

Town Hall Meeting Room
3715 Bridgeport Way West

- 6:30 pm 1. **CALL REGULAR MEETING TO ORDER**
- 2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**
- 3. **APPROVAL OF AGENDA**
- 6:32 pm 4. **PRESENTATION**
 - [Human Trafficking Awareness Month Proclamation – Phyllis Izant](#)
- 6:35 pm 5. **PUBLIC COMMENTS** - (At this time, citizens will be given an opportunity to address the Council on any items listed under the Consent Agenda and on any subject not scheduled for a Public Hearing or Council consideration. Comments or testimony related to a scheduled Public Hearing or Council consideration should be held until the Mayor calls for citizen comments during that time. Public comments are limited to three minutes. Please provide your name and address for the record.)
- 6:40 pm 6. **COUNCIL COMMENTS/REPORTS**
- 6:45 pm 7. **CITY MANAGER’S REPORT**
- 6:50 pm 8A- **CONSENT AGENDA**
- 8D. **Motion: Approve or Amend the Consent Agenda as Proposed**

The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed from the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

- A. [Receive and File: Claims dated January 31, 2014.](#)
- B. [Approve application for renewal of Liquor Licenses for Rocky’s Mini Mart and A’s Liquor Spirits 2.](#)
- C. [Adopt a resolution directing the Planning Commission to study, develop, and recommend amendments to the Sign Code as specified in the resolution.](#)
- D. [Adopt a resolution declaring certain equipment surplus and authorizing its sale.](#)

COUNCIL CONSIDERATION – (The following item(s) will require Council action.)

- 6:55 pm 9. **2014 REFUSE RATE INCREASES**
 - [Staff Report](#) • **Public Comment** • **Council Consideration**
- 7:15 pm 10. **MAYOR’S REPORT**

RECESS TO STUDY SESSION - (At this time, Council will have the opportunity to study and discuss business issues with staff prior to its consideration. Citizen comment is not taken at this time; however, citizens will have the opportunity to comment on the following item(s) at future Council meetings.)

- 7:20 pm 11. [2014 PLANNING COMMISSION WORK PLAN](#)
- 7:45 pm 12. [COMPREHENSIVE PLAN UPDATE PUBLIC PARTICIPATION PROGRAM](#)
- 8:00 pm 13. [EVENTS CRITERIA](#)
- 9:00 pm 14. **ADJOURNMENT**

*PRELIMINARY CITY COUNCIL AGENDA

February 8, 2014
Special Council Meeting

February 18, 2014
Regular Council Meeting

March 3, 2014
Regular Council Meeting

March 10, 2014
Special Council Meeting

Preliminary City Council Agenda subject to change without notice*

Complete Agendas will be available 24 hours prior to scheduled meeting.

To obtain Council Agendas, please visit www.cityofup.com.

**American Disability Act (ADA) Accommodations Provided Upon Advance Request
Call the City Clerk at 253-566-5656**

CITY OF UNIVERSITY PLACE PROCLAMATION

WHEREAS, an estimated 29 million people are enslaved around the world for trade in sex and labor trafficking. This human trafficking is the 2nd most lucrative and the fastest growing criminal enterprise worldwide, after drug trafficking. As many as 17,500 foreign nationals are trafficked into the United States every year. Between 100,000 and 300,000 domestic minors are trafficked within our nation's borders; and

WHEREAS, the internet has been identified as the number one platform for buying and selling women and children for sex; and

- 1 out of 5 pornographic images is of a child.
- Over 100,000 websites offer child pornography.
- 55 percent of internet child pornography comes from the U.S.

WHEREAS, these numbers are staggering, and the realization that trafficking is a global problem that occurs not only in far off countries but in our own cities motivates us to do something about it; and

WHEREAS, the most vulnerable victims are impoverished, uneducated or from groups who lack access to education and employment opportunities. As a result of these circumstances, they are vulnerable to being misled, forced, or enticed by traffickers; and

WHEREAS, the more individuals who choose to be informed, educated, and aware of the issue the greater the collaborative impact will be to stop human trafficking.

NOW, THEREFORE, the City Council of the City of University Place does hereby proclaim January 2014 as

HUMAN TRAFFICKING AWARENESS MONTH

PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON ON FEBRUARY 3, 2014.

Denise McCluskey, Mayor

ATTEST:

Emy Genetia, City Clerk

**APPROVAL OF
CONSENT AGENDA**

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 01/31/14

Check Range: 49794 to 49819 (2013 Invoices)

Claims Approval

I do hereby certify that the merchandise or services hereinafter specified have been received and that the checks identified above are approved for payment.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The vendor receiving this replacement check has signed an affidavit of lost warrant for the originally issued check and that check was voided.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file)

Date: _____

Bank : bofa BANK OF AMERICA

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total | |
|---------|-----------|----------------|--------------------------------------|---------------|-------------|------------------------------|-------------|-----------|
| 49794 | 1/31/2014 | 022851 | A.I.R. EMISSIONS | 131245 | 12/30/2013 | VEHICLE EMISSIONS TEST/27 VI | 729.00 | 729.00 |
| | | Voucher: 36144 | | | | | | |
| 49795 | 1/31/2014 | 001000 | ABC LEGAL MESSENGERS INC | MMFWA00061500 | 9/28/2013 | LEGAL DELIVERY SERVICE | 50.00 | |
| | | Voucher: 36145 | | MMFWA00061500 | 10/28/2013 | LEGAL DELIVERY SERVICE | 50.00 | |
| | | | | MMFWA00061500 | 11/28/2013 | LEGAL DELIVERY SERVICE | 50.00 | |
| | | | | MMFWA00061500 | 12/28/2013 | LEGAL DELIVERY SERVICE | 50.00 | 200.00 |
| 49796 | 1/31/2014 | 025179 | ACCESS INFORMATION MANAGE0471137 | | 12/31/2013 | DEC13/OFFSITE RECORDS STOI | 311.04 | 311.04 |
| | | Voucher: 36146 | | | | | | |
| 49797 | 1/31/2014 | 002661 | AIR SYSTEMS ENGINEERING INC000195391 | | 1/3/2014 | REPAIR COMPRESSOR/HVAC/TC | 222.09 | 222.09 |
| | | Voucher: 36147 | | | | | | |
| 49798 | 1/31/2014 | 001004 | ALARM WORKS NW | 1737 | 1/7/2014 | FIRE CONTROL PANEL COMMUN | 367.47 | 367.47 |
| | | Voucher: 36148 | | | | | | |
| 49799 | 1/31/2014 | 023411 | AUTOZONE, INC. | 1164935892 | 12/3/2013 | TURTLE WAX CAR WASH | 24.90 | |
| | | Voucher: 36149 | | 1164949681 | 12/20/2013 | REPAIR PARTS/FUEL TANK | 17.32 | |
| | | | | 1164948293 | 12/18/2013 | REPAIR PARTS/VACTOR | 10.36 | |
| | | | | 1164924367 | 11/19/2013 | STARTING FLUID | 7.88 | |
| | | | | 1164938445 | 12/6/2013 | MISC SUPPLIES/ENGINEERING \ | 6.55 | 67.01 |
| 49800 | 1/31/2014 | 001126 | BANK OF AMERICA | 13120078342 | 1/6/2014 | 2013 ACCOUNT ANALYSIS FEE | 18,113.15 | 18,113.15 |
| | | Voucher: 36150 | | | | | | |
| 49801 | 1/31/2014 | 003056 | CITY OF LAKEWOOD | 11470 | 12/31/2013 | 4THQTR13 COURT SERVICES & | 57,515.00 | 57,515.00 |
| | | Voucher: 36151 | | | | | | |

Bank : bofa BANK OF AMERICA

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| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|-----------|--------------------------------|-----------|------------|------------------------------|-------------|-------------|
| 49802 | 1/31/2014 | 001024 CITY TREASURER | 100597956 | 1/13/2014 | POWER/8715 40TH ST W | 678.51 | |
| | Voucher: | 36152 | 100358203 | 1/14/2014 | POWER/7150 CIRQUE DR W | 665.81 | |
| | | | 100083325 | 1/21/2014 | POWER/4910 BRISTONWOOD DR | 367.08 | |
| | | | 100156306 | 1/17/2014 | POWER/5400 ALAMEDA AVE W | 330.29 | |
| | | | 100032203 | 1/9/2014 | POWER & WATER/2534 GRANDVIEW | 293.83 | |
| | | | 100672520 | 1/9/2014 | POWER/2208 GRANDVIEW DR W | 157.29 | |
| | | | 100057089 | 1/10/2014 | POWER/2700 BP WAY W | 145.06 | |
| | | | 100737063 | 1/21/2014 | POWER/2715 ELWOOD DR W | 121.72 | |
| | | | 100388431 | 1/10/2014 | WATER/3003 MORRISON RD W | 118.57 | |
| | | | 100456986 | 1/2/2014 | POWER/5918 HANNAH PIERCE F | 114.08 | |
| | | | 100569668 | 1/15/2014 | POWER/2610 SUNSET DR W | 74.00 | |
| | | | 100808955 | 1/9/2014 | WATER/8235 27TH ST W | 71.15 | |
| | | | 100808956 | 1/9/2014 | WATER/8005 27TH ST W | 71.09 | |
| | | | 100080586 | 1/21/2014 | POWER/4951 GRANDVIEW DR W | 70.18 | |
| | | | 100488528 | 1/10/2014 | POWER/6701 REGENTS BLVD W | 67.34 | |
| | | | 100077129 | 1/9/2014 | POWER/2701 GRANDVIEW DR W | 50.33 | |
| | | | 100808957 | 1/9/2014 | WATER/7607 27TH ST W | 47.42 | |
| | | | 100357178 | 1/13/2014 | POWER/2620 BP WAY W | 41.13 | |
| | | | 100176036 | 1/9/2014 | POWER/2695 GRANDVIEW DR W | 33.25 | |
| | | | 100401273 | 1/9/2014 | POWER/8420 20TH ST W | 27.21 | |
| | | | 100125363 | 1/10/2014 | POWER/6817 27TH ST W | 22.94 | |
| | | | 100129708 | 1/21/2014 | POWER/2701 ELWOOD DR W | 19.96 | |
| | | | 100109710 | 1/13/2014 | POWER/8902 40TH ST W | 8.60 | |
| | | | 100360059 | 1/13/2014 | POWER/3800 GRANDVIEW DR W | 8.05 | |
| | | | 100360066 | 1/13/2014 | POWER/3850 GRANDVIEW DR W | 8.05 | |
| | | | 100360178 | 1/13/2014 | POWER/3900 GRANDVIEW DR W | 8.05 | |
| | | | 100668517 | 10/17/2013 | LATE FEE/4300 BP WAY W | 3.00 | 3,623.99 |
| 49803 | 1/31/2014 | 001140 CITY TREASURER | 90539119 | 1/6/2014 | DEC13/HYDRANT STANDBY & C | 213.36 | 213.36 |
| | Voucher: | 36153 | | | | | |
| 49804 | 1/31/2014 | 023177 COLUMBIA STATE BANK | 6 | 1/17/2014 | #7000743554/TUCCI & SONS/REI | 6,267.40 | 6,267.40 |
| | Voucher: | 36154 | | | | | |
| 49805 | 1/31/2014 | 024347 COPIERS NORTHWEST, INC. | INV979683 | 1/16/2014 | OCT13-JAN14/OVERAGE CHARG | 251.77 | |
| | Voucher: | 36155 | INV976463 | 1/1/2014 | DEC13-JAN14/OVERAGE CHARG | 54.51 | |
| | | | INV978680 | 1/15/2013 | DEC13-JAN14/OVERAGE CHARG | 41.74 | |
| | | | INV977469 | 1/13/2014 | DEC13-JAN14/OVERAGE CHARG | 12.61 | 360.63 |

