

2009 Senior/Community Center Rental Information

2534 Grandview Drive West
253-564-1992

<u>HOURLY RATES</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>
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(Prices include full use of kitchen and main room amenities.)

Social/Private group:	\$45/hr	\$50/hr
Community:	\$35/hr	\$40/hr
Kitchen only:	\$25/hr	

*Rates changed as of 3/1/09

100% of rental fee is due upon application in order to retain the date of choice.
If application is received within 2 weeks of rental date a payment of Cash or Credit Card is required to ensure payment.

DAMAGE DEPOSITS/RENTER DOCUMENTS

All rentals require a fully refundable **\$200 damage deposit**, due in full at time of application. Damage deposits will be deposited by the City & refunded 3 weeks following rental. Debit or Credit cards may be refunded within 72 hours.

If **alcohol** is being served an additional fully refundable **\$150 deposit is due**. The total deposit of **\$350** is due at time of application.

When serving alcohol a banquet permit must be obtained (this can be purchased at most liquor stores).

When serving alcohol a Certificate of Insurance naming the City Of University Place as additionally insured for \$1,000,000 in liability for the date of the rental must be provided. Additional insurance can be obtained through homeowners insurance or WCIA, 206-575-6046.

**ALL permits are due 2 working days prior to rental date.

**Rental application must be signed and approved by the Recreation Supervisor before the rental is guaranteed. This form is NOT an application or a binding agreement.

FACILITY AMENITIES

- ❖ Activity Room, 1184 square feet
- ❖ Commercial Kitchen, 319 square feet
- ❖ 10 rectangular tables
- ❖ Back Patio
- ❖ Microphone & Speakers
- ❖ 55 inch flat screen TV/DVD & CD player
- ❖ 88 chairs
- ❖ 11 card tables
- ❖ 12 TV trays
- ❖ Dance Floor (*An additional hour will be charged for use of the dance floor.*)
- ❖ Podium
- ❖ Maximum capacity- 88