOPTED BY THE CITY COUNCIL ON AUGUST \_\_\_\_, 2014.**

\_\_\_\_\_  
Denise McCluskey, Mayor

**ATTEST:**

\_\_\_\_\_  
Emy Genetia, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Steve Victor, City Attorney

# City of University Place



## Parks & Recreation 20 Year Vision and Strategic Plan



**Prepared and Presented By:  
University Place Parks & Recreation Commission  
& City Staff**

Commission Recommended to Council August 18, 2014  
Adopted by Council Resolution No. xxx  
Adoption Date X/X/X

# CITY OF UNIVERSITY PLACE VISION

Adopted August 5, 1996

Revised July 6, 1998, February 8, 1999, May 1, 2000, March 18, 2002, October 4, 2004

**Twenty years after incorporation**, University Place is a safe, attractive city that provides a supportive environment for all citizens to work, play, (obtain) get an education and raise families. Children and youth are nurtured and encouraged to develop into competent, contributing citizens in a changing world. The physical and mental well-being and health of all individuals is valued. Violence is not tolerated. A cooperative community spirit and respect for each other-our commonalities and differences – foster a diverse cultural, spiritual and ethnic life and prepare us for future challenges.

## ***Land Use and Environment***

Residential areas and commercial corridors retain a green, partially wooded or landscaped character, although the city is almost fully developed. The public enjoys trail access to protected creek corridors, wetlands, and greenbelts. As the gravel pit site on the Chambers Creek properties gradually is reclaimed for public use, people enjoy use, people enjoy expansive views, access to Puget Sound and parks and recreation opportunities.

## ***Housing***

University Place has a mix of housing densities and maintains a friendly neighborhood and community atmosphere. The proportion of residents who own their homes has increased. A mix of housing styles and types is affordable to households at various income levels.

## ***Transportation, Capital Facilities and Utilities***

Street lighting, sidewalks, curbs/gutters and bicycle lanes on all arterial streets have improved safety and created better connections between residential and business areas. Sanitary sewer services are available City-wide.

## ***Community and Economic Development***

The City Hall complex has contributed to the development of thriving commercial and civic area. This pedestrian friendly town center and community focal point offers civic activities, convenient shopping, and a welcoming downtown park. Residents and visitors enjoy a walk along shaded trails, a place to sit and relax on a sunny day, an active play area for children and gathering place for community events.

Partnerships between the City and business sector have resulted in a viable, economically stable business community. Compact commercial and light industrial developments have attracted new investment and brought additional goods, services and jobs to the community. Public investment and new infill developments contribute to the vitality of the core business areas. University Place has established itself as a destination for regional shopping, arts, entertainment and special community events and festivals.

## ***Parks and Recreation***

Expansion of parks and recreation services has been achieved through cooperative efforts of the City, School Districts and many citizen volunteers. Residents enjoy more neighborhood parks and public spaces, a community and civic center, public access to the shoreline and a variety of recreation programs and activities for children, youth, adults and senior citizens.

## ***Governance and Community Services***

Open communication between citizens, business, industry and government has strengthened community ties and created an environment of trust, listening, and responsive, fair governance. Information is readily available to citizens and issues are fully discussed. The result has been quality, cost-effective services.

While not always a direct provider of services, the City assists residents in gaining access to needed community services through partnerships and contracts with other agencies.

Coordination with human service agencies results in the delivery (and outcome) of human services that promote(s) empowerment and self-determination for individuals in need.

Local government, school districts and private schools work together in planning for quality education. The City has increased public safety by partnering with the Fire District and by implementing a community0poklicing program which maintains a partnership between community and the police, promotes respect for neighbors, and encourages individual responsibility.

The Vision of the City of University Place for its Parks and Recreation is:

ADEQUATE PARKLAND, ATHLETIC FIELDS,  
PLAYGROUNDS, TRAILS, PATHS, FACILITIES, AND  
RECREATION PROGRAMS THAT MEET THE  
EXPECTATIONS OF THE CITIZENS OF UNIVERSITY  
PLACE.

To achieve the Vision of the Parks and Recreation for the city of University  
Place the Mission is:

TO PROVIDE, MAINTAIN, AND IMPROVE THE PARKLAND,  
ATHLETIC FIELDS, PLAYGROUNDS, TRAILS, PATHS,  
FACILITIES, AND RECREATION PROGRAMS OF THE CITY OF  
UNIVERSITY PLACE, WASHINGTON.

## EXECUTIVE SUMMARY

This report, from the Parks and Recreation Commission (PARC) to the City Council, provides recommendations for Parks and Recreation needs of University Place Washington through 2035. Funding options are the subject of a separate “Metropolitan Parks District Study”. Analysis and recommendations are made in this report for:

- Parks and Recreation
  - Regional/Community Parks
  - Neighborhood, Nature/Passive Parks
  - Playgrounds/ Sport Courts
  - Trails
  - Senior/Community center;
- Maintenance
  - Facilities
  - Fleet & Equipment
- Operations
  - Recreation Programs
  - City Events
  - Support Staff

## **COUNCIL, PARC COMMISSION, STAFF**

### **City Council**

Denise McCluskey, Mayor  
Javier Figueroa, Mayor Pro Tem  
Kent Keel, Council Member  
Steve Worthington, Council Member  
Ken Grassi, Council Member  
Chris Nye, Council Member  
Caroline Belleci, Council Member

### **Parks and Recreation Commission**

Jim Baldes, Chair  
Rebecca Vader, Vice Chair  
Greg Gooch  
Julie Finnegan  
Clare Bungay  
Stefanie Coleman  
Elias Santiago

### **City Staff**

Steve Sugg, City Manager  
Mariza Craig, Executive Director/Asst. CM for Comm. & Econ. Dev.  
Eric Faison, Executive Director/Asst. CM for Admin. Svcs./Interim Finance Director  
Steve Victor, City Attorney  
Leslie Blaisdell, Asst. Finance Director/Risk Manager  
David Swindale, Development Services Director  
Gary Cooper, Director of Parks and Public Works  
Todd Smith, Parks & Recreation Manager (Editor)  
Jennifer Robinson, Recreation Supervisor  
Andy Nelson, Recreation Supervisor  
Brittany Bibby, Recreation Specialist

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PARC VISION AND MISSION

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Park Maintenance Vision

Special Events Vision

Staffing 2015-16

Staffing Projections for Full Build Out and Programming by 2035

## **REFERENCES LIST**

### **APPENDIX A**

- City of University Place Parks & Recreation Vision & Mission
- City of University Place Council Goals 2001 – Present
- Public Visioning Exercises – 2013 Colegate Park, Creekside Park, Paradise Pond Park
- Senior Centers Report – 2013
- Parks & Recreation Survey – 2013
- Parks & Recreation Survey – 2013 Results
- May/June City Newsletter – Council Corner

## INTRODUCTION

The City of University Place is nearing the conclusion of its first 20-year planning period, and has begun the effort to evaluate progress to date and set goals for the next 20-year period, from 2015 to 2035. University Place expects to grow between 2015 and 2035, and forethought and preparation are needed to steward implementation of the Council's vision for a 'Full service' community.

In order to weave a desirable and durable urban fabric, the Council directed its various advisory bodies and staff to make recommendations for the next long-term plan. This document sets out a vision for a cohesive, sufficient, reliable, and predictable Parks and Recreation System. The Parks and Recreation Commission is submitting this report as its recommendation as directed by Resolutions 723, 740, and 753.

### **Resolution NO. 723**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DIRECTING THE PARKS AND RECREATION COMMISSION TO EXAMINE THE CITY'S CURRENT AND FUTURE PARKS AND RECREATION NEEDS INCLUDING OPTIONS FOR FUNDING THOSE NEEDS FOR PURPOSES OF EVALUATING THE CITY'S LONG-TERM PARKS AND RECREATION SERVICE LEVELS AND FUNDING OPTIONS OVER THE NEXT TWENTY YEARS.**

This resolution was adopted by the City Council on June 3, 2013. In this resolution the Parks and Recreation Commission is directed to examine the City's current and future Parks, Recreation and Senior/Community Center needs, including options for funding those needs. This includes evaluating the City's existing and intended Parks and Recreation service levels, and options for funding those facilities and activities over the next twenty years. The Commission is to report progress and status of their study on a regular basis and submit a final report for Council consideration by the fourth quarter of 2014.

### **Resolution NO. 740**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DIRECTING THE PARKS AND RECREATION COMMISSION TO EXAMINE FUNDING AND SERVICE LEVEL OPTIONS FOR PARKS, RECREATION AND SENIOR SERVICES**

On December 2, 2013, the City Council adopted Resolution 740. This accelerated the schedule for reporting on service levels and funding method options to March of 2014 because of projections for reduced funding availability for parks, recreation and senior services in 2016. The remainder of Resolution 723 stayed the same as originally set out.

## Resolution NO. 753

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DIRECTING THE PARKS AND RECREATION COMMISSION TO EXAMINE THE BENEFITS AND POTENTIAL CHALLENGES OF FORMING A METRO PARKS DISTRICT TO FUND PARKS AND RECREATION INCLUDING OPTIONS FOR CREATING, MANAGING AND OPERATING A DISTRICT, LEVEL OF FUNDING REQUIRED TO MEET THE CITY'S LONG-TERM PARKS AND RECREATION VISION FOR THE NEXT TWENTY YEARS.**

On April 7, 2014 the City Council adopted Resolution 753 directing further study of the Metropolitan Park District recommendation that was made in response to Resolution 740. The Park and Recreation Commission is directed to examine and report on the potential benefits and challenges of creating, managing, operating, and funding such a district. This resolution is relevant to this 20-year Plan for Parks and Recreation because it is this plan that the Metropolitan Park District would be tasked with funding and operating.

#### **METHODOLOGY**

The first task in the work plan was to assess the current situation of the Parks and Recreation system, then to analyze what is needed to produce a sufficient level of service and reliability in the future, then match the funding plan to the value provided to the public.

Current Parks and Recreation facilities and programs were recently described in the Parks, Recreation and Open Space (PROS) plan update adopted by Council last year. Comparing the current system to the City Vision adopted at the founding of the city, the high majority of the objectives are matched with accomplishments to date, and the rest are underway. The current system also meshes well with City Council Goals over the intervening years. For the reader's convenience, these are copied in the appendix.

The commission also evaluated the non-physical, non-monetary, or 'soft' assets and detriments because good will or lack of it is an benefit or challenge to any future plan. Although other providers of similar services surround the City, our program enrollment is growing and we found no organized opposition.

Currently, University Place Parks and Recreation enjoys benefits from established volunteer-coached leagues and activities that more than double each hour that recreation staff works; park-specific Friends groups and biannual cleanups that supplement maintenance hours and arrange community concerts and events; relationships with local districts, service organizations and local non-profits, and a stretched but experienced and capable staff with low turnover.

To describe what our Parks and Recreation System could look like at the end of the next 20-year plan, visions were crafted for parks and facilities without existing Master Plans. Existing Master Plans are still valid and were not changed, but are summarized as visions for consistency in this document. For newer acquisitions public comments and commission and staff research helped define the proposals in this 20 year Plan. Public comments were obtained indirectly through surveys and directly through vision-casting open houses. Two open houses per park for 3 under-developed park parcels were conducted by staff and commission in the fall of 2013.

Since University Place has no community center and only an adapted legacy structure for a senior center, information needed to be gathered from peer communities before a facility of this type could be considered for the 20-year Plan. Commission Chair Jim Blades and Dixie Harris undertook a tour of similar facilities in the Puget Sound area and conducted interviews with staff, volunteers, and users. Their report is included in the appendix. This information outlined the vision for facility that would support an appropriate service level for community of University Place's size.

## **ANALYSIS**

The following questions were considered in order to plan a Parks and Recreation System that is cohesive, sufficient, reliable, and predictable.

**Who?** Does this plan serve our future community members? Consider youth, family, adult and senior access to solitary, small group, and community wide opportunities.

**What?** Are sufficient opportunities provided for typical needs like exercise, reflection, life-long learning, and celebration? Consider how current patterns may change when denser housing becomes more prevalent. Have we delineated the places where we want to preserve habitat, view corridors, or other unique features?

**Where?** Are there enough places in our parks or facilities that are appropriate to host the service level needed, or will we need additional capacity? Is the geographic distribution of opportunities consistent with the population of users?

**When?** When to schedule new programs or amenities depends on the urgency, value, and complexity of the component. The existing practice of re-ranking capital projects annually at the Park and Recreation Commission retreat continually updates the schedule to keep the system in reliable working order and in response to the changing urgency as well as the cash flow.

**How Much?** What is the amount necessary to fund the system capital needs? What is the amount to maintain the system in reliable working order? What is the amount to operate the programs, events, and office?

## **CONSOLIDATION AND PRODUCTION**

The Commission and Staff selected the Vision statement level of detail for this Plan so that is defining and useable over 20 years without overly constraining the execution. A Vision for each park or facility defines the park type or grouping category, the important natural and built features, and level of programmed activity expected for the facility, and projects capital items needed to attain the service level. Each Vision outlines the boundary of a park or facility and its function within the systems, without coloring in all the details of configurations, sizes, or timing.

To produce a document that is digestible, parks and facilities are grouped under their classification type and then listed by acreage. The order of presentation is not a ranking or indication of priority. Maintenance and operations are addressed in their own sections. Since maintenance and operations both respond to the needs created by the physical facilities and the number of users, they are expected to increase in proportionally according to the timing of the build-out.

## **FUNDING CONSIDERATIONS**

When considering funding, both income and expenses were examined. This led to documenting expenses, specifically maintenance and operational support expenses from other City departments, which were not tracked by Parks and Recreation staff in the past. The success of the funding plan, like the overall success, is that it is cohesive, sufficient, reliable, and as much as possible, predictable. When considering funding:

- Cohesive means that every income stream and expense obligation is represented.
- Sufficient means that the projected income will meet expenses as they are due.
- Reliable means that income is not over-projected and expenses are not low-balled.
- Predictable means that the budget balances with a realistic estimate of the stable income streams established by policy and
  - Does not depend on one-time income or windfalls,
  - Does not depend on funding controlled by others, such as grants and donations, and

- Does not depend on potential that can only be attained by the actions of others (ie impact fees) but
- Does plan ahead to put these toward the cohesive system plan when they occur.