Bank : bofa BANK OF AMERICA

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| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total | |
|---------|-----------|----------------|------------------------------|------------------|-------------|------------------------------|-------------|------------|
| 49806 | 1/31/2014 | 001817 | EMPLOYMENT SECURITY DEPT | 4THQTR13 | 1/16/2014 | 4TH QTR 13/UNEMPLOYMENT BI | 1,330.70 | 1,330.70 |
| | | Voucher: 36156 | | | | | | |
| 49807 | 1/31/2014 | 001071 | FEDEX OFFICE | 550600007769 | 12/6/2013 | LAMINATION/GROMMETS/TREE | 143.18 | 143.18 |
| | | Voucher: 36157 | | | | | | |
| 49808 | 1/31/2014 | 001212 | GRAY & OSBORNE INC | 13410.00-10 | 1/7/2014 | CRYSTAL CREEK CULVERT PRC | 2,559.34 | 2,559.34 |
| | | Voucher: 36158 | | | | | | |
| 49809 | 1/31/2014 | 001095 | NEWS TRIBUNE | I00765553-111220 | 11/12/2013 | AD/BID/BRIDGEPORT PH 3B | 716.23 | |
| | | Voucher: 36159 | | I00776311-111820 | 1/18/2013 | LEGAL NOTICE/MTG 12-2 | 193.65 | |
| | | | | I00757974-110620 | 11/6/2013 | ORDINANCE PUBLICATION/ORD | 161.49 | |
| | | | | I00802428-120420 | 12/4/2013 | ORDINANCE PUBLICATION/ORD | 156.13 | |
| | | | | I00765232-111220 | 11/12/2013 | LEGAL NOTICE/11-18 MTG BIENI | 123.97 | |
| | | | | I00781399-112020 | 11/20/2013 | ORDINANCE PUBLICATION/ORD | 123.97 | |
| | | | | I00765206-111220 | 11/12/2013 | LEGAL NOTICE/2014 PROPERTY | 113.25 | |
| | | | | I00781382-112020 | 11/20/2013 | ORDINANCE PUBLICATION/ORD | 102.53 | 1,691.22 |
| 49810 | 1/31/2014 | 001096 | NORTHWEST CASCADE, INC. | 1079968 | 12/19/2013 | DRAIN CLEANING/SR CENTER | 202.39 | 202.39 |
| | | Voucher: 36160 | | | | | | |
| 49811 | 1/31/2014 | 001109 | PIERCE COUNTY BUDGET & FIN | AR155305 | 1/13/2014 | DEC13/ANIMAL CONTROL SERVI | 8,036.30 | |
| | | Voucher: 36161 | | AR155237 | 1/10/2014 | DEC13/JAIL SERVICES | 5,158.50 | |
| | | | | AR154814 | 1/2/2014 | DEC13/I-NET CHARGES/AIR UPT | 253.00 | |
| | | | | AR155150 | 1/7/2014 | VEHICLE MAINTENANCE/LOF & I | 215.17 | 13,662.97 |
| 49812 | 1/31/2014 | 001588 | PIERCE COUNTY SEWER | 00604682 | 1/2/2014 | SEWER/2917 MORRISON RD W | 42.74 | |
| | | Voucher: 36162 | | 01571443 | 1/2/2014 | SEWER/7520 CIRQUE DR W/RES | 30.87 | |
| | | | | 01576712 | 1/2/2014 | SEWER/3609 MARKET PL W/RET | 23.68 | |
| | | | | 01576721 | 1/2/2014 | SEWER/3609 MARKET PL W/RET | 23.68 | |
| | | | | 01576739 | 1/2/2014 | SEWER/3609 MARKET PL W/CITY | 23.68 | |
| | | | | 01512692 | 1/2/2014 | SEWER/3555 MARKET PL W | 12.90 | 157.55 |
| 49813 | 1/31/2014 | 001328 | SHELL FLEET CARD SERVICES | 8147100120401 | 1/6/2014 | 81-471-0012-0/SHELL | 44.04 | 44.04 |
| | | Voucher: 36163 | | | | | | |
| 49814 | 1/31/2014 | 001636 | THOMSON REUTERS - WEST | 828713264 | 1/1/2013 | DEC13/WEST INFORMATION CH | 615.57 | 615.57 |
| | | Voucher: 36164 | | | | | | |
| 49815 | 1/31/2014 | 001326 | TUCCI & SONS INC | 6 | 1/17/2014 | CONSTRUCT/27TH ST W SAFE R | 119,080.57 | 119,080.57 |
| | | Voucher: 36165 | | | | | | |
| 49816 | 1/31/2014 | 025376 | UNIVERSAL FIELD SERVICES, IN | 38348 | 12/31/2013 | BRIDGEPORT WAY PHASE 5 RO | 11,252.07 | 11,252.07 |
| | | Voucher: 36166 | | | | | | |

Bank : bofa BANK OF AMERICA

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| <u>Check #</u> | <u>Date</u> | <u>Vendor</u> | <u>Invoice</u> | <u>Inv Date</u> | <u>Description</u> | <u>Amount Paid</u> | <u>Check Total</u> | |
|---------------------------------------|-------------|---------------|--------------------------|-----------------|--------------------|-----------------------------|--------------------|----------|
| 49817 | 1/31/2014 | 001032 | WA STATE | 2013120284 | 1/3/2014 | DEC13/ANALOG PHONE LINES/C | 197.17 | 197.17 |
| | Voucher: | 36167 | | | | | | |
| 49818 | 1/31/2014 | 001664 | WA STATE DEPT OF REVENUE | 4THQTR13 | 1/24/2014 | 4TH QTR 13/LEASEHOLD EXCISE | 2,141.44 | 2,141.44 |
| | Voucher: | 36168 | | | | | | |
| 49819 | 1/31/2014 | 001389 | WA STATE PATROL | I14004351 | 1/2/2014 | DEC13/EMPLOYEE BACKGROUN | 160.00 | 160.00 |
| | Voucher: | 36171 | | | | | | |
| 12459953 | 12/27/2013 | 002072 | WA STATE DEPT OF REVENUE | NOV13 | 1/8/2014 | NOV13/USE TAX & B&O TAX | 4,952.52 | 4,952.52 |
| | Voucher: | 36170 | | | | | | |
| 12670316 | 1/27/2013 | 002072 | WA STATE DEPT OF REVENUE | DEC13 | 1/24/2014 | DEC13/USE TAX & B&O TAX | 856.22 | 856.22 |
| | Voucher: | 36169 | | | | | | |
| Sub total for BANK OF AMERICA: | | | | | | | 247,037.09 | |

28 checks in this report.

Grand Total All Checks: 247,037.09

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 01/31/14

Check Range: 49792 – 49793; 49820 - 49858 (2014 Invoices)

Claims Approval

I do hereby certify that the merchandise or services hereinafter specified have been received and that the checks identified above are approved for payment.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The vendor receiving this replacement check has signed an affidavit of lost warrant for the originally issued check and that check was voided.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file)

Date: _____

Bank : bofa BANK OF AMERICA

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total | |
|---------|-----------|----------------|--------------------------|-----------------|-------------|------------------------------|-------------|-----------|
| 49792 | 1/16/2014 | 001058 | ICMA RC RETIREMENT TRUST | 011614 | 1/16/2014 | LOAN PAYMENT | 65.12 | 65.12 |
| | | Voucher: 36192 | | | | | | |
| 49793 | 1/21/2014 | 001575 | CITY TREASURER | EASEMENT FEE | 1/21/2014 | RELEASE OF EASEMENTS | 250.00 | 250.00 |
| | | Voucher: 36180 | | | | | | |
| 49820 | 1/31/2014 | 002075 | AMERICAN REPROGRAPHICS | CC54-551783 | 1/15/2014 | PLAN SETS/BP PROJECT | 255.24 | |
| | | Voucher: 36172 | | 54-551782 | 1/15/2014 | PLANS & SPECS/BP WAY W PH3 | 85.28 | 340.52 |
| 49821 | 1/31/2014 | 023090 | ASCAP | 100003856115 | 12/20/2013 | ACCT #500579361/2014 LICENSE | 330.00 | 330.00 |
| | | Voucher: 36173 | | | | | | |
| 49822 | 1/31/2014 | 001632 | BALLOON SPECIALTIES | B14010909 | 1/9/2014 | FILLED 11" BALLOONS/DADDY-D | 333.67 | 333.67 |
| | | Voucher: 36174 | | | | | | |
| 49823 | 1/31/2014 | 024374 | BATTERY SYSTEMS,INC. | 41-041712 | 1/24/2014 | MAINTENANCE FREE BATTERY | 97.10 | 97.10 |
| | | Voucher: 36175 | | | | | | |
| 49824 | 1/31/2014 | 023095 | BMI/BROADCAST MUSIC INC. | 24415960 | 1/2/2014 | ACCT# 1244922/2014 ANNUAL LI | 330.00 | 330.00 |
| | | Voucher: 36176 | | | | | | |
| 49825 | 1/31/2014 | 025573 | CANON FINANCIAL SERVICES | 13451451 | 1/13/2014 | JAN14/LEASE/IRC5255 | 311.67 | 311.67 |
| | | Voucher: 36177 | | | | | | |
| 49826 | 1/31/2014 | 001152 | CENTURYLINK | 253-564-1992 | 1/11/2014 | PHONE/SR CENTER | 231.01 | |
| | | Voucher: 36178 | | 253-566-9558 | 1/14/2014 | PHONE/PW PUMP CALLOUT LINI | 35.05 | 266.06 |
| 49827 | 1/31/2014 | 001024 | CITY TREASURER | 100820972 | 1/22/2014 | POWER/2700 SUNSET DR W | 17.76 | 17.76 |
| | | Voucher: 36179 | | | | | | |
| 49828 | 1/31/2014 | 025161 | CITY TREASURER | 131373 | 1/21/2014 | CABLE TV/ATRIUM | 3.33 | 3.33 |
| | | Voucher: 36181 | | | | | | |
| 49829 | 1/31/2014 | 022462 | CLOHERTY, MARY | ROW | 1/10/2014 | ROW PURCHASE/PARCEL #0220 | 11,350.00 | 11,350.00 |
| | | Voucher: 36182 | | | | | | |
| 49830 | 1/31/2014 | 002339 | CLYDE WEST INC | 00289749 | 1/17/2014 | CURTAIN SET 600/SWEEPER | 430.64 | 430.64 |
| | | Voucher: 36183 | | | | | | |
| 49831 | 1/31/2014 | 024565 | COMCAST | 849835010094487 | 1/15/2014 | BUSINESS CLASS INTERNET/CI1 | 140.79 | |
| | | Voucher: 36184 | | 849835010094441 | 1/10/2014 | BUSINESS CLASS INTERNET/SR | 97.56 | |
| | | | | 849835010094436 | 1/10/2014 | BUSINESS CLASS INTERNET/PW | 97.56 | |
| | | | | 849835010073571 | 1/10/2014 | MODEMS/REMOTE SURVEILLAN | 70.84 | |
| | | | | 849835010073570 | 1/10/2014 | MODEMS/REMOTE SURVEILLAN | 70.84 | 477.59 |

