

*Note: Times are approximate and subject to change.*

Town Hall Meeting Room  
3715 Bridgeport Way West

- 6:30 pm
1. CALL REGULAR MEETING TO ORDER
  2. ROLL CALL AND PLEDGE OF ALLEGIANCE
  3. APPROVAL OF AGENDA
  4. PRESENTATION
    - Public Safety Report – Police Chief Blair
- 6:50 pm
5. PUBLIC COMMENTS – (At this time, citizens have three minutes to address the Council on any matter not scheduled for Public Hearing or Council Consideration. State law prohibits the use of this forum to promote or oppose any candidate for public office, or ballot measure. Public comments are limited to three minutes. Please provide your name and address for the record.)

- 6:55 pm
- 6A- CONSENT AGENDA
  - 6K. Motion: Approve or Amend the Consent Agenda as Proposed

The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed for the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

- A. Receive and File: Payroll and Claims.
- B. Receive and File: 2016/2017 Committee and Representative Assignments.
- C. Council Rules - Finance Committee/Chair.
- D. Confirm Julie Finnegan's re-appointment to the Parks & Recreation Commission.
- E. Confirm Susan Mauss' appointment to the Parks & Recreation Commission.
- F. Confirm Ken Campbell's appointment to the Planning Commission.
- G. Confirm David Graybill's appointment to the Planning Commission.
- H. Confirm Stephen Smith's re-appointment to the Planning Commission.
- I. Confirm Jeanne Thurston's appointment to the Public Safety Commission.
- J. Confirm Melody William's re-appointment to the Public Safety Commission.
- K. Confirm Ed Wood's re-appointment to the Public Safety Commission.

**COUNCIL CONSIDERATION** – (The following item(s) will require Council action.)

- 7:00 pm
7. UNIVERSITY PLACE REFUSE RATE INCREASE
    - Staff Report
    - Public Comment
    - Council Consideration
- 7:15 pm
8. COUNCIL COMMENTS/REPORTS

**RECESS TO STUDY SESSION** – (At this time, Council will have the opportunity to study and discuss business issues with staff prior to its consideration. Citizen comment is not taken at this time; however, citizens will have the opportunity to comment on the following item(s) at future Council meetings.)

- 7:25 pm
9. ANIMAL CONTROL/CODE ENFORCEMENT AMENDMENTS – (Staff: City Attorney)
    - Staff Report
    - Council Questions
    - Council Discussion
- 7:35 pm
10. COUNCIL HEALTH BENEFITS PROPOSAL – (Staff: Human Resources Manager)
    - Staff Report
    - Council Questions
    - Council Discussion
- 8:00 pm
11. ADJOURNMENT

\*PRELIMINARY CITY COUNCIL AGENDA

February 15, 2016

HOLIDAY – No Council Meeting Scheduled

February 16, 2016

Regular Council Meeting

March 7, 2016

Regular Council Meeting

March 21, 2016

Regular Council Meeting

**Preliminary City Council Agenda subject to change without notice\***

Complete Agendas will be available 24 hours prior to scheduled meeting.

To obtain Council Agendas, please visit [www.cityofup.com](http://www.cityofup.com).

**American Disability Act (ADA) Accommodations Provided Upon Advance Request  
Call the City Clerk at 253-566-5656**

# University Place Police Department



# Crime Statistics

2014 Through 2015 Comparison

<b>Crime Type</b>	<b>2014</b>	<b>2015</b>
Aggravated Assaults	31	28
Rape	18	16
Robbery	20	16
<b>Violent Crime Total</b>	<b>69</b>	<b>60</b>
Arson	5	8
Motor Vehicle Theft	58	86
Burglary	224	155
Theft (Combined)	458	515
<b>Property Crime Total</b>	<b>745</b>	<b>764</b>
<b>All Part One Crimes</b>	<b>814</b>	<b>824</b>

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# Contract Enhancements

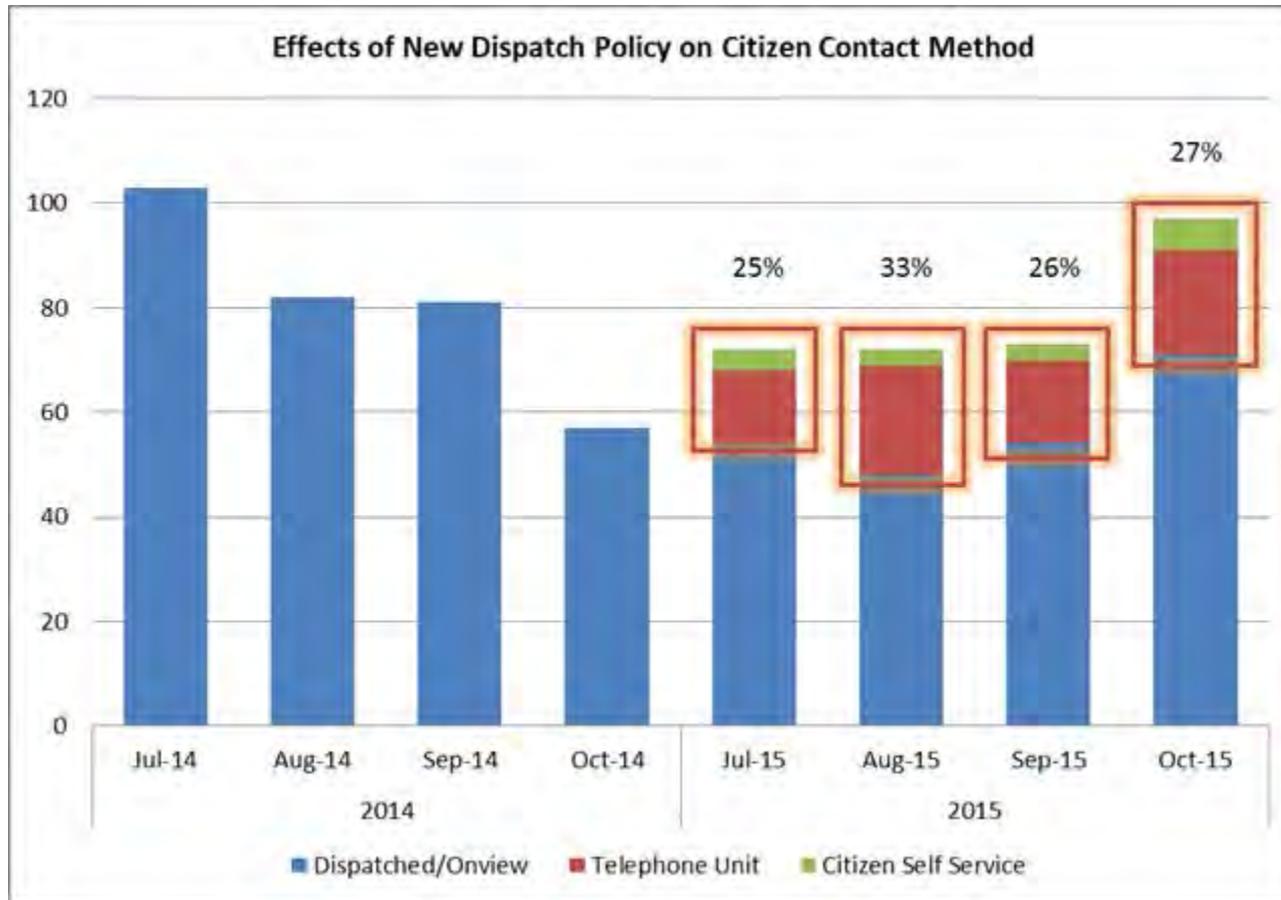
- The County Council authorized a PCSD Burglary and Property Crimes Unit
    - University Place included in scope of work
      - Property Crime continues to be a regional issue
      - This enforcement addition enhances our thriving partnership with the community re: prevention
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# Staffing Cuts and Policy Changes

- July 1<sup>st</sup>, 2015
    - Terminated Investigator
    - Terminated Community Service Officer
  - UPPD Front desk customer service operations reduced
    - From 35 hours/ week to 9 hours/week
  - Uniformed patrol no longer responding to routine theft and vandalism
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# Dispatch Policy Changes July 2015



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# Mission: Public Works Policing

- Focus on root cause of crime issue
    - Striping on 40<sup>th</sup>
    - Hedge at Captain Nemo's
    - Neighborhood hulk hauler
  - We can't arrest ourselves out of crime trends
    - Crime trends are not a good gauge of effective police work
  - Addressing perception / reality of crime
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# *2015 and Forward to 2016*

- **US Open Championship Operations buildup and execution**
  - **Expand on EOC and National Incident Management skills**
  - **Continued emphasis enforcement in Orchard Corridor**
  - **Foot Patrol in Town Center Overlay / Walking Beat**
  - **Patrol Partnership with Sheriff's Property Crimes Unit**
  - **Ongoing partnership with the Community to problem solve**
  - **Provide opportunities for the public to learn more about Public Safety and Criminal Justice in University Place**
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<b>Control No.:</b> 5 Agenda of: 02/02/15	<b>PREPAY</b>
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**Claim of:** Payroll for Pay Period Ending 01/15/2016

Check #	Date	Amount		Check #	Date	Amount
318592	01/07/16	487.81		318595	01/20/16	119.13
318593	01/20/16	3,368.41		318596	01/20/16	176.12
318594	01/20/16	78.50		318597	01/20/16	187.00

01/20/16      **127,755.04**      **Direct Deposit**

**EMPLOYEE NET      132,172.01**

318598	01/20/16	60.00	EMPLOYMENT SECURITY DEPARTMENT
318599	01/20/16	225.00	MALAIER, TRUSTEE, MICHAEL G.
318600	01/20/16	250.00	NATIONWIDE RETIREMENT SOLUTION

WIRE	01/20/16	25,707.72	BANK OF AMERICA
WIRE	01/20/16	22,036.60	- 106006, VANTAGEPOINT TRANSF
WIRE	01/20/16	6,647.87	- 304197, VANTAGEPOINT TRANSF
WIRE	01/20/16	4,921.54	- 800263, VANTAGEPOINT TRANSF
WIRE	01/20/16	27,625.54	WA STATE DEPT OF RETIREMENT SY
WIRE	01/20/16	902.09	PACIFIC SOURCE ADMINISTRATORS
WIRE	01/20/16	254.17	- 705544, VANTAGEPOINT TRANSF
WIRE	01/20/16	79.90	AFLAC INSURANCE
WIRE	01/20/16	890.30	WA ST DEPT OF RETIREMENT SYS
WIRE	01/20/16	2,982.91	- 106006 LOAN, VANTAGEPOINT
WIRE	01/20/16	456.23	- 304197 LOAN, VANTAGEPOINT TR