**INCOME:** The income portion of the planning effort consisted of defining the 5 existing streams of income, evaluating their ongoing reliability, and projecting the potential of growing these current income sources, such as rental income. Income discussions next considered the suitability of potential income sources, such as levies, that are not yet used by the City for Parks and Recreation.

Specific income projections are not provided because funding sources and levels are unpredictable at this writing. However, the types of income and their restrictions and applications are known. Currently the City of University Place used the following income sources for Parks and Recreation:

- **Activity Fees:** These are paid by the participants in Recreation Programs, predominately youth sports and recreation participants. The fee amount is set by recreation staff to provide the income to run those programs in accordance with the Enterprise Policy. This policy was put into place in 2010 and demands that the fees for activities cover the direct costs to provide the activity. This level of cost recovery is achieved for youth and all-ages programs, but not yet for senior-specific programs.

Activity fees are the second largest source of income for the system and currently provide about \$280,000 or one-fifth of the total system income annually. Since activity fees already cover direct costs and are at or above the fees charged by surrounding parks departments and districts, increasing individual fees is not considered profitable because users have and will take their enrollment elsewhere. Adding programs is considered the best opportunity for generating more activity income.

Activity fee income is a reliable budget contributor year to year as long as the programs are predictably operated - uncertainty greatly reduces activity fees and they take years to rebuild.

- **Rental Fees:** These are paid by those wishing to reserve the use of picnic shelters, courts, fields, the senior center and/or its commercial kitchen, and by special arrangement, a facility not typically rented, such as an entire park, for a discrete and short-term time. These fees are determined by Parks and Recreation staff based on rates in neighboring communities and the amount to cover the direct costs of set up and cleaning, etc. Income from rental fees varies by type from simple 2-hour volleyball court rental to a multiple field, multi day tournament rental.

Rental fees are relatively predictable, but currently very modest at about \$25,000 per year system wide. Adding more rentable amenities and higher-value rental amenities to the system is recommended to increase rental income. The possibility of increasing annual income from rentals must be balanced with open availability of public spaces.

- **Impact Fees:** These fees are paid by builders of new residences before the occupancy permit is issued. City Ordinance sets the amount of the fee and State Law governs the conditions under which impact fees can be assessed and used. Income from impact fees may only be used for capital expenses related to providing additional capacity for the new residents.

Impact fee income received in recent years was generally insignificant with a spike to \$200,000, so it is not considered predictable for budget purposes. Impact fees are also only generated by the actions of others – the builders and buyers of homes – so it is not considered a reliable income for budgeting.

However, impact fees are one of only two sources of capital income received in the last several years and this is likely to be the case for the near future. Allocating impact fee windfalls to urgent, high value, capital needs of acceptable complexity is accomplished through the annual re-ranking of the Parks CIP.

- General Fund Transfers: The City Council through its budget currently allocates a portion of the non-property tax income to fund its Parks and Recreation Department. This is generally income received from sales taxes, utility taxes, and other non-restricted sources except the City's portion of the general property tax. That portion, about \$1.43 per thousand of assessed property value, is reserved for the Public Safety contract with Pierce County Sheriff's Department.
- General Fund allocations are the largest source of funding for the system and doubles what is generate by activity fees and other income. Maintenance receives an allocation of about \$220,000, and Recreation receives about \$375,000. This amount includes direct cash-flow to Parks or Recreation and also the value of other department services to Parks and Recreation by providing administrative, finance, legal, planning and development, safety, public works, etc.
- Parks & Recreation Fund: The funds are generated by the Pierce County voter-approved \$0.001 per thousand sales tax for parks. Over the last few years the system received approximately \$220,000 per year from the sales tax for Parks. These monies are used to pay the debt service on Cirque Park Improvements (55%) and the remainder is used for Parks Maintenance costs.
- Grants and Donations: Grants and donations from public, non-profit and private sources are sought and received for acquisitions, capital projects, events, recreation programs, and even clean up and maintenance. The Commission was not able to assemble a total value for grants and donations but is now asking staff to track that. Whether cash, in-kind, or services, donations are much appreciated even if not predictable or reliable for budgeting purposes.

Grants, especially from public sources such as Pierce County Conservation Futures and Washington Recreation and Outdoors contributed a substantial amount of income to University Place over the years. The value of an experience staff and low turnover is most easily quantified by the value of their funded grant proposals. Since many granting bodies require that the recipient organization provide a portion of the value in matching funds, reserving a portion of the capital fund to increase grant eligibility is prudent.

In retain and possibly increase the amount of donations and grants, it is recommended that at least the Parks and Recreation Department, if not the entire City, establish a plan to rapidly accept and effectively use donations when they occur, offer meaningful thanks to donors, and record their value for a more accurate financial accounting.

Two other sources of income are available but not currently used for the City of University Place Parks and Recreation system: voter-approved levies and bonds. If general fund support for Parks and Recreation diminishes and disappears as projected, these income sources, together with the other income streams listed above, have the potential to fund a functional parks and recreation system. More detail about these will be presented in the Metropolitan Park District study, but briefly:

- Levies may be placed on the ballot for voter approval or rejection by either a City parks district or Metropolitan Parks District. Levy income may be used for operations and maintenance as described on the ballot. Levies change the property tax rate and there are multiple restrictions to the amount that may be levied. The City of University Place would have to change its policy of allocating its entire portion of property taxes to Public Safety if it desired to propose a City district levy.
- Bonds may be placed on the ballot for voter approval or rejection by either a City parks district or Metropolitan Parks District. Bond income may only be used for capital investment as described on the ballot and may be saved over many years for purchases or conversely committed to repay debt over many years. Bonds change the property tax rate and there are multiple restrictions on the amount raised and the amount of debt that can be accepted by each type of governing body.

EXPENSES: The expenses included in this plan are categorized into capital, maintenance, and operations. This is the first effort to account for all of the expenses necessary for a Parks and Recreation system no matter which department of the City provides the services.

- Operations expenses now incorporate not only the direct cost of recreation staff and activities, but also include the labor and supplies needed to support an organization such as financial administration, human resources, IT, legal and contracts, etc.

Operating expenses for 2015 are expected to be about \$455,000 and projected to increase based on an inflation increase of 2.5% a year. Operating costs will step up each time staff FTEs need to increase to meet the recreation enrollment, event management services, and support levels. These will typically follow population growth trends, but the first step is warranted now as staffing is still at the bare minimum with no reliable backup level. It is expected that some of the increased expense will be offset because both rental and activity fees are expected to increase when there is sufficient staff.

- Maintenance expenses reflect the services in the parks and facilities, such as opening and closing, vegetation maintenance, repairs, utilities, upkeep and cleaning.

New for this planning document is accounting for the expenses to maintain the fleet of vehicles and equipment now housed in the Department of Public Works.

Maintenance expenses are expected to increase at an inflation rate of 2.5% a year. These costs are less predictable the farther out in time because they are more vulnerable to changes in the underlying industry, such as more regulatory restrictions, or fuel costs, and the inherent imprecision of predicting damage.

- Capital expenses are the costs to obtain property and establish or significantly extend the life of durable facilities within the properties. Repaying debt is also a capital expense. New for this planning document is consideration of costs to re-capitalization facilities that are expected to expire their useful capacity through wear or age-related deterioration.

Budgeting for most capital expenses at a modest and predictable amount each year and allowing funds build up to meet expenses is recommended, without attempting to forecast cash flow from impact fees and grants.

Currently, small capital projects are implemented by staff as time and funds allow. This allows our highly capable staff flexibility that has produced superior return on the community investment compared to typical public works results. The annual Capital Improvement Plan ranking describing the priorities for mid-tier capital investments scheduled as income permits also works well and should be retained.

Depending on population growth rates, demographic trends, and community preferences, significant capital investments such as a community center complementary to the balance of the system will likely be warranted midway through the 20-year planning period. Since million-dollar-plus capital expenses are unusual in our short Parks and Recreation history, such expenses will likely require both Council and Voter approval for service level and schedule as well as expense.

In order to make projections for expense items, decisions about quality and forecasts of buying power over time are needed. The Commission recommends estimates based on the current prices for items or services of similar quality to what is installed now. In other words, no forecasting of inflation/deflation of prices or upgrades/downgrades of quality.

Working together, the Commission and Staff estimated each vision's value to the future user, plus its income potential, before projecting the appropriate capital, maintenance, or operations allocations. Values were inferred

from the frequency of requests for items, income potential from staff records of income to date, and projected costs from recent project data.

## CONCLUSION AND RECOMMENDATION

This document fulfills the charge contained in Resolution 723 directing the Parks and Recreation Commission to examine the City's current and future parks and recreation needs for the next 20 year period. A 20-year Plan is also a necessary to respond to Resolution 753 and to demonstrate intent and accountability to the public.

Meeting the Council's directive to establish targets to reach the City Vision and keep the legacy of parks and recreation culture up-to-date demanded extensive preparation. The process included:

- Consideration of existing facilities, recreation programs, plans already in place, city-wide documents, and other applicable research;
- Public visioning sessions for undeveloped parcels and the recreation activities that would happen there;
- Commission contacts with peer communities and extra group deliberations;
- Staff input, especially for budget and program projections; and
- Compiling vision summaries that establish the target for each component.

The efficiencies of retaining the existing staff, volunteers, and enterprise policy are foundational to all the work.

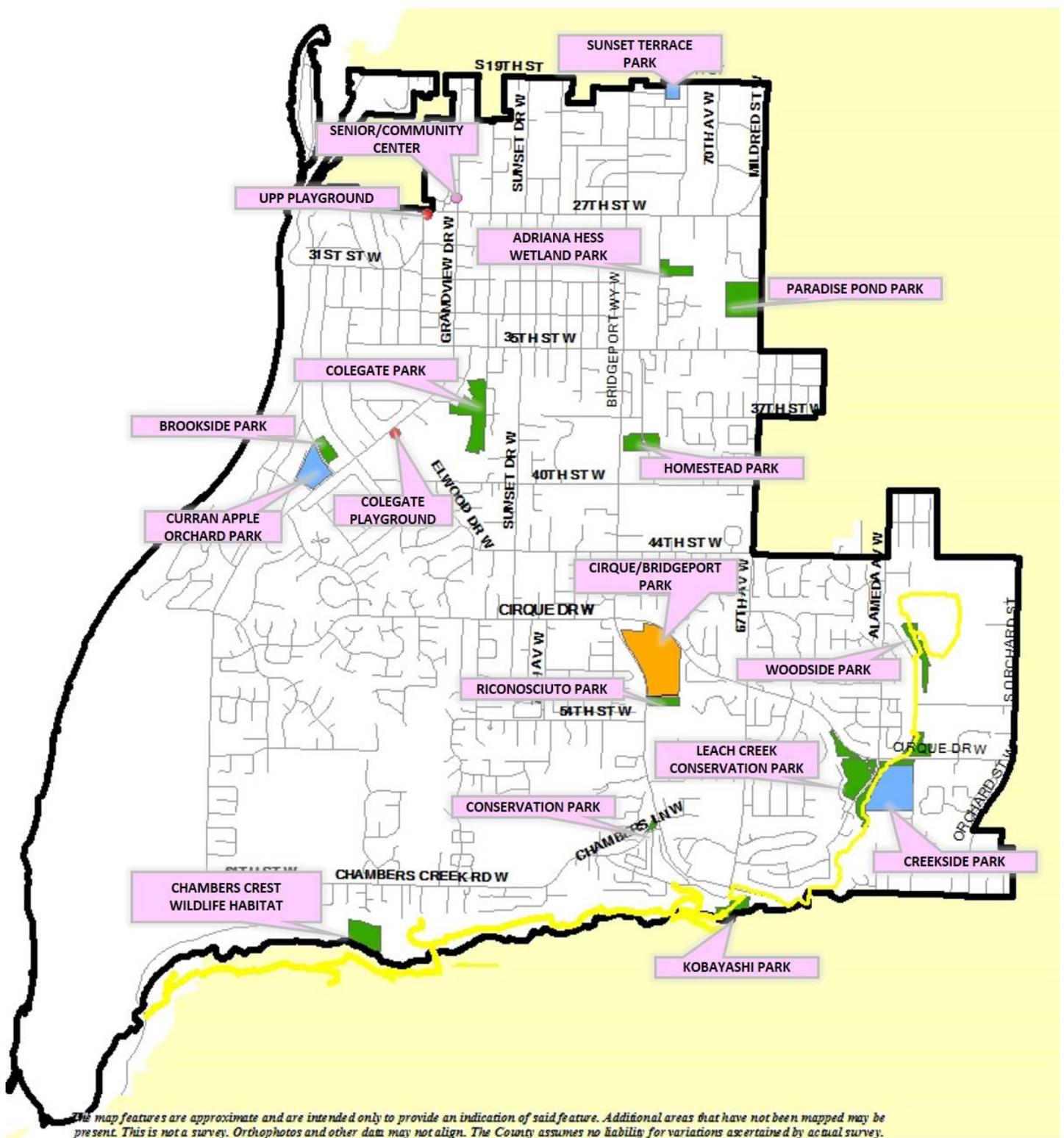
Analysis and deliberation focused on consolidating the pieces into a cohesive system-wide plan that is sufficient, reliable, and predictable. To produce a digestible guidance document the results are grouped into:

- 6 Park Classifications – Regional/Community, Neighborhood, Nature/Passive, Playgrounds/ Sport Courts, Trails, and facilities;
- 2 Maintenance types – Facilities, and for the first time, Fleet & Equipment
- 3 Operations types - Recreation Programs, Events, and Parks Maintenance

The plan is intended for prompt adoption so implementation of Council goals proceeds seamlessly as the current plan concludes.

By defining our targets so that our investment is visible and productive, this 20-year Plan helps the City and community avoid the negative impacts inherent in indecision and keep the Parks and Recreation system operating efficiently and predictably. The Park and Recreation Commission unanimously recommend Council Adoption, preferably before October for best schedule effect.