Bank : bofa BANK OF AMERICA

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| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|-----------|--------|--|-----------|-----------------------------|-------------|-------------|
| 49832 | 1/31/2014 | 023782 | COMPLETE OFFICE SOLUTIONS, 1038729-0 | 1/16/2014 | EXPANDABLE FILE FOLDERS/FI | 84.24 | |
| | Voucher: | 36185 | 1034479-0 | 1/7/2014 | 1" VIEW BINDERS/HUMAN RESO | 64.60 | |
| | | | 1033356-0 | 1/6/2014 | FILE FOLDERS/FINANCE DEPT | 54.93 | |
| | | | 1036356-0 | 1/10/2014 | FILE POCKETS/FINANCE DEPAR | 25.71 | |
| | | | 1033354-0 | 1/6/2014 | WALL PLANNER/IT DEPT | 12.24 | |
| | | | C1036356-0 | 1/17/2014 | RETURNED/POCKET FILES | -25.71 | 216.01 |
| 49833 | 1/31/2014 | 002066 | CONSOLIDATED ELECTR.DIST.CI8541-759901 | 1/10/2014 | MISC REPAIR PARTS/STREET LI | 325.48 | |
| | Voucher: | 36186 | 8541-760167 | 1/15/2014 | LIGHT BULBS/PROPERTY MANA | 61.58 | 387.06 |
| 49834 | 1/31/2014 | 024347 | COPIERS NORTHWEST, INC. INV977468 | 1/13/2014 | JAN-FEB14/LEASE PAYMENT/SR | 32.31 | 32.31 |
| | Voucher: | 36187 | | | | | |
| 49835 | 1/31/2014 | 002431 | DIANE DEMARS JAN14 | 1/22/2014 | JAN14/COMMUNITY YOGA CLAS | 579.36 | 579.36 |
| | Voucher: | 36188 | | | | | |
| 49836 | 1/31/2014 | 024101 | DTI SOCCER 6433 | 1/8/2014 | BASKETBALL UNIFORMS | 2,326.98 | |
| | Voucher: | 36189 | 6434 | 1/8/2014 | BASKETBALL UNIFORMS | 1,892.16 | |
| | | | 6435 | 1/8/2014 | BASKETBALL UNIFORMS | 831.65 | |
| | | | 6432 | 1/8/2014 | BASKETBALL UNIFORMS | 227.49 | |
| | | | 6431 | 1/8/2014 | WRIST BANDS/BASKETBALL | 124.38 | 5,402.66 |
| 49837 | 1/31/2014 | 023461 | ENTERTAINMENT MASTERS 2814 | 1/16/2014 | DJ/DADDY-DAUGHTER DANCE | 325.00 | 325.00 |
| | Voucher: | 36190 | | | | | |
| 49838 | 1/31/2014 | 001463 | GRASSI'S FLOWERS & GIFTS, IN011314 | 1/13/2014 | FOOD & LINENS/16TH CAB EVEN | 344.04 | 344.04 |
| | Voucher: | 36191 | | | | | |
| 49839 | 1/31/2014 | 001797 | LOWE'S BUSINESS ACCOUNT/GE874-3507-017634- | 1/17/2014 | MISC MAINT & REPAIR SUPPLIE | 475.92 | 475.92 |
| | Voucher: | 36193 | | | | | |
| 49840 | 1/31/2014 | 025001 | NATIONAL CONSTRUCTION REN 3814616 | 1/7/2014 | JAN14-FEB14/FENCE RENTAL/P | 19.04 | 19.04 |
| | Voucher: | 36194 | | | | | |
| 49841 | 1/31/2014 | 002993 | ORIENTAL TRADING COMPANY, I661434581-01 | 1/9/2014 | MISC SUPPLIES/DADDY-DAUGH | 676.25 | 676.25 |
| | Voucher: | 36195 | | | | | |
| 49842 | 1/31/2014 | 003178 | OWENS PRESS, INC. 25963 | 1/8/2014 | SECURITY ENVELOPES/FINANC | 984.05 | |
| | Voucher: | 36196 | 25964 | 1/14/2014 | BUSINESS CARDS/VARIOUS ST/ | 492.30 | 1,476.35 |
| 49843 | 1/31/2014 | 001114 | PITNEY BOWES GLOBAL FIN. SVIFEB14 | 1/13/2014 | FEB14/ACCT19533470/POSTAGE | 1,500.00 | 1,500.00 |
| | Voucher: | 36197 | | | | | |
| 49844 | 1/31/2014 | 001630 | PUGET SD CLEAN AIR AGENCY C14-087S/1STQTR | 1/10/2014 | 1STQTR14/CLEAN AIR ASSESS/ | 3,630.25 | 3,630.25 |
| | Voucher: | 36198 | | | | | |
| 49845 | 1/31/2014 | 001276 | PUGET SOUND FINANCE OFFICE2014DUES | 1/28/2014 | 2014 MEMBERSHIP DUES | 100.00 | 100.00 |
| | Voucher: | 36199 | | | | | |

Bank : bofa BANK OF AMERICA

(Continued)

| Check # | Date | Vendor | Invoice | Inv Date | Description | Amount Paid | Check Total |
|---------|-----------|----------------|---|------------|---------------------------------|-------------|-------------|
| 49846 | 1/31/2014 | 025596 | RUPERT, NATHAN DOYLE 57799 | 1/14/2014 | REFUND BUSINESS LICENSE | 50.00 | 50.00 |
| | | Voucher: 36200 | | | | | |
| 49847 | 1/31/2014 | 024212 | SHAKESPEARE COMPOSITE STR524129 | 12/31/2013 | REPLACEMENT LIGHT POLES | 12,817.30 | 12,817.30 |
| | | Voucher: 36201 | | | | | |
| 49848 | 1/31/2014 | 002613 | SUPERIOR LINEN SERVICE,INC. 66336 | 1/1/2014 | OFFICE MAT RENTAL/PW SHOP | 79.97 | |
| | | Voucher: 36202 | 69172 | 1/15/2014 | OFFICE MAT RENTAL/PW SHOP | 79.97 | 159.94 |
| 49849 | 1/31/2014 | 025595 | TACOMA REGIONAL CVB 2014-22-2 | 1/22/2014 | PRORATED MEMBERSHIP TO JL | 165.00 | 165.00 |
| | | Voucher: 36203 | | | | | |
| 49850 | 1/31/2014 | 003065 | TACOMA-PIERCE CO HEALTH DEIN0143512 | 1/2/2014 | PUBLIC WATER PERMIT/KOBAY/ | 65.00 | 65.00 |
| | | Voucher: 36204 | | | | | |
| 49851 | 1/31/2014 | 023228 | THE ACTIVE NETWORK, INC. 4100058471 | 9/21/2013 | 2014/CLASS SOFTWARE MAINTENANCE | 15,067.66 | 15,067.66 |
| | | Voucher: 36205 | | | | | |
| 49852 | 1/31/2014 | 003261 | TIMEMARK INCORPORATED 114530 | 1/17/2014 | TRAFFIC COUNTING EQUIPMENT | 298.58 | 298.58 |
| | | Voucher: 36206 | | | | | |
| 49853 | 1/31/2014 | 025560 | UNIVERSITY PLACE CIVIC BLDG 8 | 1/20/2014 | 1/2 OPERATING ACCOUNT FUNDS | 74,419.75 | 74,419.75 |
| | | Voucher: 36207 | | | | | |
| 49854 | 1/31/2014 | 001331 | UNIVERSITY PLACE REFUSE SV, 776114 | 1/21/2014 | FEB14/BILLING PERIOD/REFUSE | 861.32 | 861.32 |
| | | Voucher: 36208 | | | | | |
| 49855 | 1/31/2014 | 022202 | WA STATE DEPT. OF AGRICULTURE 2014RENEWAL | 1/23/2014 | 2014 PESTICIDE LICENSE RENEWAL | 33.00 | 33.00 |
| | | Voucher: 36209 | | | | | |
| 49856 | 1/31/2014 | 024123 | WESTERN WA CHAPTER OF ICC 2014DUES | 1/23/2014 | 2014 MEMBERSHIP/D BENTLEY ; | 20.00 | 20.00 |
| | | Voucher: 36210 | | | | | |
| 49857 | 1/31/2014 | 001781 | WILLIAMS OIL FILTER SVC, INC. 99586 | 1/10/2014 | HOSE ASSEMBLY | 108.67 | 108.67 |
| | | Voucher: 36211 | | | | | |
| 49858 | 1/31/2014 | 023675 | ZEE MEDICAL INC. 68250985 | 1/9/2014 | FIRST AID SUPPLIES/CITY HALL | 86.29 | 86.29 |
| | | Voucher: 36212 | | | | | |

Sub total for BANK OF AMERICA: 133,920.22

41 checks in this report.

Grand Total All Checks: 133,920.22

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Approve Application for renewal of Liquor Licenses For:

- Rocky's Mini Mart
- A's Liquor Spirits 2

Agenda No: 8B

Dept. Origin: City Clerk's Office

For Agenda of: February 3, 2014

Exhibits:

Approved by Dept. Head _____

Approved as to Form by City Atty: _____

Approved by City Manager _____

Approved by Finance Director: _____

Concurred by Mayor _____

| | | | | |
|-------------------------|-------------|-----------------------------|----------|---|
| Expenditure Required | Amount 0 | Appropriation Budgeted 0 | Required | 0 |
|-------------------------|-------------|-----------------------------|----------|---|

SUMMARY / POLICY ISSUES

The City Clerk's Office received notification of application for renewal of Liquor Licenses for Rocky's Mini Mart and A's Liquor Spirits 2.

The application has been reviewed and approved by the Department of Finance, Building, Planning, the Fire Marshall and the Police Department.

Police reports the following from background checks:

- Rocky's Mini Mart 0 Violations
- A's Liquor Spirits 2 0 Violations

ALTERNATIVES CONSIDERED

N/A

BOARD OR COMMITTEE RECOMMENDATION

RECOMMENDATION / MOTION

Move to: Approve Application for renewal of Liquor Licenses for Rocky's Mini Mart and A's Liquor Spirits 2.

JAN 15 2014

C091080-2

WASHINGTON STATE LIQUOR CONTROL BOARD

DATE: 01/06/2014

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF UNIVERSITY PLACE
(BY ZIP CODE) FOR EXPIRATION DATE OF 20140430

| LICENSEE | BUSINESS NAME AND ADDRESS | LICENSE NUMBER | PRIVILEGES |
|----------------------------------|--|----------------|---------------------------|
| 1. CHO, SOON GIL CHO, IN SOON | ROCKY'S MINI MART 7320 40TH ST W UNIVERSITY PLACE WA 98466 0000 | 362708 | GROCERY STORE - BEER/WINE |
| 2. TRAPP UNIVERSITY PLACE LIQUOR | A'S LIQUOR SPIRITS 2 6820 19TH ST W UNIVERSITY PLACE WA 98466 5528 | 409592 | SLS SPIRITS RETAILER |

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a Resolution Directing the Planning Commission to Study, Develop, and Recommend Amendments to the Sign Code as specified in the Resolution.

Agenda No: 8C

Dept. Origin: Planning & Development Services

For Agenda of: February 3, 2014

Exhibits: Proposed Resolution
City Council Minutes

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to form by City Atty: _____

Approved by Finance Director: _____

Approved by Department Head: _____

| Expenditure | Budgeted Amount | Appropriation Required |
|-------------|--------------------|---------------------------|
|-------------|--------------------|---------------------------|

SUMMARY / POLICY ISSUES

On September 9, 2013, November 12, 2013 and January 21, 2014 the City Council held study sessions to discuss the sign code. A summary of the adopted sign code and the history of the City's nonconforming sign compliance program was provided. The City Council expressed a desire to refer the following Sign Code provisions to the Planning Commission for evaluation: Making the sign code purpose statement more business friendly, making sure the enforcement of the sign code is equitable; reviewing the number of real estate A-board signs allowed; off-premise sign allowances for abutting properties; the use of vinyl window coverings, allowing neon signs in Town Center Overlay Zone; providing more flexibility on the use of banners, changing message sign locations; temporary sign duration and number allowed; promoting economic development; removing bill board regulations; and specific signage plans for Narrows Plaza and Green Firs.

ALTERNATIVES CONSIDERED

None

BOARD OR COMMITTEE RECOMMENDATION

The City Council expressed their desire to refer specific Sign Code provisions to the City's Planning Commission to study, develop, and recommend actions. Amendments made to the Resolution as a result of the City Council study session on January 21, 2014 are highlighted.

RECOMMENDATION / MOTION

Move to: Adopt a Resolution Directing the Planning Commission to Study, Develop, and Recommend Amendments to specific Sign Code provisions as specified in the Resolution.

