

Planning Commission Regular Meeting Minutes

Wednesday, December 17, 2014
7:00 p.m. to 9:00 p.m.
Town Hall Meeting Room

Note: The Action Minutes represent a summary of presentations given and actions taken. For a more detailed record, the audio recording of the meeting can be accessed through the City Clerk's Office, City of University Place. Contact Emy Genetia at (253) 460-2511.

1. **Call to Order (7:05)** Chair Quisenberry called the meeting to order at 7:05 p.m.

2. **Roll Call (7:05)**

Planning Commission Members Present

Mr. Cliff Quisenberry – Chair
Mr. Steve Smith – Co Vice Chair (arrived 7:09)
Mr. Diogenes Xenos
Mr. Morry Stafford
Mr. Tony Paulson

Planning Commission Members Excused

Mr. Frank Boykin – Co Vice Chair
Mr. Chris Barrett

Staff Present

David Swindale, Planning and Development
Services Director
Jeff Boers, Principal Planner
Becky Metcalf, Project Assistant

3. **Approval of Minutes (7:06)**

MOTION: by Commissioner Stafford and seconded by Commissioner Xenos to approve the minutes of the November 19, 2014 meeting of the Planning Commission as submitted. Motion passed.

4. **Public Comment (7:06)**

There being no public comment on any item not appearing on the agenda, Chair Quisenberry closed the Public Comment section of the meeting.

5. **Discussion: 2015 Planning Commission Work Plan (7:06)**

Director Swindale reviewed the staff report included with the agenda packet regarding this item.

Commission discussion and comments included:

- Zoning Code modifications will be made to keep it consistent with the Comprehensive Plan changes, and there will also be some housekeeping zoning code changes.

- Zoning Code amendments for consistency would be made directly after the Comp Plan changes are recommended to Council. These are referred to as “Interim Development Regulations” on the draft Work Plan.
- Tree cutting policies will be covered under Housekeeping Amendments.
- The hope is that by January 21, information needed from outside organizations will be pulled together and included with the Comp Plan submission.

6. Discussion: Comprehensive Plan Update – Transportation Element (7:21)

Principal Planner Boers reviewed the materials included in the agenda packet regarding this item. Two new documents have been provided this evening (attached to minutes). They are drafts of the Transportation Element, with additional information than what was provided with the packet on Friday. Principal Planner Boers will cover the new document tonight. The additional changes are in blue circles or ovals.

Commission discussion and comments included:

- The Vision Statement is on page 4, as “Local Planning Context”. The suggestion was made to add that University Place would be designated a bicycle and walkable city by the organizations who make those designations. Education and change in attitude is required. Commissioner Paulson will provide the names of the organizations who provide these designations.
- Expand this thinking to other niche groups, such as, for example, transit users. Broad thought was encouraged throughout this discussion to include all different groups and their modes of transportation.
- Think about transportation and lighting, and how those two issues come together.
- The multi-modal approach is especially appreciated by Commissioner Stafford as a way to keep things safer, especially as the City becomes more densely populated and visited.
- A safe bike route to the South Tacoma Sounder Station should appear as a major policy under multi-modal uses. This has been added later on in the document.
- The terminology “Generation Xers” and “Millennials” may date this document. Commissioner Stafford also mentioned that there is not general agreement about which years these generation groupings cover. Perhaps just remove this phrase.
- Add “rideshare” as a mode of transportation to include services such as Uber.
- Policy TR2B is a good place to include bike safety.
- Not just the property owners, but the City rights-of-way and/or easements should be options to developing pathways to allow pedestrians better access. Convey the idea of pursuing other options than cutting across commercial routes in policy TR3B.
- In many cases the “Discussion” sections have become a part of the Preamble. It is preferable that every element look the same. So, perhaps all “Discussion” sections may become part of the Preamble language.
- Commissioner Paulson asked about how egress and ingress is planned for the new Fred Meyer fueling station. Director Swindale said that the plans were reviewed by the Engineering department.
- The discussion of Accessibility to Transportation seems to be buried deep in the Transit section. Is there any way to move it up further to provide it more prominence? Director Swindale stated that the order in which various topics appear can be reviewed.
- Deferred payment, reduction of amount due based on amount of revenue generated and early payment are all ways that the Transportation Impact Fee was made to be a bit more affordable.
- On page 19, 2nd paragraph of Discussion under Policy TR10A, who will do the ride-matching? This should be specified in the document. Make ride-sharing broader than Pierce Transit’s ride-sharing program.
- Page 22, Policy TR12B, Discussion, use a different word than “atmosphere”.
- In this same policy, we have not yet fully met this goal. Maybe consider a stronger statement here, including pervious pavement.
- Commissioner Paulson feels this is quite an improvement over the previous document.

Chair Quisenberry thanked Ms. Metcalf for providing treats this evening.

7. Staff Comments (8:35)

None.

8. Commission and Liaison Comments (8:36)

Commissioner Quisenberry thanked everyone for their hard work this year.

9. Adjourn (8:38)

MOTION: by Commissioner Xenos, seconded by Commissioner Paulson to adjourn the meeting. Motion to adjourn was approved unanimously.

Submitted by:

Becky Metcalf, Project Assistant
Community and Economic Development

Approved as submitted: January 7, 2015