# University Place Parks



- REGIONAL PARK
- NEIGHBORHOOD PARK
- NATURE/PASSIVE PARK
- PLAYGROUND
- SENIOR/COMMUNITY CENTER
- LEACH CREEK/CHAMBERS CREEK CANYON TRAILS

## Our Parks properties fall into 6 classifications

1. Regional/Community Park
  - a. Cirque/Bridgeport Park
2. Neighborhood Park
  - a. Creekside Park
  - b. Curran Orchard
  - c. Sunset Terrace Park
3. Nature/Passive Park
  - a. Leach Creek Conservation area
  - b. Colegate Park
  - c. Paradise Pond Park
  - d. Chambers Crest Wildlife Habitat
  - e. Homestead Park
  - f. Kobayashi Preserve
  - g. Riconosciuto Property
  - h. Woodside Pond
  - i. Brookside Park
  - j. Adriana Hess Wetland Park
  - k. Conservation Park
4. Playground/sports court
  - a. Colegate Playground
  - b. UPP Playground
5. Trails
  - a. Leach Creek Trail
  - b. *Chambers Creek Canyon Trail (multi-jurisdictional trail)*
6. Facilities
  - a. Senior/Community Center

## REGIONAL/COMMUNITY PARKS

### Cirque/Bridgeport Park - 27 acres

**Classification:** Regional/Community Park

**Vision:** A well utilized Regional Park including a concrete Skate park & bowls, fully lit artificial turf sports complex including a Multi-purpose sports field, Baseball Field, Softball Field, Sand Volleyball Court, Picnic Shelter, Youth Playground, Restrooms with Concession Space, Paved Perimeter walking trail with trailside benches, 5-10 trailside exercise/stretching stations, "Sharing" Bronze Art Sculpture, Small Splash Pad, Community Center, large parking lot

**Capital:** Field lighting on Baseball field

- Field lighting Multi-Purpose Field
- Artificial Turf on Multi-purpose field
- Artificial Turf on Baseball infield
- Artificial Turf on Softball infield
- Playground improvements
- Skate park improvements
- Paved walking trail
- Fitness Stations (5)
- Small Splash Pad

## NEIGHBORHOOD PARKS

### Creekside Park – 15 acres

**Classification:** Neighborhood Park

**Vision:** A medium sized Neighborhood/Community Park with small grass playfield including youth sized baseball backstop, with parking area, restroom, Picnic shelter, park amenities, trails winding down to the lower meadow and Creekside access points, viewing decks, and connection to the Leach Creek/Chambers Creek Trail and have access to Alameda Street sidewalks and Cirque Drive. The park activities may include youth sports, picnics, fishing, walking, exploring, and reflection and enjoyment of the urban natural habitat.

**Capital:** Parking Improvements

- Restroom
- Picnic Shelter
- Small Playground
- Park Amenities (benches, Picnic tables, garbage cans)
- Multi-purpose playfield
- Trails -Crushed rock
- Bridges
- Road from Cirque Drive-64<sup>th</sup>
- Signage

### Curran Apple Orchard Park – 7.33 acres

**Classification:** Neighborhood Park

**Vision:** Great example of a medium sized Neighborhood Park that is an exhibition apple orchard, including espalier plantings, terraced plantings, adoptable trees, educational opportunities, a band shell used for community performances and rentals, and hosts several community events.

**Capital:** Park amenities (Benches, Picnic table, garbage cans)

- Signage –interpretive/educational
- Small Restroom
- Trail connection to Brookside Park trails – crushed rock

### **Sunset Terrace Park – 2.25 acres**

**Classification:** Neighborhood Park

**Vision:** Highly used neighborhood park, including a small restroom, Picnic Shelter, large playground, small youth sized Baseball field and grass playfield, with small parking lot, picnic tables and benches

**Capital:** Playground Matting/Turf

Playground Equipment

Park amenities (Benches, Picnic table, garbage cans)

## **NATURE/PASSIVE PARKS**

### **Leach Creek Conservation Area – 13 acres**

**Classification:** Nature Park

**Vision:** Nature park with stream access, small meadow, picnic tables, Picnic shelter, trails and connection point to the Leach Creek/Chambers Creek trail.

**Capital:** Trailhead and connection to Leach Creek/Chambers trail

Parking lot

Picnic Shelter

Park amenities (Benches, Picnic table, garbage cans)

Signage

### **Colegate Park – 12 acres**

**Classification:** Nature Park

**Vision:** A medium sized urban forested park made up of mostly native trees, shrubs, fauna, that includes a rolling topography, with a meadow, wetland drainage pond, and trails suitable for walking, running, biking. The park has many uses including picnics, bird watching, dog walking, sledding, and enjoyment of the natural setting and habitat. Typical use is passive, lightly programmed or used, small community events of 50 people or fewer.

**Capital:** Small Parking areas at separate access points

Trails - crushed rock

Park amenities (Benches, Picnic table, garbage cans)

Signage (educational, and historic)

Sound Garden

Rentable gathering area

### **Paradise Pond Park – 9.5 acres**

**Classification:** Urban Nature Park

**Vision:** A medium sized Nature park with trails suitable for walking, running, biking through a peaceful natural environment of mostly native trees, shrubs, meadows, wetlands, and small ponds. The trails are connected into a loop trail with Adriana Hess Wetland Park to the North West. The park offers picnics, bird and wildlife watching, small informal playground and areas to explore. Parking and access from both Adriana Hess and Paradise Pond Parks.

**Capital:** Picnic Shelter

Restroom

Trails – bark/chips or nature trails

Bridge/elevated path over wetland areas

Parking Improvements

Park Amenities (benches, Picnic tables, garbage cans)

Signage (interpretive)

**Chambers Crest Wildlife Habitat – 7.5 acres**

**Classification:** Nature Park

**Vision:** Medium sized nature habitat that is accessible from Chambers Creek Canyon with switchback trails, viewpoints, benches, and picnic tables

**Capital:** Trail connection to Chambers Creek trail

Overlook Shelter

Park amenities (benches, picnic tables, garbage cans)

Signage

**Homestead Park - 5.5 acres**

**Classification:** Passive/Nature Park

**Vision:** Beautiful Exhibition Garden made up of hundreds of rhododendrons, Ferns, and other Plants including native plantings, Tribute bed, lit paved/stone walking paths, Small restroom, Covered shelter/raised Gazebo, water fountain

**Capital:** Stone/paved walking paths

Path Lighting

Covered shelter/Gazebo

Small Restroom

Decorative Water fountain

Park amenities (Benches, Picnic table, garbage cans)

**Kobayashi Preserve – 5.5 acres**

**Classification:** Nature Park

**Vision:** Nature park at the confluence of Leach Creek and Chambers Creek, with great water access, Trailhead for Leach Creek & Chambers Creek Trail, Picnic shelter, and small parking area, great environmental education location

**Capital:** Parking Improvements

Signage – Interpretive/educational

**Riconosciuto Open Space – 5 acres**

**Classification:** Passive/Nature Property

**Vision:** Natural area that is parked out and has trails connecting to Cirque Park paved trail and Bridgeport sidewalks

**Capital:** Trails – nature

Park amenities (Benches, Picnic table, garbage cans)

**Woodside Pond – 3.59 acres**

**Classification:** Nature Park

**Vision:** Small nature park/conservation area with Leach Creek and Woodside Creek flowing through the park, and has the Leach Creek Trail System running through it

**Capital:** Trails – nature

Trailhead access to Leach Creek/Chambers trail

Park amenities (Benches, Picnic table, garbage cans)

Signage

**Brookside Park – 2.7 acres**

**Classification:** Nature Park

**Vision:** Small Nature Park with look-out points, benches and connecting trail to Curran Apple Orchard Park

**Capital:** Trails – nature

Park amenities (benches, picnic table, garbage cans)

**Adriana Hess Wetland Park – 2 acres**

**Classification:** Nature Park

**Vision:** Urban Nature park with viewing deck over a small pond, educational shelter, and gravel trails through a native species garden.

**Capital:** Boardwalk/bridge

Connection trails to Paradise Pond – crushed rock

Signage – educational/interpretive

Pond Rehab

Park amenities (Benches, Picnic table, garbage cans)

**Conservation Park – 1.5 acres**

**Classification:** Nature Park

**Vision:** Small corner green space that includes large trees, plantings, bench and picnic table and an incredible view of Mount Rainier

**Capital:** Park amenities (Benches, Picnic table, garbage cans)

**PLAYGROUND/SPORTCOURT**

**Colegate Playground – 1 acres**

**Classification:** Playground

**Vision:** Small highly utilized playground with a benches, picnic table, garbage cans

**Capital:** Playground Matting/Turf

Playground Equipment

Restroom

Park amenities (Benches, Picnic table, garbage cans)

**UPP Playground Site – 1 acre**

**Classification:** Playground/Splash-pad Site

**Vision:** Small splash pad, small playground, with parking, benches, picnic tables, garbage cans - TBD

**Capital:** Small Splash Pad

Small Playground

Playground matting/turf

Park amenities (Benches, Picnic table, garbage cans)

**TRAILS**

**Leach Creek Trail – (Emerson to Kobayashi) City of University Place Property or easements**

**Classification:** Regional Urban Trail

**Vision:** Streamside trail following Leach Creek beginning near the Woodside Pond Park property to the confluence of Chambers Creek (Kobayashi Preserve) where it will adjoin up to the Chambers Creek Trail.

**Capital:** Trail Plan & Development

Bridges or raised boardwalks over wet areas

Trail Amenities (benches)

Signage

**Chambers Creek Trail – (Joint Agency Project Lakewood, Steilacoom, University Place, Pierce County) Confluence of Leach Creek to Pierce County’s Chambers Creek Park Property) almost entirely on Pierce County Property.**

**Classification:** Regional Urban Trail

**Vision:** Urban streamside trail providing biking, walking, running, access to the Chambers Creek and Leach Creek drainage starting near Fircrest city limits and ending at Puget Sound and Pierce County’s Chambers Creek Properties.

**Capital:** Trail Plan & Development

- Bridges or raised boardwalks
- Trail Amenities
- Signage

## **FACILITIES**

### **Senior/Community Center**

**Classification:** Facility

### **FUTURE COMMUNITY CENTER**

**Vision:** (+ or -) 40,000 sq. ft. community center located at Cirque/Bridgeport Park. Including a 2-3 court gymnasium, fitness rooms, weight rooms, dance studios, locker rooms, lobby and recreation office space, meeting rooms, multiple classrooms, art room, technology room, racquetball/handball courts, banquet/event space for 300 people, commercial kitchen, restrooms, music room, jogging track, climbing wall, storage, Senior/older Adult wing including dividable multi-purpose room , senior lounge area, small kitchen. The community center is funded by a Parks Bond passed by the community in 2020.

**Staff:** *When the community center comes on-line, staffing for Recreation & Parks will need to be increased to cover increased number of programs and increase in management and coordination, facility management, increased facility maintenance.*

### **OTHER Considerations**

**Vision:** To be stewards of the environment for the community;

To be looking for and open for consideration to acquisition of open space that would increase the overall parks and open space acreage within the community;

To increase & improve beach/marine water access points;

To improve/develop water trails in our community;

To have matching funds available for leveraging of grants and other opportunities

To provide support to the Parks, Recreation and Open Space (PROS) Plan

## **RECREATION**

**Vision:** A comprehensive mix of recreational opportunities for people of all ages within our community. A recreation program where Active & Passive recreation opportunities abound throughout our park system. Programs are run throughout the community using our own Community Center and University Place School District facilities. City Staff will work to create new relationships and combine & leverage resources within the private and public sectors in the community to help facilitate and provide great programs.

- Programs/classes/services including but not limited to the areas of:
  - Seniors/older adults
  - Trips & Tours
  - Fitness
  - Cultural Arts
  - Youth & Teen Programs
  - Youth & Teen Sports
  - Adult Sports
  - Martial Arts
  - Outdoor Adventures
  - Technology/education
  - Park facility rentals
  - Special Events
  - Volunteers

## **PARKS MAINTENANCE**

**Vision:** To enrich and enhance the quality of life within the community by protecting and maintaining a comprehensive Park System allowing for a variety of leisure time opportunities that meets the diverse needs of the community. The facilities, parks and open spaces will be maintained in a manner where they are safe, clean and inviting.

- Services including but not limited to the areas of:
  - Routine Parks Maintenance
    - Parks & Open Space
    - Playgrounds & equipment
    - Skatepark
    - Sports Fields
    - Park facility rentals

## **SPECIAL EVENTS**

**Vision:** A variety of community special events that bring the community together in celebration and sharing the sense of community, taking place throughout the year, held on/in City of University Place property including:

- 1.) City sponsored/city coordinated events
  - Duck Parade
  - Concerts In the Park
  - National Night Out
  - University Place Festival
  - Tree Lighting
  - UP For Arts Concert Series
  - Association of the US Army (Community Connector Events)
  - CORE Cider Squeeze
- 2.) Community/non-profit events

The events will be managed and coordinated through the Recreation & Parks Division to insure that liability, safety, health, coordination, planning, staff support, city resources, Special Event Permit process, facilities, etc. are all handled

appropriately. Due to the many volunteers needed to run community events and our parks and recreation program a portion of the staff person's time will be allocated to Volunteer Coordination for the city.