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, REQUESTING THE CITY PLANNING COMMISSION TO REVIEW
AND RECOMMEND AMENDMENTS TO THE SIGN CODE**

WHEREAS, the Revised Code of Washington 36.70A.040 requires the City to adopt development regulations which are consistent with and implement the Comprehensive Plan; and

WHEREAS, the City's Sign Code is codified in the University Place Municipal Code as Title 19. Zoning, 19.75 Signs; and

WHEREAS, on September 9, 2013, November 12, 2013 and January 21, 2014 the City Council of the City of University Place held study sessions to discuss the City's Sign Code; and,

WHEREAS, the City Council desires to refer the specific Sign Code Provisions to the City's Planning Commission for review and recommendation; and

WHEREAS, in accordance with Council Rules, directives to the City's Commissions including the Planning Commission are to be in the form of a City Council Resolution; and

WHEREAS, in accordance with Ordinance 338 the purpose of the Planning Commission is to advise the City Council on the following topics: growth management; general land use and transportation planning; long range capital improvement plans; and other matters as directed by the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:**

Section 1. Review and Recommendations to Specific Sign Code Provisions. The City Council directs the Planning Commission to review and make recommendations regarding only the following Sign Code provisions in accordance with Council direction given below:

A. Purpose Statement

Council Direction: The City has multiple goals it is trying to achieve including promoting economic development and creating an attractive community. The sign code purpose statements should reflect our desire to balance these goals without promoting some goals at the expense of others. For example, the purpose statement: "Provide a reasonable balance between the right of an individual to identify a business and the right of the public to be protected against the unrestricted proliferation of signs;" can be interpreted as offensive to business interests. Consider the public's interest in finding the location of businesses.

B. Applicability.

Council Direction: The Sign Code regulates signs visible from the public right-of-way and/or surrounding properties. Should the Sign Code regulate signs visible only from streets and public property or from streets and all surrounding properties?

C. Real Estate and Residential Open House A-board Signs

Council Direction: Consider increasing the number of Off-Site Residential Open House A-board signs allowed. In addition of one non-illuminated real estate sign per lot for sale the Sign Code allows three off-

premise open house a-board signs during daylight hours only when a realtor, seller, or agent is on the property for sale.

D. Off-premise Sign for Abutting Properties

Council Direction: The Sign Code allows up to 25% of an on-site sign to advertise an abutting off-site use. Consider allowing off-premise signs for contiguous properties that are otherwise landlocked and unable to be identified, located or advertised.

E. Window Signs

Council Direction: In most commercial zones the City's design standards require 50% of the ground floor façade of a building be made of transparent glazing so that patrons can look out and the public can look into stores and businesses. Tenants often place multiple window signs, window coverings or obstructions effectively reducing the amount of transparent glazing to 25% percent or less, defeating the intent of the standard. Provide recommendations to align the sign code with the development regulations.

F. Neon Signs in Town Center Overlay Zone

Council Direction: Neon signs have been described as warm, inviting and effective means of advertizing that can be seen from a distance. Others are concerned about the visual impact of multiple colored neon signs. Neon Signs are prohibited in the Town Center Overlay Zone by the Town Center Overlay Design Standards rather than the Sign Code. Any recommendation to amend this provision should be weighed with the impact of amending the Town Center Overlay Design Standards while under contract for its development. Include the current developers of the Town Center Overlay Zone in the discussion.

G. Banners;

Council Direction: Banners are considered temporary signs that are allowed for up to 60 days a year. The 60 days may be consecutive or as defined at the time of permitting. The permit cost for a temporary banner is \$68.75 plus a \$26.45 refundable deposit. The time limit and permit fee may be discouraging business. These concerns should be weighed against allowing too many banners at once. The Planning Commission is requested to review and provide a recommendation regarding these issues.

U.S. Open Exception: Consider a separate ordinance providing an exception to the rules on banners and temporary signs during a period leading up to the USGA U.S. Open in June 2015, to promote the city and businesses in the City.

H. Changing Message Signs

Council Direction: Changing message signs are only allowed in the auto oriented Neighborhood Commercial zone. City Council members expressed the following concerns which should be considered in any recommendation:

- i. Equality: Why are some businesses allowed changing message signs and others not.
- ii. Town Center: The City may want a changing message sign for the Town Center Project
- iii. Public Notice: The City may want one or more public notice changing message signs providing digital information. A sign at the intersection of 67th Avenue and Regents Blvd. was mentioned.
- iv. Time and Temperature vs. Advertising: Does not make any sense to restrict some changing message signs to time and temperature only?

- v. Purpose of Zone: Changing message signs are only allowed in the Neighborhood Commercial zone because it is an auto oriented zone. The Town Center Overlay is a pedestrian oriented zone. Are changing message signs desired in pedestrian oriented zones? For example, should pedestrian scaled changing message sign be allowed in pedestrian oriented zones?
- vi. Proliferation: Given the density of businesses in some areas, allowing changing message signs could create sign blight and/or become overwhelming.
- vii. Shared Signs: A group of businesses such as those in the Narrows Plaza area may benefit from a shared changing message sign. A shared sign could address the equality issue without proliferation of changing message signs.

I. Billboards

Council Direction: The City prohibited billboards which made them nonconforming signs. While the City managed to bring all other nonconforming signs into compliance, the City has yet to have any billboards removed. Billboard companies are a business in themselves as opposed to signs which are an accessory use. Recognizing the difference and the difficulty in banning billboards, the City Council seeks a recommendation that maintains their nonconforming status, but does not require their complete removal.

Section 2. Effective Date. This Resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CITY COUNCIL ON FEBRUARY 3, 2014.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a resolution declaring certain equipment surplus and authorizing its sale.

Agenda No: 8D

Dept. Origin: Finance Department

For Agenda of: February 3, 2014

Exhibits: Resolution and Attachment A

Concurred by Mayor _____

Approved by City Manager _____

Approved as to Form by City Atty: _____

Approved by Finance Director _____

Approved by Dept. Head _____

| | | | | |
|-------------------------|---------------|-------------------------------|----------|-----|
| Expenditure Required | Amount \$0 | Appropriation Budgeted \$0 | Required | \$0 |
|-------------------------|---------------|-------------------------------|----------|-----|

SUMMARY / POLICY ISSUES

The attached resolution declares certain fleet vehicles as surplus property and authorizes staff to sell these items for the best available price or properly dispose of them if we are unable to sell them. The pickup truck was replaced in 2013 year as part of scheduled replacements.

ALTERNATIVES CONSIDERED

N/A

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

Move to: Adopt a resolution declaring certain equipment surplus and authorizing its sale.

RESOLUTION NO.

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,
DECLARING CERTAIN EQUIPMENT SURPLUS AND AUTHORIZING ITS SALE**

WHEREAS, the City of University Place has previously purchased the equipment listed on the attached Exhibit "A"; and

WHEREAS, the City of University has purchased replacement equipment and the equipment on Exhibit "A" is surplus to the needs of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. Declaration of Surplus Property. The City Council hereby declares the equipment listed on the attached Exhibit "A" as surplus property. Staff is instructed to sell all items for the best available price or properly dispose of items that it is unable to sell.

Section 2. Effective Date. This resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CITY COUNCIL ON FEBRUARY 3, 2014.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

**CITY OF UNIVERSITY PLACE
SURPLUS EQUIPMENT – EXHIBIT A**

| Description | Purchase Date | Serial Number | Department | Book Value | Estimated Value |
|---------------------------|---------------|--------------------|-------------|------------|-----------------|
| 1996 Chevrolet S10 pickup | 04/1996 | 1GCCS19X 8T8171405 | Engineering | \$0 | \$1,000 |

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Pass an ordinance increasing the solid waste base rate in accordance with the current solid waste franchise agreements with University Place Refuse Service, Inc., and Lakewood Refuse Service .

Agenda No: 9

Dept. Origin: Human Resources

For Agenda of: February 3, 2014

Exhibits: A – Ordinance and Refuse Rates
B – Staff memo

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to form by City Atty: _____

Approved by Finance Director: _____

Approved by Department Head: _____

| | | | | | |
|----------------------|--------|-----------------|--------|------------------------|--------|
| Expenditure Required | \$.00 | Amount Budgeted | \$.00 | Appropriation Required | \$.00 |
|----------------------|--------|-----------------|--------|------------------------|--------|

SUMMARY / POLICY ISSUES

U.P. Refuse and Lakewood Refuse are requesting an increase in the base rate of the solid waste franchise agreements. The proposed increase is specifically provided for under the current franchise agreements. The increase is based on 1) a Pierce County solid waste tipping fee increase of \$2.30 per ton, and 2) a 1.4 percent increase in the CPI figure in 2013.

The tipping fee increase of \$2.30 per ton is called for under Section 17 of the franchise agreements, under which any rate increases at the County facility are passed through to the refuse customers.

The CPI increase is also called for under Section 17 of the franchise agreements, which states that the rates shall be adjusted by 70 percent of the annual June to June CPI increase. This past year there was a 1.4 percent increase in the CPI, which equates to a 0.98 percent rate increase under the franchise agreements.

Per the franchise agreements, any rate adjustment will apply to both UP Refuse and Lakewood Refuse customers in University Place.

RECOMMENDATION / MOTION

Move to: Pass an ordinance increasing the solid waste base rate in accordance with the current solid waste franchise agreements with University Place Refuse Service, Inc., and Lakewood Refuse.

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, INCREASING THE REFUSE BASE RATE IN ACCORDANCE WITH THE CURRENT SOLID WASTE, RECYCLABLE MATERIALS, AND YARD WASTE FRANCHISE AGREEMENTS WITH UNIVERSITY PLACE REFUSE SERVICE, INC., AND LAKEWOOD REFUSE SERVICE

WHEREAS, the City Council of the City of University Place desires to provide high quality refuse and recycling services to the residents of University Place at reasonable rates; and

WHEREAS, the City Council of the City of University Place held a study session and a public hearing on the proposed rate increase; and

WHEREAS, the City Council of the City of University Place approves the proposed CPI increase and LRI dump fee pass through increase as calculated based on the current City franchise agreements with University Place Refuse Service, Inc., and Lakewood Refuse Service;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amending Exhibit A of the City's Franchise Agreements, Rates. Exhibit A, Rates, of the City's solid waste franchise agreements shall be amended as shown in the attached Exhibit A.

Section 2. Severability. Should any section, sentence, clause or phrase of this Ordinance or its application be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to any other person or situation.

Section 3. Directions to City Clerk. The City Clerk is hereby authorized and directed to forward certified copies of this Ordinance to the franchise and permit holders.

Section 4. Publication and Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall be effective on March 1, 2014.

PASSED BY THE CITY COUNCIL ON FEBRUARY 3, 2014.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