**BENEFIT/DEDUCTION AMOUNT      93,039.87**

**TOTAL AMOUNT      225,211.88**

**Preparer Certification:**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed:

Date

\_\_\_\_\_  
Steve Sugg, City Manager

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51977590	1/29/2016	002661	AIR SYSTEMS ENGINEERING INC000205604	12/8/2015	HVAC REPAIR/PW SHOP	1,426.12	1,426.12
		Voucher: 40001					
51977591	1/29/2016	002681	AMERICAN NEON REFUND	1/19/2016	SIGN FACE REPLACEMENT/NO F	234.62	234.62
		Voucher: 40002					
51977592	1/29/2016	023411	AUTOZONE, INC. 1164542325	12/31/2015	SNOWBRUSH/DEICER	16.68	16.68
		Voucher: 40003					
51977593	1/29/2016	001126	BANK OF AMERICA 15120070842	1/6/2016	2015 ACCOUNT ANALYSIS FEE	5,162.88	5,162.88
		Voucher: 40004					
51977594	1/29/2016	022175	BARRETT, BILL REIMB	10/21/2015	REIMB/CURRAN ORCHARD BRO	545.64	545.64
		Voucher: 40005					
51977595	1/29/2016	001152	CENTURYLINK 206-Z20-0051	12/20/2015	PHONES/CITY WIDE	5,905.76	
		Voucher: 40006	253-564-1992	1/11/2016	PHONES/SR CENTER	254.38	6,160.14
51977596	1/29/2016	001024	CITY TREASURER 100939530	1/6/2016	POWER/3555 MARKET PL W/RO/	1,753.00	
		Voucher: 40007	100597956	1/13/2016	POWER/8715 4OTH ST W	702.85	
			100032203	1/11/2016	POWER & WATER/2534 GRANDV	280.67	
			100672520	1/11/2016	POWER/2208 GRANDVIEW DR W	179.96	
			100057089	1/12/2016	POWER/2700 BP WAY W	154.39	
			100569668	1/15/2016	POWER/2610 SUNSET DR W	141.56	
			100079031	1/6/2016	POWER/3715 BP WAY W, #D4	100.02	
			100488528	1/12/2016	POWER/6701 REGENTS BLVD W	74.65	
			100895151	1/6/2016	POWER/7901 CIRQUE DR W	55.45	
			100077129	1/11/2016	POWER/2701 GRANDVIEW DR W	53.26	
			100357178	1/13/2016	POWER/2620 BP WAY W	51.24	
			100820972	1/11/2016	POWER/2700 SUNSET DR W	50.15	
			100176036	1/11/2016	POWER/2695 GRANDVIEW DR W	36.71	
			100401273	1/11/2016	POWER/8420 20TH ST W	32.06	
			100079046	1/6/2016	POWER/3715 BP WAY W, #D5	25.02	
			100125363	1/12/2016	POWER/6817 27TH ST W	24.52	
			100109710	1/13/2016	POWER/8902 40TH ST W	9.19	
			100360178	1/13/2016	POWER/3900 GRANDVIEW DR W	8.63	
			100360066	1/13/2016	POWER/3850 GRANDVIEW DR W	8.63	
			100360059	1/13/2016	POWER/3800 GRANDVIEW DR W	8.63	3,750.59
51977597	1/29/2016	001140	CITY TREASURER 50004551	1/22/2016	DESIGN ENGINEERING/56TH ST-	13,239.53	13,239.53
		Voucher: 40008					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51977598	1/29/2016	001140	CITY TREASURER	90670126	1/12/2016	DEC15 HYDRANT USE PERMIT/S	231.66	231.66
		Voucher: 40009						
51977599	1/29/2016	002171	CITY TREASURER	90665018	12/14/2015	MAINTENANCE COSTS/FORD EX	649.63	649.63
		Voucher: 40010						
51977600	1/29/2016	024347	COPIERS NORTHWEST, INC.	INV1317391	1/6/2016	DEC4-JAN3/CONTRACT OVERAC	303.42	
		Voucher: 40011		INV1322595	1/21/2016	DEC14-JAN13/OVERAGE CHARG	55.78	
				INV1320721	1/12/2016	DEC11-JAN10 OVERAGE CHARG	8.05	367.25
51977601	1/29/2016	022793	DKS ASSOCIATES, INC.	0059384	1/4/2016	BP WAY W/W 27TH ST SIGNAL DI	6,479.85	6,479.85
		Voucher: 40012						
51977602	1/29/2016	021938	DLT SOLUTIONS	SI310595	12/31/2015	Autodesk Infrastructure Design Sui	1,475.68	1,475.68
		Voucher: 40013						
51977603	1/29/2016	001212	GRAY & OSBORNE INC	14464.06-000000€	1/4/2016	ENGINEERING SVCS/37TH ST W	552.62	552.62
		Voucher: 40014						
51977604	1/29/2016	025431	JR SIMPLOT COMPANY	212042270	12/17/2015	AQUA-CAP HERB/IRON PLANT F	2,422.35	
		Voucher: 40015		212042269	12/17/2015	RANGER PRO HERBICIDE/SP AL	1,856.08	
				212042271	12/17/2015	IRON PLANT FOOD	957.26	5,235.69
51977605	1/29/2016	025142	KPG, INC PS	121015	1/5/2016	TRAFFIC SIGNAL DESIGN/67TH &	10,799.49	10,799.49
		Voucher: 40016						
51977606	1/29/2016	023115	LEMAY MOBILE SHREDDING	4461897	1/1/2016	DEC15/DOCUMENT SHREDDING	34.80	34.80
		Voucher: 40017						
51977607	1/29/2016	001096	NORTHWEST CASCADE, INC.	3032570	12/14/2015	INSPECTION/SR CENTER	202.39	202.39
		Voucher: 40018						
51977608	1/29/2016	001109	PIERCE COUNTY BUDGET & FIN/CI-210590		1/8/2016	DEC15/ANIMAL CONTROL & SHE	9,493.53	
		Voucher: 40019		CI-210570	1/7/2016	DEC15/TRAFFIC MAINTENANCE	6,252.32	
				CI-210646	12/31/2015	DEC15/PW ROAD MAINTENANCE	4,583.82	
				CI-210555	1/6/2016	I-NET CHARGES/UPTV/AUG15	253.00	
				CI-210557	1/6/2016	I-NET CHARGES/UPTV/SEPT15	253.00	
				CI-208557	1/21/2016	I-NET CHARGES/UPTV/NOV15	253.00	
				CI-210559	1/6/2016	DEC15/RECORDING FEES	153.00	21,241.67
51977609	1/29/2016	023228	THE ACTIVE NETWORK, INC.	11074404	1/12/2016	ACTIVE Net - Epson TM-T88V (US	3,425.12	3,425.12
		Voucher: 40020						
51977610	1/29/2016	002823	THOMPSON ELECTRICAL CONST1215-8111CG		12/30/2015	MISC REPAIRS & POLE REPLACI	3,229.00	3,229.00
		Voucher: 40021						
51977611	1/29/2016	021733	UNIFIED OFFICE SERVICES	213152	12/30/2015	MISC OFFICE SUPPLIES/CM OFF	131.24	131.24
		Voucher: 40022						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51977612	1/29/2016	025376	UNIVERSAL FIELD SERVICES, INI47179	12/31/2015	BP WAY PH 5/ACQUISITION & AP	2,763.73	
	Voucher:	40023	47180	12/31/2015	BP WAY PH 5/ROW ACQUISITION	569.94	3,333.67
51977613	1/29/2016	025560	UNIVERSITY PLACE CIVIC BLDG 20-15	1/11/2016	REIMB 2015 EXPENSES/LESS 20	15,966.72	15,966.72
	Voucher:	40024					
51977614	1/29/2016	001151	UNIVERSITY PLACE SCHOOL DISF 22449	1/6/2016	DEC15/CJH & CHS GYM USE	160.00	160.00
	Voucher:	40025					
51977615	1/29/2016	001153	VERIZON WIRELESS,LLC. 9758159124	1/1/2016	DEC15/CITY WIDE	1,663.00	1,663.00
	Voucher:	40026					
51977616	1/29/2016	001032	WA STATE 2015120079	1/21/2016	DEC15/TELECOMMUNICATIONS	197.31	197.31
	Voucher:	40027					
51977617	1/29/2016	001389	WA STATE PATROL I16004188	1/5/2016	DEC15/BACKGROUND CHECKS	684.00	
	Voucher:	40028	ID001185CM	1/14/2016	CREDIT/DEC15/BACKGROUND C	-12.00	672.00
<b>Sub total for BANK OF AMERICA:</b>							<b>106,584.99</b>

28 checks in this report.

Grand Total All Checks: 106,584.99

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51977618	1/29/2016	025715	ABM JANITORIAL SERVICES	8923976	1/1/2016	JAN16/JANITORIAL SERVICE	3,831.65	3,831.65
		Voucher: 40029						
51977619	1/29/2016	002661	AIR SYSTEMS ENGINEERING INC000206064	1/5/2016	1STQTR16/HVAC MAINT/CIVIC BI	4,061.75		
		Voucher: 40030	000206063	1/5/2016	1STQTR16/HVAC MAINT/CITY HA	1,901.92	5,963.67	
51977620	1/29/2016	001004	ALARM WORKS NW	6109	1/1/2016	JAN16/ALARM MONITORING	358.00	358.00
		Voucher: 40031						
51977621	1/29/2016	001701	ALPINE PRODUCTS INC	TM-155014	1/9/2016	YELLOW DELINEATOR POST/BL/	348.74	348.74
		Voucher: 40032						
51977622	1/29/2016	023090	ASCAP	500579361	1/20/2016	ACCT #500579361/2016 LICENSE	336.00	336.00
		Voucher: 40033						
51977623	1/29/2016	022175	BARRETT, BILL	REIMB	1/25/2016	REIMB/CIDER PRESS/SWITCH	1,464.04	1,464.04
		Voucher: 40034						
51977624	1/29/2016	001182	BIG JOHN'S TROPHIES	130750	1/13/2016	WHITE-RED PLASTIC NAME TAG	37.23	
		Voucher: 40035	130644	1/6/2016	1X3 WHITE/RED NAME TAGS/CO	32.85	70.08	
51977625	1/29/2016	021643	BLAISDELL, LESLIE	REIMB/WCIA	1/22/2016	REIMB/WCIA BOARD MTG/MILEA	28.84	28.84
		Voucher: 40036						
51977626	1/29/2016	023095	BMI/BROADCAST MUSIC INC.	27364710	1/2/2016	ACCT# 1244922/2016 ANNUAL LI	336.00	336.00
		Voucher: 40037						
51977627	1/29/2016	025573	CANON FINANCIAL SERVICES	15696280	1/13/2016	JAN16/COPIER LEASE/IRC5255	311.67	311.67
		Voucher: 40038						
51977628	1/29/2016	001152	CENTURYLINK	253-566-9558	1/14/2016	PW PUMP CALLOUT LINE	39.37	39.37
		Voucher: 40039						
51977629	1/29/2016	003056	CITY OF LAKEWOOD	MC-00073	1/14/2016	JAN16/COURT SVCS	12,673.25	12,673.25
		Voucher: 40040						
51977630	1/29/2016	001024	CITY TREASURER	100083325	1/21/2016	POWER/4910 BRISTONWOOD DF	461.07	
		Voucher: 40041	100080586	1/21/2016	POWER/4951 GRANDVIEW DR W	434.53		
			100333844	1/21/2016	WATER/4951 GRANDVIEW DR W	154.43		
			100895144	1/19/2016	POWER/8300 CIRQUE DR W	92.81	1,142.84	
51977631	1/29/2016	001140	CITY TREASURER	90670534	1/15/2016	SEMI ANNUAL ATTACHMENT FEE	1,886.82	1,886.82
		Voucher: 40042						
51977632	1/29/2016	002171	CITY TREASURER	90670358	1/14/2016	MAINTENANCE CITY VEHICLES/	283.79	283.79
		Voucher: 40043						
51977633	1/29/2016	025161	CITY TREASURER	130297	1/7/2016	DTA RECEIVERS/CITY HALL	84.35	
		Voucher: 40044	129335	1/7/2016	DTA RECEIVERS/SR CENTER	8.27	92.62	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51977634	1/29/2016	024565	COMCAST	849835010944363	1/10/2016	JAN19-FEB18/INTERNET/PW SHC	137.56
	Voucher:	40045		849835010094441	1/10/2016	JAN19-FEB18/ INTERNET/SR CEI	97.56
				849835010073570	1/10/2016	MODEMS/REMOTE SURVEILLAN	80.84
				849835010073571	1/10/2016	MODEMS/REMOTE SURVEILLAN	80.84
51977635	1/29/2016	023782	COMPLETE OFFICE SOLUTIONS,	1318334-0	1/15/2016	TONER	163.01
	Voucher:	40046		1312558-0	1/5/2016	OFFICE SUPPLIES/FOLDER/FILE	83.77
				1313604-0	1/7/2016	TONER CARTRIDGE	79.25
				1312739-0	1/6/2016	MISC OFFICE SUPPLIES/FINANC	62.84
				1315693-0	1/11/2016	MISC OFFICE SUPPLIES	31.56
							420.43
51977636	1/29/2016	001196	COOPER, GARY	FEB16/RETAILWC	1/8/2016	FEB16/PER DIEM/RETAIL WORKS	224.00
	Voucher:	40047					224.00
51977637	1/29/2016	024347	COPIERS NORTHWEST, INC.	INV1320720	1/12/2016	JAN11-FEB10/LEASE CHARGE/SI	32.31
	Voucher:	40048					32.31
51977638	1/29/2016	002431	DIANE DEMARS	JAN16	1/26/2016	JAN16/YOGA CLASSES/#5110, #5	764.40
	Voucher:	40049					764.40
51977639	1/29/2016	001737	DON SMALL & SONS OIL DIST	CC91116	1/11/2016	BULK FUEL/PW SHOP	1,828.17
	Voucher:	40050					1,828.17
51977640	1/29/2016	024894	FIGUEROA, JAVIER	REIMB	1/21/2016	REIMB/PARKING/PER DIEM	41.10
	Voucher:	40051					41.10
51977641	1/29/2016	001211	GFOA	0133705	1/26/2016	2016 MEMBERSHIP DUES/FINAN	250.00
	Voucher:	40052					250.00
51977642	1/29/2016	025429	HARBOR GREENS UP LLC	2369	1/19/2016	BOX LUNCH/COUNCIL	68.85
	Voucher:	40053					68.85
51977643	1/29/2016	001223	HUMANE SOCIETY OF TACOMA	IVC0001586	1/1/2016	JAN16/BOARDING CONTRACT	100.00
	Voucher:	40054					100.00
51977644	1/29/2016	001971	INK INC	31890	1/5/2016	JERSEYS/BASKETBALL/RECREA	7,921.65
	Voucher:	40055					7,921.65
51977645	1/29/2016	002478	KEL-TECH PLASTICS INC	609037	1/13/2016	NOWCUTS	103.80
	Voucher:	40056					103.80
51977646	1/29/2016	025769	KRAMER, JEANNE E.	012	1/19/2016	WINTER 2/PIANO/VOICE LESSON	975.00
	Voucher:	40057					975.00
51977647	1/29/2016	001797	LOWE'S BUSINESS ACCOUNT/GE874-3507-900095-		1/17/2016	MISC REPAIR & MAINTAINENCE :	139.75
	Voucher:	40058					139.75
51977648	1/29/2016	025934	MCLEAN, MICHELLE	REFUND	1/12/2016	REFUND/SR CENTER RENTAL DI	200.00
	Voucher:	40059					200.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51977649	1/29/2016	025937	NORDIC SERVICES INC.	REFUND	1/19/2016	NO PERMIT NEEDED/ADDRESS I	125.00	125.00
		Voucher: 40060						
51977650	1/29/2016	001096	NORTHWEST CASCADE, INC.	2-1500543	1/5/2016	PORTA POTTY RENTAL/SKATE P	72.00	
		Voucher: 40061		2-1502231	1/6/2016	PORTA POTTY RENTAL/CURRAN	72.00	144.00
51977651	1/29/2016	021720	PIERCE CO. CITIES & TOWNS AS2016 DUES		1/1/2016	2016 DUES/PIERCE COUNTY CIT	50.00	50.00
		Voucher: 40062						
51977652	1/29/2016	001114	PITNEY BOWES GLOBAL FIN. SV	JAN16	1/19/2016	JAN16/ACCT19533470/POSTAGE	1,000.00	1,000.00
		Voucher: 40063						
51977653	1/29/2016	001276	PUGET SOUND FINANCE OFFICE	FEB10/MEETING	1/31/2016	GASB 68/L BLAISDELL & L HAND	50.00	50.00
		Voucher: 40064						
51977654	1/29/2016	021712	SARCO SUPPLY	1091302	1/11/2016	BATH TISSUE/HAND SOAP/URIN	205.82	205.82
		Voucher: 40065						
51977655	1/29/2016	003008	SPRAGUE PEST SOLUTIONS INC	2768764	1/7/2016	PEST CONTROL/WINDMILL VILL	98.46	98.46
		Voucher: 40066						
51977656	1/29/2016	023590	STAPLES BUSINESS ADVANTAGE	8037504339	1/9/2016	MARK & WIPE BOARD/PW SHOP	185.86	185.86
		Voucher: 40067						
51977657	1/29/2016	002613	SUPERIOR LINEN SERVICE,INC.	23549	1/13/2016	OFFICE MAT RENTAL/PW SHOP	89.00	89.00
		Voucher: 40068						
51977658	1/29/2016	001139	TACOMA-PIERCE CO CHAMBER	34241	1/13/2016	2016 HORIZONS ECONOMIC FO	80.00	80.00
		Voucher: 40069						
51977659	1/29/2016	002823	THOMPSON ELECTRICAL CONST	0116-8019CG	1/26/2016	T-STAT LOCK BOXEX/GARAGE E	393.84	393.84
		Voucher: 40070						
51977660	1/29/2016	025935	TRIMMINGS, III, ALLEN DAVID	REFUND	1/12/2016	REFUND/BUSINESS NOT IN UP	50.00	50.00
		Voucher: 40071						
51977661	1/29/2016	001331	UNIVERSITY PLACE REFUSE SV	1886444	1/22/2016	FEB16/BILLING PERIOD/REFUSE	3,655.59	
		Voucher: 40072		886445	1/22/2016	FEB16/BILLING PERIOD/COMPAC	856.00	4,511.59
51977662	1/29/2016	024567	VALLANTYNE, GLENN	LOAN OVERPAYM	1/19/2016	LOAN OVERPAYMENT/VALLANTY	42.56	42.56
		Voucher: 40073						
51977663	1/29/2016	023675	ZEE MEDICAL INC.	68304598	1/13/2016	RESTOCK FIRST AID KIT/CITY H/	133.09	
		Voucher: 40074		68304597	1/13/2016	RESTOCK FIRST AID KIT/PW SHC	45.02	178.11
<b>Sub total for BANK OF AMERICA:</b>								<b>49,837.88</b>

46 checks in this report.

