

RECONVENE TO REGULAR COUNCIL MEETING

RECESS TO STUDY SESSION - (At this time, Council will have the opportunity to study and discuss business issues with staff prior to its consideration. Citizen comment is not taken at this time; however, citizens will have the opportunity to comment on the following item(s) at future Council meetings.)

- 7:25 pm 11. **VOLUNTEER CENTER**
- 7:45 pm 12. **2014 REFUSE RATE INCREASES**
- 8:15 pm 13. **SIGN CODE**
- 8:45 pm 14 **COUNTYWIDE PLANNING POLICIES**
- 9:30 pm 15. **PARKS RECREATION AND OPEN SPACE PLAN UPDATE**
- 10:00 pm 16. **ADJOURNMENT**

*PRELIMINARY CITY COUNCIL AGENDA

February 3, 2014
Regular Council Meeting

February 18, 2014
Regular Council Meeting

March 3, 2014
Regular Council Meeting

March 17, 2014
Regular Council Meeting

Preliminary City Council Agenda subject to change without notice*

Complete Agendas will be available 24 hours prior to scheduled meeting.

To obtain Council Agendas, please visit www.cityofup.com.

American Disability Act (ADA) Accommodations Provided Upon Advance Request

Call the City Clerk at 253-566-5656

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Regular Meeting of the City Council
Monday, January 6, 2014
City Hall, Windmill Village**

1. CALL REGULAR MEETING TO ORDER – MAYOR

Mayor Grassi called the Regular Meeting to order at 6:30 p.m.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

Roll call was taken by the City Clerk as follows:

Councilmember Belleci	Present
Councilmember Nye	Present
Councilmember Figueroa	Present
Councilmember Keel	Present
Councilmember Worthington	Present
Mayor Pro Tem McCluskey	Present
Mayor Grassi	Present

Staff Present: City Manager Sugg, City Attorney Victor, Executive Director/ACM Craig, Recreation, Parks and Public Works Director Cooper, City Engineer Ecklund, Police Chief Blair, Assistant Finance Director Blaisdell, Planning and Development Services Director Swindale, Human Resources Manager Petorak, Communications/IT Manager Seesz, Executive Assistant Holloway, and City Clerk Genetia.

Councilmember Worthington led the pledge of allegiance.

3. OATHS OF OFFICE

The Honorable Judge Blinn administered the Oath of Office to Councilmembers-Elect Grassi, McCluskey, Figueroa and Worthington.

4. ELECTION OF MAYOR AND MAYOR PRO TEM

Councilmember McCluskey was elected as Mayor, and Councilmember Figueroa as Mayor Pro Tem.

5. MAYOR’S REMARKS

Mayor Grassi expressed his thanks and appreciation for the support he has received from all members of the Council, members of staff, and most especially his family.

Mayor-Elect McCluskey expressed her gratitude for Council’s support in her selection to the office of Mayor and stated that she looks forward to working with the Councilmembers and staff.

Mayor Pro Tem-Elect Figueroa thanked the citizens of University Place for their support and assured that he will be impartial, fair and inclusive in any decision he makes.

Mayor-Elect McCluskey presented a plaque to outgoing Mayor Grassi in recognition of his leadership and service.

6. APPROVAL OF MINUTES

MOTION: By Councilmember Belleci, seconded by Mayor Pro Tem Figueroa, to approve the minutes of December 2, 2013 and December 16, 2013 as submitted.

The motion carried.

7. APPROVAL OF AGENDA

MOTION: By Councilmember Belleci, seconded by Councilmember Grassi, to approve the agenda.

The motion carried.

8. PRESENTATIONS

Certificate of Appreciation – Mayor McCluskey presented a Certificate of Appreciation to Public Works Director Cooper in recognition of his generous contributions to the City.

University Place School District Levy – University Place School District Superintendent Banks presented the school district's propositions for the February 11, 2014 ballot:

- Proposition 1: Requests a renewal of University Place School District's expiring Educational Program and Operations Levy to fund current high quality educational programs; and
- Proposition 2: Requests a renewal of University Place School District's expired Technology and Safety Capital Improvements Levy to fund district technology upgrade to improve student safety, communications, instruction and student learning.

U.S. Open Task Force Report – Councilmember Keel, together with Planning and Development Services Director Swindale, presented a report on the U.S. Open site visit to Merion that he and other City and County representatives attended to become familiar with USGA's preparations in advance of the event. The report included the 2014-2015 workplan in anticipation of the 2015 U.S. Open at Chambers Bay.

9. **PUBLIC COMMENT** – None

10. COUNCIL COMMENTS/REPORTS

Councilmember Keel invited the public to stay engaged in the City's financial situation. He also expressed his interest in leading the Finance Committee for 2014.

Councilmember Worthington expressed his appreciation for the community's support in the election process and stated that he looks forward to working with his colleagues.

Mayor Pro Tem Figueroa thanked the City's Administration under the leadership of City Manager Sugg for a very successful 2013.

Councilmember Belleci congratulated the newly elected officers and welcomed new Councilmember Worthington to the dais. She stated that she looks forward to a unified and successful 2014.

11. **CITY MANAGER'S REPORT** – City Manager Sugg reported on the next USGA milestone – USGA will open its volunteer registration in February.

12A-12C. CONSENT AGENDA

MOTION: By Mayor Pro Tem Figueroa, seconded by Councilmember Belleci, to approve the Consent Agenda as follows:

- A. Receive and File: Payroll for the period ending 12/15/13, signed and dated 12/30/13, check nos. 317788 through 317803, and wires in the total amount of One Hundred Ninety-Six Thousand Thirty-Five and 81/100 Dollars (\$196,035.81); Claims dated 12/31/13, signed 12/30/13/13, check nos. 49649 through 49705, in the total amount of One Hundred Nineteen Thousand Five Hundred Eighty-Four and 06/100 Dollars (\$119,584.06).
- B. Approve application for renewal of Liquor Licenses for El Toro Bridgeport and Rite Aid #5275.
- C. Authorize the City Manager to execute a Local Agency Standard Consultant Agreement with Sitts & Hill Engineers for survey services, as required for construction of the 56th Street and Cirque Drive Corridor Improvement project, in an amount not to exceed One Hundred Eighty Thousand Three Hundred Twelve and 00/100 Dollars (\$180,312.00)

The motion carried.

COUNCIL CONSIDERATION

13. BRIDGEPORT WAY WEST PHASE 3B BID AWARD

Staff Report – City Engineer Ecklund recommended awarding the bid for the Bridgeport Way West Phase 3B Roadway Improvements project to Rodarte Construction, Inc. who submitted the lowest responsive, responsible bid of the ten received by the City, in the amount of \$2,503,108.75.

This project includes the construction/installation of curbs, gutter, sidewalks, bike lanes, storm drainage improvements, paving, irrigation, street lights and two new traffic signals, as well as landscaping work on Bridgeport Way West between Chambers Lane West and 54th Street West. These improvements are funded through a grant from the Federal Highway Administration. This grant covers 86.5% of the construction cost. The 13.5% local match is programmed in the City's adopted budget. Representatives from the Washington State Department of Transportation have reviewed the bid documents and have approved Rodarte Construction, Inc.'s bid proposal.

Public Comment – None

Council Consideration - **MOTION:** By Councilmember Grassi, seconded by Councilmember Keel, to authorize the City Manager to award the Bridgeport Way West Phase 3B Roadway Improvement project to Rodarte Construction, Inc. in the amount of \$2,503,108.75 and execute all necessary contract documents.

The motion carried.

- 14. **MAYOR'S REPORT** – Mayor McCluskey reported on the following; Community Connector event for the 16th CAB; Curran lease venture; Friends of Colgate Park's partnership with the U.P. School District; and Council retreat information.

15. ADJOURNMENT

The meeting adjourned at 8:52 p.m. No other action was taken.

Submitted by,

Emy Genetia
City Clerk

CERTIFICATE OF APPRECIATION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE WOULD LIKE TO
EXPRESS ITS APPRECIATION TO

ROGER GRUENER

FOR THE MANAGEMENT OF THE UNIVERSITY PLACE VOLUNTEER CENTER
AND FOR HIS DISTINGUISHED LEADERSHIP AND DEDICATED EFFORTS
TOWARD DEVELOPING A SENSE OF COMMUNITY SPIRIT THROUGH HIS
SERVICE.

DENISE MCCLUSKEY, MAYOR

DATED: JANUARY 21, 2014



CERTIFICATE OF APPRECIATION

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE WOULD LIKE TO
EXPRESS ITS APPRECIATION TO

ANDY HAND

FOR THE MANAGEMENT OF THE UNIVERSITY PLACE VOLUNTEER CENTER
AND FOR HIS DISTINGUISHED LEADERSHIP AND DEDICATED EFFORTS
TOWARD DEVELOPING A SENSE OF COMMUNITY SPIRIT THROUGH HIS
SERVICE.

DENISE MCCLUSKEY, MAYOR

DATED: JANUARY 21, 2014



**APPROVAL OF
CONSENT AGENDA**

Control No.: 5' Agenda of: 01/21/14	PREPAY
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Claim of: Payroll for Pay Period Ending 12/31/2013

Check #	Date	Amount		Check #	Date	Amount
317804	01/03/14	39.69		317807	01/03/14	93.50
317805	01/03/14	46.17		317808	01/03/14	251.89
317806	01/03/14	69.26		317809	01/03/14	217.71
					01/03/14	106,898.25

DIRECT DEPOSIT

EMPLOYEE NET 107,616.47

317810	01/03/14	16,491.63	- 106006, VANTAGEPOINT TRANSF
317811	01/03/14	3,532.76	- 106006 LOAN, VANTAGEPOINT
317812	01/03/14	4,946.38	- 304197, VANTAGEPOINT TRANSF
317813	01/03/14	3,798.92	- 800263, VANTAGEPOINT TRANSF
317814	01/03/14	572.31	- 304197 LOAN, VANTAGEPOINT TR
317815	01/03/14	1,918.00	HOWE TRUSTEE, DAVID M.
317816	01/03/14	315.00	IUOE LOCAL 612
317817	01/03/14	5,079.54	IUOE LOCALS 302/612 TRUST FUND
317818	01/03/14	250.00	NATIONWIDE RETIREMENT SOLUTION
317819	01/03/14	746.53	PACIFIC SOURCE ADMINISTRATORS
317820	01/03/14	8.75	PICIFIC SOURCE ADMINISTRATORS
317821	01/03/14	1,987.36	UNUM LIFE INSURANCE COMPANY
317822	01/03/14	690.83	UNUM LIFE INSURANCE COMPANY
WIRE	01/03/14	61,208.77	AWC EMPLOYEE BENEFIT TRUST
WIRE	01/03/14	20,081.47	BANK OF AMERICA
WIRE	01/03/14	21,956.63	WA STATE DEPT OF RETIREMENT SY
WIRE	01/03/14	107.34	AFLAC INSURANCE
WIRE	01/03/14	918.95	WA ST DEPT OF RETIREMENT SYS

BENEFIT/DEDUCTION AMOUNT 144,611.17

TOTAL AMOUNT 252,227.64

Preparer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed: (Signature on file)

Date

Steve Sugg, City Manager

City of University Place
Voucher Approval Document

Control No.: 5 Agenda of: 02/03/14	PREPAY
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Claim of: Payroll for Pay Period Ending 01/15/2014

Check #	Date	Amount		Check #	Date	Amount
317823	01/17/14	643.88		317828	01/17/14	30.71
317824	01/17/14	39.69		317829	01/17/14	23.09
317825	01/17/14	138.52		317830	01/17/14	96.50
317826	01/17/14	93.50		317831	01/17/14	140.72
317827	01/17/14	23.09		317832	01/17/14	87.60

01/17/14 **107,006.50** **Direct Deposit**

EMPLOYEE NET 108,323.80

317354	01/18/13	16,582.93	- 106006, VANTAGEPOINT TRANSF
317355	01/18/13	3,561.40	- 106006 LOAN, VANTAGEPOINT
317356	01/18/13	4,962.11	- 304197, VANTAGEPOINT TRANSF
317357	01/18/13	3,875.77	- 800263, VANTAGEPOINT TRANSF
317358	01/18/13	513.63	- 304197 LOAN, VANTAGEPOINT TR
317359	01/18/13	1,885.00	HOWE TRUSTEE, DAVID M.
317360	01/18/13	250.00	NATIONWIDE RETIREMENT SOLUTION
317361	01/18/13	971.67	PACIFIC SOURCE ADMINISTRATORS
WIRE	01/18/13	20,672.38	BANK OF AMERICA
WIRE	01/18/13	21,890.74	WA STATE DEPT OF RETIREMENT SY
WIRE	01/18/13	107.34	AFLAC INSURANCE
WIRE	01/18/13	845.30	WA ST DEPT OF RETIREMENT SYS

BENEFIT/DEDUCTION AMOUNT 76,118.27

TOTAL AMOUNT 184,442.07

Preparer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed: (Signature on file)

Date

Steve Sugg, City Manager

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 01/15/14

Check Range: 49706 - 49770

Claims Approval

I do hereby certify that the merchandise or services hereinafter specified have been received and that the checks identified above are approved for payment.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The vendor receiving this replacement check has signed an affidavit of lost warrant for the originally issued check and that check was voided.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file)

Date: _____

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
49706	1/15/2014	025179	ACCESS INFORMATION MANAGE0424408	10/31/2013	OCT13/OFFSITE RECORDS STOI	281.73	281.73	
		Voucher: 36059						
49707	1/15/2014	023418	AMEC ENV & INFRASTRUCTURE,K13511743	12/3/2013	GEOTECHNICAL DESIGN SERVI	4,950.00	4,950.00	
		Voucher: 36060						
49708	1/15/2014	002075	AMERICAN REPROGRAPHICS CC54-546418	11/23/2013	PLAN SETS & SPECIFICATION M	801.17		
		Voucher: 36061	52-547064	11/29/2013	PLAN WELL SPECS/BP WAY W P	186.69	987.86	
49709	1/15/2014	002333	BANK OF AMERICA	548001400009	12/22/2013	MASTERCARD/12-22-13	8,964.31	8,964.31
		Voucher: 36062						
49710	1/15/2014	001182	BIG JOHN'S TROPHIES	123242	12/20/2013	9X12 WALNUT WALL PLAQUE W/	80.98	80.98
		Voucher: 36063						
49711	1/15/2014	002030	BUCKLEY NURSERY INC	RETAINAGE	1/8/2014	RETAINAGE RELEASE/MARKET I	691.26	691.26
		Voucher: 36064						
49712	1/15/2014	025573	CANON FINANCIAL SERVICES	13362158	12/13/2013	DEC13/LEASE/IRC5255	311.67	311.67
		Voucher: 36065						
49713	1/15/2014	025428	CAPITAL ONE COMMERCIAL/CO	7003-7301-0003-1	12/26/2013	7003-7301-0003-1024/COSTCO	1,063.10	1,063.10
		Voucher: 36066						
49714	1/15/2014	003155	CDW.GOVERNMENT, INC.	HT79390	12/19/2013	TOSHIBA LED HD TV	200.76	
		Voucher: 36067	HQ84831	12/12/2013	TV WALL MOUNT PIVOT	68.03	268.79	
49715	1/15/2014	001152	CENTURYLINK	206-Z20-0051	12/20/2013	PHONES/CITY WIDE	1,992.58	
		Voucher: 36068	253-564-1992	12/11/2013	PHONE/SR CENTER	228.33		
			253-565-0497	12/25/2013	PHONE/CURRAN HOUSE	45.66		
			253-566-9558	12/14/2013	PHONE/PW PUMP CALLOUT LINI	35.00	2,301.57	
49716	1/15/2014	001152	CENTURYLINK	1285829779	12/23/2013	PHONES/LONG DISTANCE & INT	1,545.58	1,545.58
		Voucher: 36069						
49717	1/15/2014	025066	CHURCH OF CHRIST	REFUND	12/23/2013	REFUND/DEPOSIT/SR CENTER F	200.00	200.00
		Voucher: 36070						
49718	1/15/2014	003056	CITY OF LAKEWOOD	11232	12/6/2013	NOV13/IN CUSTODY COURT TR/	825.00	825.00
		Voucher: 36071						
49719	1/15/2014	001108	CITY OF UNIVERSITY PLACE	OCT13-DEC13	12/31/2013	OCT13-DEC13/PETTY CASH FUN	173.24	173.24
		Voucher: 36072						

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
49721	1/15/2014	001024 CITY TREASURER	100668537	12/12/2013	WATER/7150 CIRQUE DR W	2,925.57	
	Voucher:	36073	100110228	1/6/2014	POWER/3715 BP WAY W, #B5	1,879.07	
			100068203	12/31/2013	POWER/3715 BP WAY W	1,580.10	
			100386367	12/24/2013	POWER/7223 40TH ST W	373.12	
			100052902	1/6/2014	WATER & POWER/3715 BP WAY	331.70	
			100165190	12/24/2013	POWER/3761 BP WAY W	254.99	
			100385145	12/24/2013	WATER/3800 74TH AVE W	234.98	
			100312900	1/6/2014	POWER/3715 BP WAY W, #E3	191.34	
			100142834	1/6/2014	WATER/3715 BP WAY W	167.85	
			100751205	1/6/2014	WATER/3555 MARKET PL W, #H5	167.85	
			100172057	12/18/2013	POWER & WATER/3920 GRANDV	151.37	
			100798512	12/19/2013	POWER/4402 97TH AVE W	123.50	
			100565439	12/24/2013	WATER/3761 BP WAY W	117.49	
			100495884	1/6/2014	POWER/3625 DREXLER DR W	108.00	
			100312961	1/6/2014	POWER/3715 BP WAY W, #A3	103.14	
			100696565	12/26/2013	POWER/4609 ALAMEDA AVE W	96.55	
			100573267	12/26/2013	POWER/4727 ALAMEDA AVE W	89.66	
			100104132	12/27/2013	POWER/3503 67TH AVE W	81.88	
			100080586	12/18/2013	POWER/4951 GRANDVIEW DR W	73.45	
			100105615	1/6/2014	POWER/3503 BP WAY W	69.06	
			100060658	12/27/2013	POWER/3510 67TH AVE W	68.28	
			100445063	1/6/2014	POWER/3715 BP WAY W, #E2	61.10	
			100083115	12/24/2013	POWER/4000 67TH AVE W	58.21	
			100185134	12/20/2013	POWER/4401 67TH AVE W	58.10	
			100714386	1/6/2014	POWER/3609 MARKET PL W, #2C	51.37	
			100533758	1/2/2014	POWER/5418 CIRQUE DR W	43.81	
			100156353	1/6/2014	POWER/4720 BP WAY W	43.43	
			100131881	12/19/2013	POWER/4523 97TH AVE W	38.10	
			100737857	1/7/2014	POWER/2010 MILDRED ST W	36.96	
			100077109	1/2/2014	POWER/6400 BP WAY W	25.36	
			100312960	1/6/2014	POWER/3715 BP WAY W, #A-2	23.55	
			100079031	1/6/2014	POWER/3715 BP WAY W, #D4	18.07	
			100302273	1/6/2014	POWER/3715 BP WAY W, #D2	13.65	
			100802489	1/6/2014	POWER/3904 BP WAY W	12.50	
			100312959	1/6/2014	POWER/3715 BP WAY W, #A-1	10.54	

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			100312905	1/8/2014	POWER/3715 BP WAY W, #A-3A	9.64	
			100079046	1/6/2014	POWER/3715 BP WAY W, #D5	9.64	
			100086172	1/6/2014	POWER/7901 CIRQUE DR W	3.46	
			100086165	1/6/2014	POWER/7813 44TH ST W	3.46	
			100086155	1/6/2014	POWER/7801 40TH ST W	3.46	9,713.36
49722	1/15/2014	001140 CITY TREASURER	90536745	12/18/2013	NOV13/HYDRANT STANDBY & C	202.79	202.79
		Voucher: 36074					
49723	1/15/2014	002171 CITY TREASURER	90537457	12/26/2013	REPAIRS & MAINT/PW FLEET VE	4,235.74	4,235.74
		Voucher: 36075					
49724	1/15/2014	024565 COMCAST	849835010094487	12/15/2013	BUSINESS CLASS INTERNET/CI	140.79	140.79
		Voucher: 36076					
49725	1/15/2014	024076 COMMENCEMENT BAY CONST.IN2021867		12/12/2013	SAKRETE CONCRETE MIX/60 LB	207.64	207.64
		Voucher: 36077					

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
49726	1/15/2014	023782	COMPLETE OFFICE SOLUTIONS,	1017601-0	11/15/2013	TONER CARTRIDGE	430.28
	Voucher:	36078		1026670-0	12/12/2013	COPY PAPER	238.54
				1011492-0	10/30/2013	COPY PAPER	155.75
				107339-0	11/14/2013	INK CARTRIDGES	140.89
				1018813-0	11/19/2013	MISC OFFICE SUPPLIES	132.56
				1023970-0	12/5/2013	MISC OFFICE SUPPLIES/DEV SE	129.72
				1027446-0	12/13/2013	MISC OFFICE SUPPLIES/ENGINE	126.69
				1016611-0	11/13/2013	MISC OFFICE SUPPLIES/CLERK'	105.68
				1026210-0	12/11/2013	MISC OFFICE SUPPLIES/ED & D	87.36
				1022779-1	12/5/2013	TONER CARTRIDGE	60.96
				1006453-0	10/18/2013	TONER CARTRIDGE	60.44
				1026209-0	12/11/2013	SURGE SUPPRESSORS	56.84
				1014089-0	11/6/2013	CERAMIC HEATER	43.75
				1023969-0	12/5/2013	COPY PAPER	39.76
				1006118-0	10/16/2013	COPY PAPER	37.95
				1023972-0	12/5/2013	CALCULATOR RIBBON/FINANCE	37.24
				104265-0	11/7/2013	CERTIFICATE SEALS	28.99
				1020746-0	11/25/2013	SCOTCH TAPE	26.25
				1022779-0	12/3/2013	COPY PAPER	24.51
				1016610-0	11/13/2013	MISC OFFICE SUPPLIES/CLERK'	21.88
				1013253-0	11/5/2013	PUSH PINS & TAPE/FINANCE OF	12.47
				1019793-0	11/21/2013	SCOTCH TAPE	10.35
				1026223-0	12/11/2013	PEN REFILLS/FINANCE OFFICE	1.90
				C10239070-0	12/16/2013	RETURNED ITEM/WALL CALEND	-15.48
				C954339-0	10/14/2013	RETURNED/TONER CARTRIDGE	-1,525.56
							469.72
49727	1/15/2014	024347	COPIERS NORTHWEST, INC.	INV967907	12/23/2013	DEC13-JAN14/LEASE PAYMENT/	105.46
	Voucher:	36079		INV965512	12/16/2013	NOV-DEC13/OVERAGE CHARGE	50.54
							156.00
49728	1/15/2014	002878	DELL MARKETING L.P.	XJ94N4KF8	12/18/2013	DELL OPTIPLEX 9020 AIO TOUCH	6,605.48
	Voucher:	36080					6,605.48
49729	1/15/2014	023991	DESIGN'S BY MICHELLE SHAW	14530	12/31/2013	CITY LOGO EMBROIDERY/PROV	82.05
	Voucher:	36081		14531	12/31/2013	CITY LOGO EMBROIDERY/PROV	16.41
							98.46
49730	1/15/2014	001737	DON SMALL & SONS OIL DIST	CC47029	12/23/2013	BULK FUEL/PW SHOP	3,638.50
	Voucher:	36082		46337	12/6/2013	BULK FUEL/PW SHOP	1,389.93
							5,028.43
49731	1/15/2014	023242	EAGLE TIRE & AUTOMOTIVE	1-5016	12/18/2013	INSTALL/ENGINE OIL COOLER LI	228.95
	Voucher:	36083					228.95

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
49732	1/15/2014	023187	EILTS & CO., PS	121301	12/31/2013	NOV1-DEC31/FINANCIAL STATEI	720.00	720.00
		Voucher: 36084						
49733	1/15/2014	001703	FEDERAL EXPRESS CORP.	2-510-49609	12/27/2013	SHIPPING SERVICES/ENGINEER	21.79	21.79
		Voucher: 36085						
49734	1/15/2014	024894	FIGUEROA, JAVIER	REIMB	12/24/2013	PARKING/CHAMBER OF COMME	20.00	20.00
		Voucher: 36086						
49735	1/15/2014	002941	GENESYS CONFERENCING	I-1184995	12/14/2013	CONFIDENTIAL TELECONFEREN	145.17	145.17
		Voucher: 36087						
49736	1/15/2014	001212	GRAY & OSBORNE INC	13410.00-9	12/10/2013	CRYSTAL CREEK CULVERT PRC	3,784.17	3,784.17
		Voucher: 36088						
49737	1/15/2014	001222	HOME DEPOT CREDIT SERVICES	6035-3225-0105-0	12/27/2013	#4074357/MISC SUPPLIES/ENGIN	170.29	170.29
		Voucher: 36089						
49738	1/15/2014	024155	KALINSKI, DENNIS	35506	1/7/2014	SANTA SERVICES/TREE LIGHTIN	175.00	175.00
		Voucher: 36090						
49739	1/15/2014	022801	KATE MCDERMOTT	123113	12/31/2013	NOV-DEC 2013/TALKING UP NEV	375.00	375.00
		Voucher: 36091						
49740	1/15/2014	023454	KELLMAN, DAVID	010714	1/7/2014	VIDEOTAPING & EDITING SERVI	740.00	740.00
		Voucher: 36092						
49741	1/15/2014	001797	LOWE'S BUSINESS ACCOUNT/GE	874-3507-017634-	12/14/2013	LATE FEE	25.00	25.00
		Voucher: 36093						
49742	1/15/2014	001891	MICROFLEX INC	00021660	1/3/2014	DEC13/TAX AUDIT PROGRAM	112.51	112.51
		Voucher: 36094						
49743	1/15/2014	001352	MILES RESOURCES, LLC	233812	12/16/2013	HOT MIX ASPHALT/STREET REP	327.59	
		Voucher: 36095		233891	12/23/2013	HOT MIX ASPHALT/STREET REP	180.42	508.01
49744	1/15/2014	001378	MOUNTAIN MIST WATER	005217103	12/5/2013	#075361/BOTTLED WATER/CITY	45.75	
		Voucher: 36096		005245082	12/19/2013	#075361/BOTTLED WATER/CITY	38.75	
				005220588	12/9/2013	#031650/BOTTLED WATER/SR CI	21.25	
				005217104	12/5/2013	#068332/BOTTLED WATER/CM O	16.97	
				005217102	12/5/2013	#075361/BOTTLED WATER/PW S	16.00	
				005245071	12/19/2013	#065205/BOTTLED WATER/COU	14.31	
				005249398	12/23/2013	#031650/BOTTLED WATER/SR CI	12.50	
				005245081	12/19/2013	#075361/BOTTLED WATER/PW S	12.50	
				005217090	12/5/2013	#075361/BOTTLED WATER/RECF	12.50	
				005245072	12/19/2013	#066460/BOTTLED WATER/FITNE	8.56	
				005245083	12/19/2013	#068332/BOTTLED WATER/CM O	6.75	205.84