Published:
Effective Date:

| University Place Refuse Service, Inc. | | | | | | | | | |
|--|--|--|--|--------------|--------------|--------------------------|-------------------------------|------------|------------|
| EXHIBIT A - Rates | | | | | | | | | |
| Miscellaneous Service | | | | | | | | | |
| Item | | | | Rate Ceiling | Garbage ave. | | | Rate | Base Rates |
| | | | | Schedule | Lbs. Per Mo. | | | Qualifier | 3/1/2014 |
| Late Charge on delinquent balances | | | | | | | | | |
| Rate | | | | 1 | N.A. | | | Per Month | 1.50% |
| Minimum | | | | 1 | N.A. | | | Per Month | \$ 1.67 |
| Restart Fee (after stoppage due to delinquency) | | | | | | | | | |
| | | | | 1 | N.A. | | | Each time | \$ 17.83 |
| Can over size/weight | | | | | | | | | |
| | | | | 1 | N.A. | | | Each time | \$ 10.45 |
| Overtime Charges | | | | | | | | | |
| Per Hour | | | | 1 | N.A. | | | Per Hour | \$ 41.38 |
| Minimum | | | | 1 | N.A. | | | Minimum | \$ 41.38 |
| Return Trip Charges | | | | | | | | | |
| Residential 32 Gal or Less | | | | 1 | N.A. | | | Each Time | \$ 13.53 |
| Recycling, Yard Waste, or Garbage Toter (all sizes) | | | | 1 | N.A. | | | Each Time | \$ 18.95 |
| Drop Box | | | | 2 | N.A. | | | Each Time | \$ 38.30 |
| Container | | | | 2 | N.A. | | | Each Time | \$ 38.63 |
| Gate charge | | | | | | | | | |
| Per Occurrence | | | | 2 | N.A. | | | Each Time | \$ 6.27 |
| Monthly Minimum | | | | 2 | N.A. | | | Minimum | \$ 27.17 |
| Unlocking Charge | | | | | | | | | |
| Per Occurrence | | | | 2 | N.A. | | | Each Time | \$ 3.13 |
| Monthly Minimum | | | | 2 | N.A. | | | Minimum | \$ 13.56 |
| Disposal Fees | | | | | | | | | |
| Land Recovery - MSW (per ton) | | | | 4 | N.A. | | | Per Ton | \$ 152.46 |
| Demolition (per ton) | | | | 4 | N.A. | | | Per Ton | \$ 152.46 |
| Car Tires (each) | | | | 4 | N.A. | | | Each | \$ 9.76 |
| Truck Tires (each) | | | | 4 | N.A. | | | Each | \$ 16.26 |
| Appliances (each) | | | | 4 | N.A. | | | Each | \$ 48.77 |
| Ash (per yard) | | | | 4 | N.A. | | | Per Yard | \$ 44.71 |
| Asbestos (per yard) | | | | 4 | N.A. | | | Per Yard | \$ 243.91 |
| Rate per Hour | | | | | | | | | |
| Single Rear-Drive Axle Truck | | | | | | | | | |
| Non-Packer Truck and Driver | | | | 2 | N.A. | | | Per Hour | \$ 47.05 |
| Packer Truck and Driver | | | | 2 | N.A. | | | Per Hour | \$ 75.26 |
| Drop Box Truck and Driver | | | | 2 | N.A. | | | Per Hour | \$ 47.89 |
| Each Extra Person | | | | 2 | N.A. | | | Per Hour | \$ 37.63 |
| Tandem Rear-Drive Axle Truck | | | | | | | | | |
| Packer Truck and Driver | | | | 2 | N.A. | | | Per Hour | \$ 94.09 |
| Drop Box Truck and Driver | | | | 2 | N.A. | | | Per Hour | \$ 95.80 |
| Each Extra Person | | | | 2 | N.A. | | | Per Hour | \$ 37.63 |
| Refunds | | | | | | | | | |
| | | | | 1 | N.A. | | | Minimum | \$ 8.32 |
| Residential Service | | | | | | | | | |
| Residential Garbage and Recycling | | | | | | | | | |
| | | | | Rate Ceiling | Garbage ave. | | | Rate | |
| Quantity | | | | Schedule | Lbs. Per Mo. | Frequency | Description | Qualifier | |
| 24 gal. Toter | | | | 1 | 54 | Every-other Wk | Garbage service only | Per Month | \$ 19.74 |
| 24 gal. Toter | | | | 1 | 54 | Every-other Wk | Garbage and recycling service | Per Month | \$ 18.10 |
| 48 gal. Toter | | | | 1 | 88 | Every-other Wk | Garbage service only | Per Month | \$ 23.18 |
| 48 gal. Toter | | | | 1 | 88 | Every-other Wk | Garbage and recycling service | Per Month | \$ 21.54 |
| 1 48 gal. Toter | | | | 1 | 166 | Weekly | Garbage service only | Per Month | \$ 32.06 |
| 1 48 gal. Toter | | | | 1 | 166 | Weekly | Garbage and recycling service | Per Month | \$ 30.40 |
| 1st 1 60 gal. Toter | | | | 1 | 132 | Every-other Wk | Garbage service only | Per Month | \$ 26.19 |
| 1st 1 60 gal. Toter | | | | 1 | 132 | Every-other Wk | Garbage and recycling service | Per Month | \$ 24.51 |
| 1st 1 60 gal. Toter | | | | 1 | 199 | Weekly | Garbage service only | Per Month | \$ 38.17 |
| 1st 1 60 gal. Toter | | | | 1 | 199 | Weekly | Garbage and recycling service | Per Month | \$ 34.86 |
| 1st 1 90 gal. Toter | | | | 1 | 266 | Weekly | Garbage service only | Per Month | \$ 50.17 |
| 1st 1 90 gal. Toter | | | | 1 | 266 | Weekly | Garbage and recycling service | Per Month | \$ 45.22 |
| Each Add'l 60 gal. Toter | | | | 1 | 134 | Every-other Wk | Garbage service only | Per Month | \$ 13.92 |
| Each Add'l 60 gal. Toter | | | | 1 | 134 | Every-other Wk | Garbage and recycling service | Per Month | \$ 12.26 |
| Each Add'l 60 gal. Toter | | | | 1 | 199 | Weekly | Garbage service only | Per Month | \$ 25.93 |
| Each Add'l 60 gal. Toter | | | | 1 | 199 | Weekly | Garbage and recycling service | Per Month | \$ 22.59 |
| Each Add'l 90 gal. Toter | | | | 1 | 201 | Weekly | Garbage service only | Per Month | \$ 37.73 |
| Each Add'l 90 gal. Toter | | | | 1 | 201 | Weekly | Garbage and recycling service | Per Month | \$ 32.75 |
| Each 24 gal. Toter | | | | 1 | 25 | Occasional | Extra on-route pickup | Per Pickup | \$ 4.26 |
| Each 48 gal. Toter | | | | 1 | 41 | Occasional | Extra on-route pickup | Per Pickup | \$ 7.70 |
| Each 60 gal. Toter | | | | 1 | 61 | Occasional | Extra on-route pickup | Per Pickup | \$ 10.21 |
| Each Can, Bag or Bundle | | | | 1 | 30 | Occasional | Extra garbage | Per Pickup | \$ 6.17 |
| Recycle only service | | | | 1 | N.A. | Every-other Wk | | Per Month | \$ 6.67 |
| Note: Pickup frequency for recycling noted above is every-other week. | | | | | | | | | |
| Additional Carryout Charges | | | | | | | | | |
| | | | | Rate Ceiling | Garbage ave. | | | Rate | |
| Frequency | | | | Schedule | Lbs. Per Mo. | | | Qualifier | |
| Weekly | | | | 1 | N.A. | | | Per Month | \$ 3.24 |
| Over 5 feet but not over 25 feet | | | | 1 | N.A. | | | Per Month | \$ 2.45 |
| For each additional 25 feet or fraction thereof | | | | 1 | N.A. | | | Per Month | \$ 11.47 |
| Drive-ins on driveways over 125 ft | | | | 1 | N.A. | | | Per Month | \$ 0.84 |
| For each step up or down | | | | 1 | N.A. | | | Per Month | \$ 2.08 |
| For each overhead obstruction less than 8 | | | | 1 | N.A. | | | Per Month | \$ 2.45 |
| Sunken cans, or raised cans 4 feet and at | | | | 1 | N.A. | | | Per Month | \$ 2.45 |
| Yardwaste Collection | | | | | | | | | |
| | | | | Rate Ceiling | Garbage ave. | | | Rate | |
| Quantity | | | | Schedule | Lbs. Per Mo. | Frequency | Description | Qualifier | |
| 1 60 gal. Toter | | | | 1 | N.A. | Every-other Wk | Yardwaste service only | Per Month | \$ 6.04 |
| 1 60 gal. Toter | | | | 1 | N.A. | Special Pickup | Yardwaste service only | Per Pickup | \$ 13.53 |
| 1 90 gal. Toter | | | | 1 | N.A. | Every-other Wk | Yardwaste service only | Per Month | \$ 7.89 |
| 1 90 gal. Toter | | | | 1 | N.A. | Special Pickup | Yardwaste service only | Per Pickup | \$ 13.53 |
| Each Can, Bag or Bundle | | | | 1 | N.A. | Occasional | Extra Yardwaste | Per Pickup | \$ 2.42 |
| Redelivery Charge (for service cancelled and restarted within 12 f | | | | 1 | N.A. | | | Each Time | \$ 21.65 |
| Multi-Family Recycling | | | | | | | | | |
| | | | | Rate Ceiling | Garbage ave. | | | Rate | |
| Description | | | | Schedule | Lbs. Per Mo. | | | Qualifier | |
| Recycling Customers | | | | 3 | N.A. | | | Per Month | \$ 5.54 |
| Non-recycling Customers | | | | 3 | N.A. | | | Per Month | \$ 6.58 |
| Loose and Bulky Material | | | | | | | | | |
| | | | | Rate Ceiling | Garbage ave. | | | Rate | |
| Description | | | | Schedule | Lbs. Per Mo. | | | Qualifier | |
| Regular Route | | | | | | | | | |
| Bulky Materials | | | | 2 | 134 | (1 yard minimum charge) | | Per Yard | \$ 17.67 |
| Carry Charge (per each 5 feet over 8 feet | | | | 2 | N.A. | | | Per Yard | \$ 3.21 |
| Loose Material | | | | 2 | 134 | (2 yards minimum charge) | | Per Yard | \$ 18.97 |
| Carry Charge (per each 5 feet over 8 feet | | | | 2 | N.A. | | | Per Yard | \$ 7.72 |
| Special Pickups - Add Time Charges To Rates Shown Above | | | | | | | | | |