## **STAFFING**

### **2015-2016 – 10 FTE**

#### **RECREATION – (6.5 FTE)**

- Parks & Recreation Director
- Recreation & Parks Manager
- 2 Recreation Supervisors
  - Seniors/Trips & Tours
  - Youth Sports & Adult Sports
  - Youth & Teen Programs
  - Fitness/Dance/Cultural Arts
- 1 Recreation Specialists/Coordinators
  - Facility Rentals/Office Admin.
- .5 Senior Center Support Staff

#### **PARKS/OPERATIONS - (3 FTE/.5 PT)**

- Parks Maintenance Lead
- 2 Parks Maintenance Workers
- .25 Facility Rental Support

## **STAFFING AT FULL BUILD OUT IN 2035**

### **(With Community Center & all Park properties developed and programmed) – 18 FTE**

#### **RECREATION – (10 FTE)**

- Parks & Recreation Director
  - Administrative Assistant
- Recreation & Parks Manager
- 4 Recreation Supervisors
  - Seniors/Trips & Tours
  - Youth Sports & Adult Sports
  - Youth & Teen Programs
  - Fitness/Dance/Cultural Arts
  - Special Events/Volunteers
- Recreation Coordinator
  - Facility Rentals/Office Admin.
- 2 Community Center Office/rental support

#### **PARKS/OPERATIONS - (8 FTE)**

- Parks Maintenance Supervisor
- Parks Maintenance Lead
- 3 Parks Maintenance Workers
- 1 Facility Technician
- 1 Custodial
- (2)-(.5) Part time summer hire

## **REFERENCES**

### **References included in Appendix A:**

- City of University Place Parks & Recreation Vision & Mission
- City of University Place Council Goals 2001 – Present
- Public Visioning Exercises – 2013 Colegate Park, Creekside Park, Paradise Pond Park
- Senior Centers Report – 2013
- Parks & Recreation Survey – 2013
- Parks & Recreation Survey – 2013 Results
- May/June City Newsletter – Council Corner

### **Documents referred to but not included:**

- City of University Place Comprehensive Plan
- City of University Place Parks, Recreation, And Open Space (PROS) Plan
- 2006 Capital Strategy Study – Greenplay, LLC
- GRASP Analysis – Greenplay, LLC
- Growth Management Act
- City of University Place Budgets 1998-2014
- Park Master Plans – Cirque/Bridgeport Park, Curran Orchard Park, Homestead Park
- Kobayashi House Study – Parametrix

## **APPENDIX A**

## **RECREATION**

### **Mission and Responsibilities**

Recreation is responsible for providing comprehensive, year-round parks and recreation programs designed to meet the needs of all University Place citizens regardless of age, physical, mental or economic condition. Recreation Services provides a wide range of programs and activities to help provide for the diversity of interests within the community. These programs include: senior programs, trips and tours, fitness, youth and adult sports, special events, youth and teen activities, and camps. Recreation Services provides support to the Parks and Recreation Commission, University Place Youth Council and other advisory groups.

### **Goals/Major Objectives**

- Create healthy and vibrant parks, recreation programs and events
- Provide quality recreation experiences for a diverse community
- Nurture and grow community resources & support
- Develop long term, sustainable funding program

### **Highlights and Changes**

- Coordination of Duck Parade
- Coordinate reservation system for Kobayashi picnic shelter
- Create a developmental aspect to our sports program
- Increase of Cultural Arts Program

## **PARKS MAINTENANCE**

### **Mission and Responsibilities**

The mission of Parks Operations is to enrich and enhance the quality of life within the community by protecting and maintaining a comprehensive park system. Parks properties include: Adriana Hess Wetland Park, Cirque Park, Colegate Park, Conservation Park, Curran Apple Orchard Park, Homestead Park, Kobayashi Park, Leach/Peach Creek Corridor, Senior/Community Center, Sunset Terrace Park, Woodside Pond, Brookside Park, Creekside Park and Paradise Pond Park. The facilities, parks and open spaces allow for a variety of leisure time opportunities to meet the diverse needs of the community.

### **Goals/Major Objectives**

- Respond to all of citizen concerns within 36 hours
- All parks are safe, clean, inviting and useable
- Strengthen community image and sense of place

### **Highlights and Changes**

- Operate & Maintain 18 Park properties and 130 acres of parks and open space
- Implement maintenance and operations of three parks with new restroom structures, new Kobayashi picnic shelter
- Maintain 750,670 square feet of turf and landscape

## CITY COUNCIL GOALS

(April 1998)

- Maintain Community Crime Prevention efforts including enhanced Block Watch and Crime-Free Multi-Housing Programs. (Enhance CJRO re Youth & Schools, add Detective re Domestic Violence--as Grants and Matching Funds are available....)
- Conduct a Community Needs Assessment and determine City's role in facilitating Social Services.
- Evaluate alternatives and submit a Parks 2000 Bond to voters. (Evaluate Public/Private alternatives, pocket parks, options/costs...)
- Develop a Town Center Implementation and Financing strategy.
- Identify and fund a Storm Water Management Capital Improvement Project.
- Implement and Fund a Pavement Management System.
- Establish a Community Beautification Program using volunteer and minimal City resources.
- Expand the Council/Community Outreach, building on current community information/involvement programs. (Strengthen community events, neighborhood meetings, NAC meetings, WEB Page, Annual Calendar, UPFD & UPSD Coordination...)
- Implement a Legislative Information/Action strategy. (Educate community and Legislators re City budget, state shared revenue, and contract services...)
- Identify a University Place Year 2000 Project.
- Support and accelerate Pierce County's Chambers Creek Properties improvements with joint planning and grants. (RR, Trail, 2000 Project?, Feds and State Grants...)
- Main current service mix and service levels under current resources. (Help keep total average local tax per household at or below County unincorporated levels.)

## COUNCIL 2001 – 2002 GOALS UPDATE

1. PARKS PLAN IMPLEMENTATION – Cirque/Bridgeport Park permits (and name?), Homestead ferns and rhody's, Orchard house and barn (irrigation '02), Curtis Big Toy, Sunset Terrace parking, Kobayashi grant (?), Grandview linear park and labyrinth, and Parks sales tax bond sale... Detailed CIP revision...
2. HEALTH AND HUMAN SERVICES – Drop needs assessment, directory in '02...
3. TOWN CENTER PLAN IMPLEMENTATION – Bridgeport IB completed and II underway, 37<sup>th</sup> Street completed... East Road LID termination? Gateways started at Cirque and 27<sup>th</sup>, streetscape?
4. STREET LIGHTING – Closing arterial gaps, report ready on neighborhood spot lighting priorities for relocated arterial cobra lights...
5. CITY-WIDE SEWER SERVICE STRATEGY – County “pilot program” policy clarified, buy-down differential rates evaluation, and Fircrest Acres agreement with Fircrest for E-1 in '02...
6. HISTORIC PLACE NAMES POLICY – Adopted...
7. PUBLIC ART PROGRAM – Policy adopted, donations and partnerships proceeding...
8. ENDANGERED SPECIES ACT (ESA) – Rules for review and adoption in '02... Critical Areas Ordinance? Comp. Plan & Zoning Code Updates...
9. TRANSPORTATION STRATEGY – 67<sup>th</sup> /3-lane, 27<sup>th</sup>/3-lane, Sunset traffic calming, 97<sup>th</sup>/Sunset School sidewalks in '02, Drum School sidewalks in '02, and CIP projects list... Earthquake & Lower Chambers Creek Road repairs
  - LEGISLATIVE/INTERGOVERNMENTAL – '01 & '02
  - ECONOMIC DEVELOPMENT – '01 & '02
  - INCREASED CODES ENFORCEMENT – '02
  - INCREASED COMMUNITY INFO & INVOLVEMENT - Webpage, Parks on-line registration
  - MISCELLANEOUS – Public Safety Building, EOC, Court Contract

**CITY OF UNIVERSITY PLACE  
2003-04 COUNCIL GOALS**

1. **PARKS PLAN IMPLEMENTATION** – Cirque/Bridgeport Park name, permits, grading; Homestead Park improvements, PSB area improvements; Curran Orchard Park improvements, barn and irrigation; Sunset Terrace parking; Kobayashi purchase and grant, use (?); Grandview linear park signage; Parks Master Plans and C.I.P. updates... Multi-year strategy re. Parks Bond?
2. **TOWN CENTER PLAN IMPLEMENTATION** – Revise C.I.P. for Bridgeport completion; East Road LID decision; Cirque and 27<sup>th</sup> gateways in CIP; streetscape started with Beautification funds; economic development and Business Improvement District financing alternatives... Main Street Model?
3. **CITY-WIDE SEWER SERVICE STRATEGY** – County “pilot” program alternative evaluated; Fircrest Acres E-1/gravity system constructed; Tacoma sewers along Orchard (?); coordination of Comprehensive Plan with County-wide Planning Policies, Unified Sewer Plan, Capital Facilities Plans and C.I.P. Plans...
4. **ENDANGERED SPECIES ACT (ESA)** – Rules for review and adoption; Critical Areas Ordinance; evaluate possible transfer of development rights in Leach Creek area along Orchard...
5. **TRANSPORTATION STRATEGY** – Review Sunset traffic calming; 27<sup>th</sup> improvements; Cirque Drive and Cirque/Alameda intersection improvements; coordination with State re. SR 16 interchanges; Sound Transit connections via Pierce Transit...
6. **LEGISLATIVE/INTERGOVERNMENTAL** – Legislature and AWC re. backfill, sales tax equalization and long-term finance; County re. sewer policy and Chambers Creek Properties development;
7. **ECONOMIC DEVELOPMENT** – Develop strategy and implementation plan; pursue expanded McChord/Ft. Lewis and Chambers Creek Properties implications...
8. **INCREASED CODES ENFORCEMENT** – Especially as to recurring or persistent violators; work with business re. Sign Code enforcement...
9. **INCREASED COMMUNITY INFORMATION & INVOLVEMENT** – Maximize use of newsletter, web page, UPTV; evaluate possible “Community Store” on line...
10. **LONG-RANGE FINANCE AND SERVICE LEVEL PLANS** – Update the City’s operating service level and long-range financial projections...

**MISCELLANEOUS FOLLOW-UP FROM 2002**

- **HEALTH & HUMAN SERVICES** – Directory in 2002 (onto Web page?)...
- **STREET LIGHTING** – Close arterial lighting gaps, establish cobra light relocation priorities for neighborhood spot and safety lighting...
- **HISTORIC PLACE NAME POLICY** – Implementation...
- **PUBLIC ART POLICY** – Implement public-private donations...
- **SIGN CODE** – Implement...
- **PUBLIC WORKS STANDARDS** – Revise...



# CITY OF UNIVERSITY PLACE

## City Manager's Office

### City Council

### 2004-2006 Goals

#### 1. Service Mix (Level of Service/Program Mix) and Funding.

- Review Basic, Limited and Core levels of service.
- Review revenue options (including full-cost recovery fee increases, solid waste franchise fees; and at State levels, street utility and streamlined sales tax).
- Review program services mix and priorities.
- Review financial forecast and strategic options.

#### 2. Public Safety Services and Funding.

- Discuss police contract, jail contract and court options.
- Discuss ongoing funding alternatives for youth court operations.
- Identify specific tasks for Public Safety Committee.
- Verified response evaluation (burglar alarms).
- PCNET evaluation.
- Identify potential dedicated Police funding options.

#### 3. Capital Improvement Strategy (Parks, Recreation, Community/Senior Center, Other Facilities, Streets, Transportation, Arterial & Neighborhood Lighting, Storm Drainage, etc.) Recreation 2005-2010.

- Review and update C.I.P.
- Identify future park maintenance and public works operations needs
- Review and refine plan for Cirque Park (Community/Senior Center?)
- Discuss partnership opportunities for Cirque Park (i.e., Aquatic Center with UPSD, Boys and Girls Club, human/social service agencies, etc.).
- Review revenue sources (e.g., Conservation Futures Grant, matching funds) for property acquisition (potential properties include, Tacoma School District site off of Cirque Drive, site adjacent to Morrison Pond, church property at intersection of Sunset and 44th, or other).
- Survey and needs assessment, LOS assessment, project prioritization and funding plan for Parks/Transportation Bond in May 2007.

#### 4. Town Center Implementation.

- Town Center project implementation and property disposition.
- Town Center strategy re: overlay zone, redevelopment, Green Firs property, Hogan's property, 40th and Bridgeport, and Westside.

#### 5. Economic Development Implementation.

- Discuss redevelopment efforts/issues in other commercial corridors (i.e., Chambers Creek Properties, Narrows Plaza redevelopment, Southeast U.P./Orchard redevelopment, 27th Street corridor, etc.).
- Discuss Business Development issues (e.g., guarantee expedited permitting; sewer permitting timeline).
- Discuss potential for Performing Arts Center (feasibility, interest/commitment from community stakeholders, land banking future site).

#### 6. Community Information & Involvement.

- Discuss capabilities and potential use of UPTV and City website.
- Identify staffing leveraging and financial support for Special Events; determine future of UP Festival.
- Review Commission/Committee work plans and appointment process.

# CITY OF UNIVERSITY PLACE

## City Manager's Office



### 2004-2006 Council Goals

- 1. Service Mix (Level of Service/Program Mix).**
  - Review Basic, Limited and Core levels of service.
  - Review revenue sources (including other sources such as full-cost recovery fee increases, street utility and sales tax reform) and financial trends.
  - Review program services mix and priorities.
  
- 2. Public Safety Services and Funding.**
  - Discuss police contract, jail contract and court options.
  - Discuss ongoing funding alternatives for youth court operations.
  - Identify specific tasks for Public Safety Committee.
  - Verified response evaluation (burglar alarms).
  - PCNET evaluation.
  - Identify potential dedicated Police funding options.
  
- 3. Capital Improvement Strategy (Parks, Recreation, Community/Senior Center, Other Recreation Facilities, Streets, Transportation, Arterial & Neighborhood Lighting, Storm Drainage, etc.) 2005-2010.**
  - Review C.I.P.
  - Identify future park maintenance and public works operations needs
  - Review and refine plan for Cirque Park Community/Senior Center.
  - Discuss partnership opportunities for Cirque Park (i.e., Aquatic Center with UPSD, Boys and Girls Club, human/social service agencies, etc.).
  - Review revenue sources (e.g., Conservation Futures Grant, matching funds) for property acquisition (potential properties include, Tacoma School District site off of Cirque Drive, site adjacent to Morrison Pond, church property at intersection of Sunset and 44<sup>th</sup>, or other).
  - Identify timeline (i.e. February or May 2006), LOS assessment, project prioritization and funding plan for Parks/Transportation Bond.
  
- 4. Town Center Implementation.**
  - Town Center project implementation
  - Town Center strategy re: overlay zone, redevelopment, Green Firs property, Hogan's property, 40<sup>th</sup> and Bridgeport, and Westside.
  
- 5. Economic Development Implementation.**
  - Discuss redevelopment efforts/issues in other commercial corridors (i.e., Chambers Creek Properties, Narrows Plaza redevelopment, Southeast U.P./Orchard redevelopment, 27<sup>th</sup> Street corridor, etc.).
  - Discuss Business Development issues (e.g., guarantee expedited permitting; sewer permitting timeline).
  - Discuss potential for Performing Arts Center (feasibility, interest/commitment from community stakeholders, land banking future site).
  