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
49745	1/15/2014	025001	NATIONAL CONSTRUCTION REN 3797997	12/10/2013	DEC13-JAN14/FENCE RENTAL/P	19.04	19.04
		Voucher: 36097					
49746	1/15/2014	001096	NORTHWEST CASCADE, INC. 57606	12/26/2013	REFUND/DUPLICATE PAYMENT/	300.00	
		Voucher: 36098	1-820481	12/5/2013	PORTA POTTY RENTAL/SKATEP	144.00	
			1-819655	12/6/2013	PORTA POTTY RENTAL/SUNSET	72.00	
			1-819656	12/6/2013	PORTA POTTY RENTAL/CURRAM	72.00	
			1-819657	12/6/2013	PORTA POTTY RENTAL/KOBAYA	52.00	640.00
49747	1/15/2014	002993	ORIENTAL TRADING COMPANY, I660588502-01	11/21/2013	MISC CRAFT SUPPLIES/TREE LI	198.14	198.14
		Voucher: 36099					
49748	1/15/2014	023808	P.C. FAMILY JUSTICE CENTER 2013DONATION	1/6/2014	2013 DONATION	3,000.00	3,000.00
		Voucher: 36100					
49749	1/15/2014	001288	PACIFIC WELDING SUPPLIES, LL01181159	12/19/2013	MISC WELDING SUPPLIES/PW S	179.70	179.70
		Voucher: 36101					
49750	1/15/2014	001109	PIERCE COUNTY BUDGET & FIN/AR153844	12/4/2013	NOV13/POLICE SERVICES	277,269.34	
		Voucher: 36102	AR153845	12/4/2013	DEC13/POLICE SERVICES	275,863.74	
			AR154767	12/26/2013	OCT-NOV13/JAIL SERVICES	19,557.00	
			AR154765	12/26/2013	AUG13/JAIL SERVICES	15,589.00	
			AR154669	12/24/2013	2013 GENERAL ELECTION & VO	13,174.41	
			AR154766	12/26/2013	SEP13/JAIL SERVICES	11,907.50	
			AR154172	12/13/2013	4THQTR13/RAINIER COMMUNIC	11,547.28	
			AR153606	12/3/2013	SEP13/ANIMAL CONTROL SERVI	9,449.58	
			AR154617	12/20/2013	OCT13/ANIMAL CONTROL SERVI	9,007.93	
			AR154629	12/21/2013	NOV13/ANIMAL CONTROL SERV	8,654.61	
			AR154296	12/13/2013	3RDQTR13/GIS WIDE AREA NET	462.00	
			AR154539	12/24/2013	NOV13/TRAFFIC SERVICES	244.86	652,727.25
49751	1/15/2014	024698	PIERCE COUNTY SECURITY, INC268873	1/2/2014	#9205/DEC13/SECURITY/CIRQUE	150.00	
		Voucher: 36103	268874	1/2/2014	#9206/DEC13/SECURITY/KOBAY	150.00	300.00
49752	1/15/2014	001588	PIERCE COUNTY SEWER 00566276	1/2/2014	SEWER/3715 BP WAY W	149.47	
		Voucher: 36104	00664685	1/2/2014	SEWER/4951 GRANDVIEW DR W	102.75	
			00000591	1/2/2014	SEWER/2534 GRANDVIEW DR W	74.00	326.22

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
49753	1/15/2014	001161	PUGET SOUND ENERGY CORP	300000009641	12/30/2013	GAS/3715 BP WAY W, #D2 & A3	463.94
	Voucher:	36105		200017087624	12/30/2013	GAS/2534 GRANDVIEW DR W	400.46
				200000971479	12/24/2013	GAS/4910 BRISTONWOOD DR W	342.45
				200014542258	12/27/2013	GAS/7450 MARKET SQ W	101.43
				300000010987	12/30/2013	GAS/3715 BP WAY, #E2	55.43
				200010256200	12/24/2013	GAS/6420 CHAMBERS CK RD W	13.18
							1,376.89
49754	1/15/2014	025128	REDAL, HEATHER	12	1/2/2014	BECKONRIDGE DR/RIBBON CUT	135.00
	Voucher:	36106					135.00
49755	1/15/2014	001124	SAFEWAY, INC.	64682	12/28/2013	ACCT# 64682/MISC PURCHASES	10.10
	Voucher:	36107					10.10
49756	1/15/2014	002184	SPRAY CENTER ELECTRONIC IN223773		12/16/2013	PARTS USED FOR DEICER TANK	316.90
	Voucher:	36108					316.90
49757	1/15/2014	021800	TACID	2013DONATION	1/3/3120	2013 DONATION	3,000.00
	Voucher:	36109					3,000.00
49758	1/15/2014	002097	TACOMA SCREW PRODUCTS INC30466625		12/19/2013	MISC PARTS/PW SHOP	231.20
	Voucher:	36110					231.20
49759	1/15/2014	025311	TACOMA WINSUPPLY, INC.	009168-00	12/19/2013	PROLOCK CHAINLOCK TIE/100'/F	112.43
	Voucher:	36111					112.43
49760	1/15/2014	025594	TEAM VISION QUEST TACOMA LI57712		1/7/2014	REFUND/OVERPAID FINE/SIGN C	8.75
	Voucher:	36112					8.75
49761	1/15/2014	002823	THOMPSON ELECTRICAL CONST1213-8711CV		12/27/2013	REPAIR/ICE MELT TANK FEEDER	5,223.85
	Voucher:	36113		1213-5769CG	12/30/2013	STREET LIGHT REPAIR/67TH ST	721.04
				1213-5730CG	12/24/2013	50 AMP CORD ADAPTOR/PLASM	472.20
				1213-5640-3	12/30/2013	REPAIR/DECORATIVE STREETLI	133.47
				1213-5640-4	12/30/2013	STREET LIGHT REPAIR/BRIDGEI	133.47
							6,684.03
49762	1/15/2014	025593	UNIV PLACE HISTORICAL SOCIE`57426		12/30/2013	REFUND/DEPOSIT/ATRIUM REN`	250.00
	Voucher:	36114					250.00
49763	1/15/2014	025376	UNIVERSAL FIELD SERVICES, INI38282		11/30/2013	BP WAY PH 5/ROW ACQUISITION	4,893.42
	Voucher:	36115					4,893.42
49764	1/15/2014	001332	UNIVERSITY PLACE TIRE CENTE5741		12/20/2013	OIL CHANGE/FORD ESCAPE/ENC	37.57
	Voucher:	36116					37.57
49765	1/15/2014	001344	WA STATE DEPT OF RETIREMEN01024956		1/1/2014	PERS CONTRIBUTION & PENALT	8,061.85
	Voucher:	36117					8,061.85
49766	1/15/2014	002072	WA STATE DEPT OF REVENUE NOV13		1/8/2014	NOV13/B&O TAX	4,952.52
	Voucher:	36118					4,952.52

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
49767	1/15/2014	001345	WA STATE TREASURER	4THQTR13	1/2/2014	4THQTR13/BUILDING CODE FEE	189.00	189.00
		Voucher: 36119						
49768	1/15/2014	001149	WEST PIERCE FIRE & RESCUE	4THQTR13	1/2/2014	FIRE FEES/4TH QTR 13	6,345.72	6,345.72
		Voucher: 36120						
49769	1/15/2014	022306	WHITWORTH PEST SOLUTIONS	1210724	12/19/2013	PEST CONTROL/WINDMILL VILL	67.55	
		Voucher: 36121		210723	12/17/2013	PEST CONTROL/SR CENTER	46.77	114.32
49770	1/15/2014	001781	WILLIAMS OIL FILTER SVC, INC.	97690	12/20/2013	MISC SUPPLIES/PW SHOP	44.71	44.71
		Voucher: 36122						
Sub total for BANK OF AMERICA:							750,889.99	

64 checks in this report.

Grand Total All Checks: 750,889.99

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 01/15/14

Check Range: 49771-49791 (2014 Invoices)

Claims Approval

I do hereby certify that the merchandise or services hereinafter specified have been received and that the checks identified above are approved for payment.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The vendor receiving this replacement check has signed an affidavit of lost warrant for the originally issued check and that check was voided.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (signature on file)

Date: _____

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
49771	1/15/2014	002718	AMERICAN PUBLIC WORKS ASSM127202	12/13/2013	2014 DUES/GARY COOPER	184.00	
	Voucher:	36123	155901	12/13/2013	2014 DUES/JACK ECKLUND	184.00	
			146977	12/13/2013	2014 DUES/NURI AVCULAR	184.00	552.00
49772	1/15/2014	001007	ASSN OF WASHINGTON CITIES 2014FEE	12/20/2013	2014 AWC MEMBERSHIP FEE	21,301.00	21,301.00
	Voucher:	36124					
49773	1/15/2014	001152	CENTURYLINK 253-584-0775	1/1/2014	PHONE/KOBAYASHI	45.83	45.83
	Voucher:	36125					
49774	1/15/2014	025161	CITY TREASURER 129335	1/7/2014	DTA RECEIVERS/SR CENTER	14.43	
	Voucher:	36126	131373	12/21/2013	CABLE TV//ATRIUM	3.33	17.76
49775	1/15/2014	023782	COMPLETE OFFICE SOLUTIONS,1032713-0	1/3/2014	MISC OFFICE SUPPLIES/DEV SE	145.75	145.75
	Voucher:	36127					
49776	1/15/2014	001211	GFOA 0133705	12/11/2013	2014 MEMBERSHIP/L BLAISDELL	250.00	250.00
	Voucher:	36128					
49777	1/15/2014	001774	GRCC/WW B3964	1/13/2014	2014 RENEWAL/K SCHMIDT/#B39	42.00	42.00
	Voucher:	36129					
49778	1/15/2014	001072	KLOSOWSKI, DEBBIE REIMB	1/8/2014	REIMB/SOIL TEST & SHIPPING T	78.85	78.85
	Voucher:	36130					
49779	1/15/2014	001283	PC CLERKS/FIN OFFICERS ASSN2014DUES	12/27/2014	2014 DUES/E GENETIA & D NICH	35.00	35.00
	Voucher:	36131					
49780	1/15/2014	001109	PIERCE COUNTY BUDGET & FIN/AR154893/1STQT	1/3/2014	1QTR14/CCP OPEN SPACE AGR	8,750.00	8,750.00
	Voucher:	36132					
49781	1/15/2014	001114	PITNEY BOWES GLOBAL FIN. SVJAN14	1/13/2014	JAN14/ACCT19533470/POSTAGE	1,500.00	1,500.00
	Voucher:	36133					
49782	1/15/2014	001528	THE BANK OF NEW YORK MELLC111-1581469	12/19/2013	UNIPLLTGO07A/ADMIN FEE FOR	301.75	
	Voucher:	36134	111-1581470	12/19/2013	UNIPLLTGO07C/ADMIN FEE FOR	301.75	
			111-1581471	12/19/2013	UNIPLLTGO07D/ADMIN FEE FOR	301.75	
			111-1581468	12/19/2013	UNILTGO09A/ADMIN FEE FOR B	301.75	
			111-1580587	12/18/2013	UNILTGO09B/ADMIN FEE FOR B	301.75	
			111-1580588	12/18/2013	UNIPLGOREF05/ADMIN FEE FOF	301.75	1,810.50
49783	1/15/2014	001331	UNIVERSITY PLACE REFUSE SV,772435	12/17/2013	JAN14/BILLING PERIOD/REFUSE	204.00	204.00
	Voucher:	36135					
49784	1/15/2014	001153	VERIZON WIRELESS,LLC. 9717642811	1/1/2014	JAN14/CELL PHONES/CITY WIDE	1,591.73	1,591.73
	Voucher:	36136					

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
49785	1/15/2014	001157	WA ASSN OF BUILDING OFFICIALS	12/5/2013	2014 DUES/DEAN BENTLEY	95.00	
	Voucher:	36137	WABO2014	12/2/2013	2014 DUES/ROB BRUNK	45.00	
			27536	12/5/2013	D BENTLEY/WINTER MEETING/1	20.00	160.00
49786	1/15/2014	001468	WA ASSN OF PERMIT TECHNICIA	1/10/2014	2014 DUES/B. KING & J. LUNA	70.00	70.00
	Voucher:	36138	2014DUES				
49787	1/15/2014	001158	WA CITIES INSURANCE AUTHORA	1/1/2014	2014 LIABILITY/PROPERTY ASSE	110,756.00	110,756.00
	Voucher:	36139	20287				
49788	1/15/2014	021897	WEDA	9/19/2013	2014 MEMBERSHIP DUES/M CRA	400.00	400.00
	Voucher:	36140	6420				
49789	1/15/2014	024399	WELLS FARGO FINANCIAL LEASIN	12/19/2013	JAN-FEB14/RENT/LEXMARK PRII	95.07	95.07
	Voucher:	36141	5000746804				
49790	1/15/2014	024123	WESTERN WA CHAPTER OF ICC TRAINING	1/13/2014	CODE TRAINING/BENTLEY, BRU	225.00	225.00
	Voucher:	36142					
49791	1/15/2014	001428	WILBUR-ELLIS COMPANY	1/2/2014	SEMINAR REGISTRATION/T WES	90.00	90.00
	Voucher:	36143	7712857				
Sub total for BANK OF AMERICA:							148,120.49

21 checks in this report.

Grand Total All Checks: 148,120.49

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

AUTHORIZE THE CITY MANAGER TO APPROVE PAYMENT OF \$40,137.11 FOR THE EDEN SYSTEMS/TYLER TECHNOLOGIES INVOICE FOR FINANCE SYSTEMS SOFTWARE MAINTENANCE AND SUPPORT COVERING JANUARY 1, 2014 THROUGH DECEMBER 31, 2014.

Agenda No: 9B

Dept. Origin: Communications/Information Technology

For Agenda of: January 21, 2014

Exhibits: Invoice

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to form by City Atty: _____

Approved by Finance Director: _____

Approved by Department Head: _____

Expenditure Required	Amount \$40,137.11	Appro Budgeted	\$43,900.00	Appropriation Required	\$ 0
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SUMMARY / POLICY ISSUES

The City has been invoiced by Eden Systems/Tyler Technologies for maintenance and technical support for the City's financial systems covering the period of January 1, 2014 through December 31, 2014. This invoice is in the amount of \$40,137.11. Funds are identified within the IT 2014 budget. The maintenance agreement is necessary to insure the integrity of the system and ongoing business processes of the City.

ALTERNATIVES CONSIDERED

N/A

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

Move to: AUTHORIZE THE CITY MANAGER TO APPROVE PAYMENT OF \$40,137.11 FOR THE EDEN SYSTEMS/TYLER TECHNOLOGIES INVOICE COVERING JANUARY 1, 2014 THROUGH DECEMBER 31, 2014.



tyler
technologies

Tyler Technologies, Inc. (FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Statement Date	Customer #
1/2/2014	5326

Phone: 1-800-772-2260
Email: ar@tylertech.com
Fax: 1-866-673-3274

Bill To: City of University Place
3715 Bridgeport Way West
University Place, WA 98466-0000

Check No. _____
Date Paid _____
Amount _____

Transaction Date	Transaction Number	Description	Amount	Balance
12/01/2013	045-100707	Invoice	36,654.89	36,654.89
12/17/2013	045-100938	Invoice	3,482.22	3,482.22
			Under 31	Over 30
			3,482.22	36,654.89
			Over 60	Over 90
			0.00	0.00
			Over 120	Total Due
			0.00	\$ 40,137.11



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-100707	12/01/2013	1 of 1

Empowering people who serve the public®

Questions:

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: City of University Place
 3715 Bridgeport Way West
 University Place, WA 98466-0000

Ship To: City of University Place
 3715 Bridgeport Way West
 University Place, WA 98466-0000

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
5326	49681		USD	NET30	12/31/2013

Date	Description	Units	Rate	Extended Price
	Support Plus	1	7,500.00	7,500.00
Contract No.: UNIVERSITY PLACE, CITY OF				
	GL/AP Support	1	9,316.36	9,316.36
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			
	Cash Register Interface Support	1	399.28	399.28
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			
	Accounts Receivable Support	1	1,929.83	1,929.83
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			
	Data Dictionaries Support	1	79.85	79.85
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			
	Position Budgeting Support	1	1,330.90	1,330.90
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			
	Project Accounting Support	1	2,257.23	2,257.23
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			
	Purchasing Support	1	1,597.09	1,597.09
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			
	Budget Preparation Support	1	3,194.18	3,194.18
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			
	Payroll Support	1	7,985.46	7,985.46
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			
	Requisitions Support	1	1,064.71	1,064.71
	Maintenance: Start: 01/Jan/2014, End: 31/Dec/2014			

****ATTENTION****
 Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	36,654.89
Sales Tax	0.00
Invoice Total	36,654.89



Remittance:

Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

<i>Invoice No</i>	<i>Date</i>	<i>Page</i>
045-100938	12/17/2013	1 of 1

Empowering people who serve the public®

Questions:

Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Fax: 1-866-673-3274
Email: ar@tylertech.com



Bill To: City of University Place
3715 Bridgeport Way West
University Place, WA 98466-0000

Ship To: City of University Place
3715 Bridgeport Way West
University Place, WA 98466-0000

<i>Customer No.</i>	<i>Ord No</i>	<i>PO Number</i>	<i>Currency</i>	<i>Terms</i>	<i>Due Date</i>
5326			USD	NET30	01/16/2014

<i>Date</i>	<i>Description</i>	<i>Units</i>	<i>Rate</i>	<i>Extended Price</i>
	SALES TAX omitted from Invoice 100707	1	3,482.22	3,482.22

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal	3,482.22
Sales Tax	0.00
Invoice Total	3,482.22

**TRANSPORTATION BENEFIT
DISTRICT BOARD**

RESOLUTION NO. 5**A RESOLUTION OF THE UNIVERSITY PLACE TRANSPORTATION BENEFIT DISTRICT, AUTHORIZING PARTICIPATING AS A MEMBER IN THE WASHINGTON CITIES INSURANCE AUTHORITY**

WHEREAS, the cost, availability and adequacy of insurance coverage for public entities is a major concern to the University Place Transportation Benefit District; and

WHEREAS, joining together with other municipal corporations for joint self-insurance and/or joint purchase of insurance coverage is an alternative to conventional insurance purchase and claims procedures; and

WHEREAS, the University Place Transportation Benefit District has received the interlocal agreement creating the Washington Cities Insurance Authority and in consideration of all of the mutual benefits, covenants and agreements contained herein, is desirous of becoming a member city to the Interlocal Agreement commencing at 12:01 a.m., January 1, 2014;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE UNIVERSITY PLACE TRANSPORTATION BENEFIT DISTRICT, AS FOLLOWS:

1. Membership. The University Place Transportation Benefit District desires to become a member of the Washington Cities Insurance Authority commencing at 12:01 a.m., January 1, 2014.

2. Interlocal Agreement. The University Place Transportation Benefit District has read and agrees to all of the mutual benefits, covenants, and agreements of the Interlocal Agreement creating the Washington Cities Insurance Authority.

3. Appendix to Interlocal Agreement. The University Place Transportation Benefit District authorizes the appropriate authorized official to execute an Appendix to the Interlocal Agreement binding the University Place Transportation Benefit District to the original Interlocal Agreement creating the Washington Cities Insurance Authority.

4. Delegate and Alternate Appointed. In accordance with the Interlocal Agreement creating the Washington Cities Insurance Authority, Leslie Blaisdell is hereby appointed as delegate to the Board of Directors and Stacy Lewis is appointed as alternate to the Board of Directors.

5. Effective Date. This resolution shall take immediately upon adoption by the Board.

ADOPTED BY THE BOARD ON JANUARY 21, 2014.

Denise McCluskey, Mayor, City of U. P.
Board Chair

ATTEST:

Emelita Genetia, City Clerk of City of U.P.
Board Secretary

APPROVED AS TO FORM:

Steve Victor, City Attorney of City of U.P.
Board Attorney

**APPENDIX INDEX #116-14 TO INTERLOCAL AGREEMENT
CREATING THE WASHINGTON CITIES
INSURANCE AUTHORITY**

WHEREAS, in 1980 the Cities of Mercer Island, Mountlake Terrace, Olympia, Kirkland, Marysville, Lacey, Kent, Everett and Des Moines did enter into and sign an Interlocal Agreement, as authorized by CH 48.62 RCW, for the creation of and operation of a liability self-insurance pool for the mutual protection and benefit of said entities known as the Puget Sound Cities Interlocal Insurance Authority; and,

WHEREAS, on March 13, 1986, the Board of Directors of the Authority did pass a motion to change the name to Washington Cities Insurance Authority. Said change is also ratified by new members; and,

WHEREAS, the above referenced Interlocal Agreement provides in Article 19 for the addition of new members to said Authority after one year of operation as determined by vote of the Board of Directors of said Authority; and,

WHEREAS, Article IV, Section 8 of the By-Laws of the Washington Cities Insurance Authority provides the procedure for the admission of new members to said Authority; and,

WHEREAS, on **January 10, 2014**, the Executive Committee of the Washington Cities Insurance Authority did pass a motion authorizing and inviting **University Place Transportation Benefit District** to become a new member of said Authority; and,

WHEREAS, **University Place Transportation Benefit District** by decision of its respective legislative and executive authorities, has decided to become a new member to the Washington Cities Insurance Authority commencing on **January 1, 2014**;

NOW THEREFORE, for and in consideration of all of the mutual benefits, covenants, and agreements contained herein, **University Place Transportation Benefit District** by signature of its respective authorized representative to this **INDEX #116-14** to the original Interlocal Agreement, do hereby agree to be bound to all the terms, conditions, and covenants of the original Interlocal Agreement creating the Washington Cities

Insurance Authority and all previous appendixes, which are incorporated by reference herein and to become members of said Authority commencing at **12:01 a.m. on January 1, 2014.**

The new member whose representative signs this **INDEX #116-14** agree that they shall be bound to the original Interlocal Agreement and all previous appendixes, and to which the **INDEX #116-14** is attached; and further agree that they shall be bound by all provisions and terms of the By-Laws for the Washington Cities Insurance Authority as they now exist or may be amended in the future. The new member whose representative signs this agreement shall have the benefits of the Joint Protection Programs and obligations thereto as provided by the Washington Cities Insurance Authority commencing at **12:01 a.m., January 1, 2014.**

IN WITNESS WHEREOF, the party hereto has executed this **INDEX #116-14** to the Interlocal Agreement creating the Washington Cities Insurance Authority by authorized official thereof, on the date indicated below.

DATE: _____ BY: _____

TITLE: _____

ATTEST: _____

DATE: _____

Memo

DATE: January 16, 2014
TO: City Council
FROM: Mariza Craig, Executive Director, Community and Economic Development
SUBJECT: Volunteer Center

On August 5, 2013 from the City received notice from Andy Hand, Board President of the Volunteer Center, informing the City of his desire to conclude the contractual relationship related to the direct operation and coordination of the Volunteer Center activities and programs.

The Volunteer Center is a 501-C3 created in 2008 to connect the citizens of University Place interested in volunteer work with non-profits and City needs and projects. Council appropriates \$5,000 per year for a variety of detailed services related to volunteer recruitment, including the annual coordination of the volunteer recognition dinner.

Because of changing life priorities and the departure of the Volunteer Center's last director, the Board transferred operations of the Volunteer Center to Peace Out. Peace Out has been officially running the day-to-day functions, including coordination of the volunteer recognition dinner.

With the disbanding of the Volunteer Center 501-C3 entity, Council will consider entering into an agreement related to volunteer services directly with Peace Out. This would ensure an official transition of current programs and services to Peace Out.

Attached is the Professional Services Agreement and scope of services that Peace Out will be implementing for 2014.

Andy Hand, Roger Gruener and Michelle McClean will be attending the January 21, 2014 meeting to answer any questions you might have.

A Resolution directing this action will be included in the Council Agenda Packet for the Council meeting where this action will be considered.

PROFESSIONAL SERVICES AGREEMENT

This Agreement ("Agreement") is dated effective this _____ day of January, 2014. The parties ("Parties") to this Agreement are the City of University Place, a Washington municipal corporation ("City"), and Peace Out, Inc., ("Contractor").

A. The City seeks the temporary professional services of a skilled independent contractor capable of working without direct supervision in the capacity of Volunteer Center Operations, who is familiar with the City's municipal code, resolutions, regulations and policies.

B. The Contractor has the requisite skill and experience necessary to provide such services.

NOW, THEREFORE, the Parties agree to the following terms and conditions:

1. SERVICES.

1.1 The Contractor agrees to furnish all personnel, materials, and services and to otherwise do all things necessary for or incidental to the performance of the work set forth in Attachment "A," attached hereto and incorporated by this reference ("Services").

1.2 Compliance With Laws. All duties of the Contractor or designees shall be performed in accordance with all applicable federal and state laws and city ordinances as now existing or hereafter adopted or amended.

1.3 The Contractor shall control and direct the performance of the work. The City reserves the right to inspect, review and approve the work to assure that it has been completed as specified prior to payment.

1.4 Performance Standard. All duties by the Contractor or his designees shall be performed in a manner consistent with accepted practices for other similar services, performed to the City's satisfaction, within the time period prescribed by this Agreement and pursuant to the direction of the City Manager or designee.

2. TERM.

The Term of this Agreement shall commence upon the effective date of this Agreement and shall continue until the completion of the Services, but in any event no later than December 31, 2014. This Agreement may be extended for additional periods of time upon the mutual written agreement of the City and the Contractor.

Contractor: Peace Out, Inc.
Service: Volunteer Center Operations

Professional Services Agreement
(Revised 8/2013)

3. TERMINATION.

During any term, this Agreement may be terminated, with or without cause by either Party, by giving thirty (30) days' written notice to the other party.

4. COMPENSATION.

4.1 Total Compensation. In consideration of the Contractor performing the Services, the City agrees to pay an amount not to exceed five thousand dollars (\$5,000.00), of which no less than two thousand five hundred dollars (\$2,500.00) is to be used for the annual volunteer dinner.

4.2 Method of Payment. Payment by the City for the Services will only be made after the Services have been performed and an itemized billing statement has been submitted in the form specified by the City and approved by the appropriate City representative, which shall specifically set forth the Services performed, the name of the person performing such Services, and the hourly labor charge rate for such person. Payment shall be made on a monthly basis thirty (30) days after receipt of such billing statement.

4.3 Contractor Responsible for Taxes. The Contractor shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of performance and payment under this Agreement.

5. REPRESENTATIONS.

The Contractor warrants that it has the requisite training, skill and experience necessary to provide the Services and is appropriately accredited and licensed by all applicable agencies and governmental entities.

The Contractor has a Business License from the City of University Place.

6. INDEPENDENT CONTRACTOR.

It is the intention and understanding of the Parties that the Contractor shall be an independent contractor. The Contractor or his or her employees or agents performing under this Agreement are not employees or agents of the City. The Contractor will not hold himself or herself out as nor claim to be an officer or employee of the City. The Contractor will not make any claim of right, privilege, or benefit which would accrue to an employee under law. The City shall neither be liable for nor obligated to pay sick leave, vacation pay or any other benefit of employment, nor to pay any social security or other tax which may arise as an incident of employment. The Contractor shall pay all income and other taxes as due. Industrial or any other insurance which is purchased for the benefit of the Contractor shall not be deemed to convert this Agreement to an employment contract.

It is recognized that the Contractor may or will be performing professional services during the term for other parties and that the City is not the exclusive user of the Contractor's services; provided, however, that the performance of other professional services shall not conflict with or interfere with the Contractor's ability to perform the Services. The Contractor agrees to resolve any conflict in favor of the City.

7. INDEMNIFICATION.

Contractor Indemnification. The Contractor agrees to indemnify and hold the City, its elected officials, officers, employees, agents, and volunteers harmless from any and all claims, demands, losses, actions and liabilities (including costs and all attorney fees) to or by any and all persons or entities, including, without limitation, their respective agents, licensees, or representatives, arising from, resulting from, or connected with this Agreement to the extent caused by the negligent acts, errors or omissions of the Contractor, its partners, shareholders, agents, employees, or by the Contractor's breach of this Agreement.

8. INSURANCE.

The Contractor shall purchase and maintain the following insurance during the course of the agreement:

Commercial General Liability with limits not less than one million (\$1,000,000.00) per occurrence and one million (\$1,000,000.00) general aggregate.

The City shall be named as an additional insured on the Commercial General Liability insurance policy. The Contractor shall furnish a certificate or certificates of insurance to the City evidencing the required insurance before commencing any work. The Contractor shall give the City thirty (30) days' written notice of cancellation of any such policy(ies).