Grand Total All Checks: 49,837.88

## CITY OF UNIVERSITY PLACE COMMITTEES AND REPRESENTATIVES ASSIGNMENTS – 2016/2017

		Belleci	Figuroa	Grassi	Keel	McCluskey	Nye	Worthington
<b>Council Committees</b>	<b>City Council Committees/Liaisons</b>							
	Council Meetings	X	X	X	X	X	X	X
	Legislative and Intergovernmental		XX		X*			
	Community Connector Program Liason 16 <sup>th</sup> CAB/AUSA	X*				XX		
<b>Council Representatives</b>	Pierce County Cities & Towns	X	X	X	X		X	XX
	Pierce County Mayors & Executive		XX		X*			
	Pierce County Regional Council	XX		X*		XX		
	Rainier Communications Commission		XX					
	Association of Washington Cities**	X	X	X	X*	X	X	X*
	Pierce Transit Board			X*	XX			

- XX = Designates Chair or Lead Responsibility**
- X\* = Designates Alternate**
- \*\* = By registration**

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Adopt a resolution amending the Council Rules to Formally establish a City Council Finance Committee of the Whole and a process for appointment of the Finance Chair.

**Agenda No:** 6C  
**Dept. Origin:** City Council  
**For Agenda of:** February 1, 2016  
**Exhibits:** Resolution

**Concurred by Mayor:** \_\_\_\_\_  
**Approved by City Manager:** \_\_\_\_\_  
**Approved as to form by City Atty:** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Approved by Department Head:** \_\_\_\_\_

Expenditure Required: \$ 0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

For many years, the City Council has scheduled meetings of the whole Council to discuss City finances. These meetings have been titled as Finance Committee meetings and a member of the Council, other than the Mayor, informally chosen to chair the meetings with the title of Finance Chair. The City Council now desires to formalize within its rules, the Finance Committee of the Whole, the Position of Finance Chair, and the process for appointment of the Finance Chair.

**RECOMMENDATION / MOTION**

**MOVE TO:** Adopt a resolution amending the Council Rules to formally establish a City Council Finance Committee of the Whole and a process for appointment of the Finance Chair.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,  
AMENDING THE CITY COUNCIL RULES TO FORMALLY ESTABLISH A CITY  
COUNCIL FINANCE COMMITTEE OF THE WHOLE AND A PROCESS FOR  
APPOINTMENT OF THE FINANCE CHAIR**

WHEREAS, for many years, the City Council has scheduled meetings of the whole Council to discuss City finances, and these meetings have been titled as Finance Committee meetings; and

WHEREAS, a member of the Council, other than the Mayor, has been informally chosen to chair the meetings with the title of Finance Chair; and

WHEREAS, the City Council now desires to formalize within its rules, the Finance Committee of the Whole, the Position of Finance Chair, and the process for appointment of the Finance Chair.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
UNIVERSITY PLACE, WASHINGTON:**

1. Amendment. Section 6 of the Council Rules is hereby amended to add a new section "F. Finance Committee" to read as follows:

F. Finance Committee – The City Council shall meet as it deems necessary as a Finance Committee comprised of all City Council Members. The Finance Committee may be scheduled for any regular or special City Council meeting to review City finances. The Council shall elect a Finance Chair from among its membership to act as the presiding officer of the Finance Committee for a two-year term. Election of the Finance Chair shall occur at the same time, and through the same process, as is provided in these Rules for election of the Mayor and Mayor Pro Tem.

2. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

**ADOPTED BY THE CITY COUNCIL FEBRUARY \_\_\_\_, 2016.**

\_\_\_\_\_  
Javier H. Figueroa, Mayor

**ATTEST:**

\_\_\_\_\_  
Emelita Genetia, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Steve Victor, City Attorney

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Confirm Julie Finnegan's re-appointment to the Parks & Recreation Commission for a four-year term ending January 31, 2020.

**Agenda No:** 6D  
**Dept. Origin:** City Clerk's Office  
**For Agenda of:** February 1, 2016

**Exhibits:**

**Approved by Dept. Head** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Concurred by Mayor** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

For Council review and confirmation, Mayor Figueroa submits his appointments for the Parks & Recreation Commission. All Commission appointments are made by the mayor subject to confirmation by the City Council.

**RECOMMENDATION / MOTION**

Move to: Confirm Julie Finnegan's re-appointment to the Parks & Recreation Commission for a four-year term ending January 31, 2020.

# APPLICATION FOR APPOINTMENT TO CITIZEN COMMISSIONS



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

**Note: Information on this form, other than the personal information reflected by an asterisk, becomes public information when submitted. Please type or print clearly.**

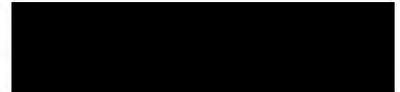
I am interested in serving on the following commission:

- Public Safety Commission
- Economic Development Commission
- Parks and Recreation Commission
- Planning Commission

Name

Julie Finnegan

\*Home Phone



\*Street Address



Work Phone

\*City, State, Zip

University Place Wa 98466

UP Resident?

Yes  No

\*Email Address (Work email addresses become public information)

Are you over the age of 18?  Yes  No

If No, date of birth:

Occupation:

Para-educator

Education:

CHS, continuing education for my school job

Professional and/or Community Activities:

Park Commissioner, I have volunteered my labor at several of our parks, and services at the school

Do you or your spouse have a financial interest in, or are you an employee or officer of any business which does or seeks to do business with the City of University Place?

Yes  No If yes, please explain:

Are there any special accommodations that you require?

Yes  No If Yes, please describe:

Have you ever been convicted of a felony or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years?

Yes  No If yes, please explain:

Please provide names and phone numbers of three references:

Name: Amanda Lackey  
Name: Joe Petree  
Name: Wendy Bemis

Phone:

Phone:

Phone:

In case of an emergency, please contact:

To the best of my knowledge, the information provided herein is true and complete. I understand that falsification of this application will be grounds for dismissal as a committee/commission member. Further, I give permission for an authorized representative of the City of University Place to conduct a state patrol criminal background check and to inquire of former employers and other individuals about my ability to perform all aspects of the volunteer position for which I am being considered, and I release the City of University Place and those individuals and/or institutions that provide information from any liability that may arise from the provision of this information.

I authorize any necessary emergency medical treatment that might be required for me in event of physical injury and/or accident to me while participating in this program. Furthermore I authorize the City of University Place and its agents the right to take and use photographs of me for civic purposes including use in City publications and on the City website. I understand that the City cannot always control use of these photographs by third parties.

As a volunteer for the City of University Place, I agree to follow all of the rules outlined in the City's volunteer policy. I will use all provided equipment appropriately and follow all safety practices. I am aware that the work associated with being a City volunteer involves certain risks of physical injury and death. Being fully informed as to these risks and in consideration of being given the opportunity to participate in the City's volunteer program, I hereby, on behalf of my heirs and myself, assume all risks in connection with my participation in this program. I further hold harmless the City of University Place, its officials, employees, and agents, for any injuries, losses or damages which may occur to me while I am participating in this program, and I waive any right to bring claim or lawsuit against them for any such injury, loss, damage, or death. Furthermore, I agree to hold harmless, defend and indemnify the City of University Place, its officials, employees and agents from any and all lawsuits for injury, loss, or damage to other persons or entities which may arise in the future as a result of or in connection with my participation in the volunteer program except for injuries or damages caused by the sole negligence of the City.

Signature:

Justin Tennegan

Date:

12/5/15

SUPPLEMENTAL APPLICATION  
RE-APPOINTMENT TO PARKS AND  
RECREATION COMMISSION



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

Name: Julie Finnegan

**Note: All information on this form becomes public information when submitted. Please type or print clearly.**

Why do you want to continue serving on the Commission?

In the last three years our commission  
has accomplished so much, I would like to  
really see this through!

What do you feel is the most important task of the Commission and what skills do you bring to accomplish this task?

I think one of the most important tasks is working  
with the public and understanding their specific  
needs and ideas. I have gained great experience  
working with some extremely seasoned and knowledgeable people!

Describe your involvement in the Commission and the results achieved by your participation.

We worked very these past few years. After  
meeting with the public, we put together a 20 year  
vision plan, how to impliment this. There were also  
numerous presentations to city council

What, in your opinion, is the most significant issue that needs to be addressed by the Commission at this time?

Metro Parks ☺

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Confirm Susan Mauss' appointment to the Parks & Recreation Commission for a four-year term ending January 31, 2020.

**Agenda No:** 6E  
**Dept. Origin:** City Clerk's Office  
**For Agenda of:** February 1, 2016

**Exhibits:**

**Approved by Dept. Head** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Concurred by Mayor** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

For Council review and confirmation, Mayor Figueroa submits his appointments for the Parks & Recreation Commission. All Commission appointments are made by the mayor subject to confirmation by the City Council.

**RECOMMENDATION / MOTION**

Move to: Confirm Susan Mauss' appointment to the Parks & Recreation Commission for a four-year term ending January 31, 2020.

## Debora Nicholas

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**From:** Sue Mauss <Sue@NyeRealty.com>  
**Sent:** Thursday, January 21, 2016 9:42 AM  
**To:** Debora Nicholas  
**Subject:** Park & Recreation Commission

Good morning,

I would be honored to accept the Park Commission volunteer position. Please let me know what the next steps are in this process.

Best regards,

**SUE MAUSS**  
**NYE REALTY**  
Real Estate Consultants  
(253)-241-5050  
[Sue@NyeRealty.com](mailto:Sue@NyeRealty.com)  
[NYEREALTY.COM](http://NYEREALTY.COM)

# APPLICATION FOR APPOINTMENT TO CITIZEN COMMISSIONS



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

**Note: Information on this form, other than the personal information reflected by an asterisk, becomes public information when submitted. Please type or print clearly.**

I am interested in serving on the following commission:

- Public Safety Commission
- Economic Development Commission
- Parks and Recreation Commission
- Planning Commission

Name: Susan A MAUSS \*Home Phone: [REDACTED]

\*Street Address: [REDACTED] Work Phone: [REDACTED]

\*City, State, Zip: University Place, Wa 98466 UP Resident?  Yes  No

\*Email Address (Work email addresses become public information): [REDACTED]

Are you over the age of 18?  Yes  No If No, date of birth:

Occupation: Real Estate agent

Education: High School Diploma

Professional and/or Community Activities:

Treasurer on Board of Directors for ~~the~~ Curtis Hoopsters Basketball team for Curtis High School.

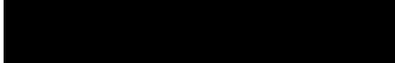
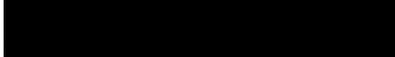
Do you or your spouse have a financial interest in, or are you an employee or officer of any business which does or seeks to do business with the City of University Place?  
 Yes  No If yes, please explain: \_\_\_\_\_

Are there any special accommodations that you require?  
 Yes  No If Yes, please describe: \_\_\_\_\_

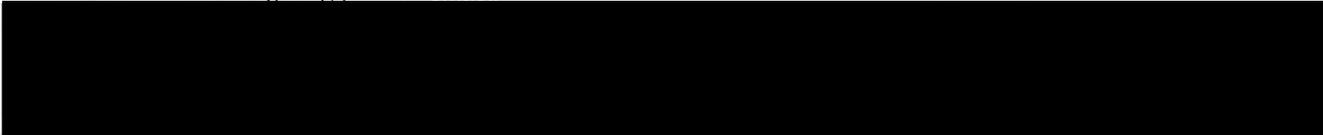
Have you ever been convicted of a felony or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years?  
 Yes  No If yes, please explain: \_\_\_\_\_

Please provide names and phone numbers of three references:

Name: Marilyn Coleman  
Name: Leslie Tripp  
Name: Mike Mauss

Phone:   
Phone:   
Phone: 

In case of an emergency, please contact:



To the best of my knowledge, the information provided herein is true and complete. I understand that falsification of this application will be grounds for dismissal as a committee/commission member. Further, I give permission for an authorized representative of the City of University Place to conduct a state patrol criminal background check and to inquire of former employers and other individuals about my ability to perform all aspects of the volunteer position for which I am being considered, and I release the City of University Place and those individuals and/or institutions that provide information from any liability that may arise from the provision of this information.

I authorize any necessary emergency medical treatment that might be required for me in event of physical injury and/or accident to me while participating in this program. Furthermore I authorize the City of University Place and its agents the right to take and use photographs of me for civic purposes including use in City publications and on the City website. I understand that the City cannot always control use of these photographs by third parties.

As a volunteer for the City of University Place, I agree to follow all of the rules outlined in the City's volunteer policy. I will use all provided equipment appropriately and follow all safety practices. I am aware that the work associated with being a City volunteer involves certain risks of physical injury and death. Being fully informed as to these risks and in consideration of being given the opportunity to participate in the City's volunteer program, I hereby, on behalf of my heirs and myself, assume all risks in connection with my participation in this program. I further hold harmless the City of University Place, its officials, employees, and agents, for any injuries, losses or damages which may occur to me while I am participating in this program, and I waive any right to bring claim or lawsuit against them for any such injury, loss, damage, or death. Furthermore, I agree to hold harmless, defend and indemnify the City of University Place, its officials, employees and agents from any and all lawsuits for injury, loss, or damage to other persons or entities which may arise in the future as a result of or in connection with my participation in the volunteer program except for injuries or damages caused by the sole negligence of the City.