- 6. Community Information & Involvement.**

- Discuss capabilities and potential use of UPTV and City website.
- Identify staffing leveraging and financial support for Special Events, including UP Festival (current activity supports justification for a 0.75 to 1.00 FTE).
- Discuss generally Commission/Committee work plans and appointment process.

## MISCELLANEOUS FOLLOW-UP FROM 2003

- Cirque Park name.
- Parks Master Plan updates.
- Sewer Services report and information.
- Endangered Species Act rules and code adoption.
- Review Sunset and arterial safety options.
- Legislative issues re: Streamlined Sales Tax, Capital Budget, Street Utility, Beneficial Interest, and Equalization/Backfill.
- Update “New Bridge” financial forecast.

# CITY OF UNIVERSITY PLACE 2007-2008 COUNCIL GOALS (revised 2/5/07)

## ◆ SECURE ECONOMIC STABILITY

- Maintain **LIMITED SERVICES** Operating Budget
- Maintain **"BRIDGE STRATEGY"** out Five Years
- Achieve **TOP LINE REVENUE** Growth (increase sales tax revenue by 10%)
- Implement **TOWN CENTER PROJECT** (repay short-term loans)
- Minimize **"X FACTOR" LONG-TERM DEBT** & Maximize State & Federal Grants
- Maximize **COMMERCIAL LANDS UTILIZATION** Per Comp. Plan
- Promote **BUSINESS GROWTH & RETENTION**
- Support **E.D. LEGISLATIVE ACTIONS** (LIFT/WEDA/CERB)
- Explore **METRO PARKS TAX AUTHORITY** for Cities
- Develop **PARTNERSHIPS FOR ECONOMIC DEVELOPMENT**
- Facilitate **27<sup>TH</sup> DISTRICT/ GRANDVIEW PLAZA / NARROWS**

## ◆ CREATE VIBRANT COMMUNITY PLACES & EVENTS THROUGHOUT CITY

- **SUPPORT CHAMBERS BAY/CHAMBERS CR. PROPERTIES** (Trail/Park Areas/Beach/Fireworks)
- Provide **NEIGHBORHOOD ACCENTS/ N.C.I.P.** and **PARKS, TRAILS & OPEN SPACE ACCENTS**
- Explore **BOYS & GIRLS CLUB** Option
- Broaden and Support **RECREATION OPPORTUNITIES** and Community Events

## ◆ DETERMINE CAPITAL IMPROVEMENTS FUNDING STRATEGY AND LEVELS

- City-wide **CIP PRIORITIES AND FUNDING**
- **REGIONAL PARTNERSHIPS** and **FUNDING STRATEGIES**
- **NEIGHBORHOOD CIP FUNDING OPTIONS**
- **MAJOR PROJECTS** and **BONDING OPTIONS**
- **SEWER SERVICE AVAILABLE THROUGH COUNTY**

## ◆ UPDATE EMERGENCY PREPAREDNESS PLANS & EXPAND EOC COMMUNICATIONS

- Continue **UPNET TRAINING** in community
- Complete **COMMUNICATIONS TOWER** activation
- Pursue **REGIONAL INTEROPERABILITY** (800 MGH & other?)
- Improve **PUBLIC HEALTH, PHYSICAL DISASTER EVACUATION & EOC PREPARATIONS**
- Provide **PUBLIC INFORMATION** and Education
- Implement **REVERSE 9-1-1**

## ◆ INCREASE COMMUNITY OUTREACH & PARTICIPATION ALL LEVELS

- Emphasize and Utilize **COMMUNITY'S DIVERSITY** (age, income, ethnicity)
- Integrate **COMMUNICATION PLAN** (Newsletter, UPTV, Web Page, Etc)
- Highlight and **CELEBRATE COMMUNITY'S DIVERSITY** at events and Celebrations
- Emphasize **OUTREACH** to all ethnic Community Members
- Support **COMMISSIONS & COMMITTEES AND PARTNERS**

## ◆ IDENTIFY AND IMPLEMENT TRANSPORTATION AND TRANSIT PLANS PER AVAILABLE FUNDING

- **CURRENT FUNDING** and **PRIORITY PROJECTS**
- **CAPITAL STRATEGY PRIORITIES** and **PROJECTS**

## ◆ EXPAND ARTS PROGRAMS AND EXPLORE ARTS COMMISSION THROUGHOUT THE COMMUNITY

- **PUBLIC ART PARTNERSHIPS**
- **PERFORMING ARTS OPPORTUNITIES**

## ◆ INCREASE COUNCIL INTERGOVERNMENTAL OUTREACH & ENGAGEMENT

- Coordinate regional **TRANSIT & TRANSPORTATION**
- Collaborate on regional **ECONOMIC DEVELOPMENT**
- Increase ASSOCIATION OF WASHINGTON CITIES **PSRC and PCRC** Involvement
- Facilitate a **WESTSIDE COMMUNITIES** Forum
- Develop **LEGISLATIVE ACTION** Strategies and Training

## **VISION FOR COLEGATE PARK**

### *A Neighborhood Urban Forested Park*

- Primarily known for: Ample trails suitable for walking, running, biking, and leashed pet walking through the mostly native trees, shrubs, meadow, and wetland drainage pond.
- Desired uses: picnicking, bird watching, reflection, snow sledding, and enjoyment of the natural setting and animal habitat.
- Desired amenities: Interpretive signage about history, environment, and educational elements, a sound garden, a rentable gathering area, and incidentals to facilitate the desired uses. Parking will be dispersed at various entrances.
- Maintenance services include a safety-level tree trimming, invasive and noxious weed removal, and usual maintenance typical for a neighborhood park. Operationally, it is typically used informally, lightly programmed, or used for community event by groups of 50 or fewer people.

## **VISION FOR CREEKSIDE PARK**

### *A Neighborhood Sports Field, Trailhead and Urban Creek Habitat Park*

- Primarily known for: Neighborhood style playfields sized for 12-under level baseball and soccer/lacrosse in the uplands and significant interaction with the creek habitat in the waterway vicinity.
- Desired uses: sports, play and exercise options, picnicking, fish watching and enjoyment of the creek setting and animal habitat, and trailhead for Chambers Bay to Leach Creek Headwaters Trail. Able to accommodate medium sized events or groups of people in the low hundreds.
- Desired amenities: Typical amenities to support the playfields, and incidentals to facilitate the desired uses. Parking for the trailhead. Other amenities may be selected to round out facility when design is more advanced.
- Maintenance services include urban habitat management, invasive and noxious weed removal, and usual maintenance typical for a neighborhood park and playfield. Operationally, playfields are typically scheduled for programs in their season, and the balance is used informally, or lightly programmed.

## **VISION FOR PARADISE POND PARK**

### *A Neighborhood Urban Nature Park*

- Primarily known for: Pond-circling trails suitable for walking, running, biking and leashed pet walking through the mostly native trees, shrubs, meadow, and wetland.
- Desired uses: Connections through easements to Adrianna Hess Park, picnicking, bird watching, reflection, small informal play area, and enjoyment of the natural setting and animal habitat.
- Desired amenities: Access to open water at a portion of pond edge: a rentable gathering area, restrooms, interpretive signage and incidentals to facilitate the desired uses. Entry and parking from 67<sup>th</sup> street.
- Operationally it is typically used informally, lightly programmed, or used for community event by groups of 50 or fewer people. Maintenance services include safety-level tree trimming, invasive and noxious weed removal, and usual maintenance typical for a neighborhood park.

# SENIOR CENTER STUDY



# 21 CENTERS VISITED

\* yet to visit

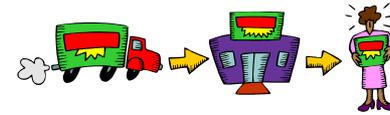
Kent Sr. Center  
Federal Way Sr. Ctr.  
Ruston Sr. Ctr.  
Auburn Sr. Ctr.  
Des Moines Sr. Ctr.  
Puyallup Sr. Ctr.  
Burien Senior Ctr.  
Tukwila Senior Program  
Bonney Lake Sr. Ctr.  
Enumclaw Sr. Center

Maple Valley Sr. Ctr.  
Renton Sr. Center  
UP Community & Sr. Ctr.  
Lighthouse Tacoma  
Mid County Sr. Center  
\* Black Diamond Sr. Ctr.  
\* Steilacoom  
\* Lakewood  
\* Gig Harbor  
\* Fircrest  
\* Federal Way Sr. Ctr. City run





# PROCESS



- LISTED CENTERS WERE VISITED.  
INTERVIEW & PHOTOGRAPHED
- SR. CENTER MANAGER WAS INTERVIEWED  
USING A STANDARDIZED SET OF QUESTIONS.
- INTERVIEW AND PHOTOS REQUIRED 1 – 2  
HOURS FOR EACH CENTER.
- EXCEL SPREAD SHEET USED TO CONSOLIDATE  
THE INFORMATION.

# QUESTIONNAIRE

• FACILITY VISITED \_\_\_\_\_

• DATE \_\_\_\_\_

• CITY POPULATION \_\_\_\_\_

• VISITED WITH \_\_\_\_\_



1. Size of facility Sq. Feet \_\_\_\_

2. Facilities. I.e. kitchen,  
# rooms, offices \_\_\_\_\_

3... to Question 16

# REVENUE FROM CITIES TO RUN CENTERS

**\$1,300,000**

to

**\$140,000**

**UP \$110,545**



# CITY POPULATIONS

198,321

to

12,000

UP 31,000





## STAFFING

FULL PAID STAFF	5	to	1
PART TIME PAID STAFF	7	to	0
VOLUNTEERS	265	to	2
Total Vol. hr./yr.	40,000	to	485
UP Full time staff 1, Part Time 0, Volunteers 3 -6			

# PROGRAMS

90 to 20

ACUPUNCTURE to ZUMBA



UP 20 PROGRAMS

# CENTER USAGES

- DAILY VISITORS 350/DAY TO 15/DAY
- HOURS  
MOST M – F 8:30 am to 8:30 PM  
LEAST M W F 9:00 TO 3:00 PM
- UP 9 – 2:30 M – F 15 – 20/DAY





# SIZE OF CENTERS



**22,000 sq. ft.**

- SEVERAL OFFICES
- 8 CLASS ROOMS
- COMMERCIAL KITCHEN
- COMPUTER ROOM
- COFFEE BAR
- WORK OUT ROOM
- BALL ROOM
- POOL ROOM
- MEDIA ROOM
- DINING ROOM
- FRONT DESK

**to**

**UP 1633 sq. ft.**

- ONE OFFICE
- 1 GENERAL PURPOSE ROOM
- COMMERCIAL KITCHEN



UP only Center with one room

# KITCHEN & MEALS

- ALMOST ALL HAVE COMMERCIAL KITCHEN
- SOME USE OWN COOKS
- OTHER CENTERS USE THE COOKS OF PROVIDER
- MEALS ON WHEELS
- FOOD BANK



# KITCHEN & MEALS

MEAL SERVICE PROVIDED

LUNCH

- 5 DAYS A WEEK - 1 DAY/WEEK
- 30 – 100 + per meal
- UP 1 DAY/WEEK 30/meal





# TRIPS and TOURS

## DAY TRIP

- 2-3/WK. - 3 – 6/MO.

## OVERNIGHT TRIPS

- 2/YR. – 6/YR.
- Some out of country

## STAFF GOES

- Never - Always

## UP STAFF MAY GO

- DAY TRIPS 3 – 6/MO.
- OVERNIGHT 6/YR.

## METHOD OF TRAVEL

### BUS

15 PASSENGERS <>

- All have one or more 14 passenger bus
- A few have larger ones
- Trend is to smaller buses

## DRIVERS

- Some have commercial Driver Lic. Most don't
- Most are paid, some are city employees
- Some are volunteers

# TOTAL COST RECOVERY



- SOME CENTERS RECOVER ALL COSTS.
- SOME CENTERS RECOVER NO COSTS.
- SOME CENTERS HAVE FORMULA FOR COST RECOVERY.
- SOME CENTERS ADD % TO EACH PROGRAM/TRIP
- SOME CENTERS USE TIME/DISTANCE/NUMBER TO EACH PROGRAM/TRIP
- UP RECOVERS COSTS



# REVENUE/COST RECOVERY

**\$421,000**



**\$9,500**

UP RECOVERS \$9500



# COMMUNICATION

## MEDIUM

1. NEWSLETTER
2. WEB PAGE
3. FACEBOOK
4. NEWSPAPER



## DELIVERY

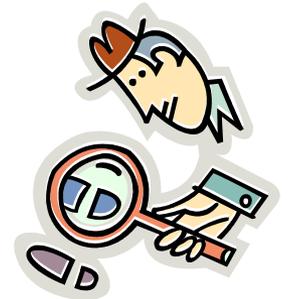
1. PICKED UP AT CENTER
  2. DISTRIBUTED TO KEY PLACES
  3. WEB PAGE
  4. CITY TV
  5. E-MAIL
  6. MAILED OUT
- UP DOES 3, 6

# NON PROFIT INVOLVEMENT

- AT LEAST EIGHT ARE ASSOCIATED WITH A NON PROFIT.
- 4 OWNED AND RUN BY A NON PROFIT
- SOME NON PROFITS EXIST ONLY FOR SENIOR CENTER
- BOARD MAKE UP VARIES: e.g. ONLY SENIORS, COUNCILMEMBER, SENIOR CENTER DIRECTOR
- MOST BOARDS MEET MONTHLY



# OBSERVATIONS



- Center managers are passionate, experienced, very flexible and have the authority to run their center.
- Centers have a wide variety of activities and programs.
- Many centers have association with or are run by 501 (c) 3.
- Volunteers are recruited in a variety of ways.
- Most centers have a core of reliable volunteers

# OBSERVATIONS

Cont.



- Most facilities were well established over many years and knowledgeable about what their seniors needs and wants are.
- A priority was to provide meals to seniors.
- Transportation is a priority for mobility & services. e.g. medical, store, programs.
- Sr. Centers are preparing for a larger influx of active seniors due to baby boomers retiring.