9. EQUAL OPPORTUNITY EMPLOYER.

The Contractor agrees to take all steps necessary to comply with all federal, state, and City laws and policies regarding non-discrimination and equal employment opportunities. The Contractor shall not discriminate in any employment action because of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age, marital status, familial status, or the presence of any sensory, mental or physical handicap. In the event of non-compliance by the Contractor with any of the non-discrimination provisions of this Contract, the City shall be deemed to have cause to terminate this Contract, in whole or in part.

10. CONFIDENTIALITY.

The Contractor agrees that all materials containing confidential information received pursuant to this Agreement shall not be disclosed without the City's express written consent. Contractor agrees to provide the City with immediate written notification of any person seeking disclosure of any confidential information obtained for the City.

11. WORK PRODUCT.

All work product, including records, files, documents, plans, computer disks, magnetic media or material which may be produced or modified by the Contractor while performing the Services shall belong to the City. Upon written notice by the City during the Term of this Agreement or upon the termination or cancellation of this Agreement, the Contractor shall deliver all copies of any such work product remaining in the possession of the Contractor to the City.

12. BOOKS AND RECORDS.

The Contractor agrees to maintain books, records, and documents that sufficiently and properly reflect all direct and indirect costs related to the performance of the Services and maintain such accounting procedures and practices as may be deemed necessary by the City to assure proper accounting of all funds paid pursuant to this Agreement. These records shall be subject, at all reasonable times, to inspection, review, or audit by the City, its authorized representative, the State Auditor, or other governmental officials authorized by law to monitor this Agreement.

13. NON-APPROPRIATION OF FUNDS.

If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will not be obligated to make payments for Services or amounts incurred after the end of the current fiscal period, and this Agreement will terminate upon completion of all remaining Services for which funds are allocated. No penalty or expense shall accrue to the City in the event this provision applies.

14. GENERAL PROVISIONS.

14.1 Entire Agreement. This Agreement contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no prior agreements shall be effective for any purpose.

14.2 Modification. No provisions of this Agreement may be amended or modified except by written agreement signed by the Parties.

14.3 Full Force and Effect. Any provision of this Agreement which is declared invalid or illegal shall in no way affect or invalidate any other provision hereof and such other provisions shall remain in full force and effect.

14.4 Assignment. Neither the Contractor nor the City shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other party.

14.5 Successors in Interest. Subject to the foregoing Subsection, the rights and obligations of the Parties shall inure to the benefit of and be binding upon their respective successors in interest, heirs and assigns.

14.6 No Waiver. Failure or delay of the City to declare any breach or default immediately upon occurrence shall not waive such breach or default. Failure of the City to declare one breach or default does not act as a waiver of the City's right to declare another breach or default.

14.7 Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Washington.

14.8 Venue. The venue for any dispute related to this Agreement or for any action to enforce any term of this Agreement shall be Pierce County, Washington.

14.9 Authority. Each individual executing this Agreement on behalf of the City and the Contractor represents and warrants that such individuals are duly authorized to execute and deliver this Agreement on behalf of the Contractor or the City.

14.10 Notices. Any notices required to be given by the Parties shall be delivered at the addresses set forth below. Any notices may be delivered personally or may be deposited in the United States mail, postage prepaid, to the address set forth below. Any notice so posted in the United States mail shall be deemed received three (3) days after the date of mailing.

14.11 Performance. Time is of the essence of this Agreement in each and all of its provisions in which performance is a factor.

14.12 Remedies Cumulative. Any remedies provided for under the terms of this Agreement are not intended to be exclusive, but shall be cumulative with all other remedies available to the City at law or in equity.

14.13 Counterparts. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

Executed on the dates written below.

CONTRACTOR
PEACE OUT, INC.

CITY OF UNIVERSITY PLACE

By: _____
Printed Name: _____
Title: _____
Address: _____

Printed Name: _____
Title: _____
Address: 3715 Bridgeport Way W.
University Place, WA 98466-4456

Date: _____

Date: _____

Approved as to form:

Steve Victor, City Attorney

Attachment A

Volunteer Center Scope of Work for 2014 The Volunteer Center at Peace Out

Vision and Goals:

Grow a volunteer force that will support City events, connect City partners and create a culture of leadership and action among the entire community: youth, teens, adults and senior citizens.

The U.P. Volunteer Center, together with Peace Out, will coordinate, promote and implement the following activities and programs:

- Administer and coordinate the *myGive*, a new charitable-rewards program
- Manage the official Volunteer Center website and community calendar
- Publish the monthly Volunteer Newsletter insert in utility bills
- Coordinate volunteer projects for teens and adults
- Coordinate the Give & Shop store as part of rewards program
- Provide ongoing philanthropy classes available afterschool to U.P. students & adults
- Track and provide volunteer hours for reporting and benchmarking
- Together with the City, plan and coordinate the City's annual Volunteer Appreciation dinner
- Collaborate with local non-profits to bring volunteer and learning opportunities
- Provide advanced volunteer classes:
 - Civic Connectors (connecting teens with local civic clubs)
 - Business Philanthropy (teaching the importance of corporate giving)
 - Senior Secret Pals
- Provide a yearly report to Council regarding participation, volunteer hours, community projects completed

Memo

DATE: December 12, 2013

TO: Steve Sugg, City Manager
City Council

FROM: Lisa Petorak, Human Resources Manager

SUBJECT: 2014 Refuse Rate Increases

In accordance with the current Franchise Agreement, UP Refuse is proposing a CPI adjustment and a pass-through rate increase to begin March 1, 2014. The matter is scheduled to go before Council on January 21, 2014, for a study session with the item on consideration for February 3, 2014.

Proposed Increases

1. CPI Adjustment

UP Refuse is requesting Council approval of a 0.98 percent increase in accordance with section 17.3. of the Franchise Agreement, that states, "The Base Rates shall be adjusted by 70% of the percentage increase if any in the index..." The Seattle-Tacoma-Bremerton June to June CPI-U increased by 1.4 percent. Seventy percent of the increase equates to a 0.98 percent CPI increase to the base rates for UP Refuse under the Franchise Agreement.

2. Tipping Fee Pass-Through Increase

In March 2013, Pierce County will increase the system base rate tipping fee from \$137.08 per ton to \$139.38 per ton.

In accordance with the Franchise Agreement, UP Refuse has proposed increasing the rates to reflect the increase in tipping fees by the amounts shown in Attachment A, Rates to the attached Ordinance. Section 17.6. of the current Franchise Agreement states:

If the disposal fees which are charged to the Company to dispose of the City's Solid Waste at the Designated Disposal Site are increased or decreased at any time, the Base Rates charged by the Company hereunder shall be charged in accordance with this Agreement. Such change shall be sufficient to reflect and pass through any such disposal rate change and be effective on the same date the revised disposal rate takes effect.

When applying the Pierce County tipping fee increase to residential customers, UP Refuse uses the average weight of garbage collected by each size toter. For example, the average weight of garbage collected in a twenty-four gallon toter, bi-weekly, is fifty-four pounds or 2.7 percent of one ton. Therefore the increase for a customer using a twenty-four gallon toter, bi-weekly, is \$0.07, or 2.7 percent of the Pierce County tipping fee increase for one ton and the applicable franchise or other fees.

Memo

Household Rate Examples

Due to the pass-through rate application being based on average weights, the percentage increase for U.P. households vary based on the size of their toter. The total increase, including CPI and pass-through tipping fee increases, will be between \$0.25 and \$0.81 per month depending on the size of the toter and frequency of collection.

The following scenarios illustrate how the monthly rates will change for the most common UP Refuse customer:

U.P. Customer: Residential Garbage and Recycling every other week with a 64 gallon toter

Current Rate:	\$24.11 per month
2012 CPI Increase:	\$0.24
2012 Tipping Fee Pass-through:	\$0.16
Total 2012 Rate:	\$24.51 per month

Difference of: **\$0.40 per month increase**

Conclusion

At this time, UP Refuse is making no additional rate adjustment requests beyond the CPI increase and pass-through increase called for by the Franchise Agreement. The current Franchise Agreement, which determines how CPI increases and pass-through tipping fee increases are assessed, runs through 2025. Changes made to UP Refuse solid waste rates will also apply to University Place customers of Lakewood Refuse.

Staff has reviewed the proposal and recommends that Council approve the 2013 rate increases on February 3, 2014, in accordance with the Franchise Agreement and as requested by UP Refuse.

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, INCREASING THE REFUSE BASE RATE IN ACCORDANCE WITH THE CURRENT SOLID WASTE, RECYCLABLE MATERIALS, AND YARD WASTE FRANCHISE AGREEMENT

WHEREAS, the City Council of the City of University Place desires to provide high quality refuse and recycling services to the citizens of University Place at reasonable rates; and

WHEREAS, the City Council of the City of University Place held a study session and a public hearing on the proposed rate increase; and

WHEREAS, the City Council of the City of University Place approves the proposed CPI increase and LRI dump fee pass through increase as calculated based on the current City franchise agreement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amending Exhibit A of the City's Franchise Agreement, Rates. Exhibit A, Rates, of the City's solid waste franchise agreement shall be amended as shown in the attached Exhibit A.

Section 2. Severability. Should any section, sentence, clause or phrase of this Ordinance or its application be declared unconstitutional or invalid for any reason by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to any other person or situation.

Section 3. Directions to City Clerk. The City Clerk is hereby authorized and directed to forward certified copies of this Ordinance to the franchise and permit holder.

Section 4. Publication and Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall be effective on March 1, 2013.

PASSED BY THE CITY COUNCIL ON FEBRUARY 3, 2014.

Denise McCluskey, Mayor

ATTEST:

Emy Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

Publication Date:

Effective Date:

University Place Refuse Service, Inc.									
EXHIBIT A - Rates									
Miscellaneous Service									
Item				Rate Ceiling	Garbage ave.			Rate	Base Rates
				Schedule	Lbs. Per Mo.			Qualifier	3/1/2014
Late Charge on delinquent balances									
Rate				1	N.A.			Per Month	1.50%
Minimum				1	N.A.			Per Month	\$ 1.67
Restart Fee (after stoppage due to delinquency)									
				1	N.A.			Each time	\$ 17.83
Can over size/weight									
				1	N.A.			Each time	\$ 10.45
Overtime Charges									
Per Hour				1	N.A.			Per Hour	\$ 41.38
Minimum				1	N.A.			Minimum	\$ 41.38
Return Trip Charges									
Residential 32 Gal or Less				1	N.A.			Each Time	\$ 13.53
Recycling, Yard Waste, or Garbage Toter (all sizes)				1	N.A.			Each Time	\$ 18.95
Drop Box				2	N.A.			Each Time	\$ 38.30
Container				2	N.A.			Each Time	\$ 38.63
Gate charge									
Per Occurrence				2	N.A.			Each Time	\$ 6.27
Monthly Minimum				2	N.A.			Minimum	\$ 27.17
Unlocking Charge									
Per Occurrence				2	N.A.			Each Time	\$ 3.13
Monthly Minimum				2	N.A.			Minimum	\$ 13.56
Disposal Fees									
Land Recovery - MSW (per ton)				4	N.A.			Per Ton	\$ 152.46
Demolition (per ton)				4	N.A.			Per Ton	\$ 152.46
Car Tires (each)				4	N.A.			Each	\$ 9.76
Truck Tires (each)				4	N.A.			Each	\$ 16.26
Appliances (each)				4	N.A.			Each	\$ 48.77
Ash (per yard)				4	N.A.			Per Yard	\$ 44.71
Asbestos (per yard)				4	N.A.			Per Yard	\$ 243.91
Rate per Hour									
Single Rear-Drive Axle Truck									
Non-Packer Truck and Driver				2	N.A.			Per Hour	\$ 47.05
Packer Truck and Driver				2	N.A.			Per Hour	\$ 75.26
Drop Box Truck and Driver				2	N.A.			Per Hour	\$ 47.89
Each Extra Person				2	N.A.			Per Hour	\$ 37.63
Tandem Rear-Drive Axle Truck									
Packer Truck and Driver				2	N.A.			Per Hour	\$ 94.09
Drop Box Truck and Driver				2	N.A.			Per Hour	\$ 95.80
Each Extra Person				2	N.A.			Per Hour	\$ 37.63
Refunds									
				1	N.A.			Minimum	\$ 8.32
Residential Service									
Residential Garbage and Recycling									
			Rate Ceiling	Garbage ave.			Rate		
Quantity			Schedule	Lbs. Per Mo.	Frequency	Description	Qualifier		
24 gal. Toter			1	54	Every-other Wk	Garbage service only	Per Month	\$	19.74
24 gal. Toter			1	54	Every-other Wk	Garbage and recycling service	Per Month	\$	18.10
48 gal. Toter			1	88	Every-other Wk	Garbage service only	Per Month	\$	23.18
48 gal. Toter			1	88	Every-other Wk	Garbage and recycling service	Per Month	\$	21.54
1 48 gal. Toter			1	166	Weekly	Garbage service only	Per Month	\$	32.06
1 48 gal. Toter			1	166	Weekly	Garbage and recycling service	Per Month	\$	30.40
1st 1 60 gal. Toter			1	132	Every-other Wk	Garbage service only	Per Month	\$	26.19
1st 1 60 gal. Toter			1	132	Every-other Wk	Garbage and recycling service	Per Month	\$	24.51
1st 1 60 gal. Toter			1	199	Weekly	Garbage service only	Per Month	\$	38.17
1st 1 60 gal. Toter			1	199	Weekly	Garbage and recycling service	Per Month	\$	34.86
1st 1 90 gal. Toter			1	266	Weekly	Garbage service only	Per Month	\$	50.17
1st 1 90 gal. Toter			1	266	Weekly	Garbage and recycling service	Per Month	\$	45.22
Each Add'l 60 gal. Toter			1	134	Every-other Wk	Garbage service only	Per Month	\$	13.92
Each Add'l 60 gal. Toter			1	134	Every-other Wk	Garbage and recycling service	Per Month	\$	12.26
Each Add'l 60 gal. Toter			1	199	Weekly	Garbage service only	Per Month	\$	25.93
Each Add'l 60 gal. Toter			1	199	Weekly	Garbage and recycling service	Per Month	\$	22.59
Each Add'l 90 gal. Toter			1	201	Weekly	Garbage service only	Per Month	\$	37.73
Each Add'l 90 gal. Toter			1	201	Weekly	Garbage and recycling service	Per Month	\$	32.75
Each 24 gal. Toter			1	25	Occasional	Extra on-route pickup	Per Pickup	\$	4.26
Each 48 gal. Toter			1	41	Occasional	Extra on-route pickup	Per Pickup	\$	7.70
Each 60 gal. Toter			1	61	Occasional	Extra on-route pickup	Per Pickup	\$	10.21
Each Can, Bag or Bundle			1	30	Occasional	Extra garbage	Per Pickup	\$	6.17
Recycle only service			1	N.A.	Every-other Wk		Per Month	\$	6.67
Note: Pickup frequency for recycling noted above is every-other week.									
Additional Carryout Charges									
			Rate Ceiling	Garbage ave.			Rate		
Frequency			Schedule	Lbs. Per Mo.			Qualifier		
Weekly			1	N.A.			Per Month	\$	3.24
Over 5 feet but not over 25 feet			1	N.A.			Per Month	\$	2.45
For each additional 25 feet or fraction thereof			1	N.A.			Per Month	\$	11.47
Drive-ins on driveways over 125 ft			1	N.A.			Per Month	\$	0.84
For each step up or down			1	N.A.			Per Month	\$	2.08
For each overhead obstruction less than 8			1	N.A.			Per Month	\$	2.45
Sunken cans, or raised cans 4 feet and at			1	N.A.			Per Month	\$	
Yardwaste Collection									
			Rate Ceiling	Garbage ave.			Rate		
Quantity			Schedule	Lbs. Per Mo.	Frequency	Description	Qualifier		
1 60 gal. Toter			1	N.A.	Every-other Wk	Yardwaste service only	Per Month	\$	6.04
1 60 gal. Toter			1	N.A.	Special Pickup	Yardwaste service only	Per Pickup	\$	13.53
1 90 gal. Toter			1	N.A.	Every-other Wk	Yardwaste service only	Per Month	\$	7.89
1 90 gal. Toter			1	N.A.	Special Pickup	Yardwaste service only	Per Pickup	\$	13.53
Each Can, Bag or Bundle			1	N.A.	Occasional	Extra Yardwaste	Per Pickup	\$	2.42
Redelivery Charge (for service cancelled and restarted within 12 f			1	N.A.			Each Time	\$	21.65
Multi-Family Recycling									
			Rate Ceiling	Garbage ave.			Rate		
Description			Schedule	Lbs. Per Mo.			Qualifier		
Recycling Customers			3	N.A.			Per Month	\$	5.54
Non-recycling Customers			3	N.A.			Per Month	\$	6.58
Loose and Bulky Material									
			Rate Ceiling	Garbage ave.			Rate		
Description			Schedule	Lbs. Per Mo.			Qualifier		
Regular Route									
Bulky Materials			2	134			Per Yard	\$	17.67
Carry Charge (per each 5 feet over 8 feet			2	N.A.			Per Yard	\$	3.21
Loose Material			2	134			Per Yard	\$	18.97
Carry Charge (per each 5 feet over 8 feet			2	N.A.			Per Yard	\$	7.72
Special Pickups - Add Time Charges To Rates Shown Above									

Drop Box Service - Permanent Accounts (non-compacted), To Disposal Site and Return

Drop Box Size	Description	Schedule	Lbs. Per Mo.	Qualifier
12 Yd	First Pickup	2	N.A.	Per Month \$ 156.53
	Additional Pickups (each)	2	N.A.	Per Pickup \$ 69.92
13 Yd	First Pickup	2	N.A.	Per Month \$ 156.19
	Additional Pickups (each)	2	N.A.	Per Pickup \$ 69.92
17 Yd	First Pickup	2	N.A.	Per Month \$ 166.62
	Additional Pickups (each)	2	N.A.	Per Pickup \$ 73.37
20 Yd	First Pickup	2	N.A.	Per Month \$ 166.08
	Additional Pickups (each)	2	N.A.	Per Pickup \$ 73.16
25 Yd	First Pickup	2	N.A.	Per Month \$ 185.95
	Additional Pickups (each)	2	N.A.	Per Pickup \$ 83.83
30 Yd	First Pickup	2	N.A.	Per Month \$ 205.39
	Additional Pickups (each)	2	N.A.	Per Pickup \$ 91.69
40 Yd	First Pickup	2	N.A.	Per Month \$ 251.48
	Additional Pickups (each)	2	N.A.	Per Pickup \$ 119.03
All Sizes	Excess Mileage Beyond 10 miles (pickup)	2	N.A.	Per Mile \$ 2.90
	Lid Charge	2	N.A.	Per Month \$ 12.73

Commercial Service - continued

Drop Box Service - Temporary Accounts (non-compacted), To Disposal Site and Return

Drop Box Size	Description	Rate Ceiling Schedule	Garbage ave. Lbs. Per Mo.	Rate Qualifier
12 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 84.34
	Daily Rate	2	N.A.	Per Day \$ 5.07
	Monthly Rate	2	N.A.	Per Month \$ 147.04
13 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 84.34
	Daily Rate	2	N.A.	Per Day \$ 5.02
	Monthly Rate	2	N.A.	Per Month \$ 146.43
17 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 88.11
	Daily Rate	2	N.A.	Per Day \$ 5.27
	Monthly Rate	2	N.A.	Per Month \$ 154.20
20 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 87.91
	Daily Rate	2	N.A.	Per Day \$ 5.25
	Monthly Rate	2	N.A.	Per Month \$ 153.58
25 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 97.23
	Daily Rate	2	N.A.	Per Day \$ 5.54
	Monthly Rate	2	N.A.	Per Month \$ 163.13
30 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 106.69
	Daily Rate	2	N.A.	Per Day \$ 5.92
	Monthly Rate	2	N.A.	Per Month \$ 175.00
40 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 139.03
	Daily Rate	2	N.A.	Per Day \$ 7.96
	Monthly Rate	2	N.A.	Per Month \$ 238.01
All Sizes	Initial Delivery	2	N.A.	One Time \$ 65.17
	Excess Mileage Beyond 10 miles (pickup)	2	N.A.	Per Mile \$ 2.90
	Lid Charge	2	N.A.	Per Month \$ 12.73

Drop Box Service - Customer Owned (compacted), To Disposal Site and Return

Drop Box Size	Description	Rate Ceiling Schedule	Garbage ave. Lbs. Per Mo.	Rate Qualifier
8 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 149.49
10 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 148.80
12 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 152.32
15 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 152.67
18 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 155.68
20 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 156.68
25 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 164.93
30 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 183.37
35 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 209.76
40 Yd	Pickup Rate	2	N.A.	Per Pickup \$ 218.64
All Sizes	Excess Mileage Beyond 7 miles (pickup p	2	N.A.	Per Mile \$ 2.90

Infectious Waste

Gallons Total Per Pickup	Description	Rate Ceiling Schedule	Garbage ave. Lbs. Per Mo.	Rate Qualifier
0-10		2	N.A.	Per Gallon \$ 3.03
11-20		2	N.A.	Per Gallon \$ 2.62
21-30		2	N.A.	Per Gallon \$ 2.61
31-40		2	N.A.	Per Gallon \$ 2.58
41-50		2	N.A.	Per Gallon \$ 2.56
51-60		2	N.A.	Per Gallon \$ 2.46
61-70		2	N.A.	Per Gallon \$ 2.35
71-80		2	N.A.	Per Gallon \$ 2.25
81-90		2	N.A.	Per Gallon \$ 2.11
91-100		2	N.A.	Per Gallon \$ 1.97
101-110		2	N.A.	Per Gallon \$ 1.88
111-120		2	N.A.	Per Gallon \$ 1.84
121-130		2	N.A.	Per Gallon \$ 1.76
131-140		2	N.A.	Per Gallon \$ 1.67
141-150		2	N.A.	Per Gallon \$ 1.59
151-160		2	N.A.	Per Gallon \$ 1.57
161-170		2	N.A.	Per Gallon \$ 1.54
171-180		2	N.A.	Per Gallon \$ 1.51
181-190		2	N.A.	Per Gallon \$ 1.46
191-200		2	N.A.	Per Gallon \$ 1.43
201-210		2	N.A.	Per Gallon \$ 1.41
211-220		2	N.A.	Per Gallon \$ 1.37
221-230		2	N.A.	Per Gallon \$ 1.32
231-240		2	N.A.	Per Gallon \$ 1.28
241-250		2	N.A.	Per Gallon \$ 1.26
251-260		2	N.A.	Per Gallon \$ 1.25
261-270		2	N.A.	Per Gallon \$ 1.21
271-280		2	N.A.	Per Gallon \$ 1.19
281-290		2	N.A.	Per Gallon \$ 1.17
291-300		2	N.A.	Per Gallon \$ 1.17
301-310		2	N.A.	Per Gallon \$ 1.16
311-320		2	N.A.	Per Gallon \$ 1.14
321-330		2	N.A.	Per Gallon \$ 1.12
331-340		2	N.A.	Per Gallon \$ 1.10
341-350		2	N.A.	Per Gallon \$ 1.10
351-360		2	N.A.	Per Gallon \$ 1.09
361-370		2	N.A.	Per Gallon \$ 1.05
371-380		2	N.A.	Per Gallon \$ 1.04
381-390		2	N.A.	Per Gallon \$ 1.03
391-400		2	N.A.	Per Gallon \$ 1.03
401-410		2	N.A.	Per Gallon \$ 1.01
411-420		2	N.A.	Per Gallon \$ 1.01
421-430		2	N.A.	Per Gallon \$ 1.00
431-440		2	N.A.	Per Gallon \$ 1.00
441-450		2	N.A.	Per Gallon \$ 0.99
451-460		2	N.A.	Per Gallon \$ 0.99
461-470		2	N.A.	Per Gallon \$ 0.98
471-480		2	N.A.	Per Gallon \$ 0.98
481-490		2	N.A.	Per Gallon \$ 0.95
491-500		2	N.A.	Per Gallon \$ 0.95

Infectious Waste - Miscellaneous

Description	Rate Ceiling Schedule	Garbage ave. Lbs. Per Mo.	Rate Qualifier
On-call Service, Add	2	N.A.	Per Pickup \$ 7.95
Special Pick-up, Add	2	N.A.	Per Pickup \$ 7.95
Minimum Charge	2	N.A.	Per Month \$ 30.28

Note 1. The Company reserves the right to refuse pickup for the following: (a) Leaking container. (b) Damaged container. (c) Overfilled container.

Note 2. Container sizes offered are 10 and 20 gallons. Credit shall not be given for partially empty container(s).

Note 3. Maximum weight allowance is as follows: 10 Gallon Container 25 lbs., 20 Gallon Container 35 lbs.

Note 4. The rates named herein include all costs of transportation, disposal and containers.

Note 5. The transportation of Infectious Waste shall be subject only to rates, charges, rules and regulations shown on this page.



Refuse and Recycling

2815 Rochester Street West University Place, WA 98466 phone: 253-564-3212 fax 253-566-8592

Steve Sugg, City Manager
City of University Place
3715 Bridgeport Way West
University Place, WA 98466

December 4, 2013

Re: Garbage Collection Contract Disposal Site Tipping Fee Increase.

Dear Mr. Sugg,

Enclosed you will find information regarding our request for the annual rate adjustment as allowed by our agreement.

The disposal fee charged to us by LRI, a Waste Connections, Inc. company, will be going from the current \$137.08 to \$139.38 per ton, an increase of \$2.30 per ton or 1.7%. This increase is effective March 1, 2014.

The CPI adjustment as allowed in Section 17.3 in our contract is based on the June - June CPI-U. The CPI was for this increase is 1.4%. The contract allows 70% of the CPI, resulting in an adjustment of 0.98%.

U.P. Refuse Rate Example

Garbage Service Level	Pickup Frequency	Current Rate Effective 3/01/13	Proposed Increase	Proposed Rate Effective 3/1/14	Proposed Rate Increase as a %
1- 24 gal. toter w/ recycling	every-other week	\$17.86	\$0.24	\$18.10	1.4%
1-64 gal. toter w/ recycling	every-other week	\$24.11	\$0.40	\$24.51	1.6%
1-1 Yd. Container	1 X per week	\$104.53	\$1.75	\$106.28	1.7%
1-6 Yd. Container	1 X per week	\$440.39	\$7.77	\$448.16	1.8%
Disposal fee per ton (drop boxes & compactors)		\$149.94	\$2.52	\$152.46	1.7%

Note rates shown above do not include taxes.

If you have any questions regarding any of these requests, please feel free to contact us.

Sincerely,

Neil Holden, Project Manager
University Place Refuse Service, Inc.

C: Lisa Petorak, Human Resources Manager

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a Resolution Directing the Planning Commission to Study, Develop, and Recommend Amendments to the Sign Code as specified in the Resolution.

Agenda No: 13

Dept. Origin: Planning & Development Services

For Agenda of: January 21, 2014

Exhibits: Proposed Resolution
City Council Minutes.

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to form by City Atty: _____

Approved by Finance Director: _____

Approved by Department Head: _____

Expenditure Required	Amount	Appropriation
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SUMMARY / POLICY ISSUES

On September 9, 2013, and November 12, 2013 the City Council held study sessions to discuss the sign code. A summary of the adopted sign code and the history of the City's nonconforming sign compliance program was provided. The City Council expressed a desire to refer the following Sign Code provisions to the Planning Commission for evaluation: Making the sign code purpose statement more business friendly, making sure the enforcement of sign code is equitable; reviewing the number of real estate A-board signs allowed; off-premise sign allowances for abutting properties; the use of vinyl window coverings, allowing neon signs in Town Center Overlay Zone; providing more flexibility on the use of banners, changing message sign locations; temporary sign duration and number allowed; promoting economic development; removing bill board regulations; and specific signage plans for Narrows Plaza and Green Firs.