| Commercial Service | | | | | | | | | | | | | | | |
|---|--|----------------|---|--|--|-----------------------|---------------------------|----------------|----------------------|--|--|------------|----------------|-------|--------|
| Commercial Garbage Toters | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | Quantity | Size | | | Rate Ceiling Schedule | Garbage ave. Lbs. Per Mo. | Frequency | Description | | | | Rate Qualifier | | |
| | | 1st 1 | 60 gal. Toter | | | 1 | 132 | Every-other Wk | Garbage service only | | | Per Month | \$ | 24.51 | |
| | | Each Add'l | 60 gal. Toter | | | 1 | 132 | Every-other Wk | Garbage service only | | | Per Month | \$ | 12.25 | |
| | | 1 | 60 gal. Toter | | | 1 | 60 | Special pickup | Garbage service only | | | Per Pickup | \$ | 20.22 | |
| | | 1st 1 | 60 gal. Toter | | | 1 | 199 | Weekly | Garbage service only | | | Per Month | \$ | 34.86 | |
| | | Each Add'l | 60 gal. Toter | | | 1 | 199 | Weekly | Garbage service only | | | Per Month | \$ | 22.59 | |
| | | 1st 1 | 90 gal. Toter | | | 1 | 266 | Weekly | Garbage service only | | | Per Month | \$ | 45.22 | |
| | | Each Add'l | 90 gal. Toter | | | 1 | 266 | Weekly | Garbage service only | | | Per Month | \$ | 32.95 | |
| | | 1 | 90 gal. Toter | | | 1 | 90 | Special pickup | Garbage service only | | | Per Pickup | \$ | 27.80 | |
| | | | Each Can, Bag or Bundle | | | | | | | | | | | \$ | 6.48 |
| Additional Can And Toter Carryout Charges | | | | | | | | | | | | | | | |
| | | | | | | Rate Ceiling Schedule | Garbage ave. Lbs. Per Mo. | | | | | | Rate Qualifier | | |
| | | | Description | | | | | | | | | | | | |
| | | | Over 5 feet but not over 25 feet | | | 1 | N.A. | | | | | | Per Pickup | \$ | 0.74 |
| | | | For additional 25 feet or fraction thereof, add: | | | 1 | N.A. | | | | | | Per Pickup | \$ | 0.55 |
| | | | Drive-ins on driveways over 125 ft | | | 1 | N.A. | | | | | | Per Pickup | \$ | 2.63 |
| | | | For each step up or down | | | 1 | N.A. | | | | | | Per Pickup | \$ | 0.19 |
| | | | For each overhead obstruction less than 8 feet from ground | | | 1 | N.A. | | | | | | Per Pickup | \$ | 0.55 |
| | | | | | | | | | | | | | Per Pickup | \$ | 0.55 |
| Container Service - Permanent Accounts (non-compacted) | | | | | | | | | | | | | | | |
| | | Container Size | Description | | | Rate Ceiling Schedule | Garbage ave. Lbs. Per Mo. | | | | | | Rate Qualifier | | |
| | | 1 Yd | Special pickups | | | 2 | 134 | | | | | | Per Pickup | \$ | 32.35 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of pickups/M | | | 2 | 581 | | | | | | Per Month | \$ | 106.28 |
| | | 1.5 Yd | Special pickups | | | 2 | 192 | | | | | | Per Pickup | \$ | 42.83 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of pickups/M | | | 2 | 832 | | | | | | Per Month | \$ | 141.21 |
| | | 2 Yd | Special pickups | | | 2 | 249 | | | | | | Per Pickup | \$ | 53.28 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of pickups/M | | | 2 | 1079 | | | | | | Per Month | \$ | 176.03 |
| | | 3 Yd | Special pickups | | | 2 | 363 | | | | | | Per Pickup | \$ | 74.19 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of pickups/M | | | 2 | 1573 | | | | | | Per Month | \$ | 245.62 |
| | | 4 Yd | Special pickups | | | 2 | 470 | | | | | | Per Pickup | \$ | 94.88 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of pickups/M | | | 2 | 2037 | | | | | | Per Month | \$ | 314.37 |
| | | 6 Yd | Special pickups | | | 2 | 558 | | | | | | Per Pickup | \$ | 135.43 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of pickups/M | | | 2 | 2418 | | | | | | Per Month | \$ | 448.16 |
| Container Service - Temporary Accounts (non-compacted) | | | | | | | | | | | | | | | |
| | | Container Size | Description | | | Rate Ceiling Schedule | Garbage ave. Lbs. Per P/U | | | | | | Rate Qualifier | | |
| | | All Sizes | Initial Delivery | | | 2 | N.A. | | | | | | Per Delivery | \$ | 42.59 |
| | | 1 Yd | Pickup Rate | | | 2 | 134 | | | | | | Per Pickup | \$ | 24.52 |
| | | | Daily Rate | | | 2 | N.A. | | | | | | Per Day | \$ | 3.95 |
| | | | Monthly Rate | | | 2 | N.A. | | | | | | Per Month | \$ | 79.03 |
| | | 1.5 Yd | Pickup Rate | | | 2 | 192 | | | | | | Per Pickup | \$ | 32.59 |
| | | | Daily Rate | | | 2 | N.A. | | | | | | Per Day | \$ | 3.95 |
| | | | Monthly Rate | | | 2 | N.A. | | | | | | Per Month | \$ | 91.18 |
| | | 2 Yd | Pickup Rate | | | 2 | 249 | | | | | | Per Pickup | \$ | 40.60 |
| | | | Daily Rate | | | 2 | N.A. | | | | | | Per Day | \$ | 3.95 |
| | | | Monthly Rate | | | 2 | N.A. | | | | | | Per Month | \$ | 103.33 |
| | | 3 Yd | Pickup Rate | | | 2 | 363 | | | | | | Per Pickup | \$ | 56.69 |
| | | | Daily Rate | | | 2 | N.A. | | | | | | Per Day | \$ | 5.17 |
| | | | Monthly Rate | | | 2 | N.A. | | | | | | Per Month | \$ | 115.50 |
| | | 4 Yd | Pickup Rate | | | 2 | 470 | | | | | | Per Pickup | \$ | 72.57 |
| | | | Daily Rate | | | 2 | N.A. | | | | | | Per Day | \$ | 6.38 |
| | | | Monthly Rate | | | 2 | N.A. | | | | | | Per Month | \$ | 127.66 |
| | | 6 yd | Pickup Rate | | | 2 | 558 | | | | | | Per Pickup | \$ | 103.44 |
| | | | Daily Rate | | | 2 | N.A. | | | | | | Per Day | \$ | 7.59 |
| | | | Monthly Rate | | | 2 | N.A. | | | | | | Per Month | \$ | 139.80 |
| Container Service - Customer Owned (compacted) | | | | | | | | | | | | | | | |
| | | Container Size | Description | | | Rate Ceiling Schedule | Garbage ave. Lbs. Per P/U | | | | | | Rate Qualifier | | |
| | | 3 Yd | Special pickups | | | 2 | 970 | | | | | | Per Pickup | \$ | 105.04 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of | | | 2 | 4203 | | | | | | Per Month | \$ | 454.81 |
| | | 4 Yd | Special pickups | | | 2 | 1294 | | | | | | Per Pickup | \$ | 129.39 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of | | | 2 | 5607 | | | | | | Per Month | \$ | 560.37 |
| | | 5 Yd | Special pickups | | | 2 | 1617 | | | | | | Per Pickup | \$ | 161.30 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of | | | 2 | 7006 | | | | | | Per Month | \$ | 698.43 |
| | | 6 Yd | Special pickups | | | 2 | 1773 | | | | | | Per Pickup | \$ | 187.01 |
| | | | 1 X Per Wk. Pickup (multiply Rate by # of | | | 2 | 7682 | | | | | | Per Month | \$ | 809.81 |
| Container Service - Miscellaneous | | | | | | | | | | | | | | | |
| | | | | | | Rate Ceiling Schedule | Garbage ave. Lbs. Per Mo. | | | | | | Rate Qualifier | | |
| | | | Description | | | | | | | | | | | | |
| | | | Roll-out Charge (moving container more than 5, but less than 20 f | | | 2 | N.A. | | | | | | Per Pickup | \$ | 5.16 |
| | | | Roll-out Charge (moving container each additional 20 feet) | | | 2 | N.A. | | | | | | Per Pickup | \$ | 5.16 |
| | | | Excess Weight Charge | | | 2 | N.A. | | | | | | Per Pickup | \$ | 34.09 |
| Washing and Sanitizing Containers and Drop Boxes | | | | | | | | | | | | | | | |
| | | | Washing | | | 2 | N.A. | | | | | | Per Yard | \$ | 4.40 |
| | | | | | | 2 | N.A. | | | | | | Minimum | \$ | 29.30 |
| | | | Steam Cleaning | | | 2 | N.A. | | | | | | Per Yard | \$ | 6.13 |
| | | | | | | 2 | N.A. | | | | | | Minimum | \$ | 45.74 |
| | | | Pickup and redelivery charge | | | 2 | N.A. | | | | | | Round Trip | \$ | 44.76 |

Drop Box Service - Permanent Accounts (non-compacted), To Disposal Site and Return

| Drop Box Size | Description | Schedule | Lbs. Per Mo. | Qualifier |
|---------------|---|----------|--------------|----------------------|
| 12 Yd | First Pickup | 2 | N.A. | Per Pickup \$ 156.53 |
| | Additional Pickups (each) | 2 | N.A. | Per Month \$ 69.92 |
| 13 Yd | First Pickup | 2 | N.A. | Per Pickup \$ 156.19 |
| | Additional Pickups (each) | 2 | N.A. | Per Month \$ 69.92 |
| 17 Yd | First Pickup | 2 | N.A. | Per Month \$ 166.62 |
| | Additional Pickups (each) | 2 | N.A. | Per Pickup \$ 73.37 |
| 20 Yd | First Pickup | 2 | N.A. | Per Month \$ 166.08 |
| | Additional Pickups (each) | 2 | N.A. | Per Pickup \$ 73.16 |
| 25 Yd | First Pickup | 2 | N.A. | Per Month \$ 185.95 |
| | Additional Pickups (each) | 2 | N.A. | Per Pickup \$ 83.83 |
| 30 Yd | First Pickup | 2 | N.A. | Per Month \$ 205.39 |
| | Additional Pickups (each) | 2 | N.A. | Per Pickup \$ 91.69 |
| 40 Yd | First Pickup | 2 | N.A. | Per Month \$ 251.48 |
| | Additional Pickups (each) | 2 | N.A. | Per Pickup \$ 119.03 |
| All Sizes | Excess Mileage Beyond 10 miles (pickup) | 2 | N.A. | Per Mile \$ 2.90 |
| | Lid Charge | 2 | N.A. | Per Month \$ 12.73 |

Commercial Service - continued

Drop Box Service - Temporary Accounts (non-compacted), To Disposal Site and Return

| Drop Box Size | Description | Rate Ceiling Schedule | Garbage ave. Lbs. Per Mo. | Rate Qualifier |
|---------------|---|-----------------------|---------------------------|----------------------|
| 12 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 84.34 |
| | Daily Rate | 2 | N.A. | Per Day \$ 5.07 |
| | Monthly Rate | 2 | N.A. | Per Month \$ 147.04 |
| 13 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 84.34 |
| | Daily Rate | 2 | N.A. | Per Day \$ 5.02 |
| | Monthly Rate | 2 | N.A. | Per Month \$ 146.43 |
| 17 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 88.11 |
| | Daily Rate | 2 | N.A. | Per Day \$ 5.27 |
| | Monthly Rate | 2 | N.A. | Per Month \$ 154.20 |
| 20 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 87.91 |
| | Daily Rate | 2 | N.A. | Per Day \$ 5.25 |
| | Monthly Rate | 2 | N.A. | Per Month \$ 153.58 |
| 25 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 97.23 |
| | Daily Rate | 2 | N.A. | Per Day \$ 5.54 |
| | Monthly Rate | 2 | N.A. | Per Month \$ 163.13 |
| 30 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 106.69 |
| | Daily Rate | 2 | N.A. | Per Day \$ 5.92 |
| | Monthly Rate | 2 | N.A. | Per Month \$ 175.00 |
| 40 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 139.03 |
| | Daily Rate | 2 | N.A. | Per Day \$ 7.96 |
| | Monthly Rate | 2 | N.A. | Per Month \$ 238.01 |
| All Sizes | Initial Delivery | 2 | N.A. | One Time \$ 65.17 |
| | Excess Mileage Beyond 10 miles (pickup) | 2 | N.A. | Per Mile \$ 2.90 |
| | Lid Charge | 2 | N.A. | Per Month \$ 12.73 |

Drop Box Service - Customer Owned (compacted), To Disposal Site and Return

| Drop Box Size | Description | Rate Ceiling Schedule | Garbage ave. Lbs. Per Mo. | Rate Qualifier |
|---------------|--|-----------------------|---------------------------|----------------------|
| 8 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 149.49 |
| 10 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 148.80 |
| 12 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 152.32 |
| 15 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 152.67 |
| 18 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 155.68 |
| 20 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 156.68 |
| 25 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 164.93 |
| 30 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 183.37 |
| 35 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 209.76 |
| 40 Yd | Pickup Rate | 2 | N.A. | Per Pickup \$ 218.64 |
| All Sizes | Excess Mileage Beyond 7 miles (pickup) | 2 | N.A. | Per Mile \$ 2.90 |