Signature: Susan Mauss

Date: 12-31-15

# SUPPLEMENTAL APPLICATION FOR APPOINTMENT PLANNING COMMISSION

University Place  
WASHINGTON 

3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

Note: All information on this form becomes public information when submitted. Please type of print clearly.

Describe why you are interested in serving on the Planning Commission:

I have lived in University Place since 1986. My last employment of 30 years involved Project Management. I miss the accomplishments, however not the stress I ~~believe~~ believe my experience would benefit this

What do you feel is the most important task of the Planning Commission? *position.*

To represent all citizens and business owners interest.

Describe results you have seen of the Planning Commission's work in University Place.

It is my understanding the Planning Commission is a sounding board for UP City Council so at this time I am unsure what they have specifically as it relates to the meeting minutes I have reviewed for the past few months.

What, in your opinion, is the most significant issue that needs to be addressed by the Planning Commission at this time?

Ease for business owners to run and operate in the City of U.P.

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Confirm Ken Campbell's appointment to the Planning Commission for a four-year term ending January 31, 2020.

**Agenda No:** 6F  
**Dept. Origin:** City Clerk's Office  
**For Agenda of:** February 1, 2016

**Exhibits:**

**Approved by Dept. Head** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Concurred by Mayor** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

For Council review and confirmation, Mayor Figueroa submits his appointments for the Planning Commission. All Commission appointments are made by the mayor subject to confirmation by the City Council.

**RECOMMENDATION / MOTION**

Move to: Confirm Ken Campbell's appointment to the Planning Commission for a four-year term ending January 31, 2020.

# APPLICATION FOR APPOINTMENT TO CITIZEN COMMISSIONS



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

**Note: Information on this form, other than the personal information reflected by an asterisk, becomes public information when submitted. Please type or print clearly.**

I am interested in serving on the following commission:

- Public Safety Commission
- Economic Development Commission
- Parks and Recreation Commission
- Planning Commission

Name KEN CAMPBELL \*Home Phone \_\_\_\_\_

\*Street Address \_\_\_\_\_

\*City, State, Zip UNIVERSITY PLACE WA 98466 UP Resident?  Yes  No

\*Email Address (Work email addresses become public information) \_\_\_\_\_

Are you over the age of 18?  Yes  No If No, date of birth: \_\_\_\_\_

Occupation: OWNER/BROKER KEN CAMPBELL REAL ESTATE LLC

Education: B of Science (chemistry)

Professional and/or Community Activities:  
LIEGNSON REAL ESTATE BROKER  
PAST member U.P. SHORELINE UPDATE ADVISORY COMMITTEE

Do you or your spouse have a financial interest in, or are you an employee or officer of any business which does or seeks to do business with the City of University Place?  
 Yes  No If yes, please explain: HOME BASED REAL ESTATE BROKER

Are there any special accommodations that you require?  
 Yes  No If Yes, please describe: \_\_\_\_\_

Have you ever been convicted of a felony or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years?  
 Yes  No If yes, please explain: \_\_\_\_\_

Please provide names and phone numbers of three references:

Name: HOWARD LEE

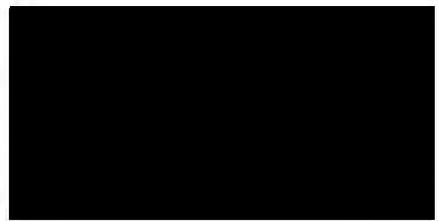
Phone:

Name: ANNIE FITZSIMMONS

Phone:

Name: JIM ELLINSON

Phone:



In case of an emergency, please contact:

\*Name:



\*Name:

\*Phone:

\*Relationship:

To the best of my knowledge, the information provided herein is true and complete. I understand that falsification of this application will be grounds for dismissal as a committee/commission member. Further, I give permission for an authorized representative of the City of University Place to conduct a state patrol criminal background check and to inquire of former employers and other individuals about my ability to perform all aspects of the volunteer position for which I am being considered, and I release the City of University Place and those individuals and/or institutions that provide information from any liability that may arise from the provision of this information.

I authorize any necessary emergency medical treatment that might be required for me in event of physical injury and/or accident to me while participating in this program. Furthermore I authorize the City of University Place and its agents the right to take and use photographs of me for civic purposes including use in City publications and on the City website. I understand that the City cannot always control use of these photographs by third parties.

As a volunteer for the City of University Place, I agree to follow all of the rules outlined in the City's volunteer policy. I will use all provided equipment appropriately and follow all safety practices. I am aware that the work associated with being a City volunteer involves certain risks of physical injury and death. Being fully informed as to these risks and in consideration of being given the opportunity to participate in the City's volunteer program, I hereby, on behalf of my heirs and myself, assume all risks in connection with my participation in this program. I further hold harmless the City of University Place, its officials, employees, and agents, for any injuries, losses or damages which may occur to me while I am participating in this program, and I waive any right to bring claim or lawsuit against them for any such injury, loss, damage, or death. Furthermore, I agree to hold harmless, defend and indemnify the City of University Place, its officials, employees and agents from any and all lawsuits for injury, loss, or damage to other persons or entities which may arise in the future as a result of or in connection with my participation in the volunteer program except for injuries or damages caused by the sole negligence of the City.

Signature: *Ken Campbell*

Date: Dec 22, 2015

# SUPPLEMENTAL APPLICATION FOR APPOINTMENT PLANNING COMMISSION

University Place  
WASHINGTON 

3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

Ken Campbell 12/22/2015

Note: All information on this form becomes public information when submitted. Please type or print clearly.

Describe why you are interested in serving on the Planning Commission:

- HELP IN FUTURE DIRECTION OF THE CITY'S DEVELOPMENT
- PROVIDE GREATER INPUT FOR CITIZENS AND BUSINESS
- TRY TO MINIMIZE BURDEN ON DEVELOPMENT, YET PRESERVE CHARACTER AND INTEGRITY OF THE COMMUNITY

What do you feel is the most important task of the Planning Commission?

- ASSURE A RESPONSIVE MEANS FOR CITIZENS TO HAVE A PART IN THE DEVELOPMENT OF THE CITY,
- ASSURE THAT ROAD MAP FOR FUTURE DEVELOPMENT IS CLEAR, CONCISE AND FAIR FOR RESIDENTS AND BUSINESS

Describe results you have seen of the Planning Commission's work in University Place.

- TOWN CENTER, GROWTH MANAGEMENT ACT
- SHORELINE MANAGEMENT ACT UPDATE
- DESIGNATIONS OF COMMERCIAL AREAS AND HIGH DENSITY AREAS

What, in your opinion, is the most significant issue that needs to be addressed by the Planning Commission at this time?

- PROVIDE A PREDICTABLE ROADMAP FOR FUTURE BUSINESS DEVELOPMENT LOCATIONS AND UPGRADES (PERMITTING)
- PROVIDE A FAIR AND EASY WAY FOR RESIDENTS TO IMPROVE THEIR PROPERTY VIA PERMITTING PROCESS

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Confirm David Graybill's appointment to the Planning Commission for a four-year term ending January 31, 2020.

**Agenda No:** 6G  
**Dept. Origin:** City Clerk's Office  
**For Agenda of:** February 1, 2016

**Exhibits:**

**Approved by Dept. Head** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Concurred by Mayor** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

For Council review and confirmation, Mayor Figueroa submits his appointments for the Planning Commission. All Commission appointments are made by the mayor subject to confirmation by the City Council.

**RECOMMENDATION / MOTION**

Move to: Confirm David Graybill's appointment to the Planning Commission for a four-year term ending January 31, 2020.

# APPLICATION FOR APPOINTMENT TO CITIZEN COMMISSIONS



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

**Note: Information on this form, other than the personal information reflected by an asterisk, becomes public information when submitted. Please type or print clearly.**

RECEIVED

DEC 31 2015

CITY CLERK'S OFFICE

I am interested in serving on the following commission:

- Public Safety Commission
- Economic Development Commission
- Parks and Recreation Commission
- Planning Commission

Name DAVID W. GRAYBILL

\*Home Phone



\*Street Address



Work Phone



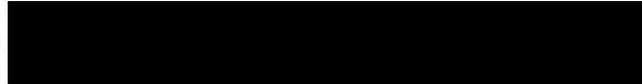
\*City, State, Zip University Place WA 98467

UP Resident?

Yes  No

\*Email Address (Work email addresses become public information)

*Home email*



Are you over the age of 18?  Yes  No

If No, date of birth:

Occupation: Retired

Education: B.A. - U. of Iowa M.A. - City University

Professional and/or Community Activities: Rotary #8, Volunteer activity (current) United Way of Pierce Co. - Director, Campaign

Cabinet, Advocacy Co-chair, World Trade Center - Exec. Committee, Community of Christ Church

Do you or your spouse have a financial interest in, or are you an employee or officer of any business which does or seeks to do business with the City of University Place?

Yes  No If yes, please explain: \_\_\_\_\_

Are there any special accommodations that you require?

Yes  No If Yes, please describe: \_\_\_\_\_

Have you ever been convicted of a felony or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years?

Yes  No If yes, please explain: \_\_\_\_\_

Please provide names and phone numbers of three references:

Name: Steve Worthington

Phone:

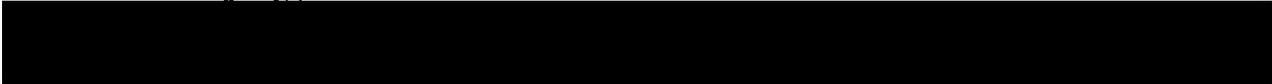
Name: Javier Figuerora

Phone:

Name: Mary Jane Dubbs, CPA

Phone:

In case of an emergency, please contact:



\*Name: \_\_\_\_\_ \*Phone: \_\_\_\_\_ \*Relationship: \_\_\_\_\_

To the best of my knowledge, the information provided herein is true and complete. I understand that falsification of this application will be grounds for dismissal as a committee/commission member. Further, I give permission for an authorized representative of the City of University Place to conduct a state patrol criminal background check and to inquire of former employers and other individuals about my ability to perform all aspects of the volunteer position for which I am being considered, and I release the City of University Place and those individuals and/or institutions that provide information from any liability that may arise from the provision of this information.

I authorize any necessary emergency medical treatment that might be required for me in event of physical injury and/or accident to me while participating in this program. Furthermore I authorize the City of University Place and its agents the right to take and use photographs of me for civic purposes including use in City publications and on the City website. I understand that the City cannot always control use of these photographs by third parties.

As a volunteer for the City of University Place, I agree to follow all of the rules outlined in the City's volunteer policy. I will use all provided equipment appropriately and follow all safety practices. I am aware that the work associated with being a City volunteer involves certain risks of physical injury and death. Being fully informed as to these risks and in consideration of being given the opportunity to participate in the City's volunteer program, I hereby, on behalf of my heirs and myself, assume all risks in connection with my participation in this program. I further hold harmless the City of University Place, its officials, employees, and agents, for any injuries, losses or damages which may occur to me while I am participating in this program, and I waive any right to bring claim or lawsuit against them for any such injury, loss, damage, or death. Furthermore, I agree to hold harmless, defend and indemnify the City of University Place, its officials, employees and agents from any and all lawsuits for injury, loss, or damage to other persons or entities which may arise in the future as a result of or in connection with my participation in the volunteer program except for injuries or damages caused by the sole negligence of the City.

Signature: Wanda W. Graft

Date: 12/29/15

# SUPPLEMENTAL APPLICATION FOR APPOINTMENT PLANNING COMMISSION



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

*Note: All information on this form becomes public information when submitted. Please type or print clearly.*

Describe why you are interested in serving on the Planning Commission:

As a 30+ year resident I am interested in the quality of residential and commercial development of the community as well as the existing neighborhoods - My background and experience in economic and community development, growth mgmt and Trans planning could be helpful.

What do you feel is the most important task of the Planning Commission?

To assure and recommend the appropriate zoning/land use planning and decisions made by U.P. To encourage where possible quality growth and development with an emphasis on economic viability and vitality.

Describe results you have seen of the Planning Commission's work in University Place.

Recent completion of shoreline plan - multi-year effort  
Attainment of provisional "growth center" status.

What, in your opinion, is the most significant issue that needs to be addressed by the Planning Commission at this time?

Streamline processes wherever possible to encourage investment certainty and neighborhood integrity... provide certainty. A major issue would be the "growth center" designation by PSRC and all that it entails - especially in transportation planning.

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Confirm Stephen Smith's re-appointment to the Planning Commission for a four-year term ending January 31, 2020.

**Agenda No:** 6H  
**Dept. Origin:** City Clerk's Office  
**For Agenda of:** February 1, 2016

**Exhibits:**

**Approved by Dept. Head** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Concurred by Mayor** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

For Council review and confirmation, Mayor Figueroa submits his appointments for the Planning Commission. All Commission appointments are made by the mayor subject to confirmation by the City Council.

**RECOMMENDATION / MOTION**

Move to: Confirm Stephen Smith's re-appointment to the Planning Commission for a four-year term ending January 31, 2020.

# APPLICATION FOR APPOINTMENT TO CITIZEN COMMISSIONS



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

**Note: Information on this form, other than the personal information reflected by an asterisk, becomes public information when submitted. Please type or print clearly.**

I am interested in serving on the following commission:

- Public Safety Commission
- Economic Development Commission
- Parks and Recreation Commission
- Planning Commission

Name

Stephen Smith

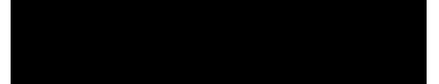
\*Home Phone



\*Street Address



Work Phone



\*City, State, Zip

UP, WA 98466

UP Resident?

Yes  No

\*Email Address (Work email addresses become public information)



Are you over the age of 18?  Yes  No

If No, date of birth:

Occupation:

Executive Director

Education:

Masters

Professional and/or Community Activities:

UP Planning Commission, PCAF Board of Director, Pierce College Board of Trustees, Rotary Club of Tacoma

Do you or your spouse have a financial interest in, or are you an employee or officer of any business which does or seeks to do business with the City of University Place?

Yes  No If yes, please explain: \_\_\_\_\_

Are there any special accommodations that you require?