ALTERNATIVES CONSIDERED

None

BOARD OR COMMITTEE RECOMMENDATION

The City Council expressed their desire to refer specific Sign Code provisions to the City's Planning Commission to study, develop, and recommend actions.

RECOMMENDATION / MOTION

Move to: Adopt a Resolution Directing the Planning Commission to Study, Develop, and Recommend Amendments to specific Sign Code provisions as specified in the Resolution.

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, REQUESTING THE CITY PLANNING COMMISSION TO REVIEW
AND RECOMMEND AMENDMENTS TO THE SIGN CODE.**

WHEREAS, the Revised Code of Washington 36.70A.040 requires the City to adopt development regulations which are consistent with and implement the Comprehensive Plan; and

WHEREAS, the City's Sign Code is codified in the University Place Municipal Code as Title 19. Zoning, 19.75 Signs, and

WHEREAS, on September 9, 2013 and November 12, 2013 the City Council of the City of University Place held study sessions to discuss the City's Sign Code, and,

WHEREAS, the City Council desires to refer the specific Sign Code Provisions to the City's Planning Commission for review and recommendation, and

WHEREAS, in accordance with Council Rules, directives to the City's Commissions including the Planning Commission are to be in the form of a City Council Resolution, and

WHEREAS, in accordance with Ordinance 338 the purpose of the Planning Commission is to advise the City Council on the following topics: growth management; general land use and transportation planning; long range capital improvement plans; and other matters as directed by the City Council; **NOW THEREFORE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, AS FOLLOWS:**

Section 1. Review and Recommendations to Specific Sign Code Provisions. The City Council directs the Planning Commission to review and make recommendations regarding only the following Sign Code provisions in accordance with Council direction given below:

A. Purpose Statement

Council Direction: The City has multiple goals it is trying to achieve including promoting economic development and creating an attractive community. The sign code purpose statements should reflect our desire to balance these goals without promoting some goals at the expense of others. For example, the purpose statement: "Provide a reasonable balance between the right of an individual to identify a business and the right of the public to be protected against the unrestricted proliferation of signs;" can be interpreted as offensive to business interests.

B. Applicability.

Council Direction: The Sign Code regulates signs visible from the public right-of-way and/or surrounding properties. Should the Sign Code regulate signs visible from surrounding properties?

C. Real Estate and Residential Open House A-board Signs

Council Direction: Consider increasing the number of Off-Site Residential Open House A-board signs allowed. In addition of one non-illuminated real estate sign per lot for sale the Sign Code allows three off-premise open house a-board signs during daylight hours only when a realtor, seller, or agent is on the property for sale.

D. Off-premise Sign for Abutting Properties

Council Direction: The Sign Code allows up to 25 % of an on-site sign to advertise an abutting off-site use. Consider allowing off-premise signs for contiguous properties that are otherwise landlocked and unable to be identified, located or advertised.

E. Window Signs

Council Direction: In most commercial zones the City's design standards require 50% of the ground floor façade of a building be made of transparent glazing so that patrons can look out and the public can look into stores and businesses. Tenants often place multiple window signs, window coverings or obstructions effectively reducing the amount of transparent glazing to 25% percent or less, defeating the intent of the standard. Provide recommendations to align the sign code with the development regulations.

F. Neon Signs in Town Center Overlay Zone

Council Direction: Neon signs have been described as warm, inviting and effective means of advertising that can be seen from a distance. Others are concerned about the visual impact of multiple colored neon signs. Neon Signs are prohibited in the Town Center Overlay Zone by the Town Center Overlay Design Standards rather than the Sign Code. Any recommendation to amend this provision should be weighed with the impact of amending the Town Center Overlay Design Standards while under contract for its development.

G. Banners;

Council Direction: Banners are considered temporary signs that are allowed for up to 60 days a year. The 60 days may be consecutive or as defined at the time of permitting. The permit cost for a temporary banner is \$68.75 plus a \$26.45 refundable deposit. The time limit and permit fee may be discouraging business. These concerns should be weighed against allowing too many banners at once. The Planning Commission is requested to review and provide a recommendation regarding these issues.

H. Changing Message Signs

Council Direction: Changing message signs are only allowed in the auto oriented Neighborhood Commercial zone. City Council members expressed the following concerns which should be considered in any recommendation:

- i. Equality: Why are some businesses allowed changing message signs and others not.
- ii. Town Center: The City may want a changing message sign for the Town Center Project
- iii. Public Notice: The City may want one or more public notice changing message signs providing digital information. A sign at the intersection of 67th Avenue and Regents Blvd. was mentioned.
- iv. Time and Temperature vs. Advertising: Does not make any sense to restrict some changing message signs to time and temperature only?
- v. Purpose of Zone: Changing message signs are only allowed in the Neighborhood Commercial zone because it is an auto oriented zone. The Town Center Overlay is a pedestrian oriented zone. Are changing message signs desired in pedestrian oriented zones?
- vi. Proliferation: Given the density of businesses in some areas, allowing changing message signs could create sign blight and/or become overwhelming.

- vii. Shared Signs: A group of businesses such as those in the Narrows Plaza area may benefit from a shared changing message sign. A shared sign could address the equality issue without proliferation of changing message signs.

I. Billboards

Council Direction: The City prohibited billboards which made them nonconforming signs. While the City managed to bring all other nonconforming signs into compliance, the City has yet to have any billboards removed. Billboard companies are a business in themselves as opposed to signs which are an accessory use. Recognizing the difference and the difficulty in banning billboards, the City Council seeks a recommendation from the Planning Commission.

Section 2. Effective Date. This Resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CITY COUNCIL ON _____, 2014.

Denise McCluskey, Mayor

ATTEST:

Emy Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a Resolution authorizing the City Manager to execute an interlocal agreement with Pierce County and its cities and towns amending the County-wide Planning Policies to include criteria for the designation of Centers of Local Importance.

Agenda No: 14
Dept. Origin: Planning & Dev. Services
For Agenda of: January 21, 2014
Exhibits: Resolution
 Interlocal Agreement

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required	0	Amount Budgeted	0	Appropriation Required	0
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SUMMARY / POLICY ISSUES

The Pierce County Regional Council (PCRC) was created in 1992 by interlocal agreement among the cities and towns of Pierce County and Pierce County, and charged with responsibilities, including: serving as a local link to the Puget Sound Regional Council, promoting intergovernmental cooperation, and facilitating compliance with the coordination and consistency requirements of the Growth Management Act. The PCRC developed, and on June 30, 1992 adopted, the Pierce County County-Wide Planning Policies (CPPs) a series of statements which establish a countywide framework from which the County and municipal comprehensive plans are developed and adopted. On August 14, 1995, the City Council adopted Resolution 42--the County-Wide Planning Policies.

The proposal incorporates designation criteria into the Pierce County Countywide Planning Polices (CPPs) for a new type of center for lane use and transportation planning purposes. A Center of Local Importance is the lowest center designation indentified in VISION 2040. These areas may include downtowns as well as smaller-scaled neighborhood business districts and cross roads. As proposed, a jurisdiction first depicts its Center of Local Importance in its Comprehensive Plan. The information in the Comprehensive Plan must include a map defining the area and other details such as land use designations and infrastructure plans. Notification to the Pierce County Regional Council must occur as part of the local planning process. When the local process is complete, a locally designated Center of Local Importance is included within an appendix to the CCPs.

On September 24, 2013 the Pierce County Council adopted Ordinance No 2013-53s acknowledging its approval of the proposed countywide planning policy amendments to incorporate designation criteria for centers of local importance into the county-wide planning policies and authorized the County Executive to execute interlocal agreements with the cities and towns of Pierce County in order to ratify the proposed CPP amendments. To amend the CPPs the amendments must be ratified by sixty percent of the jurisdictions in Pierce County representing seventy-five percent of the total population.

BOARD OR COMMITTEE RECOMMENDATION

The Pierce County Regional Council, Pierce County Planning Commission and the Pierce County Council have all recommended approval of the proposal. As of January 9, 2014, three jurisdictions had ratified the proposal.

RECOMMENDATION / MOTION

Move to: Adopt a Resolution authorizing the City Manager to execute an interlocal agreement with Pierce County and its cities and towns amending the County-wide Planning Policies to include criteria for the designation of Centers of Local Importance.

RESOLUTION NO. ____

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH PIERCE COUNTY AND ITS CITIES AND TOWNS THEREBY AMENDING THE PIERCE COUNTY COUNTY-WIDE PLANNING POLICIES TO INCORPORATE CRITERIA FO THE DESIGNATION OF CENTERS OF LOCAL IMPORTANCE IN THE PIERCE COUNTY COUNTY-WIDE PLANNING POLICIES.

WHEREAS, the Pierce County Regional Council was created in 1992 by interlocal agreement among the cities and towns of Pierce County and Pierce County, and charged with responsibilities, including: serving as a local link to the Puget Sound Regional Council, promoting intergovernmental cooperation, facilitating compliance with the coordination and consistency requirements of the Growth Management Act (GMA) (Chapter 36.70A RCW) and the Regional Transportation Planning Organization (Chapter 47.80 RCW), and developing a consensus among jurisdictions regarding the development and modification of the County-wide Planning Policies; and

WHEREAS, the Pierce County County-Wide Planning Policies (CPPs) are written policy statements which are to be used solely for establishing a county-wide framework from which the County and municipal comprehensive plans are developed and adopted; and

WHEREAS, the framework is intended to ensure that the County and municipal comprehensive plans are consistent as required by the Growth Management Act; and

WHEREAS, on June 30, 1992, the Pierce County Council adopted the initial CPPs; and

WHEREAS, the Pierce County Growth Management Coordinating Committee (GMCC) is a technical subcommittee to the PCRC and the includes staff representatives from the County and the cities and towns within Pierce County; and

WHEREAS, the GMCC met in 2009, 2010, and 2011 to develop and refine policy language to reach consistency between the Pierce County County-wide Planning Policies and VISION 2040; and

WHEREAS, the PCRC, based upon the recommendation from the GMCC and its own discussions, recommended approval of the proposal at its March 21, 2013 meeting; and

WHEREAS, amendments to the Pierce County County-wide Planning Policies must be adopted through amendment of the original interlocal agreement or by a new interlocal agreement ratified by sixty percent of the jurisdictions in Pierce County representing seventy-five percent of the total population; and

WHEREAS, demonstration of ratification shall be by execution of an interlocal agreement or the absence of a legislative action to disapprove a proposed amendment; and

WHEREAS, an Interlocal Agreement entitled "Amendments to the Pierce County Countywide Planning Policies" has been developed for this purpose, and is included as Exhibit B to Pierce County Ordinance No. 2013-53s; and

WHEREAS, a jurisdiction shall be deemed as casting an affirmative vote if it has not taken legislative action to disapprove a proposed amendment within 180 days from the date the Pierce County Council formally authorizes the Pierce County Executive to enter into an interlocal agreement; and

WHEREAS, when ratified by the necessary number of cities and towns , section 19D.240 of the Pierce County Code (PCC) "Pierce County Countywide Planning Policies" shall be amended by a subsequent ordinance of the County Council to incorporate the recommend proposal; and

WHEREAS, an environmental review of the proposed amendments to the Pierce County County-wide Planning Policies was conducted pursuant to Chapter 43.21 C RCW and a Determination of Nonsignificance was issued on June 26, 2013; and

WHEREAS, the City Council of the City of University Place held a study session on January 21, 2014 to consider the proposed county-wide planning policy amendments to incorporate criteria for the designation of centers of local significance into the Pierce County Countywide Planning Policies; and

WHEREAS, the City Council finds that it is in the public interest to authorize the City Manager to execute the interlocal amendments with the County and its cities and towns thereby ratifying the proposed amendments to the Pierce County CPPs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. The University Place City Council acknowledges its approval of the amendments to the Pierce County County-wide Planning Policies recommended by the Pierce County Regional Council, which are attached as Exhibit A to Pierce County Ordinance 2013-53s and are incorporated herein by reference.

Section 2. Authorization: The City Manager is hereby authorized to execute the Interlocal Agreement attached hereto as Exhibit B to Pierce County Ordinance No. 2013-53s and by this reference incorporated herein, thereby ratifying the attached amendments to the Pierce County County-Wide Planning Policies as recommended by the Pierce County Regional Council.

Section 3. Effective Date. This resolution shall be effective immediately upon signing.

ADOPTED BY THE CITY COUNCIL ON _____, 2014.

Denise McCluskey, Mayor

ATTEST:

Emy Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

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Proposed Amendment
to the
Pierce County Countywide Planning
to
Incorporate Criteria for the Designation
of
Centers of Local Importance



1 All text shown below is new.

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4 **Centers of Local Importance (CoLI) – Page 60:**

5
6 ***Introduction language***

7 CoLIs are designated for the purpose of identifying local centers and activity nodes that are
8 consistent with VISION 2040's Multi-county Planning Policies. Such areas promote compact,
9 pedestrian-oriented development with a mix of uses, proximity to diverse services, and a variety
10 of appropriate housing options, or be in an established industrial area.

11
12 **Rural Areas – Page 62:**

13
14 Rur-21. A CoLI may be located in a rural designated area.

15
16 21.1 A CoLI within a rural area shall encompass similar design features as
17 identified in UGA-48 through UGA-52.

18
19 21.2 To be officially recognized, a CoLI within a rural area shall meet the same
20 implementation strategy/process as set forth in UGA-53 through UGA-55.

21
22 **Starting on Page 81:**

23
24 ***Introduction language***

25 CoLIs are designated for the purpose of identifying local centers and activity nodes that are
26 consistent with VISION 2040's Multicounty Planning Policies. Such areas promote compact,
27 pedestrian-oriented development with a mix of uses, proximity to diverse services, and a variety
28 of appropriate housing options, or be in an established industrial area.

29
30 **Urban Growth Areas - Page 104:**

31
32 ***Centers of Local Importance (CoLI)***

33 ***Concepts and Principles***

34
35 UGA-49. A CoLI may be located in either an urban or rural area, and shall include activities
36 that provide a focal point or sense of place for a community and its surrounding
37 area.

38
39 ***Design Features of CoLIs***

40
41 UGA-50. A CoLI is characterized by a concentration of land uses or activities that provide a
42 sense of place or gathering place for the community and neighborhood residents.
43 A CoLI should include one or more the following characteristics:

44
45 50.1 Civic services

46 50.2 Commercial areas

47 50.3 Recreational areas



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- 50.4 Industrial areas
- 50.5 Cultural facilities/activities
- 50.6 Historic buildings or sites
- 50.7 Residential areas

UGA-51. The size of a CoLI and the mix and density of uses are to be locally determined to meet community goals.

UGA-52. Each jurisdiction shall define the role that the CoLI plays in supporting planned growth.

UGA-53. A variety of appropriate transportation options and pedestrian-friendly design should be available or planned within a CoLI.

Implementation Strategies

UGA-54. A CoLI shall be locally adopted; approval by the PCRC or other regional organization shall not be required.

- 54.1 A jurisdiction shall document how an area meets the Design Features (UGA-48 through UGA-52) of a CoLI in its comprehensive plan.
- 54.2 The documentation should include examples, plans, or other information that supports the designation of a CoLI.
- 54.3 An area adopted as a CoLI shall be definitively delineated on a map within a jurisdiction's comprehensive plan.
- 54.4 A CoLI shall have appropriate land use designations, zoning regulations, and infrastructure plans for existing and planned development.
- 54.5 A comprehensive plan that utilizes an alternative label to refer to a CoLI shall be accompanied with adopted findings of fact that recognizes the area as a CoLI per the Pierce County CPPs.

UGA-55. A jurisdiction shall provide the PCRC notice of its intention to locally adopt a CoLI or recognize formally adopted CoLIs that meet the criteria.

- 55.1 The notice shall be provided to the PCRC 60 days (minimum) prior to the expected dated of adoption.
- 55.2 The notice shall provide information that identifies the location of the proposed CoLI and documents how the location meets the CoLI policies.

UGA-56. A locally adopted CoLI shall be recognized in Appendix B of the CPPs.

- 56.1 Jurisdictions shall forward a map of locally adopted CoLIs together with the comprehensive plan citations to the PCRC for inclusion into Appendix B. The adopted CoLIs shall be attached to the CPP publications as Appendix B for ease of reference. Appendix B shall not be considered a component of the CPPs and, accordingly, an update to Appendix B shall not constitute an amendment to the CPPs requiring ratification by Pierce County jurisdictions.

INTERLOCAL AGREEMENT

**AMENDMENTS TO THE PIERCE COUNTY
COUNTYWIDE PLANNING POLICIES**

This agreement is entered into by and among the cities and towns of Pierce County and Pierce County. This agreement is made pursuant to the provisions of the Interlocal Cooperation Act of 1967, Chapter 39.34 RCW. This agreement has been authorized by the legislative body of each jurisdiction pursuant to formal action and evidenced by execution of the signature page of this agreement.

BACKGROUND:

- A. The Pierce County Regional Council (PCRC) was created in 1992 by interlocal agreement among the cities and towns of Pierce County and Pierce County. The organization is charged with responsibilities, including: serving as a local link to the Puget Sound Regional Council, promoting intergovernmental cooperation, facilitating compliance with the coordination and consistency requirements of the Growth Management Act (Chapter 36.70A RCW) and the Regional Transportation Planning Organization (Chapter 47.80 RCW), and developing a consensus among jurisdictions regarding the development and modification of the Countywide Planning Policies.
- B. The Pierce County Countywide Planning Policies provide for amendments to be adopted through amendment of the original interlocal agreement, or by a new interlocal agreement. The Pierce County Countywide Planning Policies may be amended upon the adoption of amendments by the Pierce County Council and ratification by 60 percent of the jurisdictions in Pierce County representing 75 percent of the total Pierce County population as designated by the State Office of Financial Management at the time of the proposed ratification.
- C. A demonstration of ratification shall be by execution of an interlocal agreement or the absence of a legislative action to disapprove a proposed amendment.
- D. A jurisdiction shall be deemed as casting an affirmative vote if it has not taken legislative action to disapprove a proposed amendment within 180 days from the date the Pierce County Council formally authorizes the Pierce County Executive to enter into an interlocal agreement.
- E. The amendment incorporates new policies that set criteria and a process for the formal recognition of areas that serve as important centers within Pierce County communities. This formal recognition may be used in future countywide project evaluations.
- F. The Pierce County Regional Council recommended adoption of the proposed amendment on March 21, 2013.



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PURPOSE:

This agreement is entered into by the cities and towns of Pierce County and Pierce County for the purpose of ratifying and approving the attached amendment to the Pierce County Countywide Planning Policies (Attachment).

DURATION:

This agreement shall become effective upon execution by 60 percent of the jurisdictions in Pierce County, representing 75 percent of the total Pierce County population as designated by the State Office of Financial Management at the time of the proposed ratification. This agreement will remain in effect until subsequently amended or repealed as provided by the Pierce County Countywide Planning Policies.

SEVERABILITY:

If any of the provisions of this agreement are held illegal, invalid, or unenforceable, the remaining provisions shall remain in full force and effect.

FILING:

A copy of this agreement shall be filed with the Secretary of State, Washington Department of Commerce, the Pierce County Auditor, and each city and town clerk.

IN WITNESS WHEREOF, this agreement has been executed by each member jurisdiction as evidenced by the signature page affixed to this agreement.



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INTERLOCAL AGREEMENT

**AMENDMENTS TO THE PIERCE COUNTY
COUNTYWIDE PLANNING POLICIES**

Signature Page

The legislative body of the undersigned jurisdiction has authorized execution of the Interlocal Agreement, Amendments to the Pierce County Countywide Planning Policies.

IN WITNESS WHEREOF

This agreement has been executed by _____
(Name of City/Town/County)

BY: _____
(Mayor/Executive)

DATE: _____

Approved:

BY: _____
(Director/Manager/Chair of County Council)

Approved as to Form:

BY: _____
(City Attorney/Prosecutor)

Approved:

BY: _____
(Pierce County Executive)

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INTERLOCAL AGREEMENT

**AMENDMENTS TO THE PIERCE COUNTY
COUNTYWIDE PLANNING POLICIES**

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(Name of City/Town/County)

BY: _____
(Mayor/Executive)

DATE: _____

Approved:

BY: _____
(Director/Manager/Chair of County Council)

Approved as to Form:

BY: _____
(City Attorney/Prosecutor)

Approved:

BY: _____
(Pierce County Executive)



Memo

DATE: January 21, 2014
TO: City Council
FROM: David Swindale, Director, Planning and Development Services
SUBJECT: Parks Recreation and Open Space Plan Update

The Parks, Recreation and Open Space Plan (PROS) is the City's master plan to provide park, recreation and open space facilities and services to the community. Developing a PROS Plan involves an assessment of community needs and desires based on citizen input, an inventory of the existing park, recreation and open space facilities and services, and an implementation strategy.

The City adopted its first PROS Plan in 1997 and adopted a new PROS Plan in 2007, with new and updated information and analysis. The PROS Plan was further amended in 2009 deleting park facilities within the City that are owned and operated by other agencies (namely the University Place School District and the Chambers Creek Properties). Removing these facilities from the PROS Plan allowed the City to calculate the level of services provided by facilities controlled by the City. The 2009 amendment was not a full update.

To be eligible to receive grants from the State Office of Recreation and Conservation (RCO), the largest source of State and Federal funds supporting parks in Washington, the City must update its Pros Plan at least every seven years.

The City's PARC Commission began their review of the PROS plan for this update in 2012. After several meetings the Commission finalized their recommended changes and requested that staff complete the plan. Since then staff has updated the inventory of parks and recreation facilities, population and other demographic information, conducted a new citizen survey and revised the needs analysis and capital facilities plan accordingly.

In order to qualify for the next bi-annual round of RCO grants, the City must adopt the PROS Plan and submit it to RCO no later than March 3, 2014. Grant applications for this two year cycle are due by May 1, 2014.

City of University Place

PARKS, RECREATION AND OPEN SPACE PLAN UPDATE

**Adopted by Resolution XXXX
Month Day, 2014**

PREFACE

A mission statement for this plan was developed by the City's Parks and Recreation Commission which sets the direction the city should take to provide parks, recreation and open space in the city. The mission states...

"Provide a full range of park, recreation and open space facilities and programs in accordance with the needs and desires of the community. Act as a coordinator of local interests where facilities are provided by many other agencies; and perform as a facilitator where unique acquisition or development opportunities may occur which could be implemented or operated by other agencies."

This statement recognizes that the City by itself is unable to provide the quantity and quality of diverse facilities and programs that are needed to adequately serve a city of over 30,000 individuals. Instead the City has successfully partnered with the School District, the County and others to provide the facilities and services needed. This ensures the greatest range of opportunities to the community. A city priority is to nurture the city's partnerships with the School District, County, non-profits and others to increase cooperation and expand the use of facilities by the general public.

As stated, the emphasis for future parks and recreation development needs to be in parks, recreation, open space facilities and programs that other agencies are not providing.

Community input, an inventory of existing facilities and a needs analysis suggest that the City should concentrate on improving existing parks by providing needed facilities such as trails, band stands and playgrounds. New park acquisitions should be located in areas that are currently underserved and provide for specific identified needs. For example, the southeast portion of the city is underserved by active recreational facilities, so a multi-purpose field and other active facilities located in this area should be a priority. Likewise the northwest portion of the city is underserved by passive facilities. A trail along Puget Sound with beach access in this area would meet this need and accomplish several important goals.

This Plan indicates that the City has excess capacity in some areas like natural open space, but because most of this area is inaccessible, it serves only limited purpose from a parks and recreation standpoint. Connecting these properties and providing trailheads and trails for access will go a long way to providing the passive recreation needs of the community. Ultimately all the parks and open spaces should be linked to each other and to schools, neighborhoods and the Town Center.

COUNCIL, PARC COMMISSION, STAFF

City Council

Denise McClusky, Mayor
Javier Figeroa, Mayor Pro Tem
Ken Grassi, Councilmember
Kent Keel, Councilmember
Steve Worthington, Councilmember
Chris Nye, Councilmember
Caroline Belleci, Councilmember

Parks and Recreation Commission

Jim Baldes, Chair
Greg Gooch, Vice Chair
John Heinzinger
Rebecca Vader
Robert Jordan
Steve Johnson

City Staff

Steve Sugg, City Manager
Eric Faison, Assistant City Manager
Mariza Craig, Assistant City Manager
Steve Victor, City Attorney
Gary Cooper, Parks and Recreation and Public Works Director
David Swindale, Community Development Director (Editor)
Jack Ecklund, City Engineer
Todd Smith, Parks Maintenance Manager
Debra Kelly-Sage, Operations Supervisor

EXECUTIVE SUMMARY

CITY OF UNIVERSITY PLACE

PARKS, RECREATION AND OPEN SPACE

PLAN UPDATE

The Parks, Recreation and Open Space Plan (PROS) is the City's master plan to provide park, recreation and open space facilities and services to the community. In a nut shell, developing a PROS Plan involves an assessment of community needs and desires based on citizen input, an inventory of the existing parks, recreation and open space facilities and services, and an implementation strategy.

Although the basic facilities appear straightforward enough, that is where simplicity ends. To determine the City's parks and recreation demand, the City undertook an extensive public outreach program, conducting several public surveys and feasibility assessments. These included a park and recreation facilities needs survey, swimming pool feasibility study, a performing arts center feasibility assessment, stakeholder interviews and numerous public meetings.

In addition to the public outreach program to determine demand, the City considered the existing city profile and conducted research to determine local, state and national demand trends based on current and changing demographics.

To update the PROS Plan, the City revised its inventory of existing facilities and services and established goals expressed as Level of Service (LOS). For park and recreation facilities the LOS of a facility or program is usually expressed in a quantity available per 1000 population. For example, the LOS for open space is expressed in acres of open space per 1,000 persons and for arts and crafts, as the number of classes offered.

Taking the demand information expressed by the community, considering local, state and national trends and comparing it with existing facilities and programs allowed the City to determine its future demand needs. The implementation of the PROS Plan depends on having the resources to fund and maintain facilities and programs. The PROS Plan Update includes a discussion of funding sources and opportunities to partner with others agencies and citizens and concludes with a 6-year capital facilities plan and recommendations for future actions.

Based on public input, the community profile, and local state and national trends the city established a set of goals and polices to guide its planning for parks and recreation facilities and services and for the PROS plan implementation.

The PROS Plan is also required by State Law and allows the City to be eligible for state and federal grants and loans for park recreation and open space facilities and services.

Washington State Growth Management Act

Washington State's Growth Management Act (GMA) requires the City to adopt a Comprehensive Plan. A comprehensive plan is a type of land use plan that provides the framework and policy direction for a city's or county's growth over a 20 year period. The plan is comprehensive in that it contains chapters called elements on land use, transportation, housing, capital facilities, utilities, shorelines, economic development and parks and recreation. Comprehensive plans identify where and how growth needs will be met. The comprehensive plan provides the basis for many of the policies, regulations, and budget decisions that the city makes.

The GMA contains several goals that relate to parks, recreation and open space planning to ensure that a municipality's high quality of life is sustained as it grows. (RCW 36.70A.020) These goals state that a community should:

- Retain open space;
- Enhance recreational opportunities;
- Conserve fish & wildlife habitat;
- Increase access to natural resources - including land & water; and
- Develop parks and recreational facilities.

As a required element of the City's Comprehensive Plan, the PROS Plan acts as the road map that will guide the City of University Place's investment in providing parks facilities, open space, and recreation programs first, for the next six years but also long term. The PROS Plan also serves as a resource and planning guide for the Parks Capital Improvement Program (CIP) and Parks Maintenance and Recreation staff. The 2007 PROS Plan Update supersedes the City's 1997 PROS Plan. The 2013 is the latest revision and supersedes all previous revisions.