Infectious Waste

| Gallons Total Per Pickup | Rate Ceiling Schedule | Garbage ave. Lbs. Per Mo. | Rate Qualifier |
|--------------------------|-----------------------|---------------------------|--------------------|
| 0-10 | 2 | N.A. | Per Gallon \$ 3.03 |
| 11-20 | 2 | N.A. | Per Gallon \$ 2.62 |
| 21-30 | 2 | N.A. | Per Gallon \$ 2.61 |
| 31-40 | 2 | N.A. | Per Gallon \$ 2.58 |
| 41-50 | 2 | N.A. | Per Gallon \$ 2.56 |
| 51-60 | 2 | N.A. | Per Gallon \$ 2.46 |
| 61-70 | 2 | N.A. | Per Gallon \$ 2.35 |
| 71-80 | 2 | N.A. | Per Gallon \$ 2.25 |
| 81-90 | 2 | N.A. | Per Gallon \$ 2.11 |
| 91-100 | 2 | N.A. | Per Gallon \$ 1.97 |
| 101-110 | 2 | N.A. | Per Gallon \$ 1.88 |
| 111-120 | 2 | N.A. | Per Gallon \$ 1.84 |
| 121-130 | 2 | N.A. | Per Gallon \$ 1.76 |
| 131-140 | 2 | N.A. | Per Gallon \$ 1.67 |
| 141-150 | 2 | N.A. | Per Gallon \$ 1.59 |
| 151-160 | 2 | N.A. | Per Gallon \$ 1.57 |
| 161-170 | 2 | N.A. | Per Gallon \$ 1.54 |
| 171-180 | 2 | N.A. | Per Gallon \$ 1.51 |
| 181-190 | 2 | N.A. | Per Gallon \$ 1.46 |
| 191-200 | 2 | N.A. | Per Gallon \$ 1.43 |
| 201-210 | 2 | N.A. | Per Gallon \$ 1.41 |
| 211-220 | 2 | N.A. | Per Gallon \$ 1.37 |
| 221-230 | 2 | N.A. | Per Gallon \$ 1.32 |
| 231-240 | 2 | N.A. | Per Gallon \$ 1.28 |
| 241-250 | 2 | N.A. | Per Gallon \$ 1.26 |
| 251-260 | 2 | N.A. | Per Gallon \$ 1.25 |
| 261-270 | 2 | N.A. | Per Gallon \$ 1.21 |
| 271-280 | 2 | N.A. | Per Gallon \$ 1.19 |
| 281-290 | 2 | N.A. | Per Gallon \$ 1.17 |
| 291-300 | 2 | N.A. | Per Gallon \$ 1.17 |
| 301-310 | 2 | N.A. | Per Gallon \$ 1.16 |
| 311-320 | 2 | N.A. | Per Gallon \$ 1.14 |
| 321-330 | 2 | N.A. | Per Gallon \$ 1.12 |
| 331-340 | 2 | N.A. | Per Gallon \$ 1.10 |
| 341-350 | 2 | N.A. | Per Gallon \$ 1.10 |
| 351-360 | 2 | N.A. | Per Gallon \$ 1.09 |
| 361-370 | 2 | N.A. | Per Gallon \$ 1.05 |
| 371-380 | 2 | N.A. | Per Gallon \$ 1.04 |
| 381-390 | 2 | N.A. | Per Gallon \$ 1.03 |
| 391-400 | 2 | N.A. | Per Gallon \$ 1.03 |
| 401-410 | 2 | N.A. | Per Gallon \$ 1.01 |
| 411-420 | 2 | N.A. | Per Gallon \$ 1.01 |
| 421-430 | 2 | N.A. | Per Gallon \$ 1.00 |
| 431-440 | 2 | N.A. | Per Gallon \$ 1.00 |
| 441-450 | 2 | N.A. | Per Gallon \$ 0.99 |
| 451-460 | 2 | N.A. | Per Gallon \$ 0.99 |
| 461-470 | 2 | N.A. | Per Gallon \$ 0.98 |
| 471-480 | 2 | N.A. | Per Gallon \$ 0.98 |
| 481-490 | 2 | N.A. | Per Gallon \$ 0.95 |
| 491-500 | 2 | N.A. | Per Gallon \$ 0.95 |

Infectious Waste - Miscellaneous

| Description | Rate Ceiling Schedule | Garbage ave. Lbs. Per Mo. | Rate Qualifier |
|----------------------|-----------------------|---------------------------|--------------------|
| On-call Service, Add | 2 | N.A. | Per Pickup \$ 7.95 |
| Special Pick-up, Add | 2 | N.A. | Per Pickup \$ 7.95 |
| Minimum Charge | 2 | N.A. | Per Month \$ 30.28 |

Note 1. The Company reserves the right to refuse pickup for the following: (a) Leaking container. (b) Damaged container. (c) Overfilled container.

Note 2. Container sizes offered are 10 and 20 gallons. Credit shall not be given for partially empty container(s).

Note 3. Maximum weight allowance is as follows: 10 Gallon Container 25 lbs., 20 Gallon Container 35 lbs.

Note 4. The rates named herein include all costs of transportation, disposal and containers.

Note 5. The transportation of Infectious Waste shall be subject only to rates, charges, rules and regulations shown on this page.

Memo

DATE: January 22, 2014
TO: City Council
FROM: Lisa Petorak, Human Resources Manager
SUBJECT: 2014 Refuse Rate Increases

In accordance with the current Franchise Agreement, UP Refuse is proposing a CPI adjustment and a pass-through rate increase to begin March 1, 2014. The matter is scheduled to go before Council for consideration on February 3, 2014.

Proposed Increases

1. CPI Adjustment

UP Refuse is requesting Council approval of a 0.98 percent increase in accordance with section 17.3. of the Franchise Agreement, that states, "The Base Rates shall be adjusted by 70% of the percentage increase if any in the index..." The Seattle-Tacoma-Bremerton June to June CPI-U increased by 1.4 percent. Seventy percent of the increase equates to a 0.98 percent CPI increase to the base rates for UP Refuse under the Franchise Agreement.

2. Tipping Fee Pass-Through Increase

In March 2014, Pierce County will increase the system base rate tipping fee from \$137.08 per ton to \$139.38 per ton.

In accordance with the Franchise Agreement, UP Refuse has proposed increasing the rates to reflect the increase in tipping fees by the amounts shown in Attachment A, Rates to the attached Ordinance. Section 17.6. of the current Franchise Agreement states:

If the disposal fees which are charged to the Company to dispose of the City's Solid Waste at the Designated Disposal Site are increased or decreased at any time, the Base Rates charged by the Company hereunder shall be charged in accordance with this Agreement. Such change shall be sufficient to reflect and pass through any such disposal rate change and be effective on the same date the revised disposal rate takes effect.

When applying the Pierce County tipping fee increase to residential customers, UP Refuse uses the average weight of garbage collected by each size toter. For example, the average weight of garbage collected in a twenty-four gallon toter, bi-weekly, is fifty-four pounds or 2.7 percent of one ton. Therefore the increase for a customer using a twenty-four gallon toter, bi-weekly, is \$0.07, or 2.7 percent of the Pierce County tipping fee increase for one ton and the applicable franchise or other fees.

Memo

Household Rate Examples

Due to the pass-through rate application being based on average weights, the percentage increase for U.P. households vary based on the size of their toter. The total increase, including CPI and pass-through tipping fee increases, will be between \$0.25 and \$0.81 per month depending on the size of the toter and frequency of collection.

The following scenarios illustrate how the monthly rates will change for the most common UP Refuse customer:

U.P. Customer: Residential Garbage and Recycling every other week with a 64 gallon toter

| | |
|--------------------------------|--------------------------|
| Current Rate: | \$24.11 per month |
| 2014 CPI Increase: | \$0.24 |
| 2014 Tipping Fee Pass-through: | \$0.16 |
| Total 2014 Rate: | \$24.51 per month |

Difference of: **\$0.40 per month increase**

Conclusion

At this time, UP Refuse is making no additional rate adjustment requests beyond the CPI increase and pass-through increase called for by the Franchise Agreement. The current Franchise Agreement, which determines how CPI increases and pass-through tipping fee increases are assessed, runs through 2025. Changes made to UP Refuse solid waste rates will also apply to University Place customers of Lakewood Refuse.

Staff has reviewed the proposal and recommends that Council approve the 2014 rate increases on February 3, 2014, in accordance with the Franchise Agreement and as requested by UP Refuse.

Memo

DATE: February 3, 2014
TO: City Council
FROM: David Swindale, Director, Planning and Development Services
SUBJECT: 2014 Planning Commission Work Plan

Each year the Planning Commission presents an annual work plan to the City Council based on direction from the City Council, state mandates that require plan or regulatory amendments, and advice from staff. This year staff proposes the Planning Commission recommend the attached Preliminary 2014 Planning Commission Work Plan with the following explanation:

In the first quarter of 2014, the Planning Commission will continue their study of View Protection from Vegetation.

Beginning in the first quarter and for the remainder of the year, the Planning Commission will work on the 2015 Comprehensive Plan Update required by RCW36.70(A). This update includes review and, if necessary, amendments to the Housing, Environmental Management, Transportation, Capital Facilities, Utilities, Community Character and Parks Recreation and Open Space Elements. A Comprehensive Plan Update Public Participation Program adopted by the City Council (Resolution 684) needs to be amended to reflect new dates for this work plan item.

In the second and third quarter, the Planning Commission will be asked to review and provide recommendations on specific provisions in the City's Sign Code. The City Council is currently working on a Resolution to provide the Planning Commission with direction.

In the fourth quarter, the Planning Commission will begin amendments to the City's development regulations to ensure consistency with Comprehensive Plan amendments. State law requires that the City's development regulations are consistent with and implement the City's Comprehensive Plan.

Preliminary 2014 Planning Commission Work Plan

| Date / Activity | Forum |
|---|---------------------------------|
| 01/15/14 | |
| View Protection 2014 Work Plan | Study Session |
| 02/05/14 | |
| View Protection Comprehensive Plan Update – Introduction | Public Hearing Study Session |
| 02/19/14 | |
| View Protection Housing Element | Consideration Study Session |
| 03/05/14 | |
| Housing Element | Study Session |
| 03/19/14 | |
| Environment Element | Study Session |
| 04/02/14 | |
| Environment Element | Study Session |
| 04/16/14 | |
| Transportation Element | Study Session |
| 05/07/14 | |
| Transportation Element | Study Session |
| 05/21/14 | |
| Transportation Element | Study Session |
| 06/04/14 | |
| Housing, Environment and Transportation Elements | Public Hearing |
| 06/18/14 | |
| Sign Code | Study Session |
| 07/02/14 | |
| Capital Facilities Element Sign Code | Study Session Study Session |
| 07/16/14 | |
| Capital Facilities Element Sign Code | Study Session Public Hearing |
| 08/06/14 | |
| Utilities Element Sign Code | Study Session Consideration |
| 08/20/14 | |
| Community Character Element | Study Session |
| 09/03/14 | |
| Community Character Element Development Regulations | Study Session Study Session |
| 09/17/14 | |
| Parks, Recreation and Open Space | Study Session |
| 10/01/14 | |
| Parks, Recreation and Open Space Development Regulations | Study Session |
| 10/15/14 | |
| Capital Facilities, Utilities, Community and PROS | Public Hearing |
| 11/05/14 | |
| Comprehensive Plan Amendments | Study Session |
| 12/05/14 | |
| Comprehensive Plan Amendments | Consideration |

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Amend Resolution 684 the Preliminary Comprehensive Plan Update Public Participation Program in accordance with RCW 36.70A.140. Providing the public with early and continuous public participation in the update process including notice that is broadly and effectively disseminated.

Agenda No:

Dept. Origin: Planning & Development Services
12

For Agenda of: February 3, 2014

Exhibits: Proposed Resolution
Exhibit A: Revised Preliminary Public Participation Program

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to form by City Atty: _____

Approved by Finance Director: _____

Approved by Department Head: _____

| | | | | | |
|-------------|--------|-----------------|--------|------------------------|--------|
| Expenditure | \$0.00 | Budgeted Amount | \$0.00 | Appropriation Required | \$0.00 |
|-------------|--------|-----------------|--------|------------------------|--------|

SUMMARY / POLICY ISSUES

In accordance with RCW 36.70A the Growth Management Act the City is required to review and if necessary update its comprehensive plan and development regulations every seven years beginning in 2004. However, because of the economic downturn the State Legislature amended the Growth Management Act extending the deadline for updates from 2011 to 2015 through 2018 depending of location. The first counties and cities required to update included Snohomish, King and Pierce Counties and the cities within these counties.

On January 8, 2011 the City Council passed Resolution No. 669 establishing a Preliminary Comprehensive Plan Update Public Participation Program in accordance with RCW 36.70A.140. Resolution 669 was amended on October 10, 2011 recognizing the update would take longer to accomplish. Under Resolution 684 the Preliminary Comprehensive Plan Update Public Participation Program was divided into three phases.

In order to provide the level of public participation needed to develop the new Shoreline Master Program and revise the Land Use and Shoreline Elements of the Comprehensive Plan the preliminary public participation program needs to be amended to reflect the new schedule review and make needed changes to the remainder of the Comprehensive Plan. Elements needing review include: Housing, Environmental Management, Transportation, Capital Facilities, Utilities, Community Character, and Parks Recreation and Open Space.

RECOMMENDATION / MOTION

On January 15, 2014 the Planning Commission reviewed and unanimously recommended their 2014 Work Plan to the City Council for approval. The work plan includes the dates for study sessions and public hearings regarding the review and revision of the Comprehensive Plan and Development Regulations.