# IMPRESSIONS

- All centers have been impacted by the recession.
- Many Sr. Centers have or are moving to “Activity” centers with more active activities.
- Some Centers incorporate youth and adult activities into a Community Center.
- Cleanliness and usage of Centers was impressive.
- There is a large range of Programs, Trips and Tours.



# IMPRESSIONS

Cont.

- The responsible director is responsible for overall operations and was beyond passionate about senior services.
- There is a clear understanding of the needs of seniors in their community.
- The facility maximized the individual community's ability to match funds to services provided.
- Centers visited were very welcoming to guests. "An immediate how can we help you" attitude.
- Centers seemed to know who & what their mission was. Strength and weaknesses had been identified.

# SUGGESTIONS



- In next UP survey determine the services Seniors desire from the community as to the services they desire. “Baby Boomers”
- Define the age of our UP seniors – age 50 + ?
- Short term - next 5 years - Make the best of what we have. Increase square footage of Center to include classrooms?
- Long term – 10 years + determine what our vision/dream is
- Determine role of 501 (c) 3 in UP Senior Center.

# SUGGESTIONS

Cont.



- Sr. Center Supervisor must be given authority to manage center.
  - Budget accountability and responsibility for planning and operation of center with total accountability for budget.
  - Obtain part time employee/s.
  - Devise a process to inform and get involvement of UP Partners with the Senior Center.
    - Identify and involve interested & committed partners.  
(not political)

The City of University Place is developing a Parks, Recreation and Open Space Plan that will direct Parks and Recreation planning, development and acquisition for the next 5-10 years. Please take a few moments to answer the following questions to help us shape this Plan and the future of U.P.'s parks, park acquisition, recreation programs and open spaces.

**Please tell us about yourself:**

**1. How many people, including yourself, currently live in your household? (Please indicate the number of family members per age group and gender.)**

	Male			Female				Male			Female		
Pre-Kindergarten	1	2	3+	1	2	3+	23-34 years	1	2	3+	1	2	3+
Elementary School	1	2	3+	1	2	3+	35-49 years	1	2	3+	1	2	3+
Middle or junior high	1	2	3+	1	2	3+	50-64 years	1	2	3+	1	2	3+
High school	1	2	3+	1	2	3+	65-74 years	1	2	3+	1	2	3+
From 18-22 years old	1	2	3+	1	2	3+	Over 75 years	1	2	3+	1	2	3+

**2. What is your zip code?**

- 98465       98466       98467       98498       Other

**3. Which parks/facilities have you or your family visited? How often in the past 12 months? (Please circle all that apply and indicate how often by circling the appropriate response.)**

Adriana Hess Wetland Park	Weekly	Monthly	Quarterly	Annually	Never
Sunset Terrace Park	Weekly	Monthly	Quarterly	Annually	Never
Homestead Park	Weekly	Monthly	Quarterly	Annually	Never
Curran Apple Orchard Park	Weekly	Monthly	Quarterly	Annually	Never
Senior Center	Weekly	Monthly	Quarterly	Annually	Never
Colegate Playground	Weekly	Monthly	Quarterly	Annually	Never
Cirque/Bridgeport Park	Weekly	Monthly	Quarterly	Annually	Never
Kobayashi Preserve	Weekly	Monthly	Quarterly	Annually	Never
Colegate Park	Weekly	Monthly	Quarterly	Annually	Never
Paradise Pond Park	Weekly	Monthly	Quarterly	Annually	Never
Brookside Park	Weekly	Monthly	Quarterly	Annually	Never
Creek Side Park	Weekly	Monthly	Quarterly	Annually	Never

**4. Would you prefer we invest limited park funds in:**

- A. improvements to existing parks
- B. purchase of more parks and open space
- C. a combination of A and B

**5. How would you like to see us prioritize investment in the following types of facilities? (Please indicate priority from 1 to 5. 1 being the lowest priority and 5 being the highest priority.)**

Improve	Purchase	Improve & Purchase		Priority for Investment				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neighborhood Park	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Park	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Greenway and trail	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open space and natural area	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community or senior center	1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Facilities for organized sports, like ball fields or soccer fields	1	2	3	4	5

**6. Which programs have you or your family members attended in the past 12 months? (Check all that apply and circle your level of satisfaction for each you have attended. 1 being least satisfied, 5 being highly satisfied.)**

	Level of Satisfaction				
	1	2	3	4	5
<input type="checkbox"/> Senior programs or classes	1	2	3	4	5
<input type="checkbox"/> Youth sports	1	2	3	4	5
<input type="checkbox"/> Day camp	1	2	3	4	5
<input type="checkbox"/> Trips and Tours	1	2	3	4	5
<input type="checkbox"/> Art, martial arts, fitness classes	1	2	3	4	5
<input type="checkbox"/> Special events - like Summer Concert Series or outdoor movies	1	2	3	4	5
<input type="checkbox"/> Other _____	1	2	3	4	5

**7. What programs would you or your family members attend? (Check all that apply.)**

- |   |  |
|---|--|
| <input type="checkbox"/> Adult classes (fitness, cooking, gardening, craft classes) | <input type="checkbox"/> Cultural arts (dance, music, drama performances, art) |
| <input type="checkbox"/> Adult sports (baseball, softball, basketball, soccer)      | <input type="checkbox"/> Preschool classes (education, movement, crafts)       |
| <input type="checkbox"/> Teen programs  | <input type="checkbox"/> Other _____   |

**8. How can we best communicate our activities and progress with you? (Check all that apply.)**

- |   |   |
|---|---|
| <input type="checkbox"/> U.P. Headlines (bi-monthly newsletter) | <input type="checkbox"/> Flyers at events and City facilities |
| <input type="checkbox"/> Utility bill insert                    | <input type="checkbox"/> Local paper                          |
| <input type="checkbox"/> Website (www.CityofUP.com)             | <input type="checkbox"/> Facebook                             |
| <input type="checkbox"/> Email updates                          | <input type="checkbox"/> Other _____                          |

**9. If a community center is developed in University Place, what type of facilities would you like to see included? (Check all that apply.)**

- |  |  |
|--|--|
| <input type="checkbox"/> Arts and crafts facility                  | <input type="checkbox"/> Locker rooms with showers     |
| <input type="checkbox"/> Performing arts facility (like a theatre) | <input type="checkbox"/> Commercial kitchen facilities |
| <input type="checkbox"/> Classrooms                                | <input type="checkbox"/> Dining facilities             |
| <input type="checkbox"/> Exercise rooms                            | <input type="checkbox"/> Climbing wall                 |
| <input type="checkbox"/> Weight or exercise equipment              | <input type="checkbox"/> Other _____                   |
| <input type="checkbox"/> Gymnasium                                 |  |

**10. To make a community center financially feasible would you support (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> Lease of some space to vendors  | <input type="checkbox"/> Public/public partnership (e.g. between the City and School District) |
| <input type="checkbox"/> Lease of entire facility to private manager                               | <input type="checkbox"/> User fees   |
| <input type="checkbox"/> Rental of specific areas  | <input type="checkbox"/> Membership dues   |
| <input type="checkbox"/> Public/private partnership (e.g. between the City and a theatrical group) | <input type="checkbox"/> Other _____   |

**Thank you for participating in this survey!** We will be reporting the results of this survey in January 2014 and finalizing the Parks, Recreation and Open Space Plan later next spring. In the meantime, if you have any questions about University Place's Parks Planning & Development or Recreation Services, please call us at 253.566.5656.

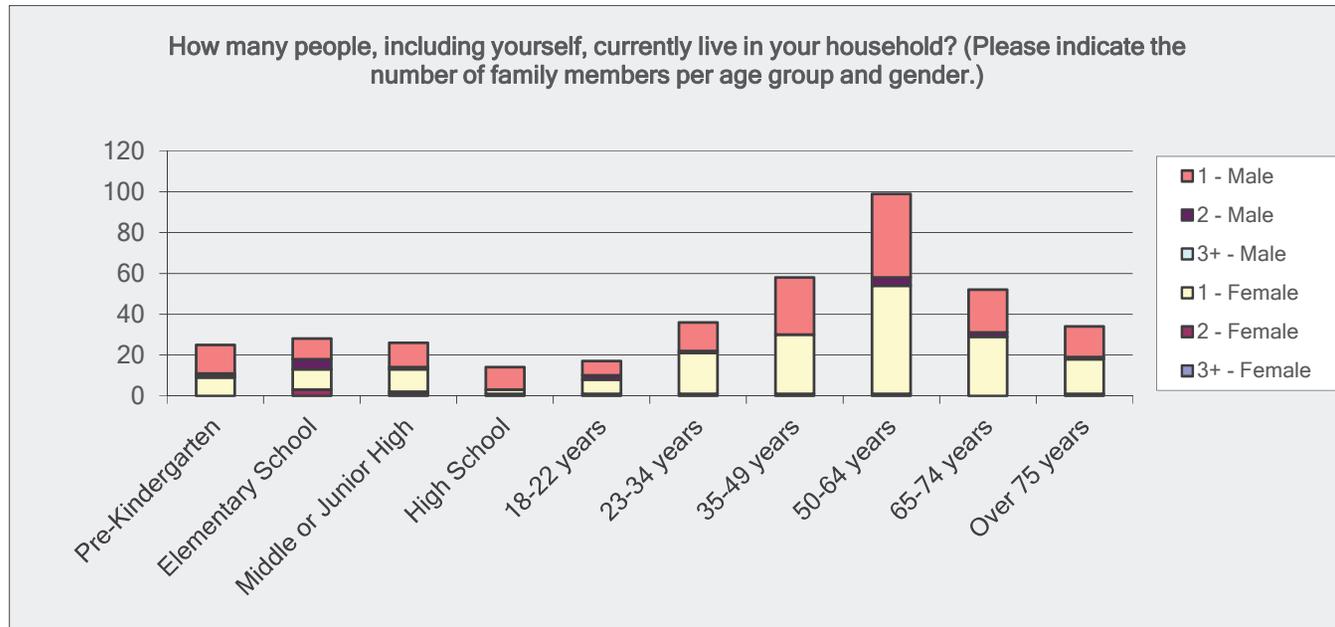
Return via mail by December 14, 2013 to  
 University Place City Hall  
 3715 Bridgeport Way West  
 University Place WA 98466



## Parks Open Space Survey

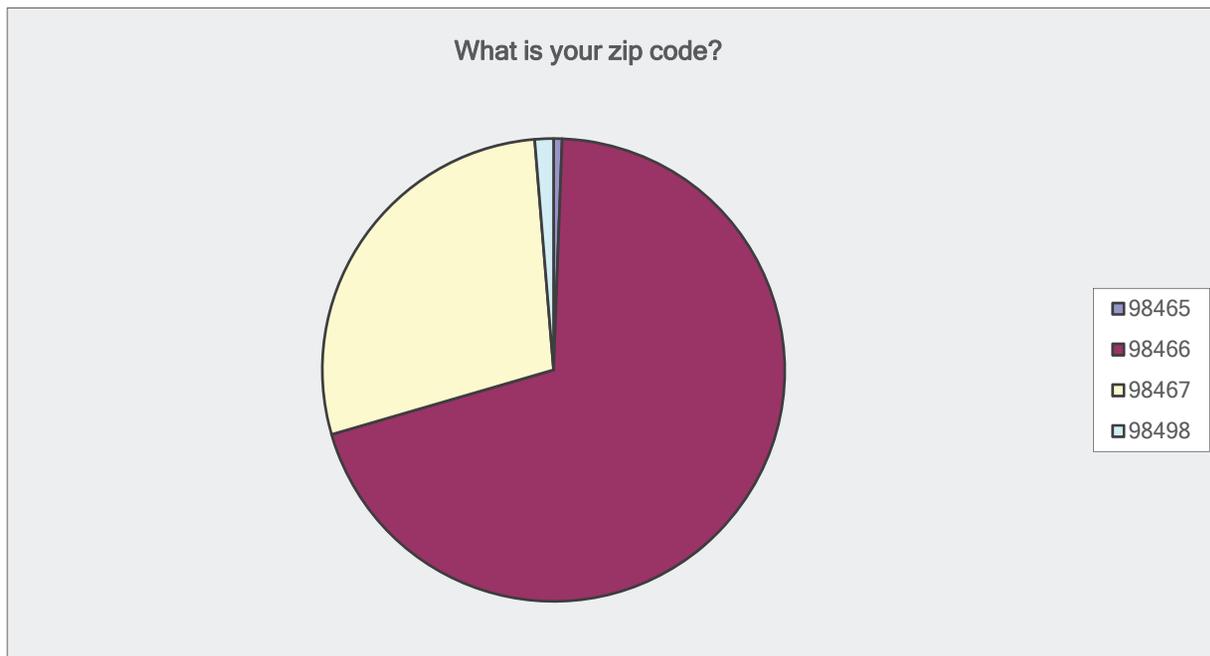
How many people, including yourself, currently live in your household? (Please indicate the number of family members per age group and gender.)