The Growth Management Act requires the Parks and Recreation Element of the City's Comprehensive Plan include: a) estimates of park and recreation demand for at least a 10 year period; b) an evaluation of facilities and service needs; and c) an evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreation demand. The GMA provides for Park Impact Fees on the new developments the city can use to acquire and improve publicly owned parks, open space & recreational facilities.

Update Process

Staff began work on this PROS Plan Update in 2012, under the policy guidance and strategic direction of the Parks and Recreation Commission (PARC), with additional input from parks and recreation service provider partners, and area residents.

The PROS Plan needs to be updated on a regular basis. This helps to ensure that the Plan accurately reflects the changing needs, desires, and priorities of the community. Community needs vary over time due to societal changes, shifting demographics, the economy and changing community conditions. This Plan allows University Place to maintain its eligibility for grants from the Recreation and Conservation Office (RCO) and serves to meet the requirements of GMA. The RCO requires that an agency's parks, recreation, and open space plan meet minimum standards and be updated every six years.

Between PROS Plan updates, the Plan is reviewed and adjusted to reflect current conditions. Some of the most common changes to the Plan are modifications to the Capital Facilities Plan to reflect annual budget allocations and the receipt of federal and state grants.

The PARC Commission reviewed the PROS Plan Update as it was developed during several meetings before submitting its recommendation to the City Council for approval of the Plan. The City Council conducted a public meeting before formal adoption on _____ 2014. Upon Adoption the PROS Plan Update was incorporated by reference into the City's Comprehensive Plan as required by GMA.

Vision, Mission, Goals

The City's vision, mission, goals and objectives for the parks and recreation program were developed and refined during a series of community meetings between 1996 and 2006. The City's vision was developed in 1996 shortly after incorporation and served as the basis for the development of a mission statement for parks and recreation in 1997 and for goals and policies contained in the City's Comprehensive Plan adopted in 1998.

Vision

"Expansion of parks and recreation services has been achieved through cooperative efforts of the City, the Parks and School Districts and many citizen volunteers. Residents enjoy more neighborhood parks and public spaces, a community and civic center, public access to the shoreline, and a variety of recreation programs and activities for children, youth, adults, and senior citizens."

PROS Plan Mission

“Provide a full range of park, recreation and open space facilities and programs in accordance with the needs and desires of the community. Act as a coordinator of local interests where facilities are provided by many other agencies; and perform as a facilitator where unique acquisition or development opportunities may occur which could be implemented or operated by other agencies.”

PARC Mission

“Enrich our quality of life through developing a comprehensive parks & recreation system that preserves and protects our natural resources and provides a variety of leisure time opportunities to meet the diverse and dynamic needs of our community.”

Major Goals

- Develop a high quality, diversified park, recreation and open space system that benefits citizens of various ages, incomes and physical abilities.
- Acquire and finance a comprehensive park, open space and recreation system through a variety of methods and distribute costs equitably among those who benefit.
- Create, maintain and upgrade park, recreational and cultural facilities to respond to changing uses and improve operational efficiency.
- Develop training and support for a professional parks and recreation staff that effectively serves the community.
- Identify and encourage the preservation of lands, sites and structures that have historical or cultural significance.
- Provide a range of spaces and places for civic functions such as public meetings, ceremonial events, and community festivals.
- Invite, encourage and involve the entire community, including the business community and other public jurisdictions and agencies, to participate in planning and developing parks and recreational services and facilities.
- Develop and maintain parks, open spaces and greenbelts, recognizing that these are an integral part of the City’s infrastructure character and quality of life.
- Ensure safe and convenient access to recreational lands, facilities and programs.

- Measure acquisition opportunities against criteria designed to mitigate City risk and clearly measure benefits to the City and community, as well as implications for maintenance and operations.

Public Opinion

The City conducted four surveys and polled individuals at a series of focus group meetings. In addition to local opinion, the City examined national trends in quality of life, recreational programming, recreational facilities and park and recreation administration.

In 2003, the City distributed the Parks and Recreation Activities and Priorities Survey during two community events and with refuse utility billings. Respondents expressed a preference for both investment in existing parks and purchase of new parks and open space to meet future needs. However, no clear direction was provided as to which facilities or types of park land should be targeted for this type of investment.

In June 2004, the City conducted the Aquatics Interest and Needs Survey. Respondents indicated the open swim and swim lessons were the most popular programs at the Curtis Aquatic Center. Respondents most often requested additional aquatic programming similar to the activities they use at other facilities (such as the YMCA) in surrounding communities.

In 2004 and 2005, the City created the Capital Strategy Task Force which conducted a series of focus group meetings. These focus groups provided their own recommendations and developed a community survey to gather public opinion regarding a capital improvement strategy.

The Capital Strategy Task Force came up with seven priority items that the community wished to be funded with future available capital improvement monies. They were – in order of preference:

1. Additional sidewalks;
2. Neighborhood lighting;
3. Purchase land for conservation & protection;
4. Walking & bike trails;
5. Purchase land for passive use;
6. Athletic fields – upgrade existing or construct new; and
7. Improve neighborhood play equipment.

In late 2013 and early 2014 the City redistributed 2003 citizen survey in the city newsletter at public meetings and online using Survey Monkey. The same questions were asked to determine how needs and wants for recreational facilities and services have changed in the 10 years since the original survey.

Inventory

Park, recreation and open space facilities in the City are provided by the City, School District, the County and the private sector. Facilities owned and operated by the City, School District and County are open to the public in general, subject to specific rules regarding their use. Private sector facilities include private parks in residential developments and private recreation enterprises and clubs. Figure 1 shows the location of the larger of these facilities while Table 1 lists all parks recreation and open space facilities by ownership, type and available facility. Although, the City does not control many of the listed facilities, their presence adds to the park and recreation resources available in the community.

Needs Assessment

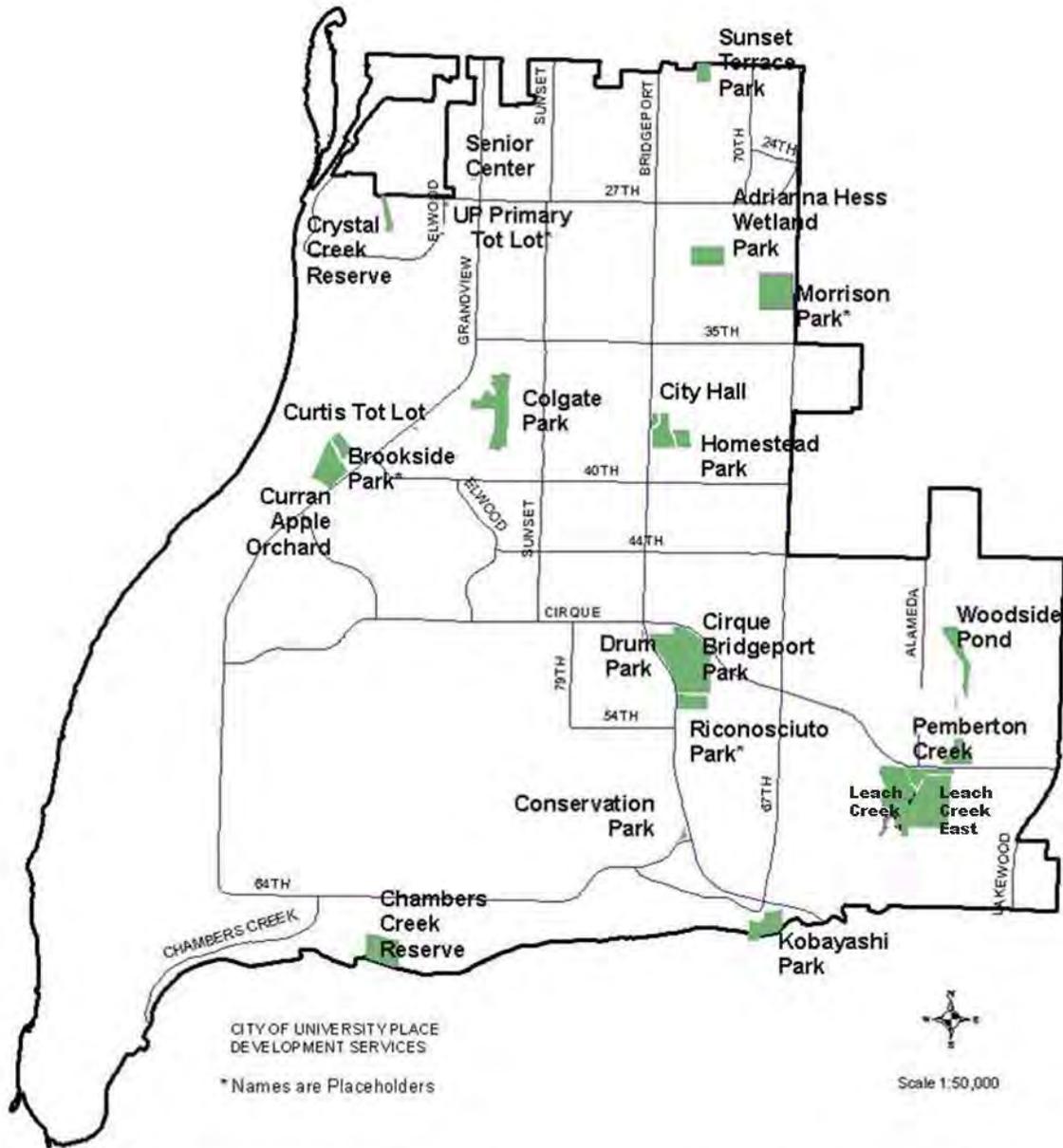
A level of service (LOS) analysis for of the University Place parks and recreation system was conducted to identify and understand current and future demand and determined what services and facilities would fulfill community need within its willingness to fund.

A review of PROS Plans and parks elements of Comprehensive Plans from neighboring jurisdictions and comparably-sized jurisdictions in King and Thurston Counties provided useful data and information. The National Recreation and Park Association (NRPA) "standards" were referred only as indicators in development of the level of service standards.

PARC used this information, added their personal knowledge of the needs of the community to develop LOS numbers. NRPA standard descriptions of types of parklands were used as a reference to develop parkland definitions; however, each municipality has unique facilities that do not fit the standard. Therefore, descriptions were modified to fit University Place's unique park system.

The LOS shows many needed facilities; however, the greatest demand from the community at this time is for additional land purchases – for passive open space, trails, for preservation of wetland & stream buffers and for protection of wildlife corridors.

**Figure 1
Park and Recreation Properties**



The map features are approximate and are intended only to provide an indication of said feature. Additional areas that have not been mapped may be present. This is not a survey. Orthophotos and other data may not align. The County assumes no liability for variations ascertained by a total survey. ALL DATA IS EXPRESSLY PROVIDED 'AS IS' AND 'WITH ALL FAULTS'. The County makes no warranty of fitness for a particular purpose.

**Table 1
Parks Recreation and Open Space Facilities**

Parks/Facilities	Features	Size*
Mini Parks		
Drum Basketball Court	Basketball Court	0.5
Colegate Playground	Playground	0.5
UP Tot Lot**	Playground	0.5
Neighborhood Parks		
Sunset Terrace Park	Field, Playground	5.6
Community Parks		
Cirque Park	Fields, Playground, Skate Park, Restrooms	22.0
Open Space/ Natural Areas		
Chambers Crest Wildlife Refuge	No Public Access, Wildlife Corridor	7.5
Riconosciuto Property**	No Public Access	5.0
Conservation Park	Green Space	1.5
Pemberton Creek Open Space	No Public Access, Wetland, Wildlife Corridor	4.9
Leach Creek Conservation Area	No Public Access, Wetland, Wildlife Corridor	14.8
Adrianna Hess Wetland Park	Meeting Rooms, Wetland, Bird Watching	2.0
Woodside Pond Nature Park	No Public Access, Wetland, Wildlife Corridor	3.6
Leach Creek East Park**	Open Space, Wetland, Wildlife Corridor	15.0
Colegate Park	Informal Trails and Open Space	12.0
Morrison Park**	Open Space, Wetland, Bird Watching	9.5
Brookside Park**	No Public Access, Wetland	2.6
Crystal Creek Corridor	Stream Corridor, Wetland	1.7
Special Use Facilities		
Senior/Community Center	Meeting Rooms, Kitchen	0.5
Curran Apple Orchard Park	Orchard, Playground, Band Stand	7.3
City Hall	Meeting Rooms, Kitchen	2.4
Homestead Park	Open Green, Gardens, Trails, Information Kiosk	4.8
Kobayashi Park	Open Green, Trail, Fishing Wildlife Corridor	5.5
Total Acres*		129.7

* Area is Approximate ** Names are Placeholders

**Table 2
Implementation Strategy**

FUNDING	2013- Proj	2014- Proj	2015 Proj	2016 Proj	2017 Proj	2018 Proj	Total
Beginning Fund Balance	325,691		11,573				
General Fund	0	0	0	0	0	0	
Impact Fees	35,000	35,800	35,000	35,000	35,000	35,000	
Transfer in: Path and Trail Fund	2,409	3,773	4,054	4,358	4,358	4,358	
Un funded	81,209	50,000	77,373	48,765	560,642	12,025,642	
Total Funding Sources	444,309	89,573	128,000	88,123	600,000	12,065,000	
PARK PROJECTS							
Chambers Creek Canyon Trail							
Cirque Park		-					
Trails, Benches ,Tables		20,000					
Restrooms/concession Stand	300,000	-					300,000
Soccer Field Lighting					200,000		200,000
Soccer Field Turf					400,000		400,000
Outfield Fencing			28,000				28,000
Community Center						12,000,000	12,000,000
Homestead Park							
Restroom	-	-				65,000	65,000
Kiosk/Signs	3,409						3,409
Tables/Trash Receptacles	-	8,000					8,000
Ornamental Lights	-	50,000					50,000
Kobayashi Facility							
Remodel House				88,123			88,123
Morrison Park							
Visioning Master Plan	750		40,000				750 40,000
Leach Creek Park							
Visioning Master Plan	750		60,000				750 60,000
Sunset Terrace Park							
Restroom	100,000						100,000
Park Acquisition	39,400						39,400
Trails							
Chambers							
Leach Creek							
Total Park Projects	444,309	78,000	128,000	88,123	600,000	12,065,000	
ENDING FUND BALANCE		11,573					

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Section I: Introduction

Section II: Community Profile

Section III: Community Opinion

Section IV: Mission Goals and Objectives

Section V: Park Facilities and
Recreation Services Inventory

Section VI: Situation and Needs Assessment

Section VII: Funding and Plan Implementation

APPENDICES

- A. Park, Recreation & Open Space Facility Inventory
- B. PROS Plan Survey & Summary
- C. Aquatic Survey & Summary
- D. Performing Arts Feasibility Assessment
- E. Capital Strategy Citizen Survey (winter 2005)
- F. Capital Strategy Task Force Report (spring 2006)
- G. Parks and Recreation Level of Service Analysis
- H. University Place School District Interlocal Agreement
- I. Pierce County Parks & Recreation Interlocal Agreement

SECTION I

INTRODUCTION

The Parks, Recreation and Open Space Plan (PROS) is the City's master plan to provide park, recreation and open space facilities and services to the community. The plan begins with a description of the city, its history and demographics. Public opinion, regional and national trends, laws governing parks and recreation and the City's vision, mission and goals follow. The plan includes an inventory of existing facilities and a needs assessment and concludes with an implementation strategy.

This Plan is a component of the City's Comprehensive Plan. It serves as a resource and planning tool for the Parks Capital Improvement Program (CIP), for Parks Maintenance and for the Recreation Services Division of the city. The 2013 PROS Plan Update supersedes previous editions of the PROS Plan first adopted in 1997 and updated in 2007.

Park facilities, recreation programs and open space are the subject of this Plan with current and proposed park facilities examined in the greatest level of detail. A detailed inventory of all publicly-operated facilities is shown in Appendix A. Private facilities and recreation services and programs are addressed only briefly by this Plan.

Updating this Plan allows University Place to maintain its eligibility for certain grants from the Recreation and Conservation Office (RCO) and also serves to meet the needs outlined in the State's Growth Management Act of 1990. RCO requires that an agency's parks, recreation, and open space plan meet minimum standards and be updated every six years to reflect the above mentioned changes and progress that have been made over the course of the previous six-year period. Other grant sources such as Pierce County's Conservation Futures and the Aquatic Lands Enhancement Act (ALEA) also depend upon this document to provide current, supporting documentation of the community's input and desires relating to parks & recreation development.

Between PROS Plan updates, the Plan is reviewed and adjusted to reflect current or changed conditions. Some of the most common changes to the Plan are modifications to the Capital Facilities Plan to reflect annual budget allocations and the receipt of federal, state and local grants.

Parks and Recreation Organization

Parks and Recreation is a division of the City's Public Works Department. The Parks and Recreation Division is divided into three main areas of responsibility: Capital Improvements, Recreation Services and Parks Maintenance. The Capital Improvement Program and Parks Maintenance is run by the Public Works, Parks and Recreation Director, Recreation Services by the Parks and Recreation Manager. The Director and Manager of Parks and Recreation provide staff support to the Park and Recreation Commission (PARC) a seven member citizen commission appointed by the City Council. The PARC provides policy recommendations to the City Council on Park and Recreation matters including, capital improvements and recreation programs. Taking PARC recommendations into consideration, the City Council makes the final decisions regarding capital improvements and the biannual budget to fund all three areas of the Parks and Recreation Division.

Park History and Recent Accomplishments

The University Place Parks and Recreation District formed in 1990 and developed the first parks and recreation plan the same year. Prior to the City's incorporation in 1995, the Park District owned seven properties including; a small community center (the current senior center), Colegate Park, a park donated by the Colegate family, Sunset Terrace Park, and the Curran Apple Orchard, an apple orchard acquired with Pierce County Conservation Futures funding. Shortly after the City's incorporation in 1995, the Park District and City entered into an inter-local agreement to jointly provide parks and recreation services. On January 1, 1997 the Park District dissolved and the City assumed all responsibilities for parks and recreation in the City's corporate limits.

In April 1997, the City created the Parks and Recreation Commission (PARC) appointing the five original elected commissioners of the former Park District Board. The PARC was expanded to nine members in 1998. In 2008, the PARC Commission membership was reduced to seven.

Since the City's incorporation, parks and open space lands have more than tripled. With the completion of Cirque Park in 2006, developed parks have more than doubled. The City owns a total of 22 park properties and regularly maintains two-thirds (14 sites) of these properties totaling nearly 100 acres of parks and open space for a variety of community uses. Park property acquisitions and major improvements since incorporation are listed in Tables 3 and 4 below.

**Table 3
Recent Acquisitions**

Park / Facility	Acquisitions
Adriana Hess Wetland Park	2.5 acre park purchased by City.
Brookside Park*	2.6 acres purchased by City.
Cirque Park	22 acre park purchased by City.
Crystal Creek Corridor	1.7 acre parcel stream corridor purchased by City
Colgate Playground	.5 acre area next to Curtis Jr. High acquired as part of Colgate Park property swap.
Drum Road Park	.5 acre area improved with sports court and passive open space.
Homestead Park	4.8 acre park purchased by City.
Kobayashi Preserve	5.5 acre open space and house purchased with Conservation Futures funds.
Leach Creek Open Space*	14.8 acres donated by developers as mitigation.
Morrison Park*	9.5 acres purchased with Conservation Futures funds (90%) and a 10% City match.
Pemberton Creek Open Space	4 acre wetland parcel donated by Bjorn Olson in conjunction with Pemberton Creek Development.
Leach Creek East Park*	15 acres purchased with Conservation Futures and Recreation and Conservation Office funds.
Riconosciuto Property*	5 acres immediately south of Cirque Park purchased with Conservation Futures funds.
UP Primary Tot Lot*	.5 acres acquired as part of land swap with School District

* Names are Placeholders

**Table 4
Major Improvements**

Park / Facility	Major Improvements
Adriana Hess Wetland Park	Renovation of the residential house into a public facility, with ADA restroom, meeting space and offices.
Cirque Park	Development of baseball, softball and soccer fields, skate park, parking lot, playground, picnic shelter.
Curran Orchard	Construction of a band stand, new well drilled.
Colegate Playground	New Children's Playground.
Homestead Park	Development of an open lawn area; Rhododendron Garden with approx. 650 plants; creation of a fern grotto; with 70 varieties; installation of a metal gazebo and wooden information kiosk.
Kobayashi Park	Interior and exterior improvements.
Senior/Community	Interior remodel, New commercial kitchen.
Sunset Terrace Park	New child's playground, parking, ball field, picnic shelter

The City's Recreation Services provides comprehensive, year-round recreation programs and activities designed to meet the needs of all University Place citizens, regardless of age, physical, mental or economic condition. The wide range of almost 700 recreation activities and programs provided meets the diversity of interests within the community, and includes senior programs at the Senior Center, trips and tours, cultural arts, martial arts, day camps, youth and teen activities, adult sports and special events. Recreation Services also provides support to PARC and other advisory groups established by the City Council. Table 5 lists some recent Recreation Services accomplishments:

Table 5
1997/ 2012 Recreation Service Accomplishments

Program	1997	2006	2012
Total Programs / Classes	127	1008	1116
Total Programs Implemented	78%	90%	1004
Total Participation	2,478	18,593	20,725
Total Number of Volunteer Hours	N/A	7407	9389
Revenue	\$87,892.	\$288,935.	\$297,000
Grants: <i>National Football League, National Recreation and Park Association, Tacoma Athletic Commission. Narrows Rotary, and Kiwanis Club of Tacoma</i>			

SECTION II

THE COMMUNITY

The City of University Place is located on the west side of the South Puget Sound in Western Washington. Approximately 8 square miles in size, the City supports a population of 31,270. The City currently ranks as the State's 35th largest city in population. The moderately hilly terrain is mostly forested in large Douglas fir, Hemlock and Western Red Cedar trees common in the Pacific Northwest. The City benefits from its location in the bustling Puget Sound region. Downtown Tacoma is less than fifteen minutes away and Seattle is about fifty minutes north of the City on Interstate 5. Olympia, the State capitol, is about a 30-minute commute to the south. The City's proximity to the Narrows Bridges also facilitates access to the Kitsap and Olympic Peninsulas. Mount Rainer, the Olympic Mountains and the Puget Sound provide scenic backdrops for the City.

Although the City was incorporated in 1995, its history as a place dates back to the 1890's when the University of Puget Sound, proposed to locate its campus in the existing City Limits. The University of Puget Sound was eventually built in Tacoma, but this area retained the name University Place.

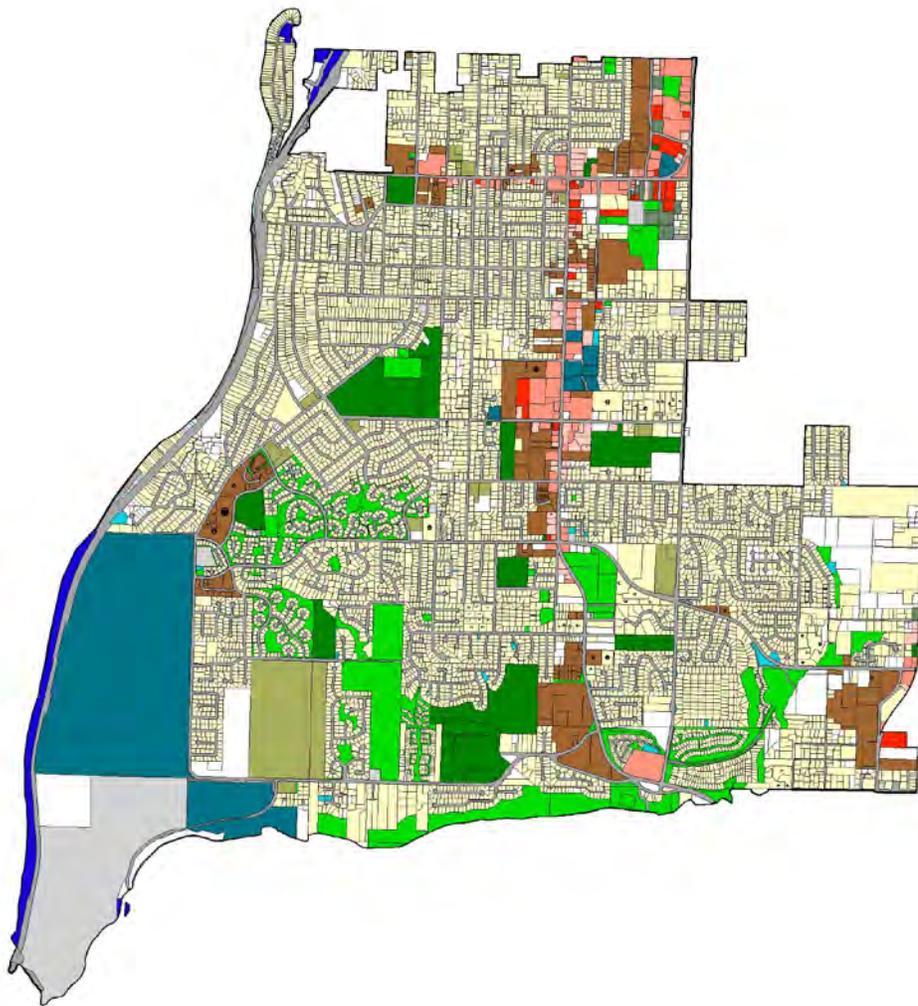
The City is primarily a residential community consisting mostly of single family homes, some multi-family and a centrally located commercial town center. Figure 2 shows the City's residential, commercial, industrial, and public areas. Although the City is now mostly built out with only a few remaining large vacant parcels of land, the community continues to redevelop actively improving local streets, utility infrastructure and parks to further enhance the quality of life.

The City's stunning setting on a hillside overlooking Puget Sound provides great views and opportunities for the development of paths and walkways. The City's natural features, such as the Morrison wetlands, Puget Sound shoreline, Chambers Creek Canyon, Chambers, Leach and Peach Creek corridors, fish and wildlife areas, and very steep slopes limit the ability to develop remaining vacant parcels for residential, commercial and industrial uses.

While unusable for development purposes, many of the City's remaining vacant lands with their distinctive natural features present potential for parks facilities development, passive recreation opportunities and open space preservation. Many of the existing City-owned and other public facilities are located in close proximity to these features.