Move to: Amend Resolution 684 the Preliminary Comprehensive Plan Update Public Participation Program in accordance with RCW 36.70A.140. Provide the public with early and continuous public participation in the update process including notice that is broadly and effectively disseminated.

RESOLUTION NO. ____

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, REVISING THE PUBLIC PARTICIPATION PROGRAM FOR THE CITY'S COMPREHENSIVE PLAN UPDATE IN ACCORDANCE WITH RCW 36.70A THE GROWTH MANAGEMENT ACT

WHEREAS, on July 6, 1998 the City of University Place adopted its Comprehensive Plan in compliance with Chapter 36.70A RCW, the State of Washington Growth Management Act; and

WHEREAS, RCW 36.70A .130 requires the Comprehensive Plan to be reviewed and if needed, amended from time to time but no later than June 30, 2015 to comply with the Act; and

WHEREAS, the City of University Place determined that amendments to the University Place Comprehensive Plan at this time are required to comply with RCW 36.70A.130(4)(a) and are in the public interest; and

WHEREAS, RCW 36.70A .140 requires the City to establish a public participation program that provides an early and continuous public participation in the amendment of the Comprehensive Plan; and

WHEREAS, between January and October 2013, the City reviewed and updated the Land Use and Shoreline Elements and the Comprehensive Plan Map in the first phase of the Comprehensive Plan Update in accordance with a phased public participation program and has yet to complete the remaining elements; and

WHEREAS, the City Council held a study session on the proposed revised Comprehensive Plan Update Public Participation Program on February 3, 2014;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. Public Participation Program Revised. There is hereby established a revised public participation program for the Comprehensive Plan update attached hereto as Exhibit A.

Section 2. Compliance. In accordance with RCW 36.70A.140 errors in exact compliance shall not render the Comprehensive Plan or amendments thereto invalid if the spirit of the program and procedures are observed.

Section 3. Effective Date. This Resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CITY COUNCIL ON FEBRUARY , 2014.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

**COMPREHENSIVE PLAN UPDATE
PUBLIC PARTICIPATION PROGRAM
(RCW 36.70A.140)**

In accordance with RCW 36.70A the Growth Management Act the City of University Place will review and update elements of its Comprehensive Plan and its Development Regulations in 2014 and 2015. The City's Planning Commission will hold a series of public meetings and public hearings before making recommendations to the City Council. The City Council will also hold public meetings and one or more public hearings before adopting any amendments. The public is encouraged to participate early and often in this process. Meeting and hearings are scheduled on the dates indicated in the preliminary schedule of events below. All public meetings are advertised on the City's website and posted at City Hall. Public hearings are also advertised in the Tacoma News Tribune under Legal Notices. Please check the City's website for any changes or cancellations in meeting dates.

In addition to written and oral testimony provided at public meeting and/or hearings, the public is encouraged to provide written comments to the City of University Place Planning and Development Services Department at 3715 Bridgeport Way, University Place WA, 98466 or to DSwindale@citypofup.com.

Preliminary Schedule of Comprehensive Plan Update Events¹

| Activity Forum | | Date |
|---|---|----------|
| Introduction to Update Process | Planning Commission | 02/05/14 |
| Public Participation Program - Study | City Council | 02/03/14 |
| Public Participation Program - Consideration | City Council | 02/18/14 |
| Publication of Adopted Public Participation Program | Tacoma News Tribune, City Web Site, City Newsletter | 02/20/14 |
| Land Use and Housing Elements – Study | Planning Commission | 02/19/14 |
| Invitation for Privately Initiated Amendments | Tacoma News Tribune | 02/28/14 |
| Land Use and Housing Element - Study | Planning Commission | 03/05/14 |
| Environmental Element - Study | Planning Commission | 03/19/14 |
| Environmental Element - Study | Planning Commission | 04/02/14 |
| Transportation Element - Study | Planning Commission | 04/16/14 |
| Deadline Private Amendment Applications | | 04/30/14 |
| Transportation Element - Study | Planning Commission | 05/07/14 |
| Transportation Element - Study | Planning Commission | 05/12/14 |
| Housing, Environment and Transportation - Hearing | Planning Commission | 06/04/14 |
| Capital Facilities Element – Study Private Amendments | Planning Commission | 07/02/14 |
| Capital Facilities Element – Study | Planning Commission | 07/16/14 |
| Utilities Element – Study Private Amendments | Planning Commission | 08/06/14 |
| Community Character Element - Study Planning | Commission | 08/20/14 |
| Community Character Element – Study Development Regulations - Study | Planning Commission | 09/03/14 |
| Community Character Element – Study Development Regulations - Study | Planning Commission | 09/17/14 |
| Parks Recreation and Open Space - Study Development Regulations - Study | Planning Commission | 10/01/14 |
| Capital Facilities, Utilities, Community Character and Parks Recreation and Open Space - Hearing | Planning Commission | 10/15/14 |
| Private Amendments – Hearing, All Elements – Study | Planning Commission | 11/05/14 |
| All Elements – Recommendation | Planning Commission | 12/05/14 |
| Distribution of SEPA Checklist w/ 30 Day Comment | U.S. Mail | 12/08/14 |
| Begin State Agency Review (RCW36.70A.106) State | Agencies | 12/08/14 |
| Begin Plan Certification Process | Puget Sound Regional Council | 12/08/14 |
| Development Regulations - Study | Planning Commission | 01/07/15 |
| Notice / Distribution of SEPA Threshold Determination | U.S. Mail | 01/08/15 |
| Development Regulations - Study | Planning Commission | 01/21/15 |
| Land Use and Housing Element - Study | City Council | TBD |
| Development Regulations - Hearing | Planning Commission | 02/02/15 |
| SEPA Process Complete ² , State Review Period Ends PSRC Comments Due | 02/09/15 | |
| Land Use and Environmental Elements - Study | City Council | 02/17/15 |
| Development Regulations - Study | Planning Commission | 02/18/15 |
| Transportation Element – Study | City Council | 03/02/15 |
| Development Regulations - Recommendation | Planning Commission | 03/04/15 |
| Capital Facilities Element - Study City | Council | 03/16/15 |
| Utilities Element & Private Amendments – Study | City Council | 03/16/15 |
| Community Character Element - Study | City Council | 04/06/15 |
| Parks Recreation and Open Space - Study | City Council | 04/06/15 |
| Development Regulations - Study | City Council | 04/20/15 |
| All Elements- Hearing | City Council | 05/04/15 |
| All Elements and Development Regulations - Study | City Council | 06/01/15 |
| All Elements and Development Regulations - Consideration | City Council | 06/15/15 |

1. All public meetings are advertised on the City's website and posted at City Hall. Public hearings are also advertised in the Tacoma News Tribune under Legal Notices. Please check the City's website for any changes or cancelations.

2. Unless appealed.

Memo

DATE: February 3, 2014
TO: City Council
FROM: Eric A. Faison, Executive Director Finance & Administrative Services
SUBJECT: Events Study Session

Background

At the Council's January 8th retreat, Council had a general discussion about community events that occur on City property. Most of these long-standing events were established and are coordinated by local residents operating without the benefit of being a legally recognizable entity and without insurance. The City attorney has determined that these types of events put the City at undue risk of potential claims. As a result, Council has asked staff to develop draft criteria to help the Council determine which events will become "City" events.

Types of Events and Event Requirements

There are two types of events that occur on City property: City Events and Non-City Events. City Events are events organized and managed to completion by the City's administration. Non-City Events are events organized and managed to completion by a private party or entity in compliance with all applicable provisions of University Place Special Event Code. Both types of events require:

1. An event organizer who obtains a City event permit. The permit will address issues such as traffic plans, safety plans, etc. There is a fee associated with each permit, which can be waived in certain circumstances.
2. Proof of insurance. City events, for which the City can demonstrate that it exercises the requisite degree of management and control, are covered by the City's insurance provider, WCIA. For Non-City Events, an individual or legally recognizable entity can apply for private insurance (TULIP – Tenant User Liability Insurance Program) policies. Please note that the City has created a list of City Friends and Partners. This designation was done for public forum use reasons. This designation neither provides a group with

a corporate identity, nor exempts a group from liability insurance purposes for events on City property.

Both of these requirements must be met in sufficient time prior to the event for the event to occur.

City Events

The City can carry out its events in two ways.

1. *City Organized and Managed Event.* A City organized and managed event is an event that is actively managed by City administration. These events occur by Council legislative determination, through an adopted resolution, that the event merits funding with University Place taxpayer ("City") funds. Smaller events also may occur as a result of an administrative determination by the City Manager. Individual Council Members can volunteer at such an event, but cannot participate in the overall management of the event, and cannot speak for, contract for, or otherwise incur third party obligations for the City. Such an event can include work by volunteers and outside vendors participating in a manner authorized by the administration through a permit or service agreement.
2. *City Contracted Event.* The City can contract with a third party for the management and control of an event. Such an event would occur pursuant to a formal services contract outlining the full scope of services to be provided. The contractor can be a legal entity (corporation, LLC or partnership) or a competent individual that will undertake responsibility for presenting the event and fulfilling the scope of services. The City would require the contractor to provide insurance that takes precedence over the City's WCIA policy. The contractor can provide this insurance either through the contractor's existing commercial general liability policy or through a single event TULIP policy. The City's consideration for the contractor's services can take many forms, including in kind support, or even subsidizing the cost of the TULIP insurance policy. Individual Council Members can volunteer at such an event, but cannot participate in the overall management of the event, and cannot speak for, contract for, or otherwise incur third party obligations for the City. Under RCW 42.23.030 (the Code of Ethics for Public Officers), a UP Council Member cannot be the contractor because that would create a beneficial interest in a contract with the City.

City staff organize a number of smaller events throughout the year, primarily through the City's Parks & Recreation Division. The City's largest "City Event" is the annual Tree Lighting Festival.

Non-City Events

Historically, most events in UP have been Non-City Events that occur on City property. The major ones include:

- Flower & Plant Show
- Duck Daze: includes the Duck Parade, Treasures in the Park, the Car Show, Get Local Summer Business Fest, and the Art Fair in Market Square
- Concerts in the Park
- Pups in the Park
- University Place Festival
- National Night Out: occurs in each individual neighborhood
- Cider Squeeze
- Menorah Lighting
- Santa Paws
- UP for Art Atrium Art & Concert Series
- Historical Society Atrium Events

The City Council has previously allocated approximately \$13,000 a year worth of in-kind support for these events. This support has included the provision of porti-potties, hand wash stations and garbage disposal. Additional support has included staff support (administrative, finance, permitting, parks, recreation, public works and public safety), facility use, advertising, fee waivers and insurance.

Draft Criteria for Designation of City Events

Staff has identified five criteria to consider in the designation of City Events. The criteria include:

1. Is the event for promotion of tourism or economic development?
2. Is the event for the benefit of the poor or infirmed?
3. Is the event for the benefit of operation, maintenance or improvement of a City facility?
4. Does the event support a legislatively identified Council goal?
5. Is there a reasonable relationship between the amount expended on the event and the identified public benefit?

Estimated Cost to Expand City Events

If the Council determined that the City should assume responsibility for a larger number of events, three events would represent the largest portion of the City's total event budget. Those events are:

- Duck Daze (including all events currently led by various groups);
- University Place Festival; and
- Tree lighting.

It is difficult to accurately estimate the cost of taking over these (or additional) events, because any such budget must include a defined scope of work, which would be enhanced by experience. But, by way of comparison, the City spent \$162,552 on events in 2008. At a minimum, staff believes that the management of these events would require the hiring of a part-time event coordinator (or an equivalent amount in contract dollars), which would constitute the largest single additional expense. We estimate the total amount of new expenditures would be \$78,000 a year, in addition to the existing budget of \$13,000.

Next Steps

Staff needs direction on the following:

1. What level of support should staff provide to rapidly approaching Non-City Events? Should these events be designated as City events for 2014 (as a transition year)?
2. What additional events, if any, should become City events? If the City is taking over any events, how will the event coordination/management be provided and paid for?