Answer Options	1 - Male	2 - Male	3+ - Male	1 - Female	2 - Female	3+ - Female	Response Count
Pre-Kindergarten	14	1	1	9	0	0	20
Elementary School	10	5	0	10	3	0	22
Middle or Junior High	12	1	0	11	1	1	24
High School	11	0	0	2	1	0	13
18-22 years	7	2	0	7	1	0	15
23-34 years	14	1	0	20	1	0	27
35-49 years	28	0	0	29	1	0	36
50-64 years	41	4	0	53	1	0	69
65-74 years	21	2	0	29	0	0	42
Over 75 years	15	0	1	17	1	0	25
<i>answered question</i>							157
<i>skipped question</i>							5



## Parks Open Space Survey

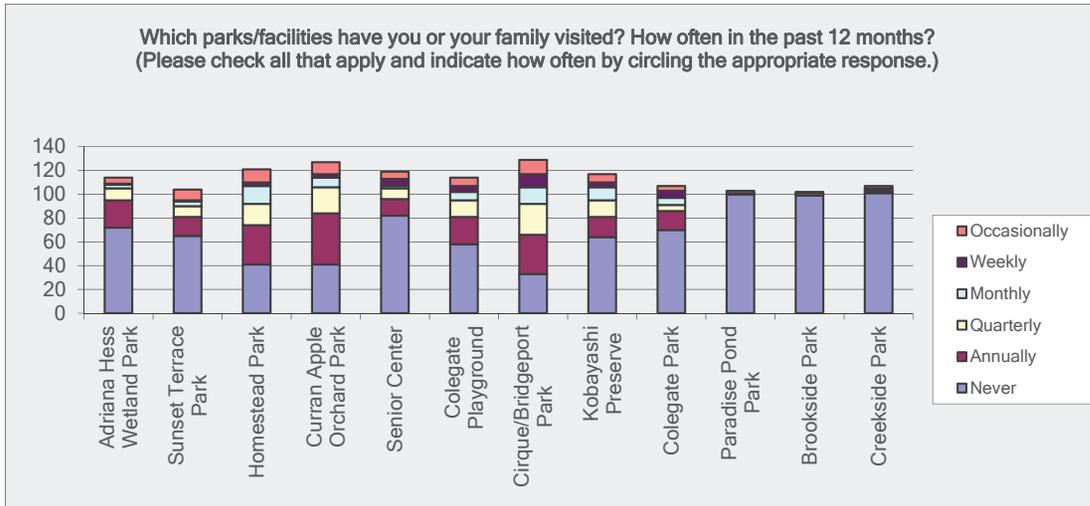
What is your zip code?		
Answer Options	Response Percent	Response Count
98465	0.6%	1
98466	69.9%	109
98467	28.2%	44
98498	1.3%	2
Other (please specify)		0
<i>answered question</i>		<b>156</b>
<i>skipped question</i>		<b>6</b>



### Parks Open Space Survey

Which parks/facilities have you or your family visited? How often in the past 12 months? (Please check all that apply and indicate how often by circling the appropriate response.)

Answer Options	Occasionally	Weekly	Monthly	Quarterly	Annually	Never	Response Count
Adriana Hess Wetland Park	5	1	3	10	23	72	114
Sunset Terrace Park	9	1	4	9	16	65	104
Homestead Park	11	3	15	18	33	41	121
Curran Apple Orchard Park	10	3	8	22	43	41	127
Senior Center	6	6	2	9	14	82	119
Colegate Playground	7	5	7	14	23	58	114
Cirque/Bridgeport Park	12	11	14	26	33	33	129
Kobayashi Preserve	7	4	11	14	17	64	117
Colegate Park	4	6	6	5	16	70	107
Paradise Pond Park	2	0	0	1	0	100	103
Brookside Park	1	0	0	2	0	99	102
Creekside Park	2	2	1	0	1	101	107
<i>answered question</i>							<b>153</b>
<i>skipped question</i>							<b>9</b>

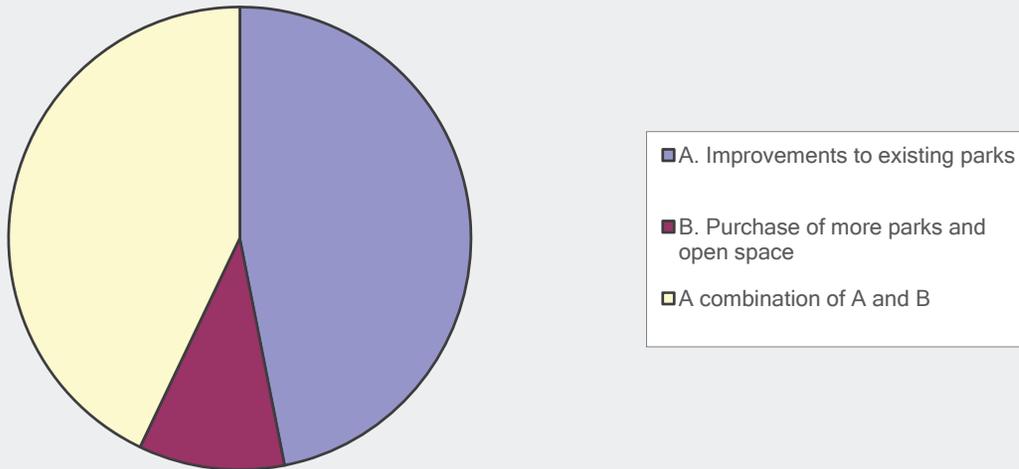


## Parks Open Space Survey

Would you prefer we invest limited park funds in:

Answer Options	Response Percent	Response Count
A. Improvements to existing parks	46.9%	69
B. Purchase of more parks and open space	10.2%	15
A combination of A and B	42.9%	63
<i>answered question</i>		<b>147</b>
<i>skipped question</i>		<b>15</b>

Would you prefer we invest limited park funds in:



## Parks Open Space Survey

How would you like to see us prioritize investment in the following types of facilities? (Please indicate type of investment and then priority from 1 to 5, 1 being the lowest priority and 5 being the highest priority.)

### Type of Investment

Answer Options	Improve	Purchase	Improve & Purchase	Response Count
Neighborhood Park	61	5	31	97
Community Park	61	8	28	97
Greenway and trail	46	10	51	107
Open space and natural area	48	16	39	103
Community or senior center	64	11	29	104
Facilities for organized sports, like ball fields or soccer	57	3	34	94

### Priority for Investment

Answer Options	1	2	3	4	5	Response Count
Neighborhood Park	21	17	33	23	21	115
Community Park	23	23	22	22	26	116
Greenway and trail	21	26	27	17	31	122
Open space and natural area	24	14	26	25	29	118
Community or senior center	13	22	26	21	37	119
Facilities for organized sports, like ball fields or soccer	24	12	22	24	33	115

### Question Totals

<i>answered question</i>	148
<i>skipped question</i>	14

## Parks Open Space Survey

Which programs have you or your family members attended in the past 12 months? (Indicate yes or no, then select your level of satisfaction for each you have attended, 1 being the least satisfied and 5 being highly satisfied.)

### Attended

Answer Options	Yes	No	Response Count
Senior programs or classes	25	16	41
Youth sports	36	12	48
Day camp	14	13	27
Trips and Tours	17	17	34
Art, martial arts, fitness classes	17	16	33
Special events - like Summer Concert Series or outdoor	84	7	91

### Level of Satisfaction

Answer Options	1	2	3	4	5	Response Count
Senior programs or classes	4	2	3	7	12	28
Youth sports	3	3	10	7	14	37
Day camp	6	0	4	1	6	17
Trips and Tours	2	2	3	4	8	19
Art, martial arts, fitness classes	2	2	4	4	7	19
Special events - like Summer Concert Series or outdoor	3	3	12	29	37	84

						Question Totals
Other (please specify and indicate level of satisfaction)						19
<i>answered question</i>						<b>111</b>
<i>skipped question</i>						<b>51</b>

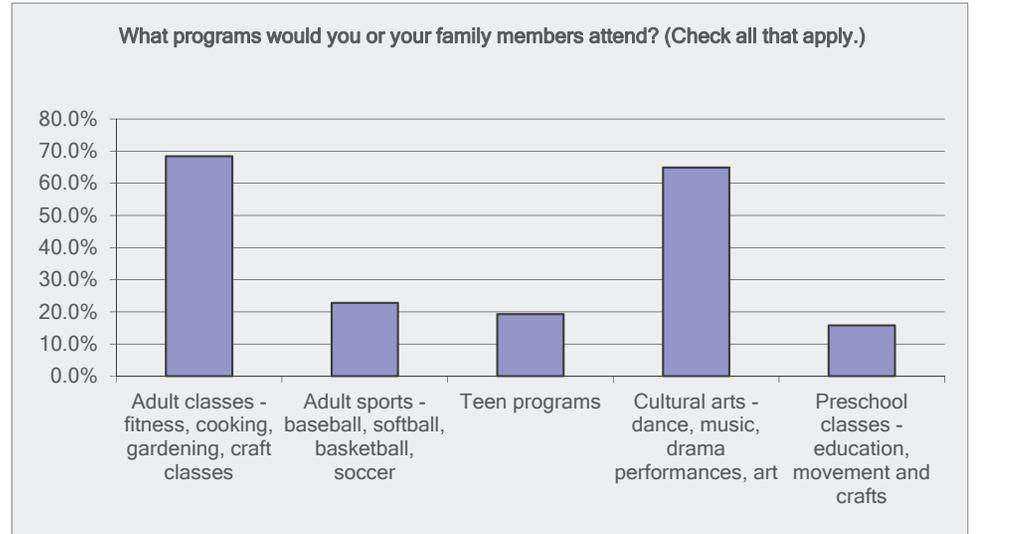
Number	Response Date	Other (please specify and indicate level of satisfaction)	Categories
1	Jan 10, 2014 5:09 AM	none	
2	Jan 2, 2014 9:40 PM	need teen hangout to keep kids out of trouble	1
3	Dec 31, 2013 10:01 PM	Bridge	5
4	Dec 31, 2013 9:59 PM	Park Cleanup/Duck Days	5
5	Dec 31, 2013 12:50 AM	Chambers Bay	5
6	Dec 30, 2013 10:59 PM	Garden show	4
7	Dec 30, 2013 10:27 PM	Dance Recital at library	5
8	Dec 30, 2013 10:19 PM	Apple orchard squeeze	5
9	Dec 30, 2013 10:05 PM	Apple squeeze	
10	Dec 30, 2013 9:49 PM	Health, communications skills and safety for kids	5
11	Dec 30, 2013 9:37 PM	UP Refuse cleaning	5
12	Dec 30, 2013 8:16 PM	Library talks, music and art	
13	Dec 30, 2013 7:58 PM	adult programs-yoga	4
14	Dec 30, 2013 5:57 PM	UP Festival 1	
15	Dec 30, 2013 5:41 PM	Library 3	
16	Dec 30, 2013 4:17 PM	Park work days	
17	Dec 27, 2013 6:58 PM	park work days	
18	Dec 24, 2013 1:50 AM	give the money to road maintenance and pothole repair!!!	
19	Dec 17, 2013 6:47 AM	These programs although encouraged... should be at the very least self sufficient or, optimally, revenue generating.	

## Parks Open Space Survey

What programs would you or your family members attend? (Check all that apply.)

Answer Options	Response Percent	Response Count
Adult classes - fitness, cooking, gardening, craft classes	68.4%	78
Adult sports - baseball, softball, basketball, soccer	22.8%	26
Teen programs	19.3%	22
Cultural arts - dance, music, drama performances, art	64.9%	74
Preschool classes - education, movement and crafts	15.8%	18
Other (please specify)		23
<i>answered question</i>		<b>114</b>
<i>skipped question</i>		<b>48</b>

Number	Response Date	Other (please specify)	Categories
1	Jan 10, 2014 5:09 AM	none	
2	Jan 2, 2014 9:26 PM	Youth Programs-sports and camps	
3	Dec 31, 2013 10:12 PM	Boy's & Girl's Club	
4	Dec 31, 2013 10:01 PM	Bridge	
5	Dec 31, 2013 9:59 PM	Guided Nature walks	
6	Dec 31, 2013 5:12 AM	Masters swimming at Curtis High School-morning swimming when the high school students are not practicing-more community use of the Curtis pool	
7	Dec 31, 2013 12:55 AM	Events	
8	Dec 31, 2013 12:48 AM	swimming	
9	Dec 31, 2013 12:23 AM	Childrens programs	
10	Dec 30, 2013 11:42 PM	Meal events	
11	Dec 30, 2013 11:21 PM	Movie in the park during summer	
12	Dec 30, 2013 11:02 PM	UP Live theater	
13	Dec 30, 2013 9:49 PM	Communications, safety skills and anti bully programs	
14	Dec 30, 2013 8:28 PM	Tennis lessons	
15	Dec 30, 2013 8:16 PM	Adult education, book club	
16	Dec 30, 2013 8:04 PM	Sportsman classes	
17	Dec 30, 2013 7:53 PM	youth/adult combo activities	
18	Dec 30, 2013 6:59 PM	Physical therapy massage	
19	Dec 30, 2013 5:41 PM	Computer Classes	
20	Dec 30, 2013 4:40 PM	Youth sports	
21	Dec 30, 2013 4:17 PM	Personal fitness lessons (tennis, fencing, etc)	
22	Dec 27, 2013 6:58 PM	personal fitness lessons, tennis, fencing	
23	Dec 17, 2013 6:47 AM	again... self supported or revenue generating.	

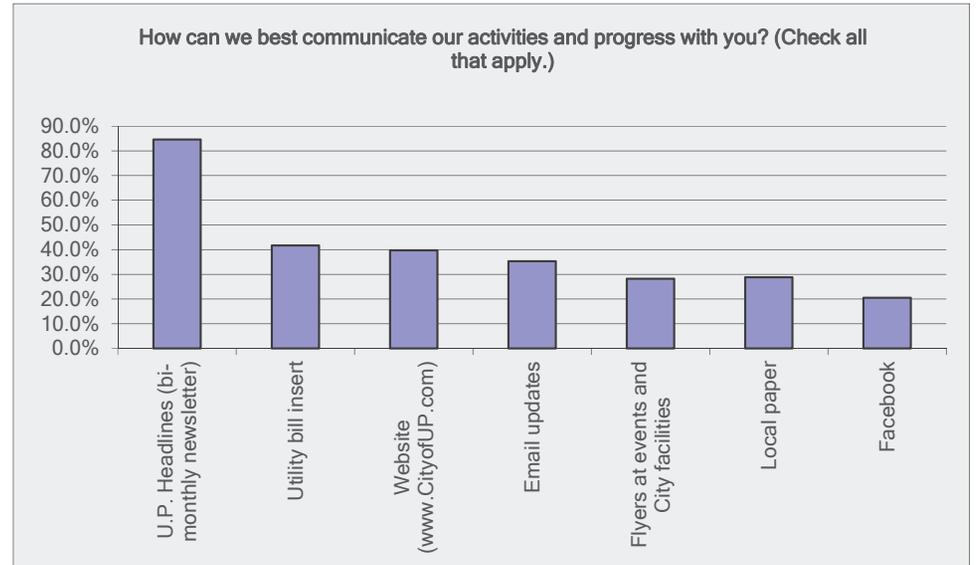


## Parks Open Space Survey

How can we best communicate our activities and progress with you? (Check all that apply.)