Figure 2

Figure 1-1 Land Use Inventory



Legend

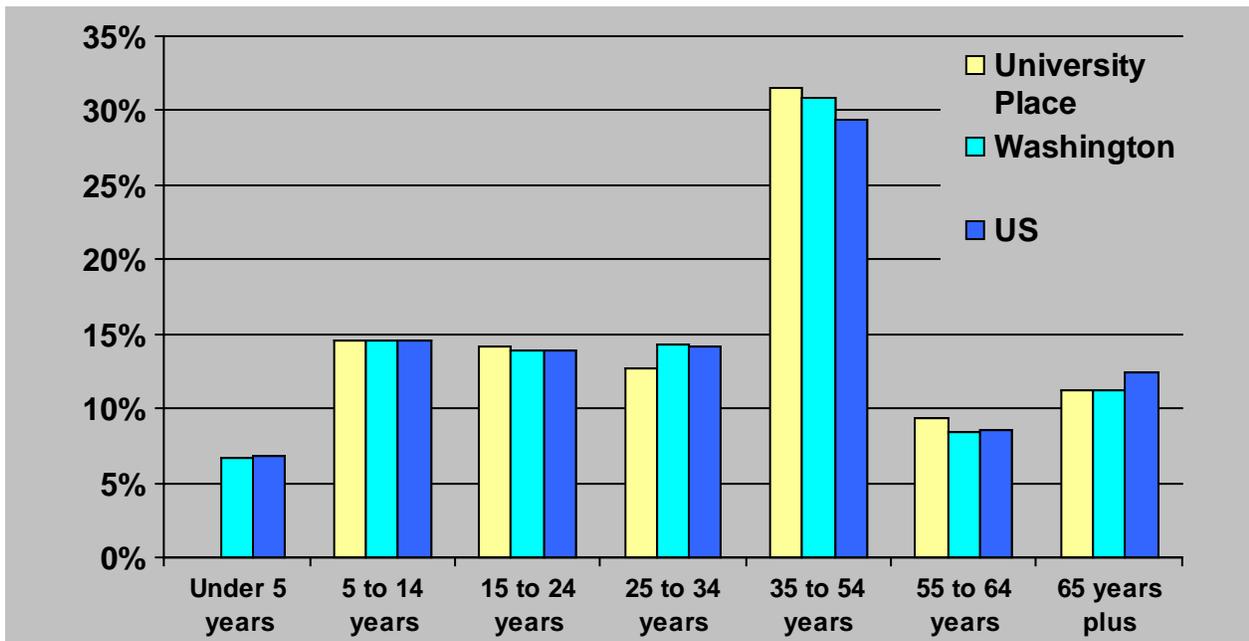
- | | |
|-----------------------------|--------------------------------|
| Vacant Land | Parks, Recreation & Open Space |
| Low Density Residential | Religious |
| High Density Residential | Civic / Public |
| Office | Utilities |
| Retail | Catch Basins |
| Commercial | Water Related |
| Manufacturing & Warehousing | Shorelines |
| Schools | Roads & Railroad Right of Way |
- University Place
Economic Development



Population

Population in University Place has grown at a slow by steady rate of about 1% each year over the last decade. Figure 3 shows that the majority of the City's population is under 44 years old and one quarter of the population under the age of 19. The median age in 2010 was 39.4. For comparison the median for the State of Washington was 35.3 and the Nation's average 37.2. The population consists of 47.% male and 53% female.

Figure 3
Age Range Breakdown



Race

University Place is somewhat unique in that it has a larger percentage of Blacks and Asians than the Washington State average and significantly more Asians but significantly less Hispanics than the national average.

**Table 6
Race in University Place**

Race	City of University Place	State of Washington	United States
White	64.3%	66.1%	56.1%
Black	8.5%	3.6%	12.6%
American Indian or Alaska Native	0.8%	1.5%	0.9%
Asian Alone	9%	7.2%	4.8%
Pacific Islander Alone	0.8%	0.6%	0.2%
Some Other Race Alone	1.7%	5.2%	6.2%
Two or More Races	8.2%	4.7%	2.9%
Hispanic Origin (Any Race)	6.7%	11.2%	16.3%

Educational Attainment

Residents of the City of University Place are well educated, having higher percentages of people with at least some college and advanced degrees than both the State of Washington and the United States as a whole.

**Table 7
Educational Attainment**

Degree	City of University Place	State of Washington	United States
Less than 9 th Grade	1.7%	4.1%	6.1%
9 th -12 th Grade, No Diploma	3.6%	6.2%	8.5%
High School Graduate	22%	23.9%	28.6%
Some College, No Diploma	28.3%	25.1%	21.0%
Associate	10.4%	9.4%	7.6%
Bachelor's	21.4%	20.1%	17.7%
Master's/Prof/Doctorate	12.5%	11.3%	10.5%

Source: U.S. Census Bureau Persons 25 and older.

Household Size

The 2010 average household size in the city was 2.45 people while in the US the average household size was 2.53 and 2.59 in the State.

**Table 8
Housing Units in 2010**

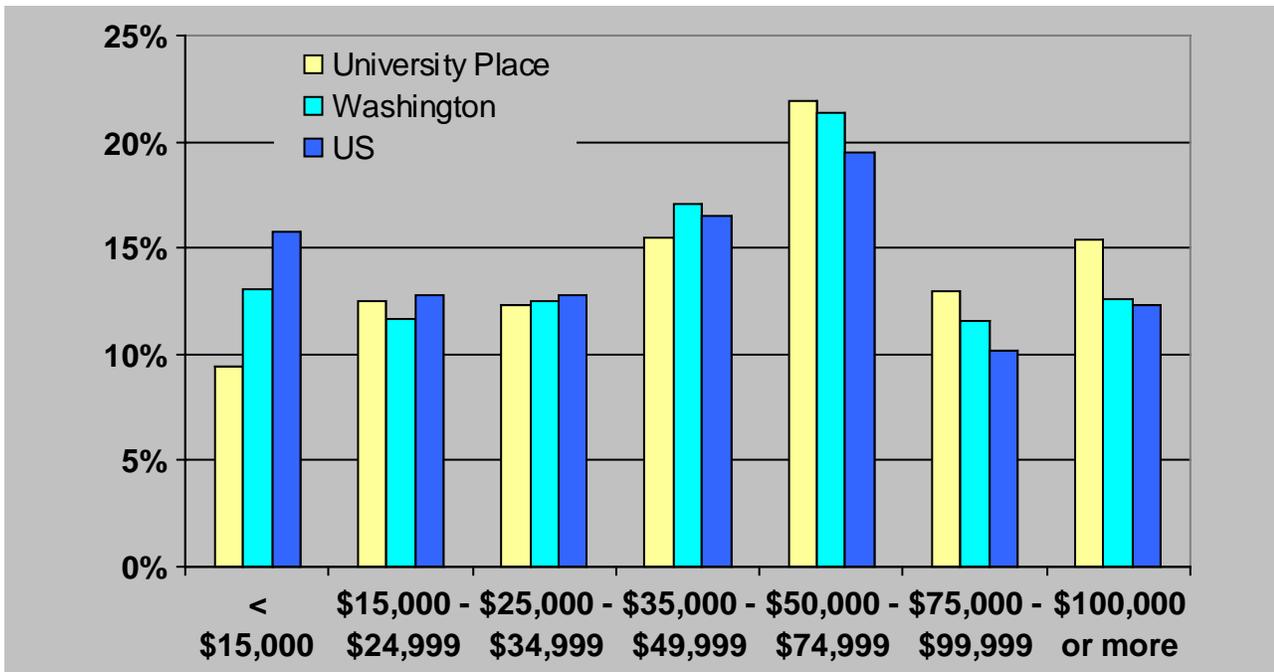
Type	City of University Place	State of Washington	United States
Owner Occupied Housing Units	54.9%	63.4%	65.4%
Renter Occupied Housing Units	45.1%	36.6%	34.6%
Vacant Housing Units	3.7%	9.5%	12.8%

Source: U.S. Census Bureau

Household Income

According to the 2010 Census, median household income in the City was \$59,076 and per capita income was \$32,789. The largest share of households (21.8%) earned \$50,000 to \$74,999 followed next by those earning \$100,000 to \$149,999 (15.2%). More than 32% of the City's households have incomes of \$100,000 or more and fewer than 30% have household income less than the median. The percentage of families with incomes below the poverty level is 4.9%.

**Figure 4
Household Income**



Source: U.S. Census Bureau

SECTION III

Community Opinion

Community input was a critical step in defining community priorities for the current PROS Plan. The City conducted three surveys and polled individuals at a series of focus group meetings. In addition to local opinion, the City examined national trends in quality of life, recreational programming, recreational facilities and park and recreation administration.

In 2003, the City distributed the Parks and Recreation Activities and Priorities Survey during two community events and with refuse utility billings. Respondents expressed a preference for both investment in existing parks and the purchase of new parks and open space to meet future needs. However, no clear direction was provided as to which facilities or types of park land should be targeted for this type of investment.

Most survey respondents (64%) expressed a preference for both investment in existing parks and the purchase of new parks and open space to meet future needs. Less than 10% of respondents preferred investment solely in acquisition of new parks and open space. However, few facilities could be identified as a clear priority for investment. Community parks, facilities for organized sports, open space/natural areas, greenways and trails were rated as a somewhat high to high priority. Overall, respondents expressed a high level of satisfaction with recreation programs. Special events were the most well attended recreation programs, followed by participation in youth sports. When asked if a community center should be developed, most (59%) were interested in having access to a multi-purpose room available for rental. There was more support for arts and crafts facilities, fitness class rooms, and performing arts facilities than for a gymnasium, weight or exercise equipment, general purpose class rooms, a commercial kitchen or dining facilities and locker rooms with showers. User fees, rental and leasing arrangements were the most popular suggestions for helping to fund and financially sustain a community center.

In 2003, the City also conducted a Performing Arts Center Feasibility Assessment as part of the University Place Economic Strategic Development Action Plan. The Economic Strategic Development Action Plan called for locating a performing arts and conference center in the City's Town Center. The study described key financial, operating and partnership considerations for development of a Performing Arts Center, experience of other jurisdictions and next steps for the city. The assessment showed discernible community and stakeholder interest in a performing arts center. However, no clear funding partners or providers emerged.

In June 2004, the City conducted an aquatics interest and needs survey. One-third of survey respondents had participated in aquatic programs in the past year at the Curtis Aquatic Center. The Center's open swim and swim lesson programs were the most popular programs and survey respondents were highly satisfied with the programs.

Almost half (47.5%) of all survey respondents used other facilities in surrounding communities for daytime, Saturday or evening open swim hours or swim lessons. Use of other facilities was higher (59.2%) among households with children under the age of 18. Area YMCAs were the most popular facilities for these households. Those who responded from households without children under the age of 18 were more likely to use other, private facilities on a regular basis for adult daytime classes. Additional programming respondents most often requested included the types of programs most regularly used at other facilities – expanded evening or Saturday open swim or lap swim hours and additional adult classes and Saturday swim lessons. If the City developed a public aquatic facility, respondents would be most interested in locker rooms for public use, an indoor pool facility and instructional pool.

In 2004 and 2005, the City created the Capital Strategy Task Force to provide the City Council with a recommendation for future capital improvements. The Capital Strategy Task Force conducted a series of focus group meetings. These focus groups provided their own recommendations and developed a community survey to gather public opinion regarding a capital improvement strategy.

This survey was tailored to determine the community's desire for all capital facilities and its willingness to fund them, including road, street and sidewalk improvements, street lighting, and parks and recreational facility improvements. With regard to parks recreation and open space facilities, respondents generally indicated:

1. The level of satisfaction with facilities currently provided by the City is generally high with the least satisfaction in the senior/community indoor recreation facility;
2. Members of the households would use a wide range of indoor recreation program spaces with most interest in a walking track, fitness and aquatic facilities;
3. A walking and jogging track is the indoor space they would be most willing to support with tax dollars;
4. They are supportive of a number of outdoor parks and recreation improvements and most willing to fund trails, athletic fields for youth sports, and land acquisition for passive usage;
5. Renovation/development of walking and biking trails is the outdoor parks and recreation improvement respondents would be most willing to fund;

6. Continued funding of capital improvements to outdoor and indoor parks and recreation projects is very or somewhat important to over 80% of respondents; and
7. Over 80% of respondents would be willing to pay some amount to fund the capital improvement projects most important to their households.

Some specific recommendations from the survey included:

- Provide better access to Puget Sound.
- Maintain existing passive opportunities in the Town Center.
- Provide a gateway to the Chambers Creek greenway at Kobayashi Preserve and connected it to the bike path system.
- Connect school sites with walking paths.
- Create natural areas, habitats, or outdoor-learning centers at schools to provide passive recreation for residents and learning opportunities for students.
- Add picnic shelters and tables at schools that could be used by students and teachers during recess and the community at other times.
- Create a continuous trail with multiple access points from Day Island along the Puget Sound Shoreline, up Chambers Creek Canyon, north along Leach Creek to Woodside Pond and Fircrest.
- Nurture and increase cooperation and partnerships with the School District to expand the use of indoor and outdoor school facilities by the general public.
- Provide additional youth sports fields and improvements to neighborhood parks with playgrounds, etc., in areas lacking facilities.
- Determine the feasibility of a single large, multi-purpose center to meet expressed needs.
- Consider future transit potential in the location of any proposed future facilities.
-

The Capital Strategy Task Force came up with seven priority items that the community wished to be funded with future available capital improvement monies. They were – in order of preference:

1. Additional sidewalks;
2. Neighborhood lighting;
3. Purchase land for conservation & protection;
4. Walking & bike trails;
5. Purchase land for passive use;
6. Athletic fields – upgrade existing or construct new; and
7. Improve neighborhood play equipment.

Summaries of the survey results and performing arts feasibility assessment are found in Appendices C, D, E and G.

Overall, survey results and individual recommendations lead to the conclusion that the community seeks a system of outdoor passive and active recreational places and indoor facilities connected by a system of pedestrian and bicycle paths. Although a number of priorities emerge as a result of community input, the first appears to be the purchase of land for conservation and trails. Other priorities in no particular order include a community center with multi-purpose rooms, an indoor walking and jogging track, expansion of existing aquatic programs, and the improvement of existing athletic fields and neighborhood playgrounds.

In late 2013 and early 2014 the City redistributed 2003 citizen survey in the City newsletter at public meetings and online using Survey Monkey. The same questions were asked to determine how needs and wants for recreational facilities and services have changed in the 10 years since the original survey. One hundred and thirty surveys were submitted from all three sources. Completed surveys from the City's newsletter and those gathered during public meetings were entered into Survey Monkey which has a function which facilitates analysis of the results.

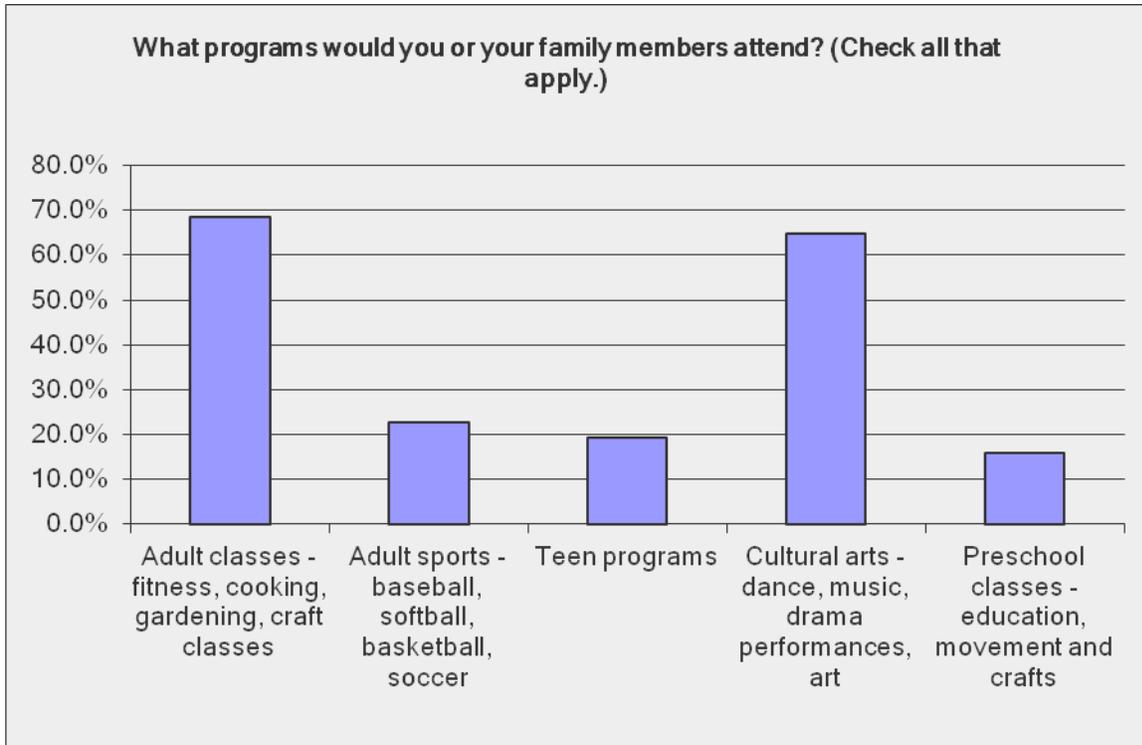
Of those responding to the survey most were from households with persons between 50 and 64 years old. The households providing the fewest responses were from households with high school the aged persons. In all the households surveyed there were 79 persons kindergarten through in high school. Most respondents (66%) lived in zip code 98466 which is in the north portion of the City.

In the last 12 months Cirque Park, Homestead Park and the Curren Apple Orchard where the most visited parks while very few had visited Creekside, Paradise Pond and Brookside parks. The latter three parks are currently undeveloped. Given limited funds the majority of respondents indicated they would want to invest in improving existing parks followed by those who indicated the City should improve existing parks and purchasing new parks and open space. Only 10.2% indicated the City should only purchase new parks and open space.

When asked which type of park facility should have the highest priority for funding respondents indicated a near even priority for all park types, but gave the highest priority to Greenways and Trails which is consistent with the findings in 2003.

In the last 12 months most respondents had individuals in their households that attended youth sports followed by senior programs and classes. Satisfaction with these programs tended to be high to very high. Figure 5 below indicates that most respondents would attend adult classes and fitness programs followed by cultural arts. Most respondents 84.6% indicated that the UP Newsletter was the best way to get the word out regarding recreational opportunities.

Figure 5



Asked if a community center were built which of the following facilities would respondents prefer be included: arts and crafts 52.5%; performing arts 48.2%; classrooms 43.2%; exercise rooms 48.9%; weight or exercise equipment 39.6%; locker rooms with showers 43.2%; commercial kitchen 43.2%; dining facilities 43.9%; and /or a climbing wall 35.3%.

With regard to funding the construction of a community center most preferred renting specific areas of the center followed by leasing a portion of the center to vendor(s). Many respondents also supported user fees.

SECTION IV: VISION, MISSION GOALS AND OBJECTIVES

The City's vision, mission, goals and objectives for the parks and recreation program were developed and refined during a series of community meetings between 1996 and 2006. The City's vision was developed in 1996 shortly after incorporation and served as the basis for the development of a mission statement for parks and recreation in 1997 and for goals and policies contained in the City's Comprehensive Plan adopted in 1998.

Vision

"Expansion of parks and recreation services has been achieved through cooperative efforts of the City, the Parks and School Districts and many citizen volunteers. Residents enjoy more neighborhood parks and public spaces, a community and civic center, public access to the shoreline, and a variety of recreation programs and activities for children, youth, adults, and senior citizens."

PROS Plan Mission

"Provide a full range of park, recreation and open space facilities and programs in accordance with the needs and desires of the community. Act as a coordinator of local interests where facilities are provided by many other agencies; and perform as a facilitator where unique acquisition or development opportunities may occur which could be implemented or operated by other agencies."

PARC Mission

"Enrich our quality of life through developing a comprehensive parks & recreation system that preserves and protects our natural resources and provides a variety of leisure time opportunities to meet the diverse and dynamic needs of our community."

The following parks, recreation and open space goals and objectives were developed by staff under PARC guidance to be consistent with the Comprehensive Plan. These goals and objectives update those of the PROS Plan by augmenting community input from the 2003 PROS Survey, the 2004 Aquatic Survey and the 2005 -2006 Capital Strategy Task Force Community Survey. Goals and objectives are divided into the following groups: Community Involvement, Planning and Implementation, Facility Development and Maintenance, Historical and Cultural Resources, Parks, Open Space and Greenbelts, Access to Parks, Civic Facilities, Human Resources, Acquisition and Finance and Acquisition Policy.

Goal 1: Community Involvement

Invite, encourage and involve the entire community, including the business community and other public jurisdictions and agencies, to participate in planning and developing parks and recreational services and facilities.

- 1.1 Encourage citizen involvement in all aspects of the City's parks and open space selection, development, and day-to-day use.
- 1.2 Identify lands of regional significance for preservation as parks or open space through a process involving University Place residents, landowners and conservation groups, other cities and other government agencies.
- 1.3 Continue to inform people about parks and recreation activities and programs.
- 1.4 Promote collaboration among various public and private agencies in developing and using the community's recreational and cultural capabilities.
- 1.5 Encourage donations of public park and open space land and improvements that help implement the PROS Plan and design plans for individual sites.
- 1.6 Encourage donations and support for Recreation Programs including sponsorships
- 1.7 Promote a close working relationship between the City and local school districts to provide the best possible level of park and recreation service.
- 1.8 Maximize the use of school facilities as activity and recreation centers.
- 1.9 Encourage cooperation between public and private groups for planning and use of recreational facilities.

Goal 2: Planning and Implementation

Maintain and continue to develop a high quality, diversified park, recreation and open space systems that benefits citizens of various ages, incomes and physical abilities.

- 2.1 Identify, acquire, and preserve a wide variety of lands for park and open space purposes.
- 2.2 Ensure a fair geographic distribution of parks, playgrounds, and related recreation opportunities.
- 2.3 Evaluate impacts on surrounding land uses when considering sites for acquisition and in developing park sites.
- 2.4 Encourage improvement and use of underutilized publicly owned properties for park, recreation and open space purposes.
- 2.5 Encourage development of active recreation facilities and programs that are responsive to community needs and interests and based on the demand for recreation programs.
- 2.6 Enhance recreation opportunities for University Place by partnering with other cities, non-profit groups, local businesses, other government agencies and University Place School District.

- 2.7 Require usable open space in residential development to provide open space and recreation for children and adults in new residential projects. Encourage public plazas, seating and other usable open space in commercial projects.
- 2.8 Improve bicycle access and safety throughout University Place and provide new bicycle lanes or trails when streets or transportation facilities are constructed or improved.
- 2.9 Coordinate development of parks, open space, pedestrian walkways, bike paths, water trails, and an urban trail system with the area's unique open space settings including wetlands, creeks, greenbelts, and other environmentally sensitive and historic sites.
- 2.10 Provide adequate Community Center facilities for youth and adults based on community support and funding capacity.
- 2.11 Encourage development of community oriented enrichment programs that are responsive to community needs and promote community support.

Goal 3: Facility Development and Maintenance

Create, maintain and upgrade park, recreational and cultural facilities to respond to changing uses and improve operational efficiency.

- 3.1 Periodically review buildings and parks to determine if the public's needs are being met and make changes as necessary to meet those needs efficiently.
- 3.2 Encourage volunteer and civic groups to take part in appropriate periodic maintenance and improvement of park facilities.
- 3.3 Provide clean, safe, and attractive parks for public use through a maintenance program which matches the intensity of use and character of the park and facilities.

Goal 4: Historical and Cultural Resources

Identify and encourage the preservation of lands, sites and structures that have historical or cultural significance.

- 4.1 Seek opportunities to identify, commemorate and preserve the City's historical and cultural resources.
- 4.2 Enhance the cultural environment in the community by promoting the creation and placement of art in various public venues throughout the city.
- 4.3 Once identified, designate significant historical and cultural resources for preservation and enhancement.
- 4.4 Encourage public education programs regarding historic, archaeological and cultural land sites and structures as a means of raising public awareness of the value of maintaining these resources.
- 4.5 Coordinate and cooperate with local, state and national historical and cultural preservation organizations.

Goal 5: Parks, Open Space and Greenbelts

Develop parks and maintain parks, open spaces and greenbelts, recognizing that these are an integral part of the City's infrastructure character and quality of life.

- 5.1 Preserve greenbelts so that the expanse and intensity of development is tempered by natural features found in the community, and so that wildlife habitat and corridors are maintained and enhanced.
- 5.2 Encourage the connection and linkage of parks, open spaces and greenbelts.
- 5.3 Provide usable open space in the Town Center, mixed use and commercial areas.

Goal 6: Access to Parks

Ensure safe and convenient access to recreational lands, facilities and programs.

- 6.1 Locate major recreational facilities that generate large amounts of traffic on sites with direct arterial access, preferably grouped with other traffic generators.
- 6.2 Provide safe parking at parks and recreational facilities that commonly draw crowds which arrive by automobile or bicycle.
- 6.3 Provide recreational opportunities that do not discriminate against any participant, regardless of age, income, race, creed, color, sex, or special need, and eliminate all barriers to special populations. Adhere to the Americans with Disabilities Act (ADA) where required.

Goal 7: Civic Facilities

Provide a range of spaces and places for civic functions such as public meetings, ceremonial events, and community festivals.

- 7.1 Create public spaces throughout the City.
- 7.2 Encourage the inclusion of public art.
- 7.3 Encourage community volunteerism in public beautification projects.

Goal 8: Human Resources

Develop training and support for a professional parks and recreation staff that effectively serves the community.

- 8.1 Encourage teamwork through communications, creativity, positive image, risk-taking, sharing of resources, and cooperation toward common goals.

Goal 9: Acquisition and Finance

Acquire and finance a comprehensive park, open space and recreation system through a variety of methods and distribute costs equitably among those who benefit.

- 9.1 Continue the City's commitment to build and maintain parks and recreation facilities to meet established level of service standards.
- 9.2 Use the current Capital Improvement Program to prioritize parks, recreation, and open space funding.
- 9.3 Preserve parcels identified as potential parks, open space and trails using a variety of methods, including regulations, mitigation fees, incentives, trades, and the purchase of lands or easements.
- 9.4 Encourage development designs which create, preserve and maintain open space accessible to the general public.
- 9.5 Acquire and develop parks and trails with public funds, shared use of transportation right-of-ways, and dedications from large residential and commercial developments.
- 9.6 Develop park mitigation options for all development based on development impacts.
- 9.7 Take advantage of all outside sources of funding and assistance for park and recreation projects and programs.
- 9.8 Encourage private businesses and service organizations to develop recreational opportunities for neighborhoods and for the community.

Acquisition Policy

Acquisition opportunities should be evaluated against the following twelve criteria designed to mitigate city risk and clearly measure benefits to the city:

1. How well does the acquisition respond to an urgent need or opportunity?
2. Is the acquisition necessary to fulfill a legal, contractual or other requirement?
3. Is the acquisition consistent with the PROS, Comprehensive Plan and any other applicable plans?
4. How does the opportunity respond to health and safety issues?
5. What are the costs and potential funding opportunities?
6. Is the public support for the acquisition?
7. Is there a project ready?
8. What are the implications of deferring or postponing acquisition?
9. What are the benefits to other capital projects, existing parks, systems, facilities, services or service deliveries?
10. What are the impacts to maintenance and operations?
11. How many city residents will be served and in what area?
12. Does the acquisition provide pedestrian, bicycle and vehicle accessibility?

SECTION V: PARK FACILITIES AND RECREATION SERVICES INVENTORY

Although the City of University Place currently provides parks, recreation and open space facilities and services to the residents in partnership with Pierce County, the University Place School District and private facility operators to ensure long term needs are met the City will must expand its own facilities and programs.

The City has a number of different types of park and recreation facilities and open space. Facility types are divided into categories including: (See Figure 5)

Mini Parks, single-purpose play lots sometimes referred to as “tot lots.” The primary focus of such parks is a piece of playground equipment, supplemented with a small open grass area or several picnic tables and/or benches. They are usually one acre or less in size and designed to serve the surrounding area within a quarter mile of the park. Most of these facilities are in private developments.

Neighborhood Parks are suited for passive and/or active family activities and play. Features often include playground equipment, picnic areas, pathways or trails, open grass areas and informal multi-use sports fields. Parking facilities are usually available. Neighborhood parks are usually two to ten acres in size and geographically positioned in a residential neighborhood within safe walking and bicycle access for residents.

Community Parks include areas suited for intense recreational activities, such as basketball courts, small-sized playfields or multi-use sports fields for soccer, baseball or other such uses to provide active and structured opportunities for young people and adults. These parks can also provide walking, viewing, sitting or picnicking opportunities and may possibly offer covered and/or indoor facilities. Because these parks are focused on meeting a wider geographic range of recreational needs, they can be 10 to 30 acres in size and serve several neighborhoods within a two mile radius of the park.

Greenways are defined as any path, route, right-of-way, or corridor posted, signed or designated as open for (non-motorized) travel or passage by the general public. These may include landscaped areas that are located along street right-of-ways and intersections, entry features and plazas. They often feature landscaping, seating areas, view corridors and entrance signs.