Yes  No If Yes, please describe: \_\_\_\_\_

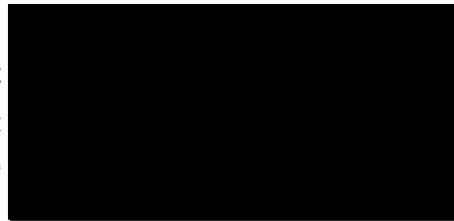
Have you ever been convicted of a felony or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years?

Yes  No If yes, please explain: \_\_\_\_\_

Please provide names and phone numbers of three references:

Name: Michele Johnson  
Name: Ryan Mello  
Name: Stan Flemming

Phone:  
Phone:  
Phone:



In case of an emergency, please contact:

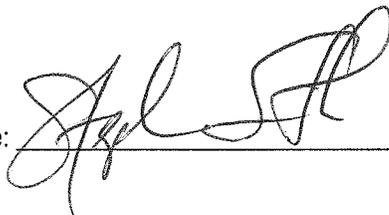


\*Name: \_\_\_\_\_ \*Phone: \_\_\_\_\_ \*Relationship: \_\_\_\_\_

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Signature: 

Date: Dec. 15, 2015

SUPPLEMENTAL APPLICATION  
RE-APPOINTMENT TO PLANNING  
COMMISSION

University Place  
WASHINGTON



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

Name: Steve Smith

**Note: All information on this form becomes public information when submitted. Please type or print clearly.**

Why do you want to continue serving on the Commission?

As our region and city continue to grow, retaining the charm and small-town feel of University Place is important. I can help accomplish this serving on this Commission.

What do you feel is the most important task of the Commission and what skills do you bring to accomplish this task?

With increasing density, infrastructure changes and compliance with regional and state growth requirements, it is important to retain a strong perspective on living standards in U.P. My management experience allows me to weigh and evaluate issues and make recommendations.

Describe your involvement in the Commission and the results achieved by your participation.

As a member of the Commission, I have added considerations for UP residents who are not property owners. How are we retaining a quality of life for renters in multi-family housing areas is an important criteria to consider and does not overly burden property owners.

What, in your opinion, is the most significant issue that needs to be addressed by the Commission at this time?

Increased density requirements are changing the characteristics of U.P. It is critical for the planning Commission to balance these new requirements with the original vision of our city as a community that provides a high quality of life.

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Confirm Jeanne Thurston's appointment to the Public Safety Commission for a four-year term ending January 31, 2020.

**Agenda No:** 6I  
**Dept. Origin:** City Clerk's Office  
**For Agenda of:** February 1, 2016

**Exhibits:**

**Approved by Dept. Head** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Concurred by Mayor** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

For Council review and confirmation, Mayor Figueroa submits his appointments for the Public Safety Commission. All Commission appointments are made by the mayor subject to confirmation by the City Council.

**RECOMMENDATION / MOTION**

Move to: Confirm Jeanne Thurston's appointment to the Public Safety Commission for a four-year term ending January 31, 2020.

## Debora Nicholas

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**From:** Juana THur <jeannethurston@gmail.com>  
**Sent:** Wednesday, January 20, 2016 2:32 PM  
**To:** Debora Nicholas  
**Subject:** PUBLIC SAFETY COMMISSION

Hi Debora,

I am writing to advise of my interest in the Public Safety Commission opening. As a career public servant and U.S. Military Verteran, I have experience working in partnership with Police, Fire, School districts as well as mentoring children within the community. I would like to play a role in public safety issues and an active voice in all that the commission does to make UP a better place.

Cheers

Jeanne Thurston

# APPLICATION FOR APPOINTMENT TO CITIZEN COMMISSIONS

University Place  
WASHINGTON 

3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

**Note: Information on this form, other than the personal information reflected by an asterisk, becomes public information when submitted. Please type or print clearly.**

I am interested in serving on the following commission:

- Public Safety Commission
- Economic Development Commission
- Parks and Recreation Commission
- Planning Commission

RECEIVED  
RECEIVED  
JAN 11 2016  
CITY CLERK'S OFFICE

Name

JEANNE A. THURSTON

\*Home Phone

\*Street Address

[REDACTED]

Work Phone

[REDACTED]

\*City, State, Zip

University Place

UP Resident?

Yes  No

\*Email Address (Work email addresses become public information)

[REDACTED]

Are you over the age of 18?  Yes  No

If No, date of birth:

Occupation:

FEDERAL GOVERNMENT EMPLOYEE

Education:

B.S. CRIMINAL JUSTICE | M.B.A | PH.D - COGNITIVE PSYCHOLOGY

Professional and/or Community Activities:

VICTIM ADVOCATE | U.S. NAVY VETERAN  
MENTOR - AT RISK YOUTH | Zoning + Planning Board

Do you or your spouse have a financial interest in, or are you an employee or officer of any business which does or seeks to do business with the City of University Place?

Yes  No If yes, please explain: N/A

Are there any special accommodations that you require?

Yes  No If Yes, please describe: N/A

Have you ever been convicted of a felony or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years?

Yes  No If yes, please explain: N/A

Please provide names and phone numbers of three references:

Name: PIER HARRIS III

Phone: [REDACTED]

Name: SUNNY BELLO

Phone: [REDACTED]

Name: MARQUIS THOMPSON

Phone: [REDACTED]

In case of an emergency, please contact:

[REDACTED]

To the best of my knowledge, the information provided herein is true and complete. I understand that falsification of this application will be grounds for dismissal as a committee/commission member. Further, I give permission for an authorized representative of the City of University Place to conduct a state patrol criminal background check and to inquire of former employers and other individuals about my ability to perform all aspects of the volunteer position for which I am being considered, and I release the City of University Place and those individuals, and/or institutions that provide information from any liability that may arise from the provision of this information.

I authorize any necessary emergency medical treatment that might be required for me in event of physical injury and/or accident to me while participating in this program. Furthermore I authorize the City of University Place and its agents the right to take and use photographs of me for civic purposes including use in City publications and on the City website. I understand that the City cannot always control use of these photographs by third parties.

As a volunteer for the City of University Place, I agree to follow all of the rules outlined in the City's volunteer policy. I will use all provided equipment appropriately and follow all safety practices. I am aware that the work associated with being a City volunteer involves certain risks of physical injury and death. Being fully informed as to these risks and in consideration of being given the opportunity to participate in the City's volunteer program, I hereby, on behalf of my heirs and myself, assume all risks in connection with my participation in this program. I further hold harmless the City of University Place, its officials, employees, and agents, for any injuries, losses or damages which may occur to me while I am participating in this program, and I waive any right to bring claim or lawsuit against them for any such injury, loss, damage, or death. Furthermore, I agree to hold harmless, defend and indemnify the City of University Place, its officials, employees and agents from any and all lawsuits for injury, loss, or damage to other persons or entities which may arise in the future as a result of or in connection with my participation in the volunteer program except for injuries or damages caused by the sole negligence of the City.

Signature: Jeannine Thurston

Date: 12/31/15

SUPPLEMENTAL APPLICATION FOR APPOINTMENT  
PLANNING COMMISSION

University Place  
WASHINGTON 

3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

Note: All information on this form becomes public information when submitted. Please type or print clearly.

Describe why you are interested in serving on the Planning Commission:

BASED on my previous experience in planning & zoning, I possess the knowledge and expertise that is required to make practical recommendations for future land uses. Correct zoning of properties is also important as well.

What do you feel is the most important task of the Planning Commission?

THE planning Commission must support the City's vision for development standards & have a thorough understanding of the land use code in addition to the comprehensive plan.

Describe results you have seen of the Planning Commission's work in University Place.

The City Center - Chamber's Crossing  
Sidewalks - "Resident Safety"  
Roundabouts

Enforcement of land use regulations

What, in your opinion, is the most significant issue that needs to be addressed by the Planning Commission at this time?

the most significant issue that needs to be addressed is to be more involved in community growth and development. Members should be advocates for the community that they serve. Accessibility is a must.

**Business of the City Council  
City of University Place, WA**

**Proposed Council Action:**

Confirm Melody William's re-appointment to the Public Safety Commission for a four-year term ending January 31, 2020.

**Agenda No:** 6J  
**Dept. Origin:** City Clerk's Office  
**For Agenda of:** February 1, 2016

**Exhibits:**

**Approved by Dept. Head** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Concurred by Mayor** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

For Council review and confirmation, Mayor Figueroa submits his appointments for the Public Safety Commission. All Commission appointments are made by the mayor subject to confirmation by the City Council.

**RECOMMENDATION / MOTION**

Move to: Confirm Melody William' re-appointment to the Public Safety Commission for a four-year term ending January 31, 2020.

# APPLICATION FOR APPOINTMENT TO CITIZEN COMMISSIONS



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

*Note: Information on this form, other than the personal information reflected by an asterisk, becomes public information when submitted. Please type or print clearly.*

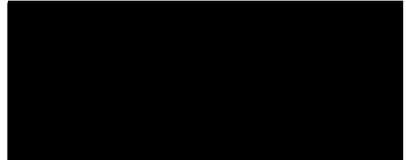
I am interested in serving on the following commission:

- Public Safety Commission
- Economic Development Commission
- Parks and Recreation Commission
- Planning Commission

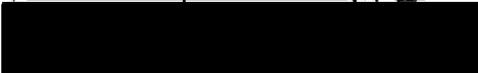
Name

Melody Williams

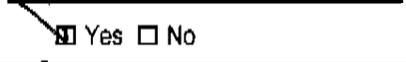
\*Home Phone



Street Address



Work Phone



City, State, Zip

UP WA 98407

UP Resident?

Yes  No

\*Email Address (Work email addresses become public information)



Are you over the age of 18?  Yes  No

If No, date of birth:



Occupation:

Bus owner - Insurance + Construction

Education:

Bachelors from UW in Bus.

Professional and/or Community Activities:

Various networking groups, Jobs Daughters, Pierce College BTECH Committee, Chorus

Do you or your spouse have a financial interest in, or are you an employee or officer of any business which does or seeks to do business with the City of University Place?

Yes  No If yes, please explain: \_\_\_\_\_

Are there any special accommodations that you require?

Yes  No If Yes, please describe: \_\_\_\_\_

Have you ever been convicted of a felony or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years?

Yes  No If yes, please explain: \_\_\_\_\_

Please provide names and phone numbers of three references:

\*Name: Marc Perez

\*Phone:

\*Name: Mike Blau

\*Phone:

\*Name: Michael Watkins

\*Phone:

In case of an emergency, please contact:

To the best of my knowledge, the information provided herein is true and complete. I understand that falsification of this application will be grounds for dismissal as a committee/commission member. Further, I give permission for an authorized representative of the City of University Place to conduct a state patrol criminal background check and to inquire of former employers and other individuals about my ability to perform all aspects of the volunteer position for which I am being considered, and I release the City of University Place and those individuals and/or institutions that provide information from any liability that may arise from the provision of this information.

I authorize any necessary emergency medical treatment that might be required for me in event of physical injury and/or accident to me while participating in this program. Furthermore I authorize the City of University Place and its agents the right to take and use photographs of me for civic purposes including use in City publications and on the City website. I understand that the City cannot always control use of these photographs by third parties.

As a volunteer for the City of University Place, I agree to follow all of the rules outlined in the City's volunteer policy. I will use all provided equipment appropriately and follow all safety practices. I am aware that the work associated with being a City volunteer involves certain risks of physical injury and death. Being fully informed as to these risks and in consideration of being given the opportunity to participate in the City's volunteer program, I hereby, on behalf of my heirs and myself, assume all risks in connection with my participation in this program. I further hold harmless the City of University Place, its officials, employees, and agents, for any injuries, losses or damages which may occur to me while I am participating in this program; and I waive any right to bring claim or lawsuit against them for any such injury, loss, damage, or death. Furthermore, I agree to hold harmless, defend and indemnify the City of University Place, its officials, employees and agents from any and all lawsuits for injury, loss, or damage to other persons or entities which may arise in the future as a result of or in connection with my participation in the volunteer program except for injuries or damages caused by the sole negligence of the City.

Signature: M. Moody Williams

Date: 11/23/15

SUPPLEMENTAL APPLICATION  
RE-APPOINTMENT TO PUBLIC SAFETY  
COMMISSION

University Place  
WASHINGTON

3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

Name: Melody Williams

**Note: All information on this form becomes public information when submitted. Please type or print clearly.**

Why do you want to continue serving on the Commission?

My passion is when stronger to make  
up a safe and fun place to live & work.  
As funding decreasing volunteering should be  
increasing.

What do you feel is the most important task of the Commission and what skills do you bring to accomplish this task?

To proactively look for activities, actions  
and matters that can promote a safe  
community. I have the skills to identify  
the needs and act on the plan to meet the  
needs.

Describe your involvement in the Commission and the results achieved by your participation.

I've been an active member and continue  
to participate in events that promote  
to commission, provide a resource  
to residents all while staying focused on  
what's best for the community and the personal

What, in your opinion, is the most significant issue that needs to be addressed by the Commission at this time?

Community education and community  
engagement without the funding  
we have to help take care of each  
other. I believe the public needs to know  
this.

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Confirm Ed Wood's re-appointment to the Public Safety Commission for a four-year term ending January 31, 2020.

**Agenda No:** 6K  
**Dept. Origin:** City Clerk's Office  
**For Agenda of:** February 1, 2016

**Exhibits:**

**Approved by Dept. Head** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Concurred by Mayor** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

For Council review and confirmation, Mayor Figueroa submits his appointments for the Public Safety Commission. All commission appointments are made by the mayor subject to confirmation by the City Council.

**RECOMMENDATION / MOTION**

Move to: Confirm Ed Wood's re-appointment to the Public Safety Commission for a four-year term ending January 31, 2020.

# APPLICATION FOR APPOINTMENT TO CITIZEN COMMISSIONS

University Place  
WASHINGTON

3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

**Note: Information on this form, other than the personal information reflected by an asterisk, becomes public information when submitted. Please type or print clearly.**

RECEIVED

NOV 25 2015

CITY CLERK'S OFFICE

I am interested in serving on the following commission:

- Public Safety Commission
- Economic Development Commission
- Parks and Recreation Commission
- Planning Commission

Name

EDWARD A. WOOD

\*Home Phone

Street Address

[REDACTED]

Work Phone

[REDACTED]

City, State, Zip

UNIVERSITY PLACE, WA 98466

UP Resident?