Answer Options	Response Percent	Response Count
U.P. Headlines (bi-monthly newsletter)	84.6%	132
Utility bill insert	41.7%	65
Website (www.CityofUP.com)	39.7%	62
Email updates	35.3%	55
Flyers at events and City facilities	28.2%	44
Local paper	28.8%	45
Facebook	20.5%	32
Other (please specify)		7
<i>answered question</i>		<b>156</b>
<i>skipped question</i>		<b>6</b>

Number	Response Date	Other (please specify)	Categories
1	Dec 31, 2013 10:35 PM	U.P. Patch	
2	Dec 31, 2013 9:59 PM	Community Reader Boards at Schools	
3	Dec 30, 2013 10:27 PM	Word of mouth	
4	Dec 30, 2013 8:16 PM	UP Magazine	
5	Dec 23, 2013 11:04 PM	Turn money back to the budget and lower taxes.	
6	Dec 18, 2013 5:46 PM	COmmunity Bulleting Board in Atriumn	
7	Dec 17, 2013 6:47 AM	pick the most efficient.. if people care they'll find it... the will come... everything is about cost and efficiency... EVERYTHING.	

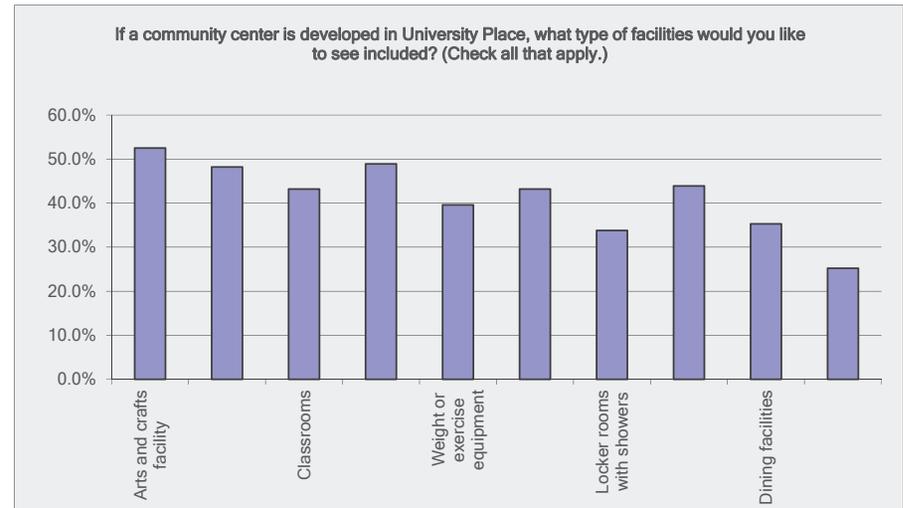


## Parks Open Space Survey

Number	Response Date	Other (please specify)	Categories
1	Jan 10, 2014 5:09 AM	none	
2	Dec 31, 2013 10:54 PM	pool	
3	Dec 31, 2013 10:41 PM	Rental Hall	
4	Dec 31, 2013 10:35 PM	Multi use room	
5	Dec 31, 2013 10:12 PM	Boy's & Girl's Club	
6	Dec 31, 2013 10:10 PM	YMCA or something like it	
7	Dec 31, 2013 10:07 PM	Dance hall, pool	
8	Dec 31, 2013 10:01 PM	Bridge room	
9	Dec 31, 2013 9:59 PM	Raquetball/squash courts, game room, electronic game room, meeting rooms	
10	Dec 31, 2013 9:50 PM	Meeting Rooms	
11	Dec 31, 2013 5:12 AM	community pool or make the Curtis pool for accessible for the community. The high school seems to get to use it all the time.	
12	Dec 31, 2013 12:48 AM	Swimming pool	
13	Dec 31, 2013 12:41 AM	Pool	
14	Dec 31, 2013 12:23 AM	swimming pool	
15	Dec 31, 2013 12:18 AM	Outdoor pool	
16	Dec 30, 2013 11:29 PM	Road Improvements	
17	Dec 30, 2013 11:27 PM	Peace & Quiet room	
18	Dec 30, 2013 11:21 PM	Senior exercise room	
19	Dec 30, 2013 11:18 PM	Ballroom for dancing	
20	Dec 30, 2013 10:37 PM	Movie theater	
21	Dec 30, 2013 10:27 PM	Prayer room	
22	Dec 30, 2013 10:01 PM	Children's Museum	
23	Dec 30, 2013 9:40 PM	Outdoor pool	
24	Dec 30, 2013 9:37 PM	indoor childrens gym	
25	Dec 30, 2013 8:16 PM	Child care, martial arts for children	
26	Dec 30, 2013 7:53 PM	meeting space, pool, indoor tennis, etc., for older kids to go after school.	
27	Dec 30, 2013 7:44 PM	Rentable facility for large events	
28	Dec 30, 2013 6:59 PM	Olympic Weightlifting club	
29	Dec 30, 2013 6:07 PM	Teen Center	
30	Dec 30, 2013 6:01 PM	Meeting rooms for local organizations	
31	Dec 30, 2013 5:57 PM	Swimming pool	
32	Dec 30, 2013 5:46 PM	Meeting rooms for nonprofit orgs, receptions, etc.	
33	Dec 30, 2013 5:15 PM	Swimming pool	
34	Dec 30, 2013 4:43 PM	Public meeting space for community meetings	
35	Dec 30, 2013 4:17 PM	Rehearsal rooms for music	
36	Dec 30, 2013 4:10 PM	Game area, Bocce Court	
37	Dec 27, 2013 6:58 PM	rehearsal rooms for music, built to be easily rebuilt, lots of open nooks & seating	
38	Dec 27, 2013 6:52 PM	game area, bocce court	
39	Dec 26, 2013 6:44 PM	Depending on affordability	
40	Dec 24, 2013 2:46 AM	I do not support a community center	
41	Dec 19, 2013 4:20 PM	none of the above, don't need one	
42	Dec 18, 2013 4:06 AM	Water park area for youth.	
43	Dec 17, 2013 6:47 AM	Any/those items that will be self sustaining or revenue generating ONLY!!!!!!	

### If a community center is developed in University Place, what type of facilities would you like to see included?

Answer Options	Response Percent	Response Count
Arts and crafts facility	52.5%	73
Performing arts	48.2%	67
Classrooms	43.2%	60
Exercise rooms	48.9%	68
Weight or exercise	39.6%	55
Gymnasium	43.2%	60
Locker rooms with	33.8%	47
Commercial kitchen	43.9%	61
Dining facilities	35.3%	49
Climbing wall	25.2%	35
Other (please specify)		43
<b>answered question</b>		<b>139</b>
<b>skipped question</b>		<b>23</b>

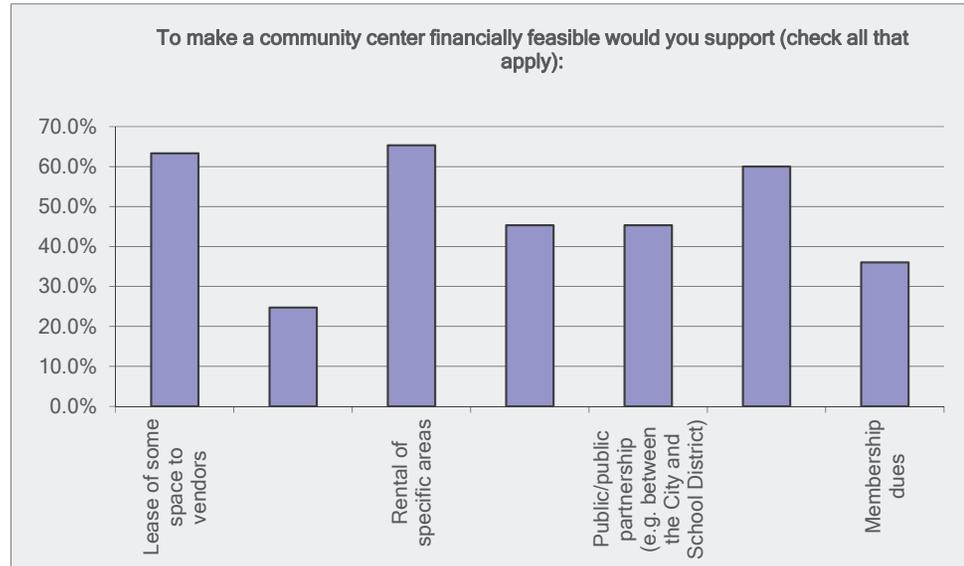


## Parks Open Space Survey

To make a community center financially feasible would you support (check all that apply):

Answer Options	Response Percent	Response Count
Lease of some space to vendors	63.3%	95
Lease to entire facility to private manager	24.7%	37
Rental of specific areas	65.3%	98
Public/private partnership (e.g. between the City and a	45.3%	68
Public/public partnership (e.g. between the City and	45.3%	68
User fees	60.0%	90
Membership dues	36.0%	54
Other (please specify)		14
<i>answered question</i>		<b>150</b>
<i>skipped question</i>		<b>12</b>

Number	Response Date	Other (please specify)	Categories
1	Dec 31, 2013 9:59 PM	cooperative agreement with tcc	
2	Dec 31, 2013 9:48 PM	Donations	
3	Dec 31, 2013 12:41 AM	Fee per class	
4	Dec 31, 2013 12:23 AM	Grants	
5	Dec 30, 2013 10:27 PM	Fundraisers	
6	Dec 30, 2013 9:37 PM	Non UP residents pay	
7	Dec 30, 2013 7:53 PM	public/non-profit clubs	
8	Dec 30, 2013 6:59 PM	Small Business enterprises	
9	Dec 30, 2013 5:51 PM	Anything but more taxes	
10	Dec 26, 2013 6:44 PM	\$20 dollars or less per month	
11	Dec 24, 2013 2:46 AM	I do not support acquisition of new land for park expansion	
12	Dec 19, 2013 4:20 PM	Do not need this type of facility. Spend money on other needs like roads, etc.	
13	Dec 18, 2013 5:46 PM	Bond	
14	Dec 17, 2013 6:47 AM	revenue generating... while providing community gathering areas.	



# Council Corner

As a City Council, we continually strive to update our goals through community feedback. I would like to start a spirited public conversation about identifying the difference between a functioning city and a full service community – not just in general, but about our home, University Place.

To me, a functioning city provides the basic necessities for day-to-day living and a full service community provides higher quality necessities and for extended services that improve the quality of life for all residents. We need to come to consensus on which public services are most important – which ones we are willing to pay for and shouldn't have to leave town to find. For this purpose, goal setting needs to begin with a partnership between city government and our residents.

As a result of budgetary constraints, we are currently acting as a functioning city; however, I look forward to the day we become a full service community – one defined by our community at large. Everyone should feel a sense of belonging and pride for the town they call home. University Place has the elements of a full service community, but currently, these elements are minimal and should be improved.

One example of how we are not meeting our full potential is the number of public parks in University Place. Our city is below the state average for a city our size. Many of our parks are not full service; they lack restrooms, covered shelters, BBQ areas, and sufficient lighting. Our parks are functional and the public uses them for various gatherings, but shouldn't we develop them into a full service park system? If yes, how do we prioritize this effort with other competing needs? With this in mind, we need to integrate the public's opinion with council action in order to problem solve, coordinate, and ultimately implement the public's will.

Essential functions of University Place also require public opinion in order to decide whether they need to be improved upon and to what degree.

A few of these include:

- Sidewalks/bike lanes – Some areas still do not have these.
- Residential sewage system – Many citizens are still on septic.
- Street maintenance – Eventually streets fail without proper maintenance.
- Street lighting – We need increased visibility at night.
- Municipal Court – We contract with the City of Lakewood for court services, so citizens currently go to Lakewood to settle infractions. We need to explore if citizens feel they should not have to leave our city to go to court and if we want our own court in University Place.
- Law enforcement – We contract with Pierce County for our law enforcement and the police force is functional, but understaffed and not financially sustainable. Public safety equals cost.

Overall, we have all the basic necessities and we function as a city. But to be an exemplary city, public input is paramount in order to solve problems and improve or add to our existing functions. We need to determine how we synergize as a community in order to reach our full potential as a full service community – as defined by our residents. As a society, we need to come to a realization with the requirements of what it takes in becoming a full service community versus the status quo of operating at a functional level.

The Council and the City's administration look forward to a prosperous partnership with our community and we want to receive your feedback to help establish Council goals. Thank you for your input and for taking the time to add your voice to the conversation of how we make University Place the best community for all residents. Contact information for the Council members and City Manager is on the City's website.

Javier Figueroa  
University Place Mayor Pro Tem



Mayor Pro Tem Javier Figueroa

## CITY COUNCIL

Denise McCluskey.....	253.460.2500
Javier Figueroa.....	253.226.3927
Kent Keel.....	253.273.5519
Steve Worthington .....	253.565.4855
Ken Grassi.....	253.627.7196
Chris Nye.....	253.380.4078
Caroline Belleci.....	253.389.9517

## PROPOSED MEETING CALENDAR

- May 19 – 6:30 p.m.  
Regular Meeting
- June 2 – 6:30 p.m.  
Regular Meeting
- June 16 – 6:30 p.m.  
Regular Meeting
- June 23 – 6:30 p.m.  
Special Meeting
- July 7 – 6:30 p.m.  
Regular Meeting

All City Council meetings are held in the Town Hall meeting room, Windmill Village, 3715 Bridgeport Way, usually at 6:30 p.m. (unless otherwise posted). Changes to meeting times and locations are posted at City Hall, University Place Library and at [www.CityofUP.com](http://www.CityofUP.com), or contact the City Clerk's Office at 253.460.2510 for current information about meeting dates and agendas.

### PUBLIC SAFETY COMMISSION

May 15 & June 19 – 6 p.m.

### PLANNING COMMISSION

May 21, June 4, June 18 & July 2 – 7 p.m.

### ECONOMIC DEVELOPMENT COMMISSION

May 15 & June 19 – 7:30 a.m.

### PARKS & RECREATION COMMISSION

May 8, June 12 & July 10 – 6:30 p.m.

All meetings are open to the public. Contact the City Clerk's Office at 253.460.2510 for more information.