A greenway may be paved or unpaved, allowing for pedestrian or bicycle commuting and/or passive recreation, and can serve as a link to other facilities of the recreation system or community facilities. Greenways should be sufficient in width to protect the resource and provide maximum use.

Trails and Bicycle Routes consist of maintained areas that generally follow a stream corridor, ravine or some other elongated feature, such as a public right-of-way. They can be designed for a single type of activity or may be multi-purpose in nature. They can vary in length and grade, and provide links between neighborhoods, parks, public schools and communities.

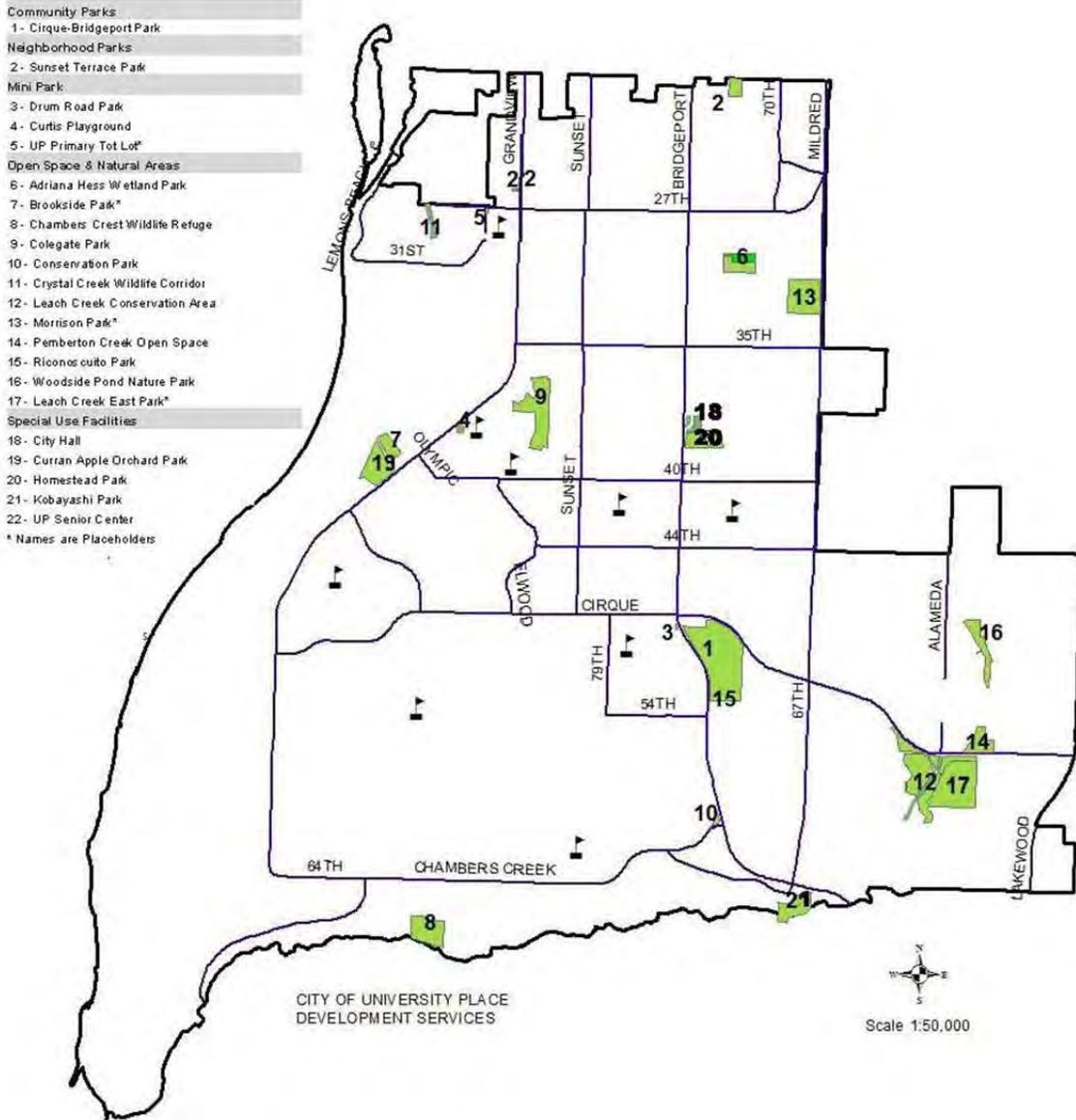
Open Space and Natural Areas preserve the special natural character or an important habitat conservation area. These areas, open to passive recreation uses such as walking, bird watching and interpretive educational programs, may include environmentally sensitive areas such as wetlands, wetland buffers, creeks, or stream corridors, forested or upland wildlife habitat areas, steep hillsides, ravines, bluffs or canyons. The area may or may not be open to public access. These areas are usually sized appropriately to protect the resource.

Regional Parks serve a population beyond the city boundary due to their orientation, location, size or unique qualities. These parks are usually large and often include one specific use or feature that makes it unique, such as environmental education and trail features, a golf course, or soccer field complex. Because of their size, these parks are usually accessible via collectors or arterial streets.

Special Use Facilities include small or special landscaped areas, community gardens, or a site occupied by recreation buildings or a specialized facility (such as the Senior Center).

Figure 5 and Tables 8 and 9 on the following pages provide an overview of city facilities. A detailed inventory of facilities in the city is included in Appendix A: The Park, Recreation and Open Space Facility Inventory. Appendix A lists individual park sites and includes information such as: available facilities, a basic site plan, aerial photographs and topography.

**Figure 5
City Park Properties and Facilities**



The map features are approximate and are intended only to provide an indication of said feature. Additional areas that have not been mapped may be present. This is not a survey. Orthophotos and other data may not align. The County assumes no liability for variations ascertained by actual survey. ALL DATA IS EXPRESSLY PROVIDED 'AS IS' AND 'WITH ALL FAULTS'. The County makes no warranty of fitness for a particular purpose.

**Table 9
Parks, Recreation and Open Space Statistics**

Park or Recreation Facility By Use	Number of Units
Wildlife Habitat/Resource Conservancy	32.1 acres
Linear Parks and Trails	1.2 miles of walking trails
Improved Playgrounds	2 playgrounds
Outdoor Basketball Courts	1/2court
Football, Soccer, Baseball & Softball Fields	3 fields

Recreation Services

The City of University Place provides a variety of recreation services to City residents. Residents of surrounding communities also utilize many of these recreation programs, services and parks facilities. Table 10 provides a list of programs provided by the city.

**Table 10
Recreation Programs & Classes**

Kids Love Soccer	Youth Basketball
Guitar Classes	Youth Baseball/Softball
Polynesian/Tahitian Dance	Youth Summer Baseball
Pilates	Youth Outdoor Soccer
Yoga	Youth Indoor Soccer
Tai Chi	Youth Flag Football
Qi Gong	Youth Volleyball Clinics/Camps
Senior Chair Yoga	Mother Son Sports Ball
Senior Heart & Soul Fitness	Youth Martial Arts Classes
Senior Tai Chi	Tennis
Senior Qi Gong	Youth Track
Senior Zumba	Strength & Conditioning Camp
Zumba	Rental Facilities
Adult/Senior Computer Classes	AARP Classes
Challenger British Soccer	Overnight Trips
Skyhawks Sports Camps	University Place Youth Council
Daddy Daughter Dance	Sponsorship Opportunities
Free Seminars	Winter/Spring/Summer Daycamps
Youth Golf	Art Camp
Adult Ultimate Frisbee	Shuttle Up
SAIL Fitness	
Senior Weekly Drop In Activities	
Trips/Tours	
Ski & Snowboard Lessons	

SECTION VI: SITUATION/NEEDS/ASSESSMENT

The purpose of the situation/needs assessment is to identify and understand differences between the existing level of service, and the current and future demand for parks, recreation and open space facilities and services based on the population and adopted level of service. This will determine what facilities and services the community needs now and in the future to meet demands.

A level of service analysis was used to determine the City's existing capacity to provide parks and recreation facilities and services. This capacity is expressed in terms of the size or quantity of a given facility per unit of population. The parks and recreation inventory summarized in Section V provides the basis for determining the existing level of service.

Next, level of service standards were established based on community demographic information, regional and national trends, the function and condition of existing facilities and citizen input (surveys) regarding participation, satisfaction, preferences and priorities to determine existing unfilled and future needs. Like capacity service standards are expressed as a number of facilities per 1,000 persons. For example, the national standard for passive and active recreation acres is 34.45 acres/1,000.

Table 11 shows the existing level of service for passive and active recreation land in comparably-sized, full service cities in Pierce, King and Thurston counties and the National Recreation & Parks Association (NRPA) norms. The cities range from 20.7 acres per 1,000 to persons (Olympia) to 6.1 (Des Moines), while the national norm is 34.45 acres per 1,000 persons the City's ratio of acres per 1000 persons is the lowest among neighboring jurisdictions at 4.1.

**Table 11
National Standards, Passive and Active Acreage in
Neighboring and Comparable Jurisdictions**

City	April 1, 2012 Population Estimate	Total Acres of Park Land	Acres Per 1000 Population	Active or Developed Park Land	Active Acres Per 1000 Population	Passive or Undeveloped Park Land	Passive Acres Per 1000 Population
NRPA Standard			34.45*				
City Of University Place	31,270	129.7	4.1	29.1	1.	97.7	3.1
Olympia	47,501	985	20.7	794	16.7	191	4.0
Federal Way	88,580	1,094	12.4	543	6.1	551	6.2
Burien	47,730	369.46	7.7	107.38	2.3	262.08	5.5
Lacey	42,830	1,219.2	7.8	324.4	7.6	205.4	4.8
Lakewood	57,710	461.66	8.0	77.46	1.3	384.2	6.6
Des Moines	29,670	181.49	6.1	81.31	2.7	99.98	3.4
Puyallup	37,240	290.3	7.8	272.9	7.3	17.4	0.5
Average	47,816	657	9	279	6	226	4

*Source: April 1 Population of Cities, Towns and Counties Used for Allocation of Selected State Revenues, Washington State Office of Financial Management (2010), City Budgets (2013), supplemented with staff interviews.

National Standards

There are no definitive “National Standards” rather there are a number of publications including a book titled “Recreation, Park and Open Space Standards and Guidelines” (Lancaster, 1983) published by the National Park and Recreation Association (NRPA). This publication recommends that a park system, at minimum, be composed of a core system of parklands, with a total of 6.25 to 10.5 acres of developed open space per 1,000 population (Lancaster, 1983, p. 56). The guidelines also make recommendations regarding an appropriate mix of park types, sizes, service areas and acreages, and standards regarding the number of available recreational facilities per 1,000 population. While the book was published by NRPA and the table of standards became widely known as “the NRPA standards,” these standards were never formally adopted for use by NRPA.

Other publications have updated and expanded on possible “standards,” several of which have been published by NRPA. Many of these publications benchmark what an “average LOS” should be. In essence, the popularly referred to “NRPA standards” for LOS, as such, do not exist. Table 12 provides some of the more commonly used “capacity standards” today.

It is key to realize these standards can be valuable when referenced as “norms” for capacity, but not necessarily as the target standards for which a community should strive. Standards are utilized in this plan as a tool to address the level of service targets, as described more fully on the following pages.

However, it is important to note that each community is different, and there are many varying factors which are not addressed by the capacity standards alone.

**Table 12
Common LOS Capacity “Standards”**

Activity/ Facility	Recommended Space Requirements	Service Radius and Location Notes	Number of Units per Population
Baseball Official	3.0 to 3.85 acre minimum	¼ to ½ mile Unlighted part of neighborhood complex; lighted fields part of community complex	1 per 5,000; lighted 1 per 30,000
Little League	1.2 acre minimum		
Basketball Youth	2,400 – 3,036 vs.	¼ to ½ mile Usually in school, recreation center or church facility; safe walking or bike access; outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings	1 per 5,000
High school	5,040 – 7,280 s.f.		
Football	Minimum 1.5 acres	15 – 30 minute travel time Usually part of sports complex in community park or adjacent to school	1 per 20,000
Soccer	1.7 to 2.1 acres	1 to 2 miles Youth soccer on smaller fields adjacent to larger soccer fields or neighborhood parks	1 per 10,000
Softball	1.5 to 2.0 acres	¼ to ½ mile May also be used for youth baseball	1 per 5,000 (if also used for youth baseball)
Swimming Pools	Varies on size of pool & amenities; usually ½ to 2- acre site	15 – 30 minutes travel time Pools for general community use should be planned for teaching, competitive & recreational purposes with enough depth (3.4m) to accommodate 1m to 3m diving boards; located in community park or school site	1 per 20,000 (pools should accommodate 3% to 5% of total population at a time)
Tennis	Minimum of 7,200 s.f. single court area (2 acres per complex	¼ to ½ mile Best in groups of 2 to 4 courts; located in neighborhood community park or near school site	1 court per 2,000
Volleyball	Minimum 4,000 s.f.	½ to 1 mile Usually in school, recreation center or church facility; safe walking or bike access; outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings	1 court per 5,000
Total land Acreage		Various types of parks - mini, neighborhood, community, regional, conservation, etc.	7.5 to 10 acres per 1,000

Sources:

- David N. Ammons, *Municipal Benchmarks - Assessing Local Performance and Establishing Community Standards*, 2nd Ed., 2002
- Roger A. Lancaster (Ed.), *Recreation, Park and Open Space Standards and Guidelines* (Alexandria, VA: National Recreation and Park Association, 1983), pp. 56-57.
- James D. Mertes and James R. Hall, *Park, Recreation, Open Space and Greenways Guidelines*, (Alexandria, VA: National Recreation and Park Association, 1996), pp. 94-103.

Level of Service Analysis

The existing LOS and projections of future need for individual features including but not limited to acres of park land, sport courts, athletic fields, and picnic shelters are examined in this section.,

LOS of Recreation Facilities

Tables 14, 15 and 16 show the LOS of passive, active and indoor recreation facilities provided by the city. These tables show the quantities currently available for various facilities throughout the city. Facilities that are under construction, presently funded, or otherwise expected to be in place within the next five years have been counted. For each facility, the tables show the current LOS of that facility on a “per-1000 persons” basis and the pro-rata number of persons in University Place represented by each facility for all public facilities. The tables also include a projection of the number facilities that will need to be added to maintain the current ratios as the population grows and a recommended target LOS based on regional and national standards and community input.

LOS of Passive Recreation Facilities

The October 2005 Citizen Survey indicates that some of the highest priorities for the general public are additional open space and trails. Table 14 shows that there are 129 acres of park land in University Place. Some of these are entire parcels of land, and some are portions of existing parks or other developed sites. Unfortunately most of this natural open space is inaccessible to the public. Although Table 14 shows that the city has approximately 1.2 miles of trails, these trails include street sidewalks. The City lacks nature trails in wooded and natural open space areas.

Establishing a Chambers – Leach Creek trail corridor by acquiring properties and/or trail easements and building a trail will open much of the available natural areas in the city and provide the trail deficit. Other passive facilities the City needs to meet adopted service levels include two bandstands, four large picnic shelters, three trailheads and two water features.

**Table 14
LOS of Passive Recreation Facilities**

		Acres	Amphitheater	Band Stand	Natural Area - in acres	Open Turf	Paths and Trails - per mile	Picnic Shelter - Large	Pond	Garden	Trail Head	Water Feature
INVENTORY		129	0	1	80.01	3	1.2	2	2	1	1	1
CURRENT POPULATION	31,270											
CURRENT LEVEL OF SERVICE / 1,000 POPULATION		4.12	0.00	0.03	2.55	0.10	0.04	0.06	0.06	0.03	0.03	0.03
CURRENT POPULATION / ACRE OR FACILITY		242.40		31,270.00	390.82	10,480.00	26,058.33	15,635.00	15,635.00	31,270.00	31,270.00	31,270.00
TARGET LEVEL OF SERVICE / 1000 POPULATION		12.00	0.02	0.08	7.2	0.15	0.25	0.15	0.06	0.04	0.12	0.09
TARGET POPULATION / ACRE OR FACILITY		83	50,000	12,500	139	6,667	4,000	6,667	16,667	25,000	8,333	11,111
CURRENT NEED: INVENTORY NEEDED TO ACHIEVE TARGET LOS AT CURRENT POPULATION		375.24	0.63	2.50	225.14	4.69	7.82	4.72	1.89	1.26	3.77	2.83
CURRENT SHORTFALL: NUMBER TO ADD TO INVENTORY TO ACHIEVE TARGET LOS AT CURRENT POPULATION		132.84	0.63	1.50	145.13	1.69	6.62	2.72	0.00	0.26	2.77	1.83
PROJECTED POPULATION - YEAR 2030	39,540											
FUTURE NEED: INVENTORY TO MET TARGET LOS AT PROJECTED POPULATION		474.00	0.79	3.16	284.69	5.93	9.89	5.93	2.37	1.58	4.74	3.02
FUTURE SHORTFALL: NUMBER TO ADD TO INVENTORY TO ACHIEVE TARGET LOS AT CURRENT POPULATION		345.00	0.79	2.16	204.68	2.93	8.69	3.93	0.37	0.58	3.74	2.02

Capacity LOS of Active Recreation Facilities

Table 15 indicates that the greatest need the city has is for tennis courts, a spray pad and sand volleyball courts. What Table 15 does not indicate is the distribution of active recreation facilities around the city. The City lacks active recreation facilities in the northwest and the southeast.

Another priority from the survey is for additional youth sports fields and improvements to neighborhood parks with playgrounds, etc. Table 15 shows that City has only one multi-purpose field. Similarly, has only one half of the needed.

The City will need to purchase land in underserved areas of the city, and construct both playfields and playgrounds to better meet the demand for these facilities. Some of the playfields should be sports specific and include amenities such as backstops, spectator stands and scoreboards.

LOS for Indoor Recreation Facilities

Table 16 shows indoor facilities on a facility basis. The table shows that the city has only the Senior/Community Center.

The citizen survey indicated a strong preference for an indoor walking and jogging track, which currently does not exist. The next set of preferences was made up of weights, cardio-vascular, aerobics/fitness/dance space, and facilities for lap swimming and a leisure pool. Table 16 shows that there are no fitness/weight room facilities or indoor pool.

The table indicates there is also an unmet demand for meeting room/multi-purpose room space. Concern has been expressed that the Senior/Community Center is too small, and staff experience is that there is more demand for meeting space than can be presently met. This type of space is best to be considered in combination with other types of indoor recreation spaces when the opportunity presents itself.

**Table 15
LOS of Active Recreation Facilities**

		Backstop	Ballfield	Basketball	Football Field	Golf	Multipurpose Field	Play Pad	Playground	Skate Park	Spray Pad	Tennis Court	Track	Volleyball - Sand
INVENTORY		0	4	0.5	0	0	1	1	4	1	0	0	0	1
CURRENT POPULATION	31,270													
Current Level of Service		0.00	0.13	0.02	0.00	0.00	0.03	0.03	0.13	0.03	0.00	0.00	0.00	0.00
Population per Facility		0	7,818	62,540	0	0	31,270	31,270	7,818	31,270	0	0	0	31,270
TARGET LEVEL OF SERVICE (per 1000 population)														
Target Level of Service		0.08	0.22	0.12	0.01	0.01	0.12	0.1	0.21	0.04	0.04	0.3	0	0.12
Population per component		12,500	4,545	8,333	100,000	100,000	8,333	10,000	4,762	25,000	25,000	3,333		8,333
CURRENT NEED: Total # needed in place to attain target standard at current population		2.51	6.88	3.77	0.31	0.31	3.77	3.13	6.57	1.25	1.25	9.38	0.63	3.75
Number that should be added to achieve target LOS at current population		2.51	2.91	3.27	0.31	0.31	2.77	2.14	2.59	0.25	1.25	9.42	0.63	2.75
PROJECTED POPULATION - YEAR 2030	39,540													
Total # needed to achieve target LOS at projected population		2.68	7.37	4.02	0.34	0.34	4.02	3.35	7.04	1.34	1.34	10.05	0.67	4.02
Number that should be added to current target levels achieve target LOS at projected population		2.68	3.37	3.52	0.34	0.34	3.02	2.35	3.04	0.34	1.34	10.05	0.67	3.02

**Table 16
LOS of Indoor Recreation Facilities**

	Arts and Crafts Room	Community Center	Fitness/weight Room	Gymnasium	Indoor Pool	Multi-purpose Room	Restrooms at Parks
INVENTORY							
CURRENT POPULATION	31,270						
CURRENT LEVEL OF SERVICE (per 1000 population)	0	1	0	0	0	0	0
Current Level of Service	0.00	0.03	0.00	0.00	0.00	0.00	0
Population per component		31,270	0	0	0	0	0
TARGET LEVEL OF SERVICE (per 1000 population)							
Target Level of Service	0.04	0.03	0.04	0.05	0.02	0.05	0.33
Population per component	25,000	33,333	25,000	20,000	50,000	20,000	3,030
CURRENT NEED: Total # needed in place to attain target standard at current population	1.26	0.94	1.25	1.57	0.63	1.57	10
Number that should be added to achieve target LOS at current population	1.26	0.00	1.26	1.57	0.63	1.57	10
PROJECTED POPULATION - YEAR 2030	39,540						
Total # needed to achieve target LOS at projected population	1.34	1.01	1.34	1.68	0.67	1.68	10
Number that should be added to achieve target LOS at projected population	1.34	0.00	1.34	1.68	0.67	1.68	10

SECTION VII

FUNDING AND PLAN IMPLEMENTATION

Parks and Recreation Funding

The City allocates General Fund revenues on a biennial basis to fund parks and recreation services and operations. Capital projects are funded out of the Parks Capital Improvement Fund. General Fund revenues are derived primarily from Property Tax, Sales Tax, the Criminal Justice Sales Tax, Real Estate Excise Tax, Utility Tax and building, franchise and recreation fees. Other dedicated sources of funding include the Regional Parks Sales Tax, Motor Vehicle Fuel Tax, and the Parks, Recreation and Open Space Impact Fee. In addition to the General Fund and dedicated sources, the City may obtain grants, donations and help from non-profit organizations and volunteers. Dedicated finding sources, grant opportunities and other forms assistance are described in detail.

Real Estate Excise Tax.

The Real Estate Excise Tax (or REET) fund accounts for the receipt and disbursement of the 0.25% real estate excise tax that is dedicated for capital purposes including public buildings and facilities, parks, and debt service associated with capital projects in these areas. The City has opted to collect an additional 0.25% as authorized by GMA. The first quarter of these funds are restricted to financing capital projects that are specified in the Capital Facilities Element of the City's Comprehensive Plan. University Place has allocated some of these funds to debt service for park land acquisition. Use of the second quarter percent of REET is not permitted for the acquisition of land for parks.

Regional Parks Sales Tax.

In September 2000, the voters of Pierce County approved a sales and use tax increase equal to one-tenth of one percent (0.01%) within Pierce County to provide funds to acquire, improve, rehabilitate, maintain or develop regional and local parks. Fifty percent of the funds are allocated to the Point Defiance Zoo and Northwest Trek. The remaining fifty percent of the funds are allocated on a per capita basis for parks to Pierce County, the Tacoma Metropolitan Park District, and each city and town in the County (except Tacoma). The City issued a General Obligation Bond totaling \$2.4 million in 2002 to leverage this revenue source and make basic infrastructure improvements at the Cirque-Bridgeport Park, a 22-acre park purchased in 1997.

Motor Vehicle Fuel Tax.

State law requires that at least one half percent (0.5%) of the total amount of funds received annually from the motor vehicle fund be expended for path and trails purposes – within the right-of-way of city streets. Monies set aside in the City's Path and Trails Fund must be spent within ten years of receipt.

Parks, Recreation and Open Space Impact Fee.

Established in 1998, this fee on residential growth and development assumes new growth should pay a proportionate share of the facility cost to serve new residents. Impact fee receipts are deposited into the Parks Capital Improvement Fund and are used solely for parks system improvements (such as planning; land, right-of-way, easement or access acquisition; engineering; and architectural design) as described in the current Capital Facilities Plan. Impact fee receipts vary on an annual basis and fluctuate with growth in residential units. The 2013-2014 Adopted Biennial Budget assumes \$35,000 in Parks impact fees each year. At the end of 2012, the City had received \$284,000 in impact fees for the year, but \$200,000 of this total was for one large Multi-family project.

Potential Grant Funding Sources

A grant is a cash award given for a specific purpose and does not have to be repaid. Recipients of a grant are often required to match a portion of the grant – anywhere from 10% to 50%. Grants are an important but limited source of revenue for all capital facilities.

RCO Grants

The Recreation and Conservation Funding Board (RCFB) and the Salmon Recovery Funding Board (SRFB) are two State funding bodies managed by the Recreation and Conservation Office. This agency administers and oversees several grant programs for active and passive recreation, trail development, habitat conservation purposes such as stream & stream bank protection & restoration, wetland & wetland buffer protection & enhancement, etc. Depending on the program, eligible project applicants can include municipal subdivisions of the state (cities, towns, and counties, or ports, utilities, parks and recreation, and school districts), Native American tribes, state agencies, and in some cases, federal agencies and non-profit organizations.

To be considered for funding assistance, most grant programs require that the proposed project will be operated and maintained in perpetuity for the purposes for which funding is sought. Most grant programs also require that sponsors complete a systematic planning process (such as the PROS Plan) prior to seeking RCFB funding. Grants are awarded by the Committee based on a public, competitive process, which weighs the merits of proposed projects against

established program criteria. There are many categories including land purchases, parkland improvements, facility development, trail construction and stream restoration for salmon habitats. Many of these grant categories require a 50% match; however, grants from other programs may be used as a match.

Pierce County Conservation Futures Grants

The term "Conservation Futures" is a County program that aims to purchase land to be preserved for conservation and public use in perpetuity. The money to purchase such properties comes from a property tax available only to counties. Pierce County started collection of the Conservation Futures property tax in 1991. Each year approximately 2.3 to 2.8 million in taxes are collected. To date, the County has spent \$26,900,000 and acquired 1,245 acres of wildlife habitat and open space properties. Land is acquired in both incorporated and unincorporated areas. The properties are not always held by the county but are often given/turned over to a specific city, town and/or land trust as well as other public agencies within the county. Grant applications are locally reviewed and managed and require only a 10% match. In 2004 and 2005, the County bonded against its allocation for approximately 80% of its yearly funding. With only 20% of the yearly funding available, it was determined that invitations for grant proposals would only be entertained every other year and that only 3 to 5 projects would be chosen each funding cycle.

Other Grant Sources:

Starbucks Neighborhood Parks Grant Program

In 2005, Starbucks offered a local grant program of 30 grants totaling \$1 million dollars to King, Pierce & Snohomish counties for small projects (\$15,000) to make improvements to neighborhood parks. The project must be a cooperative project between a community organization and a public agency, with the project totaling at least \$50,000. The project must also have strong local support from a Starbucks barista & requires volunteerism from the community.

Donations and Gifts to University Place.

Cash donations designated for specific purposes by the donor, such as the Curran Apple Orchard or Homestead Park, are used as specified by the donor. Both of these parks have dedicated volunteer groups that work to improve the park, who also host special events to raise funds for improvements that each group desires to make in each park. Dr. George Hess donated the Adriana Hess Wetland Park in the name of his wife, and he set up a foundation to help fund its improvement and maintenance. This property and the foundation was a very generous gift to the city. It is imperative that we continue to seek other such gifts to help enhance our park system. Park donations are received and utilized as needs arise.