Yes  No

\*Email Address (Work email addresses become public information)

[REDACTED]

Are you over the age of 18?  Yes  No

If No, date of birth:

Occupation:

EMERGENCY MANAGER

Education:

MASTERS IN STRATEGIC STUDIES, MASTERS IN BUSINESS ADMIN.

Professional and/or Community Activities:

DEACON - UPPC, COLONEL - US ARMY RESERVE, COMMISSIONER - PSC

Do you or your spouse have a financial interest in, or are you an employee or officer of any business which does or seeks to do business with the City of University Place?

Yes  No If yes, please explain: \_\_\_\_\_

Are there any special accommodations that you require?

Yes  No If Yes, please describe: \_\_\_\_\_

Have you ever been convicted of a felony or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years?

Yes  No If yes, please explain: \_\_\_\_\_

Please provide names and phone numbers of three references:

\*Name: SVEN NELSON

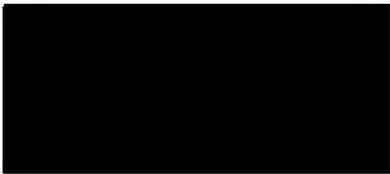
\*Phone:

\*Name: GREG PUSOLS

\*Phone:

\*Name: JOHN ZIMMERMAN

\*Phone:



In case of an emergency, please contact:



\*Name: \_\_\_\_\_ \*Phone: \_\_\_\_\_ \*Relationship: \_\_\_\_\_

To the best of my knowledge, the information provided herein is true and complete. I understand that falsification of this application will be grounds for dismissal as a committee/commission member. Further, I give permission for an authorized representative of the City of University Place to conduct a state patrol criminal background check and to inquire of former employers and other individuals about my ability to perform all aspects of the volunteer position for which I am being considered, and I release the City of University Place and those individuals and/or institutions that provide information from any liability that may arise from the provision of this information.

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Signature: 

Date: 18 NOV 2015

SUPPLEMENTAL APPLICATION  
RE-APPOINTMENT TO PUBLIC SAFETY  
COMMISSION

University Place  
WASHINGTON



3715 Bridgeport Way W  
University Place, WA 98466  
PH: (253) 566-5656 FAX: (253) 460-2541

RECEIVED

NOV 25 2015

CITY CLERK'S OFFICE

Name: EDWARD A. WOOD

**Note: All information on this form becomes public information when submitted. Please type or print clearly.**

Why do you want to continue serving on the Commission?

I ENJOY WORKING WITH A GREAT TEAM OF PEOPLE TO MAKE  
OUR COMMUNITY A SAFER AND BETTER PLACE TO LIVE

What do you feel is the most important task of the Commission and what skills do you bring to accomplish this task?

PERHAPS THE MOST IMPORTANT TASK OF THE COMMISSION IS TO SUPPORT  
THE COUNCIL AND THE CITIZENS OF UNIVERSITY PLACE IN MAKING  
THE BEST DECISIONS POSSIBLE IN REGARDS TO PUBLIC SAFETY. AS A LONG-  
TIME EMERGENCY MANAGER, I BRING A SKILSET THAT INCLUDES  
SUBJECT MATTER KNOWLEDGE AND THE ABILITY TO COMMUNICATE THAT KNOWLEDGE

Describe your involvement in the Commission and the results achieved by your participation.

I HAVE BEEN ON THE COMMISSION FOR SEVERAL YEARS. IN THAT TIME  
WE HAVE INCREASED AWARENESS IN THE COMMUNITY ABOUT EMERGENCY  
MANAGEMENT AND LAW ENFORCEMENT ISSUES.

What, in your opinion, is the most significant issue that needs to be addressed by the Commission at this time?

NOW THAT THE CITIZENS OF U.P. HAVE DECIDED TO ONLY  
SUPPORT A SMALLER POLICE DEPARTMENT, THE COMMISSION SHOULD  
MONITOR THE ONGOING EFFECTIVENESS OF LAW ENFORCEMENT AND COMMUNICATE  
ANY CHANGES TO THE COUNCIL AND CITIZENS OF U.P.

**Business of the City Council  
City of University Place, WA**

**Proposed Council Action:**

Pass an ordinance increasing the solid waste base Rate, approving the waste broker account restart fee, and increasing late charge fees in accordance with the current solid waste franchise agreements with University Place Refuse Service, Inc., and Lakewood Refuse Service.

**Agenda No:** 7  
**Dept. Origin:** Human Resources  
**For Agenda of:** February 1, 2016  
**Exhibits:** Staff Memo  
 Ordinance  
 Exhibit A – Rate Sheet

**Concurred by Mayor:** \_\_\_\_\_  
**Approved by City Manager:** \_\_\_\_\_  
**Approved as to form by City Atty:** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Approved by Department Head:** \_\_\_\_\_

Expenditure Required: \$ 0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

U.P. Refuse and Lakewood Refuse are requesting an increase in the base rate of the solid waste franchise agreements. The proposed increase is specifically provided for under the current franchise agreements. The increase is based on **1)** a Pierce County solid waste tipping fee increase of \$0.87 per ton, and a 1.12% increase under the agreement based on 70% of the June to June Seattle, Tacoma, and Bremerton CPI-U for 2015; **2)** a waste broker account restart fee in the amount of \$50.00 for delinquent waste broker accounts and a doubling to \$100 if the account lapses within the consecutive 12 month period; and **3)** an increase to the late charge fee for all customers from \$1.69 to \$6.50.

The tipping fee increase of \$0.87 per ton is provided for under Section 17.6 of the franchise agreements under which any rate increases at the County facility are passed through to the refuse customers.

The CPI increase is provided for under Section 17.3 of the franchise agreements, which state the rates shall be adjusted by 70% of the annual June to June Seattle, Tacoma, and Bremerton CPI-U. For 2015, the CPI-U was 1.6%. That equates to a 1.12% rate increase under the franchise agreements.

U.P. Refuse has requested a waste broker account restart fee. If a waste broker account has lapsed, as a penalty, U.P. Refuse is requesting that a \$50 restart fee be applied. If the same waste broker is delinquent within the following 12 months, then the restart fee would be doubled to \$100.

Finally, U.P. Refuse is requesting an increase to the late charge fee that is applied to all customers. The current rate is \$1.69, and U.P. Refuse is requesting that this be increased to \$6.50 to reflect the company's administration costs associated with late payments.

Per the franchise agreements, any rate adjustment will apply to both U.P. Refuse and Lakewood Refuse customers in University Place.

**RECOMMENDATION / MOTION**

**MOVE TO:** Pass an ordinance increasing the solid waste base rate, approving the waste broker account restart fee, and increasing late charge fees in accordance with the current solid waste franchise agreements with University Place Refuse Service, Inc., and Lakewood Refuse Service.

# Memo

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**DATE:** January 19, 2016  
**TO:** City Council  
**CC:** Steve Sugg, City Manager  
**FROM:** Lisa Petorak, Human Resources Manager  
**SUBJECT:** 2016 Refuse Rate Increase Request

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In accordance with the current Franchise Agreement, U.P. Refuse is proposing a CPI adjustment and an LRI-related disposal tip fee pass-through rate increase to begin March 1, 2016. U.P. Refuse is also requesting adjustments related to waste broker accounts and late charges.

## **Proposed Increases**

### **Franchise allowed adjustments**

#### 1. CPI Adjustment

U.P. Refuse is seeking Council approval of a 1.12% increase in accordance with Section 17.3 of the Franchise Agreement that states, "The Base Rates shall be adjusted by 70% of the...Index reported for June 30 of the preceding year..." The Seattle-Tacoma-Bremerton June to June CPI-U increased by 1.6%. 70% of the increase equates to a 1.12% CPI increase to the base rates for U.P. Refuse under the Franchise Agreement.

#### 2. Tipping Fee Pass-Through Increase

On March 1, 2016, Pierce County will increase the system base rate tipping fee from \$144.97 per ton to \$145.84 per ton, an increase of \$0.87 per ton or 0.6%.

In accordance with the Franchise Agreement, section 17.6 states:

If the disposal fees which are charged to the Company to dispose of the City's Solid Waste at the Designated Disposal Site are increased or decreased at any time, the Base Rates charged by the Company hereunder shall be charged in accordance with this Agreement. Such change shall be sufficient to reflect and pass through any such disposal rate change and be effective on the same date the revised disposal rate takes effect.

### **Household Rate Examples**

Due to the pass-through rate application being based on average weights, the percentage increase for U.P. households vary based on the size of their toter and the frequency of service. The total increase, including CPI and pass-through tipping fee

increases, will be between \$0.26 and \$0.71 per month depending on the size of the toter and frequency of collection for most residents.

The following scenario illustrates how the monthly rate will change for the most common U.P. Refuse customer:

*U.P. Customer:* residential garbage and recycling every other week with a 64-gallon toter

Current Rate:	\$25.25 per month
2016 CPI Increase:	\$0.28
2016 Tipping Fee Pass-through:	\$0.06
<b>Total 2016 Rate:</b>	<b>\$25.59 per month</b>
<b>Difference of:</b>	<b>\$0.34 per month increase</b>

### **Special Requests**

#### 1. Waste Broker Account Restart Fee

Waste brokers handle refuse accounts on behalf of mostly national commercial chains. Within University Place there are approximately 23 accounts that are handled by waste brokers. University Place Refuse is requesting a special waste broker account restart fee as a penalty for letting accounts lapse and to help offset administrative costs. All residential and commercial customers are charged the same fee, \$18.07 in 2015, to restart service. U.P. Refuse is requesting that this fee be increased to \$50.00 for waste broker accounts only. Additionally, if a waste broker goes delinquent again during the subsequent twelve-month period, they will be assessed a \$100 restart fee instead of the original \$50.00 fee.

#### 2. Increase to Late Charge Fees

Currently, all customers are assessed a late fee of \$1.69 for any late payment. U.P. Refuse is requesting this be changed to more accurately reflect its administration costs associated with late payments. They are requesting the late charge fee be increased to \$6.50 for all customers.

The current Franchise Agreement, which determines how CPI increases and pass-through tipping fee increases are assessed, runs through 2025. Changes made to U.P. Refuse solid waste rates will also apply to University Place customers of Lakewood Refuse.

### **Conclusion**

There are three items for your consideration for the Council Meeting that is scheduled for Monday, February 1, 2016:

1. CPI adjustment (1.12%) that is subject to Section 17.3 of the Franchise Agreement, and the Tipping Fee Pass through increase (0.6%) that is subject to Section 17.6 of the Franchise Agreement.
2. Special request by U.P. Refuse for a waste broker account restart fee of \$50.00 for the first account restart and \$100 for any delinquencies within a 12-month period.
3. Special request by U.P. Refuse to increase late charge minimums for all customers from \$1.69 to \$6.50.

ORDINANCE NO. \_\_\_\_

**AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, INCREASING THE REFUSE BASE RATE IN ACCORDANCE WITH THE CURRENT SOLID WASTE, RECYCLABLE MATERIALS, AND YARD WASTE FRANCHISE AGREEMENTS WITH UNIVERSITY PLACE REFUSE SERVICE, INC., AND LAKEWOOD REFUSE SERVICE, INC.**

**WHEREAS**, the City Council of the City of University Place desires to provide high quality refuse and recycling services to the residents of University Place at reasonable rates; and

**WHEREAS**, the City Council of the City of University Place held a study session and a public hearing on the proposed rate increase; and

**WHEREAS**, the City Council of the City of University Place approves the proposed CPI increase, the LRI dump fee pass through increase, late fee increases and waste broker account restart fees;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1. Amendment of Exhibit A of the City's Franchise Agreements, Rates.** Exhibit A, Rates, of the City's solid waste franchise agreements shall be amended as shown in the attached Exhibit A.

**Section 2. Severability.** Should any section, sentence, clause or phrase of this Ordinance or its application be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to any other person or situation.

**Section 3. Directions to City Clerk.** The City Clerk is hereby authorized and directed to forward certified copies of this Ordinance to the franchise and permit holders.

**Section 4. Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall be effective on March 1, 2016.

**PASSED BY THE CITY COUNCIL ON FEBRUARY 1, 2016**

\_\_\_\_\_  
Javier Figueroa, Mayor

**ATTEST:**

\_\_\_\_\_  
Emy Genetia, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Steve Victor, City Attorney  
Date of Publication: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

# University Place Refuse Service, Inc.

## Tariff Worksheet - effective 3-1-16

Final  
Base Rates  
3/1/2016

### EXHIBIT A - Rates

1/12/2016

#### Miscellaneous Service

Item	Rate Ceiling Schedule	Garbage ave. Lbs. Per Mo.	Rate Qualifier	
<b>Late Charge on delinquent balances</b>				
Rate	1	N.A.	Per Month	1.50%
Minimum	1	N.A.	Per Month	\$ 6.50
<b>Account Restart Fee (after stoppage due to delinquency)</b>				
Residential and commercial Garbage Toter Accounts	1	N.A.	Each time	\$ 18.28
Commercial Container, Drop Box & Compactor Accounts		N.A.	Each time	\$ 18.28
Waste Broker** Accounts (applies to all Waste Broker Accounts regardless of service type)		N.A.	Each time*	\$ 50.00
*If more than one such delinquency occurs during any 12 month period, the fee charged shall double for the 2nd and each additional restart occurring in that period. .				
** A Waste Broker is a third party hired by a business that typically has many locations, primarily retail chain stores. The Waste Broker charges a fee to the business for handling the scheduling and billing for waste and recycling services for the business' locations. A property management company that handles all aspects of a property for the business owner is not considered a Waste Broker.				
<b>Can over size/weight</b>	1	N.A.	Each time	\$ 10.72
<b>Overtime Charges</b>				
Per Hour	1	N.A.	Per Hour	\$ 42.43
Minimum	1	N.A.	Minimum	\$ 42.43
Assessed in addition to regular charges shown when customer requires service during Overtime and Holiday periods.				
<b>Return Trip Charges</b>				
Recycling, Yard Waste, or Garbage Toter (all sizes)	1	N.A.	Each Time	\$ 19.43
Drop Box	2	N.A.	Each Time	\$ 39.27
Container	2	N.A.	Each Time	\$ 39.61
<b>Gate charge</b>				
Per Occurrence	2	N.A.	Each Time	\$ 6.42
Monthly Minimum	2	N.A.	Minimum	\$ 27.85
<b>Unlocking Charge</b>				
Per Occurrence	2	N.A.	Each Time	\$ 3.21
Monthly Minimum	2	N.A.	Minimum	\$ 13.91

**Disposal Fees**

Land Recovery - MSW (per ton)	4	N.A.	Per Ton	\$	159.53
Demolition (per ton)	4	N.A.	Per Ton	\$	159.53
Car Tires (each)	4	N.A.	Each	\$	10.00
Truck Tires (each)	4	N.A.	Each	\$	16.68
Appliances (each)	4	N.A.	Each	\$	50.01
Ash (per yard)	4	N.A.	Per Yard	\$	45.84
Asbestos (per yard)	4	N.A.	Per Yard	\$	250.09

**Rate per Hour**

Single Rear-Drive Axle Truck					
Non-Packer Truck and Driver	2	N.A.	Per Hour	\$	48.37
Packer Truck and Driver	2	N.A.	Per Hour	\$	77.37
Drop Box Truck and Driver	2	N.A.	Per Hour	\$	49.24
Each Extra Person	2	N.A.	Per Hour	\$	38.69
Tandem Rear-Drive Axle Truck					
Packer Truck and Driver	2	N.A.	Per Hour	\$	96.73
Tractor or Drop Box Truck and Driver	2	N.A.	Per Hour	\$	98.49
Each additional axle	2	N.A.	Per Hour	\$	38.69

**Refunds**

	1	N.A.	Minimum	\$	8.53
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**Residential Service**

**Residential Garbage and Recycling**

Quantity	Size	Rate Ceiling Schedule	Garbage ave. Lbs. Per Mo.	Frequency	Description	Rate Qualifier
1	24 gal. Toter	1		54 Every-other Wk	Garbage service only	\$ 20.43
1	24 gal. Toter	1		54 Every-other Wk	Garbage and recycling service	\$ 18.75
1	48 gal. Toter	1		88 Every-other Wk	Garbage service only	\$ 24.07
1	48 gal. Toter	1		88 Every-other Wk	Garbage and recycling service	\$ 22.39
1	48 gal. Toter	1		166 Weekly	Garbage service only	\$ 33.46
1	48 gal. Toter	1		166 Weekly	Garbage and recycling service	\$ 31.76
1	64 gal. Toter	1		132 Every-other Wk	Garbage service only	Per Month \$ 27.32
1	64 gal. Toter	1		132 Every-other Wk	Garbage and recycling service	Per Month \$ 25.59
1	64 gal. Toter	1		199 Weekly	Garbage service only	Per Month \$ 39.84
1	64 gal. Toter	1		199 Weekly	Garbage and recycling service	Per Month \$ 36.44
1	96 gal. Toter	1		266 Weekly	Garbage service only	Per Month \$ 52.38
1	96 gal. Toter	1		266 Weekly	Garbage and recycling service	Per Month \$ 47.31
	24 gal. Toter	1		25 Occasional	Extra on-route pickup	\$ 4.45
	48 gal. Toter	1		41 Occasional	Extra on-route pickup	\$ 8.04
	64 gal. Toter	1		61 Occasional	Extra on-route pickup	\$ 10.68
Each Can, Bag or Bundle		1		34 Occasional	Extra garbage	Per Pickup \$ 6.44
Recycle only service		1	N.A.	Every-other Wk		Per Month \$ 6.84

Note: Pickup frequency for recycling noted above is every-other week.

## Residential Service - continued

### Additional Residential Toter Services

<u>Frequency</u>	<u>Description</u>	<u>Rate Ceiling</u> <u>Schedule</u>	<u>Garbage ave.</u> <u>Lbs. Per Mo.</u>	<u>Rate</u> <u>Qualifier</u>	
Weekly	Over 5 feet but not over 25 feet	1	N.A.	Per Month	\$ 3.32
	For each additional 25 feet or fraction thereof, add:	1	N.A.	Per Month	\$ 2.51
	Drive-ins on driveways over 125 ft	1	N.A.	Per Month	\$ 11.76

### Yardwaste Collection

<u>Quantity</u>	<u>Size</u>	<u>Rate Ceiling</u> <u>Schedule</u>	<u>Garbage ave.</u> <u>Lbs. Per Mo.</u>	<u>Frequency</u>	<u>Description</u>	<u>Rate</u> <u>Qualifier</u>	
1	64 gal. Toter	1	N.A.	Every-other Wk	Yardwaste service only	Per Month	\$ 6.20
1	64 gal. Toter	1	N.A.	Special Pickup	Yardwaste service only	Per Pickup	\$ 13.88
1	96 gal. Toter	1	N.A.	Every-other Wk	Yardwaste service only	Per Month	\$ 8.09
1	96 gal. Toter	1	N.A.	Special Pickup	Yardwaste service only	Per Pickup	\$ 13.88
	Each Can, Bag or Bundle	1	N.A.	Occasional	Extra Yardwaste	Per Pickup	\$ 2.48
	Redelivery Charge (for service cancelled and restarted within 12 months)	1	N.A.			Each Time	\$ 22.20

### Multi-Family Recycling

<u>Description</u>	<u>Rate Ceiling</u> <u>Schedule</u>	<u>Garbage ave.</u> <u>Lbs. Per Mo.</u>	<u>Rate</u> <u>Qualifier</u>	
Recycling Customers	3	N.A.	Per Month	\$ 5.68
Non-recycling Customers	3	N.A.	Per Month	\$ 6.75

### Loose and Bulky Material

<u>Description</u>	<u>Rate Ceiling</u> <u>Schedule</u>	<u>Garbage ave.</u> <u>Lbs. Per Mo.</u>	<u>Rate</u> <u>Qualifier</u>	
<b>Regular Route</b>				
Bulky Materials	2	134	Per Yard	\$ 18.59
Carry Charge (per each 5 feet over 8 feet distance)	2	N.A.	Per Yard	\$ 3.29
Loose Material	2	134	Per Yard	\$ 19.92
Carry Charge (per each 5 feet over 8 feet distance)	2	N.A.	Per Yard	\$ 7.91

Special Pickups - Add Time Charges To Rates Shown Above

### Commercial Service

#### Commercial Garbage Toters

<u>Quantity</u>	<u>Size</u>	<u>Rate Ceiling</u> <u>Schedule</u>	<u>Garbage ave.</u> <u>Lbs. Per Mo.</u>	<u>Frequency</u>	<u>Description</u>	<u>Rate</u> <u>Qualifier</u>	
1	64 gal. Toter	1	132	Every-other Wk	Garbage service only	Per Month	\$ 25.59
1	64 gal. Toter	1	60	Special pickup	Garbage service only	Per Pickup	\$ 20.95
1	64 gal. Toter	1	199	Weekly	Garbage service only	Per Month	\$ 36.44
1	96 gal. Toter	1	266	Weekly	Garbage service only	Per Month	\$ 47.31
1	96 gal. Toter	1	90	Special pickup	Garbage service only	Per Pickup	\$ 28.82
	Each Can, Bag or Bundle	1	30	Occasional	Extra garbage		\$ 6.74

**Additional Toter Charges**

Description	Rate Ceiling Schedule	Garbage ave. Lbs. Per Mo.	Rate Qualifier	
Over 5 feet but not over 25 feet	1	N.A.	Per Pickup	\$ 0.76
For additional 25 feet or fraction thereof, add:	1	N.A.	Per Pickup	\$ 0.56
Drive-ins on driveways over 125 ft	1	N.A.	Per Pickup	\$ 2.69

**Container Service - Permanent Accounts (non-compacted)**

Minimum service-weekly pickup

Container Size	Description	Rate Ceiling Schedule	Garbage ave. Lbs. Per Mo.	Rate Qualifier	
1 Yd	Special pickups	2	134	Per Pickup	\$ 33.64
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	581	Per Month	\$ 111.00
1.5 Yd	Special pickups	2	192	Per Pickup	\$ 44.60
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	832	Per Month	\$ 147.70
2 Yd	Special pickups	2	249	Per Pickup	\$ 55.51
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	1079	Per Month	\$ 184.27
3 Yd	Special pickups	2	363	Per Pickup	\$ 77.35
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	1573	Per Month	\$ 257.36
4 Yd	Special pickups	2	470	Per Pickup	\$ 98.94
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	2037	Per Month	\$ 329.49
6 Yd	Special pickups	2	645	Per Pickup	\$ 141.12
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	2795	Per Month	\$ 469.32

**Container Service - Temporary Accounts (non-compacted)**

Container Size	Description	Rate Ceiling Schedule	Garbage ave. Lbs. Per P/U	Rate Qualifier	
All Sizes	Initial Delivery	2	N.A.	Per Delivery	\$ 43.67
1 Yd	Pickup Rate	2	134	Per Pickup	\$ 25.61
	Daily Rate	2	N.A.	Per Day	\$ 4.05
	Monthly Rate	2	N.A.	Per Month	\$ 81.03
1.5 Yd	Pickup Rate	2	192	Per Pickup	\$ 34.09
	Daily Rate	2	N.A.	Per Day	\$ 4.05
	Monthly Rate	2	N.A.	Per Month	\$ 93.49
2 Yd	Pickup Rate	2	249	Per Pickup	\$ 42.51
	Daily Rate	2	N.A.	Per Day	\$ 4.05
	Monthly Rate	2	N.A.	Per Month	\$ 105.95
3 Yd	Pickup Rate	2	363	Per Pickup	\$ 59.40
	Daily Rate	2	N.A.	Per Day	\$ 5.30
	Monthly Rate	2	N.A.	Per Month	\$ 118.43
4 Yd	Pickup Rate	2	470	Per Pickup	\$ 76.06
	Daily Rate	2	N.A.	Per Day	\$ 6.54
	Monthly Rate	2	N.A.	Per Month	\$ 130.89
6 yd	Pickup Rate	2	645	Per Pickup	\$ 108.32
	Daily Rate	2	N.A.	Per Day	\$ 7.78
	Monthly Rate	2	N.A.	Per Month	\$ 143.34

**Container Service - Customer Owned (compacted)**

Minimum service-weekly pickup

Container Size	Description	Rate Ceiling Schedule	Garbage ave. Lbs. Per P/U	Rate Qualifier
3 Yd	Special pickups	2	996	Per Pickup \$ 111.42
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	4316	Per Month \$ 482.42
4 Yd	Special pickups	2	1452	Per Pickup \$ 137.65
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	6292	Per Month \$ 596.14
5 Yd	Special pickups	2	1880	Per Pickup \$ 171.63
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	8146	Per Month \$ 743.22
6 Yd	Special pickups	2	2580	Per Pickup \$ 198.87
	1 X Per Wk. Pickup (multiply Rate by # of pickups/week)	2	11179	Per Month \$ 861.22

**Container Service - Miscellaneous**

Description	Rate Ceiling Schedule	Garbage ave. Lbs. Per Mo.	Rate Qualifier
Roll-out Charge (moving container more than 5, but less than 20 feet)	2	N.A.	Per Pickup \$ 5.29
Roll-out Charge (moving container each additional 20 feet)	2	N.A.	Per Pickup \$ 5.29
Excess Weight Charge	2	N.A.	Per Pickup \$ 34.95
<b>Washing and Sanitizing Containers and Drop Boxes</b>			
Washing	2	N.A.	Per Yard \$ 4.51
	2	N.A.	Minimum \$ 30.04
Steam Cleaning	2	N.A.	Per Yard \$ 6.28
	2	N.A.	Minimum \$ 46.90
Pickup and redelivery charge	2	N.A.	Round Trip \$ 45.89

**Drop Box Service - Permanent Accounts (non-compacted), To Disposal Site and Return**

Drop Box Size	Description	Schedule	Lbs. Per Mo.	Qualifier
12 Yd	First Pickup	2	N.A.	Per Month \$160.92
	Additional Pickups (each)	2	N.A.	Per Pickup \$71.89
13 Yd	First Pickup	2	N.A.	Per Month \$160.58
	Additional Pickups (each)	2	N.A.	Per Pickup \$71.89
17 Yd	First Pickup	2	N.A.	Per Month \$171.31
	Additional Pickups (each)	2	N.A.	Per Pickup \$75.43
20 Yd	First Pickup	2	N.A.	Per Month \$170.75
	Additional Pickups (each)	2	N.A.	Per Pickup \$75.22
25 Yd	First Pickup	2	N.A.	Per Month \$191.18
	Additional Pickups (each)	2	N.A.	Per Pickup \$86.19
30 Yd	First Pickup	2	N.A.	Per Month \$211.16
	Additional Pickups (each)	2	N.A.	Per Pickup \$94.26
40 Yd	First Pickup	2	N.A.	Per Month \$258.55
	Additional Pickups (each)	2	N.A.	Per Pickup \$122.37
All Sizes	Excess Mileage Beyond 7 miles	2	N.A.	Per Mile \$2.98
	Lid Charge	2	N.A.	Per Month \$13.09

**Drop Box Service - Temporary Accounts (non-compacted), To Disposal Site and Return**

Drop Box Size	Description	Rate Ceiling	Garbage ave.	Rate	
		Schedule	Lbs. Per Mo.	Qualifier	
12 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$86.70</b>
	Daily Rate	2	N.A.	Per Day	<b>\$5.21</b>
	Monthly Rate	2	N.A.	Per Month	<b>\$151.18</b>
13 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$86.70</b>
	Daily Rate	2	N.A.	Per Day	<b>\$5.16</b>
	Monthly Rate	2	N.A.	Per Month	<b>\$150.54</b>
17 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$90.58</b>
	Daily Rate	2	N.A.	Per Day	<b>\$5.42</b>
	Monthly Rate	2	N.A.	Per Month	<b>\$158.53</b>
20 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$90.38</b>
	Daily Rate	2	N.A.	Per Day	<b>\$5.40</b>
	Monthly Rate	2	N.A.	Per Month	<b>\$157.89</b>
25 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$99.96</b>
	Daily Rate	2	N.A.	Per Day	<b>\$5.69</b>
	Monthly Rate	2	N.A.	Per Month	<b>\$167.71</b>
30 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$109.69</b>
	Daily Rate	2	N.A.	Per Day	<b>\$6.09</b>
	Monthly Rate	2	N.A.	Per Month	<b>\$179.92</b>
40 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$142.94</b>
	Daily Rate	2	N.A.	Per Day	<b>\$8.18</b>
	Monthly Rate	2	N.A.	Per Month	<b>\$244.70</b>
All Sizes	Initial Delivery	2	N.A.	One Time	<b>\$67.00</b>
	Excess Mileage Beyond 7 miles	2	N.A.	Per Mile	<b>\$2.98</b>
	Lid Charge	2	N.A.	Per Month	<b>\$13.09</b>