Local Non-Profit Organizations

Local organizations such as the Lions Club, Kiwanis and the Rotary are often willing to provide partnering opportunities, and they volunteer to manage and hold fund raising events to raise money for community improvements. The local chapter of the Rotary (the Tacoma Narrows Rotary) has chosen to adopt one of the City's parks - Cirque Park, and they raised the money to purchase two matching electronic scoreboards for the ball fields at Cirque Park. They have volunteered for work parties and were a partner in the 2005 Starbucks grant which funded the construction of a "tot lot" at Cirque Park. Such partnerships with community service based organizations are essential in today's competitive market. The City will need to continue and expand such partnerships to meet the community's demand for a high quality park system.

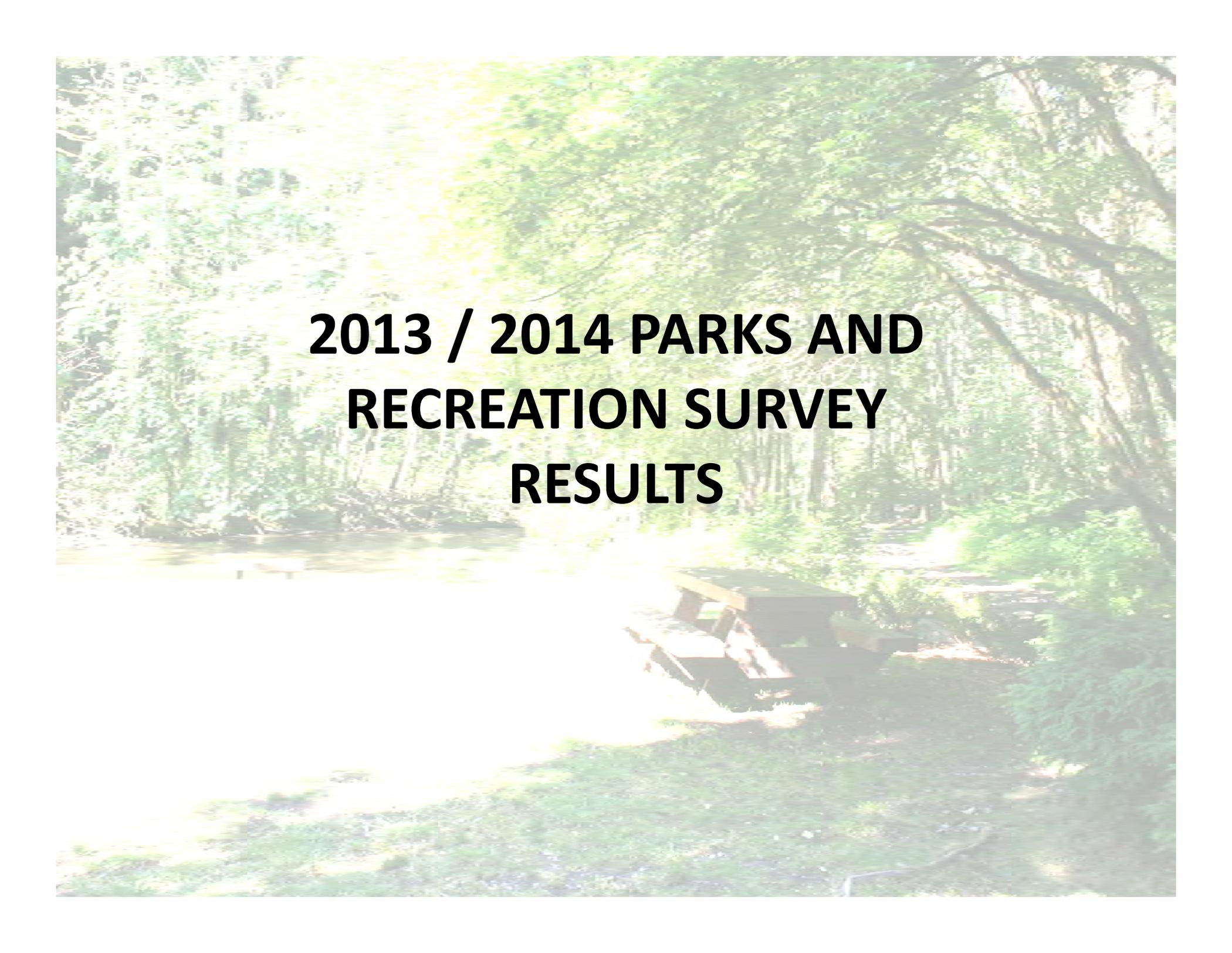
Other Funding Options

The Capital Strategy Task Force recommended the City Council consider several new funding options to include:

A Levy Lid Lift to allow the property tax levy amount to be adjusted more than the 1% statutory lid as long as the levy rate stays under the \$1.60/ \$1,000. Any measure taken before the voters would need to be specific and well described, so the voters would know exactly on what they were voting.

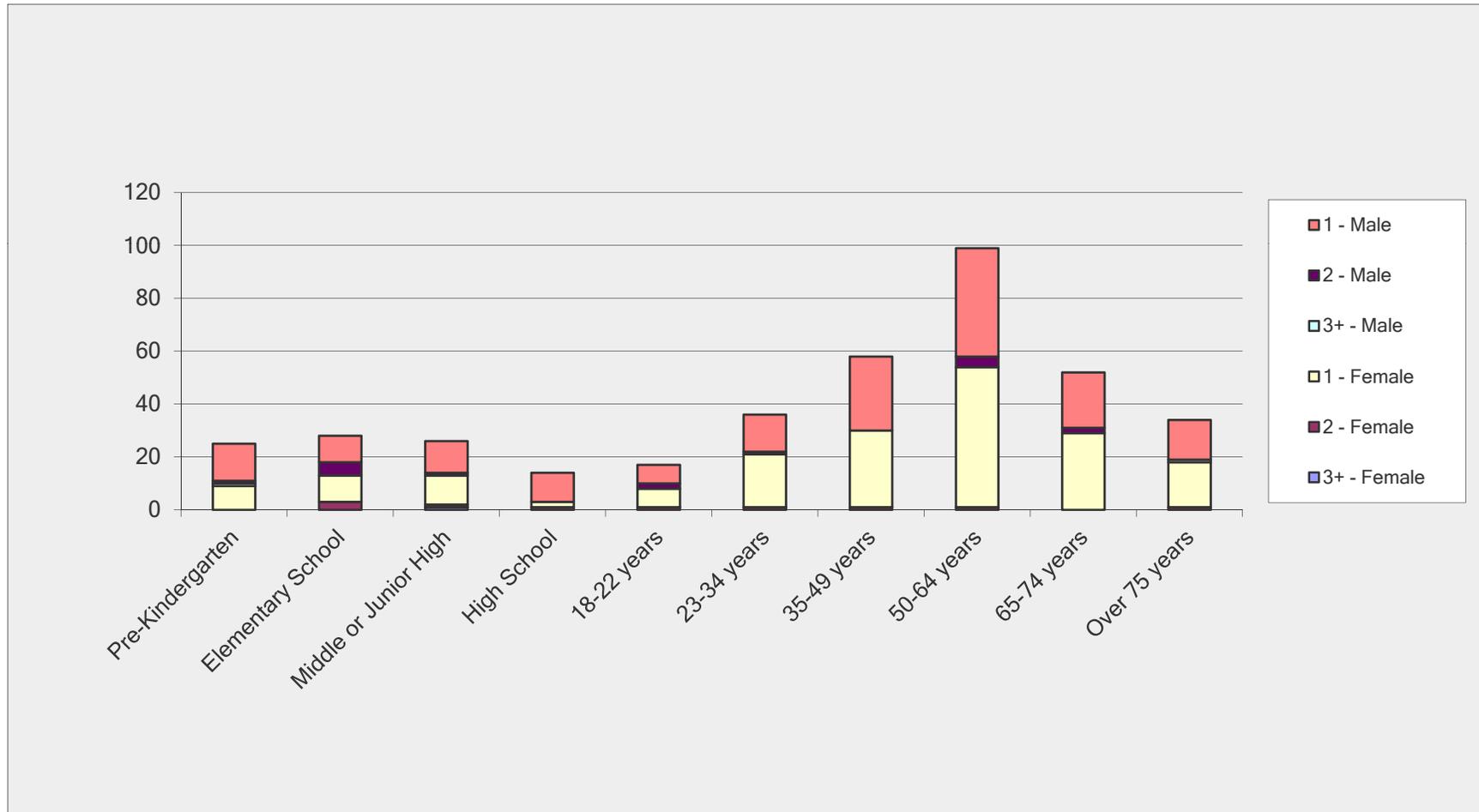
A "Pay-as-You-Go" approach using a practical, logical approach with a cogent vision. Focus on critical issues: create a "big picture package" around connectivity and activity nodes within the community.

Become a Metropolitan Parks District (MPD), with the city limits constituting the limits of the district. A MPD would potentially generate additional monies for parks and recreation, which would be dedicated funds only for parks programs, improvements, land purchases & maintenance. Establishing a MPD requires voter approval of the community.

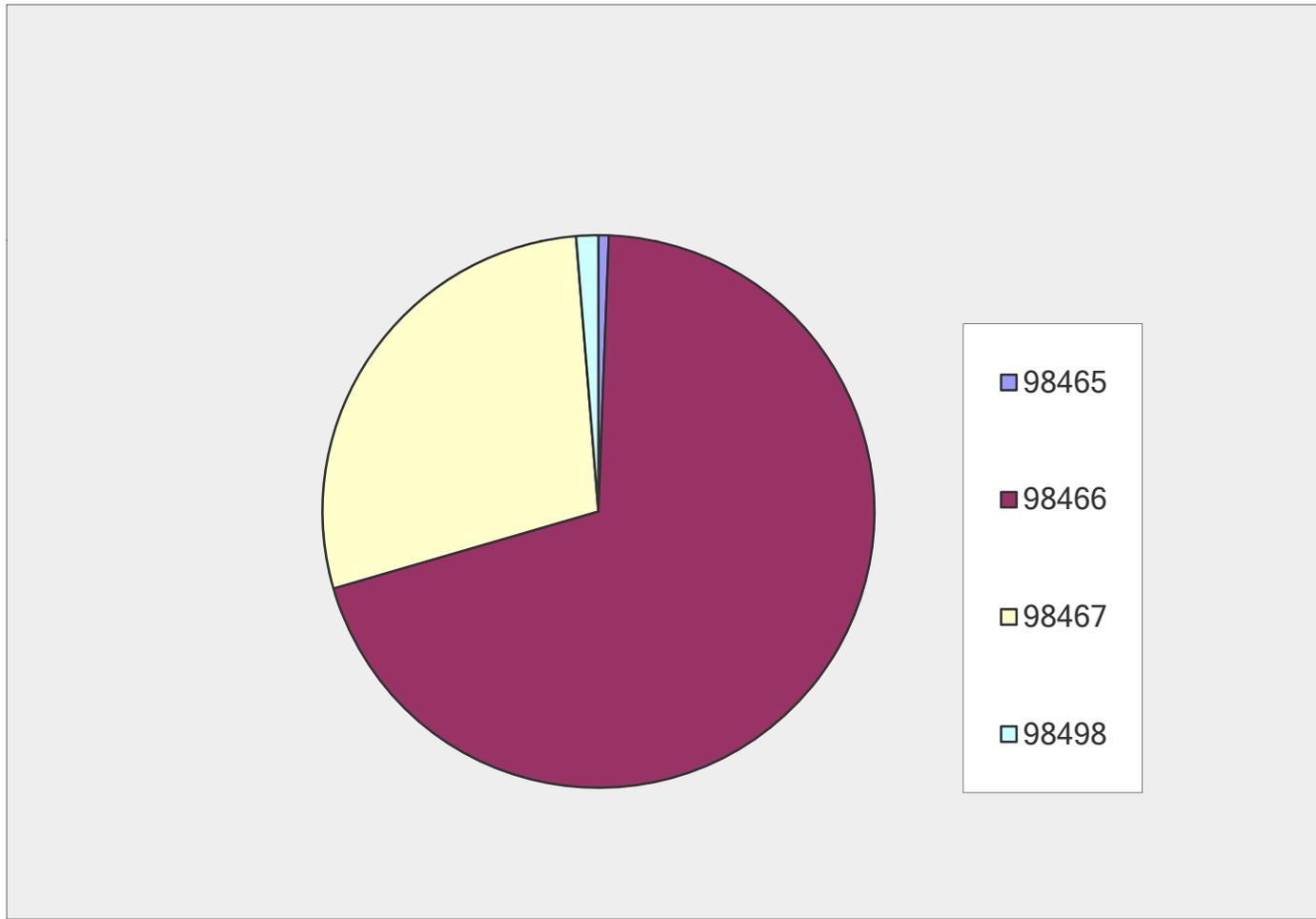


**2013 / 2014 PARKS AND
RECREATION SURVEY
RESULTS**

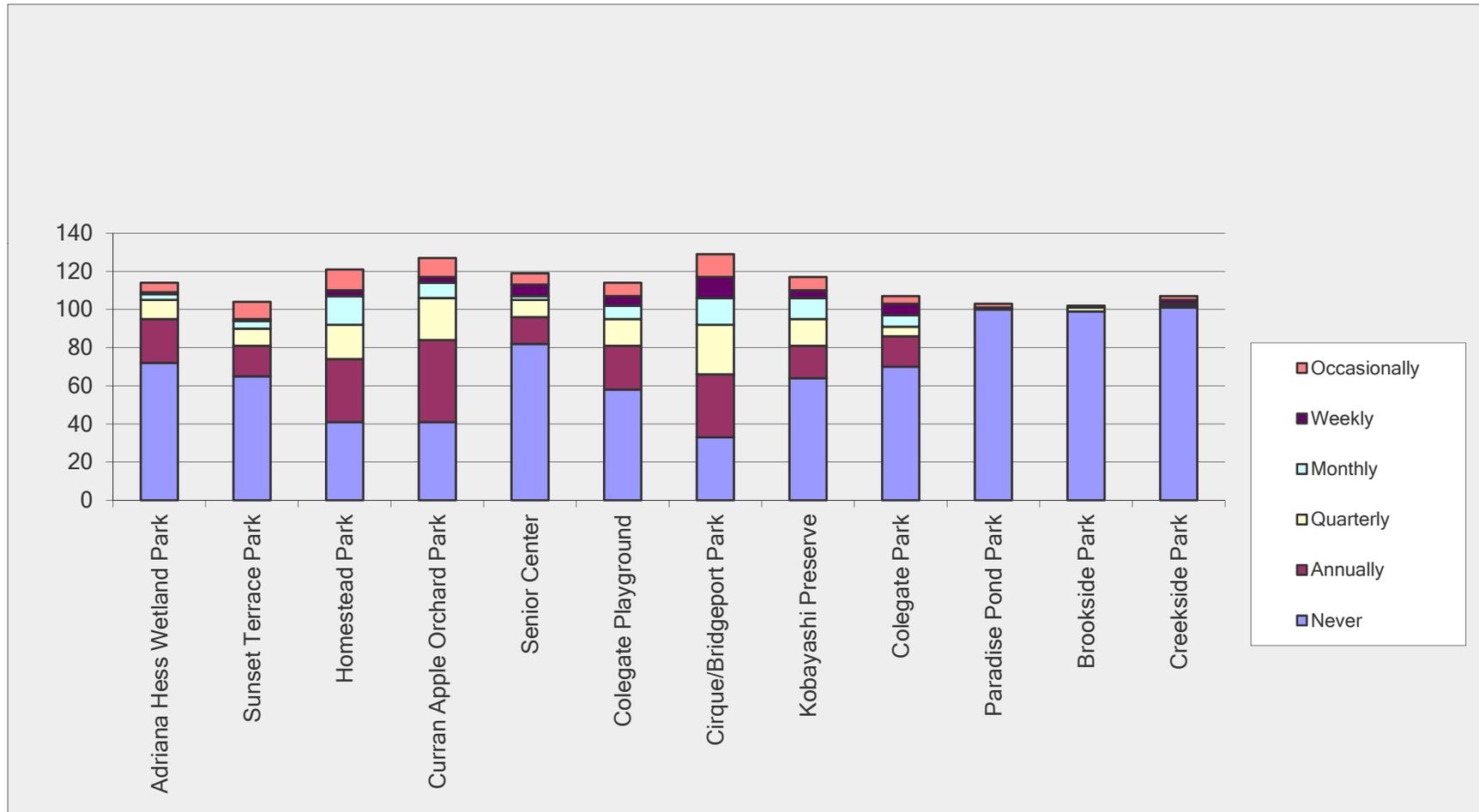
How many people, including yourself, currently live in your household?



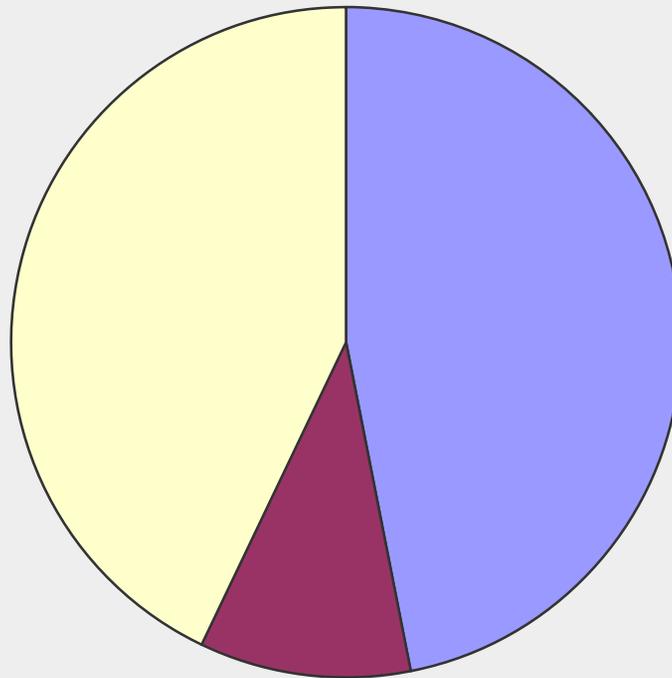
What is your Zip Code



Which parks/facilities have you or your family visited?



Would you prefer we invest limited park funds in:



- A. Improvements to existing parks
- B. Purchase of more parks and open space
- A combination of A and B

How would you like to see us prioritize investment

(5 is highest priority)

Priority for Investment							Response Count
Answer Options	1	2	3	4	5		
Neighborhood Park	21	17	33	23	21	115	
Community Park	23	23	22	22	26	116	
Greenway and trail	21	26	27	17	31	122	
Open space and natural area	24	14	26	25	29	118	
Community or senior center	13	22	26	21	37	119	
Facilities for organized sports, like ball fields or soccer fields	24	12	22	24	33	115	

Which programs have you or your family members attended in the past 12 months?

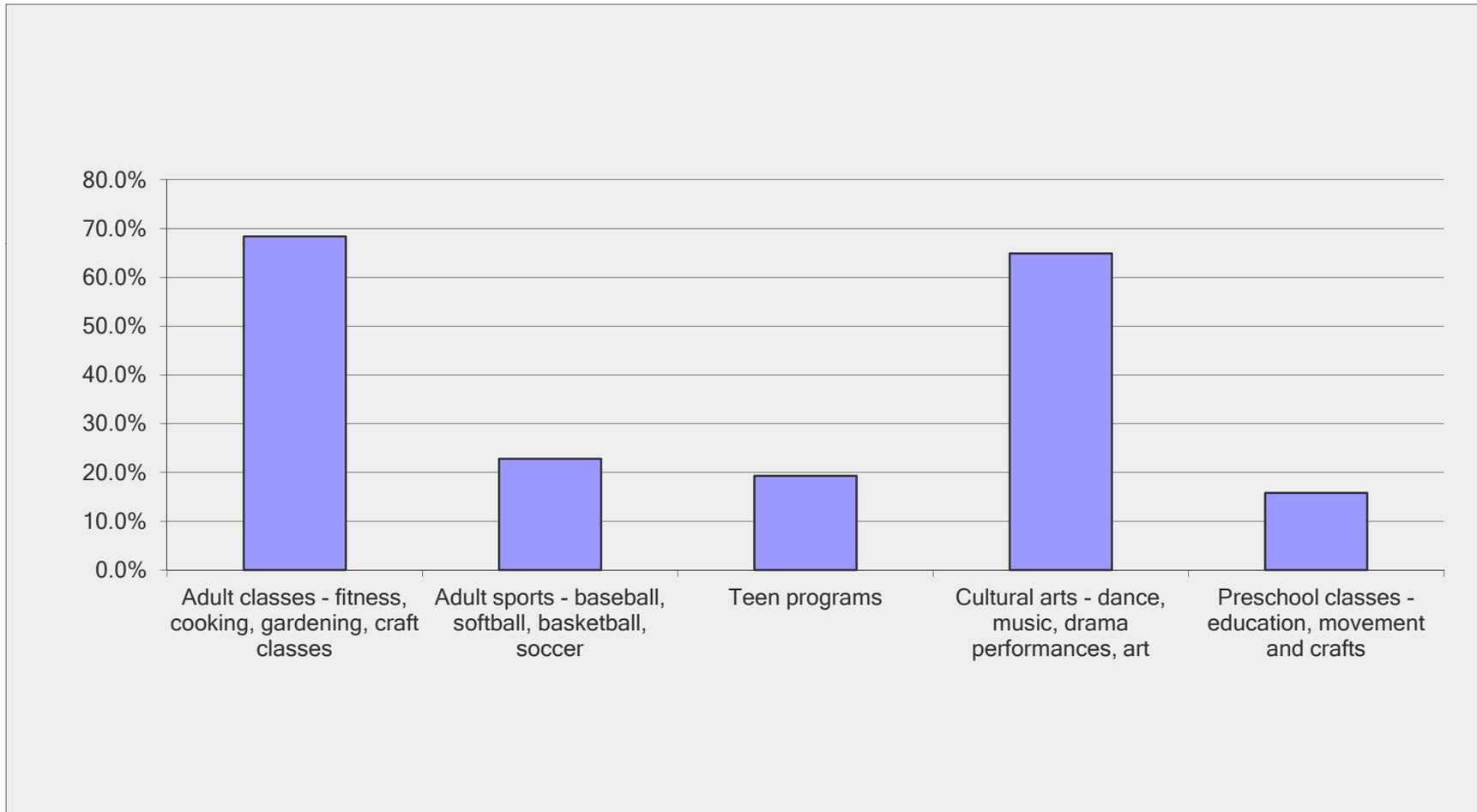
Attended			
Answer Options	Yes	No	Response Count
Senior programs or classes	25	16	41
Youth sports	36	12	48
Day camp	14	13	27
Trips and Tours	17	17	34
Art, martial arts, fitness classes	17	16	33
Special events - like Summer Concert Series or outdoor movies	84	7	91

How satisfied were You with the programs attended?

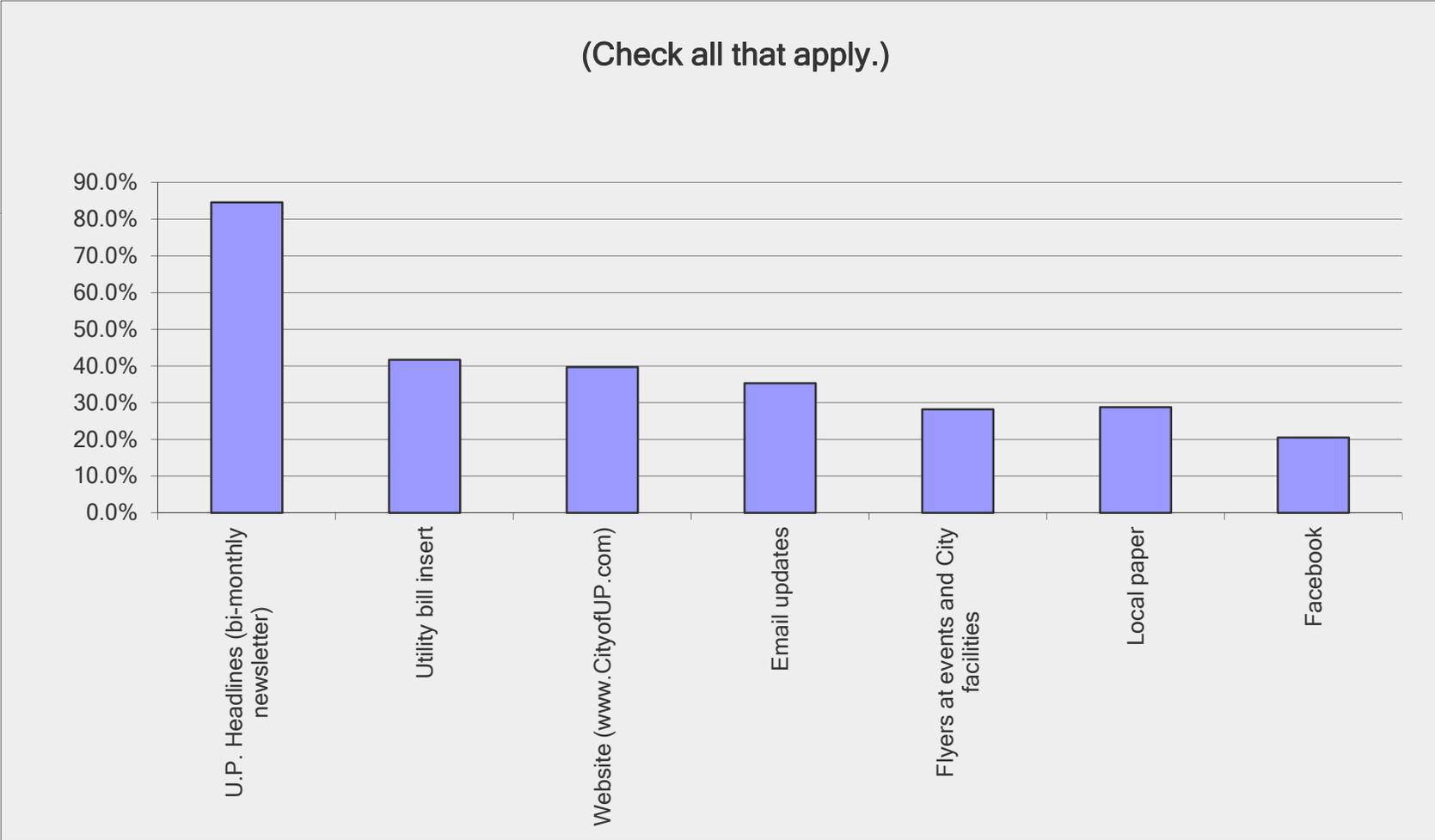
(5 is very satisfied)

Level of Satisfaction							Response Count
Answer Options	1	2	3	4	5		
Senior programs or classes	4	2	3	7	12	28	
Youth sports	3	3	10	7	14	37	
Day camp	6	0	4	1	6	17	
Trips and Tours	2	2	3	4	8	19	
Art, martial arts, fitness classes	2	2	4	4	7	19	
Special events - like Summer Concert Series or outdoor movies	3	3	12	29	37	84	

What programs would you or your family members attend?



How can we best communicate our activities and progress with you?



If a community center is developed in University Place, what type of facilities would you like to see included?

Answer Options	Response Percent	Response Count
Arts and crafts facility	52.5%	73
Performing arts facility (like a theatre)	48.2%	67
Classrooms	43.2%	60
Exercise rooms	48.9%	68
Weight or exercise equipment	39.6%	55
Gymnasium	43.2%	60
Locker rooms with showers	33.8%	47
Commercial kitchen facilities	43.9%	61
Dining facilities	35.3%	49
Climbing wall	25.2%	35
Other (please specify)		43

To make a community center financially feasible would you support

Answer Options	Response Percent	Response Count
Lease of some space to vendors	63.3%	95
Lease to entire facility to private manager	24.7%	37
Rental of specific areas	65.3%	98
Public/private partnership (e.g. between the City and a theatrical group)	45.3%	68
Public/public partnership (e.g. between the City and School District)	45.3%	68
User fees	60.0%	90
Membership dues	36.0%	54
Other (please specify)		14