**Drop Box Service - Customer Owned (compacted), To Disposal Site and Return**

Drop Box Size	Description	Rate Ceiling	Garbage ave.	Rate	
		Schedule	Lbs. Per Mo.	Qualifier	
8 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$153.69</b>
10 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$152.98</b>
12 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$156.60</b>
15 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$156.96</b>
18 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$160.05</b>
20 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$161.08</b>
25 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$169.56</b>
30 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$188.52</b>
35 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$215.65</b>
40 Yd	Pickup Rate	2	N.A.	Per Pickup	<b>\$224.78</b>
All Sizes	Excess Mileage Beyond 7 miles	2	N.A.	Per Mile	<b>\$2.98</b>

**Infectious Waste**

<b>Gallons Total Per Pickup</b>	<b>Rate Ceiling Schedule</b>	<b>Garbage ave. Lbs. Per Mo.</b>	<b>Rate Qualifier</b>	
0-10	2	N.A.	Per Gallon	\$ 3.10
11-20	2	N.A.	Per Gallon	\$ 2.69
21-30	2	N.A.	Per Gallon	\$ 2.68
31-40	2	N.A.	Per Gallon	\$ 2.64
41-50	2	N.A.	Per Gallon	\$ 2.62
51-60	2	N.A.	Per Gallon	\$ 2.53
61-70	2	N.A.	Per Gallon	\$ 2.41
71-80	2	N.A.	Per Gallon	\$ 2.30
81-90	2	N.A.	Per Gallon	\$ 2.16
91-100	2	N.A.	Per Gallon	\$ 2.02
101-110	2	N.A.	Per Gallon	\$ 1.93
111-120	2	N.A.	Per Gallon	\$ 1.89
121-130	2	N.A.	Per Gallon	\$ 1.81
131-140	2	N.A.	Per Gallon	\$ 1.71
141-150	2	N.A.	Per Gallon	\$ 1.63
151-160	2	N.A.	Per Gallon	\$ 1.61
161-170	2	N.A.	Per Gallon	\$ 1.57
171-180	2	N.A.	Per Gallon	\$ 1.55
181-190	2	N.A.	Per Gallon	\$ 1.50
191-200	2	N.A.	Per Gallon	\$ 1.47
201-210	2	N.A.	Per Gallon	\$ 1.45
211-220	2	N.A.	Per Gallon	\$ 1.40
221-230	2	N.A.	Per Gallon	\$ 1.35
231-240	2	N.A.	Per Gallon	\$ 1.32
241-250	2	N.A.	Per Gallon	\$ 1.30
251-260	2	N.A.	Per Gallon	\$ 1.29
261-270	2	N.A.	Per Gallon	\$ 1.24
271-280	2	N.A.	Per Gallon	\$ 1.22
281-290	2	N.A.	Per Gallon	\$ 1.20
291-300	2	N.A.	Per Gallon	\$ 1.20
301-310	2	N.A.	Per Gallon	\$ 1.19
311-320	2	N.A.	Per Gallon	\$ 1.17
321-330	2	N.A.	Per Gallon	\$ 1.15
331-340	2	N.A.	Per Gallon	\$ 1.12
341-350	2	N.A.	Per Gallon	\$ 1.12
351-360	2	N.A.	Per Gallon	\$ 1.11
361-370	2	N.A.	Per Gallon	\$ 1.08
371-380	2	N.A.	Per Gallon	\$ 1.07
381-390	2	N.A.	Per Gallon	\$ 1.06
391-400	2	N.A.	Per Gallon	\$ 1.06
401-410	2	N.A.	Per Gallon	\$ 1.04
411-420	2	N.A.	Per Gallon	\$ 1.04
421-430	2	N.A.	Per Gallon	\$ 1.03

431-440	2	N.A.	Per Gallon	\$	1.03
441-450	2	N.A.	Per Gallon	\$	1.02
451-460	2	N.A.	Per Gallon	\$	1.02
461-470	2	N.A.	Per Gallon	\$	1.01
471-480	2	N.A.	Per Gallon	\$	1.01
481-490	2	N.A.	Per Gallon	\$	0.97
491-500	2	N.A.	Per Gallon	\$	0.97

**Infectious Waste - Miscellaneous**

<b>Description</b>	<b>Rate Ceiling Schedule</b>	<b>Garbage ave. Lbs. Per Mo.</b>	<b>Rate Qualifier</b>		
On-call Service, Add	2	N.A.	Per Pickup	\$	8.15
Special Pick-up, Add	2	N.A.	Per Pickup	\$	8.15
Minimum Charge	2	N.A.	Per Month	\$	31.05

**Business of the City Council  
City of University Place, WA**

**Proposed Council Action:**

Pass an ordinance amending University Place Municipal Code Chapters 8.10 – Animal Licensing and Chapter 1.30 – Civil Non-Traffic Infractions to align penalty provisions with Pierce County to allow for enforcement under the City’s service agreements.

**Agenda No:** 9  
**Dept. Origin:** City Attorney’s Office  
**For Agenda of:** February 1, 2016  
**Exhibits:** Ordinance  
**Concurred by Mayor** \_\_\_\_\_  
**Approved by City Manager** \_\_\_\_\_  
**Approved as to Form by City Atty:** \_\_\_\_\_  
**Approved by Finance Director** \_\_\_\_\_  
**Approved by Dept. Head** \_\_\_\_\_

Expenditure Required: \$ 0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY / POLICY ISSUES**

In 2013, the City began contracting with Pierce County for its animal control services. One of the steps necessary to contract with Pierce County for those services was to align the City’s Municipal Code related to animals with that of Pierce County’s, and after study and discussion, the City revised its Code. There is an additional provision that is needed in UPMC 8.10 – Animal Licensing in order to align our Codes and for Pierce County to be able to assess a penalty for unlicensed pets .

Additionally, in 2015, the City adopted its own civil infraction code, and it is enforced through our contract with Pierce County for police and animal services. We have a different amount set forth as a penalty for an infraction than does Pierce County. In order to enable Pierce County’s enforcement of the City’s civil infraction code, it is necessary to amend the amount of the penalty for civil infractions to match Pierce County’s.

**RECOMMENDATION / MOTION**

**MOVE TO:** Pass an ordinance amending University Place Municipal Code Chapters 8.10 – Animal Licensing and Chapter 1.30 – Civil Non -Traffic Infractions to align penalty provisions with Pierce County.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE WASHINGTON, AMENDING UNIVERSITY PLACE MUNICIPAL CODE TITLE 8 – ANIMAL CONTROL – CHAPTER 8.10 – LICENSING – AND TITLE 1 – GENERAL PROVISIONS – AND CHAPTER 1.30 CIVIL NON-TRAFFIC INFRACTIONS TO ALIGN THE MONETARY PENALTIES WITH PIERCE COUNTY**

WHEREAS, since incorporation, the City of University Place has contracted with Pierce County for police services, and in 2013 the City began contracting with Pierce County for its animal control services; and

WHEREAS, in 2015, the City adopted a Civil Infraction Code which may be enforced non-commissioned City staff, and also may be useful tool for the City's contracted law enforcement and animal control officers; and

WHEREAS, in order to allow for enforcement of the City's civil infractions under the City's service contracts with Pierce County for law enforcement and animal services, it is necessary to amend the amount of the penalty for civil infractions to match Pierce County's; and

WHEREAS, in addition, because the City chose to continue to issue pet licenses, and therefore retained its current Chapter 8.10 - Licensing of Dogs and Cats; experience has identified an additional amendment needed to align the City's Municipal Code related to animals with that of Pierce County's; and

WHEREAS, in order to enable Pierce County to impose a penalty for unlicensed pets, the City must amend its Title 8 to include a provision for such a penalty;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1. Revised Animal Licensing Ordinance.** Chapter 8.10 of the University Place Municipal Code (UPMC) (Ordinance 480) is hereby amended to add Chapter 8.10.060 to read as follows:

**8.10.060 Failure to License - Penalty**

Enforcement Officers may issue a civil infraction to any person who violates the provisions of this chapter 8.10. The civil infraction amount shall be \$120.00 not including statutory assessments.

**Section 2. Revised Civil Infraction Ordinance.** Chapter 1.30.020 of the University Place Municipal Code (Ordinance 654) is hereby amended to read as follows:

**1.30.020 Civil infraction – Monetary penalties – Restitution**

A. Any person found to have committed a civil infraction shall be assessed a monetary penalty in the sum of ~~\$100.00~~ \$120.00, not including statutory assessments, unless a greater or lesser sum is specified for a particular infraction within the University Place Municipal Code.

**Section 3. Severability.** If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance or its application to any person or situation should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance or its application to any other person or situation.

**Section 4. Published and Effective Date.** A summary of this ordinance consisting of its title shall be published in the official Newspaper of the City. This ordinance shall take effect five days after publication.

**PASSED BY THE CITY COUNCIL ON FEBRUARY \_\_\_\_\_, 2016.**

\_\_\_\_\_  
Javier H. Figueroa, Mayor

**ATTEST:**

\_\_\_\_\_  
Emelita Genetia, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Steve Victor, City Attorney

Published:  
Effective Date:

## LEGISLATIVE PROPOSAL

**PROPOSAL:**

Allow City Council Members to enroll in the City’s current health care plan on the same basis as the City’s employees.

**REASON FOR THE PROPOSAL:** *(Why is this request necessary?)*

City government has two branches within an elected legislative body; the City Council, which sets legislative policy by ordinance and resolution, and professional administration under the direction of the City Manager, which executes that policy. Each branch is essential to the delivery of services to University Place residents, neither can function without the other. Allowing City Council Members to enroll in the City’s current health care plan, on the same basis as the City’s staff, ensures that both branches are to the greatest extent feasible, healthy and fit for duty.

**BACKGROUND INFORMATION:** *(Provide background information to assist in understanding the legislative history or rationale for the legislation, including information on existing Code/Policy.)*

Prior to 2010, City Council Members enjoyed a premium health care plan that was different from the employee health care plan, and Council Members were also allowed to receive cash in lieu of enrolling in the City-provided plan. In December 2010, the City Council voted to end all health care programs for Council Members elected after that date, including any option to participate in the City’s standard health care plan for employees.

While doing away with a special premium plan and cash out options was appropriate, not allowing Council Members to enroll in the City’s standard health care plan on the same basis as employees went too far. The health and fitness for duty of the City’s elected officials is of equal importance to government function, as the health and fitness for duty of the City’s administration.

**BUDGET IMPACT:**

	Monthly Cost	Yearly Cost
Council Member Only	705.88 (Regence)	59,293.92
Spouse (Covered at 75% by City)	533.407	Depends on who is covered
1 <sup>st</sup> Dependent (Covered at 75% by City)	262.44	Depends on who is covered
2 <sup>nd</sup> or more Dependent (Covered at 75% by City)	217.462	Depends on who is covered
Hypo.: 3 Council Member Only; 3 Council Member + Spouse, and 1 Full Family	7,554.691	90,656.29

**DESIRED OUTCOME:**

Council study of this proposal.

**RESOURCES REQUIRED:**

**Budget adjustment.**

**Submitted by:**

*S/*

\_\_\_\_\_  
Mayor Figueroa

\_\_\_\_\_  
(Date)

I have read, understand and fully support the above proposal.

*S/*

\_\_\_\_\_  
Council Member Grassi

\_\_\_\_\_  
(Date)

Date Submitted: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Agenda Date: \_\_\_\_\_

# Memo

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**DATE:** January 27, 2016

**TO:** City Council

**CC:** Steve Sugg, City Manager

**FROM:** Lisa Petorak, Human Resources Manager

**SUBJECT:** Council Health Benefits

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## 1. Background

Beginning in 2002, Council Members participated in and received City medical benefits, until voting to discontinue participation in 2010. Between 2002 through 2010, Council members received a medical benefit plan that was different from and more expensive than what was provided to non-represented staff. Since 2010, there have been plan changes and new participation requirements that warrant consideration for once again extending medical benefits to Council.

## 2. Current Medical Plans

Regence and Group Health plan choices are provided to all regular employees through the Association of Washington Cities (AWC) trust. The City pays 100% of the medical premium for regular employees. Spouses and dependents are covered at 75% of the premium cost. The remaining 25% of the insurance premium is borne by the employee. The table below shows the 2016 rates for both Regence and Group Health.

Coverage Type	Regence Premium	Group Health
Employee Only	\$705.88	\$591.02
Spouse	\$711.21	\$582.33
First Dependent	\$349.92	\$296.86
Second Dependent*	\$289.95	\$296.86

\*No additional charge for three or more dependents.

The 2016 rates above have been decreased by 2% as a reward for being a "Well-City" award recipient from AWC.

## 3. Financial Impact

The financial impact will vary based on the number of participants and the chosen coverage. To cover four Council Members with Regence, the City would pay approximately \$2,823.52 per month or \$33,882.24 per year. Obviously, as

variables change so too will the cost. For example, the cost to cover six Council Members, six spouses and two dependents would cost \$7,915.62 per month or \$94,987.44 per year.

#### **4. Participation Agreement Requirements**

In 2014, AWC modified its participation requirements specifically for Council Members and lowered the required participation rate from 75% to 50%. The AWC Employee Benefits Advisory Committee felt the need to maintain a 50% participation requirement to prevent adverse selection and balance risk. Since there are seven Council Members, four must participate to meet the 50% participation requirement threshold.

#### **5. Conclusion**

Should Council adopt an ordinance restoring participation in medical benefits, it is recommended that the same medical plans and premium percentage payments that are provided for regular employees be extended to Council Members to provide a cohesive and uniform benefits program.

Staff has also determined that the provision of medical benefits is separate and apart from "salaries." Thus, Article 11 Section 8 of the State Constitution does not apply. Therefore, benefits may be extended to all Council Members who choose to participate beginning in 2016. A new Employer Master Participation Agreement will need to be completed. Depending on the adoption of such an ordinance, it is likely that participation in either of the City's medical plans would begin the first day of the month following the execution of the agreement.